

# Santa Fe Springs - Building a Future Rooted in the Past



Proposed Budget  
Fiscal Year 2012-13  
City of Santa Fe Springs



# FY 2012-13 PROPOSED BUDGET

**About the cover:** For over 50 years, Santa Fe Springs has prided itself in the involvement of its residents and businesses, and the partnerships forged between them. Through these relationships with the community, the City has historically had the ability to create numerous services, programs, and projects for the benefit of the community at large. The historical images on the cover illustrates the history and legacy of civic involvement in Santa Fe Springs.

**Clockwise:** Volunteerism has always been an integral part of this community. In the immediate aftermath of the incorporation of the City, there were very few employees. Here resident-volunteers help put up some of the first City signs.

City officials and community members celebrate the City being recognized as an All America City for the first time in 1959.

Homeowners and industrial residents joined forces to form their own City. Although these high school volunteers weren't old enough to vote, they participated in the campaign to incorporate the City of Santa Fe Springs.

# FISCAL YEAR 2012-13



## Santa Fe Springs City Council

- ◇ William K. Rounds  
Mayor
- ◇ Richard Moore  
Mayor Pro Tem
- ◇ Louie Gonzalez  
Councilmember
- ◇ Joseph D. Serrano, Sr.  
Councilmember
- ◇ Juanita Trujillo  
Councilmember

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The budget is prepared under the direction of the City Manager by the Department of Finance and Administrative Services.

In early spring of each year, operating departments are directed to submit budgetary requests to the Finance and Administrative Services Department for verification and compilation. While expenditure requests are being prepared, projections of revenues for the year are developed. The requests and projections are presented to the City Manager.

The City Manager reviews the expenditure requests and revenue projections, makes necessary deletions and additions, and recommends a budget to the various City Council budget subcommittees concentrating on different aspects of the upcoming year's spending plan. Subsequently, with their comments and changes, the City Manager presents a proposed budget to the City Council.

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## City Management Team

Thaddeus McCormack, City Manager

Steve Skolnik, City Attorney

Paul Ashworth, Director of Planning and Development

Maricela Balderas, Director of Family and Human Services

Jose Gomez, Director of Finance and Administrative Services

Donald K. Jensen, Director of Public Works

Carole Joseph, Director of Recreation

Hilary Keith, Director of Library and Cultural Services

Alex Rodriguez, Fire Chief

Dino Torres, Director of Police Services

# TABLE OF CONTENTS



<b>I</b>	<b>BUDGET NARRATIVE</b>		<b>459</b>	<b>WATER UTILITY</b>
<b>II</b>	<b>BUDGET SUMMARIES</b>		464	Water Utility Activities
3	Sources and Uses of Funds			
4	Revenue Summary		<b>493</b>	<b>SUCCESSOR AGENCY</b>
5	Department Summaries		496	Successor Agency Activities
6	Special Revenue Funds - Sources and Uses of Funds			
<b>III</b>	<b>EXPENDITURE DETAIL</b>		<b>511</b>	<b>HOUSING SUCCESSOR</b>
9	General Government		514	Housing Successor Activities
43	Finance and Administrative Services			
69	Police Services			
99	Fire - Rescue			
125	Planning and Development			
137	Public Works			
139	Engineering			
159	Maintenance			
299	Community Services			
301	Park and Recreation Services			
367	Library and Cultural Services			
413	Family and Human Services			
439	Capital Improvement Program			
445	Non-Recurring			
451	Equipment Acquisitions / Fund Transfers			



# City of Santa Fe Springs Budget Memorandum

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**TO:** Councilmembers  
**FROM:** Thaddeus McCormack  
**DATE:** June 14, 2012  
**SUBJECT:** FY 2012-13 Proposed Preliminary Budget

## **Background**

It is my pleasure to present the Fiscal Year (FY) 2012-13 Proposed Preliminary Budget. This budget operationalizes the City Council's priorities as set forth last year, which provides an unwavering commitment to making Santa Fe Springs a safe and great place to live, work and play. The Proposed Preliminary Budget incorporates the budget modifications authorized by the City Council in February 2012 in response to the State's elimination of Redevelopment, and, finally, represents the City's financial plan for the coming fiscal year, which furthers the City's mission to deliver exemplary municipal services responsive to our entire community and consistent with our history, culture and unique character.

To recap, on December 29, 2011, the State Supreme Court issued a ruling that effectively put the City's Redevelopment Agency out of business for good, as of February 1, 2012. The City's Redevelopment Agency, also known as the Community Development Commission (CDC), was the economic development and public improvement arm of the City. The CDC brought \$32 million of funding to the City annually, which literally helped build the Santa Fe Springs that we all know and love. In addition to the scores of public improvements and thousands of jobs created through Redevelopment/CDC, it also funded a significant portion of the City's operations, including a significant portion of labor, programs and services. Tragically, the State's actions took away 25% of the funding that would generally support the City's operational budget. In dollar figures, the net impact of Redevelopment's elimination on the City's annual budget is \$13.4 million, out of an approximate \$55 million overall budget.

The City has gone to great lengths to make sure that Redevelopment-related budget cuts were spread across the organization, so as to minimize the impact on any one stakeholder group. Some of the budget modifications, such as the reduced City staffing levels (due to layoffs), are more conspicuously felt, while others, such as modest changes to programs, events, and services, are less so. Nonetheless, every part of the organization has been affected by the massive budget shortfall created by Redevelopment's elimination and the requisite budget modifications. In making these difficult decisions, the City did so with the vision of creating stability for the organization and thus the community, so that it could remain fiscally strong and move forward to continue to be the great Santa Fe Springs that we all know.

The changes for Santa Fe Springs have been quite dramatic over the last few months, but one really needs to look back prior to the onset of the "Great Recession" to truly understand the magnitude of the changes that have been implemented. As a result of the Great Recession, the City experienced substantial reductions in its tax base, in particular it much relied upon sales tax, which declined almost 33% from earlier projections at its lowest point. In response to the historic drop in revenue, the City began cost cutting measures in Fiscal Year 2008-09, and worked to institute a new Utility Users Tax in 2010 to help increase and diversify revenue generation. A significant part of the City's cost cutting efforts have been focused on reducing the size of the City's workforce. The net effect of the past five years of budget cuts has been the shrinking of our organization from 249 fulltime positions in FY 2007-08 to the current level of 192 fulltime positions. This represents a 23% reduction in our labor force (32% of our non-Fire personnel).

Notwithstanding the significant cuts that have been made, this budget, as presented in its preliminary form, is almost \$2.6 million in a deficit position. It should be noted that the deficit could be made up if certain labor concessions are agreed upon by the various labor groups. These concessions revolve around greater employee contributions to retirement costs and medical benefits and were contemplated by the Council back in February 2012 when the Council adopted its plan in response to the elimination of redevelopment. While the City recognizes that these benefits have been earned over time through the hard work and dedication to the community by our employees, we also believe that the taxpayers who support those benefits have had to endure many sacrifices themselves over the last few years, and the bottom line is one of fiscal sustainability; put simply, given the elimination of redevelopment, we cannot sustain the level of employee benefits at their current rate, on into the future.

FY 2012-13 Proposed Preliminary Budget

June 14, 2012

Page 3 of 8

**FY 2012-13 Proposed Preliminary Budget**

We are preliminarily estimating a General Fund deficit of \$2,566,600 for FY 2012-13. It is the result of approximately \$53.8 million in revenues and \$56.4 million in expenditures. It includes a modest overall increase in revenues and a reduction in Citywide expenditures by fully implementing the Council-approved post-redevelopment plan. While the preliminary budget is in a deficit position, it is not unexpected and serves as a starting point as we commence our budget discussions.

Sources:

General

Revenues           \$ 39,448,000

Uses:

Department

Exp.                   38,898,600

Non-Operating     3,116,000

Total Uses           42,014,600

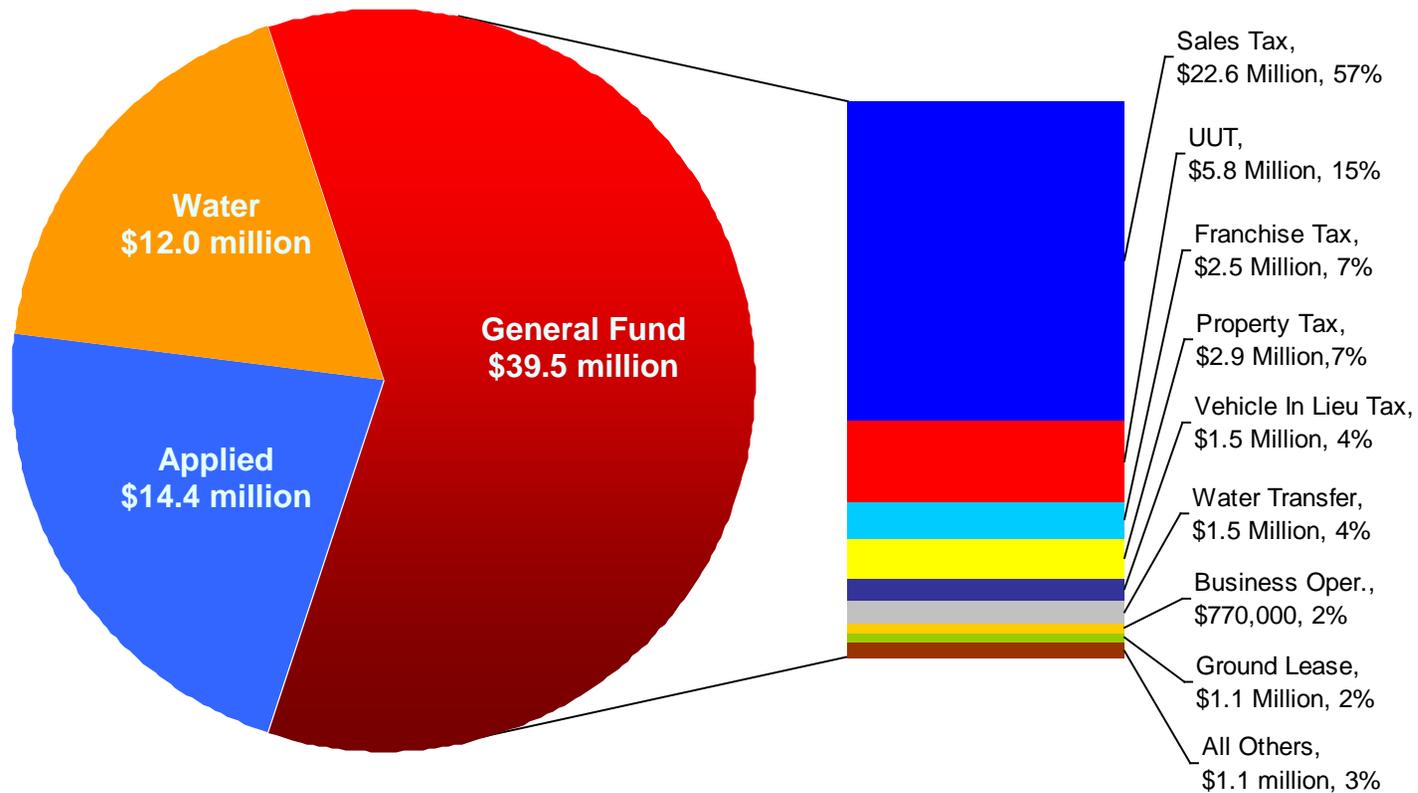
**Projected**

**Deficit               \$ (\$2,566,600)**

**Revenues**

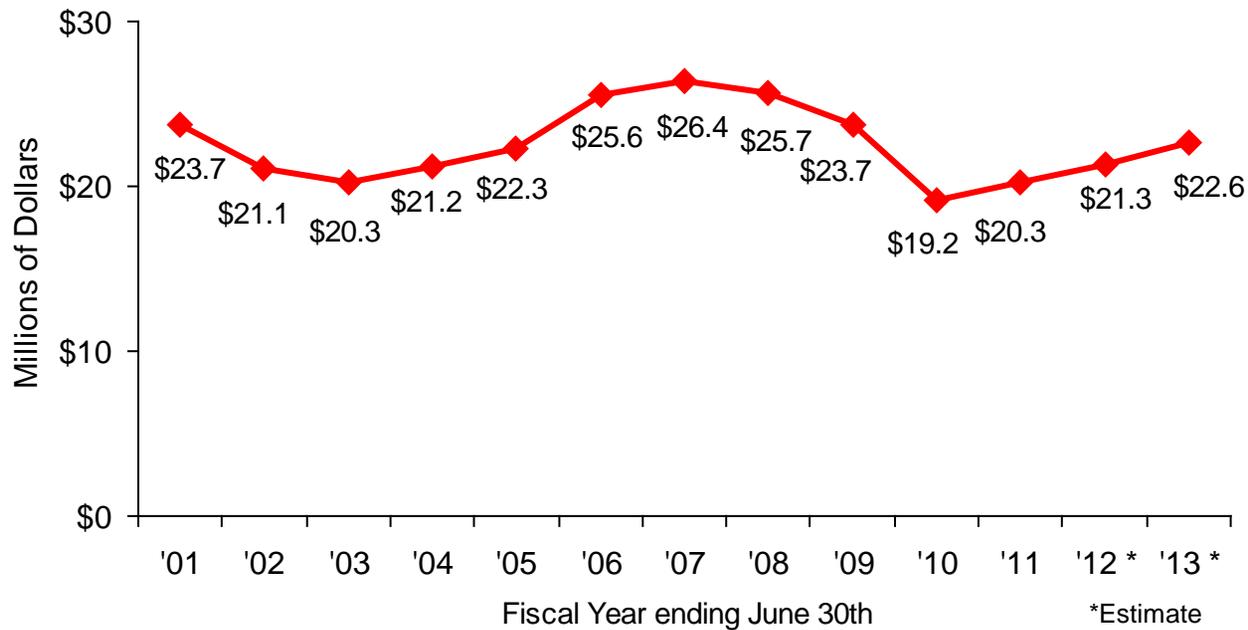
During the upcoming year we are expecting all City revenues to total \$65.9 million. At \$39.5 million, General Fund revenues comprise 60% of all the revenues. This amount is \$637,000 more than the current year, largely due to anticipated increases in the Utility User’s Tax (\$1.5 million), Sales & Use Tax (\$1.3 million), Property Tax (\$1.1 million) offsetting \$3.3 million in one-time revenues during the prior year.

**FY 2012-13 - City Revenues  
\$65.9 Million**



**Sales Tax Revenue** – Historically, the City has benefitted greatly from the large business community and the sales tax revenue generated. While anticipated revenue is below levels seen in a more robust economy, modest gains in recent years indicate a favorable trend upward. Additionally, the addition of the Utility User’s Tax in late 2010 provided much-needed revenue diversification that reduces the City’s reliance on Sales Tax Revenue and the disproportionate impact an economic downturn has on the City of Santa Fe Springs compared to other communities.

**FY 2012-13 – Estimated Sales Tax Revenue**  
**\$22.6 Million**



FY 2012-13 Proposed Preliminary Budget

June 14, 2012

Page 6 of 8

The loss of the CDC severely impacted our General Fund as it eliminated the primary restricted funding source for the City. Nonetheless, the Water Utility and Waste Management activities are examples of sound operations within the City's operational structure that compensate the General Fund for internal administrative and overhead charges.

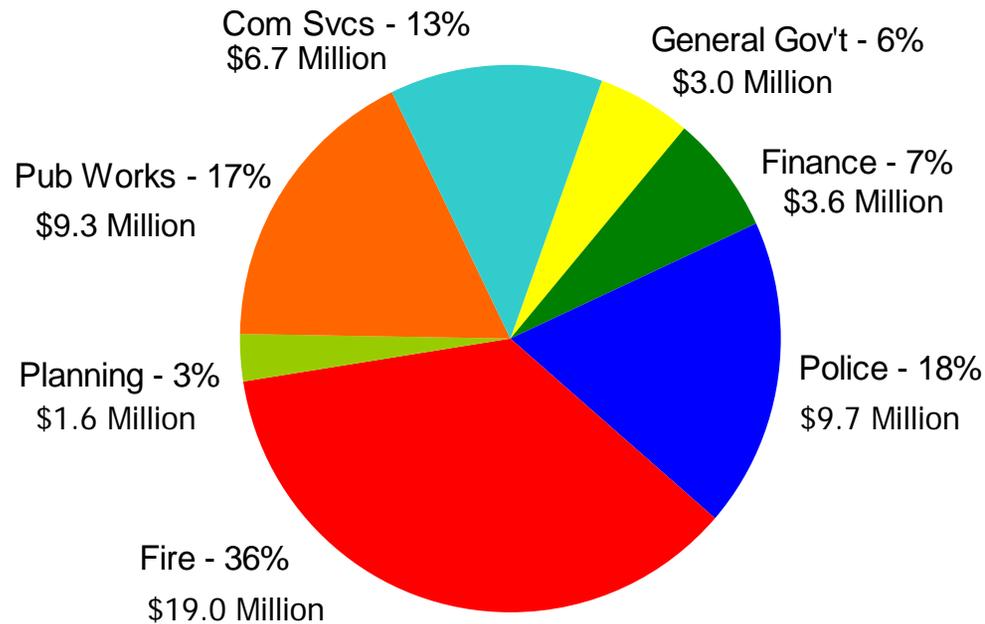
### **Expenditures**

During Fiscal Year 2012-13 we are expecting General Fund expenditures to total approximately \$56.4 million. This is about \$3.2 million more than in the prior year. While the loss of the CDC resulted in significant expenditure cutbacks organizationally, General Fund expenditures grew as it is now funding remaining programs and costs that were deemed necessary in a post-CDC organization. This includes (most notably) capital improvement projects (\$2.8 million in General Fund), as well as operational expenditures such as code enforcement and graffiti removal.

Department expenditures are estimated at \$52.9 million. In order to gain a better perspective of expenditures, it might be helpful to view the City's expenditures by department.

Below is a graph illustrating the City's projected departmental expenditures for FY 2012-13:

**FY 2012-13 Department Operations**  
**\$52.9 Million\***



\* Does not include \$14.4 million in applied revenues or \$2.3 million in overhead recovery that offsets this

FY 2012-13 Proposed Preliminary Budget

June 14, 2012

Page 8 of 8

The three largest expenditure components by department are Fire (36%), Police (18%), and Public Works (17%). Combined, the \$27.7 million spent on public safety (Police and Fire-Rescue Departments) accounts for slightly more than half of the City's operating expenditures.

### **Conclusion**

In closing, over the last three years, the City has confronted the most challenging budget situation in the City's history. We have confronted this challenge forthrightly and have not shied away from making difficult but necessary decisions. We have both addressed our annual budget shortfalls and made significant progress in reducing our City's long-term structural deficit. We have succeeded because of the strong partnerships we have with residents, businesses and employees, as well as our collective commitment to shared responsibility and shared sacrifice. And, now, through the adoption of the FY 2012-13 budget, we have the opportunity to attain a level of stability that the organization has not experienced in quite some time.

I am confident that the prudent and fiscally responsible pathway that the Council has laid out over the last few years (especially over the last few months in the wake of the elimination of Redevelopment) has paved the way for a Fiscal Year 2012-13 budget that takes the City back to a place where it can, once again, live within its means. Our continued partnership with community stakeholders and the City Council's continued strong sense of resolve positions the City for success on into the future.

Assuming that we reach accord with the various employee groups, I am confident that this budget will further the City Council's efforts in providing for the City's long-term financial health and ensuring our continued economic vitality.

# BUDGET SUMMARIES



This section contains summary tables and charts.

- ◆ General Fund
  - ◆ Sources and Uses of Funds
  - ◆ Revenues
  - ◆ Expenditures
- ◆ Special Revenues
  - ◆ Sources and Uses of Funds



# SOURCES AND USES OF FUNDS



## Fiscal Year 2012-13 Proposed Budget

Activity Name	Actual	Final Estimate	Department	Manager	Manager Rec. vs. Final Estimate	
	FY 2010-11	FY 2011-12	Request	Recommended	Variance	%
			FY 2012-13	FY 2012-13	\$	%
<b>Sources</b>						
Estimated General Revenues	\$ 31,553,064	\$ 38,811,000	\$ 39,448,000	\$ 39,448,000	637,000	1.6%
<b>Uses</b>						
Department Expenditures	29,624,380	34,655,100	38,898,600	38,898,600	4,243,500	12.2%
Non-Recurring Expenditures	302,725	3,940,400	56,000	56,000	(3,884,400)	-98.6%
Interfund Transfers / Veh.	-	200,000	260,000	260,000	60,000	30.0%
Capital Improvement Program	-	-	2,800,000	2,800,000	2,800,000	0.0%
Total Uses	<u>29,927,105</u>	<u>38,795,500</u>	<u>42,014,600</u>	<u>42,014,600</u>	<u>3,219,100</u>	<u>8.3%</u>
Surplus / (Deficit)	<u>\$ 1,625,959</u>	<u>\$ 15,500</u>	<u>\$ (2,566,600)</u>	<u>\$ (2,566,600)</u>	<u>\$ (2,582,100)</u>	<u>-16658.7%</u>

# REVENUE SUMMARY

## Fiscal Year 2012-13 Proposed Budget

Account Number	Revenue Source	Actual FY 2009-10	Actual FY 2010-11	Budget FY 2011-12	Final Estimate FY 2011-12	Proposed Budget FY 2012-13	Variance \$	%
<u>Taxes</u>								
0110	Property	\$ 1,980,241	\$ 1,826,280	\$ 1,900,000	\$ 1,772,000	\$ 2,900,000	\$ 1,128,000	63.7%
0155	Utility User's Tax (UUT)	-	1,023,863	2,800,000	4,300,000	5,800,000	1,500,000	34.9%
0160	Sales & Use	19,214,299	20,254,386	20,109,700	21,259,000	22,600,000	1,341,000	6.3%
0165	Transient Occupancy	219,081	145,188	117,000	118,000	118,000	-	0.0%
0170	Franchise	2,524,816	2,553,493	2,602,000	2,498,000	2,548,000	50,000	2.0%
0175	Business Operations	783,107	775,506	780,000	755,000	770,000	15,000	2.0%
0180	Property Transfer	47,109	74,790	75,000	110,000	75,000	(35,000)	-31.8%
0185	Oil Well	132,560	127,060	133,000	125,000	125,000	-	0.0%
0186	Barrel	130,131	126,113	125,000	137,000	137,000	-	0.0%
0190	Tax Increment Pass-Thru to City	180,446	189,862	180,000	190,000	190,000	-	0.0%
	Total Taxes	25,211,790	27,096,541	28,821,700	31,264,000	35,263,000	3,999,000	12.8%
<u>Use of Money &amp; Property</u>								
0410	Interest Earnings	1,134,861	760,304	1,050,000	515,000	65,000	(450,000)	-87.4%
0420	Rentals	74,131	75,377	74,000	75,000	75,000	-	0.0%
0430	Ground Lease	623,534	667,764	667,000	667,000	667,000	-	0.0%
	Total Use Of Money & Property	1,832,526	1,503,445	1,791,000	1,257,000	807,000	(450,000)	-35.8%
<u>State Subventions</u>								
0530	Vehicle In Lieu Taxes	1,569,001	1,574,226	1,466,000	1,510,000	1,530,000	20,000	1.3%
0555	Home Owners Exemptions	14,963	14,956	15,000	15,000	15,000	-	0.0%
	Total State Subventions	1,583,964	1,589,182	1,481,000	1,525,000	1,545,000	20,000	1.3%
<u>Other</u>								
0660	Other	102,596	117,967	450,000	3,265,000	333,000	(2,932,000)	-89.8%
0730	Rebate/Prior Year Expenditures	104,550	45,929	-	-	-	-	0.0%
0850	Water Utility Lease Payment	1,200,000	1,200,000	1,500,000	1,500,000	1,500,000	-	0.0%
	Total Other	1,407,146	1,363,896	1,950,000	4,765,000	1,833,000	(2,932,000)	-61.5%
	<b>Total General Fund</b>	<b>\$ 30,035,426</b>	<b>\$ 31,553,064</b>	<b>\$ 34,043,700</b>	<b>\$ 38,811,000</b>	<b>\$ 39,448,000</b>	<b>637,000</b>	<b>1.6%</b>

# DEPARTMENT SUMMARIES



## FY 2012-13 Proposed Budget Summary By Department

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
<b>Operating Expenditures</b>					
General Government	\$ 1,285,747	\$ 1,816,300	\$ 1,853,300	\$ 2,199,100	\$ 2,199,100
Finance and Administrative Services	(1,961,628)	(1,856,900)	(1,205,300)	724,200	724,200
Police Services	8,515,166	8,951,400	8,936,000	9,006,200	9,006,200
Fire-Rescue	13,617,029	15,271,800	15,621,700	16,147,000	16,147,000
Planning and Community Development	(595,400)	(326,200)	(426,300)	374,200	374,200
Public Works					
Engineering	221,788	395,900	233,700	395,500	395,500
Maintenance	4,776,114	5,314,100	5,263,200	5,703,500	5,703,500
Community Services					
Parks and Recreation Services	1,577,818	1,932,600	1,767,100	1,769,000	1,769,000
Library and Cultural Services	1,405,943	1,590,800	1,618,200	1,696,500	1,696,500
Family and Human Services	781,804	1,006,900	993,500	883,400	883,400
<b>Non-Operating Expenditures</b>					
Vehicle Acquisition and Replacement	-	-	-	-	-
Interfund Transfers	-	435,900	200,000	260,000	260,000
Non-Recurring Expenditures	302,725	3,897,800	3,940,400	56,000	56,000
Capital Improvement Program	-	-	-	2,800,000	2,800,000
<b>Total</b>	<b>\$ 29,927,105</b>	<b>\$ 38,430,400</b>	<b>\$ 38,795,500</b>	<b>\$ 42,014,600</b>	<b>\$ 42,014,600</b>

## SPECIAL REVENUE FUNDS

### SOURCES AND USES OF FUNDS



Fiscal Year 2012-13 Proposed Budget						
Activity Name	State Gas Tax Fund	County Transit Tax Funds	Lighting Maintenance District Fund	Air Quality Improvement Fund	Art in Public Places Fund	Heritage Art Education Endowment Fund
Beginning Fund Balance	\$ 148,000	\$ (34,500)	\$ -	\$ -	\$ 356,600	\$ 418,700
<b>Sources</b>						
Estimated General Revenues	424,000	590,900	183,000	17,200	245,000	-
<b>Uses</b>						
Transfer to General Fund	424,000	356,400	183,000	17,200	235,300	-
Transfer to Capital Projects	-	200,000	-	-	-	-
Total Uses	<u>424,000</u>	<u>556,400</u>	<u>183,000</u>	<u>17,200</u>	<u>235,300</u>	<u>-</u>
Surplus / (Deficit)	<u>-</u>	<u>34,500</u>	<u>-</u>	<u>-</u>	<u>9,700</u>	<u>-</u>
<b>Ending Fund Balance</b>	<u>\$ 148,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 366,300</u>	<u>\$ 418,700</u>

## SPECIAL REVENUE FUNDS SOURCES AND USES OF FUNDS



### Fiscal Year 2012-13 Proposed Budget (Continued)

Activity Name	Community Development Block Grant Fund	Supplemental Law Enforcement Fund	Public Safety Augmentation Funds	Waste Management Fund	General Equipment Replacement Fund
Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 252,200
<b>Sources</b>					
Estimated General Revenues	23,600	100,000	130,000	1,342,500	250,000
<b>Uses</b>					
Transfer to General Fund	23,600	100,000	130,000	1,236,500	355,500
Transfer to Capital Projects	-	-	-	-	-
Total Uses	<u>23,600</u>	<u>100,000</u>	<u>130,000</u>	<u>1,236,500</u>	<u>355,500</u>
Surplus / (Deficit)	<u>-</u>	<u>-</u>	<u>-</u>	<u>106,000</u>	<u>(105,500)</u>
Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 106,000</u>	<u>\$ 146,700</u>



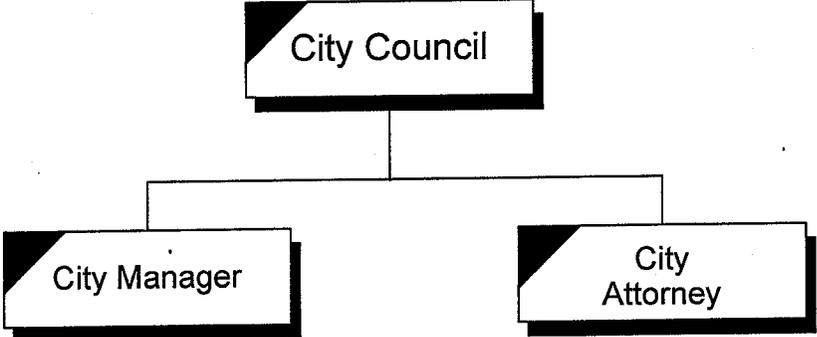
# GENERAL GOVERNMENT



The General Government area is a combination of various elected, administrative, community promotions, transportation, and waste management components. The City Council is composed of five members who are elected by the voters of Santa Fe Springs to four-year, overlapping terms. Each year, the City Council selects a Mayor and a Mayor Pro-Tem from among its members whose responsibilities are to chair Council meetings, attest to the official actions of the City, and otherwise represent the City. The City Attorney provides legal advice to the City Council, City commissions, and departments. He reviews all formal City documents for legal correctness and validity, as well as represents the City in court litigation as necessary.

The City Manager provides direct staff support to the City Council and is responsible for implementing City Council policy. The City Manager directs the operation of all City departments through department heads and makes recommendations to the City Council. The City Manager, without the benefit of a department head, directly oversees the City Clerk, Human Resources, and Waste Management.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



- City Clerk
- Community Organization Support
- Human Resources
- Waste Management
- Community Promotion

# GENERAL GOVERNMENT



## FY 2012-13 Approved Budget

### Department Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept. Request FY 2012-13	Manager Recommended FY 2012-13
City Council	\$ 248,744	\$ 309,900	\$ 327,600	\$ 374,500	\$ 374,500
City Clerk	72,827	42,500	67,300	80,300	80,300
City Attorney	132,867	457,000	442,200	423,500	423,500
City Manager	149,466	165,500	180,400	376,600	376,600
Community Organization Support	-	-	18,600	30,600	30,600
Human Resources	547,105	639,500	658,800	680,400	680,400
Waste Management	-	-	-	-	-
Community Promotion	134,739	201,900	158,400	233,200	233,200
<b>Department Totals</b>	<b>\$ 1,285,747</b>	<b>\$ 1,816,300</b>	<b>\$ 1,853,300</b>	<b>\$ 2,199,100</b>	<b>\$ 2,199,100</b>

# GENERAL GOVERNMENT



FY 2012-13 Position Summary					
	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Assistant Human Resources Manager	1	1	-	1	-
Bus Driver II	2	-	(2)	-	-
City Attorney	1	1	-	1	-
City Manager	1	1	-	1	-
Deputy City Clerk	1	1	-	1	-
Human Resource Analyst	1	1	-	1	-
Human Resources Manager	1	1	-	1	-
Management Assistant I *	1	1	-	0.25	(0.75)
Program Assistant *	1	1	-	0.35	(0.65)
Public Relations Specialist	1	1	-	1	-
Secretary to City Manager	1	1	-	1	-
<b>Total Number of Full-Time Positions</b>	<u>12</u>	<u>10</u>	<u>(2)</u>	<u>8.60</u>	<u>(1.40)</u>
<b>Part-Time Benefitted Positions</b>					
Administrative Clerk I	1	1	-	1	-
Bus Driver II	1	1	-	-	(1)
<b>Total Number of Part-Time Benefitted Positions</b>	<u>2</u>	<u>2</u>	<u>-</u>	<u>1</u>	<u>(1)</u>
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	50	50	-	-	(50)
* Positions are shared with Finance and Administrative Services Department					

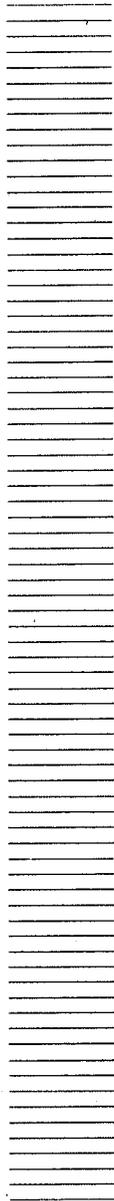
# CITY COUNCIL



The City Council is the legislative body of the City government. It is responsible for setting general and specific municipal policy, passing ordinances and resolutions, appropriating funds, reviewing and monitoring municipal administration, prescribing and adopting the City's budgets, establishing water and refuse collection rates, and other general tax and service rates, establishing a zoning plan for the City, appointing special citizen advisory committees, and fulfilling a variety of other duties prescribed by State Government Code.

The City Council conducts public meetings for the purpose of taking formal actions and reviewing staff reports on specific issues. It provides liaison to elected representatives of the state and federal government, and represents the City at formal public events.

In addition, the City Council approves all appointments to City commissions, presents proclamations and special awards, approves specialized permit requests, appoints the City Manager and City Attorney, and approves the City's budget.

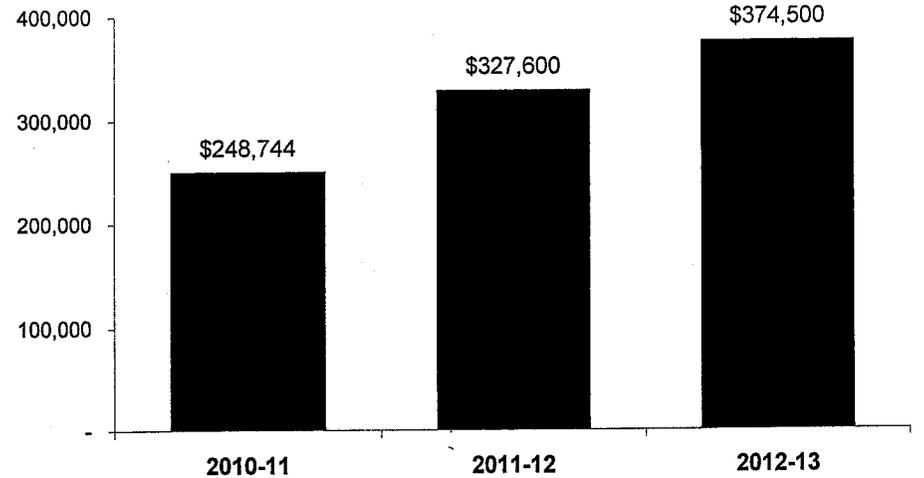


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 144,625	225,100	265,000
Maintenance and Operations	104,118	102,500	109,500
Applied Revenues	-	-	-
Activity Total	<u>\$ 248,744</u>	<u>327,600</u>	<u>374,500</u>

## FISCAL YEAR COMPARISONS



## City Council (1100)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111A	CC - Regular Salaries	\$ 44,112	\$ 58,300	\$ 60,700	\$ 70,500	\$ 70,500
111B	CM - Regular Salaries	17,003	23,000	28,100	24,900	24,900
115U	CS Rec - PT Salaries	-	-	100	-	-
119A	CC - Applied Benefits	66,535	99,300	105,100	137,200	137,200
119B	CM - Applied Benefits	16,976	25,300	31,100	32,400	32,400
119U	CS Rec - PT Applied Benefits	-	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>144,625</b>	<b>205,900</b>	<b>225,100</b>	<b>265,000</b>	<b>265,000</b>
2111	Incidental Materials/Expenses	-	-	-	-	-
2200	Supplies	5,568	3,000	1,500	1,500	1,500
3400	Telephone	559	1,000	1,000	1,000	1,000
4210	Travel and Meetings	5,981	10,000	10,000	10,000	10,000
4220	Memberships	50	-	-	-	-
4400	Contractual Services	82,853	81,000	81,000	88,000	88,000
9300	Equipment Usage	9,000	9,000	9,000	9,000	9,000
9500	Duplication	109	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>104,118</b>	<b>104,000</b>	<b>102,500</b>	<b>109,500</b>	<b>109,500</b>
	<b>- Activity Total -</b>	<b>\$ 248,744</b>	<b>\$ 309,900</b>	<b>\$ 327,600</b>	<b>\$ 374,500</b>	<b>\$ 374,500</b>

\* Additional detail on following page(s)

**City Council (1100) - Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
City Audit	\$ 45,000	\$ 45,000
Legislative Representative	16,000	16,000
Vehicle Reimbursement	8,000	15,000
Annual Financial Report	12,000	12,000
	<u>\$ 81,000</u>	<u>\$ 88,000</u>



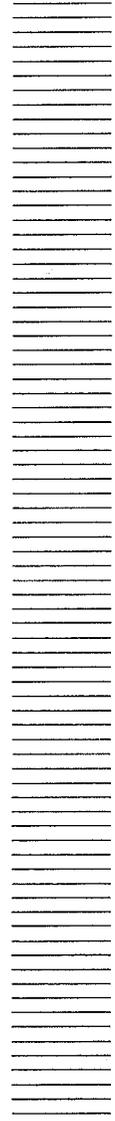
# CITY CLERK



The City Clerk plays a critical role in the decision-making process of the City Council. As the key staff for City Council meetings, the Clerk prepares the agenda, verifies legal notices are posted or published, and completes the necessary arrangements to ensure an effective meeting, consistent with local, state and federal rules and regulations. The Clerk is entrusted with the responsibility of recording the decisions of the City Council.

The City Clerk administers Federal, State, and Local procedures through which local government representatives, the City Council, are selected. The Clerk assists candidates in meeting their legal responsibilities before, during, and after an election. From election pre-planning to certification of election results, and filing of final campaign disclosure documents, the City Clerk assists in the process.

The City Clerk also oversees the preservation and protection of the public record. By law, the Clerk is required to maintain and index the Minutes, Ordinances, and Resolutions adopted by the City Council. The Clerk also maintains the City's Municipal Code, and ensures that other municipal records are readily accessible to the public

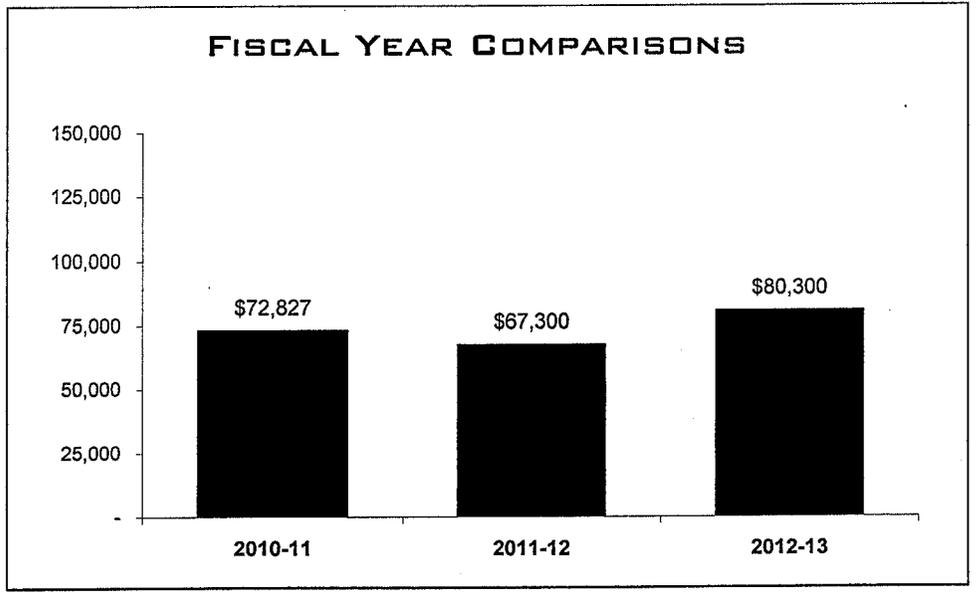


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 41,305	58,000	70,100
Maintenance and Operations	31,715	9,400	10,200
Applied Revenues	(193)	(100)	-
<b>Activity Total</b>	<b>\$ 72,827</b>	<b>67,300</b>	<b>80,300</b>

## FISCAL YEAR COMPARISONS



## City Clerk (1200)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 20,520	\$ 28,200	\$ 27,500	\$ 30,500	\$ 30,500
114B	CM - OT Pay	293	-	-	-	-
119B	CM - Applied Benefits	<u>20,492</u>	<u>31,100</u>	<u>30,500</u>	<u>39,600</u>	<u>39,600</u>
	<b>Total Salaries and Benefits</b>	<b>41,305</b>	<b>59,300</b>	<b>58,000</b>	<b>70,100</b>	<b>70,100</b>
2200	Supplies	2,500	1,000	1,000	1,000	1,000
4100	Advertising	-	2,000	1,300	2,000	2,000
4210	Travel and Meetings	3,615	1,000	1,400	1,000	1,000
4220	Memberships	619	1,000	600	1,000	1,000
4250	Training	1,589	1,000	1,500	1,000	1,000
4400	Contractual Services	6,409	4,200	2,500	4,200	4,200
4900	Intergovernmental Charges	14,676	-	100	-	-
9500	Duplication Charges	<u>2,308</u>	<u>3,000</u>	<u>1,000</u>	<u>-</u>	<u>-</u>
	<b>Total Maintenance and Operations</b>	<b>31,715</b>	<b>13,200</b>	<b>9,400</b>	<b>10,200</b>	<b>10,200</b>
BH00	Miscellaneous Fees	(193)	-	(100)	-	-
HH00	Transfer from CDC Project Fund	-	(30,000)	-	-	-
	<b>Total Applied Revenues</b>	<b>(193)</b>	<b>(30,000)</b>	<b>(100)</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b><u>\$ 72,827</u></b>	<b><u>\$ 42,500</u></b>	<b><u>\$ 67,300</u></b>	<b><u>\$ 80,300</u></b>	<b><u>\$ 80,300</u></b>

\* Additional detail on following page(s)

**City Clerk (1200) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
General Office	\$ 500	\$ 500
Election Supplies	<u>500</u>	<u>500</u>
	\$ 1,000	\$ 1,000

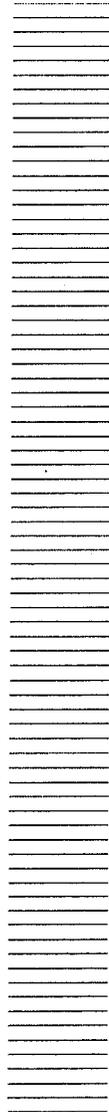
<b><u>Acct #4400</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
City Code	\$ 3,000	\$ 3,000
Equipment Maintenance	<u>1,200</u>	<u>1,200</u>
	\$ 4,200	\$ 4,200



# CITY ATTORNEY



The City Attorney, as chief legal advisor to the City, renders advice to the City Council, City Commissions and Committees, and to City officers and employees, as well as performs legal services for the City with the exception of criminal prosecutions, which are handled by the District Attorney of Los Angeles County under contract with the City.



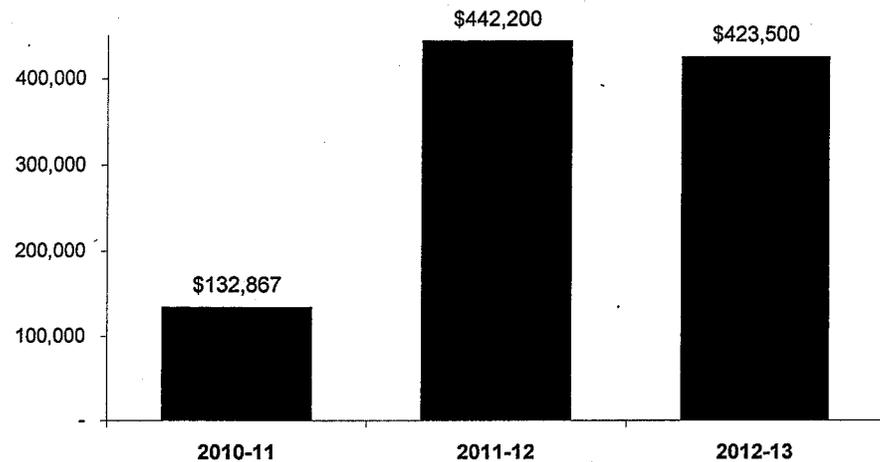
## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 92,096	91,000	123,500
Maintenance and Operations	40,771	351,200	300,000
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ 132,867</b>	<b>442,200</b>	<b>423,500</b>

Manager

## FISCAL YEAR COMPARISONS



## City Attorney (1300)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111L	FA - Regular Salaries	\$ 75,794	\$ 72,700	\$ 71,000	\$ 84,200	\$ 84,200
119L	FA - Applied Benefits	<u>16,301</u>	<u>33,100</u>	<u>20,000</u>	<u>39,300</u>	<u>39,300</u>
	Total Salaries and Benefits	92,096	105,800	91,000	123,500	123,500
4400	Contractual Services	40,771	335,000	335,000	300,000	300,000
4468	Legal Settlements	-	<u>16,200</u>	<u>16,200</u>	-	-
	Total Maintenance and Operations	40,771	351,200	351,200	300,000	300,000
	<b>- Activity Total -</b>	<u>\$ 132,867</u>	<u>\$ 457,000</u>	<u>\$ 442,200</u>	<u>\$ 423,500</u>	<u>\$ 423,500</u>

\* Additional detail on following page(s)

**City Attorney (1300) - Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Legal Services - Medical Marijuana	\$ 250,000	\$ 250,000
City Attorney-Litigation	20,000	20,000
City Prosecutor-Litigation	10,000	10,000
Legal Services - Redevelop lawsuit (Cerritos)	20,000	10,000
Legal Services - Phibrotech	10,000	10,000
Legal Services - Labor Negotiations	25,000	-
	<u>\$ 335,000</u>	<u>\$ 300,000</u>



# CITY MANAGER



The City Manager provides direct staff support to the City Council and is responsible for implementing City Council policy. The City Manager directs the operation of all City departments through the Executive Team and makes recommendations to the City Council. The City Manager, in conjunction with the Director of Finance and Administrative Services, prepares and recommends an annual budget to the City Council, provides reports, analyses data, and presents other information to the City Council and Redevelopment Agency (Community Development Commission) as necessary. The City Manager also represents the City in legislative actions, legal service functions and provides leadership for the entire organization.

This activity is also responsible for a variety of research, analysis, project coordination and legislative liaison activities, as well as assisting in policy development, grant seeking and government relations initiatives. It serves as the City's state and federal government liaison to assist state and federal legislators, staffs, and agencies in promoting and implementing the City's legislative interests and policies.

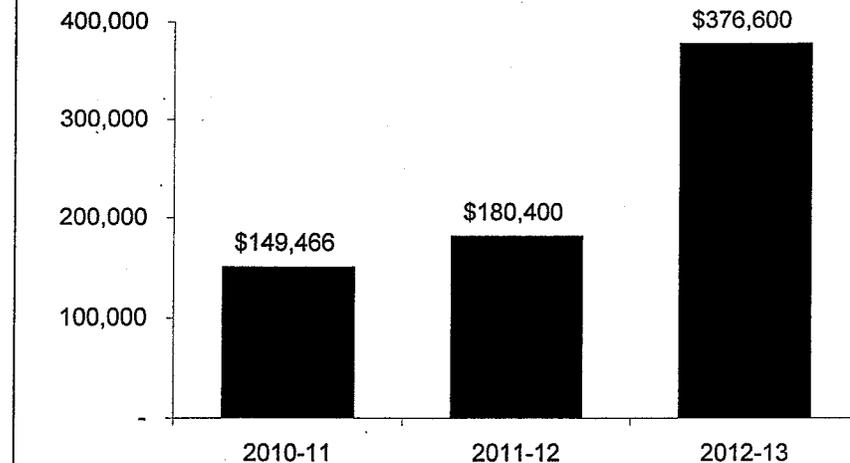
For FY 2012-13, this activity incorporated the responsibilities previously conducted in Intergovernmental Relations (Activity #2150).

## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 170,168	177,100	345,600
Maintenance and Operations	36,342	30,300	31,000
Applied Revenues	(57,044)	(27,000)	-
<b>Activity Total</b>	<b>\$ 149,466</b>	<b>180,400</b>	<b>376,600</b>

## FISCAL YEAR COMPARISONS



## City Manager (2100)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 70,012	\$ 74,100	\$ 67,300	\$ 125,700	\$ 125,700
111D	FA - Regular Salaries	-	-	-	10,500	10,500
114D	FA OTPay	522	-	-	-	-
115P	CM - PT Salaries	21,144	18,000	21,900	24,100	24,100
115U	CS Rec - PT Salaries	108	-	100	-	-
119B	CM - Applied Benefits	69,800	81,600	74,700	163,200	163,200
119D	FA - Applied Benefits	-	-	-	12,200	12,200
119P	CM - PT Applied Benefits	8,503	10,600	13,100	9,900	9,900
119U	CS Rec - PT Applied Benefits	79	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>170,168</b>	<b>184,300</b>	<b>177,100</b>	<b>345,600</b>	<b>345,600</b>
2200	Supplies	6,345	4,000	1,900	3,000	3,000
3400	Telephone	6,649	2,500	1,800	2,000	2,000
4210	Travel and Meetings	4,726	6,000	6,500	5,000	5,000
4220	Memberships	3,829	6,000	3,500	6,000	6,000
4250	Training	20	-	100	-	-
4400	Contractual Services	6,432	6,000	7,900	6,000	6,000
7300	Furniture/Equipment	-	2,000	500	-	-
9300	Equipment Usage	8,000	8,000	8,000	8,000	8,000
9500	Duplication Charges	341	1,000	100	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>36,342</b>	<b>35,500</b>	<b>30,300</b>	<b>31,000</b>	<b>31,000</b>
HCDB	Transfer from CDBG	-	(2,500)	-	-	-
HH00	Transfer from CDC Project Fund	(28,522)	(25,900)	(13,500)	-	-
HK00	Transfer from Housing Set Aside	(28,522)	(25,900)	(13,500)	-	-
	<b>Total Applied Revenues</b>	<b>(57,044)</b>	<b>(54,300)</b>	<b>(27,000)</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 149,466</b>	<b>\$ 165,500</b>	<b>\$ 180,400</b>	<b>\$ 376,600</b>	<b>\$ 376,600</b>

\*Additional details on following page(s)

**City Manager (2100) - Account Number Detail**

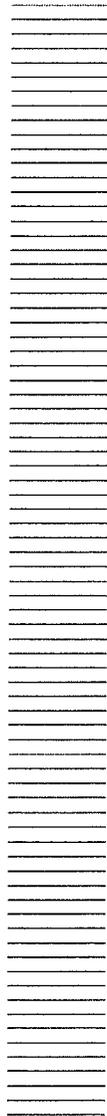
<u>Acct #4400</u>	<u>FY2011-12</u>	<u>FY2012-13</u>
Copier Lease	\$ 3,500	\$ 3,500
Miscellaneous Contracts	<u>2,500</u>	<u>2,500</u>
	\$ 6,000	\$ 6,000



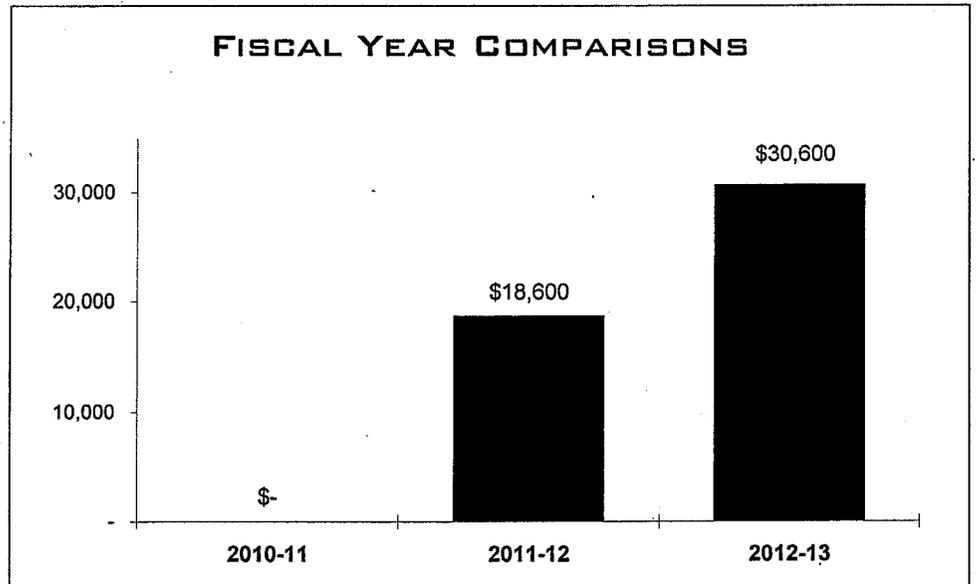
# COMMUNITY ORGANIZATION SUPPORT



This activity funds requests for community organization support from non-profit agencies and/or local schools during the fiscal year. Requests are decided on their merits at the time the Council considers the budget. Requests made after the budget adoption are decided by the Council on their merits, the financial condition of the City at the time, and consideration of the staff recommendation. All requests for support must be for a "Municipal Purpose" as defined by State law.



ACTIVITY SUMMARY			
	Actual	Final Est.	Manager Recommended
	FY 2010-11	FY 2011-12	FY 2012-13
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	157,566	132,300	113,300
Applied Revenues	(157,566)	(113,700)	(82,700)
Activity Total	\$ -	18,600	30,600



## Community Organization Support (2120)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
2200	Supplies	\$ 1,262	\$ 2,500	\$ 1,200	\$ 2,500	\$ 2,500
4400	Contractual Services	1,466	5,000	2,500	5,000	5,000
6100	Contributions	154,818	165,300	128,600	105,800	105,800
9500	Duplication Charges	<u>20</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Maintenance and Operations	157,566	172,800	132,300	113,300	113,300
EXCH	Exchanged CDBG Funds	(86,278)	(118,100)	(113,700)	(82,700)	(82,700)
HH00	Transfer from CDC Project Fund	<u>(71,288)</u>	<u>(54,700)</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Total Applied Revenues	(157,566)	(172,800)	(113,700)	(82,700)	(82,700)
	<b>- Activity Total -</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 18,600</u>	<u>\$ 30,600</u>	<u>\$ 30,600</u>

\*  
\*

\* Additional detail on following page(s)

**Community Organization Support (2120) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Memorial Scholarship Supplies	\$ 1,500	\$ 1,500
Recognition Materials	1,000	1,000
	<u>\$ 2,500</u>	<u>\$ 2,500</u>

<b>Acct #6100</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
The Whole Child	\$ 35,000	\$ 35,000
SASSFA Local Funding	30,000	20,000
Lake Center School Washington D.C. Trip	14,000	14,000
Chamber Destiny Fund	5,000	5,000
Santa Fe High Foundation	8,000	5,000
Rio Hondo Charter Red Cross	4,500	4,500
Los Nietos Washington D.C. Trip	2,800	2,800
LACADA	2,500	2,500
Los Nietos Middle School After School Sports	2,500	2,500
Silver Shield Award	2,500	2,500
Mayor Authority	2,500	2,000
Miss Santa Fe Springs	3,000	2,000
Hispanic Outreach Task Force Scholarship	2,000	1,500
Unallocated Funding	3,500	1,500
Meals on Wheels	1,500	1,000
Rio Hondo Boy Scouts	1,000	1,000
Santa Fe Springs Community Playhouse	7,500	1,000
School Program Advertising	1,500	1,000
Spanish Trails Girl Scouts	1,000	1,000
Family & Human Services Temp Housing Fund	20,000	-
Salvation Army Temporary Living Center	15,000	-
	<u>\$ 165,300</u>	<u>\$ 105,800</u>



# HUMAN RESOURCES

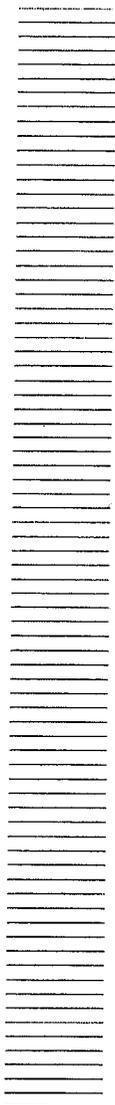


The Human Resources activity is responsible for:

- Recruitment, testing and selection for all open and promotional full-time and part time City positions
- Administration of the employee benefit programs including: medical, dental and life insurance, and other employee incentive programs such as: physical fitness, educational incentives, etc.
- Administration of the City's workers compensation program
- Employee-employer labor relations including contract negotiations
- Mandated employee training required by law
- Special events for employees such as employee service recognition awards and innovation awards.
- Administration of the City's Volunteer Program.

During an average fiscal year, this activity will recruit and test for approximately 40 positions. About 2,000 applications will be received and processed, and about 20 full-time and 65 part-time positions will be filled. Processes will be completed for about 50 employee injuries, and about 100 volunteers.

This activity is also responsible for keeping the City's Personnel Rules and Regulations up-to-date and assisting departments in their uniform interpretation and application. The activity also performs position classification studies, comparative compensation analyses and internal investigations. In addition, it provides staff support to the Personnel Advisory Board, which is the advisory body that hears appeals from employees on disciplinary matters.

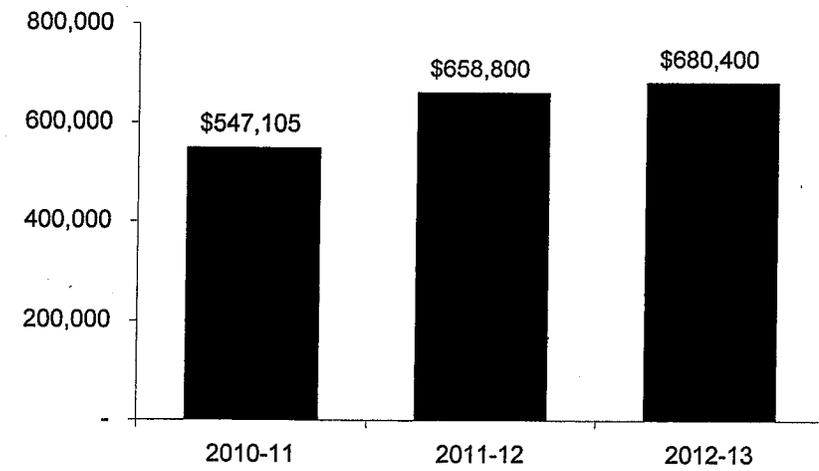


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	446,108	496,600	523,100
Maintenance and Operations		102,134	162,200	157,300
Applied Revenues		(1,137)	-	-
<b>Activity Total</b>	<b>\$</b>	<b>547,105</b>	<b>658,800</b>	<b>680,400</b>

## FISCAL YEAR COMPARISONS



## Human Resources (2210)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 185,466	\$ 201,000	\$ 202,600	\$ 197,500	\$ 197,500
114B	CM - OT Pay	251	-	-	-	-
119B	CM - Applied Benefits	184,892	221,700	225,000	256,600	256,600
1318	Eyeglass Reimbursement	47,349	40,000	40,000	40,000	40,000
1700	Employee Innovation Awards	-	1,000	1,000	1,000	1,000
1800	Employee Service Awards	28,150	28,000	28,000	28,000	28,000
	<b>Total Salaries and Benefits</b>	<b>446,108</b>	<b>491,700</b>	<b>496,600</b>	<b>523,100</b>	<b>523,100</b>
2200	Supplies	19,895	35,000	49,400	36,500	36,500
4100	Advertising	300	2,000	2,000	2,000	2,000
4210	Travel and Meetings	48	2,000	2,000	2,000	2,000
4220	Memberships	1,165	2,000	2,000	2,000	2,000
4250	Training	16,352	25,000	25,000	27,000	27,000
4400	Contractual Services	61,185	76,000	76,000	71,000	71,000
4900	Intergovernmental Charges	3,116	4,300	4,300	4,300	4,300
6100	Contributions	-	-	-	11,000	11,000
9500	Duplication Charges	72	1,500	1,500	1,500	1,500
	<b>Total Maintenance and Operations</b>	<b>102,134</b>	<b>147,800</b>	<b>162,200</b>	<b>157,300</b>	<b>157,300</b>
BH00	Miscellaneous Fees	(1,137)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(1,137)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 547,105</b>	<b>\$ 639,500</b>	<b>\$ 658,800</b>	<b>\$ 680,400</b>	<b>\$ 680,400</b>

\* Additional detail on following page(s)

**Human Resources (2210) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Test Supplies	\$ 5,000	\$ 6,000
Employee Benefit Fair	4,000	4,000
Employee Events	4,000	4,000
Retirement Recognition Awards	4,000	4,000
Awards, Plaques, Etc.	3,000	3,000
Employee Performance Recognition	3,000	3,000
Holiday Breakfast	3,000	3,000
Selection Panels	3,000	3,000
Office Supplies	2,000	2,500
Informational Pamphlets	2,000	2,000
Refreshments - Training	2,000	2,000
	<u>\$ 35,000</u>	<u>\$ 36,500</u>

<b>Acct #4250</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Tuition Reimbursement	14,000	14,000
Departmental/Citywide Training	5,000	5,500
Supervisor/Management Training	4,000	4,500
Management & Leadership Training	2,000	3,000
	<u>\$ 25,000</u>	<u>\$ 27,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Medical Consultants	\$ 20,000	\$ 20,000
Legal Services	12,000	10,000
Holiday Breakfast	7,000	7,000
Test Rentals	7,000	7,000
Miscellaneous Printing	6,000	6,000
Miscellaneous Contractual Services	6,000	5,000
Unemployment Insurance	4,000	5,000
Retirement Dinners	7,000	4,000
Background Checks/Avert	3,000	3,000
EAP Services	2,000	2,000
Training Videos/Seminars	2,000	2,000
	<u>\$ 76,000</u>	<u>\$ 71,000</u>

<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Fingerprinting	\$ 3,000	\$ 3,000
Child Care Certificates	1,300	1,300
	<u>\$ 4,300</u>	<u>\$ 4,300</u>



# WASTE MANAGEMENT

This activity is responsible for managing franchise agreements with various commercial and industrial solid waste haulers and ensuring compliance with the AB 939 waste diversion requirements. It is responsible for all data collection and reporting as mandated by AB 939.

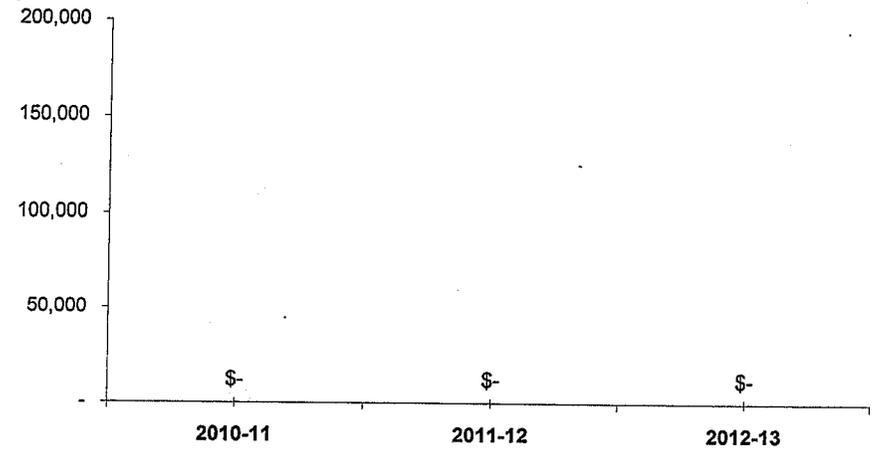
The activity plans, promotes, and administers programs relating to residential curbside recycling, construction and demolition debris disposal, used oil recycling, beverage container recycling, universal waste roundups, household hazardous waste round ups, and special events such as Earth Day and composting workshops, as well as other informational outreach opportunities.



## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 270,509	279,500	303,400
Maintenance and Operations	591,817	592,700	391,200
Applied Revenues	(862,326)	(872,200)	(694,600)
Activity Total	\$ -	-	-

## FISCAL YEAR COMPARISONS



## Waste Management (4360)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 36,710	\$ 36,100	\$ 30,300	\$ 13,500	\$ 13,500
111C	PS Adm - Regular Salaries	5,199	5,500	5,200	5,600	5,600
111D	FA - Regular Salaries	21,977	21,200	17,700	31,200	31,200
111E	PW Adm - Regular Salaries	1,791	5,100	3,000	5,200	5,200
111F	PW Mtc - Regular Salaries	46,985	63,900	52,200	58,400	58,400
111M	PLN Adm - Regular Salaries	-	6,900	3,700	4,900	4,900
114B	CM - OT Pay	6,260	-	-	-	-
114F	PW Mtc - OT Pay	-	-	200	-	-
114T	PW Mtc - PT OT Pay	-	-	100	-	-
115P	CM - PT Salaries	2,980	2,600	3,000	2,700	2,700
115S	PW Adm - PT Salaries	1,654	-	-	-	-
115T	PW Mtc - PT Salaries	24,710	47,400	27,900	27,900	27,900
119B	CM - Applied Benefits	36,596	39,900	33,700	17,500	17,500
119C	PS Adm - Applied Benefits	5,167	5,800	5,500	6,100	6,100
119D	FA - Applied Benefits	20,844	23,300	19,700	36,100	36,100
119E	PW Adm - Applied Benefits	1,749	5,300	2,900	7,400	7,400
119F	PW Mtc - Applied Benefits	55,165	81,500	66,900	74,300	74,300
119M	PLN Adm - Applied Benefits	-	7,600	4,200	10,000	10,000
119P	CM - PT Applied Benefits	1,198	1,500	1,800	1,100	1,100
119S	PW Adm - PT Applied Benefits	86	-	-	-	-
119T	PW Mtc - PT Applied Benefits	1,438	2,500	1,500	1,500	1,500
	<b>Total Salaries and Benefits</b>	<b>270,509</b>	<b>356,100</b>	<b>279,500</b>	<b>303,400</b>	<b>303,400</b>
2200	Supplies	32,605	21,000	11,000	21,000	21,000
3400	Telephone	-	600	-	600	600

\* Additional detail on following page(s)

## Waste Management (4360) - continued

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	continued -					
4210	Travel and Meetings	-	-	500	-	-
4400	Contractual Services	414,072	440,400	431,000	181,000	181,000
4630	Liability Insurance	-	-	-	24,500	24,500
4900	Intergovernmental Charges	8,976	9,000	9,000	9,000	9,000
9100	Overhead	135,255	178,100	139,800	151,700	151,700
9300	Equipment Usage/Streets	900	900	900	900	900
9500	Duplication Charges	9	2,500	500	2,500	2,500
	<b>Total Maintenance and Operations</b>	<b>591,817</b>	<b>652,500</b>	<b>592,700</b>	<b>391,200</b>	<b>391,200</b>
BH00	Miscellaneous Fees	(2,459)	-	-	-	-
EA00	State Grants/Subventions	(15,634)	-	-	-	-
HM00	Transfer from Waste Management	(844,233)	(1,008,600)	(872,200)	(694,600)	(694,600)
	<b>Total Applied Revenues</b>	<b>(862,326)</b>	<b>(1,008,600)</b>	<b>(872,200)</b>	<b>(694,600)</b>	<b>(694,600)</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

**Waste Management (4360) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Recycling Information/Promotion	\$ 10,000	\$ 10,000
Miscellaneous	5,000	5,000
Streets	5,000	5,000
Christmas Tree Mailing	1,000	1,000
	<u>\$ 21,000</u>	<u>\$ 21,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Streets - Annual Contract	\$ 208,000	\$ 115,000
Sweeping - Parking Lots	78,000	50,000
Waste Management Consultant Services	10,000	10,000
Catch Basin Repair/Replacement	6,000	6,000
Streets - Composting/Dump Fees	138,400	-
	<u>\$ 440,400</u>	<u>\$ 181,000</u>

# COMMUNITY PROMOTION

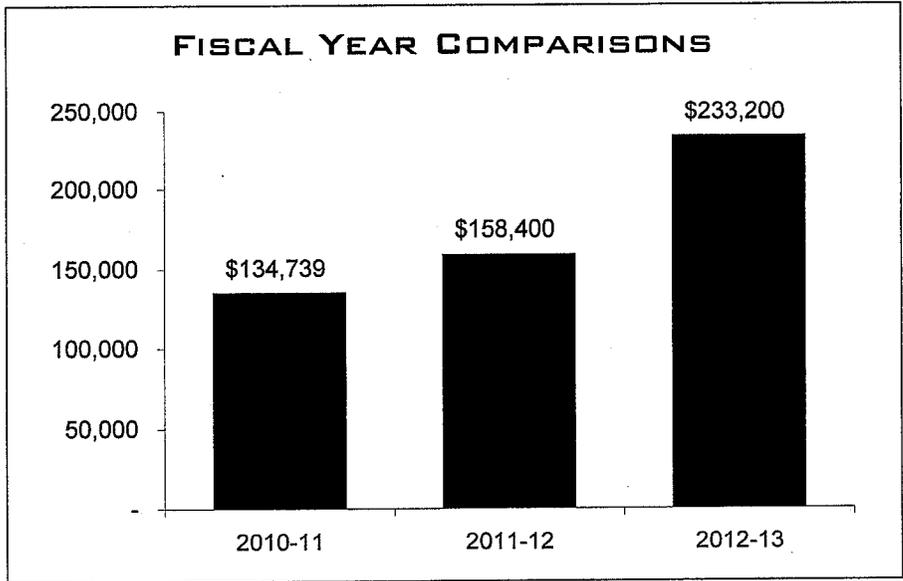
The Community Promotion activity provides a positive public relations program for the City by promoting and supporting special activities and events, celebrations, and local civic and community groups.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$	111,633	115,700	174,300
Maintenance and Operations		155,308	123,000	81,100
Applied Revenues		(132,202)	(80,300)	(22,200)
<b>Activity Total</b>	<b>\$</b>	<b>134,739</b>	<b>158,400</b>	<b>233,200</b>

## FISCAL YEAR COMPARISONS



## Community Promotion (4600)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 30,214	\$ 38,300	\$ 34,300	\$ 39,100	\$ 39,100
111F	PW Mtc - Regular Salaries	14,822	41,200	8,400	34,200	34,200
114F	PW Mtc - OT Pay	16,607	18,000	21,000	-	-
114T	PW Mtc - PT OT Pay	1,130	2,000	2,000	-	-
115T	PW Mtc - PT Salaries	1,099	8,400	700	6,500	6,500
115U	CS Rec - PT Salaries	232	-	100	-	-
115Y	PLN Home - PT Salaries	51	-	-	-	-
119B	CM - Applied Benefits	30,121	42,200	38,000	50,700	50,700
119F	PW Mtc - Applied Benefits	17,285	52,500	10,800	43,500	43,500
119T	PW Mtc - PT Applied Benefits	57	400	400	300	300
119U	CS Rec - PT Applied Benefits	12	-	-	-	-
119Y	PLN Admin - PT Applied Benefits	3	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>111,633</b>	<b>203,000</b>	<b>115,700</b>	<b>174,300</b>	<b>174,300</b>
2200	Supplies	19,984	16,000	16,000	13,500	13,500
3400	Telephone	404	-	100	-	-
4100	Advertising	1,270	12,500	6,000	5,500	5,500
4210	Travel and Meetings	556	1,500	1,000	1,500	1,500
4220	Memberships	12,489	12,800	12,400	12,500	12,500
4400	Contractual Services	120,546	87,300	87,000	47,100	47,100
9500	Duplication Charges	59	1,000	500	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>155,308</b>	<b>131,100</b>	<b>123,000</b>	<b>81,100</b>	<b>81,100</b>
BH00	Miscellaneous Fees	(3)	-	(1,000)	-	-
CF00	Private Enterprise Contribution	(7,200)	(7,200)	(3,800)	(7,200)	(7,200)
HH00	Transfer from CDC Project Fund	(80,000)	(80,000)	(46,700)	-	-
HK00	Transfer from Housing Set Aside	(30,000)	(30,000)	(17,500)	-	-
HM00	Transfer from Waste Management Fund	(15,000)	(15,000)	(11,300)	(15,000)	(15,000)
	<b>Total Applied Revenues</b>	<b>(132,202)</b>	<b>(132,200)</b>	<b>(80,300)</b>	<b>(22,200)</b>	<b>(22,200)</b>
	<b>- Activity Total -</b>	<b>\$ 134,739</b>	<b>\$ 201,900</b>	<b>\$ 158,400</b>	<b>\$ 233,200</b>	<b>\$ 233,200</b>

\* Additional detail on following page(s)

**Community Promotion (4600) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Youth Citizenship Awards	\$ 4,000	\$ 4,500
Miscellaneous	2,500	1,500
Christmas Tree/Holiday Decorations	1,200	1,200
City Promotional Items	1,000	1,000
Frames/Commendations	3,000	1,000
Street Flags	900	900
Holiday Décor Awards	600	600
Award Application Fees	500	500
Coffee/Sugar/Cream	500	500
Conference Room Supplies	500	500
Office Supplies	500	500
Tile Plaques	500	500
A/V Supplies	300	300
	<u>\$ 16,000</u>	<u>\$ 13,500</u>

<b>Acct #4100</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Chamber Directory/Map	\$ 10,000	\$ 4,000
Advertising - Miscellaneous	2,500	1,500
	<u>\$ 12,500</u>	<u>\$ 5,500</u>

<b>Acct #4220</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
League of California Cities	\$ 6,500	\$ 6,500
Contract Cities	2,800	2,800
National League of Cities	1,300	1,300
Independent Cities	800	800
ICA	700	700
CAPIO	200	200
Scan - NATOA	200	200
Memberships -Miscellaneous	300	-
	<u>\$ 12,800</u>	<u>\$ 12,500</u>

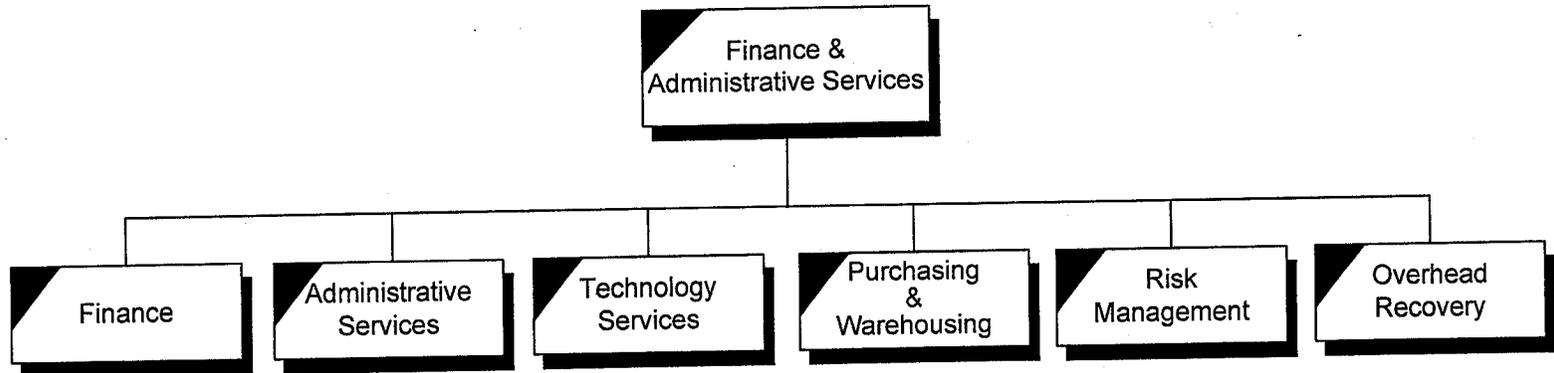
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Newsletter Printing	\$ 20,000	\$ 9,300
Postage - Newsletter	12,000	8,000
Art Services - Newsletter	8,000	6,000
Catering Services - Miscellaneous	15,000	6,000
Citizen of the Year Luncheon	8,500	4,000
Photography	10,000	4,000
Printing - Miscellaneous	5,000	3,000
Miscellaneous Professional Services	2,500	2,000
Postage - Miscellaneous	3,000	2,000
Signs/Posters/Art	2,000	1,500
Equipment Rental	1,000	1,000
Dry Cleaning Services	300	300
	<u>\$ 87,300</u>	<u>\$ 47,100</u>

# FINANCE AND ADMINISTRATIVE SERVICES



The Finance and Administrative Services Department coordinates the day-to-day financial transactions of the City and is responsible for all accounting, cashiering, financial planning and reporting, investment, purchasing, risk management, and information technology activities of the City. The department administers various internal operations such as the budget, contract management. The department also processes the City's business licenses and all daily incoming and outgoing mail.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# FINANCE AND ADMINISTRATIVE SERVICES



## FY 2012-13 Proposed Budget

### Department Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept. Request FY 2012-13	Manager Recommended FY 2012-13
Finance	\$ 706,195	\$ 945,400	\$ 973,800	\$ 1,364,400	\$ 1,364,400
Administrative Services	228,373	316,100	301,400	283,500	283,500
Technology Services	270,284	337,200	353,700	418,500	418,500
Purchasing & Warehousing	150,431	171,500	178,200	240,100	240,100
Risk Management	788,976	727,600	697,900	675,100	675,100
Overhead Recovery	(4,105,887)	(4,354,700)	(3,710,300)	(2,257,400)	(2,257,400)
<b>Department Totals</b>	<b>\$ (1,961,628)</b>	<b>\$ (1,856,900)</b>	<b>\$ (1,205,300)</b>	<b>\$ 724,200</b>	<b>\$ 724,200</b>

# FINANCE AND ADMINISTRATIVE SERVICES



## FY 2012-13 Position Summary

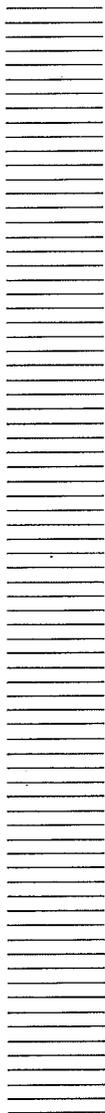
	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Account Clerk II	1	1	-	1	-
Account Clerk III	3	3	-	2	(1)
Accountant	2	2	-	2	-
Administrative Clerk II	1	1	-	1	-
Assistant Director of Finance & Administrative Services	1	1	-	1	-
Business License Clerk	1	1	-	1	-
Computer Specialist III	2	2	-	2	-
Director of Finance & Administrative Services	1	1	-	1	-
Director of Purchasing Services	1	1	-	1	-
Director of Technology Services	-	-	-	0.75	0.75
Management Assistant I *	-	-	-	0.65	0.65
Program Assistant *	-	-	-	-	-
Receptionist II	1	1	-	-	(1)
<b>Total Number of Full-Time Positions</b>	<u>15</u>	<u>15</u>	<u>-</u>	<u>14.40</u>	<u>(0.60)</u>
<b>Part-Time Benefitted Positions</b>					
None					
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	4,680	4,680	-	8,200	3,520
* Positions are shared with General Government Department					

# FINANCE

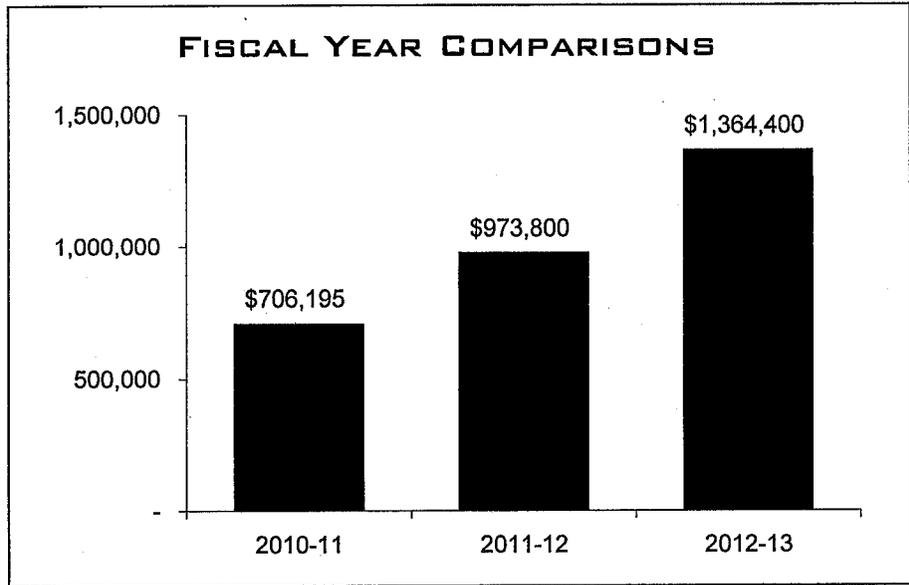


The Finance activity is responsible for all accounting, cashing, financial planning, and investment activities of the City. It accounts for all financial transactions of the City and Community Development Commission, manages the City's investment portfolio, and oversees all debt and bond issues. The activity is also responsible for projecting and monitoring revenues, projecting long-term financial conditions, coordinating annual audits by various agencies, and preparing the City's budget and Comprehensive Annual Financial Report (CAFR).

