CITY OF
SANTA FE SPRINGS

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE
GUS VELASCO NEIGHBORHOOD CENTER
Wednesday, March 16, 2016
5:45 p.m.

MINUTES

1. CALL TO ORDER
   Chairman Ted Radoumis called the meeting to order at 5:46 p.m.

2. PLEDGE OF ALLEGIANCE – Ted Radoumis

3. ROLL CALL

   Members Present: Gilbert Aguirre, Janie Aguirre, Debbie Belmontes, Margaret Bustos, Tina Delgado, Gloria Duran, Bonnie Fox, Lydia Gonzales, Arcelia Miranda, Ted Radoumis, Annette Rodriguez, and Dolores Romero

   Members Absent: Dr. Linda Vallejo and Martha Villanueva

   Members Excused: Hilda Zamora

   Council Liaison: Councilmember Jay Sarno

   Staff: Ed Ramirez, Executive Secretary
   Judi Manalisay, Children's Services Administrator

   Guest: Ed Duran
   Ricardo Lopez, Kathy Seymour, and Ya Wen of PIH Health
   LuAnn Perez, Child and Development, City of Santa Fe Springs

4. APPROVAL OF MINUTES
   A motion was made by Gilbert Aguirre and seconded by Dolores Romero to approve the Minutes of February 17, 2016. The motion was carried unanimously.

6. EXECUTIVE SECRETARY REPORT
   Ed Ramirez reported on the following:

   a. ***Colorectal Cancer Presentation*** - Mr. Ramirez introduced Kathy Seymour, BSN,, RN, OCN Oncology Nurse Navigator and colleagues Ricardo Lopez,

Community Education Supervisor, and Ya Wen who gave a presentation on the PIH Health Colorectal Cancer Program. An informational guide was distributed to members. Members shared their feedback and completed a survey.

b. ***Crime Report*** – Councilmember Sarno reported that he is working with the Police Service Center and with Whittier Police Department to determine what crime report information to provide to the public that will be useful to deter future incidents and to ensure the safety of the community. Members shared their feedback as to what resource or medium they would recommend to communicate crime incidents throughout the community. This issue will be discussed further at the next meeting.

5. COUNCIL LIAISON REPORT
Councilmember Sarno stated that the *State of the City* report was given today by the Mayor and City Manager and issues that were addressed were the City's budget, state tax revenue, and new businesses coming to the City, including Aldi's Market, Salt and Pepper Restaurant, and Jersey Mike's Sandwiches.

7. CHILDREN'S SERVICES ADMINISTRATOR REPORT
   a. ***Child Development Update*** – Judy Manalisay introduced teacher LuAnn Perez who gave a presentation on the various programming and the progress of the children.

8. OLD BUSINESS
   a. ***Committee By-Laws Proposed Amendments*** – At the last meeting, the Committee members discussed and agreed in holding the Family and Human Services meetings ten times a year, to include the month of July and go dark in the months of September and December. In addition, a punctuality clause, as stated in the Committee Code of Conduct Policy, will be added to the By-laws. And, the Election of Officers section will be amended to conduct nominations for Chairperson and Vice-Chairperson in the month of May with elections held in the month of June. These amendments will be included in the final amended Committee By-laws and will be presented to the City Council in April for their consideration and approval.

   b. ***TEEN Programming Update*** – On February 29, 2016 a grand kickoff was held to celebrate the return of the Teens programs, which will include teens and middle-age students, to the *Club* at Town Center Hall. The event was well attended by students who were able to enjoy various activities. The *Club* was repainted and new equipment was installed and upgraded. New areas such as a Tech Corner and Music Corner have been incorporated. Also, in partnership with the Boys and Girls Club, a College Bound Program area is designated. In addition, hot meals and snacks are provided for youth after school, through the assistance of the Boys and Girls Club. Staff is in the process of acquiring more workshops. Images were shared with members.

In addition, Mr. Ramirez reported that staff are in the process of developing a Youth Action Plan. Also, staff is working on developing programming to include the use of outside or park spaces. Furthermore, staff is looking towards having teens taking the lead in getting involved with the middle school children to help transition youth to upcoming programming. Also, in partnership with the Boys and Girls Club, staff is working to introduce a new program by next year called, *Be Great Graduate*, which helps middle school children transition into high school. Lastly, staff is also working on developing a referral system to the Family and Youth Intervention Program.

9. NEW BUSINESS
   a. FAMILY AND HUMAN SERVICES SECTION
      Ed Ramirez reported on the following:

      1) ***Family Fun Night Recap*** – This event was held on Friday at the Activity Center in collaboration with the local school districts, PIH and Health Med to promote health and wellness. The event went well and attendance was at 160 participants who were engaged in various educational activities.

      2) ***Gus' Kitchen Food Pantry*** – A list of the twelve most needed items was distributed to members. Committee member and pantry volunteer Bonnie Fox shared with members that currently cereal, peanut butter, canned meats, dried beans, rice and pasta, hygiene products, and diapers are the most needed items. Mr. Ramirez also noted that the Center is currently serving twenty to thirty families per month. In addition, The Whole Child has expressed in collaborating and providing resources in which the GVNC can assist families that are referred by the Whole Child.

      3) ***Utility Assistance Program*** – An informational flyer was distributed to members. The G.V.N.C. is currently accepting appointments, a week in advance, for Edison and Gas Company bill assistance programs. Members were encouraged to refer individuals to the G.V.N.C.

      4) ***VITA Program*** – The Volunteer Income Tax Assistance Program (V.I.T.A.) is in progress and currently has three volunteers working on various days, based on their availability, including Tuesday and Thursday evenings, Wednesday mornings, and some Saturdays. Appointments are filled for the season.

      5) ***Special Olympics*** – The City has two Olympiads who are participating in the track and field practice sessions. Staff is still looking for more volunteers. Contact Aimee Espinoza at the G.V.N.C. for athlete or volunteer opportunity signups.

10. ANNOUNCEMENTS
    a. Orange County Food Distribution – April 20, 2016 at G.V.N.C. at 10:00 a.m.

b. Healthy Tip Handout – Sleep Habits
c. Gus Velasco Neighborhood Center – Closed March 31, 2016 in observance of Cesar Chavez Holiday. Child Care will be open.

11. ORAL COMMUNICATIONS
- Pathways – Referral for homeless people.
- Scams – members were reminded to take precautions.
- Refinery tank removal is in process.
- Women's Club Quartermania was a success and helps raise funds for scholarships.
- Sister City Easter Pancake Breakfast tickets available for sale.

12. FUTURE AGENDA ITEMS
- Crime Report
- Homeless Information

13. ADJOURNMENT
Chair Radoumis adjourned the meeting at 7:15 p.m.

The next meeting of the Family and Human Services Advisory Committee will be held on Wednesday, April 20, 2016, at 5:45 p.m. at the Gus Velasco Neighborhood Center, Meeting Room No. 1, located at 9255 Pioneer Boulevard, Santa Fe Springs, CA.

Prepared By: Teresa Clift,
Administrative Clerk, II

Ed Ramirez, Executive Secretary