With day-to-day financial transactions, this activity is responsible for accounts payable, accounts receivable, payroll and other finance subsystems. Each year, this activity provides accounting for over \$80 million in revenues and expenditures, preparing over 100 reports to various state and federal agencies. In addition, the activity also coordinates inventory management for the City's general fixed assets.



ACTIVITY SUMMARY			
		Manager	
	Actual	Final Est.	Recommended
	FY 2010-11	FY 2011-12	FY 2012-13
Salaries and Benefits	\$ 373,154	469,600	836,800
Maintenance and Operations	506,096	669,200	692,600
Applied Revenues	(173,055)	(165,000)	(165,000)
Activity Total	\$ 706,195	973,800	1,364,400



## Finance (2300)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ -	\$ -	\$ 4,000	\$ -	\$ -
111D	FA - Regular Salaries	170,133	198,800	198,800	378,300	378,300
114D	FA - OT Pay	14,913	-	16,000	-	-
114R	FA - PT OT Pay	184	-	700	-	-
115R	FA - PT Salaries	21,422	22,900	22,900	19,800	19,800
115U	CS Rec - PT Salaries	3,623	-	2,500	-	-
119B	CM - Applied Benefits	-	-	4,400	-	-
119D	FA - Applied Benefits	161,242	219,100	219,100	437,700	437,700
119R	FA - PT Applied Benefits	1,355	1,200	1,200	1,000	1,000
119U	CS Rec - PT Applied Benefits	281	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>373,154</b>	<b>442,000</b>	<b>469,600</b>	<b>836,800</b>	<b>836,800</b>
2200	Supplies	17,127	14,700	15,500	15,500	15,500
3400	Telephone	810	900	900	900	900
4210	Travel and Meetings	1,825	4,500	4,500	5,500	5,500
4220	Memberships	150	600	600	1,500	1,500
4250	Training	713	1,000	1,000	1,500	1,500
4400	Contractual Services	153,973	274,500	274,500	270,500	270,500
4900	Intergovernmental Charges	329,676	368,900	368,900	393,900	393,900
9500	Duplication Charges	1,822	3,300	3,300	3,300	3,300
	<b>Total Maintenance and Operations</b>	<b>506,096</b>	<b>668,400</b>	<b>669,200</b>	<b>692,600</b>	<b>692,600</b>
BH00	Miscellaneous Fees	(173,055)	(160,000)	(160,000)	(160,000)	(160,000)
HCDB	Transfer from CDBG	-	(5,000)	(5,000)	(5,000)	(5,000)
	<b>Total Applied Revenues</b>	<b>(173,055)</b>	<b>(165,000)</b>	<b>(165,000)</b>	<b>(165,000)</b>	<b>(165,000)</b>
	<b>- Activity Total -</b>	<b>\$ 706,195</b>	<b>\$ 945,400</b>	<b>\$ 973,800</b>	<b>\$ 1,364,400</b>	<b>\$ 1,364,400</b>

\* Additional detail on following page(s)

**Finance (2300) - Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Sales Tax Audit Commission	\$ 229,900	\$ 180,000
Project Management	-	25,000
UUT Monitoring Services	6,500	15,000
UUT Legal Services	6,500	15,000
Banking Services	10,000	12,000
Cost Recovery Services	7,000	7,500
Sales Tax Information Service	7,500	7,500
Equipment Maintenance	4,500	4,500
Document Destruction	1,600	3,000
Printing - CAFR and Budget	1,000	1,000
	<u>\$ 274,500</u>	<u>\$ 270,500</u>

<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Sales Tax Administration	\$ 230,000	\$ 235,000
Property Tax Administration	135,000	155,000
LA County Assessment Service	3,600	3,600
Filing Fees/Audit Confirms	300	300
	<u>\$ 368,900</u>	<u>\$ 393,900</u>

<b>Acct #BH00</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
BOTC Processing Fee	\$ (124,000)	\$ (124,000)
Refuse Collection Charge	(33,000)	(33,000)
Returned Check Processing Fee	(3,000)	(3,000)
	<u>\$ (160,000)</u>	<u>\$ (160,000)</u>



# ADMINISTRATIVE SERVICES

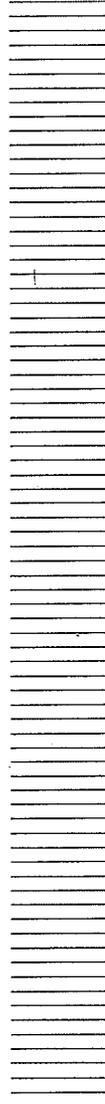


The Administrative Services activity oversees some of the City's organization-wide operations, providing technical assistance and management support to all City departments.

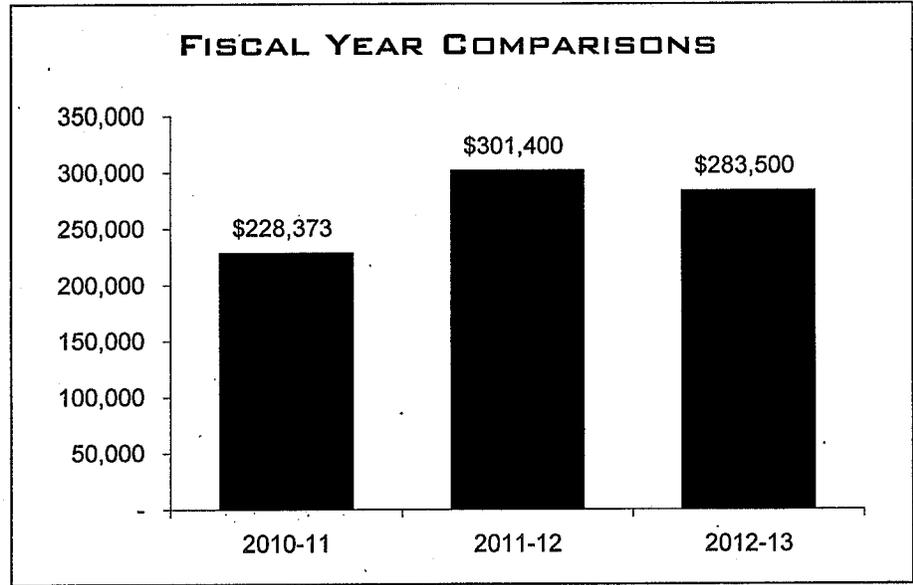
Specifically, the activity includes the City receptionist, and the administration of the City's central telephone and mail function operations.

The City Receptionist directs both walk-in and telephone inquiries to appropriate City staff or departments who can assist with their requests. This position also processes and distributes both incoming and outgoing mail using manual and automated equipment.

The activity maintains the City's voice network which includes phone switches and a voice mail systems. It manages the maintenance agreement with Verizon to repair problems on the network.



<b>ACTIVITY SUMMARY</b>			
			Manager
	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 125,097	120,700	127,000
Maintenance and Operations	104,733	181,800	157,700
Applied Revenues	<u>(1,458)</u>	<u>(1,100)</u>	<u>(1,200)</u>
<b>Activity Total</b>	<b>\$ <u>228,373</u></b>	<b><u>301,400</u></b>	<b><u>283,500</u></b>



## Administrative Services (2610)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 32,990	\$ 24,800	\$ 25,600	\$ 25,300	\$ 25,300
111D	FA - Regular Salaries	28,289	31,000	29,600	16,400	16,400
115R	FA - PT Salaries	3,903	4,600	4,100	31,800	31,800
119B	CM - Applied Benefits	32,906	27,300	28,400	32,800	32,800
119D	FA - Applied Benefits	26,808	34,200	32,800	19,000	19,000
119R	FA - PT Applied Benefits	203	200	200	1,700	1,700
	<b>Total Salaries and Benefits</b>	<b>125,097</b>	<b>122,100</b>	<b>120,700</b>	<b>127,000</b>	<b>127,000</b>
2200	Supplies	1,329	3,000	2,800	3,000	3,000
3400	Telephone	37,166	36,000	54,000	54,000	54,000
4400	Contractual Services	66,014	155,500	125,000	100,700	100,700
9500	Duplication Charges	225	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>104,733</b>	<b>194,500</b>	<b>181,800</b>	<b>157,700</b>	<b>157,700</b>
AG00	Regulatory Permits	(1,043)	-	(900)	(1,000)	(1,000)
BH00	Miscellaneous Fees	(415)	(500)	(200)	(200)	(200)
	<b>Total Applied Revenues</b>	<b>(1,458)</b>	<b>(500)</b>	<b>(1,100)</b>	<b>(1,200)</b>	<b>(1,200)</b>
	<b>- Activity Total -</b>	<b>\$ 228,373</b>	<b>\$ 316,100</b>	<b>\$ 301,400</b>	<b>\$ 283,500</b>	<b>\$ 283,500</b>

\* Additional detail on following page(s)

**Administrative Services (2610) - Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Telephone - Software Upgrades	\$ 65,000	\$ 25,000
Telephone - Maintenance	38,000	20,000
Telephone - Move/Add/Change Orders	1,000	5,000
Telephone - "On Hold" Recorded Messages	1,600	1,600
Telephony Manager Support (Avotus)	2,300	1,200
Telephone - Fax Maintenance	200	200
Postage	40,000	40,000
Postage Machine Maintenance	2,000	2,400
Postage Due Account	2,000	2,000
Annual Cost of P.O. Box	1,200	1,200
Postage Meter Rental	1,100	1,100
Perforator Maintenance	400	400
Postage Machine Security Device Maintenance	200	200
Postage Permits	200	200
Postage Scale Service	300	200
	<u>\$ 155,500</u>	<u>\$ 100,700</u>



# TECHNOLOGY SERVICES

The Technology Services activity oversees the City's overall computer systems. This includes network systems, electronic security, web site, document imaging, audio/visual, an array of data connections and the City's ERP applications. Technology Services is also responsible for ensuring the integrity of the hardware, security on the network and the safety of the City's electronic records.

The activity oversees the Citywide standardized PC hardware and applications. Desktops run Windows XP Professional operating system and Microsoft Office Professional 2003. Staff also provides support for numerous software applications that are specific to individual City departments.

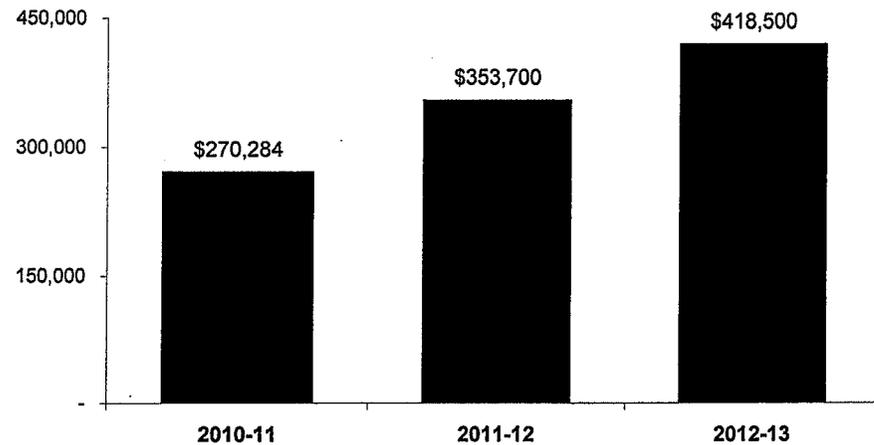
One of the core functions of Technology Services is to program and maintain the City's customized business applications such as: payroll, general ledger, water utility billing, child care billing, fixed assets, business license, and accounts payable & receivable systems.

The activity manages the T-1 data communication lines and fiber optic lines connecting all City's facilities. The City campus which consists of City Hall, Town Center Hall, Library, Clarke Estate and the Aquatic Center is connected by fiber optic connections. The technology staff manages a Wide Area Network connecting nine remote sites utilizing T-1 circuits. The City Hall houses the City's email system, web site, file and print servers, and the mini-computer system that runs the ERP applications.

## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 407,237	450,400	506,400
Maintenance and Operations	233,396	286,300	295,100
Applied Revenues	(370,350)	(383,000)	(383,000)
<b>Activity Total</b>	<b>\$ 270,284</b>	<b>353,700</b>	<b>418,500</b>

## FISCAL YEAR COMPARISONS



## Technology Services (2620)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111D	FA - Regular Salaries	\$ 205,981	\$ 211,200	\$ 211,200	\$ 228,000	\$ 228,000
114D	FA - OT Pay	675	1,000	1,900	2,000	2,000
115R	FA - PT Salaries	207	-	-	7,600	7,600
116D	FA - Standby Pay	5,003	4,600	4,600	4,600	4,600
119D	FA - Applied Benefits	195,359	232,700	232,700	263,800	263,800
119R	FA - PT Applied Benefits	12	-	-	400	400
	<b>Total Salaries and Benefits</b>	<b>407,237</b>	<b>449,500</b>	<b>450,400</b>	<b>506,400</b>	<b>506,400</b>
2200	Supplies	14,842	15,000	15,000	15,000	15,000
3400	Telephone	110,378	112,000	128,000	131,900	131,900
4210	Travel and Meetings	441	300	300	1,000	1,000
4220	Memberships	379	500	400	500	500
4250	Training	2,135	5,000	4,400	5,000	5,000
4400	Contractual Services	96,140	128,300	128,300	132,100	132,100
9300	Equipment Usage	9,600	9,600	9,600	9,600	9,600
9500	Duplication Charges	(520)	-	300	-	-
	<b>Total Maintenance and Operations</b>	<b>233,396</b>	<b>270,700</b>	<b>286,300</b>	<b>295,100</b>	<b>295,100</b>
BI00	Water Billing Charge	(145,000)	(158,000)	(158,000)	(158,000)	(158,000)
BJ00	Computer Services	(225,000)	(225,000)	(225,000)	(225,000)	(225,000)
GA00	Sale of Property	(350)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(370,350)</b>	<b>(383,000)</b>	<b>(383,000)</b>	<b>(383,000)</b>	<b>(383,000)</b>
	<b>- Activity Total -</b>	<b>\$ 270,284</b>	<b>\$ 337,200</b>	<b>\$ 353,700</b>	<b>\$ 418,500</b>	<b>\$ 418,500</b>

\* Additional detail on following page(s)

**Technology Services (2620) - Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
<b>Hardware Maintenance Contracts</b>		
Uptime - N-Class - Finance & Payroll	\$ 11,185	\$ 10,500
HP - Servers - Email, Q Drive, Domain Controllers, etc	3,000	3,300
HP - Printers - Backup Water Billing Printer	-	1,500
HP - RX5670 - Database Server	10,000	10,000
HP - Tape Drives - LTO3 External	-	300
HP - Tape Drive - LTO4 External 24 tape capacity - EXP 02/15	-	-
HP - Blade Chassis - EXP 01/15	-	-
HP - Blade Servers - EXP 01/15	-	-
HP - Storage Area Network - EXP 01/15	-	-
HP - 42" Scanner	-	2,300
HP - 42" Plotter	-	2,200
		** 5 year Initial warranty expired
		** 5 year Initial warranty expired
		** 5 year Initial warranty expired
<b>Software Maintenance Contracts</b>		
MiniSoft - Terminal Emulation Software	1,200	1,300
MiniSoft - Data Connectivity Software	-	1,300
Adager - HP Database Utility	1,730	1,700
Superdex - HP Database Utility	3,110	3,100
Laserfiche - Document Management System	10,500	11,700
Sybase Powerbuilder Programming Software	1,675	1,700
Microsoft Technet - Software Developer Network	900	900
<b>WebSite Maintenance Contracts</b>		
Civica Website Annual Maintenance - EXP 08/13	5,065	5,100
Civica Intranet Annual Maintenance	2,255	2,300
<b>Diaster Recovery Maintenance Contracts</b>		
IronMountain Tape Backup	3,300	3,300
Symantec Backup Exec Annual Maintenance	2,000	2,000
CA Arcserve Backup Annual Maintenance - EXP 08/14	2,500	-
<b>Geographical Information System Maintenance Contracts</b>		
LARIAC - 2D/3D Photos Layers	7,500	7,500
TeleAtlas - Map Layer Subscription	4,500	4,500
ESRI - Arcserve	3,180	3,200
AMN - XY Maps	5,000	5,000
<b>Consulting Services</b>		
Programming	30,000	30,000
Network Engineer	4,000	4,000
<b>Anti-Virus/Anti-Spam/Web Filtering Maintenance Contracts</b>		
Symantec - Anti-Virus Subscription	4,500	4,500
Malware Bytes - Anti-Spam Subscription	-	1,900
Barracuda Web Filter - 3 yr Energize Update - EXP 03/13	-	1,800
Barracuda Web Filter - 3 yr Instant Replacement - EXP 03/15	1,200	-
Barracuda Spam Filter - 3 yr Instant Replacement - EXP 08/12	-	1,200
Barracuda Spam Filter - 3 yr Energize Update - EXP 08/13	-	-
<b>Firewall Services Maintenance Contracts</b>		
ITAmigo - Firewall Annual Subscription	-	-
Palo Alto - Firewall Software Annual Subscription - EXP 07/14	-	-
Palo Alto - Firewall Hardware Annual Subscription - EXP 07/14	-	-
Riverbed 3010 - Equipment Maintenance	6,000	-
<b>Miscellaneous Contracts</b>	4,000	4,000
	\$ 128,300	\$ 132,100



# PURCHASING & WAREHOUSING

This activity is responsible for overseeing the acquisition of goods and storage of that merchandise. It manages the requisition process with all departments for the purchase of goods or services. It is also responsible for maintaining appropriate stock levels for goods used by most City staff at the central warehouse located at the Municipal Services Yard.

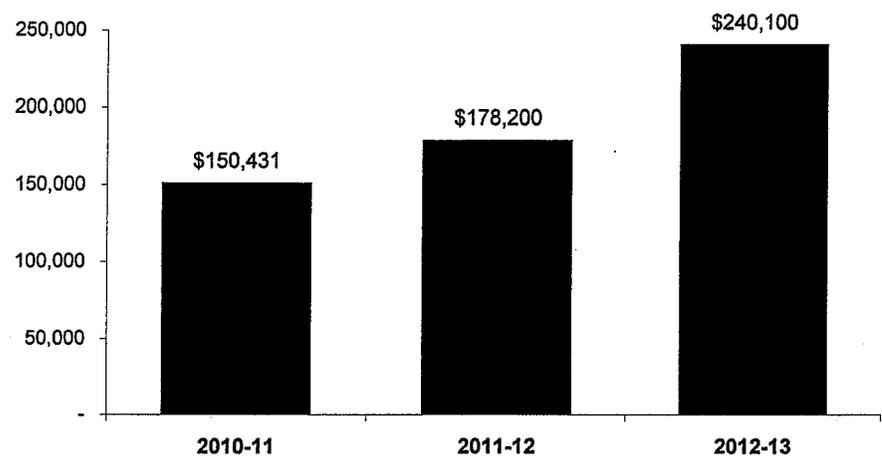
This activity will also provide for the funding of the equipment and services related to duplicating with the personnel component provided by each individual department.

For FY 2012-13, Duplicating (Activity #2630) will be merged with the Purchasing & Warehousing activity. Activities that were identified in the Duplicating activity have been incorporated into this activity.

## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 128,160	146,800	208,100
Maintenance and Operations	25,255	33,700	34,000
Applied Revenues	(2,985)	(2,300)	(2,000)
<b>Activity Total</b>	<b>\$ 150,431</b>	<b>178,200</b>	<b>240,100</b>

## FISCAL YEAR COMPARISONS



## Purchasing & Warehousing (2640)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111D	FA - Regular Salaries	\$ 58,150	\$ 61,200	\$ 62,500	\$ 85,200	\$ 85,200
114D	FA - PT Overtime pay	397	-	100	5,000	5,000
115Q	PS - PT Salaries	414	-	600	-	-
115R	FA - PT Salaries	10,185	11,400	9,800	18,300	18,300
115U	CS Rec - PT Salaries	1,148	-	600	-	-
115W	CS Fam - PT Salaries	571	-	1,200	-	-
119D	FA - Applied Benefits	55,180	67,400	69,500	98,600	98,600
119Q	PW Mtc - Applied Benefits	482	-	600	-	-
119R	FA - PT Applied Benefits	535	600	500	1,000	1,000
119U	CS Rec - PT Applied Benefits	636	-	400	-	-
119W	CS Fam - PT Applied Benefits	465	-	1,000	-	-
	<b>Total Salaries and Benefits</b>	<b>128,160</b>	<b>140,600</b>	<b>146,800</b>	<b>208,100</b>	<b>208,100</b>
2200	Supplies	13,308	12,000	16,500	13,500	13,500
3100	Electricity	3,478	4,800	4,800	4,800	4,800
3200	Natural Gas	528	700	600	700	700
3300	Water	600	600	800	1,400	1,400
4220	Memberships	685	800	800	800	800
4250	Training	130	-	-	500	500
4400	Contractual Services	14,056	20,500	16,700	18,800	18,800
9300	Equipment Usage	6,500	6,500	6,500	6,500	6,500
9500	Duplication Charges	(14,029)	(13,000)	(13,000)	(13,000)	(13,000)
	<b>Total Maintenance and Operations</b>	<b>25,255</b>	<b>32,900</b>	<b>33,700</b>	<b>34,000</b>	<b>34,000</b>
GAOO	Sale of Property	(2,985)	(2,000)	(2,300)	(2,000)	(2,000)
	<b>Total Applied Revenues</b>	<b>(2,985)</b>	<b>(2,000)</b>	<b>(2,300)</b>	<b>(2,000)</b>	<b>(2,000)</b>
	<b>- Activity Total -</b>	<b>\$ 150,431</b>	<b>\$ 171,500</b>	<b>\$ 178,200</b>	<b>\$ 240,100</b>	<b>\$ 240,100</b>
<b>ACTIVITY #2630 (DUPLICATING) HAS BEEN ELIMINATED AND ALL RELATED TASKS AND PRIOR YEAR AMOUNTS HAVE BEEN INCORPORATED INTO THIS ACTIVITY.</b>						

\* Additional detail on following page(s)

**Purchasing/Warehousing (2640) - Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
High Speed Duplicator Maintenance	\$ 10,000	\$ 10,000
Small Copier Maintenance	3,000	2,500
Laminator Maintenance	3,200	2,400
Fire Alarm Monitoring	1,600	1,200
Door/Docklift Repairs	900	900
Miscellaneous Repairs	1,300	800
MP 2000 Electrical Punch Maintenance	500	500
Fire Alarm Testing	-	500
	<u>\$ 20,500</u>	<u>\$ 18,800</u>





## Risk Management (2650)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 20,634	\$ 20,200	\$ 20,200	\$ 20,600	\$ 20,600
111D	FA - Regular Salaries	9,547	9,100	9,100	19,800	19,800
111E	PW Adm - Regular Salaries	2,093	4,000	4,000	5,100	5,100
115S	PW Adm - PT Salaries	1,536	-	-	-	-
119B	CM - Applied Benefits	20,577	22,200	22,200	26,700	26,700
119D	FA - Applied Benefits	9,047	10,000	10,000	22,900	22,900
119E	PW Adm - Applied Benefits	2,044	4,200	4,200	7,400	7,400
119S	PW Adm - PT Applied Benefits	80	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>65,559</b>	<b>69,700</b>	<b>69,700</b>	<b>102,500</b>	<b>102,500</b>
2200	Supplies	379	-	-	-	-
4400	Contractual Services	6,840	-	6,800	31,800	31,800
4610	Crime Insurance/Bonds	6,127	5,600	5,600	5,600	5,600
4620	Property Insurance	48,983	49,000	49,000	49,000	49,000
4625	Earthquake Insurance	149,184	149,200	171,000	171,000	171,000
4630	Liability Insurance	511,904	453,100	453,100	417,100	417,100
4640	Uninsured Losses	-	1,000	1,000	1,000	1,000
9500	Duplication Charges	-	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>723,417</b>	<b>657,900</b>	<b>686,500</b>	<b>675,500</b>	<b>675,500</b>
GX00	Rolling Retro Refund	-	-	(58,300)	(102,900)	(102,900)
	<b>Total Applied Revenues</b>	<b>-</b>	<b>-</b>	<b>(58,300)</b>	<b>(102,900)</b>	<b>(102,900)</b>
	<b>- Activity Total -</b>	<b>\$ 788,976</b>	<b>\$ 727,600</b>	<b>\$ 697,900</b>	<b>\$ 675,100</b>	<b>\$ 675,100</b>

\* Additional detail on following page(s)

**Risk Management (2650) - Account Number Detail**

<b><u>Acct #4400</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
ADA Transition Plan	\$ -	\$ 25,000
MSDS Safety Plan	-	6,800
	\$ -	\$ 31,800

<b><u>Acct #4630</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
JPIA Contribution	\$ 442,200	\$ 406,200
Environmental Insurance	9,600	9,600
Travel and Accident Insurance	800	800
Notary	500	500
	\$ 453,100	\$ 417,100

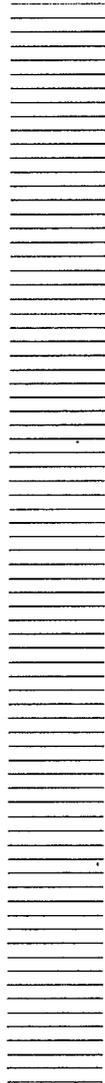
<b><u>Acct #4640</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Personal Property	\$ 500	\$ 500
Theft/Vandalized City Property	500	500
	\$ 1,000	\$ 1,000



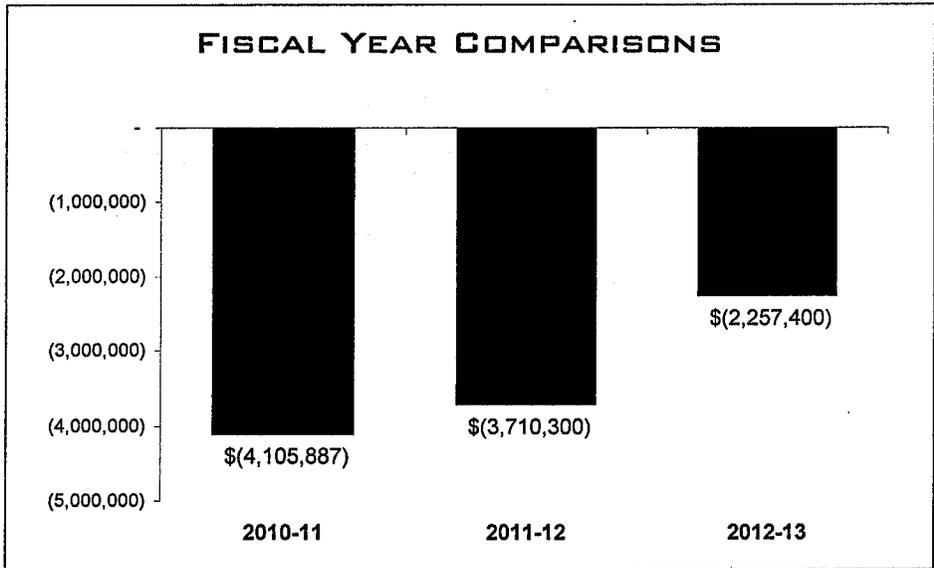
# OVERHEAD RECOVERY



The Overhead Recovery activity formally illustrates and recoups for the City's General Fund the operating costs incurred by the City on behalf of the Water Utility Fund and Waste Management services.



<b>ACTIVITY SUMMARY</b>			
	Actual	Final Est.	Manager Recommended
	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	-	-	-
Applied Revenues	<u>(4,105,887)</u>	<u>(3,710,300)</u>	<u>(2,257,400)</u>
<b>Activity Total</b>	<b><u>\$ (4,105,887)</u></b>	<b><u>(3,710,300)</u></b>	<b><u>(2,257,400)</u></b>



## Overhead Recovery (2800)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
9100	Overhead	\$ (4,105,887)	\$ (4,354,700)	\$ (3,710,300)	\$ (2,257,400)	\$ (2,257,400) *
	- Activity Total -	\$ (4,105,887)	\$ (4,354,700)	\$ (3,710,300)	\$ (2,257,400)	\$ (2,257,400)

\* Additional detail on following page(s)

**Overhead Recovery (2800) - Account Number Detail**

<b>Acct #9100</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Water Utility	\$ 1,319,700	\$ 1,011,300
Other	919,000	994,400
Waste Management	178,100	151,700
Community Development Commission	1,762,900	-
Capital Improvement Projects (CIPs)	175,000	100,000
	<u>\$ 4,354,700</u>	<u>\$ 2,257,400</u>



# POLICE SERVICES



## FY 2012-13 Proposed Budget Department Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept. Request FY 2012-13	Manager Recommended FY 2012-13
Police Administration	\$ 437,452	\$ 539,900	\$ 534,400	\$ 449,100	\$ 449,100
Family and Youth Intervention Program (formerly Community Safety Education)	265,082	268,400	262,100	262,700	262,700
Contract Patrol	6,897,943	7,235,800	7,230,700	7,379,000	7,379,000
Public Safety Officer Patrol	457,006	553,000	556,900	459,000	459,000
Animal Control	24,444	54,400	54,400	59,200	59,200
Emergency Preparedness	57,639	73,800	55,700	69,300	69,300
Code Enforcement (formerly Comm Mtc Enforcement)	81,421	73,100	86,300	152,700	152,700
Facility Operations (formerly Center Operations)	294,178	153,000	155,500	175,200	175,200
<b>Department Total</b>	<b>\$ 8,515,166</b>	<b>\$ 8,951,400</b>	<b>\$ 8,936,000</b>	<b>\$ 9,006,200</b>	<b>\$ 9,006,200</b>

# POLICE SERVICES



## FY 2012-13 Position Summary

	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Administrative Clerk II	2	1	(1)	1	-
Code Enforcement Inspector I	-	1	1	1	-
Director of Police Services	1	1	-	1	-
Management Assistant I	1	1	-	1	-
Program Coordinator - Intervention	1	1	-	1	-
Public Safety Officer - Field	5	4	(1)	4	-
Lead Public Safety Officer (LPSO)	1	1	-	1	-
Youth Intervention Case Worker	1	1	-	1	-
<b>Total Number of Full-Time Positions</b>	<u>12</u>	<u>11</u>	<u>(1)</u>	<u>11</u>	<u>-</u>
<b>Part-Time Benefitted Positions</b>					
Administrative Clerk I	1	-	(1)	-	-
Crossing Guard	1	-	(1)	-	-
Public Safety Officer - Field	1	-	(1)	-	-
<b>Total Number of Part-Time Benefitted Positions</b>	<u>3</u>	<u>-</u>	<u>(3)</u>	<u>-</u>	<u>-</u>
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	7,740	7,740	-	4,680	(3,060)

# POLICE ADMINISTRATION

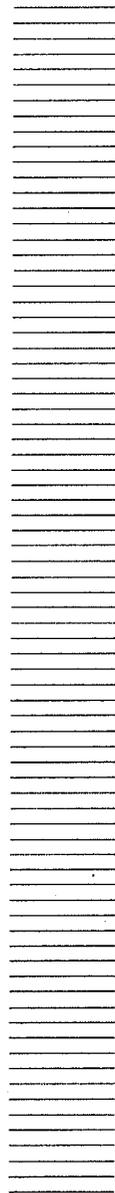


The Police Administration activity funds a large portion of three (3) full-time positions responsible for supervising the day-to-day operation of the department.

This activity also funds general office supplies, employee training, office equipment maintenance and contractual services for the Department of Police Service, as well as some employee over-time for Citywide events.

One of the primary functions of the Police Administration activity is to regulate and monitor the City's Regulatory Permit function which includes the sale of alcohol, adult businesses, towing services, carnivals, entertainment uses, taxi cabs, recycling dealers, pawn brokers, and solicitors. These types of use activities tend to require added calls for service.

The Crossing Guards activity (#3160) will be eliminated for FY 2012-13. The items and budget history associated with the aforementioned activity have been merged with Police Administration.

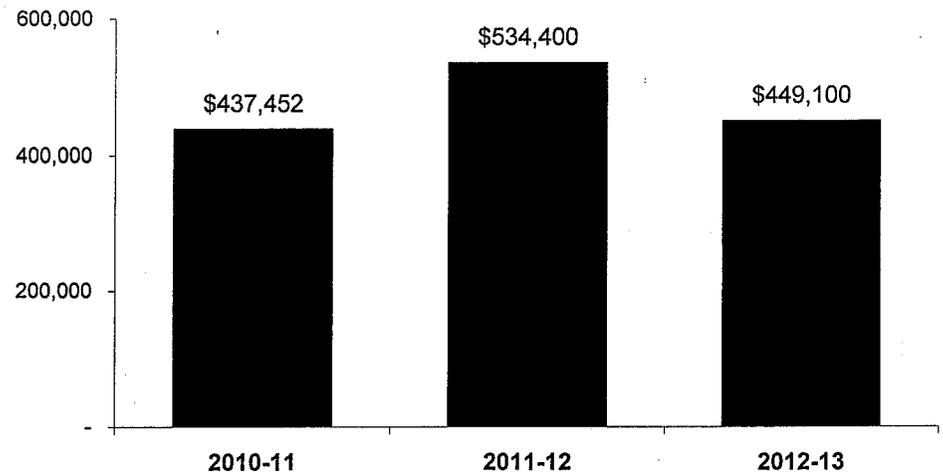


## ACTIVITY SUMMARY



	Actual FY 2009-10	Final Est. FY 2010-11	Manager Recommended FY 2011-12
Salaries and Benefits	\$ 413,667	491,200	374,500
Maintenance and Operations	74,631	79,300	106,100
Applied Revenues	(50,846)	(36,100)	(31,500)
Activity Total	\$ 437,452	534,400	449,100

## FISCAL YEAR COMPARISONS



## Police Administration (3110)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111C	PS Adm - Regular Salaries	\$ 147,143	\$ 206,100	\$ 206,100	\$ 165,000	\$ 165,000
115Q	PS PSO - PT Salaries	102,567	57,300	57,300	27,100	27,100
119C	PS Adm - Applied Benefits	153,648	217,900	217,900	181,000	181,000
119Q	PS PSO - PT Applied Benefits	10,309	9,900	9,900	1,400	1,400
	<b>Total Salaries and Benefits</b>	<b>413,667</b>	<b>491,200</b>	<b>491,200</b>	<b>374,500</b>	<b>374,500</b>
2200	Supplies	17,012	17,500	17,500	17,500	17,500
3400	Telephone	26,864	28,200	28,200	25,000	25,000
4100	Advertising	226	-	-	-	-
4220	Memberships	-	1,000	1,000	1,000	1,000
4400	Contractual Services	15,213	16,100	16,100	16,100	16,100
6100	Contributions	-	1,000	1,000	31,000	31,000
9300	Equipment Usage	15,000	15,000	15,000	15,000	15,000
9500	Duplication Charges	317	500	500	500	500
	<b>Total Maintenance and Operations</b>	<b>74,631</b>	<b>79,300</b>	<b>79,300</b>	<b>106,100</b>	<b>106,100</b>
AG00	Regulatory Permits	(18,790)	(19,000)	(25,000)	(20,000)	(20,000)
AZ00	Entertainment Services Fees	(27,069)	(6,800)	(6,300)	(6,700)	(6,700)
BH00	Miscellaneous Fees	(4,987)	(4,800)	(4,800)	(4,800)	(4,800)
	<b>Total Applied Revenues</b>	<b>(50,846)</b>	<b>(30,600)</b>	<b>(36,100)</b>	<b>(31,500)</b>	<b>(31,500)</b>
	<b>- Activity Total -</b>	<b>\$ 437,452</b>	<b>\$ 539,900</b>	<b>\$ 534,400</b>	<b>\$ 449,100</b>	<b>\$ 449,100</b>
<b>ACTIVITY #3160 (CROSSING GUARDS) HAS BEEN ELIMINATED AND ALL RELATED TASKS AND PRIOR YEAR AMOUNTS HAVE BEEN INCORPORATED INTO THIS ACTIVITY.</b>						

\* Additional detail on following page(s)

**Police Administration (3110) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Office/Administration Supplies	\$ 10,000	\$ 11,000
Computer Equipment	3,000	3,500
Miscellaneous Safety Equipment	2,500	3,000
	<u>\$ 15,500</u>	<u>\$ 17,500</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Copier Lease	\$ 8,100	\$ 8,100
Vehicle Cleaning	3,000	3,000
Copier/Fax Maintenance	2,000	2,000
Document Maintenance	2,000	2,000
Printing	1,000	1,000
	<u>\$ 16,100</u>	<u>\$ 16,100</u>

<b>Acct #6100</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Crossing Guard Contribution	\$ -	\$ 30,000
Miscellaneous Contributions	1,000	1,000
	<u>\$ 1,000</u>	<u>\$ 31,000</u>





## Family and Youth Intervention Program (3120)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM- Regular Salaries	\$ 67,980	\$ -	\$ -	\$ -	\$ -
111C	PS Adm - Regular Salaries	45,498	101,500	101,500	103,500	103,500
111F	PW Mtc - Regular Salaries	171	-	-	-	-
115U	CS Rec - PT Salaries	884	-	-	-	-
115Q	PS PSO - PT Salaries	-	12,900	12,900	-	-
119B	CM - Applied Benefits	67,127	-	-	-	-
119C	PS Adm - Applied Benefits	36,255	107,300	107,300	113,500	113,500
119F	PW Mtc - Applied Benefits	200	-	-	-	-
119Q	PS PSO - PT Applied Benefits	-	700	700	-	-
119U	CS Rec - PT Applied Benefits	46	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>218,161</b>	<b>222,400</b>	<b>222,400</b>	<b>217,000</b>	<b>217,000</b>
2200	Supplies	23,280	25,900	25,900	21,300	21,300
3400	Telephone	2,737	4,000	2,000	11,600	11,600
4210	Travel and Meetings	-	500	500	500	500
4220	Memberships	-	600	600	600	600
4250	Training	1,788	1,500	1,500	1,500	1,500
4400	Contractual Services	44,751	29,800	29,800	28,500	28,500
9500	Duplication Charges	31	1,200	300	1,200	1,200
	<b>Total Maintenance and Operations</b>	<b>72,587</b>	<b>63,500</b>	<b>60,600</b>	<b>65,200</b>	<b>65,200</b>
BH00	Miscellaneous Fees	(2,466)	(1,000)	(500)	(3,000)	(3,000)
CE00	Contributions	(13,200)	(6,500)	(10,400)	(6,500)	(6,500)
EA00	State Grants/Subventions	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
	<b>Total Applied Revenues</b>	<b>(25,666)</b>	<b>(17,500)</b>	<b>(20,900)</b>	<b>(19,500)</b>	<b>(19,500)</b>
	<b>- Activity Total -</b>	<b>\$ 265,082</b>	<b>\$ 268,400</b>	<b>\$ 262,100</b>	<b>\$ 262,700</b>	<b>\$ 262,700</b>
<b>ACTIVITY #2550 (FAMILY AND YOUTH INTERVENTION PROGRAM) HAS BEEN ELIMINATED AND ALL RELATED TASKS AND PRIOR YEAR AMOUNTS HAVE BEEN INCORPORATED INTO THIS ACTIVITY.</b>						

\* Additional detail on following page(s)

**Family and Youth Intervention Program (3120) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Program Supplies	\$ -	\$ 3,100
Life Skills Program	-	2,500
Youth Community Service	-	2,500
Crime Prevention Materials	2,400	2,000
Parent Education	-	2,000
Red Ribbon Week	2,200	2,000
Youth Education	-	1,700
Nutrition	-	1,500
Office Supplies	-	1,500
Diversity Program	-	1,000
Every 15 Minutes Supplies	1,000	1,000
Cesar Chavez Celebration	-	500
First Aid Class Supplies	2,000	-
Junior Golf Supplies	500	-
	<u>\$ 8,100</u>	<u>\$ 21,300</u>

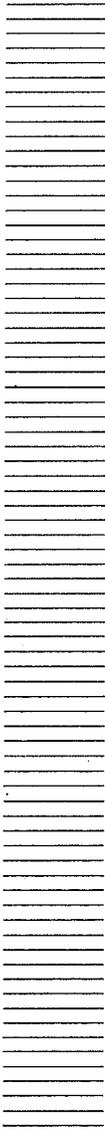
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Every 15 Minutes	\$ 12,000	\$ 10,000
Diversity Program	-	6,000
Transportation (Museum of Tolerance)	1,200	5,000
Cesar Chavez Celebration	-	4,000
Red Ribbon Week	3,100	2,000
T-1 Line Router Equipment/Service	-	1,100
Service Track	-	400
	<u>\$ 16,300</u>	<u>\$ 28,500</u>



# CONTRACT PATROL



The Contract Patrol activity funds the contract for police sworn and non-sworn personnel with the City of Whittier. This also includes a motorcycle officer dedicated to traffic enforcement. Patrol units, supplies, contractual services and equipment for the day-to-day operation of the patrol services are funded from this activity.

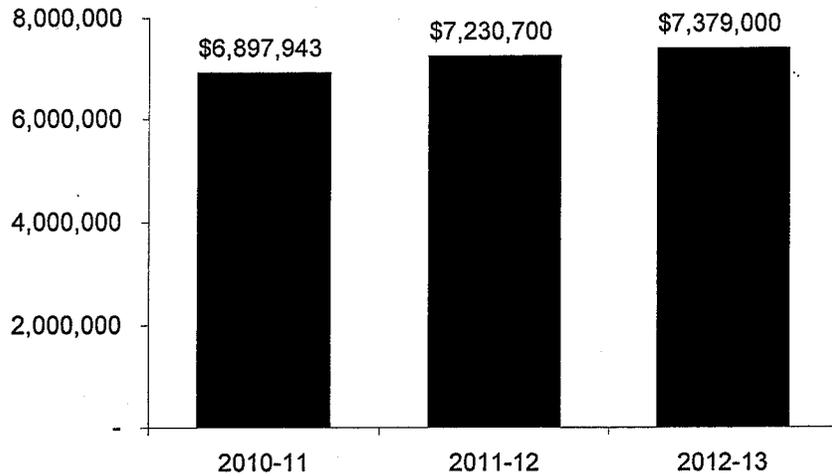


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	3,391	-	-
Maintenance and Operations		7,710,497	7,600,900	7,728,000
Applied Revenues		(815,944)	(370,200)	(349,000)
Activity Total	\$	<u>6,897,943</u>	<u>7,230,700</u>	<u>7,379,000</u>

## FISCAL YEAR COMPARISONS



## Contract Patrol (3130)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111C	PS Adm - Regular Salaries	\$ 1,499	\$ -	\$ -	\$ -	\$ -
111N	PLN Home - Regular Salaries	197	-	-	-	-
119C	PS Adm - Applied Benefits	1,493	-	-	-	-
119N	PLN Home - Applied Benefits	202	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>3,391</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
2200	Supplies	10,838	27,000	27,000	27,000	27,000
3400	Telephone	12,246	13,400	14,800	13,400	13,400
4250	Training	494	-	-	-	-
4400	Contractual Services	105,094	57,700	58,500	34,200	34,200
4900	Intergovernmental Charges	7,205,509	7,339,600	7,339,600	7,494,100	7,494,100
6100	Contributions	3,000	6,000	8,000	6,000	6,000
7300	Furniture/Equipment	190,108	-	-	-	-
8810	Principal	93,632	75,000	65,000	62,000	62,000
8820	Interest	1,576	9,000	-	3,300	3,300
9300	Equipment Usage	88,000	88,000	88,000	88,000	88,000
	<b>Total Maintenance and Operations</b>	<b>7,710,497</b>	<b>7,615,700</b>	<b>7,600,900</b>	<b>7,728,000</b>	<b>7,728,000</b>
BE00	Citation Processing Fee	(475)	(500)	(500)	(500)	(500)
BH00	Miscellaneous/Alarm Response Fees	(184,874)	(170,000)	(170,000)	(170,000)	(170,000)
BR00	Damage to City Property	(4,552)	-	(200)	-	-
BRES	Restitution/Emergency Response	(5,368)	(3,500)	(7,000)	(5,500)	(5,500)
DJ00	Dept. of Justice Grant	(13,906)	(11,800)	(11,800)	-	-
DJAG	ARRA JAG Grant	(52,420)	-	-	-	-
EA00	State Grants/Subventions	(55,744)	-	-	-	-
FC00	Fines/Impounds	(46,290)	(46,000)	(23,000)	(23,000)	(23,000)

\* Additional detail on following page(s)

## Contract Patrol (3130) - continued

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	continued -					
GA00	Sale of Property	-	-	(7,700)	-	-
HB00	Trans from Public Safety Augmentation Fund	(55,000)	(55,000)	(55,000)	(55,000)	(55,000)
HG00	Trans from Narc Forfeiture/Seizure Fund	(95,207)	-	-	-	-
HJ00	Trans from Suppl Law Enf Svc Fund (COPS)	(112,000)	(93,100)	(95,000)	(95,000)	(95,000)
JB00	Proceeds of Borrowing	(190,108)	-	-	-	-
	Total Applied Revenues	(815,944)	(379,900)	(370,200)	(349,000)	(349,000)
	<b>- Activity Total -</b>	<b>\$ 6,897,943</b>	<b>\$ 7,235,800</b>	<b>\$ 7,230,700</b>	<b>\$ 7,379,000</b>	<b>\$ 7,379,000</b>

**Contract Patrol (3130) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Vehicle Supplies	\$ 11,000	\$ 11,000
Staging Supplies	9,000	9,000
New Decals	7,000	7,000
	<u>\$ 27,000</u>	<u>\$ 27,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Equipment Maintenance	\$ 10,000	\$ 10,000
MDC Maintenance	7,500	7,500
Modem Maintenance	5,400	5,400
Dictaphone Machine	-	4,500
Copier Lease	2,400	2,400
Copier Service	2,400	2,400
Hazardous Waster Clean-up	2,000	2,000
Graffiti Tracker Service	18,000	-
	<u>\$ 47,700</u>	<u>\$ 34,200</u>

<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Sworn Personnel	\$ 6,444,400	\$ 6,682,000
Non-Sworn Personnel (including IT Tech)	321,400	320,400
Contract Personnel - OT Operations	291,100	295,500
Contract Personnel - Traffic GRA	166,000	172,400
Contract Personnel - Discretionary	68,800	23,800
School Resource Officer	47,900	-
	<u>\$ 7,339,600</u>	<u>\$ 7,494,100</u>

<b>Acct #8810</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Lease Principal - 1st of 3 years	75,000	-
Lease Principal - 2nd of 3 years	-	62,000
Lease Principal - 3rd of 3 years	-	-
	<u>\$ 75,000</u>	<u>\$ 62,000</u>

<b>Acct #8820</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Lease Interest - 1st of 3 years	\$ 9,000	\$ -
Lease Interest - 2nd of 3 years	-	3,300
Lease Interest - 3rd of 3 years	-	-
	<u>\$ 9,000</u>	<u>\$ 3,300</u>

# PSO PATROL

This account funds full-time and part-time Public Safety Officers who provide support for sworn law enforcement activities and security at all City facilities and City sponsored events. Public Safety Officers represent a large portion of the law enforcement service level and handle a significant amount of calls for service that range from parking enforcement and missing persons to front counter customer service and lost property reports.

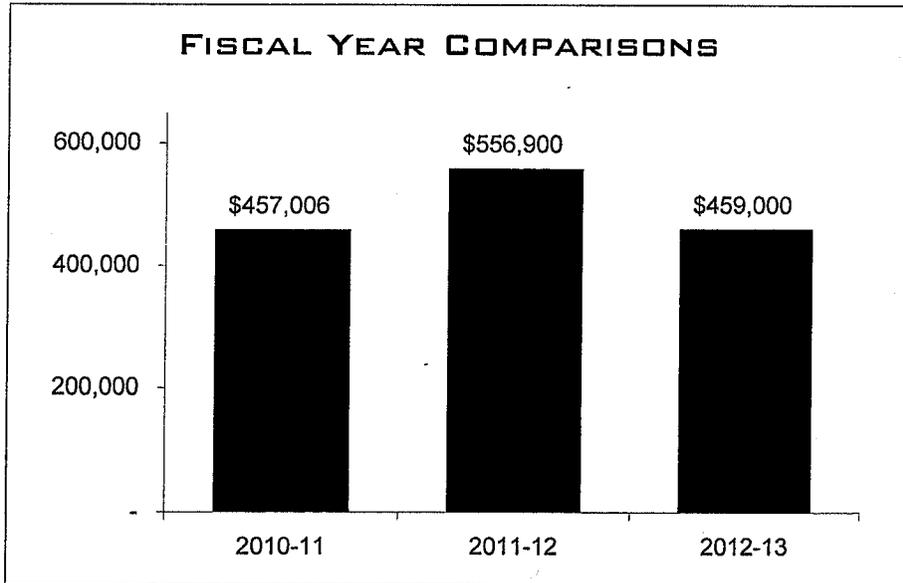
Equipment lease agreements and supplies for public safety personnel along with routine maintenance on equipment and supplies for Public Safety Officers are also funded by this activity.

This account also reflects funds generated from fines and parking citation fees.

## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 592,909	649,400	546,700
Maintenance and Operations	111,715	95,700	100,500
Applied Revenues	(247,618)	(188,200)	(188,200)
<b>Activity Total</b>	<b>\$ 457,006</b>	<b>556,900</b>	<b>459,000</b>

## FISCAL YEAR COMPARISONS



## Public Safety Officer Patrol (3135)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111C	PS Adm - Regular Salaries	261,946	279,600	279,600	235,000	235,000
111E	PW Eng - Regular Salaries	96	-	-	-	-
114C	PS Adm - OT Pay	-	6,500	8,500	6,500	6,500
115Q	PS PSO - PT Salaries	36,332	42,800	42,800	45,100	45,100
119B	CM - Applied Benefits	(336)	-	-	-	-
119C	PS Adm - Applied Benefits	271,322	295,600	295,600	257,800	257,800
119E	PW Eng - Applied Benefits	91	-	-	-	-
119Q	PS PSO - PT Applied Benefits	23,457	22,900	22,900	2,300	2,300
	<b>Total Salaries and Benefits</b>	<b>592,909</b>	<b>647,400</b>	<b>649,400</b>	<b>546,700</b>	<b>546,700</b>
2200	Supplies	16,924	14,500	14,500	14,500	14,500
3400	Telephone	6,973	-	-	-	-
4400	Contractual Services	30,395	11,500	11,500	22,000	22,000
4900	Intergovt Charges/Radio Frequency Lease	9,570	10,500	10,500	-	-
8810	Principal	13,130	24,000	24,000	30,000	30,000
8820	Interest	722	1,200	1,200	-	-
9300	Equipment Usage	34,000	34,000	34,000	34,000	34,000
	<b>Total Maintenance and Operations</b>	<b>111,715</b>	<b>95,700</b>	<b>95,700</b>	<b>100,500</b>	<b>100,500</b>
BH00	Miscellaneous Fees	(150)	-	-	-	-
BW00	Guard Fees	(12,490)	(10,200)	(10,200)	(10,200)	(10,200)
FB00	Fines/Other	(228,078)	(173,000)	(173,000)	(173,000)	(173,000)
HJ00	Trans From Suppl Law Enf Service Fund	(6,900)	(6,900)	(5,000)	(5,000)	(5,000)
	<b>Total Applied Revenues</b>	<b>(247,618)</b>	<b>(190,100)</b>	<b>(188,200)</b>	<b>(188,200)</b>	<b>(188,200)</b>
	<b>- Activity Total -</b>	<b>\$ 457,006</b>	<b>\$ 553,000</b>	<b>\$ 556,900</b>	<b>\$ 459,000</b>	<b>\$ 459,000</b>

\* Additional detail on following page(s)

**Public Safety Officer Patrol (3135) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Parking Citations	\$ 4,500	\$ 4,500
Uniforms	4,000	4,000
Vehicle Supplies	3,500	3,500
Batteries	1,500	1,500
Safety Vest	1,000	1,000
	<u>\$ 14,500</u>	<u>\$ 14,500</u>

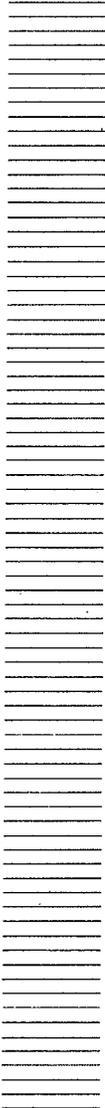
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Radio Frequency Lease	\$ -	\$ 10,500
Radio Maintenance/Replacement	8,000	8,000
Vehicle Signage/Painting	3,500	3,500
	<u>\$ 11,500</u>	<u>\$ 22,000</u>



# ANIMAL CONTROL



This account funds a portion of a full-time Lead Public Safety officer who coordinates and administers the City's pet licensing in the community. This account also funds supplies and contractual service such as animal control services with Southeast Area Animal Control Authority (SEAACA).

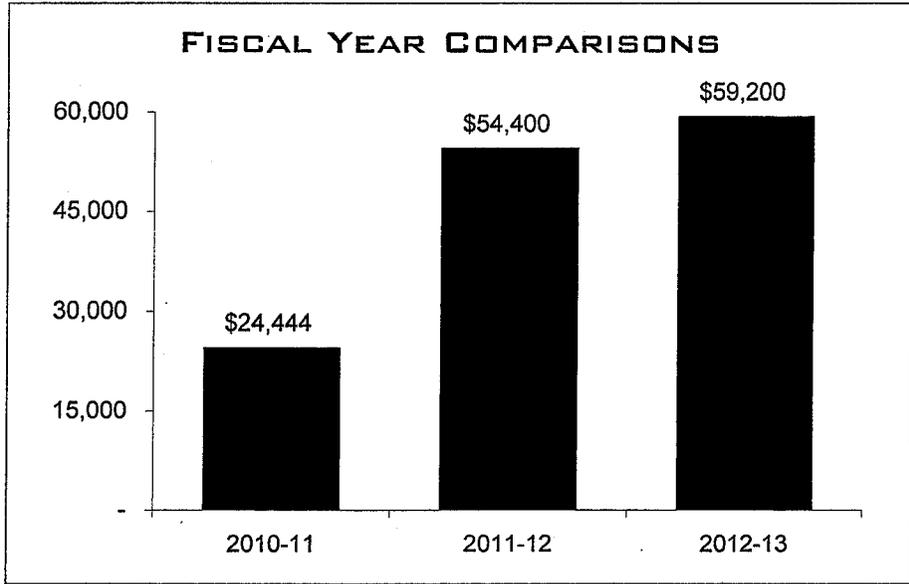


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	6,057	29,400	32,100
Maintenance and Operations		49,136	55,000	57,100
Applied Revenues		<u>(30,749)</u>	<u>(30,000)</u>	<u>(30,000)</u>
Activity Total	\$	<u>24,444</u>	<u>54,400</u>	<u>59,200</u>

## FISCAL YEAR COMPARISONS



## Animal Control (3150)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111C	PS Adm - Regular Salaries	\$ 3,003	\$ 14,300	\$ 14,300	\$ 15,300	\$ 15,300
119C	PS Adm - Applied Benefits	3,054	15,100	15,100	16,800	16,800
	<b>Total Salaries and Benefits</b>	<b>6,057</b>	<b>29,400</b>	<b>29,400</b>	<b>32,100</b>	<b>32,100</b>
2200	Supplies	316	1,000	1,000	1,000	1,000
4900	Intergovernmental Charges - SEAACA	48,317	54,000	54,000	56,100	56,100
9500	Duplication Charges	504	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>49,136</b>	<b>55,000</b>	<b>55,000</b>	<b>57,100</b>	<b>57,100</b>
AD00	Animal Licenses	(30,596)	(30,000)	(30,000)	(30,000)	(30,000)
BH00	Miscellaneous Fees	(153)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(30,749)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>
	<b>- Activity Total -</b>	<b>\$ 24,444</b>	<b>\$ 54,400</b>	<b>\$ 54,400</b>	<b>\$ 59,200</b>	<b>\$ 59,200</b>

# EMERGENCY PREPAREDNESS

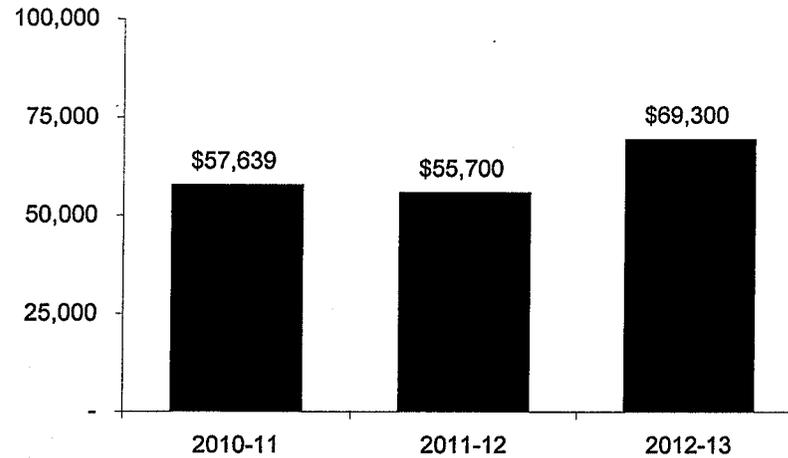
This activity funds a portion of a Lead Public Safety Officer that coordinates and administers the City's Residential Emergency Preparedness Programs. In addition, this account also provides funding for emergency supplies, emergency equipment and contractual services such as the Rapid Notify System (RNS).



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	24,620	29,400	32,100
Maintenance and Operations		35,813	26,900	37,200
Applied Revenues		<u>(2,794)</u>	<u>(600)</u>	<u>-</u>
<b>Activity Total</b>	<b>\$</b>	<b><u>57,639</u></b>	<b><u>55,700</u></b>	<b><u>69,300</u></b>

## FISCAL YEAR COMPARISONS



## Emergency Preparedness (3180)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111C	PS Adm - Regular Salaries	\$ 12,231	\$ 14,300	\$ 14,300	\$ 15,300	\$ 15,300
119C	PS Adm - Applied Benefits	12,389	15,100	15,100	16,800	16,800
	<b>Total Salaries and Benefits</b>	<b>24,620</b>	<b>29,400</b>	<b>29,400</b>	<b>32,100</b>	<b>32,100</b>
2200	Supplies	6,460	10,500	10,500	10,500	10,500
3400	Telephone	222	300	300	300	300
4400	Contractual Services	13,820	14,500	14,500	14,500	14,500
4900	Intergovernmental Charges	-	1,400	1,400	1,700	1,700
6100	Contributions	-	-	-	10,000	10,000
8810	Principal	14,324	15,100	-	-	-
8820	Interest	788	2,400	-	-	-
9300	Equipment Usage	200	200	200	200	200
	<b>Total Maintenance and Operations</b>	<b>35,813</b>	<b>44,400</b>	<b>26,900</b>	<b>37,200</b>	<b>37,200</b>
CE00	Contributions	(2,000)	-	(600)	-	-
EA00	State Grants/Subventions	(794)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(2,794)</b>	<b>-</b>	<b>(600)</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 57,639</b>	<b>\$ 73,800</b>	<b>\$ 55,700</b>	<b>\$ 69,300</b>	<b>\$ 69,300</b>

\*  
\*  
\*  
\*

\* Additional detail on following page(s)

**Emergency Preparedness (3180) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
SNT Containers Supplies	\$ 4,000	\$ 4,000
SNT Block Parties (2)	4,000	4,000
SNT Promotional Materials	<u>2,500</u>	<u>2,500</u>
	\$ 10,500	\$ 10,500

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Rapid Notify	11,500	11,500
Containers Maintenance (SNT)	1,500	1,500
Rapid Notify Update	1,000	1,000
Emergency Repairs	<u>500</u>	<u>500</u>
	\$ 14,500	\$ 14,500

<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Area E Dues	\$ 1,400	\$ 1,700
	\$ 1,400	\$ 1,700

<b>Acct #6100</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Contribution to Red Cross BEPN coordination	\$ -	\$ 10,000
	\$ -	\$ 10,000



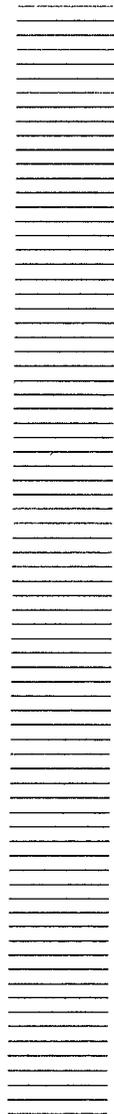
# CODE ENFORCEMENT



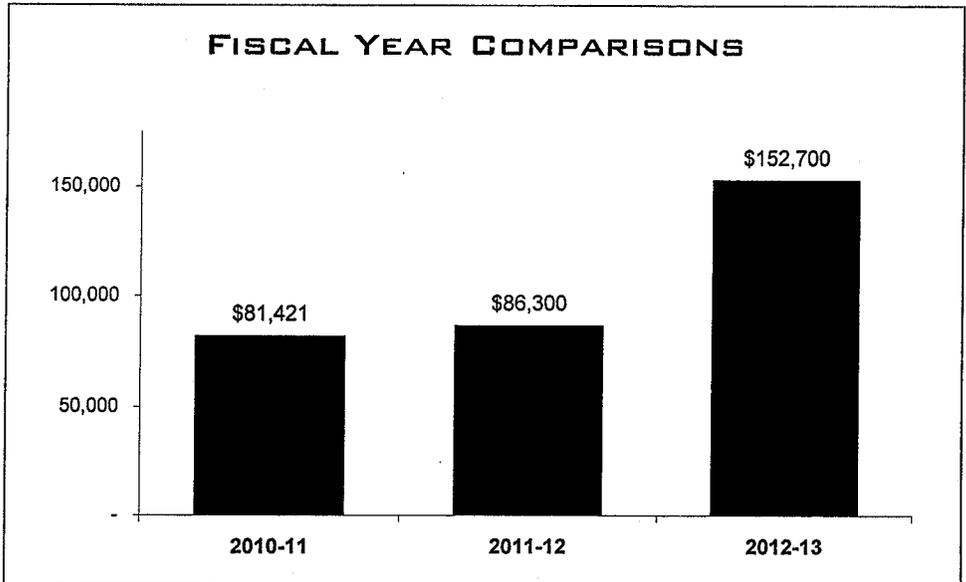
The Code Enforcement activity, formerly known as Community Maintenance Enforcement, was part of the Department of Planning and Community Development and is now under the auspice of the Department of Police Services. The Code Enforcement officer ensures that properties throughout the City are maintained in conformance with applicable zoning and property maintenance codes in order to preserve a safe and attractive living and working environment.

Typical issues handled by the Code Enforcement are:

- \* Property Maintenance and Zoning violations.
- \* Construction without a permit.
- \* Activities or land uses occurring without proper permits or city approvals.
- \* Illegal signs and banners.
- \* Inoperative vehicles.
- \* Concerns raised by the City's Beautification Committee.



ACTIVITY SUMMARY			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 60,598	65,800	131,500
Maintenance and Operations	20,823	20,500	21,200
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ 81,421</b>	<b>86,300</b>	<b>152,700</b>



## Code Enforcement (3185)

### Activity Detail

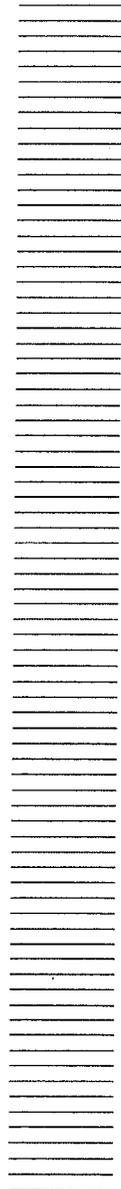
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111C	PS - Regular Salaries	\$ -	\$ -	\$ -	\$ 62,700	\$ 62,700
111M	PLN Adm - Regular Salaries	29,365	24,600	31,200	-	-
119C	PS - Applied Benefits	-	-	-	68,800	68,800
119M	PLN Adm - Applied Benefits	31,233	27,300	34,600	-	-
	<b>Total Salaries and Benefits</b>	<b>60,598</b>	<b>51,900</b>	<b>65,800</b>	<b>131,500</b>	<b>131,500</b>
2200	Supplies	226	300	300	1,000	1,000
4400	Contractual Services	397	700	-	-	-
9300	Equipment Usage	20,200	20,200	20,200	20,200	20,200
	<b>Total Maintenance and Operations</b>	<b>20,823</b>	<b>21,200</b>	<b>20,500</b>	<b>21,200</b>	<b>21,200</b>
	<b>- Activity Total -</b>	<b>\$ 81,421</b>	<b>\$ 73,100</b>	<b>\$ 86,300</b>	<b>\$ 152,700</b>	<b>\$ 152,700</b>

# FACILITY OPERATIONS

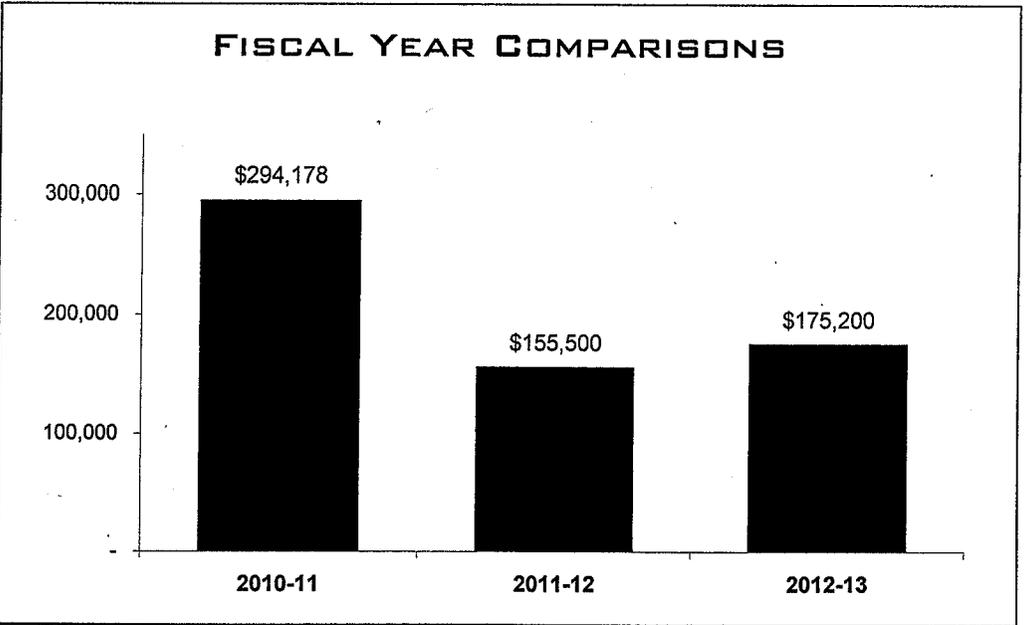


Formerly referred to as Center Operations, the Facility Operations activity funds two department facilities: the Police Services Center and the Police Staging Facility. All utilities for these facilities are funded by this activity which includes gas, water, and electricity. The department's contractual services such as landscape maintenance, janitorial services, equipment leases, alarm service, and other operational maintenance areas are also funded in this activity.

In addition, this activity also funds a portion of (1) full-time employee.



ACTIVITY SUMMARY			
	Actual	Final Est.	Manager
	FY 2009-10	FY 2010-11	Recommended
			FY 2011-12
Salaries and Benefits	\$ 203,368	54,200	70,900
Maintenance and Operations	104,738	118,300	119,300
Applied Revenues	(13,927)	(17,000)	(15,000)
<b>Activity Total</b>	<b>\$ 294,178</b>	<b>155,500</b>	<b>175,200</b>



## Facility Operations (3190)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111C	PS Adm - Regular Salaries	\$ 84,021	\$ 13,600	\$ 13,600	\$ 25,000	\$ 25,000
111F	PW Mtc - Regular Salaries	12,447	9,100	11,200	8,100	8,100
114C	PS Adm - OT Pay	-	-	-	-	-
114F	PW Mtc - OT Pay	300	-	500	-	-
115Q	PS PSO - PT Salaries	2,337	-	100	-	-
119C	PS Adm - Applied Benefits	86,965	14,400	14,400	27,500	27,500
119F	PW Mtc - Applied Benefits	14,611	11,600	14,300	10,300	10,300
119Q	PS PSO - PT Applied Benefits	2,687	-	100	-	-
119T	PW Mtc - PT Applied Benefits	-	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>203,368</b>	<b>48,700</b>	<b>54,200</b>	<b>70,900</b>	<b>70,900</b>
2200	Supplies	6,543	7,100	8,100	8,100	8,100
3100	Electricity	18,136	19,400	19,400	19,400	19,400
3200	Natural Gas	923	1,000	1,000	1,000	1,000
3300	Water	2,259	2,400	2,400	3,400	3,400
3400	Telephone	11,947	-	-	-	-
4400	Contractual Services	54,894	80,300	80,300	80,300	80,300
4900	Intergovernmental Charges	2,937	-	-	-	-
9300	Equipment Usage	7,100	7,100	7,100	7,100	7,100
	<b>Total Maintenance and Operations</b>	<b>104,738</b>	<b>117,300</b>	<b>118,300</b>	<b>119,300</b>	<b>119,300</b>
BH00	Miscellaneous Fees	(13,927)	(13,000)	(17,000)	(15,000)	(15,000)
	<b>Total Applied Revenues</b>	<b>(13,927)</b>	<b>(13,000)</b>	<b>(17,000)</b>	<b>(15,000)</b>	<b>(15,000)</b>
	<b>- Activity Total -</b>	<b>\$ 294,178</b>	<b>\$ 153,000</b>	<b>\$ 155,500</b>	<b>\$ 175,200</b>	<b>\$ 175,200</b>

\* Additional detail on following page(s)

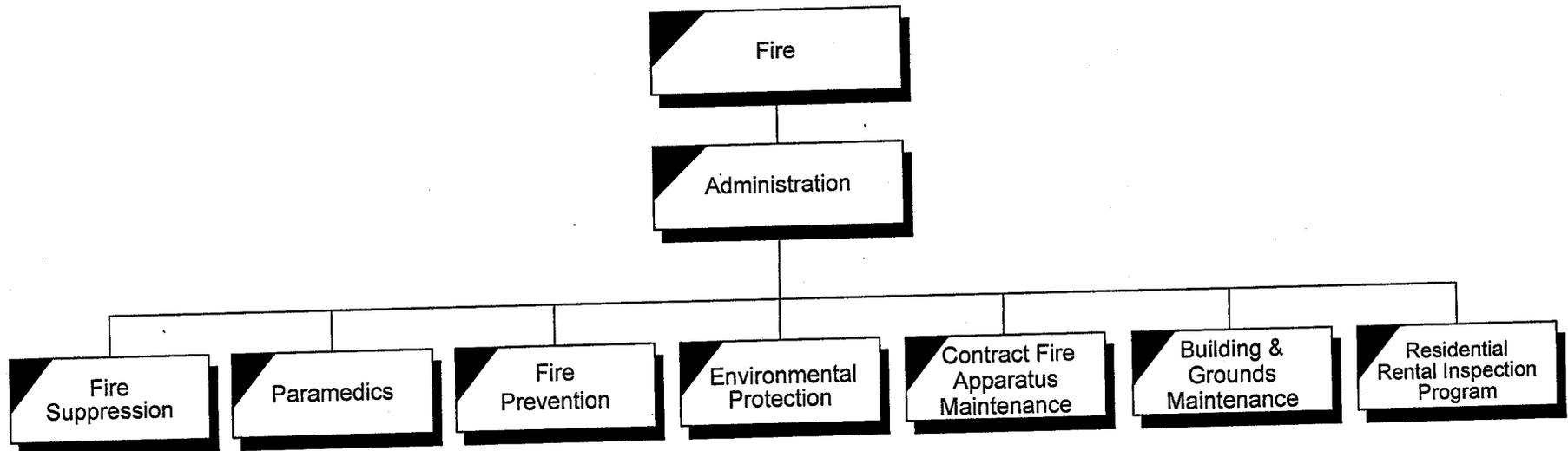
**Facility Operations (3190) - Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Alarm Monitoring	\$ 29,000	\$ 27,000
Janitorial Services	17,200	17,200
Landscape Services	18,000	17,000
Building Maintenance - Extraordinary	2,500	7,300
Laundry	3,100	3,100
Communication Services	2,200	2,200
Elevator Maintenance	3,600	1,800
Window Cleaning Services	1,800	1,800
Exterminator Service	1,700	1,700
Fire Sprinkler Test/Inspection	1,200	1,200
	<u>\$ 80,300</u>	<u>\$ 80,300</u>

# FIRE RESCUE

The Fire Department is entrusted with the responsibility of providing the community and its citizens with the highest level of standard care and emergency response in regards to the preservation of lives and property. Typical of most other Southern California cities, Santa Fe Springs is subjected to naturally occurring events, such as earthquakes, brush fires, flooding, and mud slides. Historically, the City has been charged with the task of managing numerous human-caused hazards as well, e.g., building fires, environmentally hazardous conditions, multi-casualty medical events and numerous other catastrophic occurrences. The fact that two of the most heavily traveled interstates, railroad routes and state highways run through the City results in numerous transportation-related accidents, which require specialized mitigation equipment and the treatment and transportation of injured patients to local community hospitals. The City is also the home of several of the top chemical distribution companies in the country. Consequently, the Fire Department invests in numerous training courses and exercises in order to more effectively respond to community needs in the event of an accident.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# FIRE-RESCUE



## FY 2012-13 Proposed Budget Department Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept. Request FY 2012-13	Manager Recommended FY 2012-13
Administration	\$ 203,316	\$ 199,700	\$ 191,700	\$ 215,700	\$ 215,700
Suppression	10,767,498	12,039,900	12,174,900	12,237,100	12,237,100
Paramedics	1,893,304	2,056,100	2,106,100	2,157,800	2,157,800
Fire Prevention	207,941	114,500	114,500	116,300	116,300
Environmental Protection Services	403,250	763,400	890,900	1,274,200	1,274,200
Compton Fire Apparatus Maintenance	(10,157)	(52,000)	(42,000)	(35,000)	(35,000)
Buildings and Grounds Maintenance	151,877	150,200	150,200	179,600	179,600
Residential Rental Inspection Program	-	-	35,400	1,300	1,300
<b>Department Total</b>	<b>\$ 13,617,029</b>	<b>\$ 15,271,800</b>	<b>\$ 15,621,700</b>	<b>\$ 16,147,000</b>	<b>\$ 16,147,000</b>

# FIRE



## FY 2012-13 Position Summary

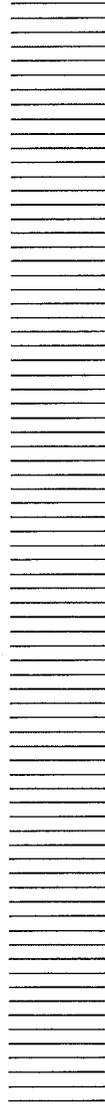
	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Administrative Clerk I	1	1	-	1	-
Deputy Director of Environmental Protection Services	1	1	-	1	-
Division Chief	4	4	-	4	-
Environmental Clerk III	1	1	-	1	-
Environmental Protection Clerk I	1	1	-	1	-
Environmental Protection Inspector I	1	1	-	1	-
Environmental Protection Specialist/CPE	1	1	-	1	-
Environmental Protection Specialist	2	3	1	3	-
Fire Captain	15	15	-	15	-
Fire Chief	1	1	-	1	-
Fire Engineer	15	15	-	15	-
Fire Protection Inspector II	2	1	(1)	1	-
Fire/Housing Inspector I	1	1	-	1	-
Firefighter	9	9	-	9	-
Firefighter/Paramedic II	9	9	-	9	-
Mechanic II	2	2	-	2	-
<b>Total Number of Full-Time Positions</b>	66	66	-	66	-
<b>Part-Time Benefitted Positions</b>					
None	-	-	-	-	-
<b>Part-Time Non-Benefitted Hours</b>					
Total Number of Hours	-	-	-	-	-

# FIRE ADMINISTRATION

The Fire Administration activity consists of the Fire Chief and his Administrative Staff. The Fire Chief, under the direction of the City Manager and the City Council, is responsible for long-range planning, budgeting, personnel development, and for setting and meeting specific goals and objectives related to maintaining and improving levels of service to the community.

The Fire Chief achieves these standards by providing leadership and employing a variety of modern management techniques. The Fire Chief recruits, selects, and provides continuous development to ensure a high level of competence and integrity in his staff. The Fire Department's service objectives are currently achieved by maintaining four strategically-located fire stations within the City, staffed by 51 dedicated personnel. All residents benefit from prompt response by emergency service units.

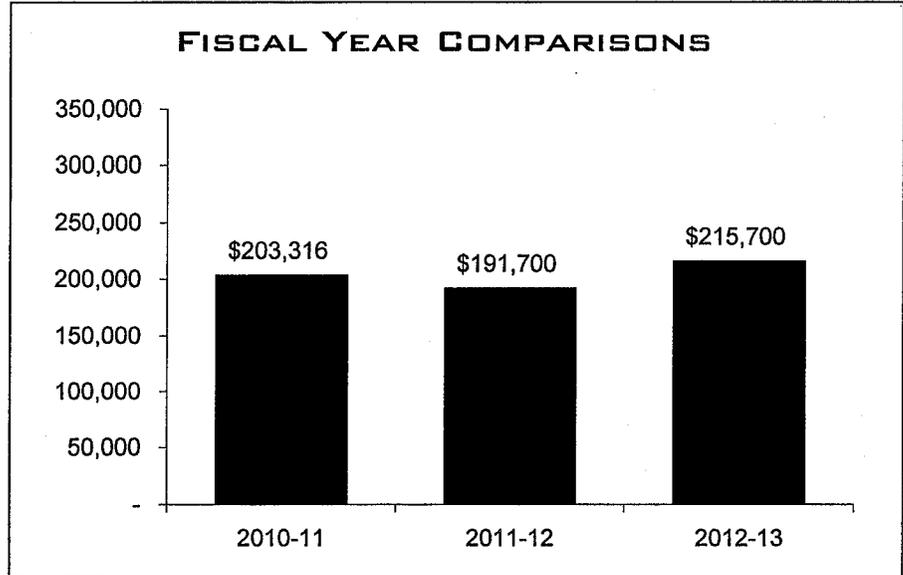
The Fire Chief and his administrative staff are constantly seeking out new programs and innovations to maintain the highest level of service at the most reasonable cost. One such area is in the upgrading and refining of mutual and automatic aid agreements with other agencies facing the same economic challenges. With these comprehensive automatic aid agreements in place, the department has additional resources available on a first alarm response for each agency and greater flexibility in determining which is the closest fire engine or paramedic unit for response. The City enjoys automatic aid with fire departments on all borders.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	153,220	130,600	154,600
Maintenance and Operations		50,141	61,400	61,400
Applied Revenues		(45)	(300)	(300)
<b>Activity Total</b>	<b>\$</b>	<b>203,316</b>	<b>191,700</b>	<b>215,700</b>

## FISCAL YEAR COMPARISONS



## Fire Administration (3210)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111K	FD - Regular Salaries	\$ 71,360	\$ 58,000	\$ 58,000	\$ 68,500	\$ 68,500
119K	FD - Applied Benefits	81,860	72,600	72,600	86,100	86,100
	<b>Total Salaries and Benefits</b>	<b>153,220</b>	<b>130,600</b>	<b>130,600</b>	<b>154,600</b>	<b>154,600</b>
2201	Office Supplies	5,440	10,600	10,600	10,600	10,600
2202	Books/Pamphlets/Subscriptions	-	1,200	1,200	1,200	1,200
2211	Mechanical Parts	292	500	500	500	500
3400	Telephone	31,139	31,000	31,000	31,000	31,000
4210	Travel and Meetings	3,214	6,200	6,200	6,200	6,200
4220	Memberships	675	2,000	2,000	2,000	2,000
4250	Training	140	-	-	-	-
4400	Contractual Services	4,602	-	-	-	-
4401	Printing/Postage	70	600	600	600	600
4403	Mobile/Portable Radio/Pager Service	-	-	-	-	-
4404	Office Furniture/Equipment Rep.	2,472	2,100	2,100	2,100	2,100
4411	Misc Vehicle Repair	467	1,000	1,000	1,000	1,000
4425	Car Wash	44	500	500	500	500
4428	Photocopier Lease/Maintenance	1,586	5,200	5,200	5,200	5,200
8810	Principal	-	5,000	-	-	-
8820	Interest	-	3,000	-	-	-
9500	Duplication Charges	-	500	500	500	500
	<b>Total Maintenance and Operations</b>	<b>50,141</b>	<b>69,400</b>	<b>61,400</b>	<b>61,400</b>	<b>61,400</b>
BH00	Miscellaneous Fees	(45)	(300)	(300)	(300)	(300)
	<b>Total Applied Revenues</b>	<b>(45)</b>	<b>(300)</b>	<b>(300)</b>	<b>(300)</b>	<b>(300)</b>
	<b>- Activity Total -</b>	<b>\$ 203,316</b>	<b>\$ 199,700</b>	<b>\$ 191,700</b>	<b>\$ 215,700</b>	<b>\$ 215,700</b>

# FIRE SUPPRESSION

The Fire Suppression Activity is charged with the responsibility of providing fast and efficient emergency response to fires, hazardous conditions, rescues, illnesses, or any other conditions where the health, safety and welfare of the public is in jeopardy. One measurement of the capabilities of this activity has been the grade assigned to the Fire Department by the Insurance Service Organization (ISO). The grading schedule also considers the water system, communications, staffing, training, and facilities. This grading is used by the insurance industry to determine fire insurance rates for homeowners and businesses within the City. On a scale of one to ten, with one being the most desirable, the City of Santa Fe Springs enjoys a two rating.

Command and control emergency operations are provided on a daily basis by three Division Chiefs on a shift schedule. In addition to daily emergency operations, each Division Chief performs several different staff assignments. These duties include: Administration & Special Operations ( Hazardous Materials Response, Emergency Medical Services and Urban Search and Rescue), Emergency Operations and Training, and Support Services (Building and Grounds and Fleet Maintenance).

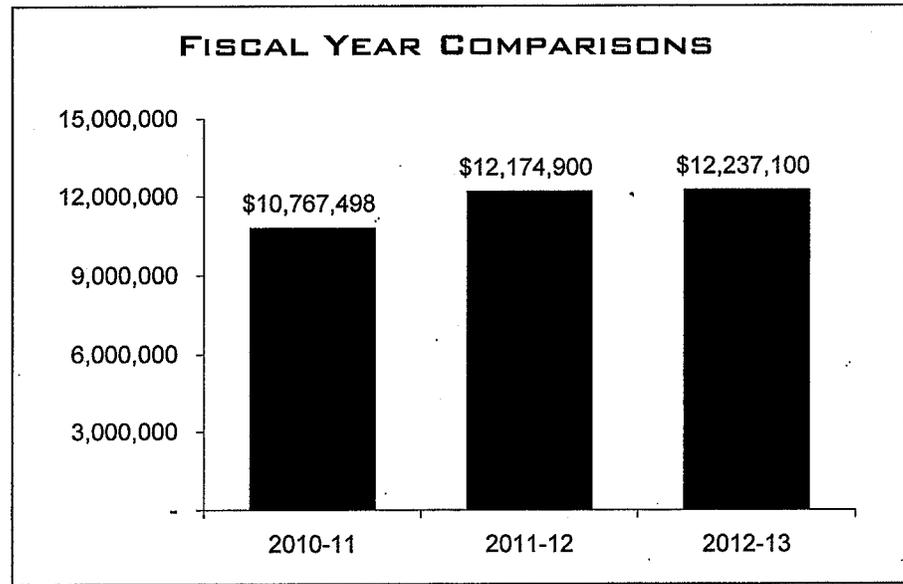
The Fire Suppression Activity strives to achieve the highest quality of dependable economical services possible. This is accomplished through the use of clearly established standard operational guidelines and by employing and developing the most highly motivated and skilled personnel.



## ACTIVITY SUMMARY

				Manager
	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13	
Salaries and Benefits	\$ 10,118,355	11,627,100	11,682,100	
Maintenance and Operations	1,048,931	877,800	1,085,000	
Applied Revenues	<u>(399,788)</u>	<u>(330,000)</u>	<u>(530,000)</u>	
<b>Activity Total</b>	<b>\$ <u>10,767,498</u></b>	<b><u>12,174,900</u></b>	<b><u>12,237,100</u></b>	

## FISCAL YEAR COMPARISONS



## Fire Suppression (3220)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 298	\$ -	\$ -	\$ -	\$ -
111K	FD Sup - Regular Salaries	3,698,666	4,173,800	4,173,800	4,235,300	4,235,300
112K	FD Sup - Acting Pay	2,919	-	-	-	-
114K	FD - OT Pay	1,968,236	1,700,000	1,800,000	1,800,000	1,800,000
115U	CS REC - PT Salaries	103	-	-	-	-
119E	PW Adm - Applied Benefits	291	-	-	-	-
119K	FD - Applied Benefits	4,447,837	5,653,300	5,653,300	5,646,800	5,646,800
119U	CS REC - PT Applied Benefits	5	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>10,118,355</b>	<b>11,527,100</b>	<b>11,627,100</b>	<b>11,682,100</b>	<b>11,682,100</b>
2201	Office Supplies	8,172	5,400	5,400	5,400	5,400
2202	Books/Pamphlets/Subscriptions	373	1,300	1,300	1,300	1,300
2203	Maintenance Supplies	36,009	24,500	24,500	24,500	24,500
2204	Safety Clothing	21,565	16,000	16,000	16,000	16,000
2205	Uniforms	20,431	22,600	22,600	22,600	22,600
2206	Gasoline	15,666	20,000	20,000	20,000	20,000
2207	Diesel	44,643	50,000	50,000	50,000	50,000
2208	Tires	17,604	12,000	12,000	12,000	12,000
2209	Batteries	5,020	6,500	6,500	6,500	6,500
2210	Lubricants	7,406	4,500	4,500	4,500	4,500
2211	Mechanical Parts	41,573	33,000	33,000	33,000	33,000
2212	Miscellaneous Small Tools	6,007	3,000	3,000	3,000	3,000
2213	Welding Materials	593	700	700	700	700
2214	Training Supplies	7,472	4,000	4,000	4,000	4,000
2215	Air Pak Repair Parts	21	2,700	2,700	2,700	2,700
2216	Heavy Duty Cleaner	89	500	500	500	500
2221	Explorer Post	4,764	2,500	2,500	2,500	2,500

## Fire Suppression (3220) - continued

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	continued -					
2227	Firefighting Equipment Replacement	10,307	10,000	10,000	10,000	10,000
2228	Air Bottle Replacement	8,752	8,000	8,000	8,000	8,000
2229	Firefighting Equipment Replacement	146,367	-	-	-	-
2230	Medical Supplies	163	500	500	500	500
2261	Computer Supplies	842	1,000	1,000	1,000	1,000
2263	HAZ MAT Equipment	-	-	-	10,000	10,000
2264	USAR Equipment	4,558	6,000	6,000	6,000	6,000
2265	Emergency Small Tools	19,462	10,000	10,000	10,000	10,000
3401	Telephone	9,658	7,000	7,000	7,000	7,000
3402	Cellular Telephone	11,011	6,000	6,000	6,000	6,000
4210	Travel and Meetings	375	4,300	4,300	4,300	4,300
4220	Memberships	-	1,200	1,200	1,200	1,200
4250	Training	47,750	38,000	38,000	38,000	38,000
4400	Contractual Services	2,925	-	-	180,000	180,000
4401	Printing/Postage	26	500	500	500	500
4403	Mobile/Portable Radio/Pager Service	1,352	9,900	9,900	9,900	9,900
4408	Air Compressor Maintenance	2,029	2,500	2,500	2,500	2,500
4409	Test/Repair Air Regs/Bottles	633	1,000	1,000	1,000	1,000
4410	OSHA Medical Screening	-	500	500	500	500
4411	Miscellaneous Vehicle Repairs	15,743	13,000	13,000	13,000	13,000
4413	Cleaning	776	1,100	1,100	1,100	1,100
4414	Repair/Rechrome Equipment	1,052	500	500	500	500
4415	Safety Clothing Repair	439	5,000	5,000	5,000	5,000
4417	A/V Repair & Maintenance	2,840	1,500	1,500	1,500	1,500
4422	Appliance/Furniture/Carpet Repairs	4,531	4,500	4,500	4,500	4,500
4423	Ladder Testing	5,415	5,000	5,000	5,000	5,000
4424	Cleaning Solvent Service	-	500	500	500	500
4426	Annual Hurst Tool Service	1,493	1,000	1,000	1,000	1,000

## Fire Suppression (3220) - continued

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	continued -					
4427	Linen	679	3,000	3,000	3,000	3,000
4461	Computer Maintenance/Service	-	1,100	1,100	1,100	1,100
4904	Communication/Dispatch Center	236,495	236,900	236,900	236,900	236,900
7300	Furniture/Equipment	-	10,000	10,000	10,000	10,000
8810	Principal	213,733	207,000	207,000	235,700	235,700
8820	Interest	51,617	61,500	61,500	50,000	50,000
9300	Equipment Usage	10,500	10,500	10,500	10,500	10,500
9500	Duplication Charges	-	100	100	100	100
	<b>Total Maintenance and Operations</b>	<b>1,048,931</b>	<b>877,800</b>	<b>877,800</b>	<b>1,085,000</b>	<b>1,085,000</b>
AYF1	False Alarm Fees	-	(15,000)	(5,000)	(15,000)	(15,000)
BJ00	Contracted Svcs / Rio Hondo Reimb.	(6,350)	(30,000)	(30,000)	(30,000)	(30,000)
BL00	Participant Fees	-	-	-	(180,000)	(180,000)
BREV	Vehicle Accident Insurance Cost Recovery	-	(25,000)	-	(10,000)	(10,000)
DHSS	Federal Homeland Security Grant	(311,367)	(220,000)	(220,000)	(220,000)	(220,000)
HB00	Transfer From P.S.A.F.	(82,071)	(75,000)	(75,000)	(75,000)	(75,000)
	<b>Total Applied Revenues</b>	<b>(399,788)</b>	<b>(365,000)</b>	<b>(330,000)</b>	<b>(530,000)</b>	<b>(530,000)</b>
	<b>- Activity Total -</b>	<b>\$ 10,767,498</b>	<b>\$ 12,039,900</b>	<b>\$ 12,174,900</b>	<b>\$ 12,237,100</b>	<b>\$ 12,237,100</b>

# PARAMEDICS



The Paramedics Activity is charged with the responsibility of providing fast and efficient emergency medical care. This objective is currently met with a single Paramedic Engine and when paramedic manpower is available up to three Paramedic assessment engines are placed in service. The Activity's specific service objectives are as follows:

Maintain advance life support (ALS) service in a timely manner to all areas of the community using state-of-the-art equipment, and personnel trained in the most modern emergency medical techniques.

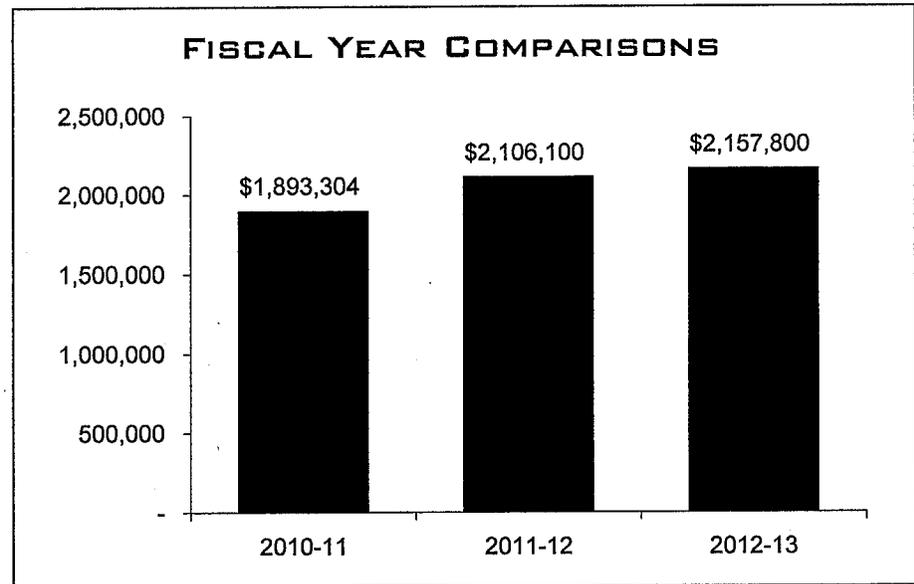
Maintain the highest level of emergency medical services to the community using training, education, and re-evaluation of these skills through our Quality Improvement Program.

Prepare and maintain reports on the use of the emergency paramedic ambulance service and manage the program in an effective and efficient manner.

Market enrollment in the paramedic advanced life support response fee subscription program to residents and business owners.



ACTIVITY SUMMARY			
		Manager	
	Actual	Final Est.	Recommended
	FY 2010-11	FY 2011-12	FY 2012-13
Salaries and Benefits	\$ 2,073,894	2,278,000	2,339,200
Maintenance and Operations	99,647	118,100	118,600
Applied Revenues	(280,237)	(290,000)	(300,000)
Activity Total	\$ 1,893,304	2,106,100	2,157,800



		<b>Paramedics (3230)</b>				
		<b>Activity Detail</b>				
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111K	FD - Regular Salaries	\$ 837,480	\$ 887,800	\$ 887,800	\$ 922,000	\$ 922,000
114K	FD - OT Pay	234,829	200,000	200,000	200,000	200,000
119K	FD - Applied Benefits	1,001,585	1,190,200	1,190,200	1,217,200	1,217,200
	<b>Total Salaries and Benefits</b>	<b>2,073,894</b>	<b>2,278,000</b>	<b>2,278,000</b>	<b>2,339,200</b>	<b>2,339,200</b>
2211	Mechanical Parts	791	1,400	1,400	1,400	1,400
2230	Medical Supplies	27,352	46,000	46,000	46,000	46,000
3400	Telephone	-	1,200	1,200	1,200	1,200
4210	Travel and Meetings	-	2,200	2,200	2,200	2,200
4250	Training	1,279	5,000	5,000	5,000	5,000
4400	Contractual Services	1,030	500	500	500	500
4411	Miscellaneous Vehicle Repairs	563	2,000	2,000	2,000	2,000
4430	Medical Equipment Repairs	10,851	6,000	6,000	6,000	6,000
4431	Medical Oxygen	541	2,300	2,300	2,300	2,300
4432	EMS Nurse Educator	55,320	48,000	48,000	48,000	48,000
4900	Intergov. Charges - State Para. Recertif.	-	1,500	1,500	1,500	1,500
4901	Federal Paramedic Recertification	1,920	500	500	1,000	1,000
4903	County Paramedic Recertification	-	1,500	1,500	1,500	1,500
	<b>Total Maintenance and Operations</b>	<b>99,647</b>	<b>118,100</b>	<b>118,100</b>	<b>118,600</b>	<b>118,600</b>
BY00	BLS Response Fees	(180,534)	(150,000)	(160,000)	(160,000)	(160,000)
BY02	Paramedic Pass-thru Provider	(99,703)	(150,000)	(120,000)	(120,000)	(120,000)
BY03	Paramedic Subscription Fees	-	(40,000)	(10,000)	(20,000)	(20,000)
	<b>Total Applied Revenues</b>	<b>(280,237)</b>	<b>(340,000)</b>	<b>(290,000)</b>	<b>(300,000)</b>	<b>(300,000)</b>
	<b>- Activity Total -</b>	<b>\$ 1,893,304</b>	<b>\$ 2,056,100</b>	<b>\$ 2,106,100</b>	<b>\$ 2,157,800</b>	<b>\$ 2,157,800</b>

# FIRE PREVENTION

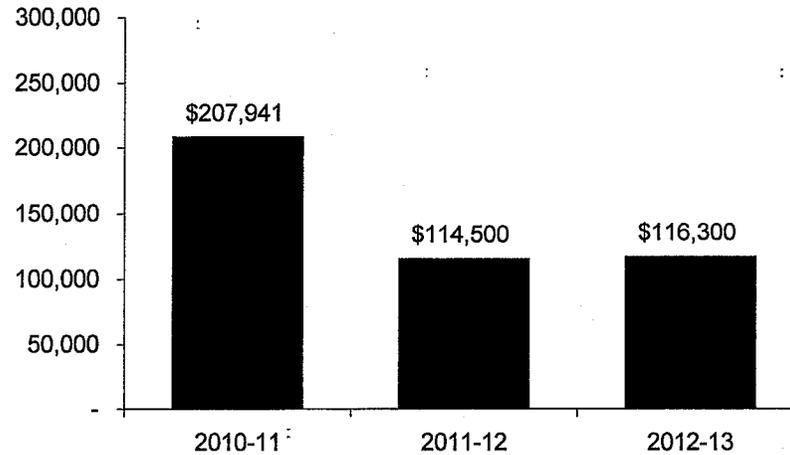
The Fire Prevention Activity is tasked with protecting the community before the event of an emergency through efforts to avoid hostile fires, explosions, and panic. The efforts of this Activity are divided into two major programs, which focus on Fire Safety and Environmental Safety. The Fire Safety Programs mitigate hazards associated with life or property loss and includes the responsibility for plan checks, issuing permits, inspections, investigations, and community relations.

This Activity is also responsible for recovering costs for inspection services, plan checks, annual permits required by the Uniform Fire code or other regulations and investigations.

## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	451,739	319,300	318,100
Maintenance and Operations		23,477	22,800	25,800
Applied Revenues		<u>(267,275)</u>	<u>(227,600)</u>	<u>(227,600)</u>
Activity Total	\$	<u>207,941</u>	<u>114,500</u>	<u>116,300</u>

## FISCAL YEAR COMPARISONS

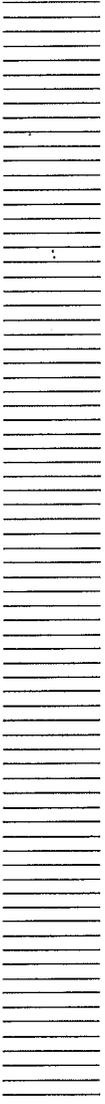


		<b>Fire Prevention (3240)</b>				
		<b>Activity Detail</b>				
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111K	FD - Regular Salaries	\$ 233,965	\$ 145,100	\$ 145,100	\$ 155,600	\$ 155,600
114K	FD - OT Pay	424	-	-	-	-
119K	FD - Applied Benefits	217,350	174,200	174,200	162,500	162,500
	<b>Total Salaries and Benefits</b>	<b>451,739</b>	<b>319,300</b>	<b>319,300</b>	<b>318,100</b>	<b>318,100</b>
2201	Office Supplies	2,090	1,400	1,400	1,400	1,400
2202	Books/Pamphlets/Subscriptions	2,034	2,000	2,000	2,000	2,000
2205	Uniforms	1,434	1,000	1,000	1,000	1,000
2206	Gasoline	7,309	5,500	5,500	5,500	5,500
2211	Mechanical Parts	2,187	2,000	2,000	2,000	2,000
2261	Computer Supplies	-	500	500	500	500
3400	Telephone	182	2,000	2,000	2,000	2,000
4210	Travel and Meetings	44	500	500	500	500
4220	Memberships	885	600	600	600	600
4250	Training	3,117	2,000	2,000	3,000	3,000
4400	Contractual Services	3,688	-	-	2,000	2,000
4401	Printing/Postage	87	1,500	1,500	1,500	1,500
4403	Mobile/Portable Radio/Pager SV	-	500	500	500	500
4411	Miscellaneous Vehicle Repairs	420	1,000	1,000	1,000	1,000
4425	Car Wash	-	500	500	500	500
7300	Furniture/Equipment	-	1,000	1,000	1,000	1,000
9500	Duplication Charges	-	800	800	800	800
	<b>Total Maintenance and Operations</b>	<b>23,477</b>	<b>22,800</b>	<b>22,800</b>	<b>25,800</b>	<b>25,800</b>
AG00	Regulatory Permits	(643)	-	-	-	-
AI00	Inspection Fees	(108,700)	(70,000)	(70,000)	(70,000)	(70,000)
AP00	New Business Inspection Fees	(61,320)	(30,000)	(30,000)	(30,000)	(30,000)
ASS0	Reinspection Fees	(725)	(2,000)	(2,000)	(2,000)	(2,000)
AY00	FD Permits	(94,517)	(75,000)	(75,000)	(75,000)	(75,000)
AYBH	FD Permits Penalty	(100)	(2,000)	(2,000)	(2,000)	(2,000)
AYFA	Fire Alarm Fees	-	(45,000)	(45,000)	(45,000)	(45,000)
BH00	Miscellaneous Fees	(1,270)	(3,600)	(3,600)	(3,600)	(3,600)
	<b>Total Applied Revenues</b>	<b>(267,275)</b>	<b>(227,600)</b>	<b>(227,600)</b>	<b>(227,600)</b>	<b>(227,600)</b>
	<b>- Activity Total -</b>	<b>\$ 207,941</b>	<b>\$ 114,500</b>	<b>\$ 114,500</b>	<b>\$ 116,300</b>	<b>\$ 116,300</b>

# ENVIRONMENTAL PROTECTION SVCS

The Environmental Protection Services activity is designed to protect the public and worker safety as well as the environment. This activity focuses on the State designated Certified Unified Program Agency (CUPA) responsible for hazardous waste, underground storage tanks, aboveground storage tanks, industrial wastewater, hazardous materials, community right-to-know, and accidental release prevention programs. The activity also oversees the cleanup of contaminated properties.

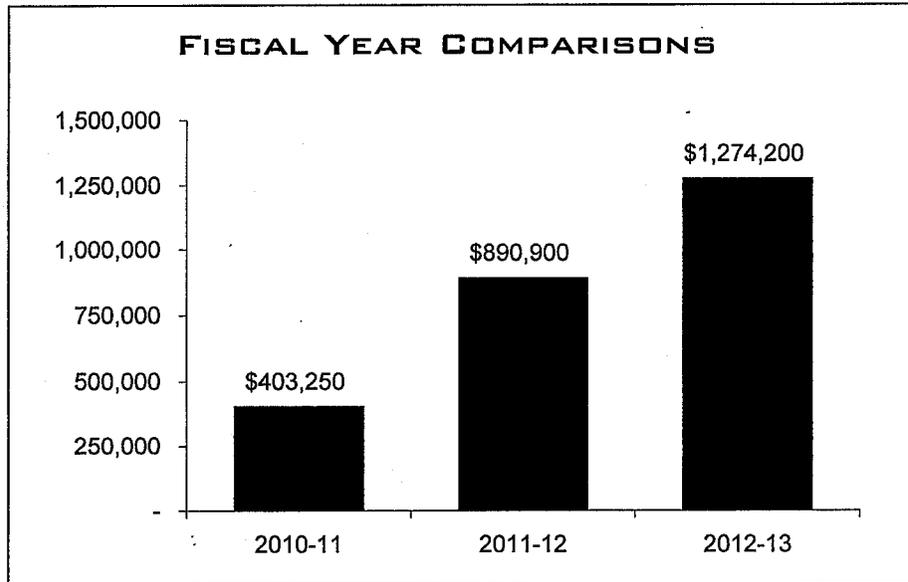
Environmental Protection Services personnel respond and work as a team with personnel from the Fire Suppression Activity on hazardous material releases. The Environmental Protection Services activity investigates improper waste disposal practices and nuisance odors. This activity's primary objective is to prevent harmful exposures to the public and the environment from hazardous substances through education and enforcement, and maintain the economic viability of the regulated community.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	1,363,345	1,640,100	1,910,000
Maintenance and Operations		791,247	904,100	1,039,000
Applied Revenues		<u>(1,751,342)</u>	<u>(1,653,300)</u>	<u>(1,674,800)</u>
<b>Activity Total</b>	<b>\$</b>	<b><u>403,250</u></b>	<b><u>890,900</u></b>	<b><u>1,274,200</u></b>

## FISCAL YEAR COMPARISONS



## Environmental Protection Services (3260)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Adm - Regular Salaries	\$ 146	\$ -	\$ -	\$ -	\$ -
111K	FD - Regular Salaries	684,022	736,900	736,900	912,100	912,100
114K	FD - OT Pay	3,645	-	-	-	-
115X	FD - PT Salaries	5,333	-	-	-	-
116K	FD - Standby OT Pay	25,487	-	26,000	26,000	26,000
119F	PW - Applied Benefits	170	-	-	-	-
119K	FD - Applied Benefits	644,271	877,200	877,200	971,900	971,900
119X	FD - PT Applied Benefits	271	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>1,363,345</b>	<b>1,614,100</b>	<b>1,640,100</b>	<b>1,910,000</b>	<b>1,910,000</b>
2201	Office Supplies	2,462	2,000	2,000	2,000	2,000
2202	Books/Pamphlets/Subscriptions	1,060	1,000	1,000	1,000	1,000
2205	Uniforms	1,584	4,000	4,000	4,000	4,000
2206	Gasoline	10,282	10,000	10,000	10,000	10,000
2211	Mechanical Parts	2,177	1,000	1,000	1,000	1,000
2223	Vehicle 859 Equip/Supplies	1,074	3,500	3,500	3,500	3,500
2261	Computer Supplies	-	2,000	2,000	2,000	2,000
2262	ERU Supplies	7,890	6,000	6,000	6,000	6,000
2263	Cleanup Supplies	649	3,000	3,000	3,000	3,000
3402	Cellular Telephone	2,736	6,200	6,200	6,200	6,200
4025	Instrument Calibration/Repair	1,156	1,000	1,000	1,000	1,000
4210	Travel and Meetings	574	2,000	2,000	2,000	2,000
4220	Memberships	400	1,000	1,000	1,000	1,000
4253	CUPA Training	3,550	5,000	5,000	5,000	5,000
4400	Contractual Services	25,570	5,000	5,000	5,000	5,000
4401	Printing/Postage	-	1,300	1,300	1,300	1,300
4406	File Warehousing	941	1,000	1,000	1,000	1,000
4411	Miscellaneous Vehicle Repair	3,804	5,000	5,000	5,000	5,000
4438	UST Testing/Maint/Repair	626	-	-	-	-
4439	UST Designated Operator	3,175	4,000	4,000	4,000	4,000
4449	AQMD Consult	1,093	2,000	2,000	2,000	2,000

## Environmental Protection Services (3260) - continued

### Activity Detail

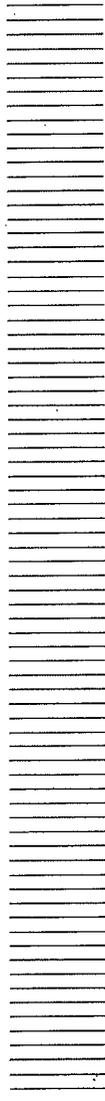
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	continued -					
4463	Hazardous Waste Cleanup	1,025	3,000	3,000	3,000	3,000
4466	Environmental Attorney	-	5,000	5,000	5,000	5,000
4467	Site Mitigation Consultants	-	6,500	6,500	6,500	6,500
4900	Intergovernmental Charges	742	3,500	3,500	3,500	3,500
9100	Overhead	718,677	807,100	820,100	955,000	955,000
9500	Duplication Charges	-	2,000	-	-	-
	<b>Total Maintenance and Operations</b>	<b>791,247</b>	<b>893,100</b>	<b>904,100</b>	<b>1,039,000</b>	<b>1,039,000</b>
AA00	Annual Industrial Waste Permit Fee	(131,015)	(131,700)	(131,700)	(131,700)	(131,700)
AA0B	Industrial Waste Plan Check Fee	(11,440)	(10,400)	(10,400)	(10,400)	(10,400)
AAST	AST Plan Check Fee	(1,330)	(500)	(500)	(500)	(500)
AENF	Enforcement Reimbursement	(47,725)	-	-	-	-
AH00	Hazardous Materials Business Plan Fee	(830,715)	(821,500)	(800,000)	(821,500)	(821,500)
AHAR	Accidental Release Plans	(107,620)	(76,300)	(76,300)	(76,300)	(76,300)
ARB1	Environmental Fees	(7,286)	-	-	-	-
AHBH	Environmental Fees-Prior Years	(14,693)	(30,000)	(30,000)	(30,000)	(30,000)
AHHW	Hazardous Waste Generator Fee	(426,741)	(469,000)	(400,000)	(400,000)	(400,000)
AHSM	Site Mitigation	(2,420)	(2,000)	(2,000)	(2,000)	(2,000)
AHTP	Hazardous Waste Tiered Permit	(21,196)	(23,100)	(23,100)	(23,100)	(23,100)
AHUG	Underground Tank Permit	(53,434)	(58,900)	(58,900)	(58,900)	(58,900)
AI00	Inspection Fee	-	(1,200)	(1,200)	(1,200)	(1,200)
ASPC	Above Ground Tanks (SPCC)	(10,036)	(15,100)	(15,100)	(15,100)	(15,100)
ASTM	Storm Water Inspection	(58,438)	(61,400)	(61,400)	(61,400)	(61,400)
AUFC	Plan Check Inspection Fee	(3,013)	(1,600)	(1,600)	(1,600)	(1,600)
AUST	Underground Tank Plan Check	(5,680)	(5,000)	(5,000)	(5,000)	(5,000)
BH00	Miscellaneous Fees	(2,080)	(1,600)	(1,600)	(1,600)	(1,600)
BRES	Restitution Emergency Response	(30)	(500)	(500)	(500)	(500)
EA00	State Grants/Subventions	(16,450)	-	-	-	-
HX01	Trans from Environment Fines CAP Fund	-	(34,000)	(34,000)	(34,000)	(34,000)
	<b>Total Applied Revenues</b>	<b>(1,751,342)</b>	<b>(1,743,800)</b>	<b>(1,653,300)</b>	<b>(1,674,800)</b>	<b>(1,674,800)</b>
	<b>- Activity Total -</b>	<b>\$ 403,250</b>	<b>\$ 763,400</b>	<b>\$ 890,900</b>	<b>\$ 1,274,200</b>	<b>\$ 1,274,200</b>



# COMPTON FIRE APPARATUS MAINTENANCE



The Fire Apparatus Maintenance Activity is relatively new in the Fire Department. It is responsible for maintaining on a contract basis the vehicles and engines owned and operated by the City of Compton. This includes both routine and extraordinary maintenance items.

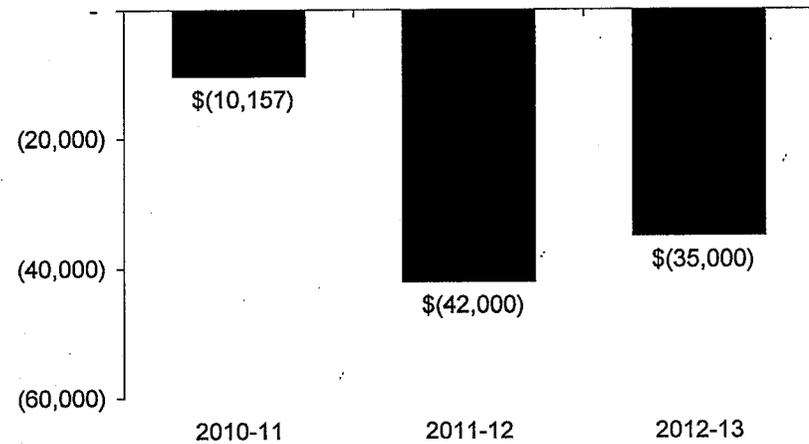


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	24,185	23,000	25,000
Maintenance and Operations		66,279	45,000	50,000
Applied Revenues		<u>(100,621)</u>	<u>(110,000)</u>	<u>(110,000)</u>
Activity Total	\$	<u>(10,157)</u>	<u>(42,000)</u>	<u>(35,000)</u>

## FISCAL YEAR COMPARISONS



## Compton Fire Apparatus Maintenance (3270)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111K	FD - Regular Salaries	\$ 12,445	\$ 11,600	\$ 11,600	\$ 12,400	\$ 12,400
114K	FD - OT Pay	265	-	-	-	-
119K	FD - Applied Benefits	11,475	11,400	11,400	12,600	12,600
	Total Salaries and Benefits	24,185	23,000	23,000	25,000	25,000
2203	Contract Maintenance Supplies	66,279	35,000	45,000	50,000	50,000
	Total Maintenance and Operations	66,279	35,000	45,000	50,000	50,000
EZ00	Other City Participation	(100,621)	(110,000)	(110,000)	(110,000)	(110,000)
	Total Applied Revenues	(100,621)	(110,000)	(110,000)	(110,000)	(110,000)
	<b>- Activity Total -</b>	<b>\$ (10,157)</b>	<b>\$ (52,000)</b>	<b>\$ (42,000)</b>	<b>\$ (35,000)</b>	<b>\$ (35,000)</b>



## Fire Buildings and Grounds Maintenance (3290)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 678	\$ 3,000	\$ 3,000	\$ 2,600	\$ 2,600
119F	PW Mtc - Applied Benefits	781	3,800	3,800	3,300	3,300
	Total Salaries and Benefits	1,459	6,800	6,800	5,900	5,900
2203	Maintenance Supplies	22,338	12,500	12,500	14,500	14,500
2292	Electrical/Plumbing Supplies	17	-	-	-	-
3100	Electricity	4,732	-	-	-	-
3101	Electricity - Station 1	26,356	38,000	38,000	38,000	38,000
3103	Electricity - Station 3	5,733	6,000	6,000	6,000	6,000
3104	Electricity - Station 4	9,582	9,500	9,500	9,500	9,500
3200	Natural Gas	769	-	-	-	-
3201	Natural Gas - Station 1	2,167	10,000	10,000	10,000	10,000
3202	Natural Gas - Station 2	1,164	1,400	1,400	1,400	1,400
3203	Natural Gas - Station 3	912	1,400	1,400	1,400	1,400
3204	Natural Gas - Station 4	1,098	1,600	1,600	1,600	1,600
3300	Water	5,494	5,800	5,800	5,800	5,800
4400	Contractual Services	239,408	4,900	4,900	4,900	4,900
4404	Office Furniture / Equip. Replacement	9,053	5,400	5,400	5,400	5,400
4413	Cleaning	92	2,100	2,100	2,100	2,100
4416	Extinguisher Servicing	150	1,000	1,000	1,000	1,000
4438	UST Testing/Maintenance/Repair	1,945	9,000	9,000	9,000	9,000
4491	Station Repairs	29,929	14,300	14,300	42,600	42,600
4494	Trash Pickup - Stations 1 and 4	482	-	-	-	-
4495	Landscape/Tree Maintenance	14,515	20,600	20,600	20,600	20,600

## Fire Buildings and Grounds Maintenance (3290) - continued

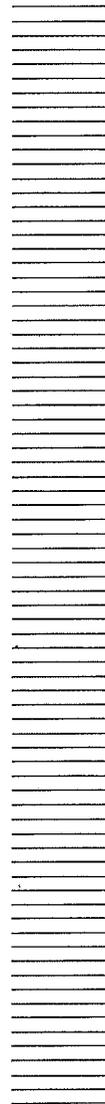
### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	continued -					
4497	Miscellaneous Contractual Services	1,513	1,200	1,200	1,200	1,200
4907	AQMD Fuel Tank / Generator Permits	4,088	3,100	3,100	3,100	3,100
9300	Equipment Usage	600	600	600	600	600
	<b>Total Maintenance and Operations</b>	<b>382,137</b>	<b>148,400</b>	<b>148,400</b>	<b>178,700</b>	<b>178,700</b>
BJ00	Contracted Services / Rio Hondo	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
DHSS	Federal Homeland Security Grant	(226,719)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(231,719)</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>(5,000)</b>	<b>(5,000)</b>
	<b>- Activity Total -</b>	<b>\$ 151,877</b>	<b>\$ 150,200</b>	<b>\$ 150,200</b>	<b>\$ 179,600</b>	<b>\$ 179,600</b>



# RESIDENTIAL RENTAL INSPECTION PROGRAM

The Residential Rental Inspection Program ensures that rental housing units are maintained in a clean and healthful manner. Whenever a rental unit is vacated, and before it is re-rented, the unit must satisfy an inspection conducted by the Residential Rental Inspector. This program is funded through the inspection fees collected from rental owners.

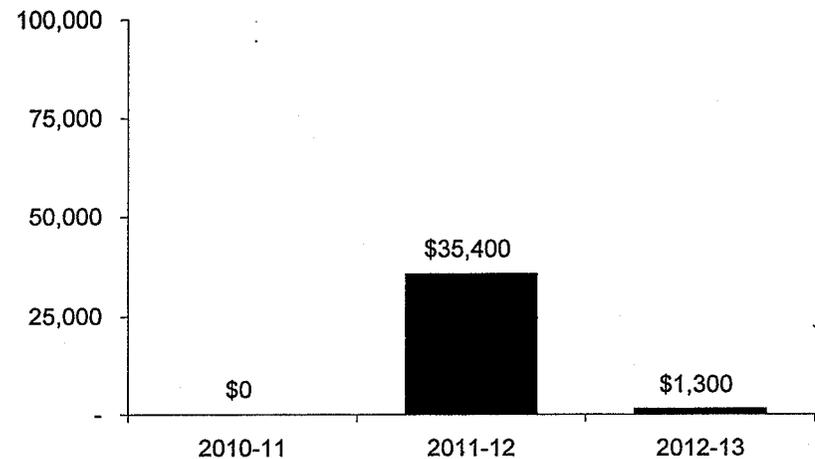


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 71,428	77,500	35,200
Maintenance and Operations	36,714	42,300	21,100
Applied Revenues	(108,141)	(84,400)	(55,000)
Activity Total	\$ -	35,400	1,300

## FISCAL YEAR COMPARISONS



## Residential Rental Inspection Program (4330)

### Activity Detail

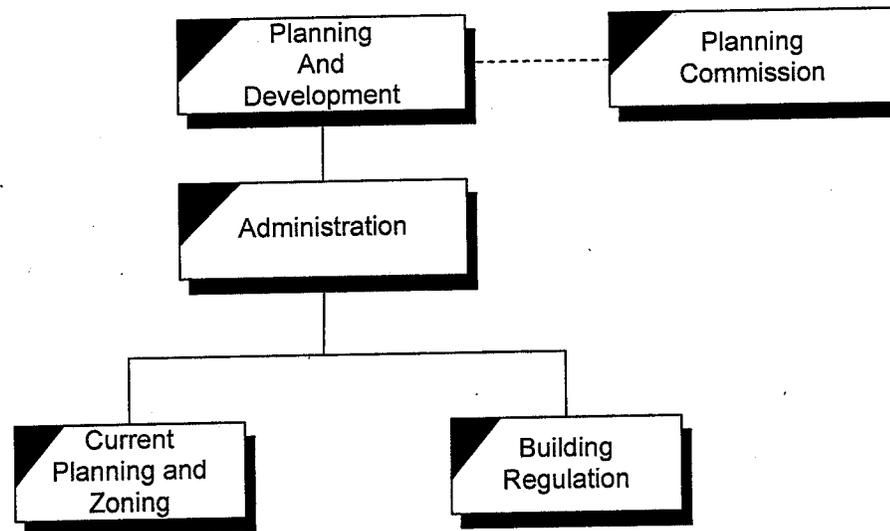
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111K	FD - Regular Salaries	\$ 35,450	\$ 33,300	\$ 33,300	\$ 35,700	\$ 35,700
111M	PLN Adm - Regular Salaries	2,129	2,400	2,400	-	-
119K	FD - Applied Benefits	31,764	39,100	39,100	35,200	35,200
119M	PLN Adm - Applied Benefits	2,084	2,700	2,700	-	-
	<b>Total Salaries and Benefits</b>	<b>71,428</b>	<b>77,500</b>	<b>77,500</b>	<b>35,200</b>	<b>35,200</b>
2200	Supplies	-	500	500	500	500
4400	Contractual Services	-	1,500	1,500	1,500	1,500
7300	Furniture/Equipment PC Upgrade	-	500	500	500	500
9100	Overhead	35,714	38,800	38,800	17,600	17,600
9300	Equipment Usage	1,000	1,000	1,000	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>36,714</b>	<b>42,300</b>	<b>42,300</b>	<b>21,100</b>	<b>21,100</b>
AI00	Inspection Fees	(48,340)	(55,000)	(55,000)	(55,000)	(55,000)
HH00	Transfer from CDC Project Fund	(59,801)	(64,800)	(29,400)	-	-
	<b>Total Applied Revenues</b>	<b>(108,141)</b>	<b>(119,800)</b>	<b>(84,400)</b>	<b>(55,000)</b>	<b>(55,000)</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,400</b>	<b>\$ 1,300</b>	<b>\$ 1,300</b>



# PLANNING AND DEVELOPMENT

The Planning Department is responsible for the orderly development of the City. This is accomplished by utilizing high-quality standards for the preservation and development of residential, commercial and industrial areas of the City.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# PLANNING



## FY 2012-13 Proposed Budget Department Summary

Activity Name	Actual FY 2010-11	Mid - Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept. Request FY 2012-13	Manager Recommended FY 2012-13
Administration and Current Planning	\$ (4,125)	\$ 61,000	\$ 52,700	\$ 227,800	\$ 227,800
Planning Commission	33,665	24,100	33,000	146,400	146,400
Building Regulation	(624,941)	(411,300)	(512,000)	-	-
<b>Department Totals</b>	<b>\$ (595,400)</b>	<b>\$ (326,200)</b>	<b>\$ (426,300)</b>	<b>\$ 374,200</b>	<b>\$ 374,200</b>

# PLANNING AND DEVELOPMENT



## FY 2012-13 Position Summary

	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Building Permit Clerk II	1	1	-	1	-
Associate Planner	1	1	-	1	-
Carpenter I	1	-	(1)	-	-
Carpenter II	5	-	(5)	-	-
Carpenter Assistant	2	-	(2)	-	-
Carpenter Supervisor	4	-	(4)	-	-
Code Enforcement Inspector I	1	-	(1)	-	-
Director of Planning and Development	1	-	(1)	-	-
Executive Secretary	1	-	(1)	-	-
Neighborhood Preservation Specialist	1	1	-	-	(1)
Planning Manager	-	-	-	1	1
Principal Planner	1	1	-	-	(1)
Program Assistant	-	-	-	1	1
<b>Total Number of Full-Time Positions</b>	<u>19</u>	<u>4</u>	<u>(15)</u>	<u>4</u>	<u>-</u>
<b>Part-Time Benefitted Positions</b>					
None	-	-	-	-	-
<b>Total Number of Part-Time Benefitted Positions</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	2,160	2,160	-	-	(2,160)



## Planning Administration and Current Planning (4110)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 6,574	\$ 3,400	\$ 5,300	\$ -	
111L	CA - Regular Salaries	-	-	-	37,400	37,400
111M	PLN Adm - Regular Salaries	50,704	66,000	66,000	64,500	64,500
114F	PW Mtc - OT Pay	-	-	700	-	-
115Y	PLN Adm - PT Salaries	766	1,300	1,600	-	-
119E	PW Adm - Applied Benefits	6,411	3,600	5,600	-	-
119L	CA - Applied Benefits	-	-	-	17,400	17,400
119M	PLN Adm - Applied Benefits	53,907	73,200	73,200	131,700	131,700
119Y	PLN Adm - PT Applied Benefits	40	100	100	-	-
	<b>Total Salaries and Benefits</b>	<b>118,402</b>	<b>147,600</b>	<b>152,500</b>	<b>251,000</b>	<b>251,000</b>
2200	Supplies	1,651	2,200	2,000	2,000	2,000
3400	Telephone	717	800	900	900	900
4100	Advertising	430	1,000	1,000	1,000	1,000
4210	Travel and Meetings	1,052	-	800	2,000	2,000
4400	Contractual Services	6,010	9,000	5,000	60,000	60,000
4900	Intergovt/LA County Mapping Services	693	700	500	500	500
7300	Furniture/Equipment/PC Upgrades	-	1,000	600	1,000	1,000
9300	Equipment Usage	4,500	4,500	4,500	4,500	4,500
9500	Duplication Charges	1,046	1,000	-	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>16,098</b>	<b>20,200</b>	<b>15,300</b>	<b>72,900</b>	<b>72,900</b>
BA00	Tentative Map Filing Fee	(21,427)	(20,000)	(10,700)	(10,000)	(10,000)
BB00	Final Map Checking Fees	(5,395)	(10,000)	(5,300)	(6,300)	(6,300)
BC00	Plan Check & Inspection Fees	(43,015)	(29,000)	(27,000)	(27,000)	(27,000)
BD00	Maps & Publications	(1,762)	(800)	(1,900)	(800)	(800)
BH00	Miscellaneous Fees	(2,483)	(2,000)	(2,100)	(2,000)	(2,000)
BL00	Participant Fees	(22)	-	(100)	-	-
BQ00	Planning & Zoning Fees	(64,521)	(45,000)	(68,000)	(50,000)	(50,000)
	<b>Total Applied Revenues</b>	<b>(138,625)</b>	<b>(106,800)</b>	<b>(115,100)</b>	<b>(96,100)</b>	<b>(96,100)</b>
	<b>- Activity Total -</b>	<b>\$ (4,125)</b>	<b>\$ 61,000</b>	<b>\$ 52,700</b>	<b>\$ 227,800</b>	<b>\$ 227,800</b>

\* Additional detail on following page(s)

**Planning Administration and Current Planning (4110)**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Miscellaneous Contractual Services	\$ 9,000	\$ 5,000
Economic Development Strategy Study	-	5,000
Housing Element Update	-	50,000
	<u>\$ 9,000</u>	<u>\$ 60,000</u>





## Planning Commission (4180)

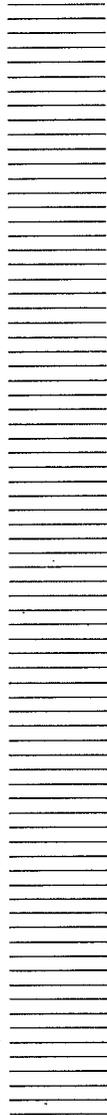
### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111M	PLN Adm - Regular Salaries	\$ 13,611	\$ 16,500	\$ 16,500	\$ 45,200	\$ 45,200
119M	PLN Adm - Applied Benefits	14,476	18,300	18,300	92,300	92,300
	<b>Total Salaries and Benefits</b>	<b>28,087</b>	<b>34,800</b>	<b>34,800</b>	<b>137,500</b>	<b>137,500</b>
2200	Supplies	228	200	500	500	500
4210	Travel and Meetings	-	-	-	2,400	2,400
4400	Contractual Services	5,350	6,000	5,300	6,000	6,000
9500	Duplication Charges	-	-	400	-	-
	<b>Total Maintenance and Operations</b>	<b>5,578</b>	<b>6,200</b>	<b>6,200</b>	<b>8,900</b>	<b>8,900</b>
HH00	Trans from CDC Project Fund	-	(16,900)	(8,000)	-	-
	<b>Total Applied Revenues</b>	<b>-</b>	<b>(16,900)</b>	<b>(8,000)</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 33,665</b>	<b>\$ 24,100</b>	<b>\$ 33,000</b>	<b>\$ 146,400</b>	<b>\$ 146,400</b>

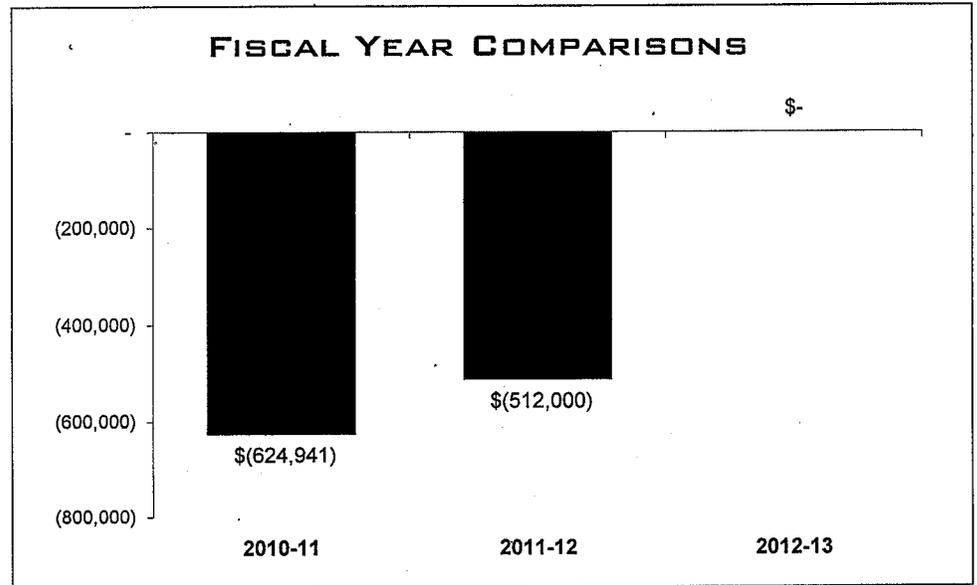
# BUILDING REGULATION



The Building Regulation Division provides building and safety services to property owners and the development community. The City contracts with the Los Angeles County Department of Public Works to provide plan checking and building inspection services. This contract includes a Plan Checker for basic plan check services, and also two Building Inspectors that visit jobsites to confirm compliance with applicable codes and requirements. The Building Division is responsible for checking development plans, issuing permits for construction work, inspecting said work, and granting final approval, all the while answering Building Code related inquiries.



ACTIVITY SUMMARY			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 160,107	205,700	421,900
Maintenance and Operations	571,370	582,300	678,100
Applied Revenues	<u>(1,356,418)</u>	<u>(1,300,000)</u>	<u>(1,100,000)</u>
Activity Total	<u>\$ (624,941)</u>	<u>(512,000)</u>	<u>-</u>



## Building Regulation (4510)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 6,834	\$ 7,300	\$ 7,300	\$ 7,500	\$ 7,500
111L	CA - Regular Salaries	17,718	18,200	18,200	18,700	18,700
111M	PLN Adm - Regular Salaries	60,342	77,300	77,300	124,000	124,000
115Y	PLN Adm - PT Salaries	360	700	700	-	-
119B	CM - Applied Benefits	6,824	8,100	8,100	9,800	9,800
119L	CA - Applied Benefits	3,811	8,300	8,300	8,700	8,700
119M	PLN Adm - Applied Benefits	64,200	85,700	85,700	253,200	253,200
119Y	PLN Adm - PT Applied Benefits	19	100	100	-	-
	<b>Total Salaries and Benefits</b>	<b>160,107</b>	<b>205,700</b>	<b>205,700</b>	<b>421,900</b>	<b>421,900</b>
2200	Supplies	239	800	700	800	800
3400	Telephone	768	800	200	200	200
4400	Contractual Services	962	5,000	-	700	700
4900	Intergovernmental Charges	562,988	670,000	575,000	670,000	670,000
9300	Equipment Usage	6,400	6,400	6,400	6,400	6,400
9500	Duplication Charges	13	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>571,370</b>	<b>683,000</b>	<b>582,300</b>	<b>678,100</b>	<b>678,100</b>
AF00	Building Inspection Fees	(1,356,418)	(1,300,000)	(1,300,000)	(1,100,000)	(1,100,000)
	<b>Total Applied Revenues</b>	<b>(1,356,418)</b>	<b>(1,300,000)</b>	<b>(1,300,000)</b>	<b>(1,100,000)</b>	<b>(1,100,000)</b>
	<b>- Activity Total -</b>	<b>\$ (624,941)</b>	<b>\$ (411,300)</b>	<b>\$ (512,000)</b>	<b>\$ -</b>	<b>\$ -</b>





# PUBLIC WORKS



## FY 2012-13 Proposed Budget Department Summary

Activity Name	Actual FY 2010-11	Mid-year Budget FY 2011-12	Final Estimate FY 2011-12	Dept. Request FY 2012-13	Manager Recommended FY 2012-13
Engineering	\$ 221,788	\$ 395,900	\$ 233,700	\$ 395,500	\$ 395,500
Municipal Services	4,776,114	5,314,100	5,263,200	5,703,500	5,703,500
<b>Department Totals</b>	<b>\$ 4,997,901</b>	<b>\$ 5,710,000</b>	<b>\$ 5,496,900</b>	<b>\$ 6,099,000</b>	<b>\$ 6,099,000</b>



# ENGINEERING

FY 2012-13 Proposed Budget

## Department Summary

Activity Name	Actual FY 2010-11	Mid-year Budget FY 2011-12	Final Estimate FY 2011-12	Dept. Request FY 2012-13	Manager Recommended FY 2012-13
Administration	\$ 150,113	\$ 199,500	\$ 132,900	\$ 115,600	\$ 115,600
NPDES	-	(500)	1,700	92,200	92,200
Building Regulation / Public Improvement	(33,023)	53,100	(60,300)	-	-
Traffic Commission	16,662	19,500	19,400	24,800	24,800
Traffic Engineering	88,036	124,300	140,000	162,900	162,900
<b>Division Total</b>	<b>\$ 221,788</b>	<b>\$ 395,900</b>	<b>\$ 233,700</b>	<b>\$ 395,500</b>	<b>\$ 395,500</b>

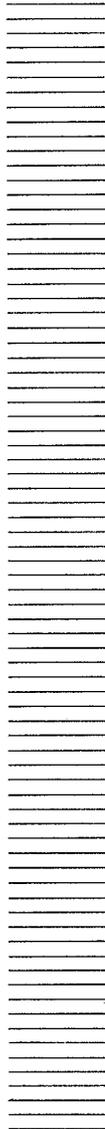
# ENGINEERING SERVICES



FY 2012-13 Position Summary					
	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Administrative Clerk I	1	-	(1)	-	-
Administrative Clerk II	1	1	-	1	-
Assistant Civil Engineer	1	-	(1)	-	-
Assistant Director Public Works	1	1	-	-	(1)
Associate Civil Engineer	1	1	-	1	-
Civil Engineering Assistant I	1	1	-	1	-
Civil Engineering Technician II	1	1	-	1	-
Civil Engineering Technician III	1	-	(1)	-	-
Director of Public Works	1	1	-	1	-
Public Works Inspector I	1	1	-	1	-
Principal Civil Engineer	1	-	(1)	-	-
Support Service Supervisor	1	1	-	1	-
<b>Total Number of Full-Time Positions</b>	12	8	(4)	7	(1)
<b>Part-Time Non-Benefitted Hours</b>					
Total Number of Hours	-	-	-	350	350

# ENGINEERING ADMINISTRATION

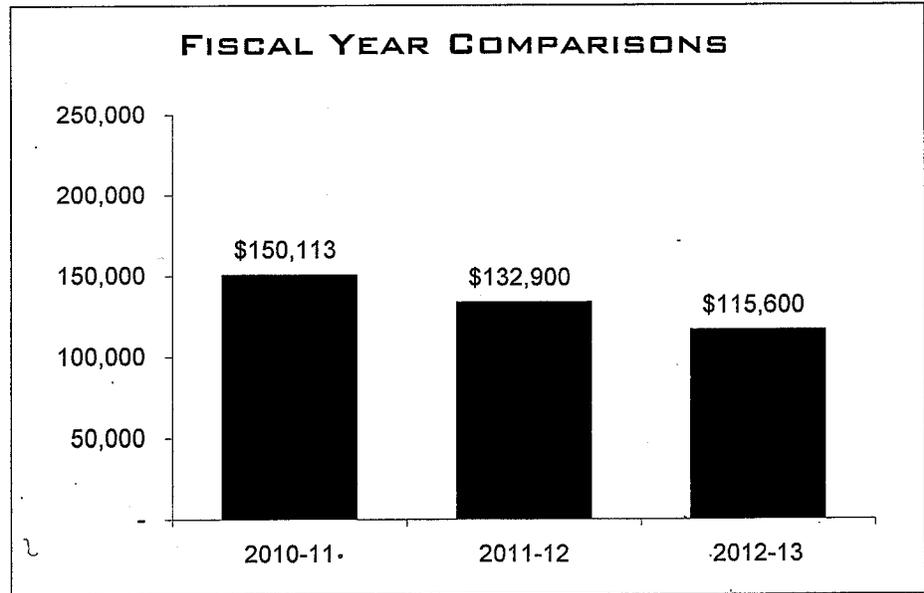
Administration sets policies and standards for the department and provides guidance and direction to the individual divisions and sections of the department. Administration prepares and monitors the department's budget and performance standards and prepares special reports for the City Council and Traffic Commission. Administration establishes goals, policies and procedures; provides long range public works planning; and conducts employee safety training. Administration also coordinates the department's response to over 4,000 citizen requests each year.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12		Manager Recommended FY 2012-13
Salaries and Benefits	\$	142,525	149,600		80,600
Maintenance and Operations		27,304	27,500		55,600
Applied Revenues		<u>(19,716)</u>	<u>(44,200)</u>		<u>(20,600)</u>
<b>Activity Total</b>	<b>\$</b>	<b><u>150,113</u></b>	<b><u>132,900</u></b>		<b><u>115,600</u></b>

## FISCAL YEAR COMPARISONS



## Engineering Administration (2415)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 67,446	\$ 89,900	\$ 73,000	\$ 33,100	\$ 33,100
115S	PW Adm - PT Salaries	8,997	-	-	-	-
119E	PW Adm - Applied Benefits	66,022	94,200	76,500	47,500	47,500
119S	PW Adm - PT Applied Benefits	60	-	100	-	-
	<b>Total Salaries and Benefits</b>	<b>142,525</b>	<b>184,100</b>	<b>149,600</b>	<b>80,600</b>	<b>80,600</b>
2200	Supplies	9,008	7,000	7,000	7,000	7,000
3400	Telephone	1,557	1,800	1,300	1,200	1,200
4100	Advertising	973	1,000	1,500	1,400	1,400
4210	Travel and Meetings	-	100	200	700	700
4220	Memberships	879	800	800	600	600
4400	Contractual Servcies	10,211	13,000	12,000	40,000	40,000
9300	Equipment Usage	4,500	4,500	4,500	4,500	4,500
9500	Duplication Charges	176	300	200	200	200
	<b>Total Maintenance and Operations</b>	<b>27,304</b>	<b>28,500</b>	<b>27,500</b>	<b>55,600</b>	<b>55,600</b>
BD00	Maps & Publications	(89)	(100)	(100)	(100)	(100)
BH00	Miscellaneous Fees	(560)	(500)	(4,600)	(2,000)	(2,000)
CJ00	CMP Mitigation Contributions	(10,567)	(4,000)	(31,000)	(10,000)	(10,000)
HE01	Trans from St Mtc Assess Dist Fund	(8,500)	-	-	-	-
HU00	Trans from Heritage Springs Assessment	-	(8,500)	(8,500)	(8,500)	(8,500)
	<b>Total Applied Revenues</b>	<b>(19,716)</b>	<b>(13,100)</b>	<b>(44,200)</b>	<b>(20,600)</b>	<b>(20,600)</b>
	<b>- Activity Total -</b>	<b>\$ 150,113</b>	<b>\$ 199,500</b>	<b>\$ 132,900</b>	<b>\$ 115,600</b>	<b>\$ 115,600</b>

\* Additional detail on following page(s)

**Engineering Administration (2415) Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Lanier Copier	4,000	3,000
Engineering Assistance	-	25,000
Heritg Spgs Assess Dist Consul	5,000	8,000
Various Equip Maintenance	<u>4,000</u>	<u>4,000</u>
	\$ 13,000	\$ 40,000





## NPDES (2416)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 14,270	\$ 14,600	\$ 15,000	\$ 16,200	\$ 16,200
111F	PW Mtc - Regular Salaries	9,346	17,400	9,000	20,800	20,800
115T	PW Mtc - PT Salaries	63	900	-	2,100	2,100
119E	PW Adm - Applied Benefits	13,942	15,300	16,200	23,300	23,300
119F	PW Mtc - Applied Benefits	10,965	22,300	11,000	26,500	26,500
119T	PW Mtc - PT Applied Benefits	3	100	-	100	100
	<b>Total Salaries and Benefits</b>	<b>48,589</b>	<b>70,600</b>	<b>51,200</b>	<b>89,000</b>	<b>89,000</b>
2200	Supplies	129	200	200	200	200
4210	Travel and Meetings	14	100	100	100	100
4900	Intergovernmental Charges	40,028	28,000	25,000	82,500	82,500 *
9300	Equipment Usage	600	600	600	600	600
9500	Duplication Charges	-	100	100	100	100
	<b>Total Maintenance and Operations</b>	<b>40,771</b>	<b>29,000</b>	<b>26,000</b>	<b>83,500</b>	<b>83,500</b>
AI00	Inspection Fees/Storm Drain Connection	(639)	(400)	(600)	(400)	(400)
BH00	Miscellaneous Fees	-	(100)	(100)	(100)	(100)
HH00	Trans from Consolidated Project	(46,534)	(49,800)	(25,000)	-	-
HW00	Transfer from Water Utility	(42,187)	(49,800)	(49,800)	(79,800)	(79,800)
	<b>Total Applied Revenues</b>	<b>(89,360)</b>	<b>(100,100)</b>	<b>(75,500)</b>	<b>(80,300)</b>	<b>(80,300)</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ (500)</b>	<b>\$ 1,700</b>	<b>\$ 92,200</b>	<b>\$ 92,200</b>

\* Additional detail on following page(s)

**NPDES (2416) Account Number Detail**

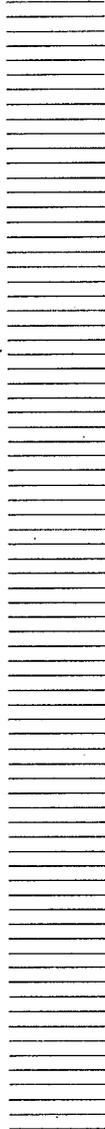
<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>2012-13</b>
Catch Basin Cleaning	\$ 5,000	\$ 5,000
CPR Membership Dues	10,000	10,000
Litigation	8,000	7,000
Coyote Creek MDL's	-	21,500
MS4 Permit	-	30,000
NPDES City Permit	5,000	9,000
	<u>\$ 28,000</u>	<u>\$ 82,500</u>



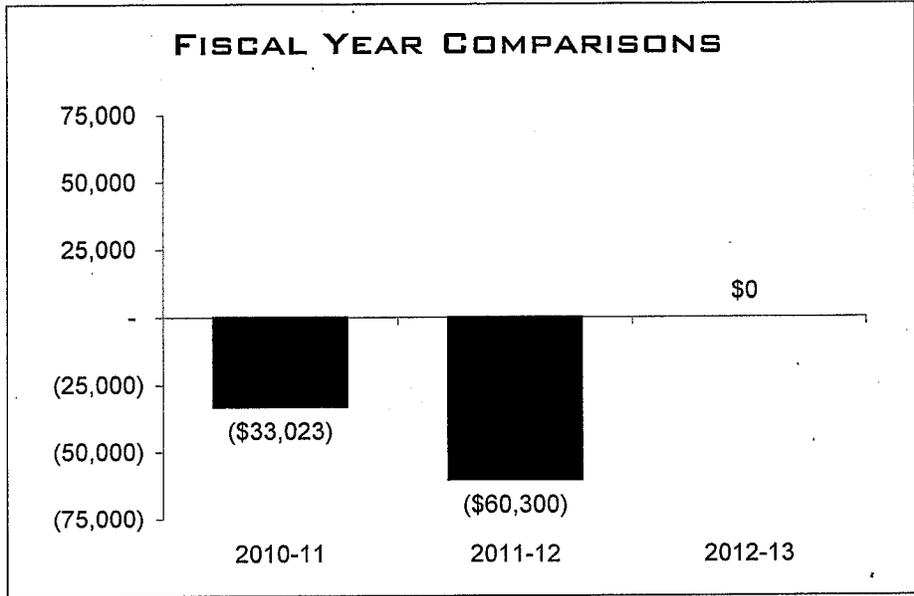
# BUILDING REGULATION/PUBLIC IMPROVEMENTS



In conjunction with development within the City, certain public improvements are required by property owners. The requirements imposed vary by location, type of project and necessity for public infrastructure within the given area. In order to ensure that all improvements are in accordance with given local, state and federal statutes, plan checking services are provided by City staff as well as subsequent inspection of such installations.



<b>ACTIVITY SUMMARY</b>			
	Actual	Final Est:	Manager
	FY 2010-11	FY 2011-12	FY 2012-13
Salaries and Benefits	\$ 124,688	126,900	158,500
Maintenance and Operations	4,114	6,100	11,500
Applied Revenues	<u>(161,826)</u>	<u>(193,300)</u>	<u>(170,000)</u>
<b>Activity Total</b>	<b>\$ <u>(33,023)</u></b>	<b><u>(60,300)</u></b>	<b><u>-</u></b>



## Building Regulation/Public Improvements (4530)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 62,598	\$ 57,300	\$ 57,300	\$ 61,800	\$ 61,800
114E	PW Adm - OT Pay	118	500	9,500	8,000	8,000
115S	PW Adm - PT Salaries	1,002	-	-	-	-
119E	PW Adm - Applied Benefits	60,919	60,100	60,100	88,700	88,700
119S	PW Adm - PT Applied Benefits	52	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>124,688</b>	<b>117,900</b>	<b>126,900</b>	<b>158,500</b>	<b>158,500</b>
2200	Supplies	377	500	500	900	900
4400	Contractual Services	138	4,000	1,000	4,000	4,000
4900	Intergovernmental Charges	-	3,000	1,000	3,000	3,000
9300	Equipment Usage	3,600	3,600	3,600	3,600	3,600
	<b>Total Maintenance and Operations</b>	<b>4,114</b>	<b>11,100</b>	<b>6,100</b>	<b>11,500</b>	<b>11,500</b>
AC00	Excavation Permits	(59,398)	(29,000)	(155,000)	(125,000)	(125,000)
BB00	Final Map Checking Fees	-	(2,500)	(2,000)	(2,500)	(2,500)
BC00	Plan Check & Inspection Fees	(93,506)	(40,000)	(35,000)	(40,000)	(40,000)
BH00	Miscellaneous Fees	(5,096)	(3,700)	(1,000)	(2,100)	(2,100)
CB00	Property Owner Contribution	(3,826)	(700)	(300)	(400)	(400)
	<b>Total Applied Revenues</b>	<b>(161,826)</b>	<b>(75,900)</b>	<b>(193,300)</b>	<b>(170,000)</b>	<b>(170,000)</b>
	<b>- Activity Total -</b>	<b>\$ (33,023)</b>	<b>\$ 53,100</b>	<b>\$ (60,300)</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

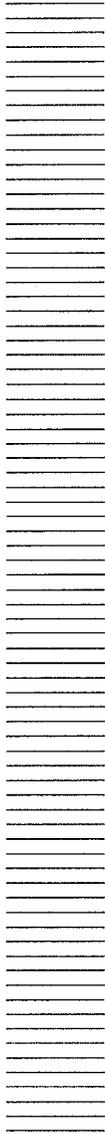
**Building Regulation/Public Improvements (4530) Account Number Detail**

<u>Acct #2200</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Uniforms	\$ 200	\$ 500
Photo Supplies	200	200
Misc.	100	200
	<u>\$ 500</u>	<u>\$ 900</u>



# TRAFFIC COMMISSION

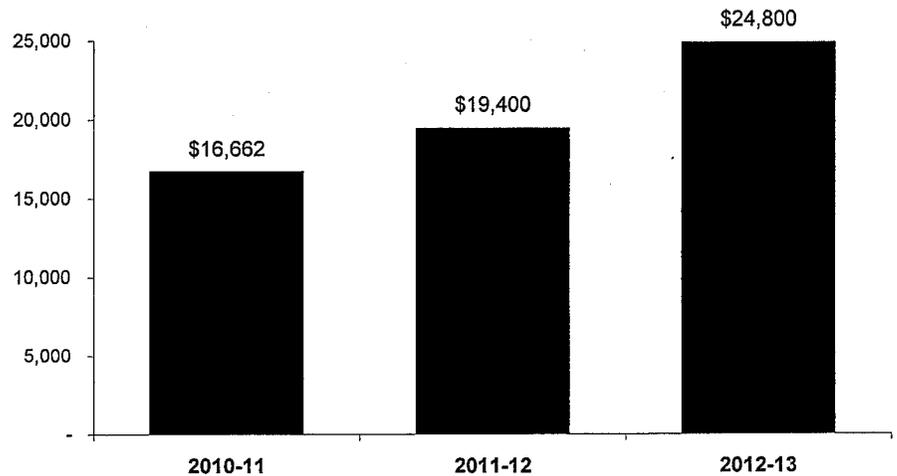
The Traffic Commission is an advisory committee comprised of residents appointed by the City Council. The Traffic Commission meets on a monthly basis to discuss traffic-related matters within the City, such as traffic accidents, traffic-related capital projects, business-requested parking prohibitions and speeding concerns. Support for the Traffic Commission is provided by both the Public Works Department, as well as Whittier Police Officers, through the Police Services Center.



## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 14,259	16,300	21,700
Maintenance and Operations	2,403	3,100	3,100
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ 16,662</b>	<b>19,400</b>	<b>24,800</b>

## FISCAL YEAR COMPARISONS



## Traffic Commission (5212)

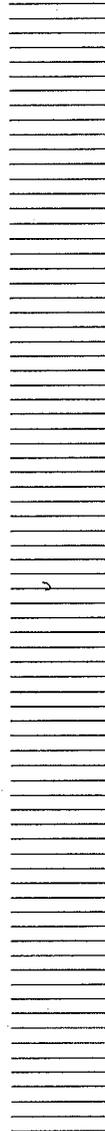
### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 6,942	\$ 7,700	\$ 7,700	\$ 8,700	\$ 8,700
114E	PW Adm - OT Pay	536	400	500	500	500
119E	PW Adm - Applied Benefits	6,780	8,100	8,100	12,500	12,500
	<b>Total Salaries and Benefits</b>	14,259	16,200	16,300	21,700	21,700
2200	Supplies	82	100	200	200	200
4210	Travel and Meetings	-	500	400	400	400
4400	Contractual Services	2,321	2,700	2,500	2,500	2,500
	<b>Total Maintenance and Operations</b>	2,403	3,300	3,100	3,100	3,100
	<b>- Activity Total -</b>	<b>\$ 16,662</b>	<b>\$ 19,500</b>	<b>\$ 19,400</b>	<b>\$ 24,800</b>	<b>\$ 24,800</b>

# TRAFFIC ENGINEERING



The Traffic Engineering activity oversees traffic control facilities within the City. This includes the plans and designs of traffic signals, street lights and other warning lighting to provide efficient operations of the City's traffic control system. Also included is the participation in the 91/605 Major Corridor Study.

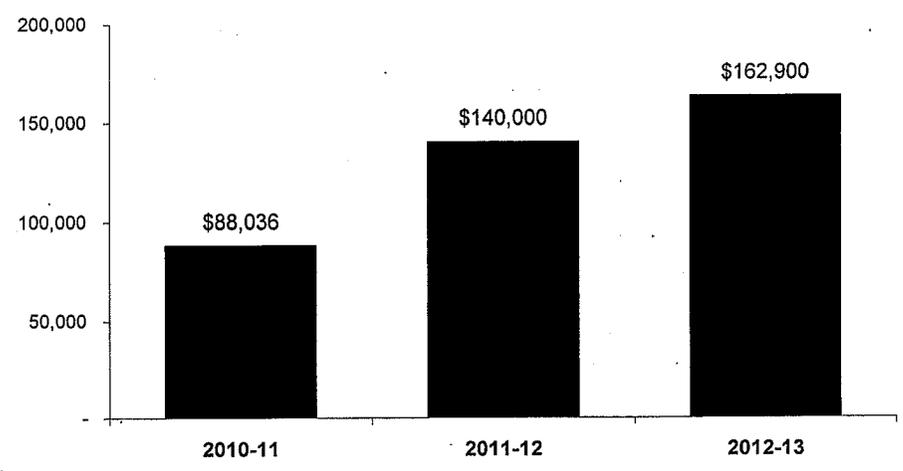


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommend FY 2012-13
Salaries and Benefits	\$ 93,875	102,500	55,000
Maintenance and Operations	34,161	68,200	156,400
Applied Revenues	(40,000)	(30,700)	(48,500)
Activity Total	<u>\$ 88,036</u>	<u>140,000</u>	<u>162,900</u>

## FISCAL YEAR COMPARISONS



## Traffic Engineering (5210)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 45,789	\$ 44,800	\$ 50,000	\$ 22,500	\$ 22,500
114E	PW Adm - OT Pay	-	100	100	100	100
115S	PW Adm - PT Salaries	3,324	-	-	-	-
119E	PW Adm - Applied Benefits	44,739	46,900	52,400	32,400	32,400
119S	PW Adm - PT Applied Benefits	22	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>93,875</b>	<b>91,800</b>	<b>102,500</b>	<b>55,000</b>	<b>55,000</b>
2200	Supplies	152	700	700	700	700
4210	Travel and Meetings	3	500	300	500	500
4220	Memberships	6	300	200	200	200
4400	Contractual Services	29,500	60,000	60,000	80,000	80,000
4900	Intergovernmental Charges	-	20,000	2,000	70,000	70,000
9300	Equipment Usage	4,500	4,500	4,500	4,500	4,500
9500	Duplication Charges	-	500	500	500	500
	<b>Total Maintenance and Operations</b>	<b>34,161</b>	<b>86,500</b>	<b>68,200</b>	<b>156,400</b>	<b>156,400</b>
FA00	Fines/Vehicle Code	-	-	-	(48,500)	(48,500)
HH00	Transfer from CDC Project Fund	(40,000)	(54,000)	(30,700)	-	-
	<b>Total Applied Revenues</b>	<b>(40,000)</b>	<b>(54,000)</b>	<b>(30,700)</b>	<b>(48,500)</b>	<b>(48,500)</b>
	<b>- Activity Total -</b>	<b>\$ 88,036</b>	<b>\$ 124,300</b>	<b>\$ 140,000</b>	<b>\$ 162,900</b>	<b>\$ 162,900</b>

\* Additional detail on following page(s)

**Traffic Engineering (5210) Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Traffic Engineering Assistance	\$ 60,000	\$ 80,000
	\$ 60,000	\$ 80,000

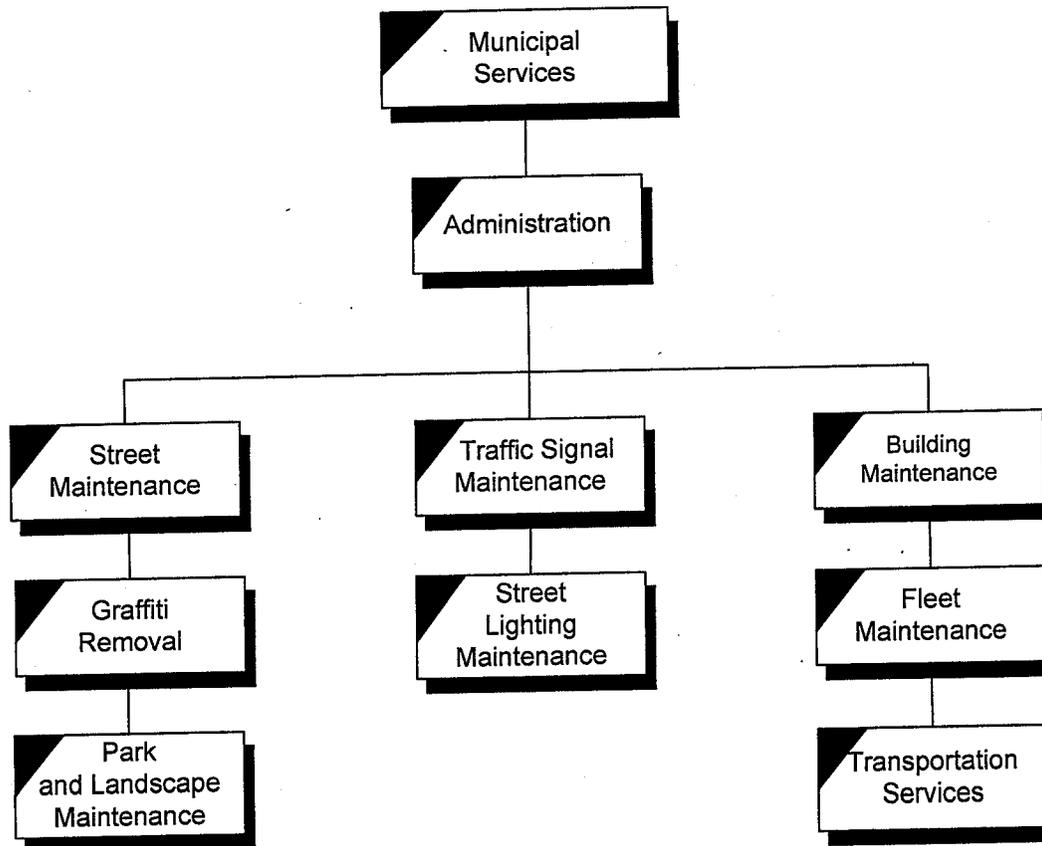
<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Miscellaneous Charges	\$ -	\$ 4,400
Payment to COG for 91/605/405 Study*	20,000	20,000
I-5 Consortium JPA Membership*	-	45,600
	\$ 20,000	\$ 70,000

\* These items previously charged to the Community Development Commission.

# MUNICIPAL SERVICES

The Municipal Services division is responsible for efficiently maintaining the City's infrastructure, including parks and facilities, in a safe and environmentally sensitive manner for the enhancement of the community. The City prides itself in having functional and well-maintained infrastructures, parks and facilities. The division also continues to provide traffic signal maintenance to four neighboring cities.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# MUNICIPAL SERVICES



## FY 2012-13 Approved Budget

### Department Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Department Request FY 2012-13	Manager Recommended FY 2012-13
Administration	\$ 135,539	\$ 146,600	\$ 140,800	\$ 151,800	\$ 151,800
Equipment Maintenance	177,296	232,500	198,500	330,000	330,000
Municipal Services Yard	89,351	95,000	96,300	99,400	99,400
Bldg. and Ground Mtc.-City Hall Area	362,602	378,600	380,700	370,500	370,500
Graffiti Removal - City Area	-	-	231,600	278,100	278,100
Graffiti Removal - Contract Area	-	-	-	-	-
Designated Maintenance	47,607	44,300	44,300	16,100	16,100
Street Maintenance/General	207,315	343,900	373,600	421,700	421,700
Street Maintenance/Tree Maintenance	-	-	-	-	-
Street Maintenance/Landscape Mtc.	761,265	828,000	738,000	863,200	863,200
Street Maintenance/Signs & Striping	-	9,300	9,300	-	-
Traffic Signal Mtc-Santa Fe Springs	353,565	326,500	335,500	300,000	300,000
Traffic Signal Mtc-Contract Cities	(12,518)	(47,800)	(71,100)	-	-
Street Lighting Maintenance	544,673	621,400	527,000	495,100	495,100
Park Maintenance-Santa Fe Springs Park	192,241	179,300	175,800	192,800	192,800
Park Maintenance-Los Nietos Park	177,787	195,300	189,200	202,700	202,700
Park Maintenance-Little Lake Park	119,810	136,800	130,100	144,800	144,800
Park Maintenance-Lakeview Center	103,467	102,400	101,400	106,300	106,300
Park Maintenance-SFS Athletic Fields	105,234	119,100	113,100	124,000	124,000
Park Maintenance-Lake Ctr & BW Ctr	125,687	148,100	119,100	149,700	149,700
Park Maintenance-Heritage Park	98,386	151,400	146,800	174,200	174,200
Park Maintenance-Heritage Springs Proj	31,851	44,300	45,600	74,400	74,400
Park Maintenance-Activity Center	82,118	106,700	104,500	106,100	106,100
Park Maintenance-Town Center Hall	110,584	126,300	124,400	127,700	127,700
Park Maintenance-Clarke Estate	159,738	183,300	179,600	189,500	189,500
Park Maintenance-Center Court	17,937	26,100	24,000	22,900	22,900
Park Maintenance-Parkettes	37,170	39,900	42,200	47,100	47,100
Park Maintenance-Community Gardens	12,298	17,600	13,900	15,100	15,100
Park Maintenance-Santa Gertrudes	2,525	12,800	11,400	11,200	11,200
Park Maintenance-Aquatic Center	240,946	243,500	226,700	200,900	200,900
Food/Flag Court	2,249	-	7,700	20,000	20,000
Transit Services	1,462	-	-	-	-
Norwalk/Sfs Transportation Center	-	-	-	-	-
Bldg & Grounds Mtc- Library	101,876	99,500	99,700	100,200	100,200
Bldg & Grounds Mtc - Neighborhood Center	160,065	177,600	178,100	179,900	179,900
Bldg & Grounds Mtc - Child Care Centers	104,251	116,600	116,200	127,700	127,700
Bldg & Grounds Mtc - Family Center	121,736	109,200	109,200	60,400	60,400
<b>Division Totals</b>	<b>4,776,114</b>	<b>5,314,100</b>	<b>5,263,200</b>	<b>5,703,500</b>	<b>5,703,500</b>

# MUNICIPAL SERVICES



## FY 2012-13 Position Summary

	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Administrative Clerk II	1	1	-	-	(1)
Bus Driver III	-	1	1	1	-
Electrician	1	1	-	1	-
Facility Section Supervisor	1	1	-	1	-
Facility Specialist	3	3	-	3	-
Fleet Section Supervisor	1	1	-	1	-
Streets & Grounds Section Supervisor	1	1	-	1	-
Maintenance Worker	7	7	-	7	-
Mechanic II	2	2	-	2	-
Municipal Services Manager	1	1	-	1	-
Street & Grounds Maintenance Superintendent	1	1	-	1	-
Traffic & Lighting Superintendent	1	1	-	1	-
Traffic & Lighting Technician I	2	2	-	2	-
Traffic Signals Lighting Technician II	1	1	-	1	-
Transportation Services Supervisor	-	1	1	1	-
Tree Worker Specialist	1	1	-	1	-
<b>Total Number of Full-Time Positions</b>	<u>24</u>	<u>26</u>	<u>2</u>	<u>25</u>	<u>(1)</u>
<b>Part-Time Benefitted Positions</b>					
Bus Driver II	1	1	-	1	-
<b>Total Number of Part-Time Benefitted Positions</b>	<u>1</u>	<u>1</u>	<u>-</u>	<u>1</u>	<u>-</u>
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	17,472	17,472	-	15,808	(1,664)



## Maintenance Administration (2410)

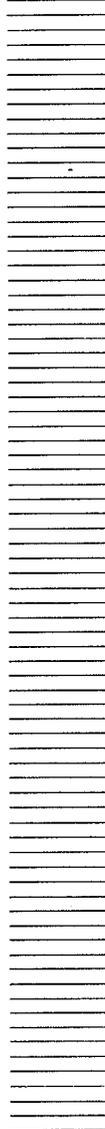
### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 51,729	\$ 50,800	\$ 48,700	\$ 54,000	\$ 54,000
115T	PW Mtc - PT Salaries	838	800	800	-	-
116F	PW Mtc - Standby Pay	13,012	13,500	13,500	13,500	13,500
119F	PW Mtc - Applied Benefits	60,790	64,800	62,100	68,700	68,700
119T	PW Mtc - PT Applied Benefits	45	100	100	-	-
	<b>Total Salaries and Benefits</b>	<b>126,414</b>	<b>130,000</b>	<b>125,200</b>	<b>136,200</b>	<b>136,200</b>
2200	Supplies	2,412	6,000	6,000	6,000	6,000
3400	Telephone	2,685	4,300	3,300	3,300	3,300
4210	Travel and Meetings	220	300	300	300	300
4220	Memberships	247	500	500	500	500
4250	Training	1,025	1,000	1,000	1,000	1,000
4400	Contractual Services	536	2,200	2,200	2,200	2,200
9300	Equipment Usage	2,000	2,000	2,000	2,000	2,000
9500	Duplication Charges	-	300	300	300	300
	<b>Total Maintenance and Operations</b>	<b>9,125</b>	<b>16,600</b>	<b>15,600</b>	<b>15,600</b>	<b>15,600</b>
	<b>- Activity Total -</b>	<b>\$ 135,539</b>	<b>\$ 146,600</b>	<b>\$ 140,800</b>	<b>\$ 151,800</b>	<b>\$ 151,800</b>
<b>ACTIVITY #6110 (PARK MAINTENANCE ADMINISTRATION) HAS BEEN ELIMINATED AND ALL RELATED TASKS AND PRIOR YEAR AMOUNTS HAVE BEEN INCORPORATED INTO THIS ACTIVITY.</b>						

# EQUIPMENT MAINTENANCE



The Equipment Maintenance Division activity maintains and repairs all the City equipment, approximately 200 vehicles. This includes the repairs on a diverse range of conventional and alternate fueled vehicles and equipment.

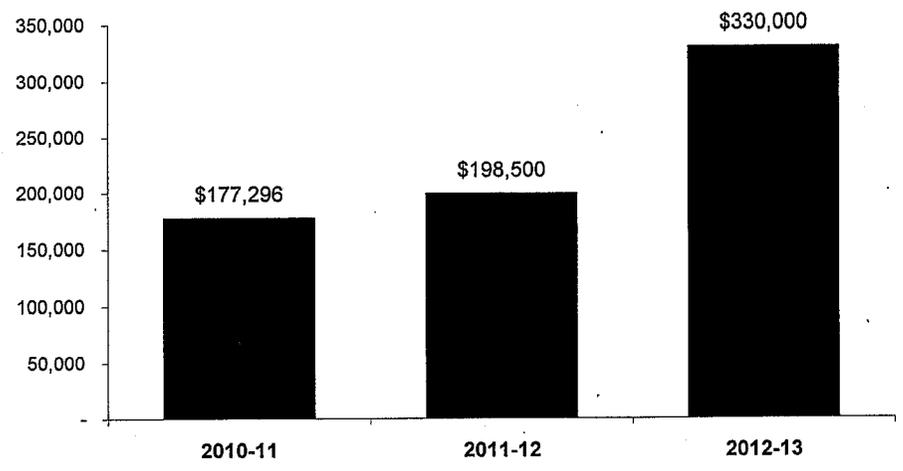


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 382,891	431,300	460,200
Maintenance and Operations	(205,595)	(232,800)	(130,200)
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ 177,296</b>	<b>198,500</b>	<b>330,000</b>

## FISCAL YEAR COMPARISONS



## Equipment Maintenance (2420)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 170,725	\$ 188,800	\$ 188,100	\$ 201,700	\$ 201,700
114F	PW Mtc - OT Pay	160	2,800	300	500	500
115T	PW Mtc - PT Salaries	11,929	-	-	-	-
116F	PW Mtc - Standby Pay	1,241	1,500	1,400	1,400	1,400
119F	PW Mtc - Applied Benefits	197,975	240,900	241,500	256,600	256,600
119T	PW Mtc - PT Applied Benefits	862	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>382,891</b>	<b>434,000</b>	<b>431,300</b>	<b>460,200</b>	<b>460,200</b>
2200	Supplies	463,608	450,000	428,000	450,000	450,000
3100	Electricity	13,561	17,900	9,000	12,000	12,000
3200	Natural Gas	290	1,400	1,700	1,400	1,400
3300	Water	600	600	900	1,200	1,200
3400	Telephone	272	500	500	500	500
4210	Travel and Meetings	94	1,500	1,500	1,500	1,500
4220	Memberships	-	800	800	800	800
4250	Training	218	1,500	1,000	1,000	1,000
4400	Contractual Services	65,905	81,400	68,900	81,400	81,400 *
4900	Intergovernmental Charges	1,509	2,000	1,100	2,000	2,000 *
7300	Furniture/Equipment	-	5,000	-	-	-
8810	Principal	3,581	5,300	5,300	5,300	5,300
8820	Interest	197	600	600	600	600
9300	Equipment Usage	(755,431)	(770,000)	(752,100)	(687,900)	(687,900)
	<b>Total Maintenance and Operations</b>	<b>(205,595)</b>	<b>(201,500)</b>	<b>(232,800)</b>	<b>(130,200)</b>	<b>(130,200)</b>
	<b>- Activity Total -</b>	<b>\$ 177,296</b>	<b>\$ 232,500</b>	<b>\$ 198,500</b>	<b>\$ 330,000</b>	<b>\$ 330,000</b>

\* Additional detail on following page(s)

**Equipment Maintenance (2420) - Account Number Detail**

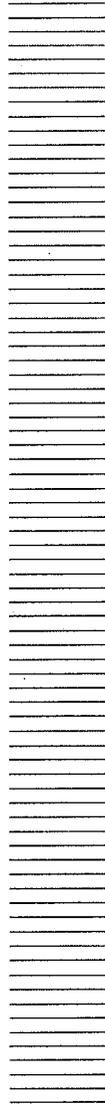
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Accidents	\$ 18,000	\$ 18,000
Smogs	1,700	1,700
Garage Software Programs	13,500	13,500
Towels (Wash Rack)	3,000	3,000
Safety Clean	2,400	2,400
Towing	600	600
Fire Extinguisher	1,500	1,500
UST Inspections	2,500	2,500
Transmission Repairs, Repaint Trucks, Broken Windshields, etc.	38,200	38,200
	<u>\$ 81,400</u>	<u>\$ 81,400</u>

<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
UST	\$ 1,000	\$ 1,000
Board of Equalization	1,000	1,000
	<u>\$ 2,000</u>	<u>\$ 2,000</u>



# MUNICIPAL SERVICES YARD

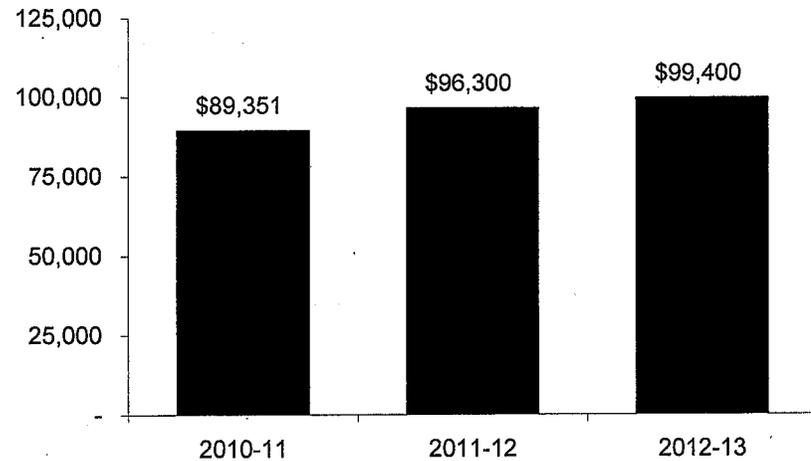
The Municipal Services Yard activity provides for the maintenance of the Municipal Services Yard and buildings, including landscape and janitorial services.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	25,906	31,700	33,300
Maintenance and Operations		63,650	64,600	66,100
Applied Revenues		(205)	-	-
Activity Total	\$	<u>89,351</u>	<u>96,300</u>	<u>99,400</u>

## FISCAL YEAR COMPARISONS



## Municipal Services Yard (2440)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 11,166	\$ 13,500	\$ 13,500	\$ 14,100	\$ 14,100
114F	PW Mtc - OT Pay	233	800	500	500	500
114T	PW Mtc - PT OT Pay	-	100	100	100	100
115T	PW Mtc - PT Salaries	1,324	300	300	500	500
119F	PW Mtc - Applied Benefits	13,114	17,300	17,300	18,000	18,000
119T	PW Mtc - PT Applied Benefits	69	-	-	100	100
	<b>Total Salaries and Benefits</b>	<b>25,906</b>	<b>32,000</b>	<b>31,700</b>	<b>33,300</b>	<b>33,300</b>
2200	Supplies	12,176	10,900	10,900	10,900	10,900
3100	Electricity	12,681	14,000	14,000	14,000	14,000
3200	Natural Gas	3,352	2,500	2,500	2,500	2,500
3300	Water	900	1,000	1,500	3,000	3,000
3400	Telephone	11,152	11,100	12,200	12,200	12,200
4400	Contractual Services	18,389	18,500	18,500	18,500	18,500
9300	Equipment Usage	5,000	5,000	5,000	5,000	5,000
	<b>Total Maintenance and Operations</b>	<b>63,650</b>	<b>63,000</b>	<b>64,600</b>	<b>66,100</b>	<b>66,100</b>
BH00	Miscellaneous Fees	(205)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(205)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 89,351</b>	<b>\$ 95,000</b>	<b>\$ 96,300</b>	<b>\$ 99,400</b>	<b>\$ 99,400</b>

\* Additional detail on following page(s)

**Municipal Services Yard (2440) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 500	\$ 500
Janitorial Supplies	2,500	2,500
Holiday Supplies	1,300	1,300
Operating Supplies	3,600	3,600
Locks and Copies	500	500
Lamps & Electrical	2,500	2,500
	<u>\$ 10,900</u>	<u>\$ 10,900</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Misc Equipment	\$ 1,000	\$ 1,000
Air Conditioning Maint HVAC	1,500	1,500
Landscape Maintenance Contract	6,100	6,100
Misc Contracts	700	700
Janitorial Services	6,600	6,600
Alarm Monitoring	1,600	1,600
Copier Maintenance	1,000	1,000
	<u>\$ 18,500</u>	<u>\$ 18,500</u>



# BUILDING AND GROUNDS MTC - CITY HALL AREA



The Building and Grounds Maintenance - City Hall Area activity provides for the costs of maintaining the City Hall, including janitorial, tree trimming, utilities, landscape, and facility maintenance. It also includes the maintenance of the Plaza and Soaring Dreams fountain areas.

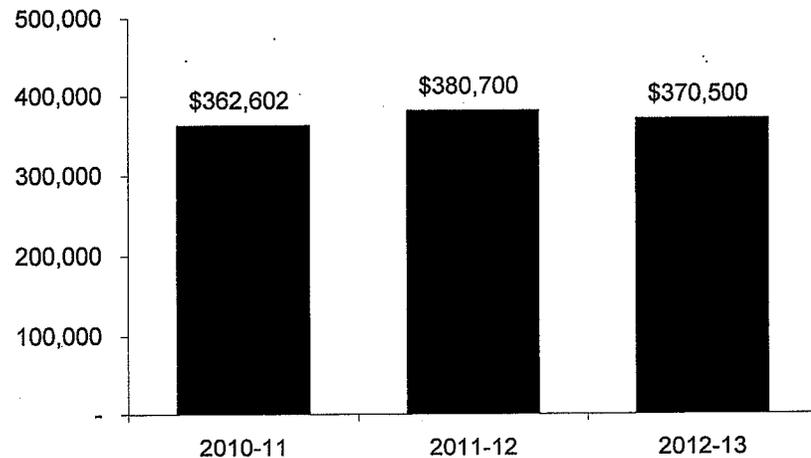


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	65,028	59,300	61,200
Maintenance and Operations		297,584	321,400	309,300
Applied Revenues		(10)	-	-
<b>Activity Total</b>	<b>\$</b>	<b><u>362,602</u></b>	<b><u>380,700</u></b>	<b><u>370,500</u></b>

## FISCAL YEAR COMPARISONS



## Building and Grounds Maintenance - City Hall Area (2690)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 28,583	\$ 25,600	\$ 25,600	\$ 26,500	\$ 26,500
114F	PW Mtc - OT Pay	1,078	1,000	1,000	1,000	1,000
115T	PW Mtc - PT Salaries	1,775	-	-	-	-
119F	PW Mtc - Applied Benefits	33,499	32,700	32,700	33,700	33,700
119T	PW Mtc - PT Applied Benefits	92	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>65,028</b>	<b>59,300</b>	<b>59,300</b>	<b>61,200</b>	<b>61,200</b>
2200	Supplies	33,162	30,500	30,500	30,500	30,500
3100	Electricity	93,071	95,000	95,000	95,000	95,000
3200	Natural Gas	779	5,000	5,000	5,000	5,000
3300	Water	6,493	6,100	9,000	12,200	12,200
3400	Telephone	1,900	1,700	1,700	1,700	1,700
4400	Contractual Services	161,179	180,000	179,200	163,900	163,900
9300	Equipment Usage	1,000	1,000	1,000	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>297,584</b>	<b>319,300</b>	<b>321,400</b>	<b>309,300</b>	<b>309,300</b>
BH00	Miscellaneous Fees	(10)	-	-	-	-
	<b>Total Applied Benefits</b>	<b>(10)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 362,602</b>	<b>\$ 378,600</b>	<b>\$ 380,700</b>	<b>\$ 370,500</b>	<b>\$ 370,500</b>

\* Additional detail on following page(s)

**Building and Grounds Maintenance - City Hall Area (2690) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Plant Replacement	7,500	7,500
Paper Products	4,000	4,000
Painting Supplies	1,800	1,800
Janitorial Supplies	5,800	5,800
Floor Care Products	700	700
Plastic Liners	500	500
Small Tools and Equip	1,500	1,500
Locks and Cores	500	500
Holiday Decorations	1,200	1,200
AC Supplies	2,500	2,500
Soaring Dreams Supplies	3,500	3,500
	<u>\$ 30,500</u>	<u>\$ 30,500</u>

<b>Acct #3100</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
City Hall	\$ 65,000	\$ 65,000
Soaring Dreams (6 Hrs Daily)	30,000	30,000
	<u>\$ 95,000</u>	<u>\$ 95,000</u>

<b>Acct #3300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
City Hall	\$ 4,300	\$ 8,600
Soaring Dreams	1,800	3,600
	<u>\$ 6,100</u>	<u>\$ 12,200</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Civic Center Landscape Mtc (LMC)	\$ 80,000	\$ 80,000
Window Cleaning Contract	1,900	1,900
Carpet Cleaning	1,800	1,800
Elevator Services	1,400	1,400
Fire Sprinkler Inspections	600	600
Misc Contract Repairs	2,000	2,000
Air Condition Maint-HVAC	3,800	3,800
Roof Repair	1,500	1,500
Physical Fitness Eqpt Mtc	3,300	3,300
Bottled Water Svc	1,200	-
Soaring Dreams Pool Service	6,400	6,400
Soaring Dreams Colors	6,200	6,200
Janitorial Services	55,000	43,600
Painting	4,000	4,000
Arbor Repair	500	-
Annual Color Change (LMC)	10,400	7,400
	<u>\$ 180,000</u>	<u>\$ 163,900</u>





## Graffiti Removal - City Area (4340)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 35,690	\$ 69,600	\$ 69,600	\$ 39,200	\$ 39,200
114F	PW Mtc - OT Pay	174	600	600	-	-
114T	PW Mtc - PT OT Pay	3,113	900	900	-	-
115T	PW Mtc - PT Salaries	16,918	38,300	38,300	20,900	20,900
119F	PW Mtc - Applied Benefits	41,881	88,800	88,800	49,800	49,800
119T	PW Mtc - PT Applied Benefits	882	2,000	2,000	1,100	1,100
	<b>Total Salaries and Benefits</b>	<b>98,658</b>	<b>200,200</b>	<b>200,200</b>	<b>111,000</b>	<b>111,000</b>
2200	Supplies	26,767	51,600	51,600	51,600	51,600
3400	Telephone	392	1,000	1,000	1,000	1,000
4400	Contractual Services	131,404	111,500	111,500	111,500	111,500
9100	Overhead	49,329	100,100	31,800	-	-
9300	Equipment Usage	3,000	3,000	3,000	3,000	3,000
	<b>Total Maintenance and Operations</b>	<b>210,892</b>	<b>267,200</b>	<b>198,900</b>	<b>167,100</b>	<b>167,100</b>
HH00	Trans from CDC Project Fund	(309,550)	(467,400)	(167,500)	-	-
	<b>Total Applied Revenues</b>	<b>(309,550)</b>	<b>(467,400)</b>	<b>(167,500)</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 231,600</b>	<b>\$ 278,100</b>	<b>\$ 278,100</b>



## Graffiti Removal - Contract Areas (4345)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ -	\$ -	\$ -	\$ 19,500	\$ 19,500
111N	PLN Home - Regular Salaries	1,986	-	-	-	-
114Z	Home Contract - OT Pay	39	-	-	-	-
115T	PW Mtc - PT Salaries	-	-	-	15,500	15,500
115Z	PLN Home - PT Salaries	11,881	14,100	14,100	-	-
119F	PW Mtc - Applied Benefits	-	-	-	24,800	24,800
119N	PLN Home - Applied Benefits	2,026	-	-	-	-
119T	PW Mtc - PT Applied Benefits	-	-	-	800	800
119Z	PLN Home - PT Applied Benefits	643	700	700	-	-
	<b>Total Salaries and Benefits</b>	<b>16,574</b>	<b>14,800</b>	<b>14,800</b>	<b>60,600</b>	<b>60,600</b>
2200	Supplies	6,059	11,000	4,500	6,000	6,000
3400	Telephone	516	500	600	600	600
4400	Contractual Services	1,755	3,000	1,500	1,500	1,500
9100	Overhead	8,287	7,400	7,400	38,400	38,400
9300	Equipment Usage	-	-	-	6,000	6,000
	<b>Total Maintenance and Operations</b>	<b>16,617</b>	<b>21,900</b>	<b>14,000</b>	<b>52,500</b>	<b>52,500</b>
BR00	Damage to City Property	(223)	-	-	-	-
EE00	County Grants/Supv Dist 4	(32,969)	(36,700)	(28,800)	(113,100)	(113,100)
	<b>Total Applied Revenues</b>	<b>(33,192)</b>	<b>(36,700)</b>	<b>(28,800)</b>	<b>(113,100)</b>	<b>(113,100)</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

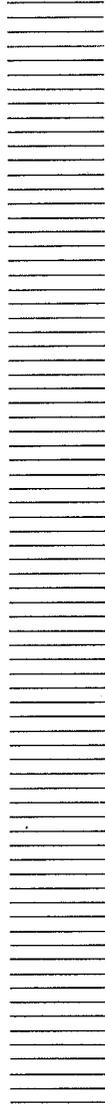
**Graffiti Removal - Contract Areas (4345) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Supplies	\$ 6,700	\$ 3,400
Paint Sprayers	2,000	2,000
Uniforms	600	600
Mobile Phone	500	-
Messenger Service	<u>1,200</u>	<u>-</u>
	\$ 11,000	\$ 6,000



# DESIGNATED MAINTENANCE

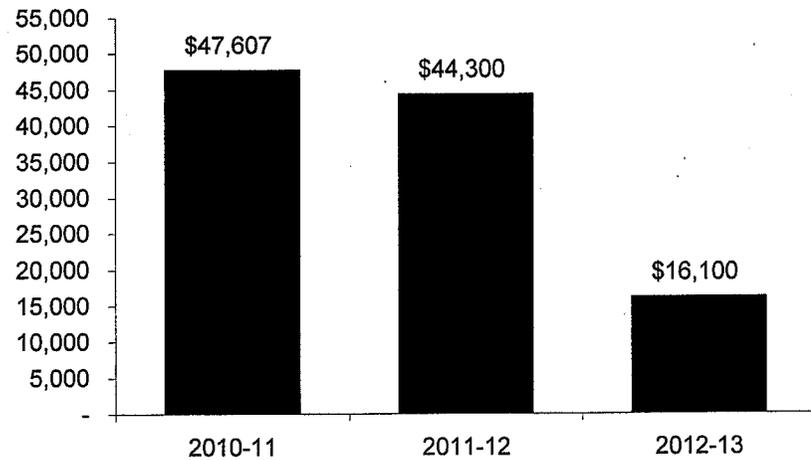
The Designated Maintenance activity provides for maintaining specific areas, such as the freeway ramps, post office building, Drainage Channel cleaning, homeless incampments, vacant City lots, and public right-of-way.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	2,713	3,200	8,400
Maintenance and Operations		52,295	48,500	15,100
Applied Revenues		(7,400)	(7,400)	(7,400)
<b>Activity Total</b>	<b>\$</b>	<b>47,607</b>	<b>44,300</b>	<b>16,100</b>

## FISCAL YEAR COMPARISONS



## Designated Maintenance (4355)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 706	\$ 1,400	\$ 1,400	\$ 3,700	\$ 3,700
111K	Fire - Regular Salaries	585	-	-	-	-
119F	PW Mtc - Applied Benefits	823	1,800	1,800	4,700	4,700
119K	Fire - Applied Benefits	598	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>2,713</b>	<b>3,200</b>	<b>3,200</b>	<b>8,400</b>	<b>8,400</b>
2200	Supplies	-	1,000	1,000	1,000	1,000
4400	Contractual Services	51,295	46,000	46,000	12,600	12,600
4900	Intergovernmental Charges	-	500	500	500	500
9300	Equipment Usage	1,000	1,000	1,000	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>52,295</b>	<b>48,500</b>	<b>48,500</b>	<b>15,100</b>	<b>15,100</b>
BG00	Landscaping Fees	(2,400)	(2,400)	(2,400)	(2,400)	(2,400)
HL00	Trans from Art in Public Places/Art MTC	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
	<b>Total Applied Revenues</b>	<b>(7,400)</b>	<b>(7,400)</b>	<b>(7,400)</b>	<b>(7,400)</b>	<b>(7,400)</b>
	<b>- Activity Total -</b>	<b>\$ 47,607</b>	<b>\$ 44,300</b>	<b>\$ 44,300</b>	<b>\$ 16,100</b>	<b>\$ 16,100</b>

\* Additional detail on following page(s)

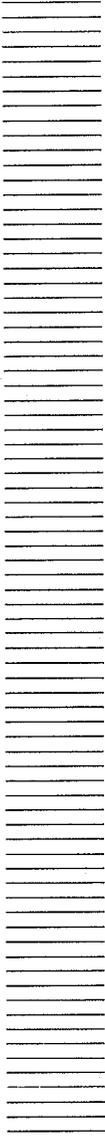
**Designated Maintenance (4355) Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Freeway Ramp Mtc (Biweekly)	\$ 33,400	\$ -
Drainage Channel Cleaning	1,600	1,600
Post Office (LMC)	2,500	2,500
CHP Office Mtc Orr & Day	500	-
Freeway Oleandor Trimming	3,000	-
Misc Cleanup	-	3,500
Artwork Maint	5,000	5,000
	<u>\$ 46,000</u>	<u>\$ 12,600</u>



# STREET MAINTENANCE / GENERAL

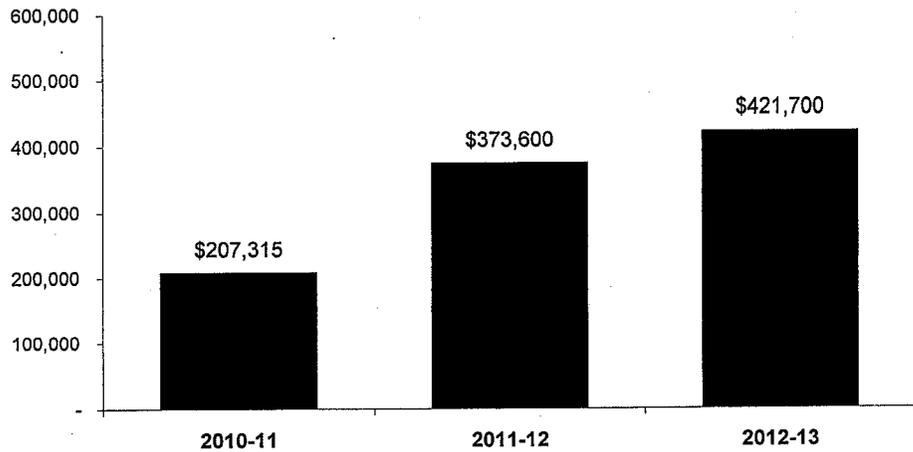
The Street Maintenance/General activity provides for maintaining the streets, alleys, sidewalks, parking lots, overpasses, underpasses, catch basins and right-of-way throughout the City. They assist in traffic control, set-up for special events and emergencies, spills, maintenance of traffic collisions, emergencies, etc. They provide catch basin inspection, maintenance, City sewer problems, etc.



## ACTIVITY SUMMARY

	Final Est FY 2010-11	Final Estimate FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 368,405	485,700	578,700
Maintenance and Operations	167,231	375,900	314,000
Applied Revenues	(328,321)	(488,000)	(471,000)
<b>Activity Total</b>	<b>\$ 207,315</b>	<b>373,600</b>	<b>421,700</b>

## FISCAL YEAR COMPARISONS



## Street Maintenance/General (5310)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 6,945	\$ 4,400	\$ 4,400	\$ 4,700	\$ 4,700
111F	PW Mtc - Regular Salaries	160,795	205,500	205,500	245,800	245,800
114F	PW Mtc - OT Pay	5,019	7,500	7,500	7,500	7,500
114T	PW Mtc - PT OT Pay	38	500	500	500	500
115T	PW Mtc - PT Salaries	1,586	800	800	800	800
116F	PW Mtc - SB Pay	-	-	100	-	-
119E	PW Adm - Applied Benefits	6,793	4,600	4,600	6,700	6,700
119F	PW Mtc - Applied Benefits	187,146	262,200	262,200	312,600	312,600
119T	PW Mtc - PT Applied Benefits	83	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>368,405</b>	<b>485,600</b>	<b>485,700</b>	<b>578,700</b>	<b>578,700</b>
2200	Supplies	55,819	65,000	65,000	65,000	65,000
3100	Electricity	16,136	10,500	10,500	10,500	10,500
3400	Telephone	512	1,000	1,000	1,000	1,000
4100	Advertising	1,148	-	-	-	-
4210	Travel and Meetings	295	500	500	500	500
4220	Memberships	-	500	500	500	500
4400	Contractual Services	41,746	76,300	80,000	61,000	61,000
4800	Contracted Street Repairs	-	124,000	166,900	124,000	124,000
4900	Intergovernmental Charges	75	-	-	-	-
9300	Equipment Usage	51,500	51,500	51,500	51,500	51,500
	<b>Total Maintenance and Operations</b>	<b>167,231</b>	<b>329,300</b>	<b>375,900</b>	<b>314,000</b>	<b>314,000</b>

\* Additional detail on following page(s)

## Street Maintenance/General (5310)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	(Continued)					
BH00	Miscellaneous Fees	(1,321)	-	-	-	-
BR00	Damage to City Property	(100)	(2,000)	(19,000)	(2,000)	(2,000)
CI00	Greenwaste Host Fees	(16,900)	(20,000)	(20,000)	(20,000)	(20,000)
HC00	Trans from State Gas Tax	(300,000)	(424,000)	(424,000)	(424,000)	(424,000)
HM00	Transfer from Waste Management	(5,000)	(12,500)	(12,500)	(12,500)	(12,500)
HW00	Transfer from Water Utility	(5,000)	(12,500)	(12,500)	(12,500)	(12,500)
	Total Applied Revenues	(328,321)	(471,000)	(488,000)	(471,000)	(471,000)
	- Activity Total -	<u>\$ 207,315</u>	<u>\$ 343,900</u>	<u>\$ 373,600</u>	<u>\$ 421,700</u>	<u>\$ 421,700</u>

**Street Maintenance/General (5310) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Asphaltic Concrete	\$ 11,000	\$ 9,000
Concrete	6,000	8,000
Lumber and Stakes	4,300	5,300
Barricades	1,600	1,600
Uniforms, Boots, Safety Eqpt	5,500	5,500
Hand and Small Power Tools	1,600	1,600
Aggregate Base	5,000	5,000
Emergencies	3,000	3,000
Crack Seal Supp	9,000	8,000
Misc Supplies	18,000	18,000
	<u>\$ 65,000</u>	<u>\$ 65,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Asphalt Concrete Repair and Replacement	\$ 26,000	\$ 30,000
Underpass Vault Clean/Repair	10,000	10,000
Underpass Pump Repair/Replace	15,000	11,000
Guardrail Repair/Replacement	5,000	5,000
Tree Removals/Trim Rt of Way	5,000	5,000
Clean-up illegal dumping - Los Nietos	15,300	-
	<u>\$ 76,300</u>	<u>\$ 61,000</u>



## Street Maintenance/Tree Maintenance (5330)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 84,737	\$ 77,900	\$ 77,900	\$ 97,900	\$ 97,900
114F	PW Mtc - OT Pay	900	1,100	1,100	1,100	1,100
115T	PW Mtc - PT Salaries	6,921	10,200	10,200	10,500	10,500
119F	PW Mtc - Applied Benefits	99,230	99,500	99,500	124,600	124,600
119T	PW Mtc - PT Applied Benefits	361	500	500	500	500
	<b>Total Salaries and Benefits</b>	<b>192,149</b>	<b>189,200</b>	<b>189,200</b>	<b>234,600</b>	<b>234,600</b>
2200	Supplies	8,203	10,000	10,000	10,000	10,000
3400	Telephone	-	300	300	300	300
4210	Travel and Meetings	1,015	1,100	1,100	1,100	1,100
4220	Memberships	60	400	400	400	400
4400	Contractual Services	158,196	171,000	171,000	131,000	131,000
9300	Equipment Usage	20,000	20,000	20,000	20,000	20,000
	<b>Total Maintenance and Operations</b>	<b>187,474</b>	<b>202,800</b>	<b>202,800</b>	<b>162,800</b>	<b>162,800</b>
CE00	Contributions	-	(15,000)	(15,000)	(15,000)	(15,000)
HM00	Transfer from Waste Management	(379,623)	(377,000)	(377,000)	(382,400)	(382,400)
	<b>Total Applied Revenues</b>	<b>(379,623)</b>	<b>(392,000)</b>	<b>(392,000)</b>	<b>(397,400)</b>	<b>(397,400)</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on folowing page(s)

**Street Maintenance/Tree Maintenance (5330) Account Number Detail**

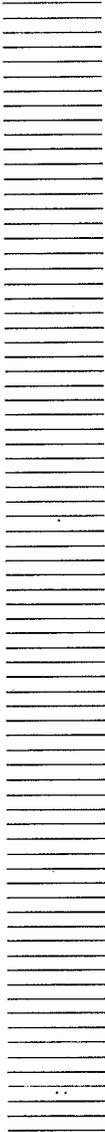
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Tree Trimming (3 Year Cycle)	\$ 150,000	\$ 120,000
Tree Planting	10,000	-
Tree Spraying	1,000	1,000
Tree Removals	10,000	10,000
	<u>\$ 171,000</u>	<u>\$ 131,000</u>



# STREET MAINTENANCE / LANDSCAPE MTC



The Street Maintenance / Landscape Maintenance activity provides maintenance of landscape areas such as the median/greenbelts, slopes, underpasses, open space, sound walls and fountains.

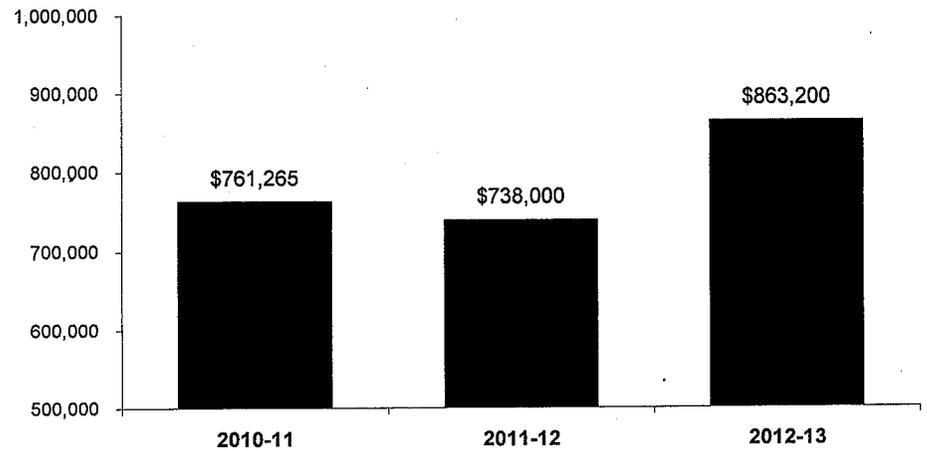


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 155,586	120,800	154,000
Maintenance and Operations	680,851	747,700	839,700
Applied Revenues	(75,172)	(130,500)	(130,500)
<b>Activity Total</b>	<b>\$ 761,265</b>	<b>738,000</b>	<b>863,200</b>

## FISCAL YEAR COMPARISONS



## Street Maintenance/Landscape Mtc (5340)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 68,548	\$ 50,500	\$ 50,500	\$ 65,100	\$ 65,100
114F	PW Mtc - OT Pay	1,319	-	-	-	-
114T	PW Mtc - PT OT Pay	-	400	400	400	400
115T	PW Mtc - PT Salaries	5,508	5,200	5,200	5,400	5,400
119F	PW Mtc - Applied Benefits	79,925	64,400	64,400	82,800	82,800
119T	PW Mtc - PT Applied Benefits	287	300	300	300	300
	<b>Total Salaries and Benefits</b>	<b>155,586</b>	<b>120,800</b>	<b>120,800</b>	<b>154,000</b>	<b>154,000</b>
2200	Supplies	16,980	14,000	14,000	14,000	14,000
3100	Electricity	47,475	45,000	45,000	45,000	45,000
3300	Water	107,598	212,000	168,000	224,000	224,000
3400	Telephone	1,214	1,000	1,000	1,000	1,000
4210	Travel and Meetings	950	800	800	800	800
4220	Memberships	-	400	400	400	400
4250	Training	183	500	500	500	500
4400	Contractual Services	484,452	496,000	496,000	532,000	532,000
9300	Equipment Usage	22,000	22,000	22,000	22,000	22,000
	<b>Total Maintenance and Operations</b>	<b>680,851</b>	<b>791,700</b>	<b>747,700</b>	<b>839,700</b>	<b>839,700</b>
BR00	Damage to City Property	(10,693)	-	-	-	-
EL00	City of Whittier Participation	(6,332)	(6,500)	(6,500)	(6,500)	(6,500)
HE01	Trans from St MTC Asees Dist Fund	(2,800)	(2,800)	(2,800)	(2,800)	(2,800)
HM00	Transfer from Waste Management	(55,347)	(75,200)	(121,200)	(121,200)	(121,200)
	<b>Total Applied Revenues</b>	<b>(75,172)</b>	<b>(84,500)</b>	<b>(130,500)</b>	<b>(130,500)</b>	<b>(130,500)</b>
	<b>- Activity Total -</b>	<b>\$ 761,265</b>	<b>\$ 828,000</b>	<b>\$ 738,000</b>	<b>\$ 863,200</b>	<b>\$ 863,200</b>

\* Additional detail of following page(s)

**Street Maintenance/Landscape Mtc (5340) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 9,000	\$ 9,000
Uniform, Boots, & Safety Equip	2,500	2,500
Computer Supplies	500	500
Misc. Supplies	2,000	2,000
	<u>\$ 14,000</u>	<u>\$ 14,000</u>

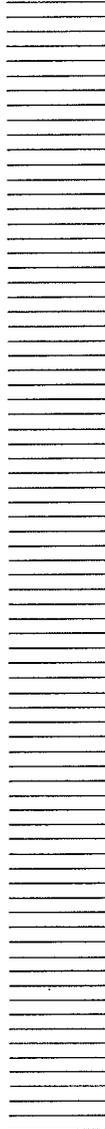
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Service Median/Greenbelt (LMC)	\$ 359,000	\$ 359,000
Promenade (LMC)	17,600	17,600
Orr & Day Medians (LMC)	8,800	8,800
Carmenita Medians (LMC)	9,900	9,900
Slauson-S.F.S. Medians (LMC)	10,100	10,100
Slope, Underpass, Open Space (LMC)	89,000	89,000
Fountain Maintenance	35,000	35,000
Los Nietos Soundwall, Etc	10,500	10,500
Getty Drive (LMC)	2,500	2,500
Norwalk/Los Nietos Corner	6,600	6,600
Landscape contract reduction	(53,000)	(17,000)
	<u>\$ 496,000</u>	<u>\$ 532,000</u>



# STREET MAINTENANCE / SIGNS AND STRIPING



The Street Maintenance / Signs and Striping activity oversees the installation and maintenance of traffic signs, traffic striping, pedestrian crosswalks, bike lanes, school zones, red, yellow and green curb maintenance, City parking lots, stencils and traffic control for special events and emergencies.

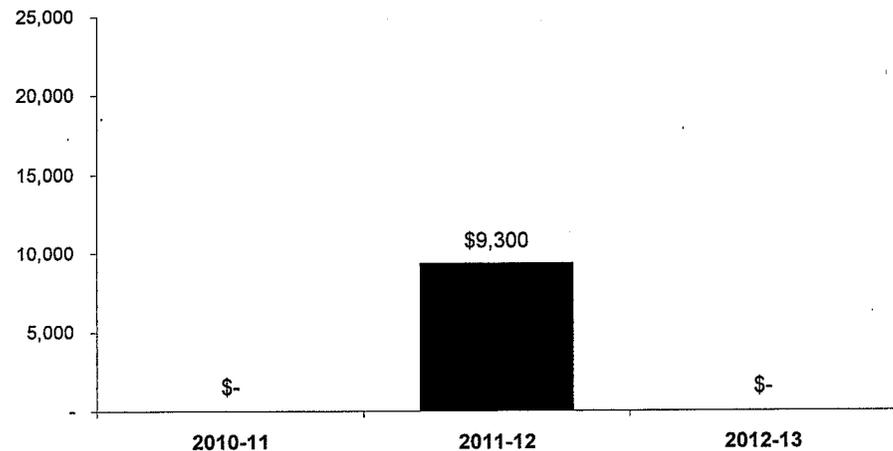


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 117,353	132,100	74,300
Maintenance and Operations	80,191	85,500	85,500
Applied Revenues	(197,544)	(208,300)	(159,800)
<b>Activity Total</b>	<b>\$ -</b>	<b>9,300</b>	<b>-</b>

## FISCAL YEAR COMPARISONS



## Street Maintenance/Signs and Striping (5360)

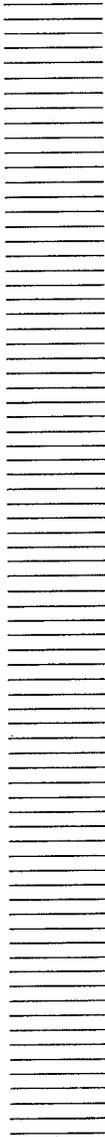
### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 53,754	\$ 57,100	\$ 57,100	\$ 31,800	\$ 31,800
114F	PW Mtc - OT Pay	572	2,000	2,000	2,000	2,000
114T	PW Mtc - PT OT Pay	-	100	100	100	100
119F	PW Mtc - Applied Benefits	63,026	72,900	72,900	40,400	40,400
	<b>Total Salaries and Benefits</b>	<b>117,353</b>	<b>132,100</b>	<b>132,100</b>	<b>74,300</b>	<b>74,300</b>
2200	Supplies	28,397	35,000	35,000	35,000	35,000
4400	Contractual Services	31,294	30,000	30,000	30,000	30,000
9300	Equipment Usage	20,500	20,500	20,500	20,500	20,500
	<b>Total Maintenance and Operations</b>	<b>80,191</b>	<b>85,500</b>	<b>85,500</b>	<b>85,500</b>	<b>85,500</b>
BH00	Miscellaneous Fees	(944)	(1,000)	(1,000)	(1,000)	(1,000)
BR00	Damage to City Property	(3,010)	(500)	(500)	(500)	(500)
CB00	Property Owner Contribution	(2,679)	(2,800)	(2,800)	(2,800)	(2,800)
FA00	Fines/Vehicle Code	(190,911)	(204,000)	(204,000)	(155,500)	(155,500)
	<b>Total Applied Revenues</b>	<b>(197,544)</b>	<b>(208,300)</b>	<b>(208,300)</b>	<b>(159,800)</b>	<b>(159,800)</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ 9,300</b>	<b>\$ 9,300</b>	<b>\$ -</b>	<b>\$ -</b>

# TRAFFIC SIGNALS MTC - SANTA FE SPRINGS



The Traffic Signals Maintenance - Santa Fe Springs activity provides for the maintenance of existing traffic signals within the City of Santa Fe Springs, some of which are joint with other jurisdictions. This includes the maintenance of poles, wires, signals conduits, etc.

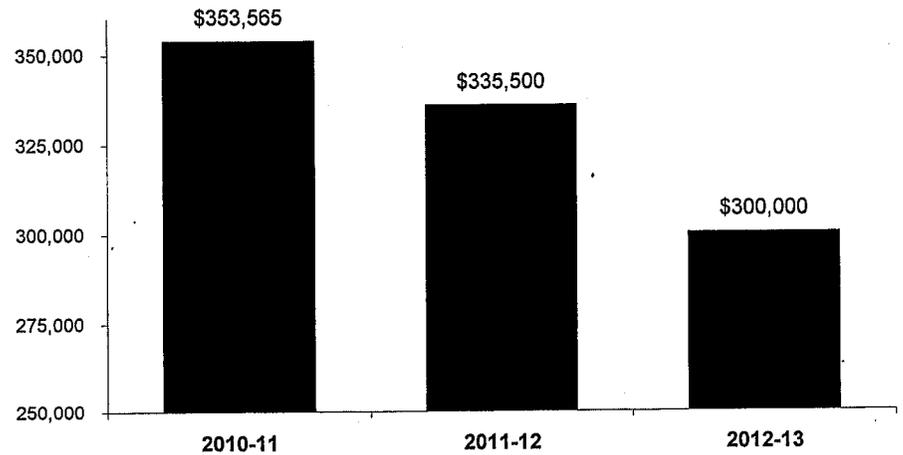


## ACTIVITY SUMMARY



	Actual	Final	Manager
	FY 2010-11	Estimate FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 166,411	206,900	173,400
Maintenance and Operations	204,761	138,600	138,600
Applied Revenues	(17,607)	(10,000)	(12,000)
<b>Activity Total</b>	<b>\$ 353,565</b>	<b>335,500</b>	<b>300,000</b>

## FISCAL YEAR COMPARISONS



## Traffic Signals Mtc - Santa Fe Springs (5410)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 1,494	\$ 3,800	\$ 2,800	\$ 4,800	\$ 4,800
111F	PW Mtc - Regular Salaries	56,755	68,200	68,200	49,800	49,800
114F	PW Mtc - OT Pay	4,712	5,000	6,000	6,000	6,000
114T	PW Mtc - PT OT Pay	431	500	500	500	500
115T	PW Mtc - PT Salaries	21,381	25,000	25,000	27,800	27,800
116F	PW Mtc - Standby Pay	12,372	12,000	13,000	13,000	13,000
119E	PW Adm - Applied Benefits	1,457	4,000	3,000	6,800	6,800
119F	PW Mtc - Applied Benefits	66,565	87,100	87,100	63,300	63,300
119T	PW Mtc - PT Applied Benefits	1,243	1,300	1,300	1,400	1,400
	<b>Total Salaries and Benefits</b>	<b>166,411</b>	<b>206,900</b>	<b>206,900</b>	<b>173,400</b>	<b>173,400</b>
2200	Supplies	93,475	26,500	33,000	33,000	33,000
3100	Electricity	32,496	34,000	33,000	33,000	33,000
3400	Telephone	1,981	2,100	2,100	2,100	2,100
4220	Memberships	60	-	-	-	-
4250	Training	200	1,000	500	500	500
4400	Contractual Services	5,917	4,000	5,000	5,000	5,000
4900	Intergovernmental Charges	30,633	31,000	45,000	45,000	45,000
9300	Equipment Usage	40,000	40,000	20,000	20,000	20,000
	<b>Total Maintenance and Operations</b>	<b>204,761</b>	<b>138,600</b>	<b>138,600</b>	<b>138,600</b>	<b>138,600</b>
BH00	Miscellaneous Fees	-	-	(1,500)	(2,000)	(2,000)
BR00	Damage to City Property	(10,258)	(12,000)	(1,500)	(3,000)	(3,000)
CB00	Property Owner Contributions	(350)	-	-	-	-
HE00	Trans from St Light MTC Fund	(7,000)	(7,000)	(7,000)	(7,000)	(7,000)
	<b>Total Applied Revenues</b>	<b>(17,607)</b>	<b>(19,000)</b>	<b>(10,000)</b>	<b>(12,000)</b>	<b>(12,000)</b>
	<b>- Activity Total -</b>	<b>\$ 353,565</b>	<b>\$ 326,500</b>	<b>\$ 335,500</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>

\* Additional detail on following page(s)

**Traffic Signal Mtc - Santa Fe Springs (5410) Account Number Detail**

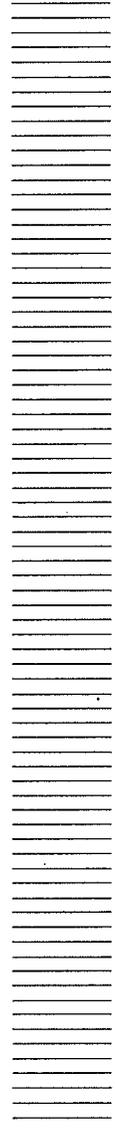
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Misc Services	\$ 2,500	\$ 2,500
Crane Service	500	500
Loop Replacement	<u>1,000</u>	<u>2,000</u>
	\$ 4,000	\$ 5,000

<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Signals Joint with Norwalk	\$ 2,000	\$ 16,000
Signals Joint with LACO & La Mirada	24,000	24,000
Signals Joint with State	<u>5,000</u>	<u>5,000</u>
	\$ 31,000	\$ 45,000



# TRAFFIC SIGNAL MTC - CONTRACT CITIES

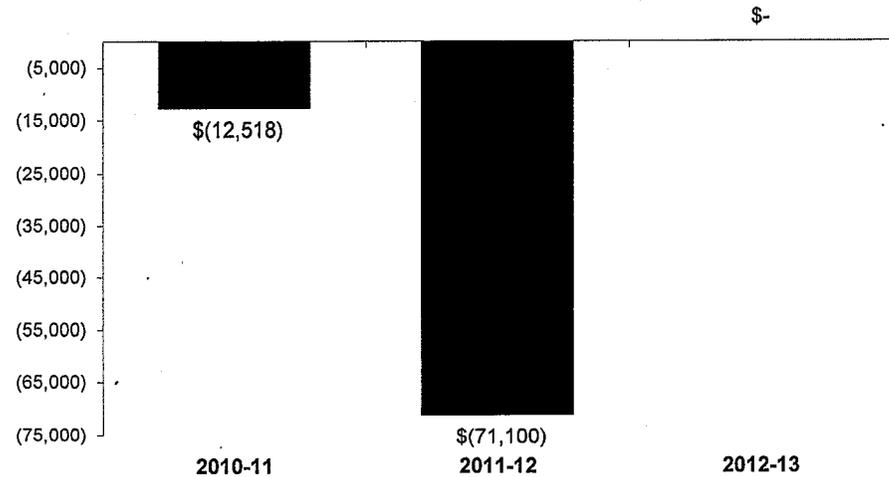
The Traffic Signal Maintenance - Contract Cities activity provides for routine and emergency repair of traffic signals of several surrounding cities that have contracted with the City of Santa Fe Springs for these services.



## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Estimate FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 323,632	226,900	315,500
Maintenance and Operations	136,677	204,500	189,500
Applied Revenues	<u>(472,826)</u>	<u>(502,500)</u>	<u>(505,000)</u>
<b>Activity Total</b>	<b><u>\$ (12,518)</u></b>	<b><u>(71,100)</u></b>	<b><u>-</u></b>

## FISCAL YEAR COMPARISONS



## Traffic Signal Mtc - Contract Cities (5420)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 7,634	\$ 12,500	\$ 12,500	\$ 9,500	\$ 9,500
111F	PW Mtc - Regular Salaries	126,884	73,900	73,900	110,200	110,200
114F	PW Mtc - OT Pay	22,829	20,000	20,000	20,000	20,000
114T	PW Mtc - PT OT Pay	1,651	1,500	1,500	1,500	1,500
115S	PW Adm - PT Salaries	1,477	-	-	-	-
115T	PW Mtc - PT Salaries	6,916	11,100	11,100	19,500	19,500
116F	PW Mtc - Standby Pay	245	800	-	-	-
119E	PW Adm - Applied Benefits	7,461	13,100	13,100	13,600	13,600
119F	PW Mtc - Applied Benefits	148,099	94,200	94,200	140,200	140,200
119S	PW Adm - PT Applied Benefits	77	-	-	-	-
119T	PW Mtc - PT Applied Benefits	361	600	600	1,000	1,000
	<b>Total Salaries and Benefits</b>	<b>323,632</b>	<b>227,700</b>	<b>226,900</b>	<b>315,500</b>	<b>315,500</b>
2200	Supplies	127,815	55,000	165,000	150,000	150,000 *
3400	Telephone	-	500	500	500	500
4400	Contractual Services	8,862	19,000	19,000	19,000	19,000 *
9300	Equipment Usage	-	-	20,000	20,000	20,000
	<b>Total Maintenance and Operations</b>	<b>136,677</b>	<b>74,500</b>	<b>204,500</b>	<b>189,500</b>	<b>189,500</b>
BH00	Miscellaneous Fees	(860)	-	(1,500)	(5,000)	(5,000)
EZ00	Other City Participation	(471,966)	(350,000)	(501,000)	(500,000)	(500,000)
	<b>Total Applied Revenues</b>	<b>(472,826)</b>	<b>(350,000)</b>	<b>(502,500)</b>	<b>(505,000)</b>	<b>(505,000)</b>
	<b>- Activity Total -</b>	<b>\$ (12,518)</b>	<b>\$ (47,800)</b>	<b>\$ (71,100)</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

**Traffic Signal Mtc - Contract Cities (5420) Account Number Detail**

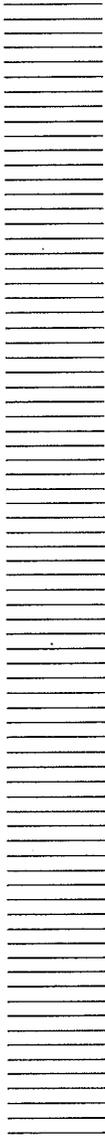
<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Misc Supplies	\$ 25,000	\$ 30,000
Lamps, Heads, Filters, Etc.	10,000	80,000
Uniforms	1,000	1,000
Knockdowns	15,000	35,000
Laptop Computers	4,000	4,000
	<u>\$ 55,000</u>	<u>\$ 150,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Misc Services	\$ 1,600	\$ 1,600
Pager Rental	600	600
Crane Service	500	500
Loop Replacement	16,300	16,300
	<u>\$ 19,000</u>	<u>\$ 19,000</u>



# STREET LIGHTING MAINTENANCE

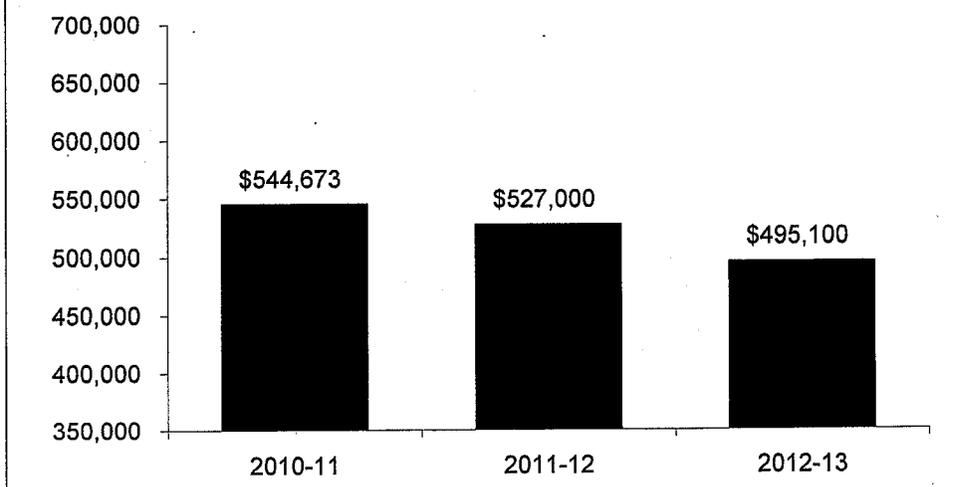
The Street Lighting Maintenance activity provides for the maintenance and costs of street lights, including replacement, relocation, and new installations, within the City of Santa Fe Springs.



## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 174,771	223,800	186,400
Maintenance and Operations	539,990	505,200	505,500
Applied Revenues	(170,088)	(202,000)	(196,800)
<b>Activity Total</b>	<b>\$ 544,673</b>	<b>527,000</b>	<b>495,100</b>

## FISCAL YEAR COMPARISONS



## Street Lighting Maintenance (5500)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 17,735	\$ 23,600	\$ 23,600	\$ 16,300	\$ 16,300
111F	PW Mtc - Regular Salaries	50,111	68,200	68,200	53,300	53,300
114F	PW Mtc - OT Pay	5,240	6,000	6,000	6,000	6,000
114T	PW Mtc - PT OT Pay	1,710	1,900	1,900	1,900	1,900
115S	PW Adm - PT Salaries	783	-	-	-	-
115T	PW Mtc - PT Salaries	21,748	11,700	11,700	16,700	16,700
119E	PW Adm - Applied Benefits	17,330	24,700	24,700	23,500	23,500
119F	PW Mtc - Applied Benefits	58,809	87,100	87,100	67,800	67,800
119S	PW Adm - PT Applied Benefits	41	-	-	-	-
119T	PW Mtc - PT Applied Benefits	1,265	600	600	900	900
	<b>Total Salaries and Benefits</b>	<b>174,771</b>	<b>223,800</b>	<b>223,800</b>	<b>186,400</b>	<b>186,400</b>
2200	Supplies	68,318	25,000	16,000	25,000	25,000
3100	Electricity	382,854	406,200	360,000	370,000	370,000
4100	Advertising	3,105	1,500	1,300	1,300	1,300
4400	Contractual Services	9,047	7,000	9,000	9,000	9,000
9100	Overhead	69,666	111,900	111,900	93,200	93,200
9300	Equipment Usage	7,000	7,000	7,000	7,000	7,000
	<b>Total Maintenance and Operations</b>	<b>539,990</b>	<b>558,600</b>	<b>505,200</b>	<b>505,500</b>	<b>505,500</b>
BH00	Miscellaneous Fees	(611)	-	(1,000)	(800)	(800)
BR00	Damage to City Property	(33,760)	(25,000)	(25,000)	(20,000)	(20,000)
CB00	Property Owner Contribution	(394)	-	-	-	-
HE00	Trans from St Light MTC Fund	(135,323)	(136,000)	(176,000)	(176,000)	(176,000)
	<b>Total Applied Revenues</b>	<b>(170,088)</b>	<b>(161,000)</b>	<b>(202,000)</b>	<b>(196,800)</b>	<b>(196,800)</b>
	<b>- Activity Total -</b>	<b>\$ 544,673</b>	<b>\$ 621,400</b>	<b>\$ 527,000</b>	<b>\$ 495,100</b>	<b>\$ 495,100</b>

\* Additional detail on following pages(s)

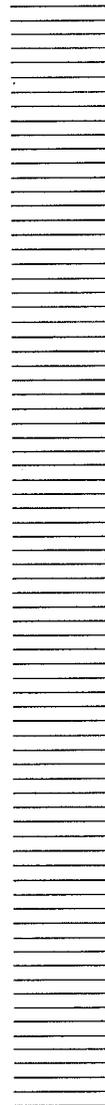
**Street Lighting Maintenance (5500) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Poles, Conduit, Lamps, Wires	\$ 11,000	\$ 11,000
Luminaires, Photocells	6,000	6,000
Misc Supplies	1,400	1,400
Knockdowns	6,000	6,000
Uniforms	600	600
	<u>\$ 25,000</u>	<u>\$ 25,000</u>



# PARK MAINTENANCE - SANTA FE SPRINGS PARK

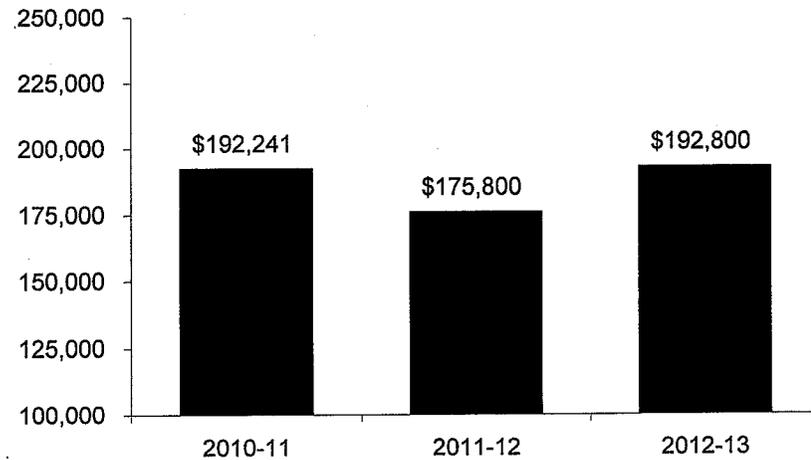
The Parks Maintenance - Santa Fe Springs Park - activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	70,215	45,800	50,800
Maintenance and Operations		122,026	130,000	142,000
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>192,241</b>	<b>175,800</b>	<b>192,800</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Santa Fe Springs Park (6121)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 30,602	\$ 18,400	\$ 18,400	\$ 20,600	\$ 20,600
114F	PW Mtc - OT Pay	72	500	500	500	500
114T	PW Mtc - PT OT Pay	38	100	100	100	100
115T	PW Mtc - PT Salaries	3,391	3,100	3,100	3,200	3,200
119F	PW Mtc - Applied Benefits	35,935	23,500	23,500	26,200	26,200
119T	PW Mtc - PT Applied Benefits	176	200	200	200	200
	<b>Total Salaries and Benefits</b>	<b>70,215</b>	<b>45,800</b>	<b>45,800</b>	<b>50,800</b>	<b>50,800</b>
2200	Supplies	10,615	12,000	12,000	12,000	12,000
3100	Electricity	7,774	9,000	9,000	9,000	9,000
3300	Water	14,834	28,000	22,500	30,000	30,000
4400	Contractual Services	80,303	76,000	78,000	82,500	82,500
9300	Equipment Usage	8,500	8,500	8,500	8,500	8,500
	<b>Total Maintenance and Operations</b>	<b>122,026</b>	<b>133,500</b>	<b>130,000</b>	<b>142,000</b>	<b>142,000</b>
	<b>- Activity Total -</b>	<b>\$ 192,241</b>	<b>\$ 179,300</b>	<b>\$ 175,800</b>	<b>\$ 192,800</b>	<b>\$ 192,800</b>

\* Additional detail on following page(s)

**Park Maintenance - Santa Fe Springs Park (6121) Account Number Detail**

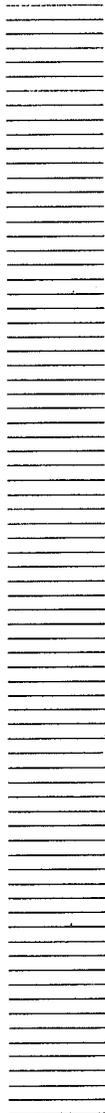
<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Decomposed Granite	500	500
First Aid Supplies	300	300
Misc Supplies	7,500	7,500
Locks and Cores	200	200
Janitorial Supplies	2,000	2,000
Replace Trash Cans & Lids	500	500
	<u>\$ 12,000</u>	<u>\$ 12,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Maintenance Contract	\$ 38,000	\$ 38,000
Equipment Maintenance	1,000	1,000
Plumbing Repairs	4,000	4,000
Misc Repair and Lease	1,000	1,000
Janitorial Services	30,500	30,500
Painting Patio Cover	500	500
Fencing Repair	1,000	1,000
Replaster Handball Court	-	6,500
	<u>\$ 76,000</u>	<u>\$ 82,500</u>



# PARK MAINTENANCE - LOS NIETOS PARK

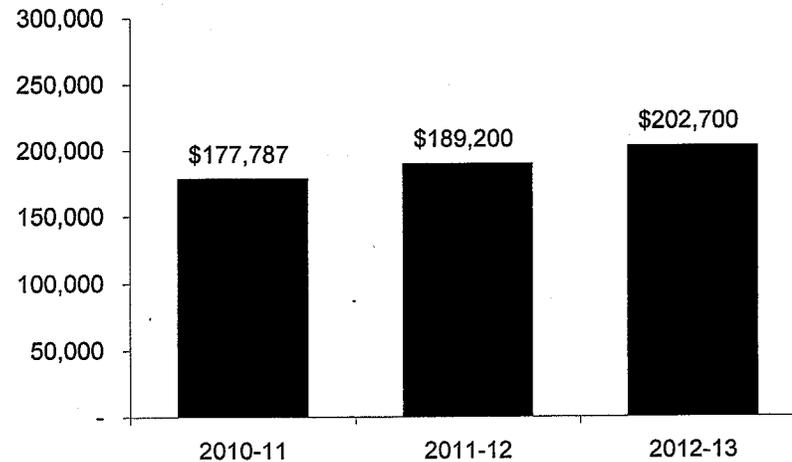
The Park Maintenance - Los Nietos Park - activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	44,889	49,700	56,000
Maintenance and Operations		132,899	139,500	146,700
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>177,787</b>	<b>189,200</b>	<b>202,700</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Los Nietos Park (6122)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 19,089	\$ 20,100	\$ 20,100	\$ 22,900	\$ 22,900
114F	PW Mtc - OT Pay	369	500	500	500	500
114T	PW Mtc - PT OT Pay	46	100	100	100	100
115T	PW Mtc - PT Salaries	2,866	3,100	3,100	3,200	3,200
119F	PW Mtc - Applied Benefits	22,368	25,700	25,700	29,100	29,100
119T	PW Mtc - PT Applied Benefits	151	200	200	200	200
	<b>Total Salaries and Benefits</b>	<b>44,889</b>	<b>49,700</b>	<b>49,700</b>	<b>56,000</b>	<b>56,000</b>
2200	Supplies	14,079	11,100	11,100	11,100	11,100 *
3100	Electricity	5,339	7,700	7,700	7,700	7,700
3200	Natural Gas	1,469	2,200	2,200	2,200	2,200
3300	Water	14,177	26,100	20,000	27,200	27,200
4400	Contractual Services	89,834	90,500	90,500	90,500	90,500 *
9300	Equipment Usage	8,000	8,000	8,000	8,000	8,000
	<b>Total Maintenance and Operations</b>	<b>132,899</b>	<b>145,600</b>	<b>139,500</b>	<b>146,700</b>	<b>146,700</b>
	<b>- Activity Total -</b>	<b>\$ 177,787</b>	<b>\$ 195,300</b>	<b>\$ 189,200</b>	<b>\$ 202,700</b>	<b>\$ 202,700</b>

\* Additional detail on following page(s)

**Park Maintenance - Los Nietos Park (6122) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Misc Supplies	3,600	3,600
Small Hand Tools	200	200
HVAC Parts	500	500
First Aid Supplies	200	200
Janitorial Supplies	3,800	3,800
Locks and Cores	200	200
Sand Replacement	1,000	1,000
Replace Trash Can Lids	600	600
	<u>\$ 11,100</u>	<u>\$ 11,100</u>

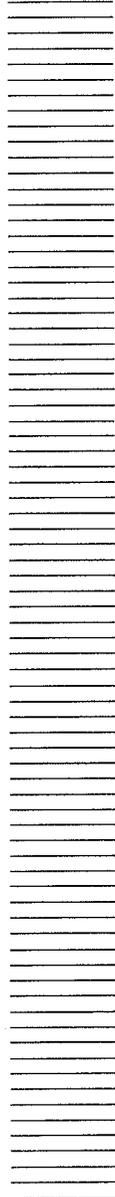
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Maintenance Contract	\$ 50,000	\$ 50,000
Misc Contracts	2,500	2,500
A.C. Maintenance (HVAC)	2,000	2,000
Janitorial Services	30,500	30,500
Painting	4,500	4,500
Kitchen Fire System	1,000	1,000
	<u>\$ 90,500</u>	<u>\$ 90,500</u>



# PARK MAINTENANCE - LITTLE LAKE PARK



The Park Maintenance - Little Lake Park - activity provides for the janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.

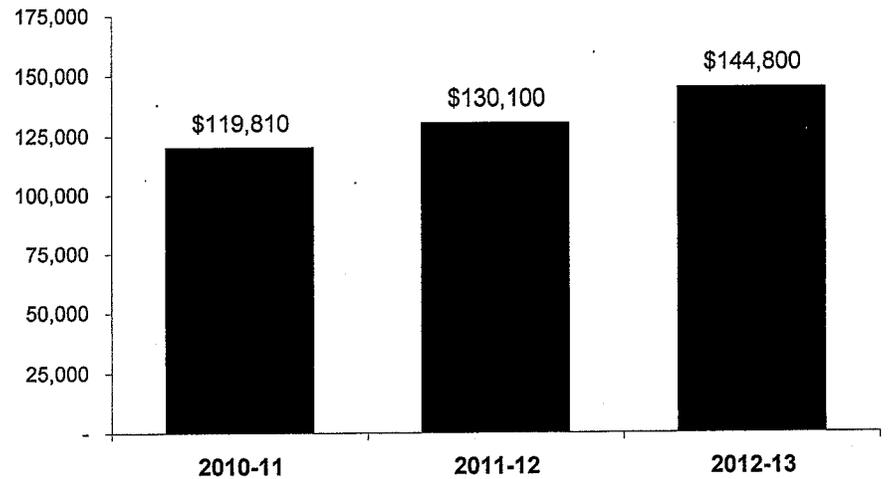


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 48,941	47,700	54,700
Maintenance and Operations	190,680	212,600	235,000
Applied Revenues	(119,810)	(130,200)	(144,900)
<b>Activity Total</b>	<b><u>\$ 119,810</u></b>	<b><u>130,100</u></b>	<b><u>144,800</u></b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Little Lake Park (6123)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 20,939	\$ 19,200	\$ 19,200	\$ 22,300	\$ 22,300
114F	PW Mtc - OT Pay	389	600	600	600	600
114T	PW Mtc - PT OT Pay	-	100	100	100	100
115T	PW Mtc - PT Supplies	2,874	3,100	3,100	3,200	3,200
119F	PW Mtc - Applied Benefits	24,589	24,500	24,500	28,300	28,300
119T	PW Mtc - PT Applied Benefits	150	200	200	200	200
	<b>Total Salaries and Benefits</b>	<b>48,941</b>	<b>47,700</b>	<b>47,700</b>	<b>54,700</b>	<b>54,700</b>
2200	Supplies	23,859	25,000	22,000	22,000	22,000
3100	Electricity	32,615	35,000	42,000	42,000	42,000
3200	Natural Gas	607	600	600	600	600
3300	Water	25,138	49,000	40,000	54,000	54,000
4400	Contractual Services	105,461	113,400	105,000	113,400	113,400
9300	Equipment Usage	3,000	3,000	3,000	3,000	3,000
	<b>Total Maintenance and Operations</b>	<b>190,680</b>	<b>226,000</b>	<b>212,600</b>	<b>235,000</b>	<b>235,000</b>
EG00	City of Norwalk Participation	(119,810)	(136,900)	(130,200)	(144,900)	(144,900)
	<b>Total Applied Revenues</b>	<b>(119,810)</b>	<b>(136,900)</b>	<b>(130,200)</b>	<b>(144,900)</b>	<b>(144,900)</b>
	<b>- Activity Total -</b>	<b>\$ 119,810</b>	<b>\$ 136,800</b>	<b>\$ 130,100</b>	<b>\$ 144,800</b>	<b>\$ 144,800</b>

\* Additional detail on following page(s)

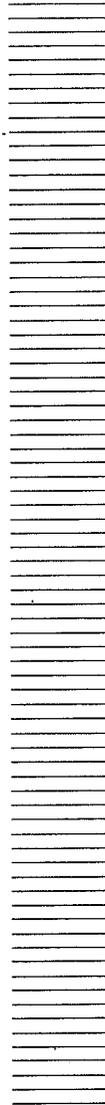
**Park Maintenance - Little Lake Park (6123) Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Misc Contracts	\$ 4,100	\$ 4,100
LMC	63,000	63,000
HVAC Maintenance	500	500
LMC Extras & Color	2,800	2,800
Tree Trimming	6,000	6,000
Janitorial Services	33,000	33,000
Painting	3,000	3,000
Steam Blast Twice Per Year	1,000	1,000
	<u>\$ 113,400</u>	<u>\$ 113,400</u>



# PARK MAINTENANCE - LAKEVIEW CENTER

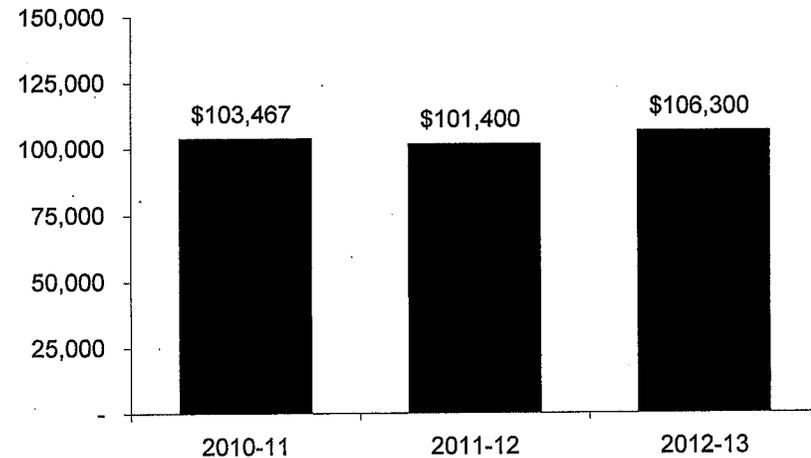
The Park Maintenance - Lakeview Center activity provides for the janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	31,209	30,600	34,500
Maintenance and Operations		86,258	84,800	85,800
Applied Revenues		<u>(14,000)</u>	<u>(14,000)</u>	<u>(14,000)</u>
Activity Total	\$	<u>103,467</u>	<u>101,400</u>	<u>106,300</u>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Lakeview Center (6124)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 13,058	\$ 11,800	\$ 11,800	\$ 13,500	\$ 13,500
114F	PW Mtc - OT Pay	318	300	300	300	300
114T	PW Mtc - PT OT Pay	38	100	100	100	100
115T	PW Mtc - PT Salaries	2,348	3,100	3,100	3,200	3,200
119F	PW Mtc - Applied Benefits	15,325	15,100	15,100	17,200	17,200
119T	PW Mtc - PT Applied Benefits	122	200	200	200	200
	<b>Total Salaries and Benefits</b>	<b>31,209</b>	<b>30,600</b>	<b>30,600</b>	<b>34,500</b>	<b>34,500</b>
2200	Supplies	10,405	9,600	9,600	9,600	9,600 *
3100	Electricity	7,566	6,200	6,200	6,200	6,200
3300	Water	2,250	4,000	3,000	4,000	4,000
4400	Contractual Services	64,036	64,000	64,000	64,000	64,000 *
9300	Equipment Usage	2,000	2,000	2,000	2,000	2,000
	<b>Total Maintenance and Operations</b>	<b>86,258</b>	<b>85,800</b>	<b>84,800</b>	<b>85,800</b>	<b>85,800</b>
E100	School District Participation	(14,000)	(14,000)	(14,000)	(14,000)	(14,000)
	<b>Total Applied Revenues</b>	<b>(14,000)</b>	<b>(14,000)</b>	<b>(14,000)</b>	<b>(14,000)</b>	<b>(14,000)</b>
	<b>- Activity Total -</b>	<b>\$ 103,467</b>	<b>\$ 102,400</b>	<b>\$ 101,400</b>	<b>\$ 106,300</b>	<b>\$ 106,300</b>

\* Additional detail on following page(s)

**Park Maintenance - Lakeview Center (6124) Account Number Detail**

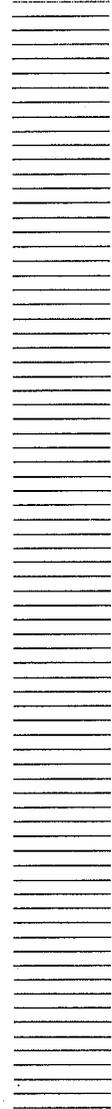
<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 500	\$ 500
Paint & Graffiti Remover	1,000	1,000
Janitorial Supplies	5,400	5,400
First Aid Supplies	2,100	2,100
Tennis Court Nets	600	600
	<u>\$ 9,600</u>	<u>\$ 9,600</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Maintenance Contract	\$ 28,200	\$ 28,200
Area East of Child Care	1,500	1,500
Basketball Maintenance	800	800
A.C. Maintenance	200	200
Termite Service	500	500
Various Repairs	400	400
Janitorial Services	30,400	30,400
Painting	2,000	2,000
	<u>\$ 64,000</u>	<u>\$ 64,000</u>



# PARK MAINTENANCE - SFS ATHLETIC FIELD

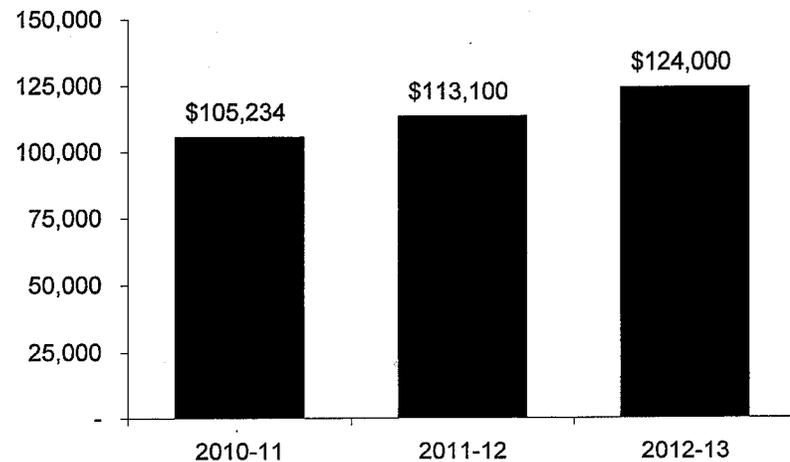
The Park Maintenance - Santa Fe Springs Athletic Field activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	25,022	25,900	30,800
Maintenance and Operations		80,212	87,200	93,200
Applied Revenues		-	-	-
Activity Total	\$	<u>105,234</u>	<u>113,100</u>	<u>124,000</u>

## FISCAL YEAR COMPARISONS



## Park Maintenance - SFS Athletic Fields (6125)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 10,656	\$ 10,700	\$ 10,700	\$ 12,900	\$ 12,900
114F	PW Mtc - OT Pay	807	300	300	300	300
115T	PW Mtc - PT Salaries	1,008	1,100	1,100	1,100	1,100
119F	PW Mtc - Applied Benefits	12,499	13,700	13,700	16,400	16,400
119T	PW Mtc - PT Applied Benefits	52	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>25,022</b>	<b>25,900</b>	<b>25,900</b>	<b>30,800</b>	<b>30,800</b>
2200	Supplies	5,879	4,600	4,600	4,600	4,600 *
3100	Electricity	6,428	6,800	6,800	6,800	6,800
3200	Natural Gas	399	800	800	800	800
3300	Water	11,275	24,000	18,000	24,000	24,000
4400	Contractual Services	53,832	54,600	54,600	54,600	54,600 *
9300	Equipment Usage	2,400	2,400	2,400	2,400	2,400
	<b>Total Maintenance and Operations</b>	<b>80,212</b>	<b>93,200</b>	<b>87,200</b>	<b>93,200</b>	<b>93,200</b>
	<b>- Activity Total -</b>	<b>\$ 105,234</b>	<b>\$ 119,100</b>	<b>\$ 113,100</b>	<b>\$ 124,000</b>	<b>\$ 124,000</b>

\* Additional detail on following page(s)

**Park Maintenance - SFS Athletic Fields (6125) Account Number Detail**

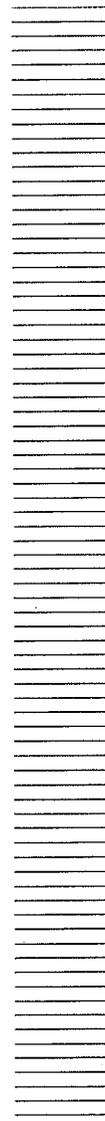
<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 600	\$ 600
Janitorial Supplies	1,300	1,300
Misc Supplies	700	700
Lamp Replacement	1,200	1,200
First Aid Supplies	300	300
Locks and Cores	500	500
	<u>\$ 4,600</u>	<u>\$ 4,600</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Maintenance Contract	\$ 26,400	\$ 26,400
Kitchen Equipment Maintenance	1,000	1,000
A.C. Maintenance	500	500
Janitorial Services	23,600	23,600
Painting	1,200	1,200
Overseeding Bermuda	1,400	1,400
Kitchen Fire System Inspection	500	500
	<u>\$ 54,600</u>	<u>\$ 54,600</u>



# PARK MAINTENANCE - LAKE CTR & BW CTR

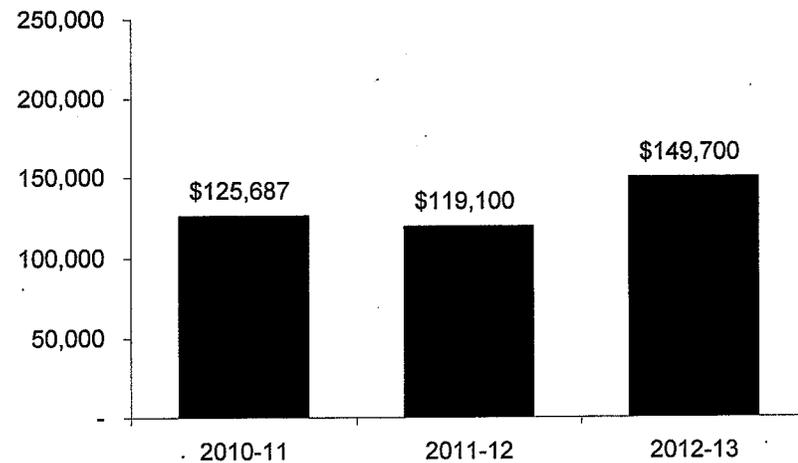
The Park Maintenance - Lake Center and Betty Wilson Center activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$	38,321	29,300	47,900
Maintenance and Operations		137,366	139,800	151,800
Applied Revenues		(50,000)	(50,000)	(50,000)
<b>Activity Total</b>	<b>\$</b>	<b>125,687</b>	<b>119,100</b>	<b>149,700</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Lake Ctr & BW Ctr (6126)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 16,409	\$ 19,800	\$ 1,800	\$ 20,100	\$ 20,100
114F	PW Mtc - OT Pay	1,914	500	1,000	1,000	1,000
114T	PW Mtc - PT OT Pay	-	100	100	100	100
115T	PW Mtc - PT Salaries	703	1,100	1,100	1,100	1,100
119F	PW Mtc - Applied Benefits	19,258	25,200	25,200	25,500	25,500
119T	PW Mtc - PT Applied Benefits	37	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>38,321</b>	<b>46,800</b>	<b>29,300</b>	<b>47,900</b>	<b>47,900</b>
2200	Supplies	15,305	13,200	13,200	13,200	13,200 *
3100	Electricity	23,647	34,000	27,000	27,000	27,000
3200	Natural Gas	309	1,500	600	600	600
3300	Water	7,047	13,600	10,000	13,600	13,600
4400	Contractual Services	85,058	83,000	83,000	91,400	91,400 *
9300	Equipment Usage	6,000	6,000	6,000	6,000	6,000
	<b>Total Maintenance and Operations</b>	<b>137,366</b>	<b>151,300</b>	<b>139,800</b>	<b>151,800</b>	<b>151,800</b>
EE00	County Grants/Park Prop A	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
E100	School District Participation	(25,000)	(25,000)	(25,000)	(25,000)	(25,000)
	<b>Total Applied Revenues</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>	<b>(50,000)</b>
	<b>- Activity Total -</b>	<b>\$ 125,687</b>	<b>\$ 148,100</b>	<b>\$ 119,100</b>	<b>\$ 149,700</b>	<b>\$ 149,700</b>

\* Additional detail on following page(s)

**Park Maintenance - Lake Ctr & BW Ctr (6126) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 2,000	\$ 2,000
Janitorial Supplies	3,500	3,500
Misc Supplies	2,100	2,100
Lamp Replacement	1,800	1,800
Painting Supplies	300	300
Flag Replacement	1,000	1,000
First Aid Supplies	300	300
Locks and Cores	200	200
A.C. Supplies	1,000	1,000
Holiday Plants and Decorations	1,000	1,000
	<u>\$ 13,200</u>	<u>\$ 13,200</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Maintenance Contract	\$ 39,000	\$ 39,000
Rental Equipment (Lamp Replace)	1,900	1,900
Basketball Maintenance	2,400	2,400
Misc Services	900	900
Fence Repair	2,000	2,000
Pest Control	900	900
Air Conditioning Svc (HVAC)	3,500	3,500
Janitorial Services	22,200	30,600
Waterblasting	400	400
Painting	5,000	5,000
Steam Cleaning 2x Annually	1,500	1,500
Kitchen Fire System Semi	300	300
Fire Sprinkler Insp Quarterly	600	600
Overseeding Bermuda	2,400	2,400
	<u>\$ 83,000</u>	<u>\$ 91,400</u>



# PARK MAINTENANCE - HERITAGE PARK



The Park Maintenance - Heritage Park provides for the janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures. This includes the Carriage Barn, Bird Aviary, train and caboose, windmill, and other displays.

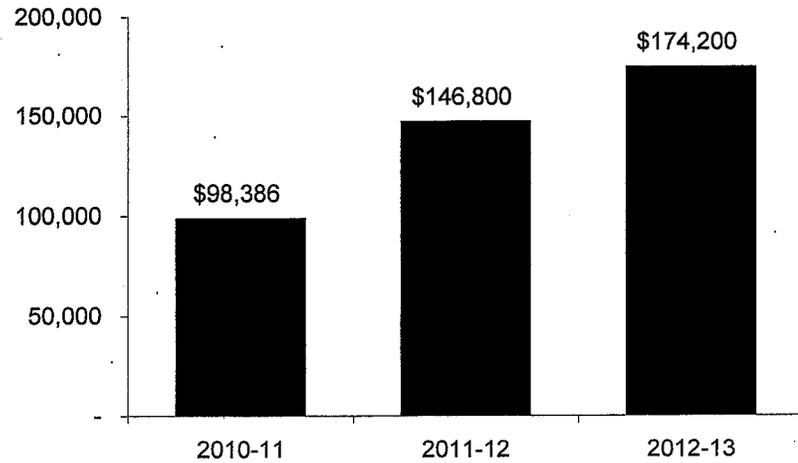


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	50,458	71,600	79,600
Maintenance and Operations		205,690	232,900	237,300
Applied Revenues		<u>(157,762)</u>	<u>(157,700)</u>	<u>(142,700)</u>
<b>Activity Total</b>	<b>\$</b>	<b><u>98,386</u></b>	<b><u>146,800</u></b>	<b><u>174,200</u></b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Heritage Park (6127)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 22,932	\$ 29,500	\$ 29,500	\$ 32,000	\$ 32,000
114F	PW Mtc - OT Pay	134	800	800	800	800
115T	PW Mtc - PT Salaries	437	3,400	3,400	5,800	5,800
119F	PW Mtc - Applied Benefits	26,931	37,700	37,700	40,700	40,700
119T	PW Mtc - PT Applied Benefits	23	200	200	300	300
	<b>Total Salaries and Benefits</b>	<b>50,458</b>	<b>71,600</b>	<b>71,600</b>	<b>79,600</b>	<b>79,600</b>
2200	Supplies	22,225	27,300	24,000	24,000	24,000 *
3100	Electricity	25,645	27,000	27,000	27,000	27,000 *
3200	Natural Gas	166	1,400	500	500	500
3300	Water	18,307	39,000	32,300	43,000	43,000
4400	Contractual Services	134,547	138,000	144,300	138,000	138,000 *
9300	Equipment Usage	4,800	4,800	4,800	4,800	4,800
	<b>Total Maintenance and Operations</b>	<b>205,690</b>	<b>237,500</b>	<b>232,900</b>	<b>237,300</b>	<b>237,300</b>
CB00	Property Owner Contributions	(142,762)	(142,700)	(142,700)	(142,700)	(142,700)
HE00	Trans from St Light MTC Fund	(15,000)	(15,000)	(15,000)	-	-
	<b>Total Applied Revenues</b>	<b>(157,762)</b>	<b>(157,700)</b>	<b>(157,700)</b>	<b>(142,700)</b>	<b>(142,700)</b>
	<b>- Activity Total -</b>	<b>\$ 98,386</b>	<b>\$ 151,400</b>	<b>\$ 146,800</b>	<b>\$ 174,200</b>	<b>\$ 174,200</b>

\* Additional detail on following page(s)

**Park Maintenance - Heritage Park (6127) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 1,500	\$ 1,500
Pointsettias Replacement	700	700
Color Replacement (LMC)	9,700	6,400
Floor Supplies	1,500	1,500
Janitorial Supplies	2,300	2,300
Bird Feed/Food	2,500	2,500
Miscellaneous Supplies	1,000	1,000
Locks and Cores	300	300
Umbrella Replacement/Covers	1,500	1,500
Flags	2,000	2,000
First Aid Supplies	300	300
Holiday Supplies	500	500
Bird Replacement	1,000	1,000
Plants for Aviary	1,000	1,000
A.C. Supplies	1,000	1,000
Paint Supplies	500	500
	<u>\$ 27,300</u>	<u>\$ 24,000</u>

<b>Acct #3100</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Native American Exhibit	\$ 8,400	\$ 8,400
Heritage Park	18,600	18,600
	<u>\$ 27,000</u>	<u>\$ 27,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscapae Maintenance Contract	\$ 70,000	\$ 70,000
Tree Spraying	1,000	1,000
Window Cleaning	2,500	2,500
Fountain Mtc	7,000	7,000
Air Conditioning Contract	1,000	1,000
R/R Depot L Tmc.	9,100	9,100
Misc Services	2,000	2,000
Janitorial Services	36,900	36,900
Annual Color (LMC)	7,500	7,500
Stream & Pump Native Amer	1,000	1,000
	<u>\$ 138,000</u>	<u>\$ 138,000</u>



# PARK MAINTENANCE - HERITAGE SPRINGS PROJ

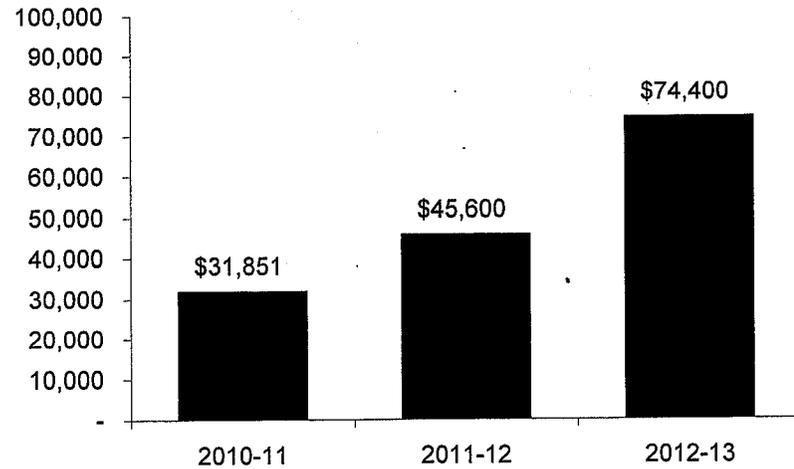
The Park Maintenance - Heritage Springs Project activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, buildings, and structures.



## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 17,820	17,000	19,300
Maintenance and Operations	76,222	93,600	95,100
Applied Revenues	<u>(62,190)</u>	<u>(65,000)</u>	<u>(40,000)</u>
<b>Activity Total</b>	<b>\$ <u>31,851</u></b>	<b><u>45,600</u></b>	<b><u>74,400</u></b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Heritage Springs Project (6128)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 8,155	\$ 7,200	\$ 7,200	\$ 8,100	\$ 8,100
114F	PW Mtc - OT Pay	105	300	300	300	300
115T	PW Mtc - PT Salaries	-	300	300	400	400
119F	PW Mtc - Applied Benefits	9,560	9,100	9,100	10,400	10,400
119T	PW Mtc - PT Applied Benefits	-	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>17,820</b>	<b>17,000</b>	<b>17,000</b>	<b>19,300</b>	<b>19,300</b>
2200	Supplies	2,601	4,400	4,400	4,400	4,400 *
3100	Electricity	22,190	20,300	20,300	20,300	20,300
3300	Water	15,481	31,800	25,900	34,600	34,600
4400	Contractual Services	33,950	33,800	41,000	33,800	33,800 *
9300	Equipment Usage	2,000	2,000	2,000	2,000	2,000
	<b>Total Maintenance and Operations</b>	<b>76,222</b>	<b>92,300</b>	<b>93,600</b>	<b>95,100</b>	<b>95,100</b>
HE00	Trans from St Light MTC Fund	(22,190)	(25,000)	(25,000)	-	-
HL00	Trans from Art in Public Places	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
	<b>Total Applied Revenues</b>	<b>(62,190)</b>	<b>(65,000)</b>	<b>(65,000)</b>	<b>(40,000)</b>	<b>(40,000)</b>
	<b>- Activity Total -</b>	<b>\$ 31,851</b>	<b>\$ 44,300</b>	<b>\$ 45,600</b>	<b>\$ 74,400</b>	<b>\$ 74,400</b>

\* Additional detail on following page(s)

**Park Maintenance - Heritage Springs Project (6128) Account Number Detail**

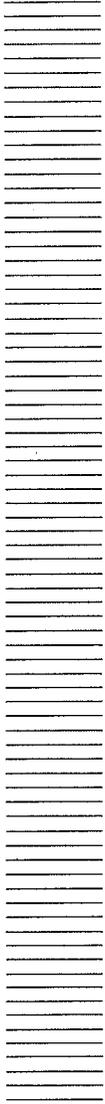
<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 500	\$ 500
Janitorial Supplies	1,000	1,000
Misc Supplies	1,400	1,400
Lamp Replacements	1,000	1,000
Painting and Supplies	400	400
Locks and Cores	100	100
	<u>\$ 4,400</u>	<u>\$ 4,400</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Sculpture Garden (LMC)	\$ 22,000	\$ 22,000
Fountain Maintenance	6,400	6,400
Misc Services	2,500	2,500
Pest Control	300	300
Telegraph S/S Landscape (LMC)	2,600	2,600
	<u>\$ 33,800</u>	<u>\$ 33,800</u>



# PARK MAINTENANCE - ACTIVITY CENTER

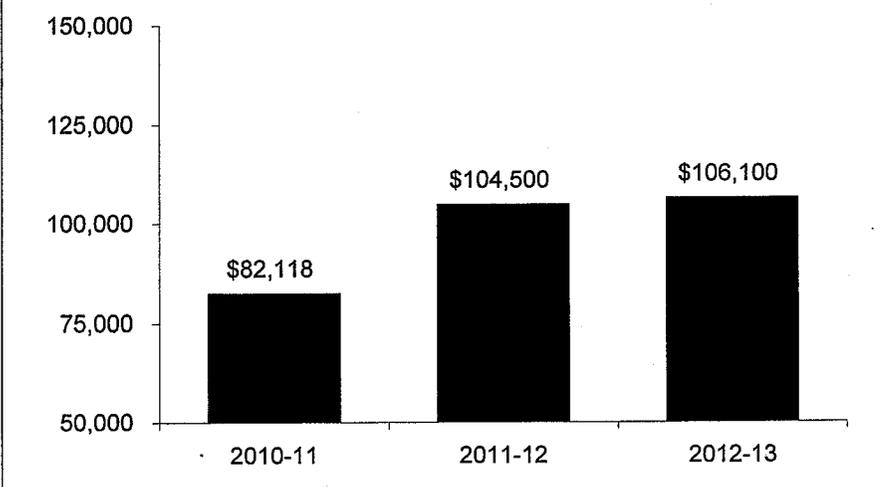
The Park Maintenance - Activity Center activity provides for the maintenance and repair of the building and facilities, including janitorial services, painting and maintenance to the racquetball court, basketball court, and gym equipment.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	20,340	23,400	23,800
Maintenance and Operations		61,778	81,100	82,300
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>82,118</b>	<b>104,500</b>	<b>106,100</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Activity Center (6131)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 9,190	\$ 9,700	\$ 9,700	\$ 9,600	\$ 9,600
114F	PW Mtc - OT Pay	-	300	300	300	300
114T	PW Mtc - PT OT Pay	-	100	100	100	100
115T	PW Mtc - PT Salaries	352	800	800	1,500	1,500
119F	PW Mtc - Applied Benefits	10,780	12,400	12,400	12,200	12,200
119T	PW Mtc - PT Applied Benefits	18	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>20,340</b>	<b>23,400</b>	<b>23,400</b>	<b>23,800</b>	<b>23,800</b>
2200	Supplies	6,268	7,500	7,500	7,500	7,500 *
3100	Electricity	26,054	32,000	31,000	31,000	31,000
3300	Water	1,632	3,400	2,200	3,400	3,400
3400	Telephone	242	400	400	400	400
4400	Contractual Services	25,184	37,600	37,600	37,600	37,600 *
9300	Equipment Usage	2,400	2,400	2,400	2,400	2,400
	<b>Total Maintenance and Operations</b>	<b>61,778</b>	<b>83,300</b>	<b>81,100</b>	<b>82,300</b>	<b>82,300</b>
	<b>- Activity Total -</b>	<b>\$ 82,118</b>	<b>\$ 106,700</b>	<b>\$ 104,500</b>	<b>\$ 106,100</b>	<b>\$ 106,100</b>

\* Additional detail on following page(s)

**Park Maintenance - Activity Center (6131) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Plant Replacement	\$ 500	\$ 500
Irrigation Supplies	500	500
Janitorial Supplies	3,000	3,000
Misc Supplies	1,000	1,000
Painting Supplies	1,000	1,000
First Aid Supplies	500	500
A.C. Supplies	500	500
Locks and Cores	500	500
	<u>\$ 7,500</u>	<u>\$ 7,500</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Refurbish Raquetball Courts	\$ 5,000	\$ 5,000
Floor Repairs	4,000	4,000
Misc Contracts	2,600	2,600
Air Conditioning Mtc	2,200	2,200
Equipment Rental	900	900
Janitorial Services	19,900	19,900
Painting	3,000	3,000
	<u>\$ 37,600</u>	<u>\$ 37,600</u>





## Building Maintenance - Town Center Hall (6135)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 13,382	\$ 12,300	\$ 12,300	\$ 12,200	\$ 12,200
114F	PW Mtc - OT Pay	892	300	300	300	300
114T	PW Mtc - PT OT Pay	-	100	100	100	100
115T	PW Mtc - PT Salaries	720	800	800	800	800
119F	PW Mtc - Applied Benefits	15,712	15,700	15,700	15,500	15,500
119T	PW Mtc - PT Applied Benefits	37	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>30,744</b>	<b>29,300</b>	<b>29,300</b>	<b>29,000</b>	<b>29,000</b>
2200	Supplies	8,333	8,200	8,200	8,200	8,200
3100	Electricity	28,846	31,000	31,000	31,000	31,000
3200	Natural Gas	390	-	1,700	1,700	1,700
3300	Water	948	2,400	1,800	2,400	2,400
4400	Contractual Services	38,923	53,000	50,000	53,000	53,000
9300	Equipment Usage	2,400	2,400	2,400	2,400	2,400
	<b>Total Maintenance and Operations</b>	<b>79,840</b>	<b>97,000</b>	<b>95,100</b>	<b>98,700</b>	<b>98,700</b>
	<b>- Activity Total -</b>	<b>\$ 110,584</b>	<b>\$ 126,300</b>	<b>\$ 124,400</b>	<b>\$ 127,700</b>	<b>\$ 127,700</b>

\* Additional detail on following page(s)

**Bldg Maintenance - Town Center Hall (6135) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Janitorial Supplies	\$ 4,700	\$ 4,700
Small Hand Tools/Equipment	500	500
Misc Supplies	900	900
Painting Supplies	500	500
First Aid Supplies	300	300
Locks and Cores	300	300
A.C. Supplies	1,000	1,000
	<u>\$ 8,200</u>	<u>\$ 8,200</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Drapery Cleaning	\$ 1,500	\$ 1,500
Fire System Inspection	600	600
Misc. Contacts	5,000	5,000
Janitorial Services	34,700	34,700
Air Conditioning Mtc	3,200	3,200
Carpet Cleaning	1,500	1,500
Painting	3,500	3,500
Elevator Service	3,000	3,000
	<u>\$ 53,000</u>	<u>\$ 53,000</u>



# PARK MAINTENANCE - CLARKE ESTATE

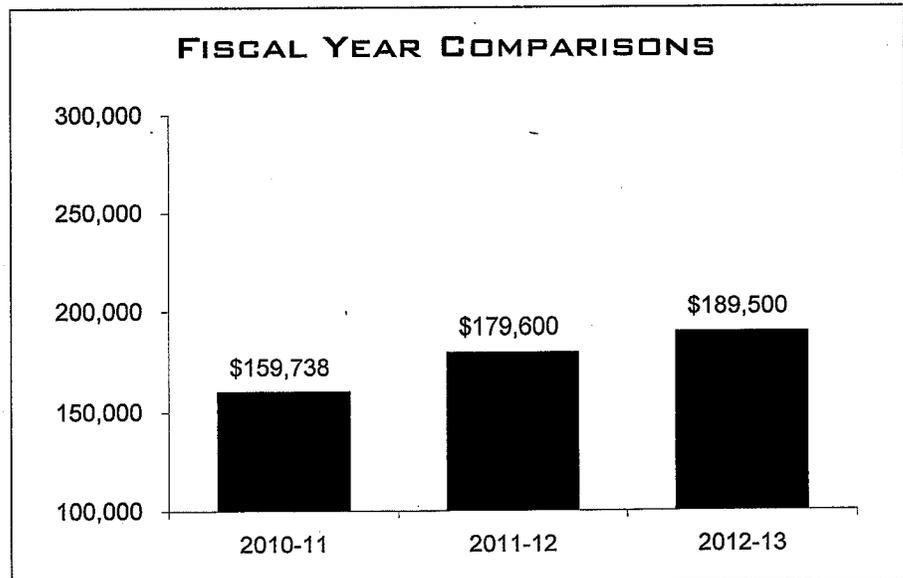
The Park Maintenance - Clarke Estate activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, building and structures.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	42,759	54,200	60,400
Maintenance and Operations		116,979	125,400	129,100
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>159,738</b>	<b>179,600</b>	<b>189,500</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Clarke Estate (6136)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 18,336	\$ 22,700	\$ 22,700	\$ 25,100	\$ 25,100
114F	PW Mtc - OT Pay	730	600	600	600	600
115T	PW Mtc - PT Salaries	2,096	1,900	1,900	2,700	2,700
119F	PW Mtc - Applied Benefits	21,488	28,900	28,900	31,900	31,900
119T	PW Mtc - PT Applied Benefits	109	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>42,759</b>	<b>54,200</b>	<b>54,200</b>	<b>60,400</b>	<b>60,400</b>
2200	Supplies	13,348	17,200	17,200	17,200	17,200 *
3100	Electricity	13,434	14,000	14,000	14,000	14,000
3200	Natural Gas	3,741	3,500	3,500	3,500	3,500
3300	Water	5,040	10,800	7,100	10,800	10,800
4400	Contractual Services	77,817	80,000	80,000	80,000	80,000 *
9300	Equipment Usage	3,600	3,600	3,600	3,600	3,600
	<b>Total Maintenance and Operations</b>	<b>116,979</b>	<b>129,100</b>	<b>125,400</b>	<b>129,100</b>	<b>129,100</b>
	<b>-Activity Total -</b>	<b>\$ 159,738</b>	<b>\$ 183,300</b>	<b>\$ 179,600</b>	<b>\$ 189,500</b>	<b>\$ 189,500</b>

\* Additional detail on following page(s)

**Park Maintenance - Clarke Estate (6136) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Plant Replacement	\$ 7,000	\$ 7,000
Sod Replacement (LMC)	7,000	7,000
Irrigation Supplies	500	500
Janitorial Supplies	1,200	1,200
First Aid Supplies	300	300
A.C. Supplies	1,000	1,000
Locks and Cores	200	200
	<u>\$ 17,200</u>	<u>\$ 17,200</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Misc Contracts	\$ 5,000	\$ 5,000
Pest Control Service	600	600
Air Condtioning Maint	4,800	4,800
Fountain Service	2,000	2,000
Carpet Cleaning	1,500	1,500
Elevator Serv ice	800	800
Janitorial Services	23,600	23,600
Landscape Services (LMC)	35,500	35,500
Painting	2,900	2,900
HVAC/Refrigeration	3,300	3,300
	<u>\$ 80,000</u>	<u>\$ 80,000</u>





## Park Maintenance - Center Court (6150)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 4,723	\$ 5,400	\$ 5,400	\$ 4,800	\$ 4,800
114F	PW Mtc - OT Pay	134	300	300	300	300
115T	PW Mtc - PT Salaries	86	-	-	-	-
119F	PW Mtc - Applied Benefits	5,546	6,800	6,800	6,200	6,200
119T	PW Mtc - PT Applied Benefits	4	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>10,494</b>	<b>12,500</b>	<b>12,500</b>	<b>11,300</b>	<b>11,300</b>
2200	Supplies	1,407	2,500	2,400	2,500	2,500 *
3100	Electricity	5,898	8,000	6,000	6,000	6,000
4400	Contractual Services	21,538	24,500	24,500	24,500	24,500 *
9300	Equipment Usage	600	600	600	600	600
	<b>Total Maintenance and Operations</b>	<b>29,443</b>	<b>35,600</b>	<b>33,500</b>	<b>33,600</b>	<b>33,600</b>
E100	School District Participation	(22,000)	(22,000)	(22,000)	(22,000)	(22,000)
	<b>Total Applied Revenues</b>	<b>(22,000)</b>	<b>(22,000)</b>	<b>(22,000)</b>	<b>(22,000)</b>	<b>(22,000)</b>
	<b>- Activity Total -</b>	<b>\$ 17,937</b>	<b>\$ 26,100</b>	<b>\$ 24,000</b>	<b>\$ 22,900</b>	<b>\$ 22,900</b>

\* Additional detail on following page(s)

**Park Maintenance - Center Court (6150) Account Number Detail**

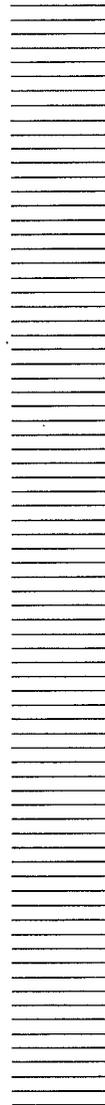
<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Plant Replacement	\$ 500	\$ 500
Misc Supplies	1,000	1,000
Lanmps/Elect	1,000	1,000
	<u>\$ 2,500</u>	<u>\$ 2,500</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Maintenance Contract	\$ 18,000	\$ 18,000
Janitorial	6,000	6,000
HVAC	500	500
	<u>\$ 24,500</u>	<u>\$ 24,500</u>



# PARK MAINTENANCE - PARKETTES

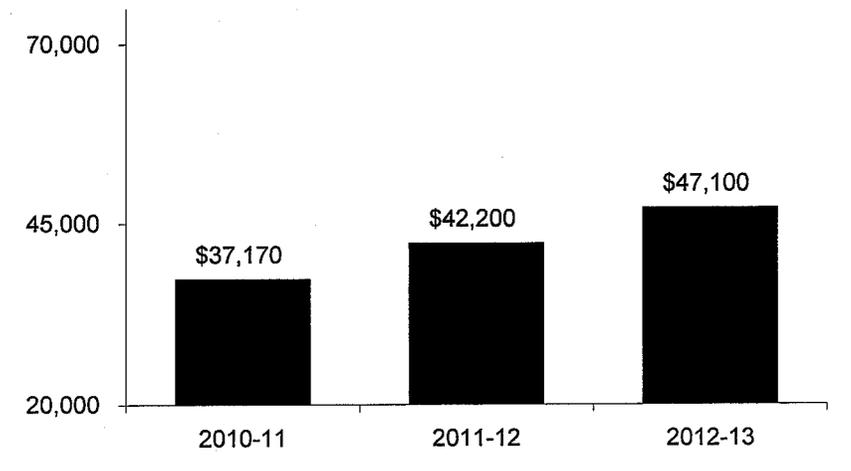
The Park Maintenance - Parkettes activity provides for the maintenance and repairs, including utilities, in the City of Santa Fe Springs.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	11,652	11,700	12,600
Maintenance and Operations		25,518	30,500	34,500
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>37,170</b>	<b>42,200</b>	<b>47,100</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Parkettes (6180)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 5,351	\$ 4,700	\$ 4,700	\$ 5,100	\$ 5,100
114F	PW Mtc - OT Pay	-	100	100	100	100
115T	PW Mtc - PT Salaries	26	800	800	800	800
119F	PW Mtc - Applied Benefits	6,275	6,000	6,000	6,500	6,500
119T	PW Mtc - PT Applied Benefits	1	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>11,652</b>	<b>11,700</b>	<b>11,700</b>	<b>12,600</b>	<b>12,600</b>
2200	Supplies	380	1,500	1,500	1,500	1,500 *
3100	Electricity	1,566	1,500	2,100	2,100	2,100
3300	Water	6,797	10,300	12,000	16,000	16,000 *
4400	Contractual Services	15,575	13,700	13,700	13,700	13,700
9300	Equipment Usage	1,200	1,200	1,200	1,200	1,200
	<b>Total Maintenance and Operations</b>	<b>25,518</b>	<b>28,200</b>	<b>30,500</b>	<b>34,500</b>	<b>34,500</b>
	<b>- Activity Total -</b>	<b>\$ 37,170</b>	<b>\$ 39,900</b>	<b>\$ 42,200</b>	<b>\$ 47,100</b>	<b>\$ 47,100</b>

\* Additional detail on following page(s)

**Park Maintenance - Parkettes (6180) Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Misc Supplies	<u>500</u>	<u>500</u>
	\$ 1,500	\$ 1,500

<b><u>Acct #4400</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Tree Spraying	\$ 1,500	\$ 1,500
Landscape Maintenance Contract	11,400	11,400
Misc Contracts	<u>800</u>	<u>800</u>
	\$ 13,700	\$ 13,700



# PARK MAINTENANCE - COMMUNITY GARDENS



The Park Maintenance - Community Gardens activity provides for the landscape maintenance and utilities.

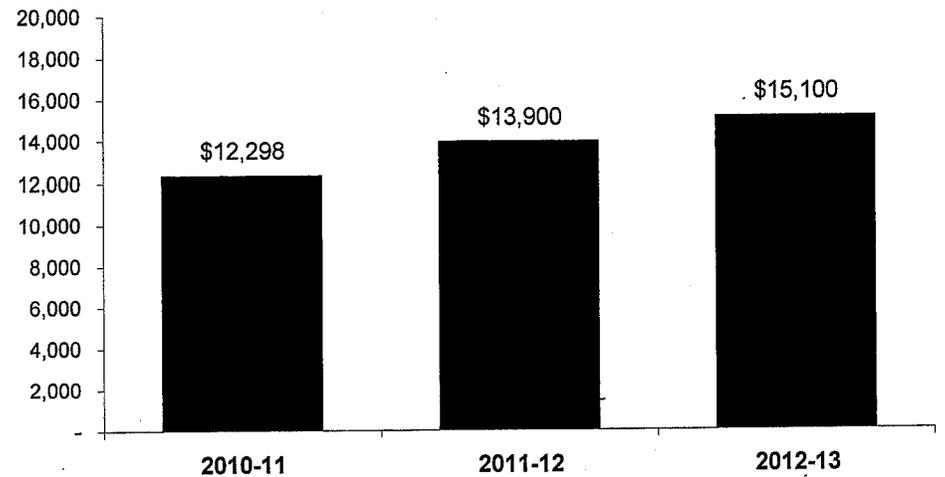


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 6,501	5,800	5,500
Maintenance and Operations	5,797	8,100	9,600
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ 12,298</b>	<b>13,900</b>	<b>15,100</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Community Gardens (6185)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 2,991	\$ 2,500	\$ 2,500	\$ 2,400	\$ 2,400
114F	PW Mtc - OT Pay	-	100	100	100	100
119F	PW Mtc - Applied Benefits	<u>3,510</u>	<u>3,200</u>	<u>3,200</u>	<u>3,000</u>	<u>3,000</u>
	Total Salaries and Benefits	6,501	5,800	5,800	5,500	5,500
2200	Supplies	209	800	800	800	800 *
3300	Water	2,140	6,800	3,100	4,600	4,600 *
4400	Contractual Services	2,849	3,600	3,600	3,600	3,600 *
9300	Equipment Usage	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
	Total Maintenance and Operations	5,797	11,800	8,100	9,600	9,600
	- Activity Total -	<u>\$ 12,298</u>	<u>\$ 17,600</u>	<u>\$ 13,900</u>	<u>\$ 15,100</u>	<u>\$ 15,100</u>

\* Additional detail on following page(s)

**Park Maintenance - Community Gardens (6185) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Pea Gravel	\$ 300	\$ 300
Misc Supplies	400	400
Chemicals (Weed Control)	100	100
	<u>\$ 800</u>	<u>\$ 800</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Janitorial Service (7 Days)	\$ 3,100	\$ 3,100
Misc Contracts	500	500
	<u>\$ 3,600</u>	<u>\$ 3,600</u>



# PARK MAINTENANCE - SANTA GERTRUDES

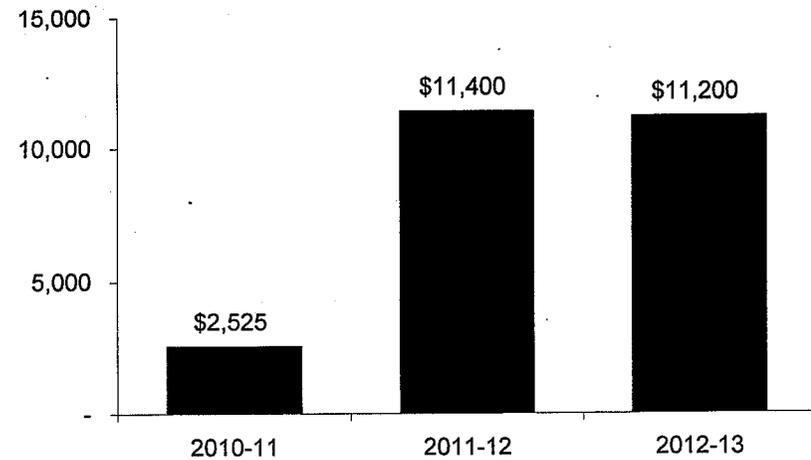
The Park Maintenance - Santa Gertrudes activity provides for the landscape maintenance at Santa Gertrudes.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	1,318	5,900	5,700
Maintenance and Operations		1,207	5,500	5,500
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>2,525</b>	<b>11,400</b>	<b>11,200</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Santa Gertrudes (6190)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 571	\$ 2,600	\$ 2,600	\$ 2,500	\$ 2,500
115T	PW Mtc - PT Salaries	77	-	-	-	-
119F	PW Mtc - Applied Benefits	666	3,300	3,300	3,200	3,200
119T	PW Mtc - PT Applied Benefits	4	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>1,318</b>	<b>5,900</b>	<b>5,900</b>	<b>5,700</b>	<b>5,700</b>
2200	Supplies	107	800	800	800	800 *
3300	Water	-	1,400	-	-	-
4400	Contractual Services	1,000	3,500	3,500	3,500	3,500 *
4900	Intergovernmental Charges	100	1,200	1,200	1,200	1,200
	<b>Total Maintenance and Operations</b>	<b>1,207</b>	<b>6,900</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
	<b>- Activity Total -</b>	<b>\$ 2,525</b>	<b>\$ 12,800</b>	<b>\$ 11,400</b>	<b>\$ 11,200</b>	<b>\$ 11,200</b>

\* Additional detail on following page(s)

**Park Maintenance - Santa Gertrudes (6190) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 400	\$ 400
Misc Supplies	<u>400</u>	<u>400</u>
	\$ 800	\$ 800

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Misc Contracts	\$ 500	\$ 500
Landscape Maintenance Contract	<u>3,000</u>	<u>3,000</u>
	\$ 3,500	\$ 3,500



# PARK MAINTENANCE - AQUATICS CENTER

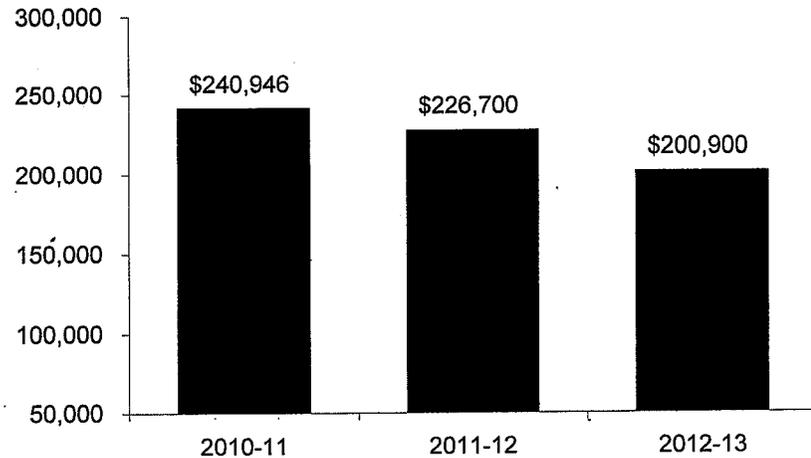
The Park Maintenance - Aquatic Center activity provides for the landscape maintenance, janitorial services, building and facility repairs, and daily maintenance costs (utilities and chemicals) of operating the pools, jacuzzis and buildings.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	79,115	69,000	65,700
Maintenance and Operations		161,832	157,700	135,200
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>240,946</b>	<b>226,700</b>	<b>200,900</b>

## FISCAL YEAR COMPARISONS



## Park Maintenance - Aquatics Center (6195)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 34,218	\$ 27,600	\$ 27,600	\$ 26,200	\$ 26,200
114F	PW Mtc - OT Pay	4,859	5,300	5,300	5,300	5,300
115T	PW Mtc - PT Salaries	9	800	800	800	800
119F	PW Mtc - Applied Benefits	40,030	35,200	35,200	33,300	33,300
119T	PW Mtc - PT Applied Benefits	-	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>79,115</b>	<b>69,000</b>	<b>69,000</b>	<b>65,700</b>	<b>65,700</b>
2200	Supplies	47,739	52,000	52,000	45,400	45,400 *
3100	Electricity	50,150	54,000	40,000	40,000	40,000
3200	Natural Gas	6,072	12,000	12,000	12,000	12,000
3300	Water	4,141	6,500	6,700	9,000	9,000
4400	Contractual Services	46,729	43,000	40,000	21,800	21,800 *
9300	Equipment Usage	7,000	7,000	7,000	7,000	7,000
	<b>Total Maintenance and Operations</b>	<b>161,832</b>	<b>174,500</b>	<b>157,700</b>	<b>135,200</b>	<b>135,200</b>
	<b>- Activity Total -</b>	<b>\$ 240,946</b>	<b>\$ 243,500</b>	<b>\$ 226,700</b>	<b>\$ 200,900</b>	<b>\$ 200,900</b>

\* Additional detail on following page(s)

**Park Maintenance - Aquatics Center (6195) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies/Plumbing	\$ 5,000	\$ 2,000
Janitorial Supplies	3,100	3,100
Misc Supplies	3,500	3,500
Pool Chemicals	38,600	35,000
Locks and Cores	500	500
First Aid Supplies	300	300
A.C. Supplies	1,000	1,000
	<u>\$ 52,000</u>	<u>\$ 45,400</u>

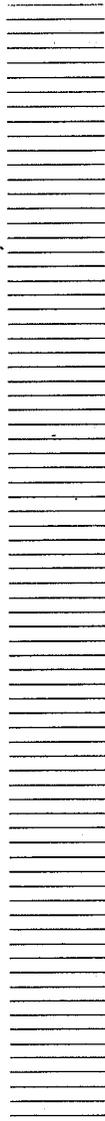
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscaping Maintenance Contract	\$ 12,500	\$ 12,500
Misc Services	9,000	2,300
Air Conditioning Service	1,000	1,000
Janitorial Services	18,500	4,000
Acid Wash Pools-LGE-02/SM-03	2,000	2,000
	<u>\$ 43,000</u>	<u>\$ 21,800</u>



# FOOD/FLAG COURT



Food/Flag Court Activity provides maintenance for the parking lot, parking lot lighting, bollard lighting, flag court lighting, flags, and fountain maintenance for the Heritage Springs complex located on the northeast corner of Telegraph Rd. and Norwalk Blvd.

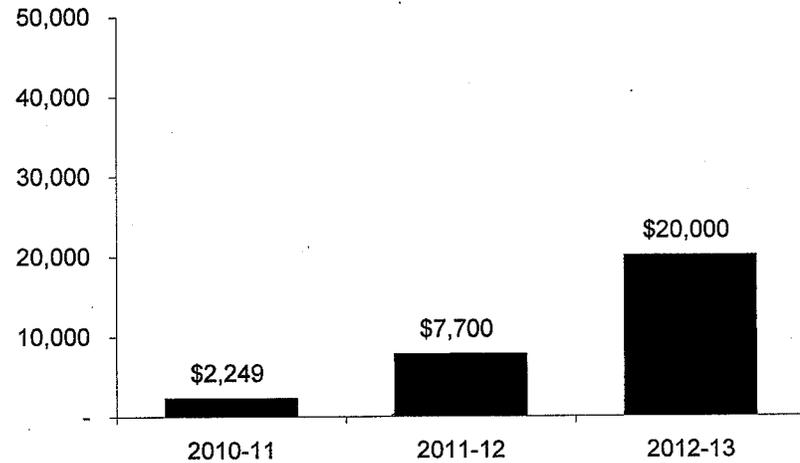


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13 Manager
Salaries and Benefits	\$	-	-	8,200
Maintenance and Operations		2,249	7,700	11,800
Applied Revenues		-	-	-
Activity Total	\$	<u>2,249</u>	<u>7,700</u>	<u>20,000</u>

## FISCAL YEAR COMPARISONS



## Food/Flag Court (6129)

### Activity Detail

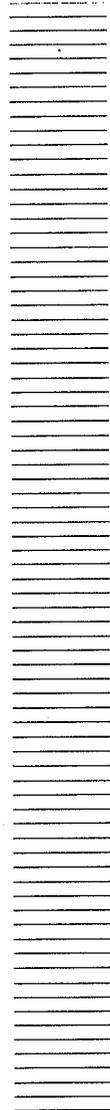
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ -	\$ -	\$ -	\$ 3,600	\$ 3,600
119T	PW Mtc - Applied Benefits	-	-	-	4,600	4,600
	<b>Total Salaries and Benefits</b>	-	-	-	8,200	8,200
2200	Supplies	2,249	-	7,700	6,000	6,000
4400	Contractual Services	-	-	-	5,800	5,800
	<b>Total Maintenance and Operations</b>	2,249	-	7,700	11,800	11,800
	<b>- Activity Total -</b>	<u>\$ 2,249</u>	<u>\$ -</u>	<u>\$ 7,700</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>

# TRANSIT SERVICES



The Transit Service activity administers the City's Dial-a-Ride service, which provides free transportation for Santa Fe Springs' seniors 60 years and older, and Santa Fe Springs' residents with disabilities, for medical appointments and to the City's two Senior Centers. Other transportation services include: Program-related transportation to and from City facilities and a variety of excursion outing locations.

This activity is funded entirely through Local Return Propositions A & C funds.

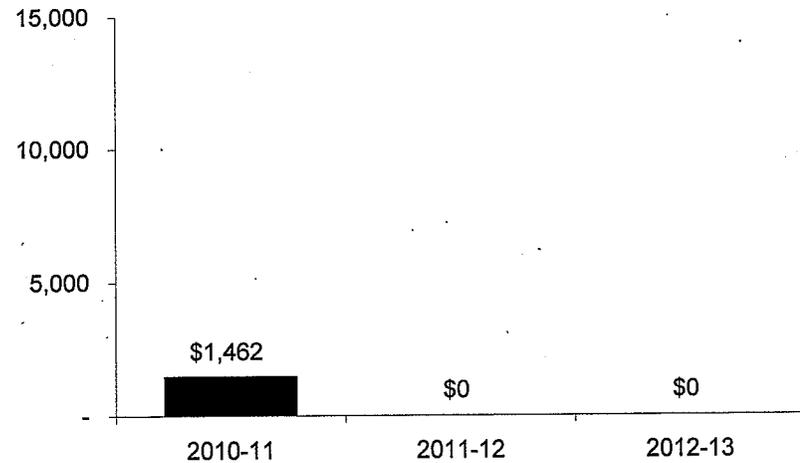


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	325,419	393,700	152,300
Maintenance and Operations		79,488	74,900	88,700
Applied Revenues		(403,445)	(468,600)	(241,000)
Activity Total	\$	<u>1,462</u>	<u>-</u>	<u>-</u>

## FISCAL YEAR COMPARISONS



## Transit Services (5100)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ -	\$ -	\$ -	\$ 49,400	\$ 49,400
111B	CM - Regular Salaries	149,436	205,800	159,000	-	-
115P	CM - PT Salaries	19,378	29,500	37,700	25,600	25,600
119B	CM - Applied Benefits	149,042	227,000	175,000	-	-
119F	PW Mtc - Applied Benefits	-	-	-	62,900	62,900
119P	CM - PT Applied Benefits	7,563	16,800	22,000	14,400	14,400
	<b>Total Salaries and Benefits</b>	<b>325,419</b>	<b>479,100</b>	<b>393,700</b>	<b>152,300</b>	<b>152,300</b>
2200	Supplies	1,297	5,000	3,500	5,000	5,000
3400	Telephone	2,805	4,200	2,400	2,600	2,600
4210	Travel and Meetings	200	-	-	-	-
4220	Memberships	320	800	300	500	500
4400	Contractual Services	40,050	35,600	34,700	41,600	41,600
4500	MTA Bus Pass Susidies	35	-	-	-	-
4510	Access Passes	(2,049)	(11,000)	(11,000)	(11,000)	(11,000)
4900	Intergovernmental Charges	9,827	18,000	18,000	22,000	22,000
7300	Furniture/Equipment	-	1,500	-	1,000	1,000
9300	Equipment Usage	27,000	27,000	27,000	27,000	27,000
9500	Duplication Charges	3	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>79,488</b>	<b>81,100</b>	<b>74,900</b>	<b>88,700</b>	<b>88,700</b>
BL00	Participant Fees	(26)	-	-	-	-
HD00	Trans from County Transit Tax Fund	(152,428)	(204,500)	(266,300)	(161,300)	(161,300)
HD02	Trans from County Transit Prop C	(236,942)	(199,100)	(36,500)	(79,700)	(79,700)
HD03	Transfer from Measure R	(14,048)	(156,600)	(165,800)	-	-
	<b>Total Applied Revenues</b>	<b>(403,445)</b>	<b>(560,200)</b>	<b>(468,600)</b>	<b>(241,000)</b>	<b>(241,000)</b>
	<b>- Activity Total -</b>	<b>\$ 1,462</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

**Transit Services (5100) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Uniforms	\$ 2,500	\$ 2,500
Vehicle Cleaning	2,500	2,500
	<u>\$ 5,000</u>	<u>\$ 5,000</u>

<b>Acct #3400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Vehicle #5520	\$ 1,000	\$ -
Vehicle #5521	1,000	800
Vehicle #5522	1,000	-
Vehicle #5523	1,000	800
Office / Vehicle #5525	200	1,000
	<u>\$ 4,200</u>	<u>\$ 2,600</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Extraordinary Charter Services	\$ 4,500	\$ 6,000
SPAB Inspection	5,000	4,500
Bus Maintenance	5,000	4,500
Bus Driver Mandatory Training	1,500	1,000
Charter Services	10,000	16,000
Software Maintenance	9,600	9,600
	<u>\$ 35,600</u>	<u>\$ 41,600</u>

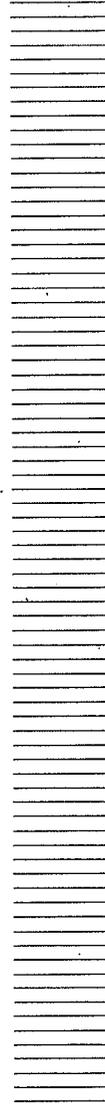


# NORWALK/SFS TRANSPORTATION CENTER



This activity provides for the operations and maintenance of the Santa Fe Springs/Norwalk Transportation Center, a jointly operated facility between the cities of Santa Fe Springs and Norwalk that is serviced by Metrolink commuter rail, Metropolitan Transit Authority (MTA), Norwalk transit and other bus agencies.

This activity is funded primarily through Local Return Proposition A & C funds

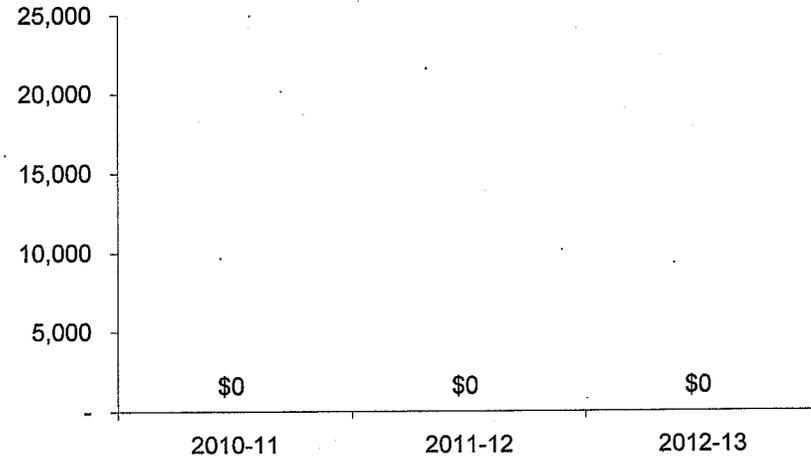


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13 Manager
Salaries and Benefits	\$	125,029	130,300	23,900
Maintenance and Operations		94,869	127,000	196,000
Applied Revenues		<u>(219,898)</u>	<u>(257,300)</u>	<u>(219,900)</u>
Activity Total	\$	<u>-</u>	<u>-</u>	<u>-</u>

## FISCAL YEAR COMPARISONS



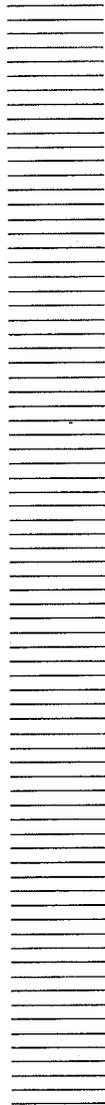
## Norwalk/SFS Transportation Center (5200)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 46,470	\$ -	\$ 46,800	\$ -	\$ -
111F	PW Mtc - Regular Salaries	-	-	-	10,500	10,500
114P	CM - PT OT Pay	-	-	300	-	-
115P	CM - PT Salaries	23,131	-	19,600	-	-
119B	CM - Applied Benefits	46,335	-	52,000	-	-
119F	PW Mtc - Applied Benefits	-	-	-	13,400	13,400
119P	CM - PT Applied Benefits	9,093	-	11,600	-	-
	<b>Total Salaries and Benefits</b>	<b>125,029</b>	<b>-</b>	<b>130,300</b>	<b>23,900</b>	<b>23,900</b>
3400	Telephone	495	-	-	-	-
4400	Contractual Services	-	1,000	-	-	-
4900	Intergovernmental Charges	77,374	110,000	110,000	179,000	179,000
9300	Equipment Usage	17,000	17,000	17,000	17,000	17,000
	<b>Total Maintenance and Operations</b>	<b>94,869</b>	<b>128,000</b>	<b>127,000</b>	<b>196,000</b>	<b>196,000</b>
BH00	Parking Revenue	-	-	(38,300)	(63,300)	(63,300)
EM00	SCR Rail Authority	(13,933)	(10,000)	(10,000)	-	-
HD00	Trans from County Transit Tax Fund	(52,855)	(47,200)	-	-	-
HD02	Trans from County Transit Prop C	-	(53,600)	(191,800)	(98,500)	(98,500)
HD03	Transfer from Measure R	(133,518)	-	-	(40,900)	(40,900)
HT00	Trans from AQMD Fund	(19,592)	(17,200)	(17,200)	(17,200)	(17,200)
	<b>Total Applied Revenues</b>	<b>(219,898)</b>	<b>(128,000)</b>	<b>(257,300)</b>	<b>(219,900)</b>	<b>(219,900)</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# BUILDING AND GROUNDS MAINTENANCE - LIBRARY

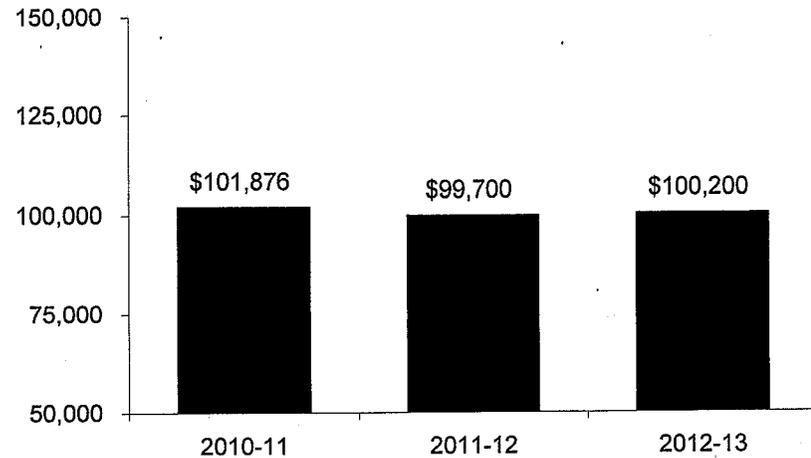
The Building and Grounds Maintenance - Library activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, building, and structures.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$	31,416	26,900	26,700
Maintenance and Operations		70,460	72,800	73,500
Applied Revenues		-	-	-
Activity Total	\$	<u>101,876</u>	<u>99,700</u>	<u>100,200</u>

## FISCAL YEAR COMPARISONS



## Building and Grounds Maintenance - Library (6590)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 14,004	\$ 11,700	\$ 11,700	\$ 11,600	\$ 11,600
114F	PW Mtc - OT Pay	394	300	300	300	300
115T	PW Mtc - PT Salaries	540	-	-	-	-
119F	PW Mtc - Applied Benefits	<u>16,477</u>	<u>14,900</u>	<u>14,900</u>	<u>14,800</u>	<u>14,800</u>
	Total Salaries and Benefits	31,416	26,900	26,900	26,700	26,700
2200	Supplies	4,741	5,000	5,000	5,000	5,000
3100	Electricity	28,846	29,000	29,000	29,000	29,000
3200	Natural Gas	3,579	3,700	3,700	3,700	3,700
3300	Water	1,364	1,900	2,100	2,800	2,800
4400	Contractual Services	<u>31,929</u>	<u>33,000</u>	<u>33,000</u>	<u>33,000</u>	<u>33,000</u>
	Total Maintenance and Operations	70,460	72,600	72,800	73,500	73,500
	- Activity Total -	<u>\$ 101,876</u>	<u>\$ 99,500</u>	<u>\$ 99,700</u>	<u>\$ 100,200</u>	<u>\$ 100,200</u>

\* Additional detail on following page(s)

**Building and Grounds Maintenance - Library (6590) Account Number Detail**

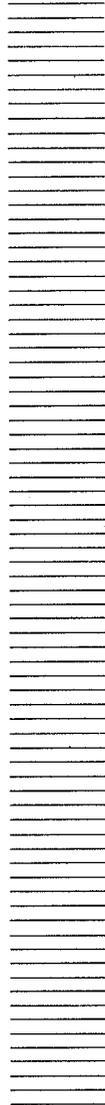
<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation Supplies	\$ 1,000	\$ 1,000
Janitorial Supplies	1,500	1,500
Misc Supplies	400	400
Electrical Supplies	500	500
Locks and Cores	300	300
First Aid Supplies	300	300
A.C. Supplies	500	500
Lamp Replacement	500	500
	<u>\$ 5,000</u>	<u>\$ 5,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Carpet Cleaning	\$ 1,000	\$ 1,000
Misc Services	2,200	2,200
Window Cleaning	1,000	1,000
Air Conditioning	1,000	1,000
Janitorial Services	<u>27,800</u>	<u>27,800</u>
	<u>\$ 33,000</u>	<u>\$ 33,000</u>



# BUILDING AND GROUNDS MTC - NEIGHBORHOOD CTR

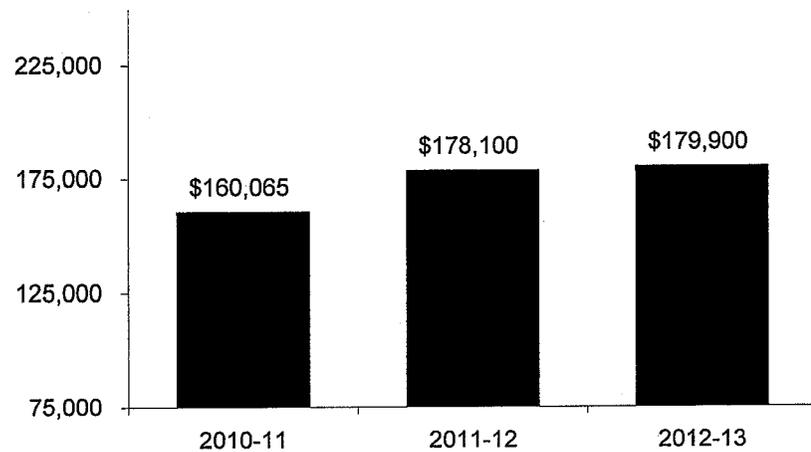
The Building and Grounds Maintenance - Neighborhood Center activity provides for the maintenance, repairs and landscape of the Neighborhood Center building and structures.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	32,347	37,800	37,000
Maintenance and Operations		127,717	140,300	142,900
Applied Revenues		-	-	-
Activity Total	\$	<u>160,065</u>	<u>178,100</u>	<u>179,900</u>

## FISCAL YEAR COMPARISONS



## Building and Grounds Maintenance - Neighborhood Center (7190)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 14,792	\$ 15,600	\$ 15,600	\$ 15,000	\$ 15,000
114F	PW Mtc - OT Pay	-	1,000	1,000	1,000	1,000
114T	PW Mtc - PT OT Pay	-	400	400	400	400
115T	PW Mtc - PT Salaries	163	800	800	1,500	1,500
119F	PW Mtc - Applied Benefits	17,384	19,900	19,900	19,000	19,000
119T	PW Mtc - PT Applied Benefits	8	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>32,347</b>	<b>37,800</b>	<b>37,800</b>	<b>37,000</b>	<b>37,000</b>
2200	Supplies	7,936	9,200	9,200	9,200	9,200
3100	Electricity	25,392	35,000	35,000	35,000	35,000
3200	Natural Gas	168	1,000	1,000	1,000	1,000
3300	Water	5,608	7,100	7,600	10,200	10,200
4400	Contractual Services	82,613	81,500	81,500	81,500	81,500
9300	Equipment Usage	6,000	6,000	6,000	6,000	6,000
	<b>Total Maintenance and Operations</b>	<b>127,717</b>	<b>139,800</b>	<b>140,300</b>	<b>142,900</b>	<b>142,900</b>
	<b>- Activity Total -</b>	<b>\$ 160,065</b>	<b>\$ 177,600</b>	<b>\$ 178,100</b>	<b>\$ 179,900</b>	<b>\$ 179,900</b>

\* Additional detail on following page(s)

**Building and Grounds Maintenance - Neighborhood Center (7190) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Irrigation	\$ 1,500	\$ 1,500
Pointsettias	1,000	1,000
Janitorial Supplies	4,300	4,300
A.C. Supplies	1,000	1,000
Locks and Cores	500	500
First Aid Supplies	300	300
Uniforms and Boots	600	600
	<u>\$ 9,200</u>	<u>\$ 9,200</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Add Color Change (LMC)	\$ 24,500	\$ 24,500
Fire System Quarterly	1,000	1,000
Miscellaneous Services	1,500	1,500
Pest Control	1,200	1,200
Carpet Cleaning	2,500	2,500
Dish Washer Contract	2,500	2,500
Janitorial Services	44,800	44,800
Air Conditioning Services	2,500	2,500
Kitchen Fire System Inspection	1,000	1,000
	<u>\$ 81,500</u>	<u>\$ 81,500</u>





## Building and Grounds Maintenance - Los Nietos and Lakeview Child Care Centers (7390)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 15,202	\$ 18,200	\$ 18,200	\$ 18,400	\$ 18,400
114F	PW Mtc - OT Pay	-	400	400	400	400
115T	PW Mtc - PT Salaries	-	800	800	1,500	1,500
119F	PW Mtc - Applied Benefits	17,844	23,200	23,200	23,400	23,400
119T	PW Mtc - PT Applied Benefits	-	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>33,046</b>	<b>42,700</b>	<b>42,700</b>	<b>43,800</b>	<b>43,800</b>
2200	Supplies	3,589	4,800	4,800	4,800	4,800
3100	Electricity	6,235	8,000	8,000	8,000	8,000
3300	Water	879	1,400	1,000	1,400	1,400
4070	Janitorial	1,674	-	-	-	-
4400	Contractual Services	57,628	58,500	58,500	68,500	68,500
9300	Equipment Usage	1,200	1,200	1,200	1,200	1,200
	<b>Total Maintenance and Operations</b>	<b>71,205</b>	<b>73,900</b>	<b>73,500</b>	<b>83,900</b>	<b>83,900</b>
	<b>- Activity Total -</b>	<b>\$ 104,251</b>	<b>\$ 116,600</b>	<b>\$ 116,200</b>	<b>\$ 127,700</b>	<b>\$ 127,700</b>

\* Additional detail on following page(s)

**Building and Grounds Maintenance - Los Nietos and Lakeview Child Care Centers (7390) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Color Replacement	\$ 1,000	\$ 1,000
Landscape Supplies	1,000	1,000
Janitorial Supplies	1,000	1,000
Miscellaneous Supplies	1,000	1,000
HVAC Supplies	500	500
Locks and Cores	100	100
First Aid Supplies	200	200
	<u>\$ 4,800</u>	<u>\$ 4,800</u>

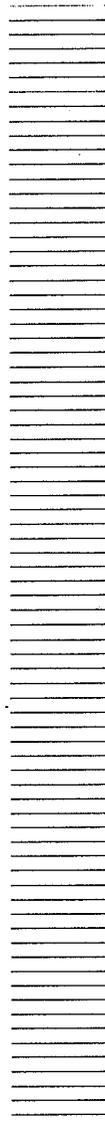
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Maintenance Contract	\$ 7,400	\$ 7,400
Miscellaneous Services	1,900	1,900
Pest Control	1,000	1,000
Carpet Cleaning	800	800
Air Conditioning Service	1,000	1,000
Miscellaneous Repairs	1,000	1,000
Janitorial Services	37,400	47,400
Painting	8,000	8,000
	<u>\$ 58,500</u>	<u>\$ 68,500</u>



## BUILDING AND GROUNDS MAINTENANCE - FAMILY CENTER



The Building and Grounds Maintenance - Family Center activity provides for janitorial services, tree trimming, utilities, repairs, landscape and facility maintenance of the grounds, building, and structure.

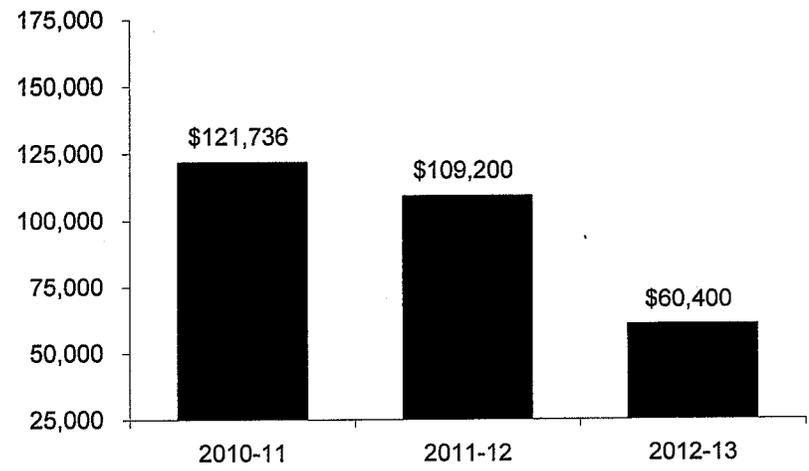


### ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	42,760	29,000	25,500
Maintenance and Operations		78,977	80,200	34,900
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>121,736</b>	<b>109,200</b>	<b>60,400</b>

### FISCAL YEAR COMPARISONS



## Building and Grounds Maintenance - Family Center (7391)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 19,521	\$ 12,600	\$ 12,600	\$ 11,100	\$ 11,100
114F	PW Mtc - OT Pay	293	300	300	300	300
115T	PW Mtc - PT Salaries	26	-	-	-	-
119F	PW Mtc - Applied Benefits	22,920	16,100	16,100	14,100	14,100
	<b>Total Salaries and Benefits</b>	<b>42,760</b>	<b>29,000</b>	<b>29,000</b>	<b>25,500</b>	<b>25,500</b>
2200	Supplies	6,952	5,100	5,100	2,100	2,100 *
3100	Electricity	22,481	20,000	20,000	10,000	10,000
3200	Natural Gas	160	800	800	800	800
4400	Contractual Services	48,784	53,700	53,700	21,400	21,400 *
9300	Equipment Usage	600	600	600	600	600
	<b>Total Maintenance and Operations</b>	<b>78,977</b>	<b>80,200</b>	<b>80,200</b>	<b>34,900</b>	<b>34,900</b>
	<b>- Activity Total -</b>	<b>\$ 121,736</b>	<b>\$ 109,200</b>	<b>\$ 109,200</b>	<b>\$ 60,400</b>	<b>\$ 60,400</b>

\* Additional detail on following page(s)

**Building and Grounds Maintenance - Family Center (7391) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Supplies	\$ 500	\$ -
Janitorial Supplies	2,800	-
Misc Supplies	500	2,100
Small Hand Tools	200	-
Locks and Cores	300	-
First Aid Supplies	300	-
Paints & Turfs	500	-
	<u>\$ 5,100</u>	<u>\$ 2,100</u>

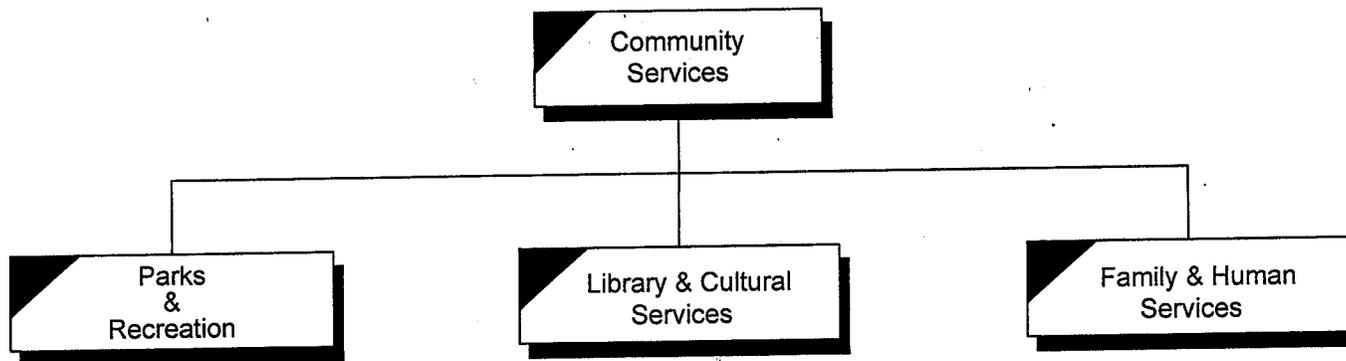
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Landscape Maintenance Contract	\$ 6,000	\$ 2,000
Misc Services	8,800	3,500
Carpet Cleaning	900	300
Pest Control	900	300
Janitorial Services	34,600	14,500
Alarm Monitoring	1,200	400
Elevator Service	500	-
Painting	800	400
	<u>\$ 53,700</u>	<u>\$ 21,400</u>

# COMMUNITY SERVICES



The Department of Community Services is comprised of three multidisciplinary and integrated divisions, which include the Divisions of Family & Human Services, Library & Cultural Services and Parks & Recreation Services. In a collaborative and interdependent approach the Department of Community Services provides a wide array of program offerings and services to Santa Fe Springs residents. Its mission is to continually assess the educational, cultural, and social needs of the community and design Library, Recreation, and Social Services Programs to meet these needs; provide these services in a professional, courteous, and ethical manner; strive to meet the needs of the physically and mentally-challenged individuals and their families; promote the value of the ethnic and cultural diversity of the community; foster volunteerism; and join other departments to carry forth the City's mission.

Below is a chart showing the department's divisions. More detailed information is available on the following pages:



# COMMUNITY SERVICES



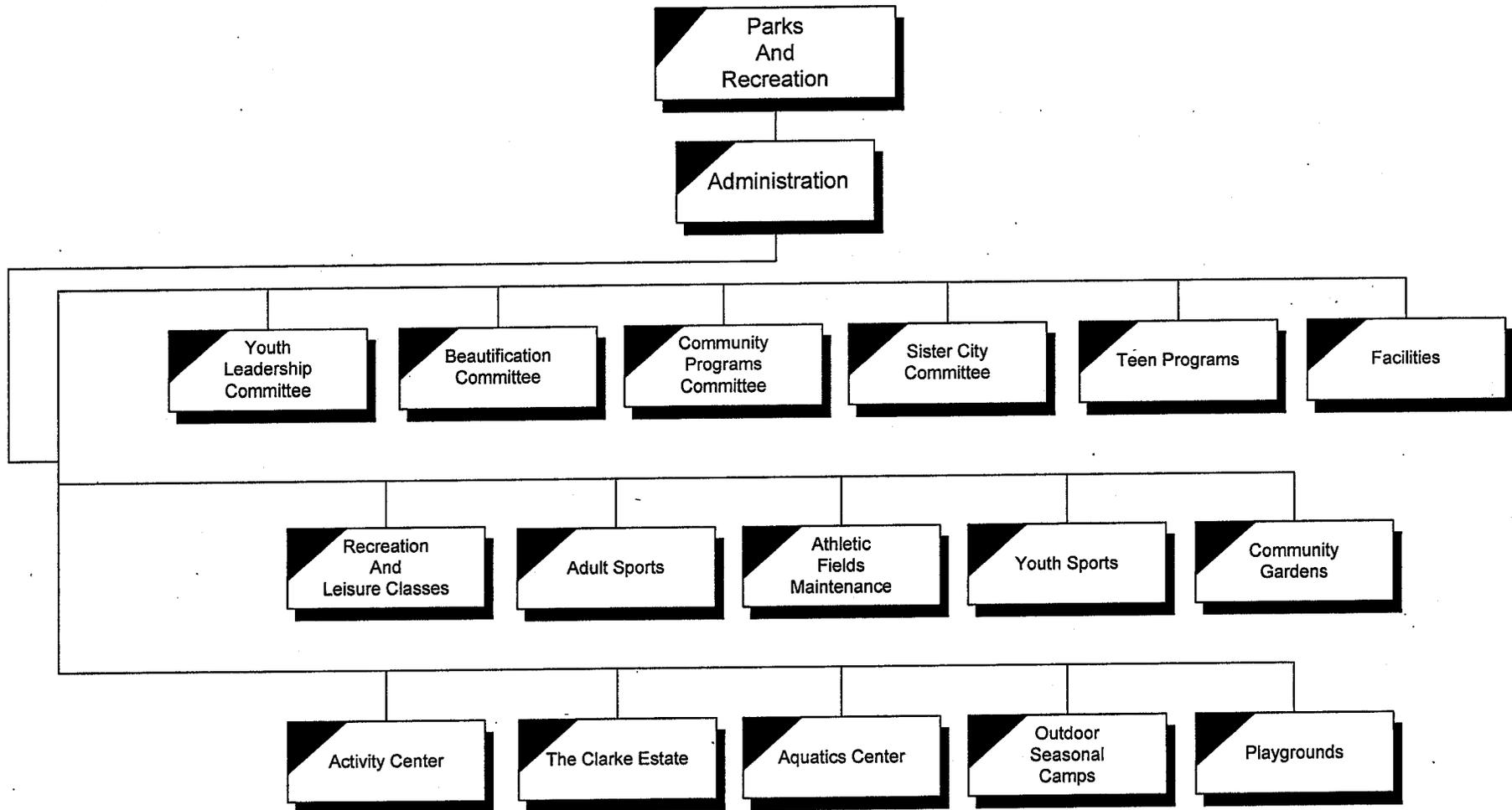
## FY 2012-13 Proposed Budget Department Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
Parks and Recreation Services	1,577,818	1,932,600	1,767,100	1,769,000	1,769,000
Library & Cultural Services	1,405,943	1,590,800	1,618,200	1,696,500	1,696,500
Family & Human Services	781,804	1,006,900	993,500	883,400	883,400
<b>Department Totals</b>	<b>\$ 3,765,565</b>	<b>\$ 4,530,300</b>	<b>\$ 4,378,800</b>	<b>\$ 4,348,900</b>	<b>\$ 4,348,900</b>

# PARKS AND RECREATION SERVICES

The Parks and Recreation Services Division is one of three divisions that completes the Department of Community Services, which serves as a main artery for the community, providing recreation and leisure activities to stimulate and create physical and emotional growth for all residents of Santa Fe Springs. This is accomplished through many activities and special events, focusing on cultural enrichment, but primarily through year long programs of youth and adult sports, recreational classes, day camp programs, aquatic classes, Teen Programs, and Activity Center. The Parks and Recreation Division has made a commitment to provide "Green" facilities and parks to ensure that future generations will continue to have the same quality of life and opportunities available to them to satisfy their creative and competitive nature and desire for adventure.

Below is a chart showing the division's activities. More detailed information is available on the following pages:



# PARKS AND RECREATION SERVICES



## FY 2012-13 Proposed Budget

### Division Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
Parks & Recreation Services Administration	\$ 365,401	\$ 400,900	\$ 397,900	\$ 404,200	\$ 404,200
Youth Leadership Committee	1,942	2,300	3,800	2,100	2,100
Community Beautification	782	3,000	4,500	4,200	4,200
Community Programs Committee	2,217	3,200	3,800	2,700	2,700
Playgrounds	338,841	367,500	362,400	385,700	385,700
Outdoor Seasonal Camps	(707)	31,000	23,700	24,700	24,700
Teen Programs	68,682	87,400	83,800	94,000	94,000
Facilities	123,965	206,100	184,700	112,000	112,000
Recreation & Leisure Classes	44,815	34,900	40,900	46,900	46,900
Adult Sports	298	20,400	(18,400)	49,700	49,700
Athletic Fields Maintenance	65,125	78,000	85,300	134,200	134,200
Youth Sports	127,702	136,500	140,900	157,900	157,900
Aquatics Center	316,152	333,000	269,300	105,900	105,900
Community Gardens	1,958	9,500	4,200	9,500	9,500
Activity Center	127,867	168,000	141,600	218,400	218,400
The Clarke Estate	(50,512)	5,500	6,600	10,900	10,900
The Diamond Batting Cages (Eliminated 2012-2013)	37,355	38,900	26,100	-	-
Sister City Program	5,936	6,500	6,000	6,000	6,000
<b>Division Totals</b>	<b>1,577,818</b>	<b>1,932,600</b>	<b>1,767,100</b>	<b>1,769,000</b>	<b>1,769,000</b>

# PARKS AND RECREATION SERVICES



FY 2012-13

## Position Summary

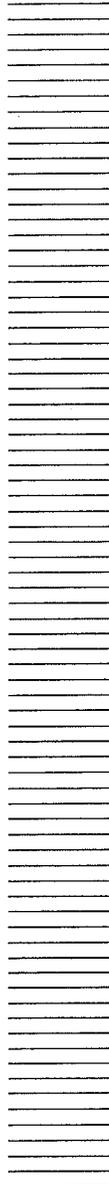
	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Administrative Clerk II *	1	0.50	(0.50)	0.50	-
Aquatics Manager	1	1	-	1	-
Clarke Estate Event Assistant	1	1	-	1	-
Director of Recreation Services	1	1	-	1	-
Program Coordinator	3	3	-	3	-
Recreation Specialist	2	2	-	1	(1)
Recreation Supervisor	2	2	-	2	-
<b>Total Number of Full-Time Positions</b>	<u>11</u>	<u>10.50</u>	<u>(0.50)</u>	<u>9.50</u>	<u>(1)</u>
<b>Part-Time Benefitted Positions</b>					
Recreation Leader II B	3	3	-	3	-
Recreation Leader III	2	2	-	2	-
<b>Total Number of Part-Time Benefitted Positions</b>	<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>	<u>-</u>
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	72,015	72,015	-	59,083	(12,932)

\* This position is equally shared by Parks & Recreation Services and Library Services

# PARKS AND RECREATION SERVICES ADMINISTRATION



The Administration section is responsible for the overall administration of the Parks and Recreation Services Division of the Department of Community Services. Summer and fall in-service trainings are provided to seasonal recreation leaders and other staff. Other professional development opportunities are provided through this Section in the form of membership to professional associations and attendance to annual conferences. The primary program that falls under the Divisional Administration Section is Santa's Float, a two-week program that brings holiday cheer to the residential neighborhoods and community agencies.

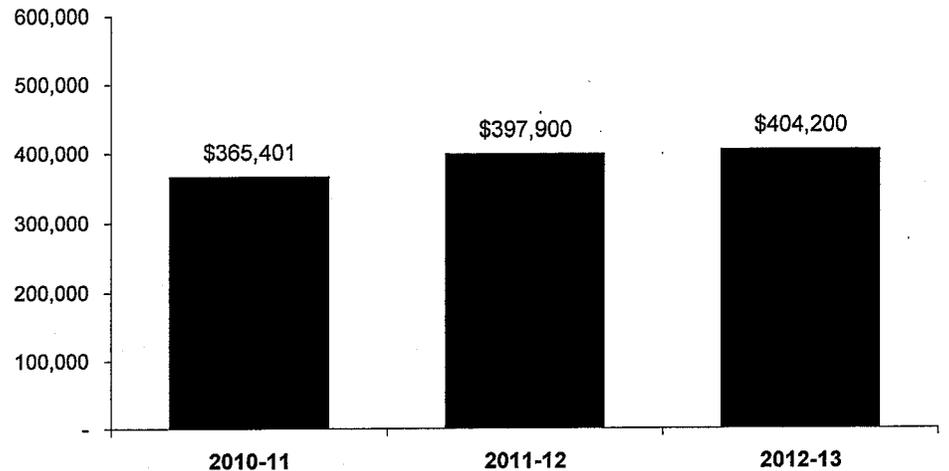


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 287,324	317,600	321,000
Maintenance and Operations	114,509	105,100	108,000
Applied Revenues	<u>(36,432)</u>	<u>(24,800)</u>	<u>(24,800)</u>
<b>Activity Total</b>	<b><u>\$ 365,401</u></b>	<b><u>397,900</u></b>	<b><u>404,200</u></b>

## FISCAL YEAR COMPARISONS



## Parks and Recreation Services Administration (6210)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 107	\$ -	\$ -	\$ -	\$ -
111H	CS Rec - Regular Salaries	119,402	120,400	128,600	128,300	128,300
114F	PW Mtc - OT Pay	4,856	4,900	6,500	6,500	6,500
114K	FD - OT Pay	2,769	2,800	2,400	2,400	2,400
115R	FA - PT Salaries	3	1,000	500	300	300
115T	PW Mtc - PT Salaries	-	200	-	-	-
115U	CS Rec - PT Salaries	37,603	44,100	42,000	44,100	44,100
116H	CS Rec - Standby Pay	2,397	2,700	2,000	2,000	2,000
116U	CS Rec - PT Standby Pay	452	500	500	500	500
119F	PW Mtc - Applied Benefits	124	400	-	-	-
119H	CS Rec - Applied Benefits	115,660	121,200	131,600	133,400	133,400
119U	CS Rec - PT Applied Benefits	3,954	5,000	3,500	3,500	3,500
	<b>Total Salaries and Benefits</b>	<b>287,324</b>	<b>303,200</b>	<b>317,600</b>	<b>321,000</b>	<b>321,000</b>
2200	Supplies	39,140	37,600	27,600	27,600	27,600
3400	Telephone	22,721	23,200	22,000	22,000	22,000
4210	Travel and Meetings	1,220	3,000	1,400	3,000	3,000
4220	Memberships	-	1,500	1,000	1,500	1,500
4400	Contractual Services	12,925	20,000	15,000	15,000	15,000
9300	Equipment Usage	37,900	37,900	37,900	37,900	37,900
9500	Duplication Charges	603	1,000	200	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>114,509</b>	<b>124,200</b>	<b>105,100</b>	<b>108,000</b>	<b>108,000</b>

\* Additional detail on following page(s)

**Parks and Recreation Services Administration (6210) - continued**

**Activity Detail**

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	continued -					
BL00	Participant Fees/Christmas Float	(3,524)	(3,500)	(2,300)	(2,300)	(2,300)
CE00	Contributions (Sponsorship)	(4,500)	(3,000)	(2,500)	(2,500)	(2,500)
CG00	Franchise fees	(28,407)	(20,000)	(20,000)	(20,000)	(20,000)
	Total Applied Revenues	(36,432)	(26,500)	(24,800)	(24,800)	(24,800)
	<b>- Activity Total -</b>	<b>\$ 365,401</b>	<b>\$ 400,900</b>	<b>\$ 397,900</b>	<b>\$ 404,200</b>	<b>\$ 404,200</b>

Parks and Recreation Services Administration (6210) - Account Number Detail

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Office Supplies	\$ 12,300	\$ 7,300
Staff Uniforms	12,000	7,000
Christmas Float	13,300	13,300
	<u>\$ 37,600</u>	<u>\$ 27,600</u>

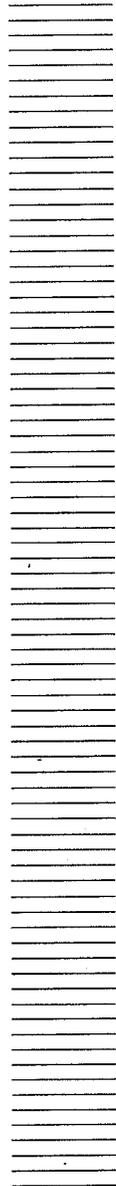
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Equipment Repair	\$ 3,600	\$ 3,600
Copier Contract	4,400	2,400
Training Speakers	2,000	2,000
Christmas Float	3,000	3,000
Catering	3,000	2,000
Merchant's Services	4,000	2,000
	<u>\$ 20,000</u>	<u>\$ 15,000</u>

<b>Acct #9300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Vehicle #471	\$ 11,000	\$ 11,000
Vehicle #412	9,200	9,200
Vehicle #360	11,000	11,000
Christmas Float	6,700	6,700
	<u>\$ 37,900</u>	<u>\$ 37,900</u>

# YOUTH LEADERSHIP COMMITTEE



The Youth Leadership Committee provides the foundation for greater involvement of youth in the community and municipal government through civic activities. The Committee studies problems, activities, and concerns of youth, especially as they relate to governmental programs or projects of the City, and recommend solutions to the City Council. The committee is comprised of 20 members appointed by the City Council from a cross section of youth residing in the City. Committee members must be between the ages of 13 and 18 years of age, and attending high school during the next term following his/her appointment.

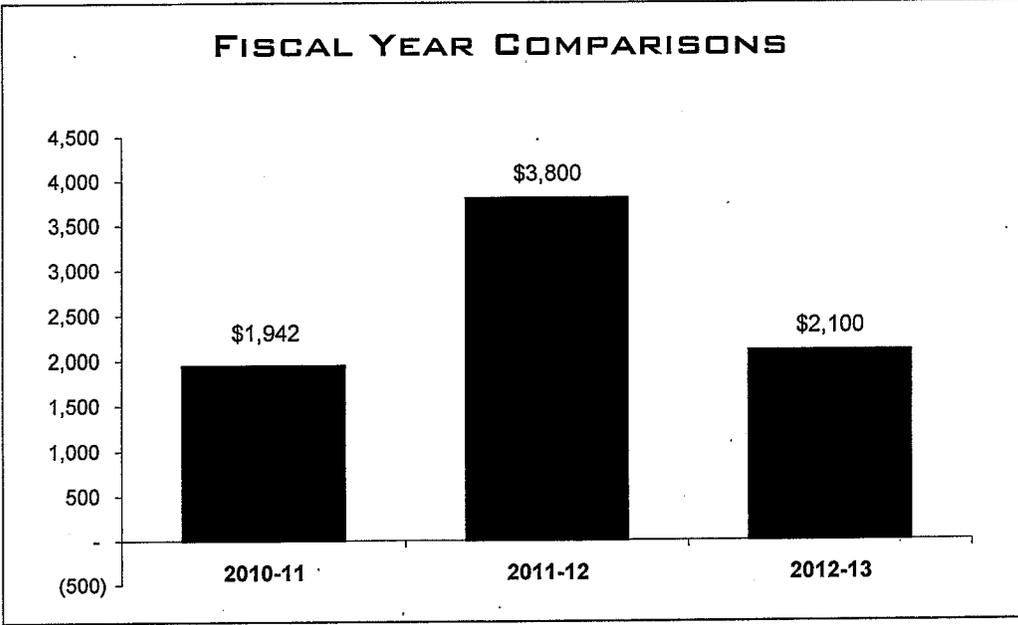


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 1,825	1,500	1,500
Maintenance and Operations	3,201	5,300	3,600
Applied Revenues	<u>(3,084)</u>	<u>(3,000)</u>	<u>(3,000)</u>
<b>Activity Total</b>	<b><u>\$ 1,942</u></b>	<b><u>3,800</u></b>	<b><u>2,100</u></b>

## FISCAL YEAR COMPARISONS



## Youth Leadership Committee (2160)

### Activity Detail

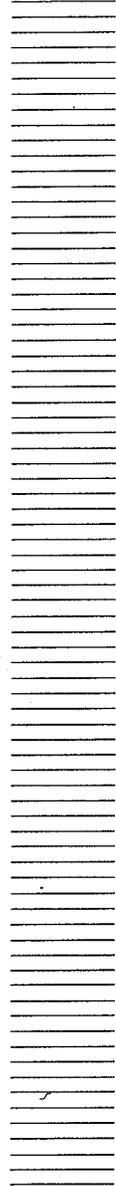
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
115U	CS Rec - PT Salaries	\$ 1,227	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200
119U	CS Rec - PT Applied Benefits	599	600	300	300	300
	<b>Total Salaries and Benefits</b>	1,825	1,800	1,500	1,500	1,500
2200	Supplies	1,551	1,200	3,500	1,200	1,200
4210	Travel and Meetings	1,650	600	-	600	600
4400	Contractual Services	-	1,700	1,800	1,800	1,800
	<b>Total Maintenance and Operations</b>	3,201	3,500	5,300	3,600	3,600
BL00	Participant Fees	(84)	-	-	-	-
CE00	Contributions	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
	<b>Total Applied Revenues</b>	(3,084)	(3,000)	(3,000)	(3,000)	(3,000)
	<b>- Activity Total -</b>	<b>\$ 1,942</b>	<b>\$ 2,300</b>	<b>\$ 3,800</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>

# COMMUNITY BEAUTIFICATION

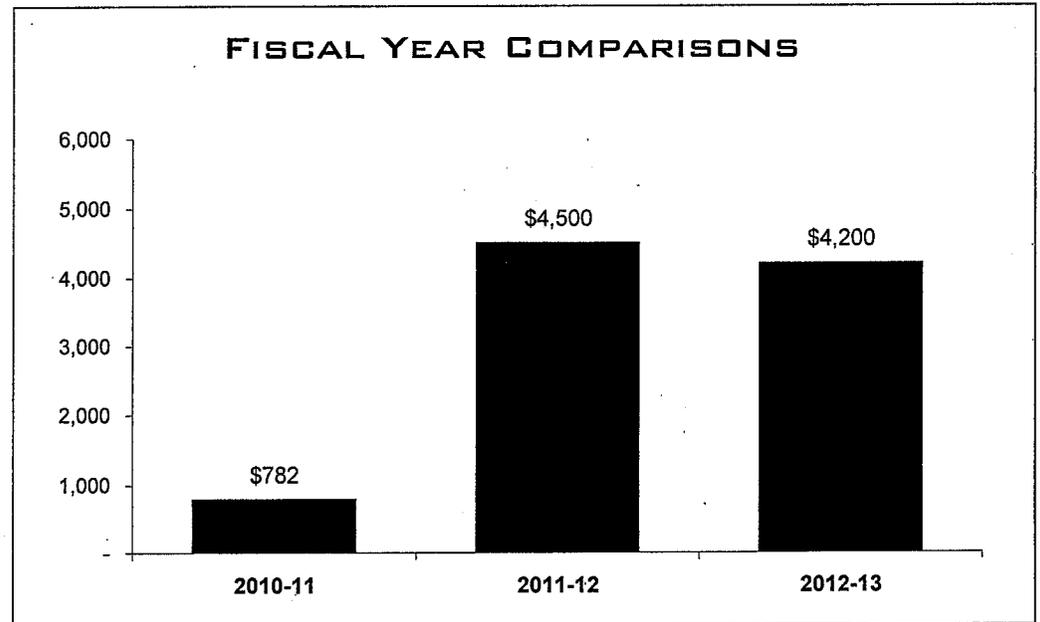


The Community Beautification Committee under the Parks and Recreation Services Division of the Department of Community Services provides suggestions for policy determination by the City Council concerning beautification of the City. The committee recommends programs it deems advisable for recognizing individuals, groups, organizations, or companies that have improved or are working toward beautifying their homes, businesses, industries, and/or property. The Committee makes recommendations for educational programs concerning City beautification to be conducted in the schools, in service clubs, PTA groups, and other community organizations.

The committee is comprised of 25 members appointed by the City Council from a cross section of persons residing in or active in the City. The Holiday Fest is also a main component of this activity. This program hosts the Tree Lighting Ceremony which signifies the beginning of the holiday season. Holiday related entertainment and activities are provided for the community.



<b>ACTIVITY SUMMARY</b>			
	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 1,771	3,000	2,700
Maintenance and Operations	7,011	9,500	9,500
Applied Revenues	<u>(8,000)</u>	<u>(8,000)</u>	<u>(8,000)</u>
<b>Activity Total</b>	<b><u>\$ 782</u></b>	<b><u>4,500</u></b>	<b><u>4,200</u></b>



## Community Beautification (4370)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 201	\$ -	\$ 600	\$ 500	\$ 500
114F	PW Mtc - OT Pay	385	400	300	300	300
115U	CS Rec - PT Salaries	811	1,000	1,200	1,000	1,000
119F	PW Mtc - Applied Benefits	235	-	700	700	700
119U	CS Rec - PT Applied Benefits	138	100	200	200	200
	<b>Total Salaries and Benefits</b>	<b>1,771</b>	<b>1,500</b>	<b>3,000</b>	<b>2,700</b>	<b>2,700</b>
2200	Supplies	1,221	2,500	3,000	2,500	2,500
4400	Contractual Services	5,290	6,000	6,000	6,000	6,000
9300	Equipment Usage	500	500	500	500	500
9500	Duplication Charges	-	500	-	500	500
	<b>Total Maintenance and Operations</b>	<b>7,011</b>	<b>9,500</b>	<b>9,500</b>	<b>9,500</b>	<b>9,500</b>
CG00	Franchise fees	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
	<b>Total Applied Revenues</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>	<b>(8,000)</b>
	<b>- Activity Total -</b>	<b>\$ 782</b>	<b>\$ 3,000</b>	<b>\$ 4,500</b>	<b>\$ 4,200</b>	<b>\$ 4,200</b>

\* Additional detail on following page(s)

**Community Beautification (4370) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Awards Reception	\$ 1,000	\$ 1,000
Marigold Seeds	1,000	1,000
Arbor Day	500	500
	<u>\$ 2,500</u>	<u>\$ 2,500</u>

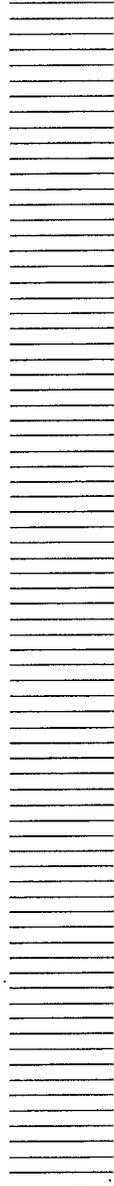
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Awards Reception	\$ 2,000	\$ 2,000
Photography	1,000	1,000
Christmas Tree Lighting - Stage and Lighting	1,000	1,000
Christmas Tree Lighting	2,000	2,000
	<u>\$ 6,000</u>	<u>\$ 6,000</u>



# COMMUNITY PROGRAMS COMMITTEE



The Community Program Committee provides cultural and educational events and activities, both with City facilities and commercial establishments, ie: trips, concerts, plays, historical events, and art shows for the community. The committee is comprised of 25 members appointed by the City Council from a cross section of community residents.

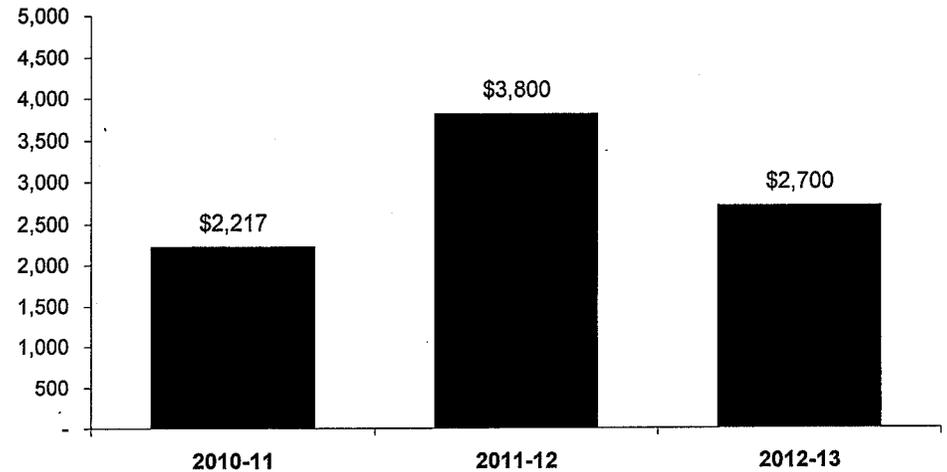


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 2,598	2,300	3,000
Maintenance and Operations	3,052	4,500	3,700
Applied Revenues	<u>(3,433)</u>	<u>(3,000)</u>	<u>(4,000)</u>
<b>Activity Total</b>	<b><u>\$ 2,217</u></b>	<b><u>3,800</u></b>	<b><u>2,700</u></b>

## FISCAL YEAR COMPARISONS



## Community Programs Committee (6320)

### Activity Detail

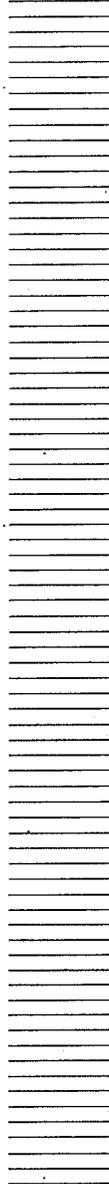
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
115U	CS Rec - PT Salaries	\$ 1,519	\$ 2,000	\$ 1,500	\$ 2,000	\$ 2,000
119U	CS Rec - PT Applied Benefits	1,079	1,500	800	1,000	1,000
	<b>Total Salaries and Benefits</b>	<b>2,598</b>	<b>3,500</b>	<b>2,300</b>	<b>3,000</b>	<b>3,000</b>
2200	Supplies	1,495	600	1,400	600	600
4400	Contractual Services	1,557	3,100	3,100	3,100	3,100
	<b>Total Maintenance and Operations</b>	<b>3,052</b>	<b>3,700</b>	<b>4,500</b>	<b>3,700</b>	<b>3,700</b>
BL00	Participant Fees	(3,433)	(4,000)	(3,000)	(4,000)	(4,000)
	<b>Total Applied Revenues</b>	<b>(3,433)</b>	<b>(4,000)</b>	<b>(3,000)</b>	<b>(4,000)</b>	<b>(4,000)</b>
	<b>- Activity Total -</b>	<b>\$ 2,217</b>	<b>\$ 3,200</b>	<b>\$ 3,800</b>	<b>\$ 2,700</b>	<b>\$ 2,700</b>

# PLAYGROUNDS

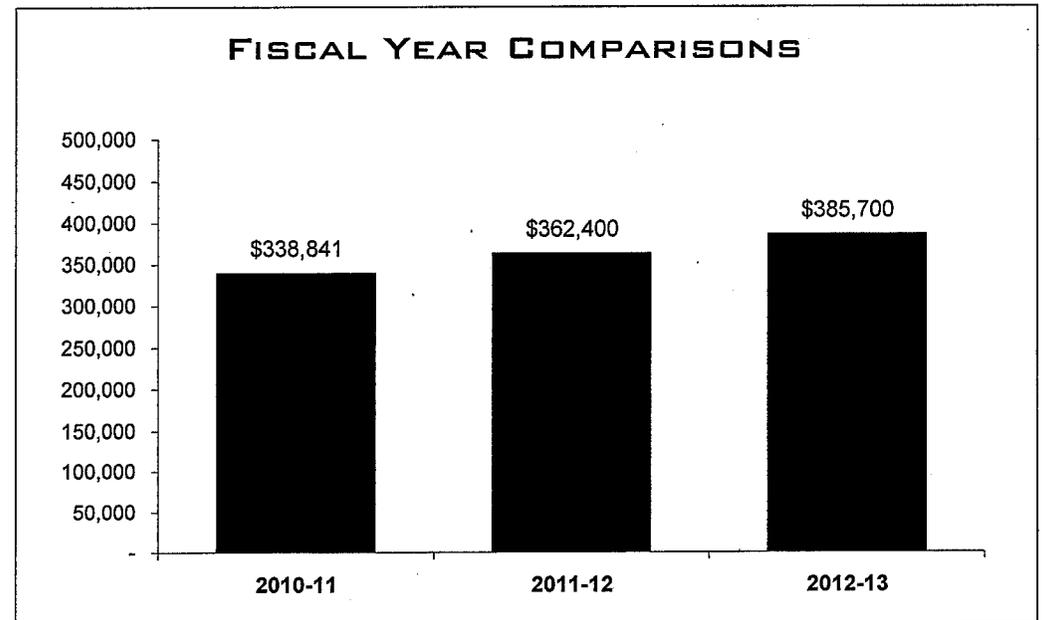


The Playgrounds Section of the Parks and Recreation Services Division in the Department of Community Services provides supervision and activities for youth and adults at four neighborhood parks located throughout the city. The hours of operation for the parks changes seasonally, and coincides with the school calendar. The summer months of June, July, August, and the first week in September are considered the bulk of the playground program, with extended hours to accommodate the leisure needs of the community. The children and families are also exposed to music and theater through the Performing Arts program. This program is offered in ten-week sessions seasonally year round. Each session ends with a performance to allow the children the opportunity to perform before a real audience.

Special city-wide events are provided annually under the Playgrounds Section such as 4th of July at Los Nietos Park where traditional Independence Day activities are provided with a spectacular fireworks display; the Halloween Carnival at Los Nietos Park, designed for children between the ages of 5 to 12 years to promote a safe Halloween in a supervised environment with a judged Costume Parade, which is the highlight of the carnival; and, the traditional Easter Egg Hunt also at Los Nietos Park with traditional activities and crafts for children and their families.



<b>ACTIVITY SUMMARY</b>			
	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 354,693	365,100	394,500
Maintenance and Operations	68,713	71,300	70,200
Applied Revenues	<u>(84,566)</u>	<u>(74,000)</u>	<u>(79,000)</u>
<b>Activity Total</b>	<b><u>\$ 338,841</u></b>	<b><u>362,400</u></b>	<b><u>385,700</u></b>



## Playgrounds (6215)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 238	\$ -	\$ 300	\$ -	\$ -
111H	CS Rec - Regular Salaries	82,310	84,800	83,600	91,300	91,300
114F	PW Mtc - OT Pay	260	-	700	1,000	1,000
114T	PW Mtc - PT OT Pay	89	-	500	500	500
114U	CS Rec - PT OT Pay	21	-	200	200	200
115U	CS Rec - PT Salaries	160,648	160,900	162,300	162,300	162,300
116H	CS Rec - Standby Pay	172	200	100	-	-
119F	PW Mtc - Applied Benefits	271	-	400	-	-
119H	CS Rec - Applied Benefits	79,723	85,400	84,800	94,800	94,800
119U	CS Rec - PT Applied Benefits	30,963	43,600	32,200	44,400	44,400
	<b>Total Salaries and Benefits</b>	<b>354,693</b>	<b>374,900</b>	<b>365,100</b>	<b>394,500</b>	<b>394,500</b>
2200	Supplies	34,795	32,900	34,000	34,000	34,000
4400	Contractual Services	32,425	34,500	36,600	34,500	34,500
9300	Equipment Usage	700	700	700	700	700
9500	Duplication Charges	793	2,000	-	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>68,713</b>	<b>70,100</b>	<b>71,300</b>	<b>70,200</b>	<b>70,200</b>
BK00	Facility Use Fee (Tournament Play - Org)	(2,000)	(5,000)	(5,000)	(5,000)	(5,000)
BL00	Participant Fees	(3,016)	(2,000)	(2,000)	(2,000)	(2,000)
CE00	Contributions	(3,500)	(3,500)	-	(5,000)	(5,000)
CG00	Franchise fees	(46,050)	(37,000)	(37,000)	(37,000)	(37,000)
EG00	City of Norwalk Participation	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
	<b>Total Applied Revenues</b>	<b>(84,566)</b>	<b>(77,500)</b>	<b>(74,000)</b>	<b>(79,000)</b>	<b>(79,000)</b>
	<b>- Activity Total -</b>	<b>\$ 338,841</b>	<b>\$ 367,500</b>	<b>\$ 362,400</b>	<b>\$ 385,700</b>	<b>\$ 385,700</b>

\* Additional detail on following page(s)

**Playgrounds (6215) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Los Nietos Park	\$ 4,000	\$ 4,000
Lakeview Park	4,000	4,000
Santa Fe Springs Park	4,000	4,000
Area Special Events	3,600	3,600
Easter Activities	3,000	4,100
4th of July	2,000	2,000
Office Supplies	1,300	1,300
Little Lake Park	4,000	4,000
Haunted House	4,000	4,000
Halloween Carnival	3,000	3,000
	<u>\$ 32,900</u>	<u>\$ 34,000</u>

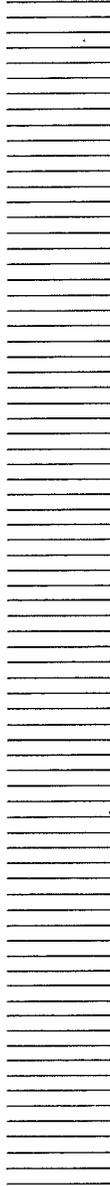
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
4th of July Fireworks	\$ 19,000	\$ 19,000
4th of July Entertainment	2,000	2,000
Playground Special Events	3,000	3,000
Concerts in the Park	3,500	3,500
Halloween Carnival	5,000	5,000
Easter	2,000	2,000
	<u>\$ 34,500</u>	<u>\$ 34,500</u>



# OUTDOOR SEASONAL CAMPS



The Outdoor Seasonal Camps Program provides day camp opportunities for the benefit of the community during the summer and spring. The ever so popular Spring Camp takes place at Little Lake Park during the spring break while the Summer Day Camp takes place at Santa Fe Springs Park in four two-week sessions. Both camps provide a safe and supervised environment to expose the children to various crafts, games, excursions, and special events. Families can join in the fun through Family Camp, which takes place at Camp Commerce in Lake Arrowhead; this weekend experience provides families the opportunity to spend quality time together while experiencing the greater outdoors.



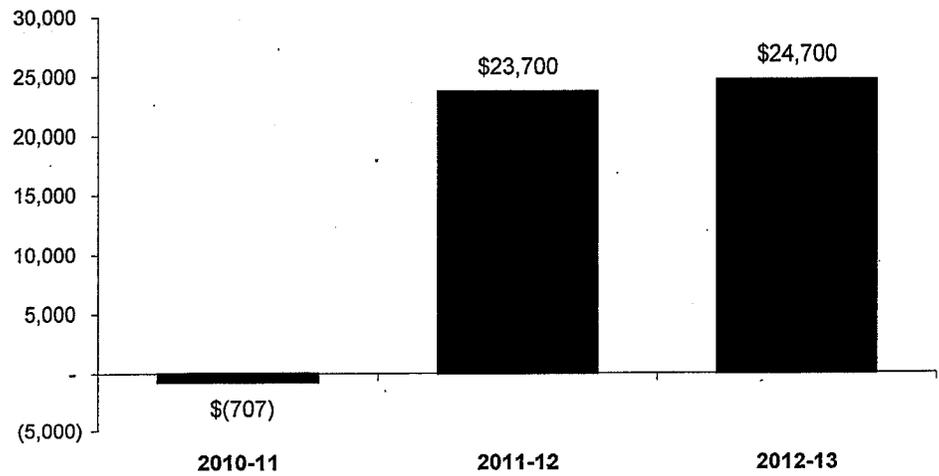
## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 51,740	59,000	58,000
Maintenance and Operations	23,415	21,400	21,700
Applied Revenues	(75,862)	(56,700)	(55,000)
<b>Activity Total</b>	<b>\$ (707)</b>	<b>23,700</b>	<b>24,700</b>

Manager

## FISCAL YEAR COMPARISONS



## Outdoor Seasonal Camps (6220)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
114U	CS Rec - PT OT Pay	\$ 207	\$ -	\$ -	\$ -	\$ -
115U	CS Rec - PT Salaries	40,190	43,700	44,000	44,000	44,000
119U	CS Rec - PT Applied Benefits	11,342	12,000	15,000	14,000	14,000
	<b>Total Salaries and Benefits</b>	<b>51,740</b>	<b>55,700</b>	<b>59,000</b>	<b>58,000</b>	<b>58,000</b>
2200	Supplies	8,725	7,000	7,000	7,000	7,000
4400	Contractual Services	14,185	13,400	13,400	13,700	13,700
9500	Duplication Charges	506	1,000	1,000	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>23,415</b>	<b>21,400</b>	<b>21,400</b>	<b>21,700</b>	<b>21,700</b>
BL00	Participant Fees	(49,276)	(46,100)	(41,700)	(40,000)	(40,000)
CE00	Contributions	(26,586)	-	(15,000)	(15,000)	(15,000)
	<b>Total Applied Revenues</b>	<b>(75,862)</b>	<b>(46,100)</b>	<b>(56,700)</b>	<b>(55,000)</b>	<b>(55,000)</b>
	<b>- Activity Total -</b>	<b>\$ (707)</b>	<b>\$ 31,000</b>	<b>\$ 23,700</b>	<b>\$ 24,700</b>	<b>\$ 24,700</b>

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\* Additional detail on following page(s)

**Outdoor Seasonal Camps (6220) - Account Number Detail**

<b><u>Acct #2200</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Day Camp Supplies	\$ 4,000	\$ 4,000
Camp Supplies	<u>3,000</u>	<u>3,000</u>
	\$ 7,000	\$ 7,000

<b><u>Acct #4400</u></b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Camp Fees	\$ 5,000	\$ 5,000
Active Net	\$ 400	\$ 700
Excursions	<u>8,000</u>	<u>8,000</u>
	\$ 13,400	\$ 13,700



# TEEN PROGRAMS



This activity provides safe and positive alternatives for young adults, 6th grade through 12th grade. This is accomplished through recreational and educational programs provided to enhance awareness of the choices and avenues available to them. Scheduled activities and tournaments are offered daily, with special events including weekly excursions to local sporting events or concerts, and exposing them to wider opportunities by visiting "trendy" places. Most of the activities are available at little or no cost. To meet the academic needs of the teens, free tutoring is also provided.



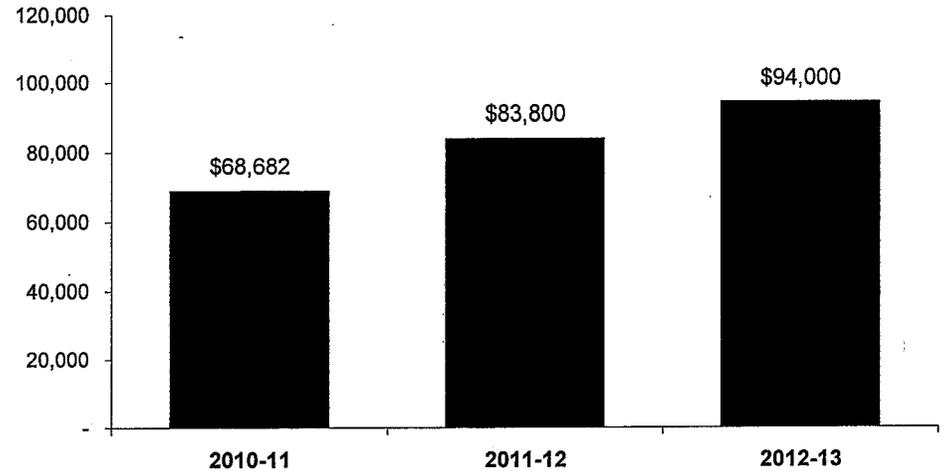
## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 83,699	96,700	100,400
Maintenance and Operations	15,104	14,000	15,500
Applied Revenues	(30,121)	(26,900)	(21,900)
Activity Total	\$ 68,682	83,800	94,000

Manager

## FISCAL YEAR COMPARISONS



## Teen Programs (6230)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
114U	CS Rec - PT OT Pay	\$ 389	\$ 2,300	\$ -	\$ -	\$ -
115U	CS Rec - PT Salaries	61,050	74,700	74,700	74,700	74,700
116U	CS Rec - PT Stand By Pay	35	-	-	-	-
119U	CS Rec - PT Applied Benefits	22,224	23,000	22,000	25,700	25,700
	<b>Total Salaries and Benefits</b>	83,699	100,000	96,700	100,400	100,400
2200	Supplies	12,366	12,000	12,000	12,000	12,000
4210	Travel and Meetings	-	100	-	100	100
4400	Contractual Services	2,738	3,400	2,000	3,400	3,400
	<b>Total Maintenance and Operations</b>	15,104	15,500	14,000	15,500	15,500
BL00	Participant Fees	(2,957)	(4,000)	(2,500)	(2,500)	(2,500)
BZ00	Concession Sales	(519)	(500)	(800)	(800)	(800)
HCDB	Transfer from CDBG	(26,645)	(23,600)	(23,600)	(18,600)	(18,600)
	<b>Total Applied Revenues</b>	(30,121)	(28,100)	(26,900)	(21,900)	(21,900)
	<b>- Activity Total -</b>	<b>\$ 68,682</b>	<b>\$ 87,400</b>	<b>\$ 83,800</b>	<b>\$ 94,000</b>	<b>\$ 94,000</b>

\* Additional detail on following page(s)

**Teen Programs (6230) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Game Equipment	\$ 2,100	\$ 2,100
CD's	900	900
Craft Supplies	1,000	1,000
Paper Goods	1,000	1,000
Movie Rentals	1,000	1,000
Dance Supplies	1,000	1,000
Food	4,000	4,000
First Aid Supplies	1,000	1,000
	<u>\$ 12,000</u>	<u>\$ 12,000</u>

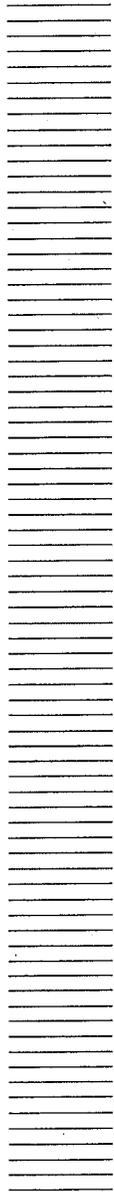
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
1 Comedy Show	\$ 1,000	\$ -
2 Lasarium	400	-
2 Baseball Games	500	500
Magic Mountain Trip	1,000	500
Disneyland Trip	500	500
DJ's Dances	-	900
Repair Equipment	-	1,000
	<u>\$ 3,400</u>	<u>\$ 3,400</u>



# FACILITIES



Facilities Section provides for the overall administrative support, staffing, supervision, and set up needs associated with the rental of City recreational facilities. This includes, but is not limited to, the Town Center Hall with meeting room capabilities and social functions, as well as special amenities found within the Santa Fe Springs park system.

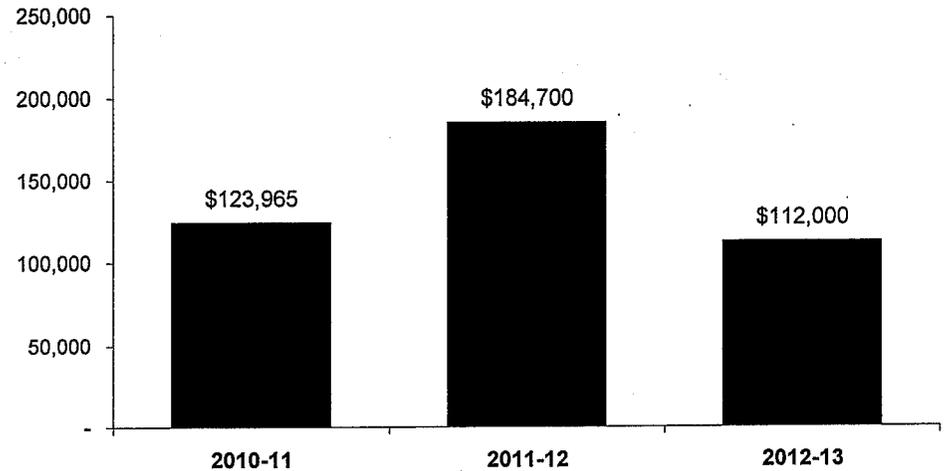


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 247,614	278,500	202,700
Maintenance and Operations	5,764	6,200	9,300
Applied Revenues	(129,414)	(100,000)	(100,000)
Activity Total	\$ 123,965	184,700	112,000

## FISCAL YEAR COMPARISONS



## Facilities (6245)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ 116,411	\$ 128,000	\$ 126,000	\$ 78,300	\$ 78,300
114F	PW Mtc - OT Pay	149	-	-	-	-
115U	CS Rec - PT Salaries	30,613	35,000	37,000	37,000	37,000
119H	CS Rec - Applied Benefits	95,985	128,900	105,500	81,400	81,400
119U	CS-Rec - PT Applied Benefits	4,456	4,900	10,000	6,000	6,000
	<b>Total Salaries and Benefits</b>	<b>247,614</b>	<b>296,800</b>	<b>278,500</b>	<b>202,700</b>	<b>202,700</b>
2200	Supplies	2,466	3,300	2,200	3,300	3,300
4400	Contractual Services	3,298	6,000	4,000	6,000	6,000
	<b>Total Maintenance and Operations</b>	<b>5,764</b>	<b>9,300</b>	<b>6,200</b>	<b>9,300</b>	<b>9,300</b>
BK00	Facility Use Fees	(129,414)	(100,000)	(100,000)	(100,000)	(100,000)
	<b>Total Applied Revenues</b>	<b>(129,414)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(100,000)</b>
	<b>- Activity Total -</b>	<b>\$ 123,965</b>	<b>\$ 206,100</b>	<b>\$ 184,700</b>	<b>\$ 112,000</b>	<b>\$ 112,000</b>

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\* Additional detail on following page(s)

**Facilities (6245) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Xmas Tree	\$ 300	\$ 300
Meeting Supplies	1,000	1,000
Kitchen Supplies	500	500
Replacement of Round Tables	1,500	1,500
	<u>\$ 3,300</u>	<u>\$ 3,300</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Activenet Fees	\$ 5,000	\$ 5,000
PA Repair	1,000	1,000
	<u>\$ 6,000</u>	<u>\$ 6,000</u>

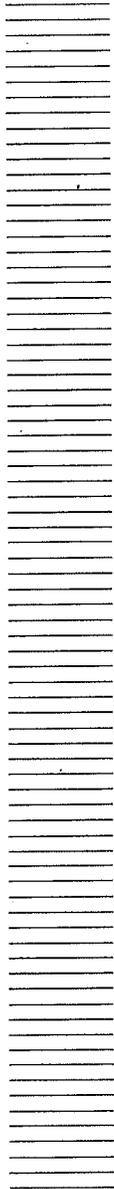
<b>Acct #BK00</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Town Center Hall	\$ (80,000)	\$ (80,000)
Picnic Permits	(12,000)	(12,000)
Other Facility Use Fees	(8,000)	(8,000)
	<u>\$ (100,000)</u>	<u>\$ (100,000)</u>



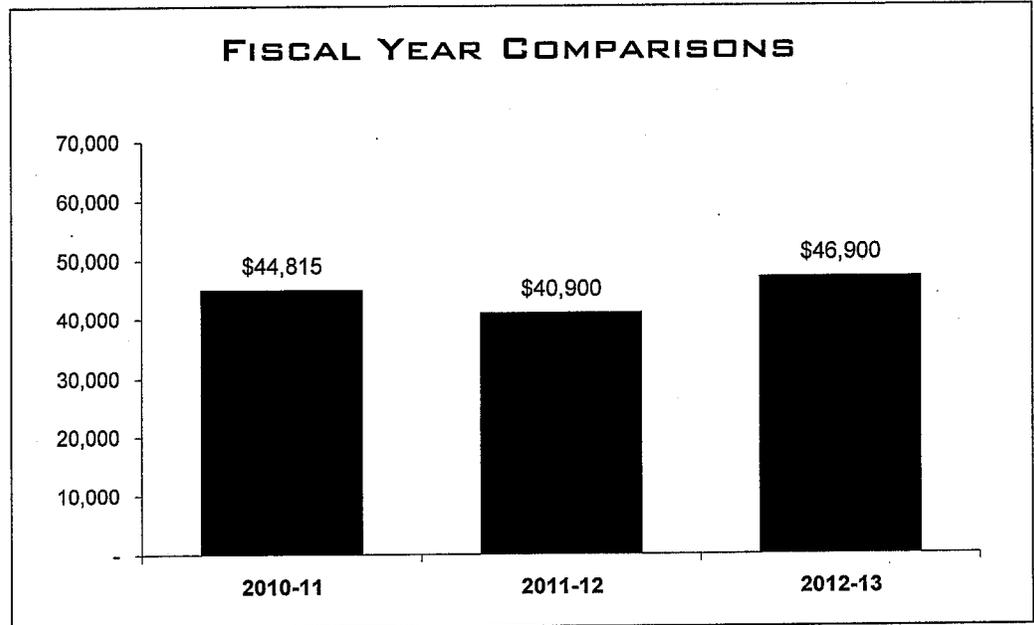
# RECREATION & LEISURE CLASSES



The Recreation and Leisure Classes Section provides instruction and supervision for activities for youth and adults of all ages. Classes are held in 4 – 8 week sessions depending on the class and are offered seasonally year round. Various classes are designed to expose the participants involved to the benefits and enjoyment of competitions and exhibitions, while other classes offer enhancements in already existing skills and for new hobbies. The class offerings promote optimum health and awareness.



<b>ACTIVITY SUMMARY</b>			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 92,236	85,400	88,800
Maintenance and Operations	20,673	29,300	30,100
Applied Revenues	(68,095)	(73,800)	(72,000)
<b>Activity Total</b>	<b>\$ 44,815</b>	<b>40,900</b>	<b>46,900</b>



## Recreation & Leisure Classes (6250)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
115U	CS Rec - PT Salaries	\$ 78,228	\$ 70,700	\$ 73,400	\$ 73,400	\$ 73,400
119U	CS Rec - PT Applied Benefits	14,009	14,700	12,000	15,400	15,400
	<b>Total Salaries and Benefits</b>	<b>92,236</b>	<b>85,400</b>	<b>85,400</b>	<b>88,800</b>	<b>88,800</b>
2200	Supplies	2,520	3,000	5,000	3,000	3,000
4400	Contractual Services	17,794	17,400	23,700	25,600	25,600
6300	Community Assistance	111	20,000	500	1,000	1,000
9300	Equipment Usage	100	-	100	-	-
9500	Duplication Charges	148	500	-	500	500
	<b>Total Maintenance and Operations</b>	<b>20,673</b>	<b>40,900</b>	<b>29,300</b>	<b>30,100</b>	<b>30,100</b>
BL00	Participant Fees	(68,206)	(71,400)	(73,300)	(71,000)	(71,000)
CE00	Contributions	111	(20,000)	(500)	(1,000)	(1,000)
	<b>Total Applied Revenues</b>	<b>(68,095)</b>	<b>(91,400)</b>	<b>(73,800)</b>	<b>(72,000)</b>	<b>(72,000)</b>
	<b>- Activity Total -</b>	<b>\$ 44,815</b>	<b>\$ 34,900</b>	<b>\$ 40,900</b>	<b>\$ 46,900</b>	<b>\$ 46,900</b>

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\* Additional detail on following page(s)

**Recreation & Leisure Classes (6250) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Gymnastics Equipment	\$ 1,000	\$ 1,000
Tiny Tots Program	1,000	1,000
Aerobic Mats	500	500
Dance Recitals	500	500
	<u>\$ 3,000</u>	<u>\$ 3,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Contract employees	\$ 15,700	\$ 22,000
Activenet	1,700	3,600
	<u>\$ 17,400</u>	<u>\$ 25,600</u>



# ADULT SPORTS



The Adult Softball program offers three seasons of competitive softball per year. This program provides league supervision, scorekeepers, supplies, Southern California Municipal Athletics Federal (SCMAF) accident Protection program, team registration, umpires, individual awards and team awards. A variety of leagues are offered each season including Men's, Women's and co-ed, recreational, E and D levels. These leagues are played on various athletic fields through out the city.

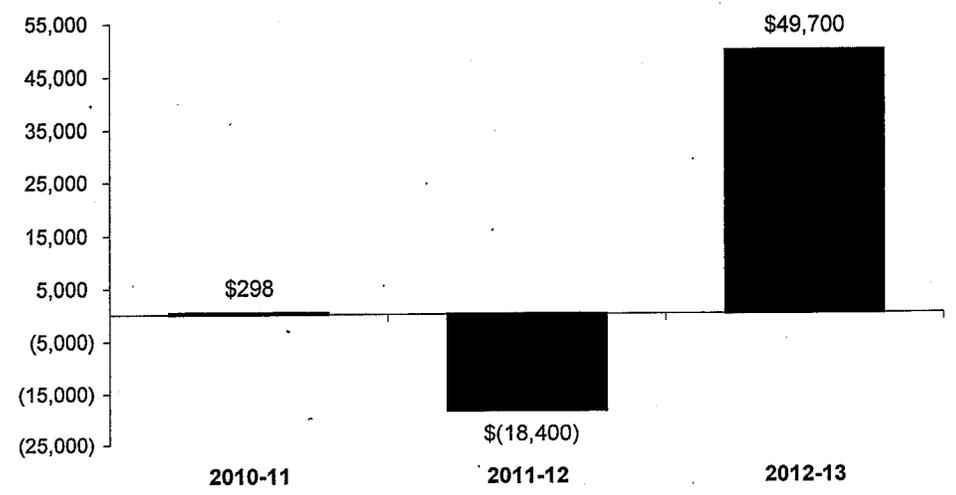


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 66,680	66,600	111,200
Maintenance and Operations	39,605	39,000	51,500
Applied Revenues	(105,987)	(124,000)	(113,000)
Activity Total	\$ 298	(18,400)	49,700

## FISCAL YEAR COMPARISONS



## Adult Sports (6255)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ 24,332	\$ 24,400	\$ 21,000	\$ 42,500	\$ 42,500
115U	CS Rec - PT Salaries	17,771	19,000	23,000	23,000	23,000
119H	CS Rec - Applied Benefits	23,396	24,500	21,200	44,200	44,200
119U	CS Rec - PT Applied Benefits	1,180	1,500	1,400	1,500	1,500
	<b>Total Salaries and Benefits</b>	66,680	69,400	66,600	111,200	111,200
2200	Supplies	12,197	13,000	13,000	13,000	13,000
4400	Contractual Services	27,365	38,000	26,000	38,500	38,500
9500	Duplication Charges	43	-	-	-	-
	<b>Total Maintenance and Operations</b>	39,605	51,000	39,000	51,500	51,500
BK00	Facility Use Fees (Field Use)	(33,815)	(15,000)	(61,600)	(52,000)	(52,000)
BL00	Participant Fees	(72,172)	(85,000)	(62,400)	(61,000)	(61,000)
	<b>Total Applied Revenues</b>	(105,987)	(100,000)	(124,000)	(113,000)	(113,000)
	<b>- Activity Total -</b>	<b>\$ 298</b>	<b>\$ 20,400</b>	<b>\$ (18,400)</b>	<b>\$ 49,700</b>	<b>\$ 49,700</b>

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\* Additional detail on following page(s)

**Adult Sports (6255) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Office	\$ 1,000	\$ 1,000
Awards/Softball	8,000	8,000
Softballs	4,000	4,000
	<u>\$ 13,000</u>	<u>\$ 13,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Assigning Fees	\$ 2,000	\$ 2,000
SCMAF Team Registration/PMBF	11,000	11,000
Officials (scorekeeping)	1,300	-
Activenet	1,700	2,200
Softball Officials	22,000	23,300
	<u>\$ 38,000</u>	<u>\$ 38,500</u>



# ATHLETIC FIELDS MAINTENANCE



The Athletic Field Maintenance Program under the Parks & Recreation Services Division in the Department of Community Services is responsible for maintaining and prepping the fields located at Jersey Athletic Fields, Lake Center Athletic Park, Los Nietos Park, and Little Lake Park for softball, little leagues, and soccer programs. The preparation includes dragging, chalking, leveling, and watering the fields to maintain a safe and desirous playing field. A comprehensive Sports Fields Maintenance Program is provided in collaboration with the Public Works Department Maintenance Division.

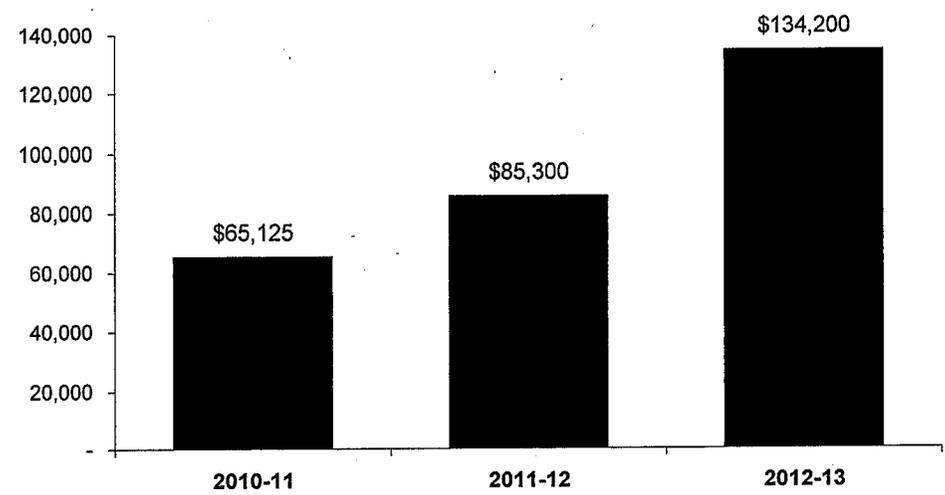


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 41,998	49,500	100,200
Maintenance and Operations	36,756	65,800	64,000
Applied Revenues	<u>(13,629)</u>	<u>(30,000)</u>	<u>(30,000)</u>
<b>Activity Total</b>	<b><u>\$ 65,125</u></b>	<b><u>85,300</u></b>	<b><u>134,200</u></b>

## FISCAL YEAR COMPARISONS



## Athletic Fields Maintenance (6257)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ -	\$ -	\$ -	\$ 24,900	\$ 24,900
115U	CS Rec - PT Salaries	35,451	37,000	43,000	43,000	43,000
119H	CS Rec - Applied Benefits	-	-	-	25,800	25,800
119U	CS Rec - PT Applied Benefits	6,547	7,000	6,500	6,500	6,500
	<b>Total Salaries and Benefits</b>	41,998	44,000	49,500	100,200	100,200
2200	Supplies	14,526	27,000	20,000	20,000	20,000
4400	Contractual Services	2,231	17,000	25,800	24,000	24,000
9300	Equipment Usage	20,000	20,000	20,000	20,000	20,000
	<b>Total Maintenance and Operations</b>	36,756	64,000	65,800	64,000	64,000
BH00	Miscellaneous Fees	(13,629)	(30,000)	(30,000)	(30,000)	(30,000)
	<b>Total Applied Revenues</b>	(13,629)	(30,000)	(30,000)	(30,000)	(30,000)
	<b>- Activity Total -</b>	<b>\$ 65,125</b>	<b>\$ 78,000</b>	<b>\$ 85,300</b>	<b>\$ 134,200</b>	<b>\$ 134,200</b>

\* Additional detail on following page(s)

**Athletic Fields Maintenance (6257) - Account Number Detail**

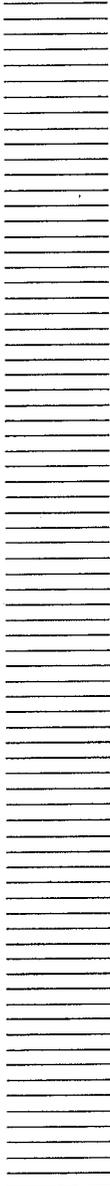
<b>Acct #2200</b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Supplies and Concrete Replacement	\$ 12,000	\$ 10,000
Back Stop Fencing	<u>15,000</u>	<u>10,000</u>
	\$ 27,000	\$ 20,000



# YOUTH SPORTS



The Youth Sports Section under the Parks & Recreation Services Division in the Department of Community Services provides a wide array of sports programs which encompasses boys and girls ranging in age from 4 to 15 years of age. The primary programs offered include basketball, flag football, soccer, volleyball, and track. These programs run seasonally, lasting approximately 8 to 12 weeks in length. Primary program expenses include participants' insurance, uniforms, sports equipment and contractual services for certified referees.

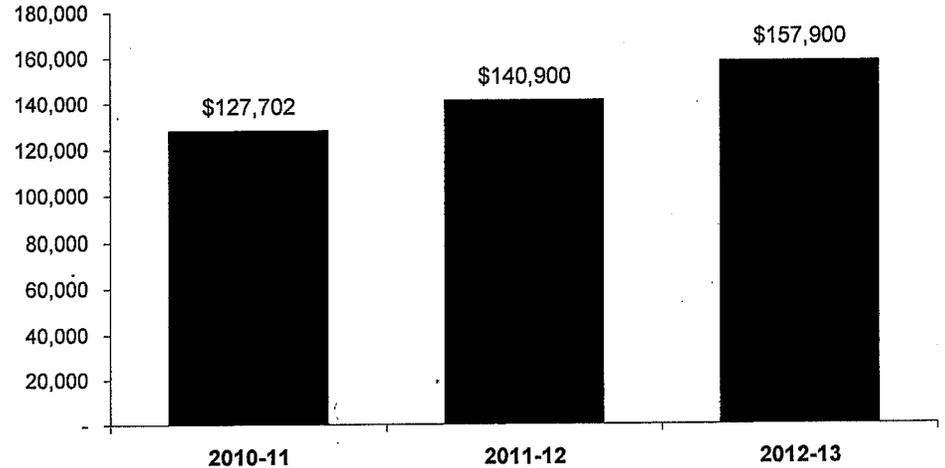


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 128,183	141,600	160,200
Maintenance and Operations	29,957	29,300	27,700
Applied Revenues	<u>(30,439)</u>	<u>(30,000)</u>	<u>(30,000)</u>
Activity Total	<u>\$ 127,702</u>	<u>140,900</u>	<u>157,900</u>

## FISCAL YEAR COMPARISONS



## Youth Sports (6260)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ 49,086	\$ 53,800	\$ 53,800	\$ 62,400	\$ 62,400
115U	CS Rec - PT Salaries	30,338	28,000	31,000	31,000	31,000
116H	CS Rec - Standby Pay	70	-	-	-	-
119H	CS Rec - Applied Benefits	46,890	54,200	55,000	64,800	64,800
119U	CS Rec - PT Applied Benefits	1,798	2,000	1,800	2,000	2,000
	<b>Total Salaries and Benefits</b>	<b>128,183</b>	<b>138,000</b>	<b>141,600</b>	<b>160,200</b>	<b>160,200</b>
2200	Supplies	17,635	17,200	19,000	17,200	17,200
4400	Contractual Services	11,026	10,300	10,300	10,500	10,500
9500	Duplication Charges	1,296	1,000	-	-	-
	<b>Total Maintenance and Operations</b>	<b>29,957</b>	<b>28,500</b>	<b>29,300</b>	<b>27,700</b>	<b>27,700</b>
BL00	Participant Fees	(30,439)	(30,000)	(30,000)	(30,000)	(30,000)
	<b>Total Applied Revenues</b>	<b>(30,439)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>
	<b>- Activity Total -</b>	<b>\$ 127,702</b>	<b>\$ 136,500</b>	<b>\$ 140,900</b>	<b>\$ 157,900</b>	<b>\$ 157,900</b>

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\* Additional detail on following page(s)

**Youth Sports (6260) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Soccer	\$ 7,500	\$ 7,500
Basketball	3,400	3,400
Flag Football	2,300	2,300
Volleyball	2,000	2,000
Mini Leagues	1,000	1,000
Office Supplies	1,000	1,000
	<u>\$ 17,200</u>	<u>\$ 17,200</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Soccer Officials	\$ 2,000	\$ 2,000
Basketball Officials	3,000	3,000
SCMAF Tournament Fees	1,000	1,000
Coaches Training	1,000	1,000
Flag Football Officials	1,000	1,000
Volley Ball Officials	1,000	1,000
Activenet	300	500
PMBF Registration	1,000	1,000
	<u>\$ 10,300</u>	<u>\$ 10,500</u>

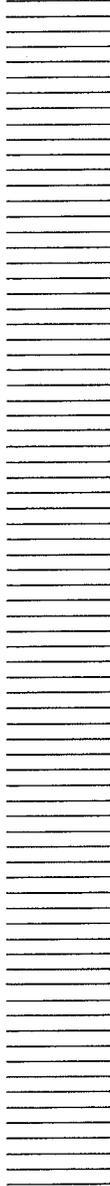


# AQUATICS CENTER



The Aquatics Center is managed through the Parks and Recreation Services Division in the Department of Community Services; it offers a wide variety of quality courses and programs designed to promote water safety awareness through instructional lessons. The facility offers lap swimming and competitive aquatics teams July through the middle of October. Other classes offered include the American Red Cross courses in Lifeguard Training and Water Safety Instruction to assist in the seasonal hiring process of Instructor Lifeguards.

An extensive part of the program is devoted to the "Learn to Swim" swimming lesson program. Also offered are group, private and semi-private classes for adults, children, toddlers, and infants. The bulk of the swim lessons occur June through August. The summer program also offers instruction in youth water polo, beginning diving, water exercise and Jr. Lifeguards.

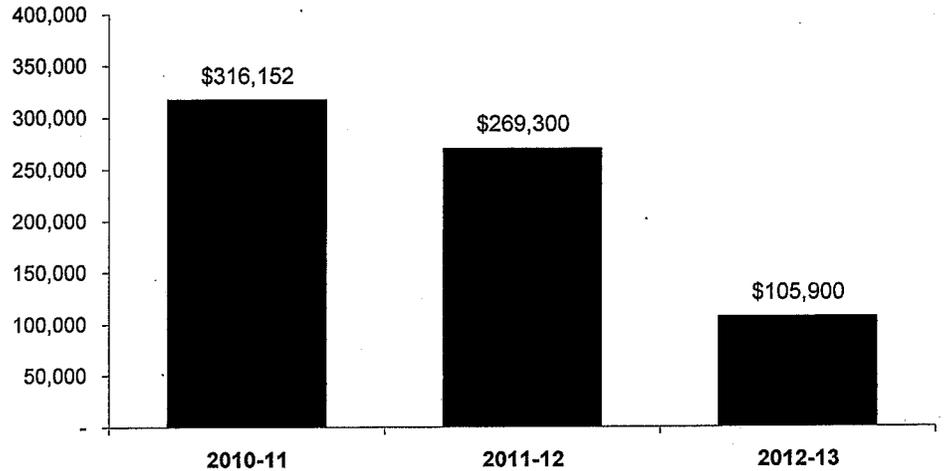


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 372,732	322,900	153,700
Maintenance and Operations	18,836	18,900	11,200
Applied Revenues	(75,417)	(72,500)	(59,000)
Activity Total	\$ <u>316,152</u>	<u>269,300</u>	<u>105,900</u>

## FISCAL YEAR COMPARISONS



## Aquatics Center (6265)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ 79,257	\$ 81,300	\$ 81,900	\$ 49,400	\$ 49,400
114U	CS Rec - OT Pay	542	-	500	-	-
115U	CS Rec - PT Salaries	208,183	212,100	150,000	50,000	50,000
119H	CS Rec - Applied Benefits	76,852	81,900	83,000	51,300	51,300
119U	CS Rec - PT Applied Benefits	7,897	12,200	7,500	3,000	3,000
	<b>Total Salaries and Benefits</b>	<b>372,732</b>	<b>387,500</b>	<b>322,900</b>	<b>153,700</b>	<b>153,700</b>
2200	Supplies	11,951	13,500	9,800	3,000	3,000
3400	Telephone	83	-	-	-	-
4210	Travel and Meetings	(425)	800	500	-	-
4400	Contractual Services	2,665	3,200	2,000	7,200	7,200
6300	Community Assistance	3,948	2,000	6,500	1,000	1,000
9500	Duplication Charges	614	-	100	-	-
	<b>Total Maintenance and Operations</b>	<b>18,836</b>	<b>19,500</b>	<b>18,900</b>	<b>11,200</b>	<b>11,200</b>
BK00	Facility Use Fees	(8,890)	(4,000)	(41,000)	(3,000)	(3,000)
BL00	Participant Fees	(65,531)	(68,000)	(25,000)	(55,000)	(55,000)
CE00	Contributions	(996)	(2,000)	(6,500)	(1,000)	(1,000)
	<b>Total Applied Revenues</b>	<b>(75,417)</b>	<b>(74,000)</b>	<b>(72,500)</b>	<b>(59,000)</b>	<b>(59,000)</b>
	<b>- Activity Total -</b>	<b>\$ 316,152</b>	<b>\$ 333,000</b>	<b>\$ 269,300</b>	<b>\$ 105,900</b>	<b>\$ 105,900</b>

\* Additional detail on following page(s)

**Aquatics Center (6265) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Office Supplies	\$ 2,000	\$ 1,000
Guard Suits	3,000	1,500
Maintenance	1,500	-
Safety Equipment	1,500	500
Lesson Patches	1,000	-
Awards	1,000	-
Teaching Supplies	1,000	-
First Aid/CPR	1,500	-
T-Shirts	1,000	-
	<u>\$ 13,500</u>	<u>\$ 3,000</u>

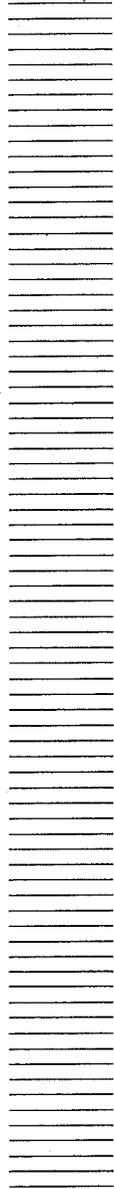
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
CPR/First Aid Equipment Rental	\$ 1,000	\$ -
Equipment Rental	1,000	5,600
Activenet	200	800
Swim Meet Officials	1,000	800
	<u>\$ 3,200</u>	<u>\$ 7,200</u>



# COMMUNITY GARDENS



The Santa Fe Springs Community Garden is comprised approximately 125 parcels that measure 10 ft. x 20 ft. Almost at full capacity, this leisure amenity provides for sustainability of physical activity by older adults and exposure to gardening to youth groups such as the Girl Scouts. Annual group activities include composting workshops and a Fall Clearing Day which end with a picnic comprised of fresh vegetables and fruits grown in the garden.

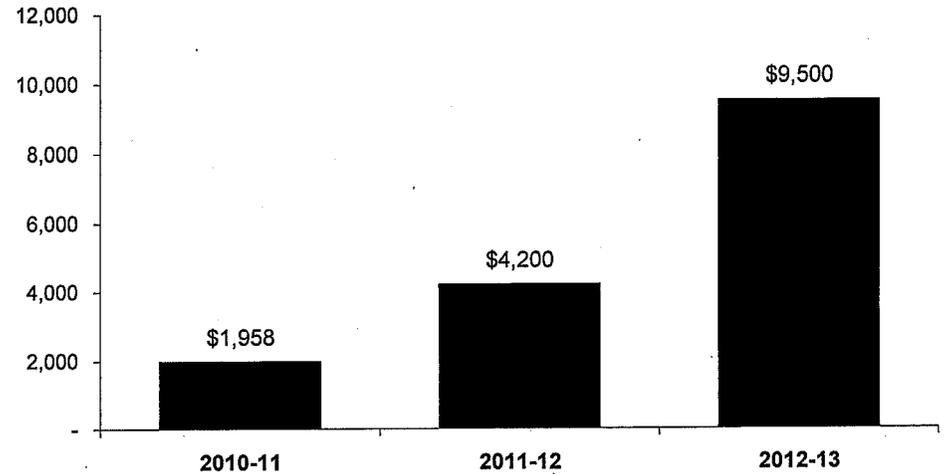


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 3,647	5,300	8,600
Maintenance and Operations	1,331	1,900	3,900
Applied Revenues	<u>(3,020)</u>	<u>(3,000)</u>	<u>(3,000)</u>
Activity Total	<u>\$ 1,958</u>	<u>4,200</u>	<u>9,500</u>

## FISCAL YEAR COMPARISONS



## Community Gardens (6270)

### Activity Detail

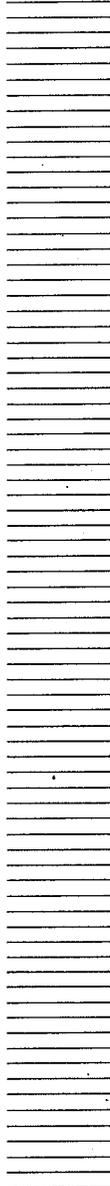
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
115U	CS Rec - PT Salaries	\$ 3,467	\$ 8,000	\$ 5,000	\$ 8,000	\$ 8,000
119U	CS Rec - PT Applied Benefits	180	600	300	600	600
	<b>Total Salaries and Benefits</b>	<b>3,647</b>	<b>8,600</b>	<b>5,300</b>	<b>8,600</b>	<b>8,600</b>
2200	Supplies	1,180	2,000	1,500	2,000	2,000
4400	Contractual Services	51	1,300	300	1,300	1,300
9300	Equipment Usage	100	100	100	100	100
9500	Duplication Charges	-	500	-	500	500
	<b>Total Maintenance and Operations</b>	<b>1,331</b>	<b>3,900</b>	<b>1,900</b>	<b>3,900</b>	<b>3,900</b>
BK00	Facility Use Fees	(2,727)	(3,000)	(3,000)	(3,000)	(3,000)
BL00	Participant Fees	(293)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(3,020)</b>	<b>(3,000)</b>	<b>(3,000)</b>	<b>(3,000)</b>	<b>(3,000)</b>
	<b>- Activity Total -</b>	<b>\$ 1,958</b>	<b>\$ 9,500</b>	<b>\$ 4,200</b>	<b>\$ 9,500</b>	<b>\$ 9,500</b>

# ACTIVITY CENTER



The Activity Center is a multi purpose gymnasium managed through the Parks and Recreation Services Division in the Department of Community Services which provides basketball, indoor racquetball and a fitness center available to residents and business residents free of charge. There are numerous programs that are offered at the Activity including boxing, gymnastics and summer time special events. Adult Basketball leagues are offered three seasons per year.

Three weeks out of the year, the Activity Center is closed for the installation of the Santa Fe Springs Haunted House. This yearly event coincides with the Halloween Carnival at Los Nietos Park to provide the community an ultimate Halloween experience.

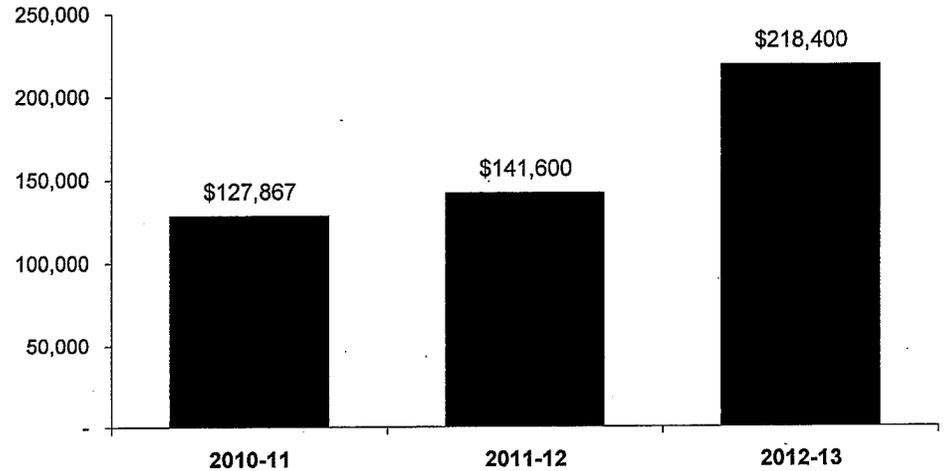


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 127,200	148,300	220,700
Maintenance and Operations	18,147	16,300	22,000
Applied Revenues	(17,481)	(23,000)	(24,300)
Activity Total	<u>\$ 127,867</u>	<u>141,600</u>	<u>218,400</u>

## FISCAL YEAR COMPARISONS



## Activity Center (6275)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ 19,525	\$ 20,900	\$ 19,300	\$ 44,700	\$ 44,700
115U	CS Rec - PT Salaries	72,282	101,300	87,200	101,300	101,300
119H	CS Rec - Applied Benefits	18,677	21,100	21,800	46,400	46,400
119U	CS Rec - PT Applied Benefits	16,716	24,000	20,000	28,300	28,300
	<b>Total Salaries and Benefits</b>	<b>127,200</b>	<b>167,300</b>	<b>148,300</b>	<b>220,700</b>	<b>220,700</b>
2200	Supplies	7,828	9,800	9,800	9,800	9,800
4400	Contractual Services	10,320	12,200	6,500	12,200	12,200
	<b>Total Maintenance and Operations</b>	<b>18,147</b>	<b>22,000</b>	<b>16,300</b>	<b>22,000</b>	<b>22,000</b>
BK00	Facility Use Fees	(4,132)	-	(5,000)	(3,000)	(3,000)
BL00	Participant Fees	(8,359)	(16,300)	(13,000)	(16,300)	(16,300)
BL05	Weight Room Pass	(4,990)	(5,000)	(5,000)	(5,000)	(5,000)
	<b>Total Applied Revenues</b>	<b>(17,481)</b>	<b>(21,300)</b>	<b>(23,000)</b>	<b>(24,300)</b>	<b>(24,300)</b>
	<b>- Activity Total -</b>	<b>\$ 127,867</b>	<b>\$ 168,000</b>	<b>\$ 141,600</b>	<b>\$ 218,400</b>	<b>\$ 218,400</b>

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\* Additional detail on following page(s)

**Activity Center (6275) - Account Number Detail**

<u>Acct #2200</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Boxing	\$ 1,500	\$ 1,500
Special Events	1,000	1,000
Game Supplies	1,000	1,000
Office Supplies	1,000	1,000
Haunted House	3,000	3,000
Adult Basketball Awards	<u>2,300</u>	<u>2,300</u>
	\$ 9,800	\$ 9,800

<u>Acct #4400</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Boxing Tournaments	\$ 2,200	\$ 2,200
Basketball Officials	<u>10,000</u>	<u>10,000</u>
	\$ 12,200	\$ 12,200



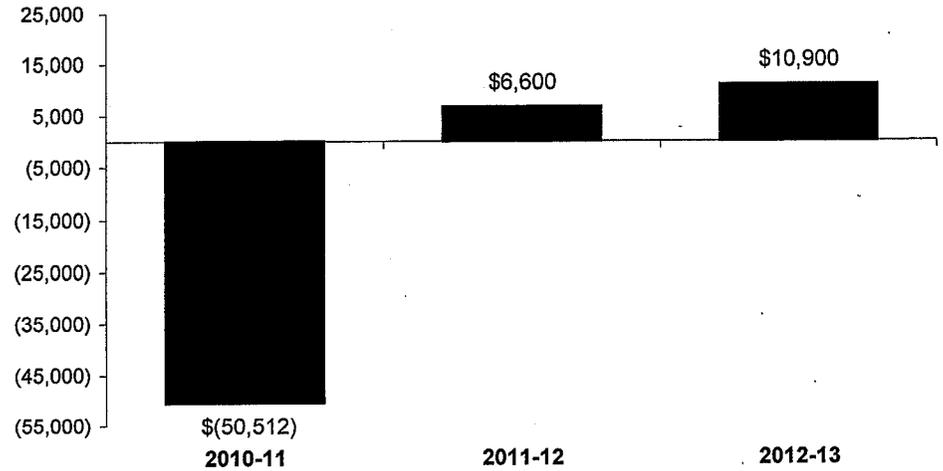
# THE CLARKE ESTATE

The Clarke Estate, built in 1919, is listed in the registrar of Historical places with the California State Department of Parks and Recreation. Once the home of Mr. and Mrs. Clarke, the Estate provides for an intimate outdoor venue used for weddings, receptions, ceremonies, and other seasonal events. Nestled in a tremendous collection of tree specimens dating back hundreds of years, the Estate is used for conference sites, meetings, retreats, and City business throughout the year. The Clarke Estate is open to the general public on a weekly basis for guided tours. Its management and operation falls under the Parks and Recreation Division of the Department of Community Services.

## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 98,915	109,700	110,600
Maintenance and Operations	7,313	13,000	14,300
Applied Revenues	(156,740)	(116,100)	(114,000)
Activity Total	\$ (50,512)	6,600	10,900

## FISCAL YEAR COMPARISONS



## The Clarke Estate (6285)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ 47,177	\$ 45,500	\$ 47,100	\$ 46,400	\$ 46,400
114U	CS Rec - PT OT Pay	-	-	100	-	-
115U	CS Rec - PT Salaries	15,733	14,400	15,000	15,000	15,000
119H	CS Rec - Applied Benefits	35,107	45,800	46,500	48,200	48,200
119U	CS Rec - PT Applied Benefits	899	1,000	1,000	1,000	1,000
	<b>Total Salaries and Benefits</b>	<b>98,915</b>	<b>106,700</b>	<b>109,700</b>	<b>110,600</b>	<b>110,600</b>
2200	Supplies	2,653	4,500	4,500	4,500	4,500
4400	Contractual Services	3,660	7,500	7,500	8,800	8,800
9300	Equipment Usage	1,000	1,000	1,000	1,000	1,000
	<b>Total Maintenance and Operations</b>	<b>7,313</b>	<b>13,000</b>	<b>13,000</b>	<b>14,300</b>	<b>14,300</b>
BK00	Facility Use Fees	(155,250)	(114,200)	(114,000)	(114,000)	(114,000)
BL00	Participant Fees	(1,190)	-	(1,300)	-	-
CE00	Contributions	(300)	-	(800)	-	-
	<b>Total Applied Revenues</b>	<b>(156,740)</b>	<b>(114,200)</b>	<b>(116,100)</b>	<b>(114,000)</b>	<b>(114,000)</b>
	<b>- Activity Total -</b>	<b>\$ (50,512)</b>	<b>\$ 5,500</b>	<b>\$ 6,600</b>	<b>\$ 10,900</b>	<b>\$ 10,900</b>

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\* Additional detail on following page(s)

**The Clarke Estate (6285) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Meeting Supplies	\$ 2,500	\$ 2,500
Uniforms	1,000	1,000
Coffee Supplies	1,000	1,000
	<u>\$ 4,500</u>	<u>\$ 4,500</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Equipment Rental	\$ 2,000	\$ 2,000
Linen Rental	1,000	1,000
Activenet	1,500	2,800
Repair of Equipment	3,000	3,000
	<u>\$ 7,500</u>	<u>\$ 8,800</u>

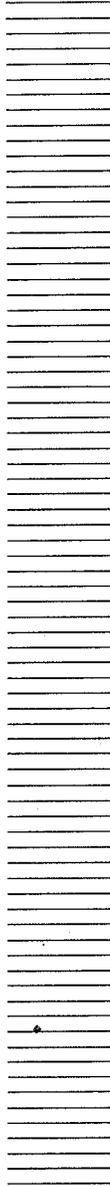


# THE DIAMOND BATTING CAGES



The Batting Cages were designed to meet the leisure and economic needs of the community. This facility provides the community, which has a very strong youth/adult baseball/softball populous, nine batting cages, with pitching capabilities for baseball and fast or slow pitch softball. Speeds can be adjusted in all of the cages.

Located on the facility is a baseball school area with three pitching mounds with varying distances for the youth and adult softball or baseball player; and also, a private batting cage designed for individual instruction. Pitching and hitting lessons are offered for both baseball and softball. This facility is scheduled to remain closed while staff reviews outsourcing options.

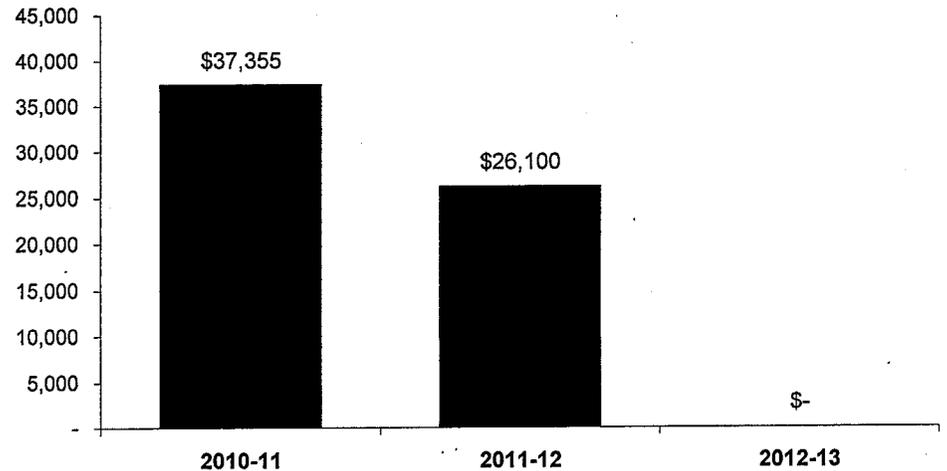


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 84,808	86,200	-
Maintenance and Operations	20,865	8,000	-
Applied Revenues	<u>(68,318)</u>	<u>(68,100)</u>	<u>-</u>
<b>Activity Total</b>	<b><u>\$ 37,355</u></b>	<b><u>26,100</u></b>	<b><u>-</u></b>

## FISCAL YEAR COMPARISONS



## The Diamond Batting Cages (6290)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ 22,573	\$ 24,400	\$ 20,600	\$ -	\$ -
115U	CS Rec - PT Salaries	38,570	46,500	42,000	-	-
119H	CS Rec - Applied Benefits	21,779	24,500	20,900	-	-
119U	CS Rec - PT Applied Benefits	1,886	3,000	2,700	-	-
	<b>Total Salaries and Benefits</b>	<b>84,808</b>	<b>98,400</b>	<b>86,200</b>	<b>-</b>	<b>-</b>
2200	Supplies	20,250	16,000	7,000	-	-
4400	Contractual Services	615	1,500	1,000	-	-
9500	Duplication Charges	-	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>20,865</b>	<b>17,500</b>	<b>8,000</b>	<b>-</b>	<b>-</b>
BBBB	Batting Instruction	(805)	(1,000)	(500)	-	-
BK00	Facility Use Fees	(66,708)	(70,000)	(67,000)	-	-
BL00	Participant Fees	(625)	(1,000)	(500)	-	-
BPPP	Pitching Instruction/Baseball school	(180)	(5,000)	(100)	-	-
BZ00	Concession Sales	-	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(68,318)</b>	<b>(77,000)</b>	<b>(68,100)</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 37,355</b>	<b>\$ 38,900</b>	<b>\$ 26,100</b>	<b>\$ -</b>	<b>\$ -</b>
<b>THIS ACTIVITY ELIMINATED FOR FISCAL YEAR 2012/2013</b>						

# SISTER CITY PROGRAM



This activity supports the Santa Fe Springs Sister City Committee and its youth organization, the Santa Fe Springs Young Ambassador Association. They are currently working on various projects with our two sister cities, including a student exchange program with Tirschenreuth. The City provides staff support for Committee and Association meetings, as well as for the planning and implementation of program-related activities.

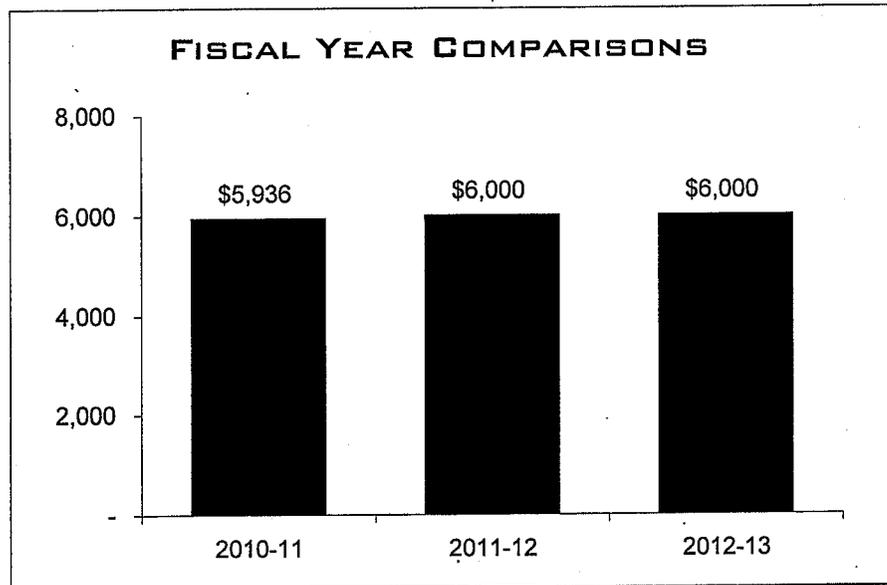


## ACTIVITY SUMMARY



		Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$	977	-	-
Maintenance and Operations		4,959	6,000	6,000
Applied Revenues		-	-	-
<b>Activity Total</b>	<b>\$</b>	<b>5,936</b>	<b>6,000</b>	<b>6,000</b>

## FISCAL YEAR COMPARISONS



## Sister City Program (6330)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 498	\$ -	\$ -	\$ -	\$ -
119B	CM - Applied Benefits	479	-	-	-	-
	<b>Total Salaries and Benefits</b>	977	-	-	-	-
2200	Supplies	4,272	1,500	1,500	1,500	1,500 *
4210	Travel and Meetings	-	2,500	2,000	2,000	2,000
4220	Memberships	150	1,500	1,500	1,500	1,500 *
4400	Contractual Services	500	1,000	1,000	1,000	1,000
9500	Duplication Charges	37	-	-	-	-
	<b>Total Maintenance and Operations</b>	4,959	6,500	6,000	6,000	6,000
	<b>- Activity Total -</b>	<b>\$ 5,936</b>	<b>\$ 6,500</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>

\* Additional detail on following page(s)

**Sister City Program (6330) - Account Number Detail**

<u>Acct #2200</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Miscellaneous	\$ 1,500	\$ 1,500
	\$ 1,500	\$ 1,500

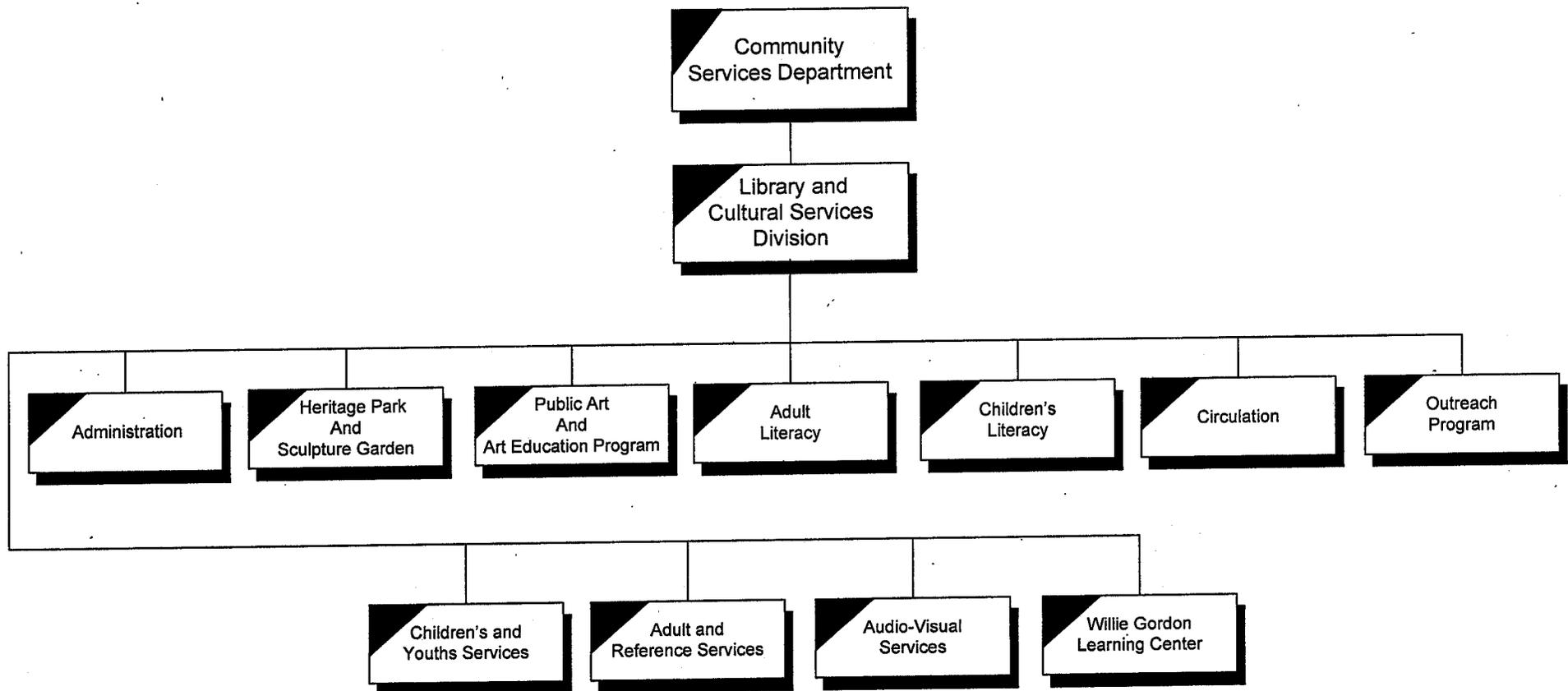
<u>Acct #4220</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
SCI	\$ 1,000	\$ 1,000
US/Mexico	500	500
	\$ 1,500	\$ 1,500

# LIBRARY AND CULTURAL SERVICES DIVISION



The Library and Cultural Services Division is one of three divisions found in the Department of Community Services, which works collaboratively in an integrated services approach to meet the educational, leisure and cultural needs of residents in Santa Fe Springs. Amongst the traditional program offerings found in a public library, the Division of Library and Cultural Services takes great pride in the management of the City's public art and historical collection while striving to maximize the use of the City museum and facilities found at Heritage Park and the Sculpture Garden. The City Library is also responsible for managing the assets needed to provide professional reference service; non-traditional cultural programs such as First Friday and vital literacy projects. The library also provides space for a full service café concession. The Library has a total circulation of 150,000 materials, 28,400 registered borrowers and 195,000 visits per year.

Below is a chart showing the division's activities. More detailed information is available on the following pages:



# LIBRARY & CULTURAL SERVICES



## FY 2012-13 Proposed Budget

### Division Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
Library & Cultural Services Administration	\$ 223,116	\$ 231,300	\$ 240,800	\$ 248,900	\$ 248,900
Heritage Park & Sculpture Garden	246,911	303,500	303,500	330,400	330,400
Public Art & Art Education Program	-	-	-	-	-
Circulation	260,775	306,600	326,500	293,000	293,000
Outreach Program	165,990	202,600	195,600	199,000	199,000
Adult Literacy	95,241	103,000	101,700	100,800	100,800
Children's Literacy	33,608	63,400	61,500	72,200	72,200
Children & Youth Services	102,733	123,500	126,400	127,800	127,800
Adult & Reference Services	234,778	213,400	218,700	232,800	232,800
Audio-Visual Services	42,790	43,500	43,500	43,500	43,500
Willie Gordon Learning Center	-	-	-	48,100	48,100
<b>Division Totals</b>	<b>\$ 1,405,943</b>	<b>\$ 1,590,800</b>	<b>\$ 1,618,200</b>	<b>\$ 1,696,500</b>	<b>\$ 1,696,500</b>

# LIBRARY & CULTURAL SERVICES



## FY 2012-13 Position Summary

	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Administrative Clerk II *	2	2.50	0.50	2.50	-
Cultural & Literacy Services Supervisor	1	1	-	1	-
Director of Library Services	1	1	-	1	-
Heritage Park Supervisor	1	1	-	1	-
Librarian II	1	1	-	1	-
Librarian III	1	1	-	1	-
Library Clerk I	1	1	-	1	-
Program Coordinator - Heritage Park	1	1	-	1	-
Program Coordinator - Library Outreach	1	1	-	1	-
<b>Total Number of Full-Time Positions</b>	<u>10</u>	<u>10.50</u>	<u>0.50</u>	<u>10.50</u>	<u>-</u>
<b>Part-Time Benefitted Positions</b>					
Library Clerk	2	1	(1)	1	-
Literacy Assistant	1	1	-	1	-
<b>Total Number of Part-Time Benefitted Positions</b>	<u>3</u>	<u>2</u>	<u>-</u>	<u>2</u>	<u>-</u>
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	12,292	12,292	-	13,780	1,488
* One Administrative Clerk II position shared equally by Parks & Recreation Services and Library Services					

# LIBRARY & CULTURAL SERVICES ADMINISTRATION



The Divisional Administration Section located at the Library provides general administrative support to the overall Division of Library and Cultural Services under the Department of Community Services. The City's Historical Committee functions are supported through this Section.

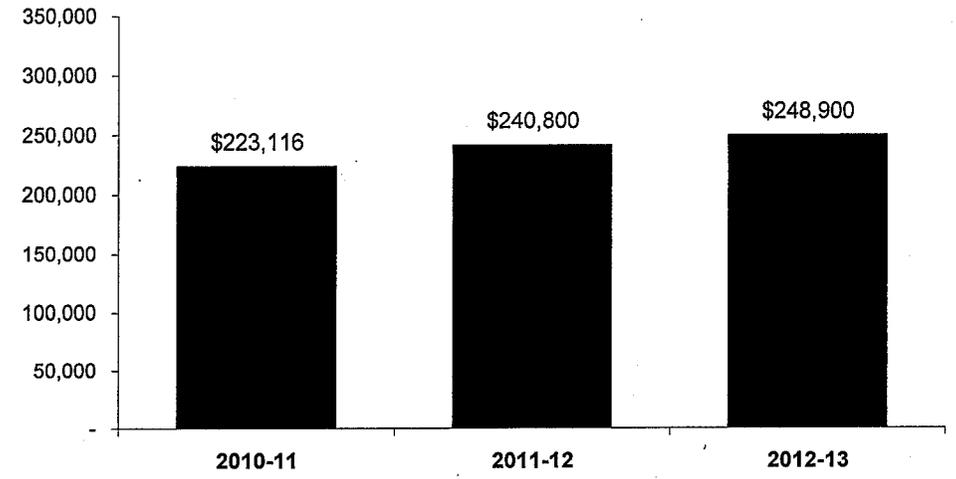


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 187,089	200,100	209,200
Maintenance and Operations	42,160	41,200	40,700
Applied Revenues	(6,133)	(500)	(1,000)
<b>Activity Total</b>	<b>\$ 223,116</b>	<b>240,800</b>	<b>248,900</b>

## FISCAL YEAR COMPARISONS



## Library & Cultural Services Administration (6510)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111H	CS Rec - Regular Salaries	\$ 20,658	\$ 20,300	\$ 20,300	\$ 20,700	\$ 20,700
111I	CS Lib - Regular Salaries	73,647	76,600	76,600	78,100	78,100
115U	CS Rec - PT Salaries	221	200	200	-	-
115V	CS Lib - PT Salaries	605	-	-	-	-
119H	CS Rec - Applied Benefits	19,856	20,400	20,400	21,500	21,500
119I	CS Lib - Applied Benefits	71,635	82,500	82,500	88,900	88,900
119U	CS Rec - PT Applied Benefits	12	100	100	-	-
119V	CS Lib - PT Applied Benefits	455	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>187,089</b>	<b>200,100</b>	<b>200,100</b>	<b>209,200</b>	<b>209,200</b>
2200	Supplies	6,116	3,300	4,100	4,300	4,300
3400	Telephone	22,489	23,000	23,000	23,000	23,000
4210	Travel and Meetings	970	1,000	1,700	1,000	1,000
4220	Memberships	3,344	5,000	5,000	5,000	5,000
4250	Training	390	500	500	500	500
4400	Contractual Services	8,851	6,900	6,900	6,900	6,900
	<b>Total Maintenance and Operations</b>	<b>42,160</b>	<b>39,700</b>	<b>41,200</b>	<b>40,700</b>	<b>40,700</b>
BK00	Facility Use Fees	-	(2,500)	(500)	(1,000)	(1,000)
EC00	State Library Services Reimbursement	(6,133)	(6,000)	-	-	-
	<b>Total Applied Revenues</b>	<b>(6,133)</b>	<b>(8,500)</b>	<b>(500)</b>	<b>(1,000)</b>	<b>(1,000)</b>
	<b>- Activity Total -</b>	<b>\$ 223,116</b>	<b>\$ 231,300</b>	<b>\$ 240,800</b>	<b>\$ 248,900</b>	<b>\$ 248,900</b>

\* Additional detail on following page(s)

**Library & Cultural Services Administration (6510) - Account Number Detail**

<u>Acct #4400</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Copier Maintenance	\$ 4,300	\$ 4,300
P O Box Lease	1,200	1,200
Merchant Services (Credit Card Fees)	900	900
Historical Committee	<u>500</u>	<u>500</u>
	\$ 6,900	\$ 6,900



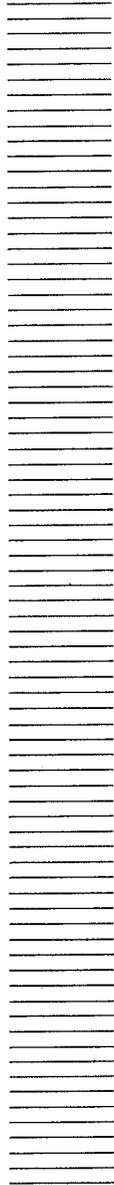
# HERITAGE PARK & SCULPTURE GARDEN



Heritage Park and the Sculpture Garden are both sites for many private and public events. The private events include business meetings, weddings, receptions, picnics, birthday parties, filming and photo sessions. Annual signature events such as the Pow Wow, Aloha Expo, Children's Day, Summer Concerts at the Park, and Las Posadas have strong cultural and historical significance. Both sites house unique art components from bronze sculptures and tiled fountains to accurate restoration of historical buildings. Guided tours by volunteer docents and staff are given to schools and organizations.

Heritage Park is a historic site that is operated by the Santa Fe Springs City Library under the Department of Community Services. The buildings and grounds of an elegant ranch that prospered in the late 1800's have been restored and registered as a State of California Historical site. Visitors can enjoy lunch Mondays through Fridays at the Heritage Park Kitchen.

The Park features an exhibit of the Tongva/Gabrieliño Indians, a railroad exhibit featuring a vintage A.T. & S.F. steam locomotive, a Victorian conservatory, tankhouse, aviary and the ruins of a large adobe home, built during the time when California was a state governed by Mexico. The reconstructed Carriage Barn serves as a historical and interactive museum.

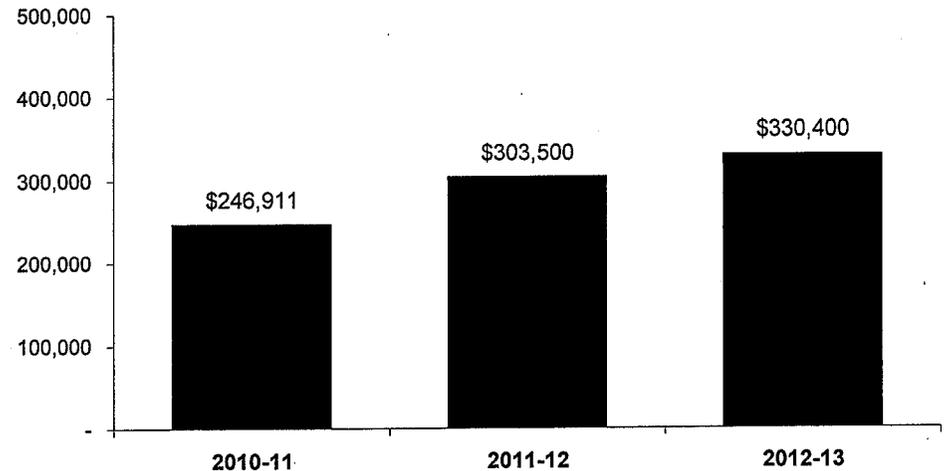


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 332,210	352,700	381,600
Maintenance and Operations	45,344	51,800	51,800
Applied Revenues	<u>(130,642)</u>	<u>(101,000)</u>	<u>(103,000)</u>
Activity Total	<u>\$ 246,911</u>	<u>303,500</u>	<u>330,400</u>

## FISCAL YEAR COMPARISONS



## Heritage Park & Sculpture Garden (6310)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 2,584	\$ -	\$ -	\$ -	\$ -
111I	CS Lib - Regular Salaries	121,791	130,000	130,000	132,600	132,600
114F	PW Mtc - OT Pay	1,375	-	-	-	-
115T	PW Mtc - PT Salaries	43	-	-	-	-
115U	CS Rec - PT Salaries	1,805	-	-	-	-
115V	CS Lib - PT Salaries	60,738	61,400	61,400	82,200	82,200
119F	PW Mtc - Applied Benefits	3,007	-	-	-	-
119I	CS Lib - Applied Benefits	118,466	140,100	140,100	151,000	151,000
119T	PW Mtc - PT Applied Benefits	2	-	-	-	-
119U	CS Rec -PT Applied Benefits	233	-	-	-	-
119V	CS Lib - PT Applied Benefits	22,166	21,200	21,200	15,800	15,800
	<b>Total Salaries and Benefits</b>	<b>332,210</b>	<b>352,700</b>	<b>352,700</b>	<b>381,600</b>	<b>381,600</b>
2200	Supplies	13,637	13,200	13,700	13,700	13,700
3400	Telephone	4,879	6,100	6,100	6,100	6,100
4210	Travel and Meetings	65	500	500	500	500
4400	Contractual Services	26,193	31,000	31,000	31,000	31,000
9500	Duplication Charges	570	1,000	500	500	500
	<b>Total Maintenance and Operations</b>	<b>45,344</b>	<b>51,800</b>	<b>51,800</b>	<b>51,800</b>	<b>51,800</b>
BK00	Facility Use Fees	(121,009)	(90,000)	(90,000)	(92,000)	(92,000)
BL00	Participant Fees	(4,133)	(5,000)	(5,000)	(5,000)	(5,000)
BZ00	Concession Sales	(5,500)	(6,000)	(6,000)	(6,000)	(6,000)
	<b>Total Applied Revenues</b>	<b>(130,642)</b>	<b>(101,000)</b>	<b>(101,000)</b>	<b>(103,000)</b>	<b>(103,000)</b>
	<b>- Activity Total -</b>	<b>\$ 246,911</b>	<b>\$ 303,500</b>	<b>\$ 303,500</b>	<b>\$ 330,400</b>	<b>\$ 330,400</b>

\* Additional detail on following page(s)

**Heritage Park & Sculpture Garden (6310) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Special Events	\$ 4,000	\$ 4,500
Docents	1,000	1,000
Meetings	1,000	1,000
Office	2,000	2,000
Exhibit Artifacts	1,000	1,000
Rangers	2,200	2,200
Outdoor Supplies	2,000	2,000
	<u>\$ 13,200</u>	<u>\$ 13,700</u>

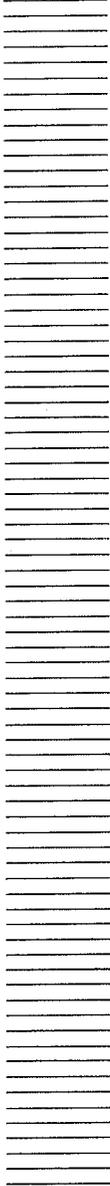
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Printing	\$ 2,000	\$ 2,000
Artwork/Photography	1,500	2,000
Rentals/Events	5,200	5,200
Entertainment Services	7,600	7,600
Summer Concerts	2,300	2,300
Children's Day	4,500	4,500
Art Camp	1,500	2,000
Catering	1,000	-
Dry Cleaning/Linen Service	500	-
Signage	2,400	2,900
Postage/Bulk Mailing Service	1,000	500
Exhibit Design and Typesetting	1,500	2,000
	<u>\$ 31,000</u>	<u>\$ 31,000</u>



# PUBLIC ART & ART EDUCATION PROGRAM



The Public Art and Art Education Program is a very specialized component of the Library and Cultural Services Division in the Department of Community Services. Through an interdepartmental effort inclusive of the Department of Planning and the City Manager's Office, the Public Art and Art Education Program fosters and commissions art for the enrichment of Santa Fe Springs. The conceptual development and coordination of construction, installation and dedication is a primary function of the City's Heritage Arts Committee, which supported through this Program. In addition, the Art Education Program provides mini-grants to local schools to partially subsidize the cost of visual and performing arts enrichment for children.

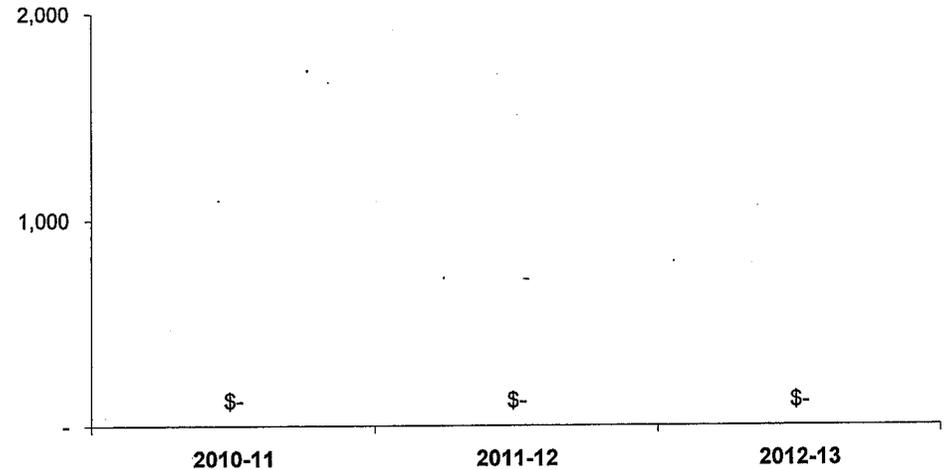


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 59,070	62,700	51,100
Maintenance and Operations	72,824	130,200	139,200
Applied Revenues	<u>(131,895)</u>	<u>(192,900)</u>	<u>(190,300)</u>
Activity Total	<u>\$ -</u>	<u>-</u>	<u>-</u>

## FISCAL YEAR COMPARISONS



## Public Art & Art Education Program (6350)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 97	\$ -	\$ -	\$ -	\$ -
111I	CS Lib - Regular Salaries	28,745	27,600	27,600	17,400	17,400
111N	PLN Home - Regular Salaries	364	-	-	-	-
114F	PW Mtc - OT Pay	180	-	-	-	-
114T	PW Mtc - PT OT Pay	12	-	-	-	-
115U	CS Rec - PT Salaries	14	-	-	-	-
115V	CS Lib - PT Salaries	723	2,800	2,800	8,400	8,400
119F	PW Mtc - Applied Benefits	95	-	-	-	-
119I	CS Lib - Applied Benefits	27,972	29,800	30,200	19,900	19,900
119N	PLN Home - Applied Benefits	325	-	-	-	-
119U	CS Rec - PT Applied Benefits	1	-	-	-	-
119V	CS Lib - PT Applied Benefits	543	2,100	2,100	5,400	5,400
	<b>Total Salaries and Benefits</b>	<b>59,070</b>	<b>62,300</b>	<b>62,700</b>	<b>51,100</b>	<b>51,100</b>
2200	Supplies	44	3,900	2,500	3,900	3,900
4210	Travel and Meetings	1,478	2,300	1,000	2,300	2,300
4220	Memberships	378	1,500	500	500	500
4400	Contractual Services	32,052	82,000	82,000	82,000	82,000
6100	Contributions/Art Education Grants	38,873	50,000	43,700	50,000	50,000
9500	Duplication Charges	-	500	500	500	500
	<b>Total Maintenance and Operations</b>	<b>72,824</b>	<b>140,200</b>	<b>130,200</b>	<b>139,200</b>	<b>139,200</b>
BL00	Participant Fees	-	-	-	-	-
HL00	Tran from Art in Public Places	(131,895)	(202,500)	(192,900)	(190,300)	(190,300)
	<b>Total Applied Revenues</b>	<b>(131,895)</b>	<b>(202,500)</b>	<b>(192,900)</b>	<b>(190,300)</b>	<b>(190,300)</b>
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

**Public Art & Art Education Program (6350) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Plaques/Basses	\$ 1,500	\$ 1,500
Dedications	1,000	1,000
Art Education Grant Materials	200	200
Stationery/Art Manuals	1,200	1,200
	<u>\$ 3,900</u>	<u>\$ 3,900</u>

<b>Acct #4210</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Art Committee	\$ 1,000	\$ 1,000
Staff	1,000	1,000
Refreshments	300	300
	<u>\$ 2,300</u>	<u>\$ 2,300</u>

<b>Acct #4220</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
LACMA	\$ 750	\$ 400
Americans for the Arts	750	100
	<u>\$ 1,500</u>	<u>\$ 500</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Dedications	\$ 6,000	\$ 6,000
Conservation	52,000	52,000
Consulting	22,000	22,000
Annual Luncheon	2,000	2,000
	<u>\$ 82,000</u>	<u>\$ 82,000</u>

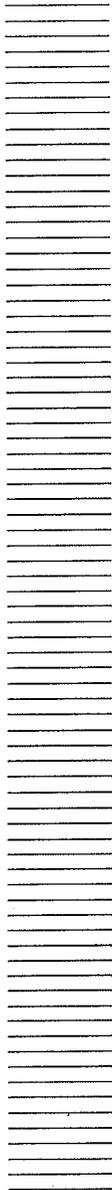


# CIRCULATION



The Santa Fe Springs Library circulates approximately a total of 138,000 items annually, including 57,000 children's items, to 26,560 registered borrowers. Approximately 40,000 of the items that are checked out are DVDs, CDs or audiobooks.

Supplies and materials required for the processing of materials and preparation for circulation to the public are budgeted in the Circulation Activity, which includes revenue from library fines and DVD rental fees.

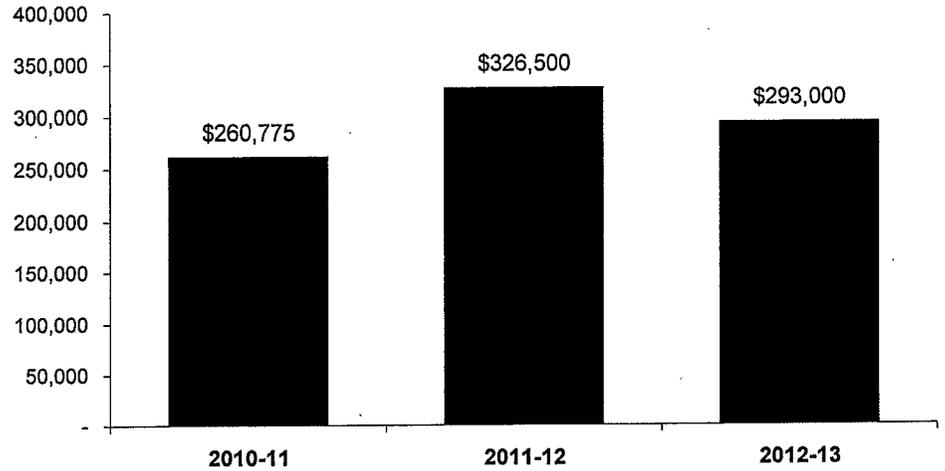


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 241,679	299,300	271,800
Maintenance and Operations	74,873	76,800	54,700
Applied Revenues	(55,777)	(49,600)	(33,500)
Activity Total	\$ 260,775	326,500	293,000

## FISCAL YEAR COMPARISONS



## Circulation (6525)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111I	CS Lib - Regular Salaries	\$ 105,949	\$ 112,700	\$ 112,700	\$ 111,900	\$ 111,900
115V	CS Lib - PT Salaries	23,277	50,500	50,500	30,800	30,800
119I	CS Lib - Applied Benefits	103,081	121,500	121,500	127,500	127,500
119V	CS Lib - PT Applied Benefits	9,372	14,600	14,600	1,600	1,600
	<b>Total Salaries and Benefits</b>	<b>241,679</b>	<b>299,300</b>	<b>299,300</b>	<b>271,800</b>	<b>271,800</b>
2200	Supplies	6,957	6,000	6,000	6,000	6,000
4400	Contractual Services	9,748	24,700	24,700	48,200	48,200
4900	Intergovernmental Charges	57,493	45,600	45,600	-	-
9500	Duplication Charges	675	500	500	500	500
	<b>Total Maintenance and Operations</b>	<b>74,873</b>	<b>76,800</b>	<b>76,800</b>	<b>54,700</b>	<b>54,700</b>
BH00	Miscellaneous Fees	-	-	-	(1,000)	(1,000)
BN00	Library Fines	(30,139)	(28,000)	(30,000)	(28,000)	(28,000)
BX00	Video Rental Fees	(6,966)	(5,500)	(6,400)	(4,500)	(4,500)
CE00	Contribution	-	(26,000)	-	-	-
EC00	State Library Services Reimbursement	(18,671)	(10,000)	(13,200)	-	-
	<b>Total Applied Revenues</b>	<b>(55,777)</b>	<b>(69,500)</b>	<b>(49,600)</b>	<b>(33,500)</b>	<b>(33,500)</b>
	<b>- Activity Total -</b>	<b>\$ 260,775</b>	<b>\$ 306,600</b>	<b>\$ 326,500</b>	<b>\$ 293,000</b>	<b>\$ 293,000</b>
<b>ACTIVITY #6520 "TECHNOLOGY" HAS BEEN ELIMINATED AND ALL RELATED TASKS AND PRIOR YEAR AMOUNTS HAVE BEEN INCORPORATED INTO THIS ACTIVITY</b>						

\* Additional detail on following page(s)

**Circulation (6525) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Technology Supplies	\$ 2,000	\$ 2,000
Circulation Supplies	4,000	4,000
	<u>\$ 6,000</u>	<u>\$ 6,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
CMS Charges / VBS Copier	\$ 1,000	\$ 1,000
RFID Maintenance (ITG)	11,000	10,000
Direct TV	600	600
Title Source III	2,300	2,300
OCLC Charges	6,300	6,300
Unique Management	3,000	2,500
AuthorizeNet	500	500
ILS Vendor	-	25,000
	<u>\$ 24,700</u>	<u>\$ 48,200</u>

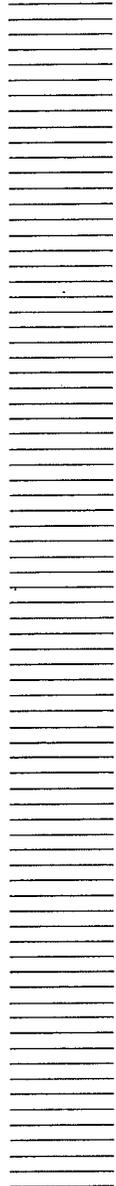


# OUTREACH PROGRAM

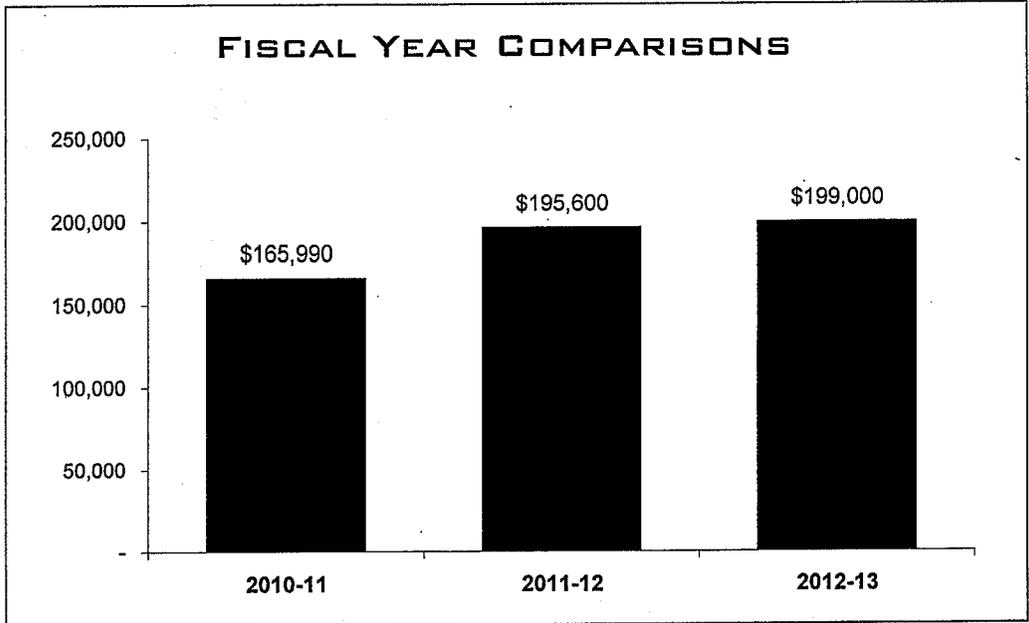


The Santa Fe Spring Library Outreach Program under the Department of Community Services provides homebound service to approximately 150 patrons that are not able to visit the Library. Materials are also delivered to seniors at different senior living facilities such as the Little Lake Village. Staff also conducts computer classes at Little Lake Village. Additional program components include the Adult Summer Reading Program, Early Youth Intervention Book Group and the Summer Computer Club for children.

The Outreach Program extends to a satellite site found at the Neighborhood Center which is currently under renovation and will re-open October 2012. The Library's component will be known as the Willie Gordon Learning Center that will provide computers and is home base to the Senior Computer Lab and the Homework Help Center. Both programs will be staffed by Library Information Desk Assistants who are available for one-on-one computer and reference assistance. This satellite site approximately reaches 900 children with an average of 90 students a month and approximately 200 seniors. The Summer Reading Satellite Program will also be held at the Willie Gordon Learning Center where a minimum of 40 children from the Pioneer Gardens Apartments are introduced to books, reading, and fun activities each week.



ACTIVITY SUMMARY			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 153,133	185,000	181,400
Maintenance and Operations	13,602	19,600	18,100
Applied Revenues	(745)	(9,000)	(500)
Activity Total	<u>\$ 165,990</u>	<u>195,600</u>	<u>199,000</u>



## Outreach Program (6530)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111I	CS Lib - Regular Salaries	\$ 77,598	\$ 84,700	\$ 84,700	\$ 84,800	\$ 84,800
115U	CS Rec - PT Salaries	26	-	-	-	-
115V	CS Lib - PT Salaries	-	8,600	8,600	-	-
119I	CS Lib - Applied Benefits	75,510	91,300	91,300	96,600	96,600
119V	CS Lib - PT Applied Benefits	-	400	400	-	-
	<b>Total Salaries and Benefits</b>	<b>153,133</b>	<b>185,000</b>	<b>185,000</b>	<b>181,400</b>	<b>181,400</b>
2200	Supplies	3,809	4,600	6,100	4,600	4,600
2300	Books	-	2,000	2,000	2,000	2,000
4400	Contractual Services	9,694	9,700	9,700	9,700	9,700
9500	Duplication Charges	99	1,800	1,800	1,800	1,800
	<b>Total Maintenance and Operations</b>	<b>13,602</b>	<b>18,100</b>	<b>19,600</b>	<b>18,100</b>	<b>18,100</b>
CE00	Contributions	(745)	(500)	(4,000)	(500)	(500)
EC00	State Library Services Reimbursement	-	-	(5,000)	-	-
	<b>Total Applied Revenues</b>	<b>(745)</b>	<b>(500)</b>	<b>(9,000)</b>	<b>(500)</b>	<b>(500)</b>
	<b>- Activity Total -</b>	<b>\$ 165,990</b>	<b>\$ 202,600</b>	<b>\$ 195,600</b>	<b>\$ 199,000</b>	<b>\$ 199,000</b>
<b>ACTIVITY #6515 "CULTURAL PROGRAMS" HAS BEEN ELIMINATED AND ALL RELATED TASKS AND PRIOR YEAR AMOUNTS HAVE BEEN INCORPORATED INTO THIS ACTIVITY</b>						

**Outreach Program (6530) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
First Fridays	\$ 2,000	\$ 2,000
Outreach Supplies	1,400	1,400
Bring Literature to Life	<u>1,200</u>	<u>1,200</u>
	\$ 4,600	\$ 4,600

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
First Fridays	\$ 6,000	\$ 6,000
Outreach Services	1,700	1,700
Bring Literature to Life	<u>2,000</u>	<u>2,000</u>
	\$ 9,700	\$ 9,700



# ADULT LITERACY



Adult Literacy is an invaluable service that has the potential to significantly improve the quality of life of Santa Fe Springs residents. The Adult Literacy Program is managed by the Library and Cultural Services Division in the Department of Community Services. It provides free support and assistance to residents above 16 years of age and not enrolled in an educational institution. Literacy students in this program have mastered conversational English and need support in mastering basic reading and writing skills. The Adult Literacy Program is primarily supported by community volunteers; students are matched one-to-one with a volunteer who receives 15 hours of specialized training. Additional program components include a weekly writing class, access to a Reading Lab and a monthly Book Discussion Group. Volunteer tutors and adult literacy students attend an annual Literacy Conference. The Adult Literacy Program is partially subsidized by the State of California Library with a yearly matching grant.

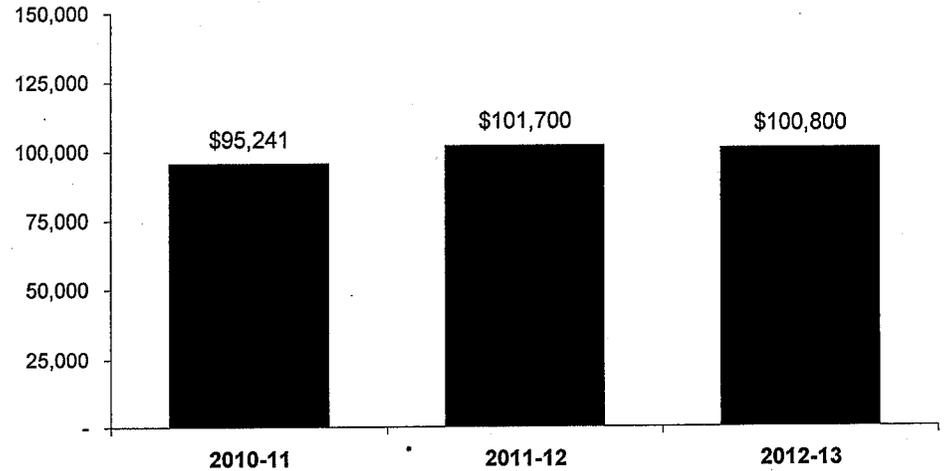


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 106,379	111,500	110,600
Maintenance and Operations	10,874	12,200	12,200
Applied Revenues	(22,012)	(22,000)	(22,000)
Activity Total	\$ 95,241	101,700	100,800

## FISCAL YEAR COMPARISONS



## Adult Literacy (6535)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
1111	CS Lib - Regular Salaries	\$ 44,887	\$ 45,700	\$ 45,700	\$ 46,600	\$ 46,600
115V	CS Lib - PT Salaries	12,174	11,200	11,200	6,700	6,700
119I	CS Lib - Applied Benefits	43,694	49,200	49,900	53,000	53,000
119U	CS Rec - PT Applied Benefits	-	-	-	-	-
119V	CS Lib - PT Applied Benefits	5,624	4,700	4,700	4,300	4,300
	<b>Total Salaries and Benefits</b>	<b>106,379</b>	<b>110,800</b>	<b>111,500</b>	<b>110,600</b>	<b>110,600</b>
2200	Supplies	5,671	3,400	3,400	3,400	3,400 *
2300	Books	15	1,000	1,000	1,000	1,000
4100	Advertising	-	800	800	800	800
4210	Travel and Meetings	364	500	500	500	500
4220	Memberships	-	500	500	500	500 *
4250	Training	1,956	2,500	2,500	2,500	2,500 *
4400	Contractual Services	1,740	4,500	3,000	3,000	3,000 *
9500	Duplication Charges	1,127	1,000	500	500	500
	<b>Total Maintenance and Operations</b>	<b>10,874</b>	<b>14,200</b>	<b>12,200</b>	<b>12,200</b>	<b>12,200</b>
CE00	Contributions	(7,000)	(12,000)	(22,000)	(22,000)	(22,000)
EA00	State Grants/Subventions	(15,012)	(10,000)	-	-	-
	<b>Total Applied Revenues</b>	<b>(22,012)</b>	<b>(22,000)</b>	<b>(22,000)</b>	<b>(22,000)</b>	<b>(22,000)</b>
	<b>- Activity Total -</b>	<b>\$ 95,241</b>	<b>\$ 103,000</b>	<b>\$ 101,700</b>	<b>\$ 100,800</b>	<b>\$ 100,800</b>

\* Additional detail on following page(s)

**Adult Literacy (6535) - Account Number Detail**

<b>Acct #2200</b>	<b>FY2011-12</b>	<b>FY2012-13</b>
Office Supplies	\$ 1,400	\$ 1,400
Tutoring Materials	1,200	1,200
Computer Supplies/Replacements	800	800
	<u>\$ 3,400</u>	<u>\$ 3,400</u>

<b>Acct #4220</b>	<b>FY2011-12</b>	<b>FY2012-13</b>
International Reading Association	\$ 100	\$ 100
Pro-Literacy America	200	200
Hands-On English	50	50
Southern Ca Library Lit Network	150	150
	<u>\$ 500</u>	<u>\$ 500</u>

<b>Acct #4250</b>	<b>FY2011-12</b>	<b>FY2012-13</b>
Tutoring Books	\$ 500	\$ 500
Training Handbooks	600	600
Book Group	1,400	1,400
	<u>\$ 2,500</u>	<u>\$ 2,500</u>

<b>Acct #4400</b>	<b>FY2011-12</b>	<b>FY2012-13</b>
Tutor Conference	\$ 500	\$ 500
Inservices	1,200	-
Volunteer Recognition	2,000	2,000
Book Group Guest Speakers	800	500
	<u>\$ 4,500</u>	<u>\$ 3,000</u>



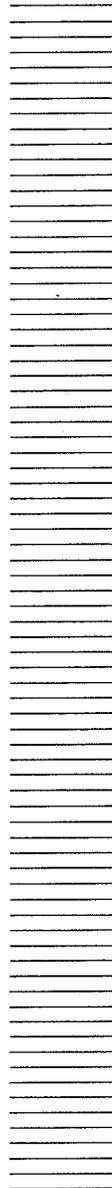
# CHILDREN'S LITERACY



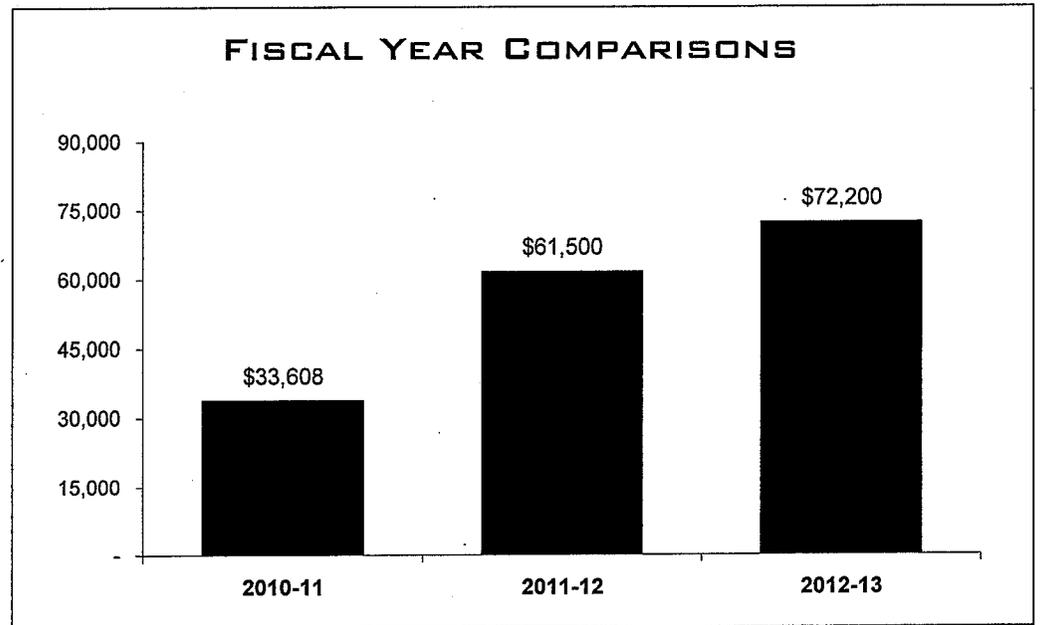
The Santa Fe Springs Children Literacy Program is a well-recognized program through the State of California that provides invaluable service and has the potential to significantly improve children's reading levels ensuring academic success. Under the umbrella of Reading Club, children between the ages 7 to 12 who have scored below grade level in reading and writing can benefit from this service. The Reading Club provides reading and writing assessments twice during the school year, in the fall and in late winter. Reading Club students meet twice a week with a volunteer tutor who receives 12 hours of training. Their families join in through a monthly Family Night to provide support and guidance.

The English Language and Literacy Intensive Program (ELLI) is a critical component of Children's Literacy. It serves children in local schools through weekly supplemental, in-class literacy instructional sessions. The focus is on vocabulary, academic language, listening comprehension and writing. Included throughout the year are book give-aways, the Flat Stanley writing project and Battle of the Books (BOB) which challenges students to read 30 titles throughout the year and "battle" for first place in May. Also, all students are challenged to read as many books as they can during the school year and are rewarded at the end.

The State Library provides a yearly amount of \$10,000 for the ELLI program.



ACTIVITY SUMMARY			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 50,381	62,400	71,200
Maintenance and Operations	15,028	19,100	19,000
Applied Revenues	(31,800)	(20,000)	(18,000)
Activity Total	\$ 33,608	61,500	72,200



## Children's Literacy (6536)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
1111	CS Lib - Regular Salaries	\$ 7,610	\$ 7,000	\$ 7,000	\$ 17,900	\$ 17,900
115V	CS Lib - PT Salaries	23,778	33,600	33,600	20,000	20,000
119I	CS Lib - Applied Benefits	7,408	7,600	7,600	20,400	20,400
119V	CS Lib - PT Applied Benefits	11,585	14,200	14,200	12,900	12,900
	<b>Total Salaries and Benefits</b>	50,381	62,400	62,400	71,200	71,200
2200	Supplies	7,935	8,000	6,000	6,000	6,000
2300	Books	1,021	3,000	3,000	3,000	3,000
4210	Travel and Meetings	693	700	800	700	700
4250	Training	2,150	5,300	5,300	5,300	5,300
4400	Contractual Services	3,004	3,000	3,000	3,000	3,000
9500	Duplication Charges	225	1,000	1,000	1,000	1,000
	<b>Total Maintenance and Operations</b>	15,028	21,000	19,100	19,000	19,000
CE00	Contributions	(21,800)	(10,000)	(20,000)	(18,000)	(18,000)
EA00	State Grants/Subventions	(10,000)	(10,000)	-	-	-
	<b>Total Applied Revenues</b>	(31,800)	(20,000)	(20,000)	(18,000)	(18,000)
	<b>- Activity Total -</b>	<u>\$ 33,608</u>	<u>\$ 63,400</u>	<u>\$ 61,500</u>	<u>\$ 72,200</u>	<u>\$ 72,200</u>

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\* Additional detail on following page(s)

**Children's Literacy (6536) - Account Number Detail**

<b>Acct #2200</b>	<b>FY2011-12</b>	<b>FY2012-13</b>
Reading Club	\$ 1,500	\$ 1,000
English Language and Literacy Intensive	1,500	1,000
Family Night	500	500
Author Month	800	600
Flat Stanley	1,000	800
Battle of the Books	1,700	1,400
Office	1,000	700
	<u>\$ 8,000</u>	<u>\$ 6,000</u>

<b>Acct #2300</b>	<b>FY2011-12</b>	<b>FY2012-13</b>
Reading Club	\$ 400	\$ 400
English Language and Literacy Intensive	700	700
Family Night	500	500
Author Month	300	300
Battle of the Books	800	800
Office	300	300
	<u>\$ 3,000</u>	<u>\$ 3,000</u>

<b>Acct #4250</b>	<b>FY2011-12</b>	<b>FY2012-13</b>
Reading Club	\$ 600	\$ 600
English Language and Literacy Intensive	1,800	1,800
Family Night	700	700
Author Month	500	500
Flat Stanley	700	700
Battle of the Books	500	500
Tutor Training	500	500
	<u>\$ 5,300</u>	<u>\$ 5,300</u>

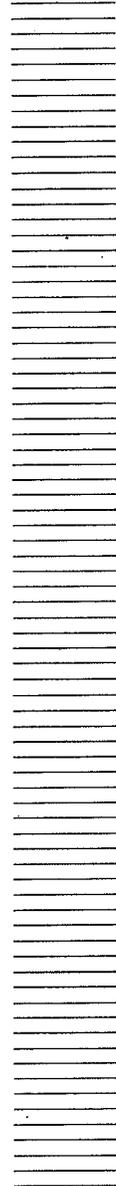


# CHILDREN & YOUTH SERVICES



The Children and Youth Services Section of the Library provides services and programs to children and young adults starting at infancy to eighteen years of age. The Santa Fe Springs Library children and young adults collection includes 32,000 children's books and 3,000 books in the young adult collection.

The Children and Youth Services provide a wide variety of activities and events that serve the children and families of Santa Fe Springs, which include the Summer Reading Program, Children's Book Week, Children's Story Hour, Baby Boogie, Week of the Young Child, National Library Week, and holiday celebrations. Approximately, 1,200 preschool children participate in the Wednesday morning Story Hour, and approximately 800 children attend the annual summer programs.

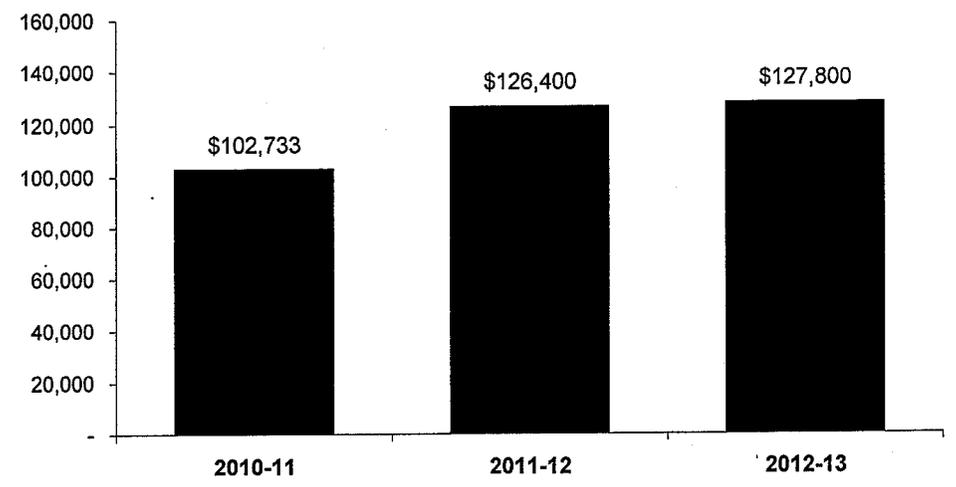


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 77,511	96,800	101,600
Maintenance and Operations	25,522	29,900	26,500
Applied Revenues	<u>(300)</u>	<u>(300)</u>	<u>(300)</u>
<b>Activity Total</b>	<b><u>\$ 102,733</u></b>	<b><u>126,400</u></b>	<b><u>127,800</u></b>

## FISCAL YEAR COMPARISONS



## Children & Youth Services (6540)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
1111	CS Lib - Regular Salaries	\$ 39,363	\$ 46,600	\$ 46,600	\$ 47,500	\$ 47,500
1191	CS Lib - Applied Benefits	38,148	50,200	50,200	54,100	54,100
	<b>Total Salaries and Benefits</b>	77,511	96,800	96,800	101,600	101,600
2200	Supplies	2,531	2,000	2,500	2,500	2,500
2300	Books	19,545	20,000	22,400	19,000	19,000
4400	Contractual Services	3,383	4,500	4,500	4,500	4,500
9500	Duplication Charges	64	500	500	500	500
	<b>Total Maintenance and Operations</b>	25,522	27,000	29,900	26,500	26,500
CE00	Contributions	(300)	(300)	(300)	(300)	(300)
	<b>Total Applied Revenues</b>	(300)	(300)	(300)	(300)	(300)
	<b>- Activity Total -</b>	<u>\$ 102,733</u>	<u>\$ 123,500</u>	<u>\$ 126,400</u>	<u>\$ 127,800</u>	<u>\$ 127,800</u>

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\* Additional detail on following page(s)

**Children & Youth Services (6540) - Account Number Detail**

<b>Acct #2300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Nonfiction	\$ 4,500	\$ 4,500
Fiction	3,400	3,400
Picture Books	2,900	2,900
Readers	1,900	1,900
Paperbacks	1,900	1,900
Board Books	1,900	1,900
Reference	2,500	2,500
Neighborhood Resource Center Materials	1,000	-
	<u>\$ 20,000</u>	<u>\$ 19,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Summer Book Club Entertainment	\$ 3,000	\$ 3,000
Material Processing	1,500	1,500
	<u>\$ 4,500</u>	<u>\$ 4,500</u>

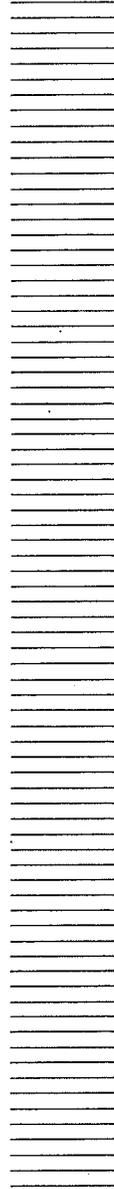


# ADULT & REFERENCE SERVICES

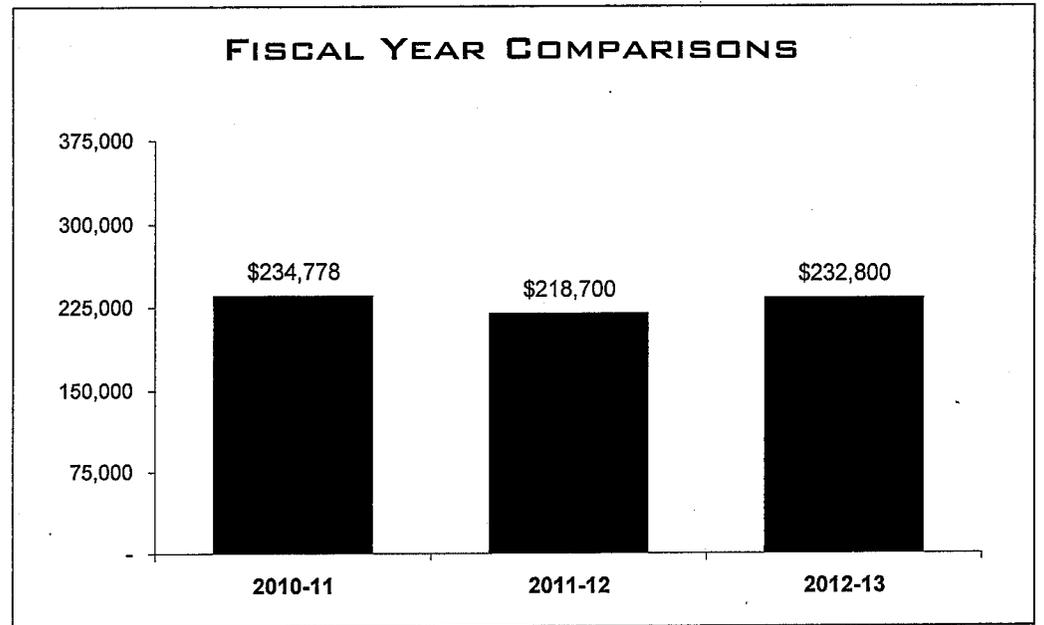


The Adult and Reference Services Section of the Library manages a print collection for adults comprising of approximately 40,000 volumes and 190 magazine and newspaper subscriptions.

Reference Services to the residents of Santa Fe Springs are provided through a professional librarian and Information Desk Assistants, located at the Information Desk, who annually answer approximately 20,000 inquiries from the general public.



<b>ACTIVITY SUMMARY</b>			
			Manager
	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 179,150	171,300	181,800
Maintenance and Operations	55,627	47,400	51,000
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ 234,778</b>	<b>218,700</b>	<b>232,800</b>



## Adult & Reference Services (6550)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
1111	CS Lib - Regular Salaries	\$ 52,240	\$ 48,800	\$ 48,800	\$ 43,200	\$ 43,200
115V	CS Lib - PT Salaries	60,681	61,400	66,400	85,000	85,000
1191	CS Lib - Applied Benefits	50,824	52,600	52,600	49,200	49,200
119V	CS Lib - PT Applied Benefits	15,407	3,200	3,500	4,400	4,400
	<b>Total Salaries and Benefits</b>	179,150	166,000	171,300	181,800	181,800
2200	Supplies	43	-	-	-	-
2300	Books	43,499	34,400	34,400	37,000	37,000
2400	Periodicals	6,136	7,000	7,000	7,000	7,000
4400	Contractual Services	5,949	6,000	6,000	7,000	7,000
	<b>Total Maintenance and Operations</b>	55,627	47,400	47,400	51,000	51,000
	<b>- Activity Total -</b>	<b>\$ 234,778</b>	<b>\$ 213,400</b>	<b>\$ 218,700</b>	<b>\$ 232,800</b>	<b>\$ 232,800</b>

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\* Additional detail on following page(s)

**Adult & Reference Services (6550) - Account Number Detail**

<b>Acct #2300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Paperbacks	\$ 2,000	\$ 2,000
Fiction/Best Sellers	11,400	11,400
Non-Fiction	14,000	14,000
Large Print/Spanish	5,500	5,500
Neighborhood Resource Center	1,500	1,500
E-Books	-	2,600
	<u>\$ 34,400</u>	<u>\$ 37,000</u>

<b>Acct #2400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Subscriptions EBSCO	\$ 5,500	\$ 5,500
Newspapers	<u>1,500</u>	<u>1,500</u>
	<u>\$ 7,000</u>	<u>\$ 7,000</u>

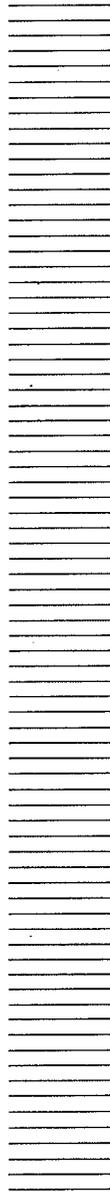


# AUDIO-VISUAL SERVICES

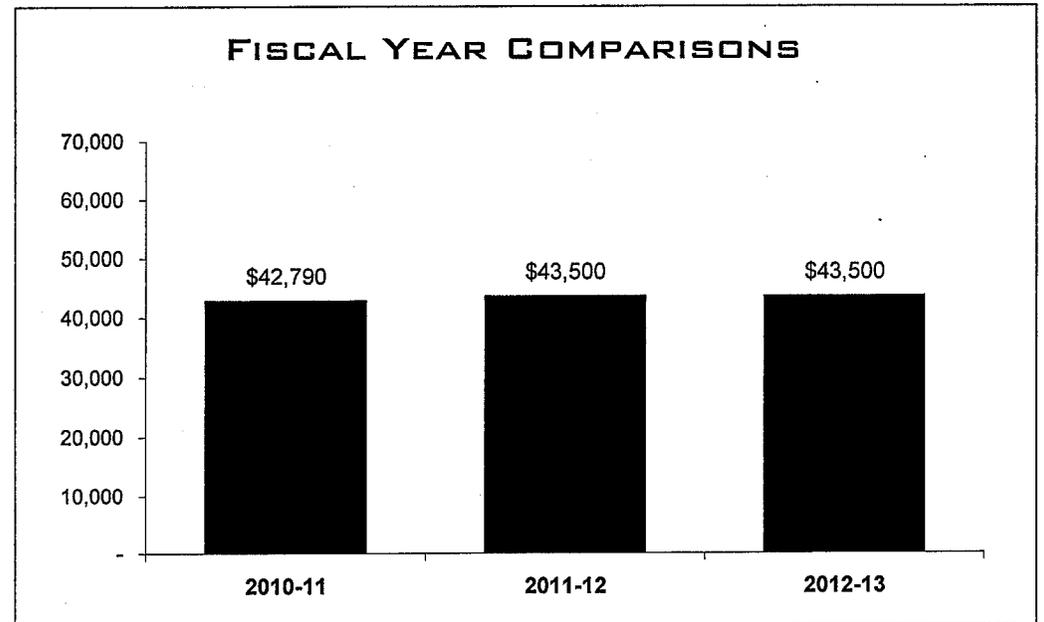


The City's Library Audio-Visual Services in the Department of Community Services maintains and develops the audiovisual collection, which consists of entertainment and nonfiction DVDs, music CDs, foreign language audio CDs, and adult and children's audiobooks. Approximately 1200 DVDs, CDs, and audiobooks are added to the collection each year. Library patrons accessed approximately 40,000 AV materials during 2010-2011.

Additional services include an electronic database collection, which now consists of 57 databases ranging in subject from auto repair to health and wellness. Our most popular databases are live-homework help and those that assist small business, such as ReferenceUSA. Over the past few years, Library patrons have come to rely on the online databases, both in the Library and accessed through the City website.



ACTIVITY SUMMARY			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	42,790	43,500	43,500
Applied Revenues	-	-	-
Activity Total	\$ <u>42,790</u>	<u>43,500</u>	<u>43,500</u>



**Audio-Visual Services (6560)**

**Activity Detail**

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
2200	Supplies	\$ 520	\$ -	\$ -	\$ -	\$ -
2500	Audio-Visual	38,551	38,600	38,600	38,600	38,600
4400	Contractual Services	3,719	4,900	4,900	4,900	4,900
Total Maintenance and Operations		42,790	43,500	43,500	43,500	43,500
<b>- Activity Total -</b>		<b>\$ 42,790</b>	<b>\$ 43,500</b>	<b>\$ 43,500</b>	<b>\$ 43,500</b>	<b>\$ 43,500</b>

\* Additional detail on following page(s)

**Audio-Visual Services (6560) - Account Number Detail**

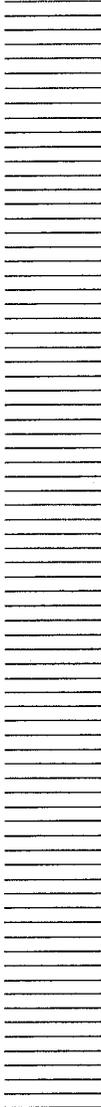
<u>Acct #2500</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Books on Tape	\$ 3,700	\$ 3,700
Compact Discs	800	800
DVD's	10,100	10,100
Internet Site Licenses	<u>24,000</u>	<u>24,000</u>
	\$ 38,600	\$ 38,600



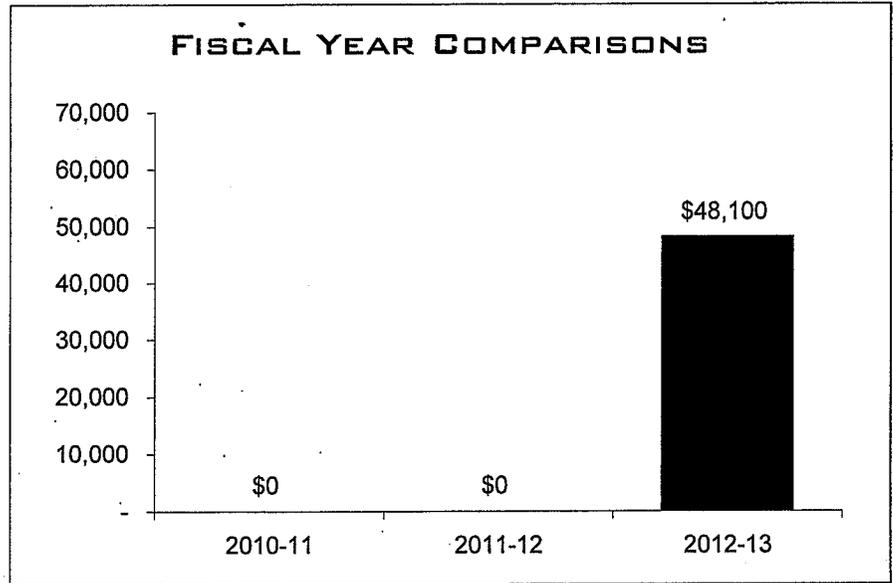
# WILLIE GORDON LEARNING CENTER



The Willie Gordon Learning Center at the Neighborhood Center will serve those who may not be able to visit the main Library on Alburdis. It will be equipped with computers and a collection of popular books, magazines, music and DVDs. The facility will be staffed by Library Information Desk Assistants who are available for computer and reference assistance. The Summer Reading Satellite Program is also held at the Willie Gordon Learning Center where a minimum of 40 children from the Pioneer Gardens Apartments are introduced to books, reading, and fun activities each week.



<b>ACTIVITY SUMMARY</b>			
			Manager
	Actual	Final Est.	Recommended
	FY 2010-11	FY 2011-12	FY 2012-13
Salaries and Benefits	\$ -	-	42,100
Maintenance and Operations	-	-	6,000
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ -</b>	<b>-</b>	<b>48,100</b>



## Willie Gordon Learning Center (6565)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
1111	CS Lib - Regular Salaries	\$ -	\$ -	\$ -	\$ 11,700	\$ 11,700
115V	CS Lib - PT Salaries	-	-	-	16,300	16,300
119I	CS Lib - Applied Benefits	-	-	-	13,300	13,300
119V	CS Lib - PT Applied Benefits	-	-	-	800	800
	<b>Total Salaries and Benefits</b>	-	-	-	42,100	42,100
2200	Supplies	-	-	-	1,000	1,000
2300	Circulating Materials	-	-	-	3,000	3,000
4400	Contractual Services	-	-	-	2,000	2,000
	<b>Total Maintenance and Operations</b>	-	-	-	6,000	6,000
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,100</b>	<b>\$ 48,100</b>

\* Additional detail on following page(s)

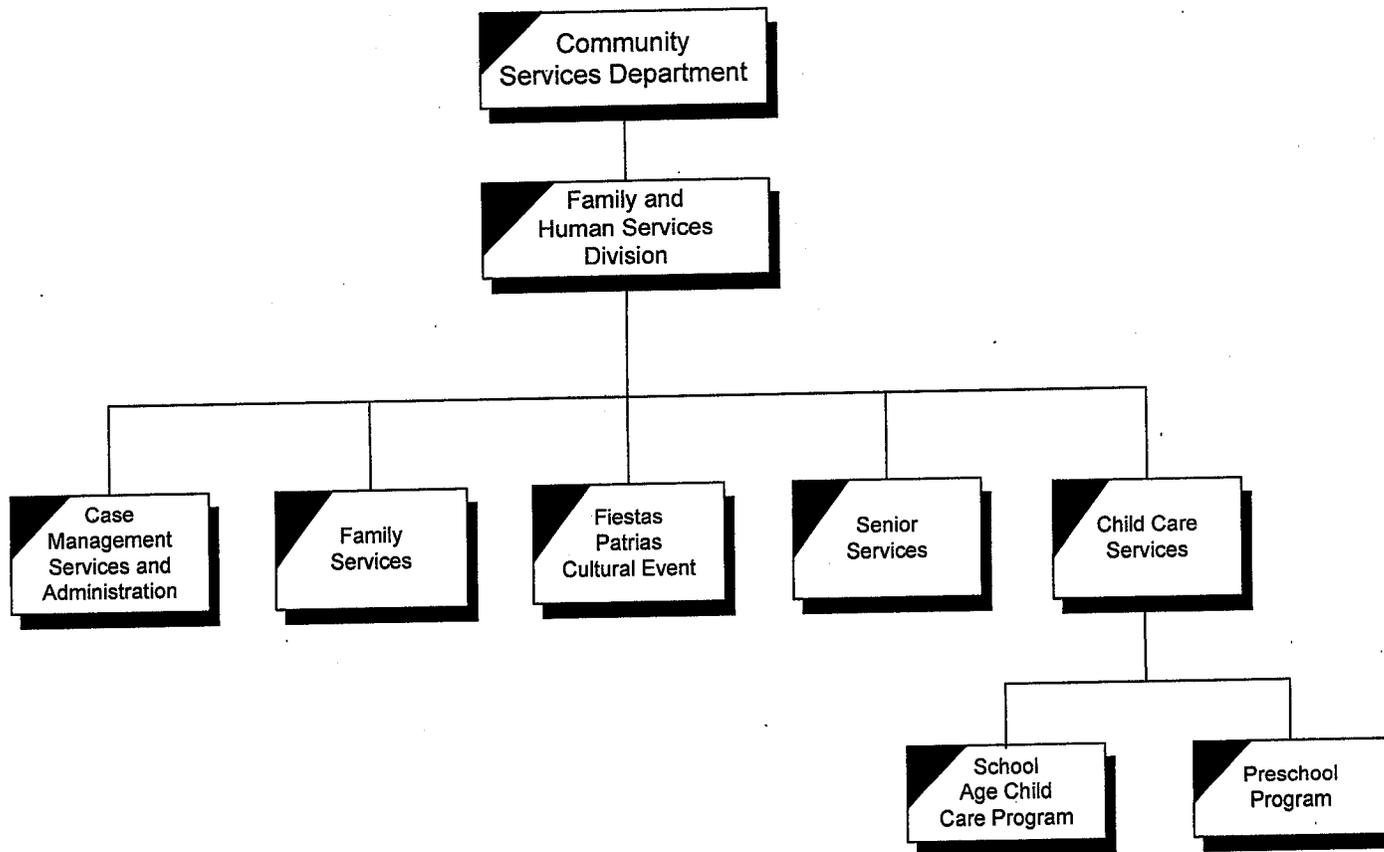
Willie Gordon Learning Center (6565)

<u>Acct #4400</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>
Bibliotheca	\$ -	\$ 650
Summer Reading Program	-	1,000
Family Programs	-	350
	<u>\$ -</u>	<u>\$ 2,000</u>

# FAMILY AND HUMAN SERVICES DIVISION

The Family and Human Services Division is one of three divisions comprising the Department of Community Services, which works collaborative in an integrated services approach to provide essential human services to residents in Santa Fe Springs in the areas of child development and child care, senior services, family services and social services case management. In partnership with community-based service providers, the Division of Family and Human Services promotes and supports the well being and healthy development of the community. It cultivates and promotes the importance of family unity, health and wellness and intergenerational connections.

Below is a chart showing the division's activities. More detailed information is available on the following pages:



# FAMILY AND HUMAN SERVICES



## FY 2012-13 Approved Budget

### Division Summary

Activity Name	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
Family & Human Services Adm & Case Mgmt	\$ 252,086	\$ 285,600	\$ 278,700	\$ 301,700	\$ 301,700
Family Services	197,849	228,000	238,500	255,200	255,200
Fiestas Patrias Cultural Event	(3,724)	2,400	1,800	1,500	1,500
School Age Child Care Program	202	43,400	42,500	-	-
Preschool Program	79,878	154,100	144,900	-	-
Senior Services	255,514	293,400	287,100	325,000	325,000
<b>Division Totals</b>	<b>\$ 781,804</b>	<b>\$ 1,006,900</b>	<b>\$ 993,500</b>	<b>\$ 883,400</b>	<b>\$ 883,400</b>

# FAMILY AND HUMAN SERVICES



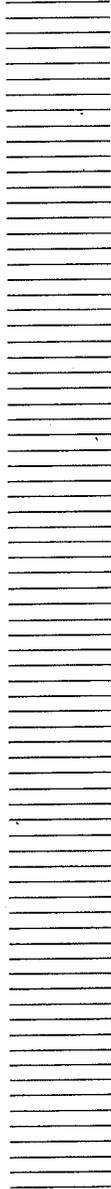
## FY 2012-13 Position Summary

	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<b>Full-Time Positions</b>					
Administrative Clerk I	2	1	(1)	1	-
Children's Services Administrator	1	1	-	1	-
Director of Family & Human Services	1	1	-	1	-
Family & Human Services Supervisor	1	1	-	1	-
Head Teacher	4	4	-	2	(2)
Human Services Case Worker	2	2	-	2	-
Program Assistant - Child Care	1	1	-	-	(1)
<b>Total Number of Full-Time Positions</b>	<u>12</u>	<u>11</u>	<u>(1)</u>	<u>8</u>	<u>(3)</u>
<b>Part-Time Benefitted Positions</b>					
Assistant Teacher B	2	2	-	2	-
Recreation Leader III	-	1	1	1	-
Teacher I B	3	3	-	2	(1)
Teacher II B	5	5	-	4	(1)
Teacher III	1	1	-	1	-
<b>Total Number of Part-Time Benefitted Positions</b>	<u>11</u>	<u>12</u>	<u>1</u>	<u>10</u>	<u>(2)</u>
<b>Part-Time Non-Benefitted Hours</b>					
<b>Total Number of Hours</b>	37,028	37,028	-	30,482	(6,546)

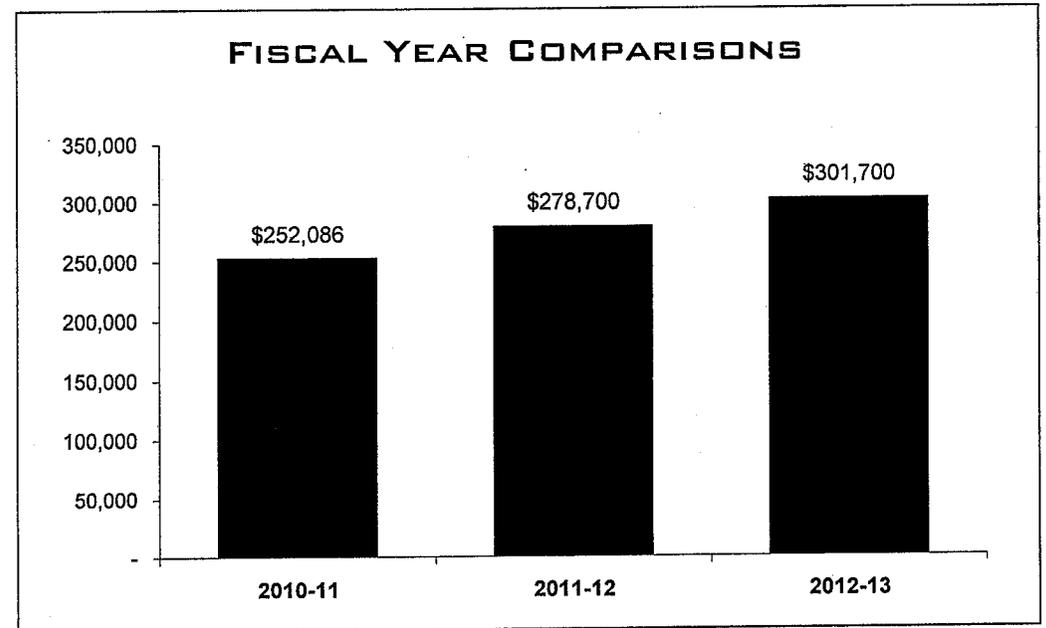
# FAMILY & HUMAN SVCS ADMIN AND CASE MGMT



The Division Administration & Case Management section located at the Neighborhood Center provides general administrative support to the overall Division of Family and Human Services under the Department of Community Services. Additionally, through social case workers, this section provides an array of case management services to children, families, and older active adults. Case Management includes client assessment, advocacy, and referrals. Other specialty programs found under this section include Food Pantry, "Turkey Giveaway", Christmas Basket Program, Income Tax Assistance, and Legal Aid programs. Most importantly, the Family and Human Services administer through this Section financial assistance to Santa Fe Springs families in crisis.



ACTIVITY SUMMARY			
			Manager
	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 236,367	253,600	274,900
Maintenance and Operations	24,470	29,100	35,800
Applied Revenues	(8,751)	(4,000)	(9,000)
<b>Activity Total</b>	<b>\$ 252,086</b>	<b>278,700</b>	<b>301,700</b>



## Family & Human Services Administration and Case Management (7100)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111J	CS Fam - Regular Salaries	\$ 118,029	\$ 123,300	\$ 123,300	\$ 125,800	\$ 125,800
115U	CS Rec - PT Salaries	389	-	-	-	-
115W	CS Fam - PT Salaries	14,500	14,900	14,900	16,300	16,300
119J	CS Fam - Applied Benefits	102,421	114,600	114,600	132,000	132,000
119U	CS Rec - PT Applied Benefits	20	-	-	-	-
119W	CS Fam - PT Applied Benefits	1,007	800	800	800	800
	<b>Total Salaries and Benefits</b>	236,367	253,600	253,600	274,900	274,900
2200	Supplies	3,397	4,000	3,400	5,000	5,000
3400	Telephone	6,765	9,600	7,000	9,600	9,600
4210	Travel and Meetings	60	2,000	1,000	1,000	1,000
4220	Memberships	360	500	500	500	500
4250	Training	238	1,000	1,000	1,000	1,000
4400	Contractual Services	4,650	9,600	6,900	9,400	9,400
9300	Equipment Usage	9,000	9,000	9,000	9,000	9,000
9500	Duplication Charges	-	300	300	300	300
	<b>Total Maintenance and Operations</b>	24,470	36,000	29,100	35,800	35,800
BK00	Facility Use Fees	(8,751)	(4,000)	(4,000)	(9,000)	(9,000)
	<b>Total Applied Revenues</b>	(8,751)	(4,000)	(4,000)	(9,000)	(9,000)
	<b>- Activity Total -</b>	<b>\$ 252,086</b>	<b>\$ 285,600</b>	<b>\$ 278,700</b>	<b>\$ 301,700</b>	<b>\$ 301,700</b>

\* Additional detail on following page(s)

**Family & Human Services Administration and Case Management (7100) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Office Supplies	\$ 1,200	\$ 1,000
Miscellaneous Program Supplies	600	1,000
Computer Supplies/Software	500	700
Copier, Printer, Fax Supplies	800	700
Staff Uniforms	400	600
Meeting Room Supplies	<u>500</u>	<u>1,000</u>
	\$ 4,000	\$ 5,000

<b>Acct #3400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Telephone Service	\$ 6,100	\$ 6,100
Telephone Repair	700	700
Cellular Phones	300	300
Telephone Maintenance Contract	<u>2,500</u>	<u>2,500</u>
	\$ 9,600	\$ 9,600

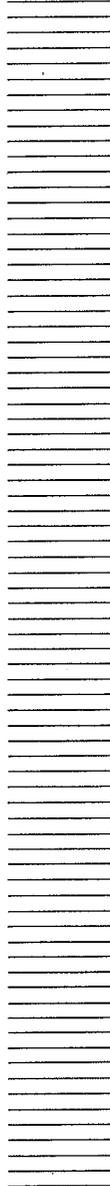
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Copier Service Contract	\$ 4,700	\$ 4,500
Maintenance Case Management Software	3,900	3,900
Activenet	200	200
Cable TV	<u>800</u>	<u>800</u>
	\$ 9,600	\$ 9,400



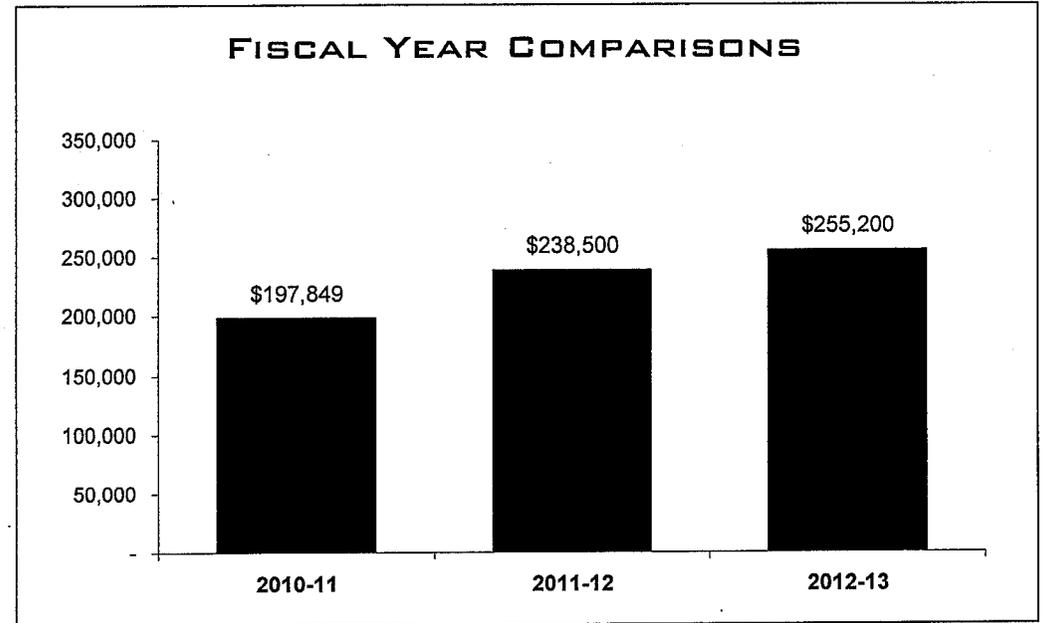
# FAMILY SERVICES



The Family Services Section is one of four sections in the Division of Family and Human Services under the Department of Community Services and provides outreach, information, and services for youth and their families who live and work in the city. The section cultivates and promotes the importance of family unity, health and wellness and intergenerational connections. Staff works closely together with the local schools, outside community organizations, and county departments to explore, create and nurture the needs of families in our community. The Family Services Section provides a wide array of services through City facilities. An array of services is available for the residents inclusive of educational workshops such as volunteer opportunities, children summer camps, recreational activities, intergenerational programs, and special events. This section also provides staff support to the Family & Human Services Advisory Committee.



<b>ACTIVITY SUMMARY</b>			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 173,977	199,300	205,500
Maintenance and Operations	35,095	66,700	72,700
Applied Revenues	<u>(11,223)</u>	<u>(27,500)</u>	<u>(23,000)</u>
<b>Activity Total</b>	<b><u>\$ 197,849</u></b>	<b><u>238,500</u></b>	<b><u>255,200</u></b>



## Family Services (7110)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111J	CS Fam - Regular Salaries	\$ 85,904	\$ 88,300	\$ 88,300	\$ 90,000	\$ 90,000
115U	CS Rec - PT Salaries	226	-	-	-	-
115W	CS Fam - PT Salaries	12,370	27,600	27,600	20,100	20,100
119J	CS Fam - Applied Benefits	74,607	82,000	82,000	94,400	94,400
119U	CS Rec - PT Applied Benefits	12	-	-	-	-
119W	CS Fam - PT Applied Benefits	859	1,400	1,400	1,000	1,000
	<b>Total Salaries and Benefits</b>	<b>173,977</b>	<b>199,300</b>	<b>199,300</b>	<b>205,500</b>	<b>205,500</b>
2200	Supplies	18,541	31,500	25,000	31,500	31,500
4210	Travel and Meetings	39	800	-	800	800
4220	Memberships	285	400	400	400	400
4400	Contractual Services	14,386	19,400	21,200	19,400	19,400
6300	Family/Human Svcs Advisory Comm Fund	1,762	20,000	20,000	20,000	20,000
9500	Duplication Charges	82	600	100	600	600
	<b>Total Maintenance and Operations</b>	<b>35,095</b>	<b>72,700</b>	<b>66,700</b>	<b>72,700</b>	<b>72,700</b>
BK00	Facility Use Fees	(9,461)	(9,000)	(4,500)	-	-
CE00	Contributions	(1,762)	(20,000)	(20,000)	(20,000)	(20,000)
CF00	Private Enterprise Contributions	-	(15,000)	(3,000)	(3,000)	(3,000)
	<b>Total Applied Revenues</b>	<b>(11,223)</b>	<b>(44,000)</b>	<b>(27,500)</b>	<b>(23,000)</b>	<b>(23,000)</b>
	<b>- Activity Total -</b>	<b>\$ 197,849</b>	<b>\$ 228,000</b>	<b>\$ 238,500</b>	<b>\$ 255,200</b>	<b>\$ 255,200</b>

\* Additional detail on following page(s)

**Family Services (7110) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Office Supplies	\$ 4,500	\$ 4,500
Supplies - Camp Gilmore	3,500	3,500
Neighborhood Elf Xmas Program	4,000	4,000
Parenting Project Program	2,500	2,500
Computer Supplies	1,500	1,500
Legal Services/Meals for attorneys	2,500	2,000
Pioneer Gardens Children's Summer Program	3,000	1,500
Vita Program	3,500	2,500
Turkey Basket Program	1,600	3,000
TEEN Program	-	1,000
Special Needs Holiday Event	900	900
Food Pantry	4,000	4,600
	<u>\$ 31,500</u>	<u>\$ 31,500</u>

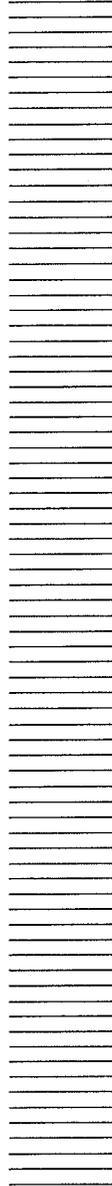
<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Neighborhood Elf Xmas Program	\$ 9,000	\$ 9,000
Attorney Volunteer Recognition	2,000	2,000
Turkey Basket Program	2,500	2,500
Special Needs Holiday Event	900	500
TEENS Program	-	1,900
Parenting Project Program	-	2,000
Pioneer Gardens Children's Summer Program	5,000	1,500
	<u>\$ 19,400</u>	<u>\$ 19,400</u>



# FIESTAS PATRIAS CULTURAL EVENT



The Fiestas Patrias is an annual cultural event, which occurs in the month of September and is hosted by the Family and Human Services Division with the support of all City Departments. The celebration is the official observance day for commemorating the anniversary of Mexico's independence from Spain, which provides for an opportunity for Santa Fe Springs residents to celebrate its cultural heritage through food, music, and folk art. The event is traditionally held at the Neighborhood Center though due to the 2011-2012 renovation and modernization of the Neighborhood Center the 2012 Fiestas Patrias will be held at Town Center Hall Plaza .

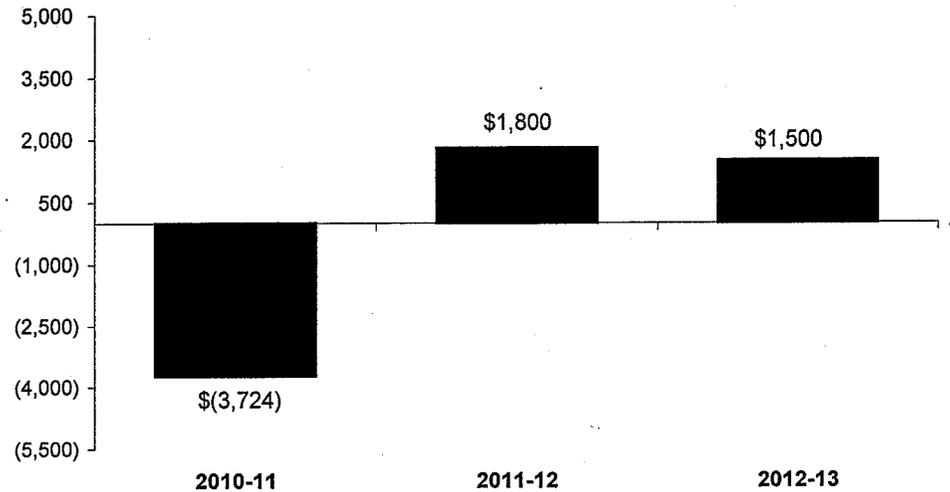


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 6,376	4,500	8,000
Maintenance and Operations	18,772	21,800	21,000
Applied Revenues	(28,872)	(24,500)	(27,500)
Activity Total	\$ (3,724)	1,800	1,500

## FISCAL YEAR COMPARISONS



## Fiestas Patrias Cultural Event (7120)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 1,974	\$ 2,000		\$ -	\$ -
114F	PW Mtc - OT Pay	-	-	1,600	2,000	2,000
115T	PW Mtc - PT Salaries	69	400	-	400	400
115U	CS Rec - PT Salaries	1,725	1,800	2,300	1,800	1,800
115W	CS Fam - PT Salaries	85	1,100	200	1,100	1,100
119F	PW Mtc - Applied Benefits	2,322	2,300	-	2,300	2,300
119T	PW Mtc - PT Applied Benefits	4	100	-	100	100
119U	CS Rec - PT Applied Benefits	194	200	300	200	200
119W	CS Fam - PT Applied Benefits	4	100	100	100	100
	<b>Total Salaries and Benefits</b>	<b>6,376</b>	<b>8,000</b>	<b>4,500</b>	<b>8,000</b>	<b>8,000</b>
2200	Supplies	1,069	3,200	1,600	3,200	3,200
4400	Contractual Services	17,655	17,300	20,200	17,300	17,300
9500	Duplication Charges	48	500	-	500	500
	<b>Total Maintenance and Operations</b>	<b>18,772</b>	<b>21,000</b>	<b>21,800</b>	<b>21,000</b>	<b>21,000</b>
CE00	Contribution	(1,325)	(3,100)	(1,000)	(1,500)	(1,500)
CG00	Franchise Fees	(27,547)	(23,500)	(23,500)	(26,000)	(26,000)
	<b>Total Applied Revenues</b>	<b>(28,872)</b>	<b>(26,600)</b>	<b>(24,500)</b>	<b>(27,500)</b>	<b>(27,500)</b>
	<b>- Activity Total -</b>	<b>\$ (3,724)</b>	<b>\$ 2,400</b>	<b>\$ 1,800</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>

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\* Additional detail on following page(s)

**Fiestas Patrias Cultural Event (7120) - Account Number Detail**

<b>Acct #2200</b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Craft Workshops	\$ 700	\$ 700
Children's Area	800	800
Decorations	900	900
Program Supplies	<u>800</u>	<u>800</u>
	\$ 3,200	\$ 3,200

<b>Acct #4400</b>	<b><u>FY 2011-12</u></b>	<b><u>FY 2012-13</u></b>
Equipment Rental/Vendor	\$ 6,500	\$ 6,500
Mainstage Entertainment	2,000	2,000
Generator	1,500	1,500
Stage and Lighting	<u>7,300</u>	<u>7,300</u>
	\$ 17,300	\$ 17,300

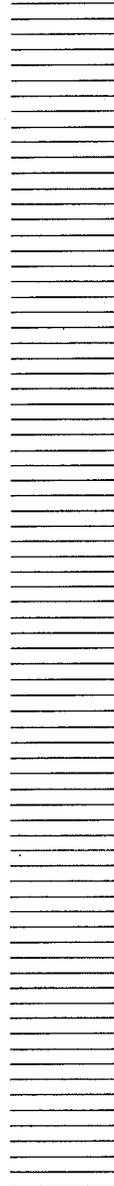


# SCHOOL AGE CHILD CARE PROGRAM

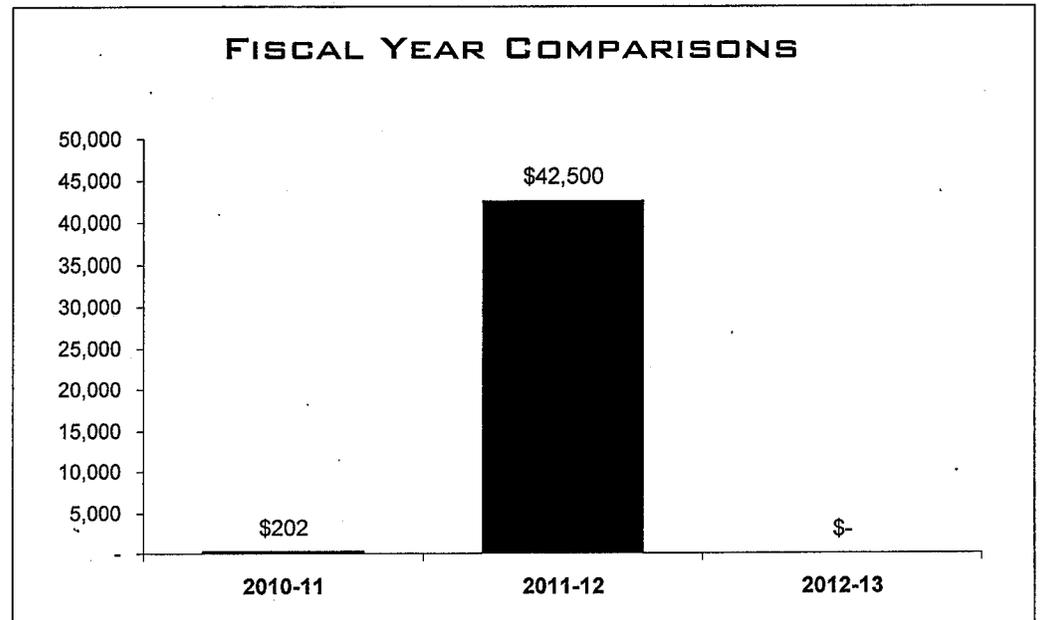


The School Age Child Care Program is one out of four programs administered by the Child Development Section of Family and Human Services Division under the Department of Community Services. It provides child care and development services to children in kindergarten through 6th grade out of two City facilities, Los Nietos Park and on the campus of the Lakeview Elementary School. This program operates before and after school and all day during the summer, spring and winter break as well as on certain school closure days. Hours of operation are from Monday through Friday from 6:30 a.m. until children go to school and after school until 6:00 p.m.

A portion of this program is funded by a contract with the State Department of Education which enables the City to offer reduced fees or no fees to qualifying families. An age and developmentally appropriate curriculum is planned for the children which includes a variety of cultural and art enrichment programs, educational activities that builds on the school curriculum, homework help and a wide array of physically active programs. Funding is also received from the State Office of Nutrition in order to provide a nutritious morning breakfast and a healthy afternoon snack.



<b>ACTIVITY SUMMARY</b>			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 315,441	331,600	293,200
Maintenance and Operations	30,151	34,500	28,000
Applied Revenues	<u>(345,390)</u>	<u>(323,600)</u>	<u>(321,200)</u>
<b>Activity Total</b>	<b><u>\$ 202</u></b>	<b><u>42,500</u></b>	<b><u>-</u></b>



## School Age Child Care Program (7310)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111J	CS Fam - Regular Salaries	\$ 116,049	\$ 118,500	\$ 118,500	\$ 73,000	\$ 73,000
115W	CS Fam - PT Salaries	81,816	83,800	83,800	94,500	94,500
119J	CS Fam - Applied Benefits	92,328	110,100	110,100	76,600	76,600
119W	CS Fam - PT Applied Benefits	25,248	19,200	19,200	49,100	49,100
	<b>Total Salaries and Benefits</b>	<b>315,441</b>	<b>331,600</b>	<b>331,600</b>	<b>293,200</b>	<b>293,200</b>
2200	Supplies	7,549	9,000	6,500	6,000	6,000
2600	Food Supplies	13,886	16,000	16,000	16,000	16,000
3400	Telephone	1,337	1,500	1,700	1,500	1,500
4210	Travel and Meetings	715	1,000	1,000	-	-
4400	Contractual Services	5,721	8,900	7,900	3,000	3,000
4900	Intergovernmental Charges	843	900	1,300	900	900
9300	Equipment Usage	100	100	100	500	500
9500	Duplication Charges	-	500	-	100	100
	<b>Total Maintenance and Operations</b>	<b>30,151</b>	<b>37,900</b>	<b>34,500</b>	<b>28,000</b>	<b>28,000</b>
BF00	State Subsidized Parent Fees	-	-	-	-	-
BL01	Parent Fees	(159,580)	(154,000)	(162,500)	(160,200)	(160,200)
BU00	Regional Center	(5,660)	(4,000)	(100)	-	-
BUTA	Mexican American Opportunity Foundation	(166,986)	(152,100)	(145,000)	(145,000)	(145,000)
DF00	Child Care Food Program	(12,478)	(16,000)	(16,000)	(16,000)	(16,000)
EA00	State Grants/Subventions	-	-	-	-	-
EF00	State Grant/Food Program	(686)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(345,390)</b>	<b>(326,100)</b>	<b>(323,600)</b>	<b>(321,200)</b>	<b>(321,200)</b>
	<b>- Activity Total -</b>	<b>\$ 202</b>	<b>\$ 43,400</b>	<b>\$ 42,500</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

**School Age Child Care Program (7310) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Office Supplies	\$ 2,000	\$ 2,000
Educational Supplies	3,000	2,500
Art Supplies	2,500	1,000
Meal Service Supplies	<u>1,500</u>	<u>500</u>
	\$ 9,000	\$ 6,000

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Equipment Repairs	\$ 2,500	\$ 1,200
Enrichment Programs	5,000	1,000
Postage/Mailing	400	400
Special Program/Parent/Staff	<u>1,000</u>	<u>400</u>
	\$ 8,900	\$ 3,000

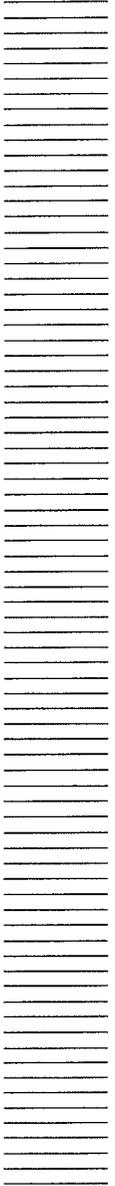


# PRESCHOOL PROGRAM

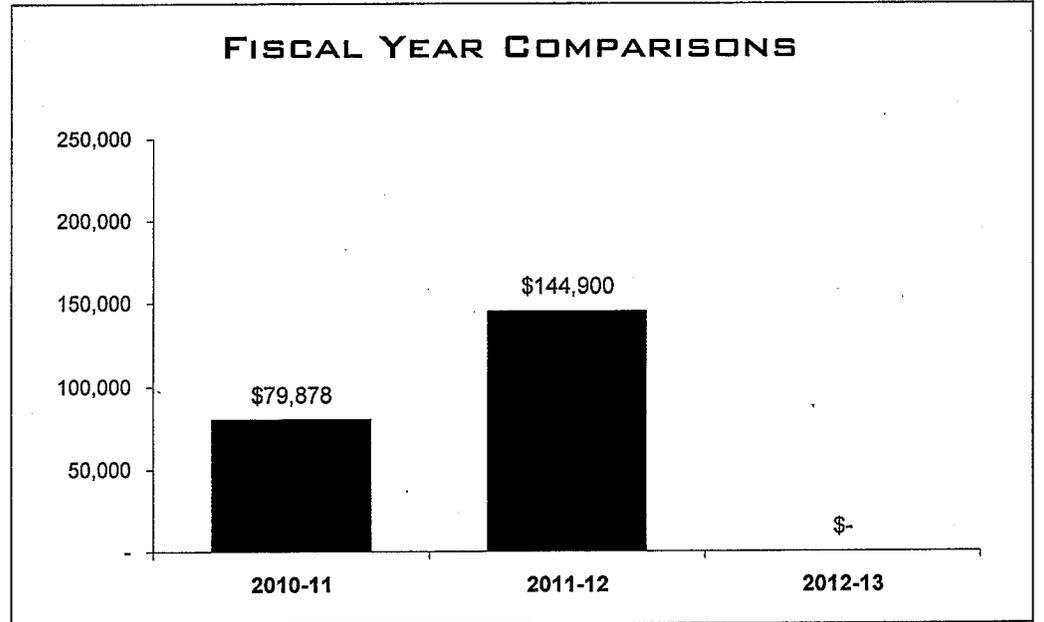


The Full Day Preschool Program provides child care and development services to children ages two to five years old. The program is designed to provide early learning experiences to prepare children for success in school in later years. A carefully planned curriculum exposes children to a variety of activities in a culturally sensitive environment that encourages language, literacy, math, science, social and emotional development. The program meets the accreditation standards of the National Association for the Education of Young Children which is only achieved by meeting high levels of program quality in terms of teacher child ratios, teacher certifications and educational programming and environment.

A portion of this program is funded through a contract with the State Department of Education Child Development Division, which enables the City to offer some free and low cost services to qualifying families. Funding is also provided through the State Office of Child Nutrition. The Full Day Preschool Program is one out of four programs administered by the Child Development Section of Family and Human Services Division under the Department of Community Services, and operates year round, Monday through Friday from 6:30 a.m. to 6:00 p.m.



<b>ACTIVITY SUMMARY</b>			
	Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$ 615,858	949,400	741,900
Maintenance and Operations	376,233	295,700	107,000
Applied Revenues	<u>(912,212)</u>	<u>(1,100,200)</u>	<u>(848,900)</u>
<b>Activity Total</b>	<b><u>\$ 79,878</u></b>	<b><u>144,900</u></b>	<b><u>-</u></b>



## Preschool Program (7320)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111J	CS Fam - Regular Salaries	\$ 102,393	\$ 198,100	\$ 198,100	\$ 107,200	\$ 107,200
115U	CS Rec - PT Salaries	267	-	-	-	-
115W	CS Fam - PT Salaries	281,797	397,700	397,700	376,500	376,500
119J	CS Fam - Applied Benefits	83,917	184,000	184,000	112,400	112,400
119W	CS Fam - PT Applied Benefits	147,483	169,600	169,600	145,800	145,800
	<b>Total Salaries and Benefits</b>	<b>615,858</b>	<b>949,400</b>	<b>949,400</b>	<b>741,900</b>	<b>741,900</b>
2200	Supplies	7,681	13,500	13,500	13,500	13,500
2600	Food Supplies	62,299	62,000	62,000	54,000	54,000
3400	Telephone	4,269	6,000	6,000	6,000	6,000
4210	Travel and Meetings	50	1,100	1,400	1,100	1,100
4220	Memberships	-	300	300	300	300
4400	Contractual Services	300,890	211,100	211,100	30,700	30,700
4900	Intergovernmental Charges	843	1,800	1,300	1,300	1,300
9300	Equipment Usage	200	100	100	100	100
9500	Duplication Charges	-	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>376,233</b>	<b>295,900</b>	<b>295,700</b>	<b>107,000</b>	<b>107,000</b>
BF00	State Subsidized Parent Fees	(41,504)	(33,000)	(34,500)	(22,500)	(22,500)
BL01	Parent Fees	(240,058)	(320,000)	(300,000)	(142,500)	(142,500)
BUTA	Mexican American Opportunity Foundation	(9,634)	(5,000)	(25,000)	(25,000)	(25,000)
DF00	Child Care Food Program	(56,548)	(57,500)	(57,500)	(54,000)	(54,000)
EA00	State Grants/Subventions	(561,359)	(675,700)	(683,200)	(604,900)	(604,900)
EF00	State Grant/Food Program	(3,109)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(912,212)</b>	<b>(1,091,200)</b>	<b>(1,100,200)</b>	<b>(848,900)</b>	<b>(848,900)</b>
	<b>- Activity Total -</b>	<b>\$ 79,878</b>	<b>\$ 154,100</b>	<b>\$ 144,900</b>	<b>\$ -</b>	<b>\$ -</b>
<b>ACTIVITY #7350 "FAMILY CHILD CARE PROGRAM" HAS BEEN ELIMINATED AND ALL RELATED TASKS AND PRIOR YEAR AMOUNTS HAVE BEEN INCORPORATED INTO THIS ACTIVITY</b>						

\* Additional detail on following page(s)

**Preschool Program (7320) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Miscellaneous Supplies	\$ 13,500	\$ 13,500
	\$ 13,500	\$ 13,500

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Enrichment Programs	\$ 12,000	\$ 12,000
T-1 Line Router Service/Equipment/Mtc	6,200	6,200
Providers	180,400	-
Audit	12,500	12,500
	\$ 211,100	\$ 30,700

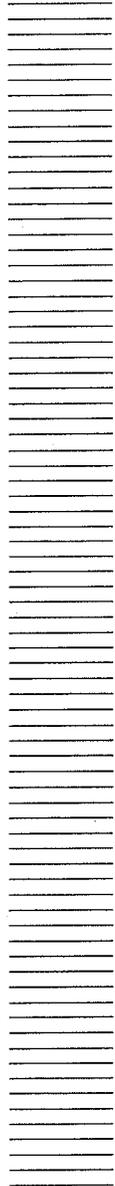


# SENIOR SERVICES

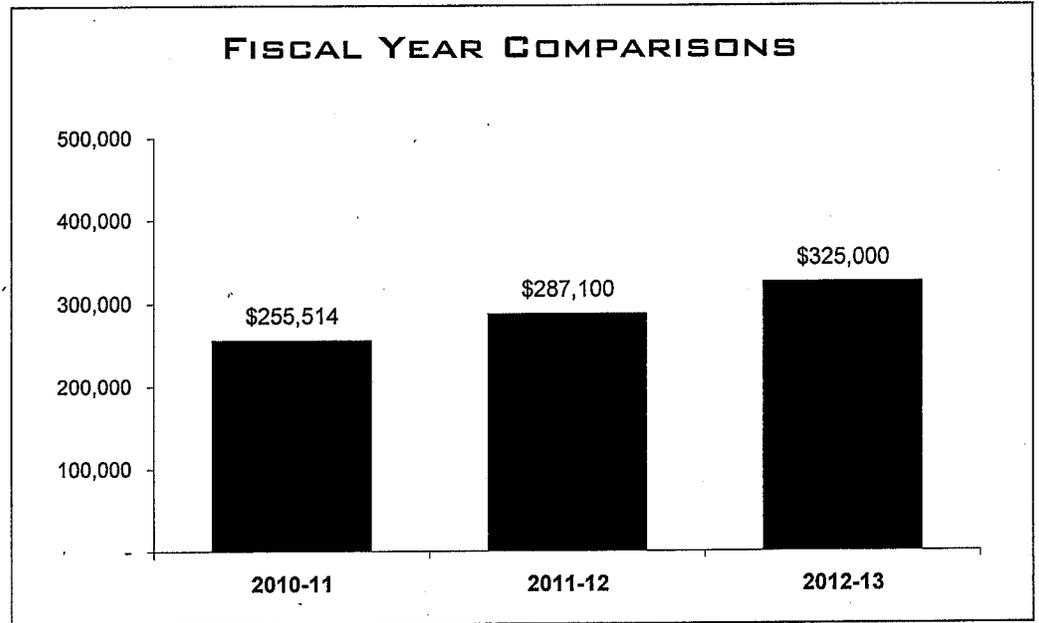


The Senior Services Section is one of four sections in the Division of Family and Human Services under the Department of Community Services, which provides a wide variety of activities and services to Santa Fe Springs' older active adults out of the Neighborhood Center. This Section provides staff support to the Senior Citizens Advisory Committee and four senior clubs. Carefully designed program offerings provide for a multi-disciplinary approach to support quality of life attributes in four specific categories: (1) baby boomers (53 – 60 year of age); (2) older active adults (60 – 70 years of age); (3) the elderly (70+); and, (3) the home-bound seniors. Services are customized to meet the current needs of each population, which include leisure activities such as bingo, arts & crafts, tour and travel program, dances and special theme events. A state of the art fitness center with customized resistance training equipment to support geriatric care is also managed by this Section and include health and wellness workshops such as Yoga and Tai Chi.

An on site nutrition lunch program for seniors 60+ years of age out of the Neighborhood Center and a homebound meal program for the senior population restricted to home care are provided through contractual services with the Southeast Area of Social Services Funding Authority (SASSFA). The Senior Services section also provides a commodity to supplemental food program for low income seniors over 60 years old. Access to transportation is made available through Access, Santa Fe Springs Transportation and taxi vouchers for senior residents who require transportation assistance to medical appointments.



<b>ACTIVITY SUMMARY</b>			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 215,540	241,300	271,600
Maintenance and Operations	43,917	47,500	56,900
Applied Revenues	<u>(3,943)</u>	<u>(1,700)</u>	<u>(3,500)</u>
<b>Activity Total</b>	<b><u>\$ 255,514</u></b>	<b><u>287,100</u></b>	<b><u>325,000</u></b>



## Senior Services (7500)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111J	CS Fam - Regular Salaries	\$ 81,167	\$ 88,300	\$ 88,300	\$ 90,000	\$ 90,000
115U	CS Rec - PT Salaries	77	-	-	-	-
115W	CS Fam - PT Salaries	36,221	41,700	41,700	55,700	55,700
119J	CS Fam - Applied Benefits	71,276	82,000	82,000	94,400	94,400
119U	CS Rec - PT Applied Benefits	4	-	-	-	-
119W	CS Fam - PT Applied Benefits	26,794	29,300	29,300	31,500	31,500
	<b>Total Salaries and Benefits</b>	<b>215,540</b>	<b>241,300</b>	<b>241,300</b>	<b>271,600</b>	<b>271,600</b>
2200	Supplies	13,444	16,000	16,000	16,000	16,000
4210	Travel and Meetings	-	200	-	200	200
4220	Memberships	275	500	500	500	500
4250	Training	-	1,200	-	1,000	1,000
4400	Contractual Services	21,198	30,000	22,000	30,000	30,000
9300	Equipment Usage	9,000	9,000	9,000	9,000	9,000
9500	Duplication Charges	-	200	-	200	200
	<b>Total Maintenance and Operations</b>	<b>43,917</b>	<b>57,100</b>	<b>47,500</b>	<b>56,900</b>	<b>56,900</b>
BL00	Participant Fees	(3,943)	(5,000)	(1,700)	(3,500)	(3,500)
	<b>Total Applied Revenues</b>	<b>(3,943)</b>	<b>(5,000)</b>	<b>(1,700)</b>	<b>(3,500)</b>	<b>(3,500)</b>
	<b>- Activity Total -</b>	<b>\$ 255,514</b>	<b>\$ 293,400</b>	<b>\$ 287,100</b>	<b>\$ 325,000</b>	<b>\$ 325,000</b>

\* Additional detail on following page(s)

**Senior Services (7500) - Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Office Supplies	\$ 4,000	\$ 4,000
Nutrition Program	4,000	4,000
Pals/Active	2,000	2,000
Classes	1,400	1,400
Senior Theme Parties	1,000	1,000
Senior Fitness Centers	1,000	1,000
Senior Tour and Travel	1,500	1,500
Senior Club Installations	1,100	1,100
	<u>\$ 16,000</u>	<u>\$ 16,000</u>

<b>Acct #4210</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Congress of California Seniors	\$ 200	\$ 200
	<u>\$ 200</u>	<u>\$ 200</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Entertainment	\$ 15,000	\$ 15,000
Senior Fitness Centers	2,000	2,000
Senior Theme Celebrations	4,000	4,000
Senior Tour and Travel	4,100	4,100
Instructors	4,900	4,900
	<u>\$ 30,000</u>	<u>\$ 30,000</u>

<b>Acct #BL00</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Senior Dances	\$ (3,000)	(1,500)
Senior Fitness	(1,000)	(1,000)
Senior Tour and Travel	(1,000)	(1,000)
	<u>\$ (5,000)</u>	<u>\$ (3,500)</u>

# CAPITAL IMPROVEMENT PROGRAM

## SOURCES AND USES OF FUNDS



### Fiscal Year 2012-13 Proposed Budget

Activity Name	Actual FY 2010-11	Mid Year Approved FY 2011-12	Final Estimate FY 2011-12	Department Request FY 2012-13	Manager Recommended FY 2012-13
<b>Sources</b>					
Transfer from General Fund	-	-	-	2,800,000	2,800,000
Transfer from Transportation Fund	-	-	-	200,000	200,000
<b>Total Sources</b>	-	-	-	3,000,000	3,000,000
<b>Uses</b>					
Capital Projects Administration	-	-	-	200,000	200,000
Capital Improvement Projects	-	-	-	2,800,000	2,800,000
<b>Total Uses</b>	-	-	-	3,000,000	3,000,000
<b>Surplus / (Deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -

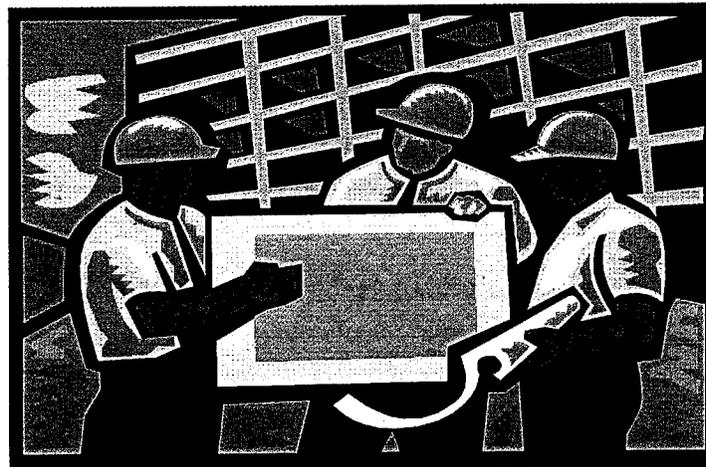
# CAPITAL IMPROVEMENT PROGRAM



The Capital Improvement Program (CIP) budget development process is a collaborative process managed by the Department of Public Works. This budget includes projects aimed at improving the city's public infrastructure including: streets, street lights, traffic signals, parks, public buildings, technology and water projects.

Historically, the CIP has been a multi-year plan developed independent of the budget process as funding was primarily provided through Community Development Commission bond proceeds. As a result of the recent elimination of redevelopment, the City Council will initiate an effort to reevaluate the CIP given the fundamental shift in funding sources. Starting in Fiscal Year 2012-13 the City's General Fund will be the primary funding source. Specifically, this will include the City Council designated (1.5%) of the City's 5% Utility User's Tax (UUT) toward the Capital Improvement Program.

The funding plan for fiscal year 2012-13 calls for \$3 million to be allocated towards the capital improvement program. Funding for the program is budgeted to come from the General Fund in the amount of \$2.8 million with the remaining \$200,000 coming from the Transportation Fund. The City Council will prioritize potential projects and approve all individual projects to be funded for the 2012-13 fiscal year.





# CAPITAL PROJECTS ADMINISTRATION



The Capital Projects Administration activity reflects general management costs for the City's Capital Improvement Program that are not specifically allocated to individual projects.

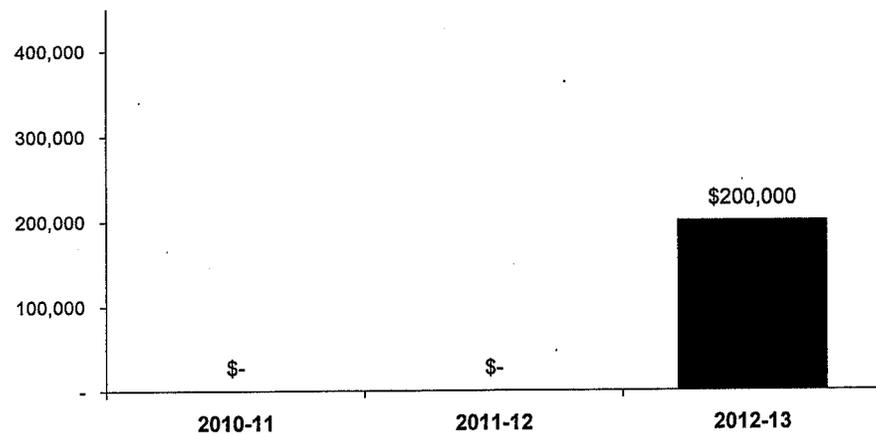


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ -	-	150,300
Maintenance and Operations	-	-	49,700
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ -</b>	<b>-</b>	<b>200,000</b>

## FISCAL YEAR COMPARISONS



## Capital Projects Admin (2450)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ -	\$ -	\$ -	\$ 55,500	\$ 55,500
115S	PW Adm - PT Salaries	-	-	-	14,800	14,800
119E	PW Adm - Applied Benefits	-	-	-	79,800	79,800
119S	PW Adm - PT Applied Benefits	-	-	-	200	200
	<b>Total Salaries and Benefits</b>	-	-	-	150,300	150,300
4400	Contractual Services	-	-	-	49,700	49,700
	<b>Total Maintenance and Operations</b>	-	-	-	49,700	49,700
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>



# NON-RECURRING



This section contains a detailed breakdown of one-time capital purchases to be made by the operating departments.



## Non-Recurring (9000)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Eng - Regular Salaries	\$ 45,494	\$ -	\$ 1,500	\$ -	\$ -
111F	PW Mtc - Regular Salaries	1,018	-	-	-	-
119E	PW Eng - Applied Benefits	44,467	-	1,600	-	-
119F	PW Mtc - Applied Benefits	53	-	-	-	-
	<b>Total Salaries and Benefits</b>	<b>91,033</b>	<b>-</b>	<b>3,100</b>	<b>-</b>	<b>-</b>
1310	Transitional Operations	362,877	2,500,000	2,500,000	-	-
2200	Supplies	63,065	54,800	45,500	63,000	63,000
4100	Advertising	1,716	-	-	-	-
4400	Contractual Services	16,883	1,361,500	1,361,500	-	-
4900	Intergovernmental Charges	75	-	-	-	-
7300	Furniture / Equipment	-	75,000	75,000	-	-
9100	Overhead	45,374	-	-	-	-
	<b>Total Maintenance and Operations</b>	<b>489,990</b>	<b>3,991,300</b>	<b>3,982,000</b>	<b>63,000</b>	<b>63,000</b>
BH00	Miscellaneous Fees (I-5 MIT)	(2,179)	-	-	-	-
EE00	County Grants	(143,927)	-	-	-	-
HH00	Transfer from Consolidated Project Fund	(50,499)	(53,900)	(6,100)	-	-
HK00	Transfer from Redevelopment Housing Fund	(7,744)	(2,600)	(1,600)	-	-
HM00	Transfer from Waste Management	(7,044)	(1,900)	(1,900)	(1,900)	(1,900)
HR81	Transfer from Washington Blvd. R/A Proj Fnd	(5,244)	-	-	-	-
HR84	Transfer from 06 Non-Tax Bond Fund	(30,444)	-	-	-	-
HW00	Transfer from Water Utility	(31,218)	(35,100)	(35,100)	(5,100)	(5,100)
	<b>Total Applied Revenues</b>	<b>(278,298)</b>	<b>(93,500)</b>	<b>(44,700)</b>	<b>(7,000)</b>	<b>(7,000)</b>
	<b>- Activity Total -</b>	<b>\$ 302,725</b>	<b>\$ 3,897,800</b>	<b>\$ 3,940,400</b>	<b>\$ 56,000</b>	<b>\$ 56,000</b>

\* Additional detail on following page(s)

**Non-Recurring (9000) - Account Number Detail**

**(Account Number Detail sorted by Object)**

<b>Acct #2200</b>	<b>DEPT</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Citywide Computer Replacement	FA	\$ 35,000	\$ 50,000
Replacement of Shears In Social Hall	CS Rec	13,000	13,000
Clarke Estate Courtyard Canopies	CS Rec	2,000	-
Little Lake Park Meeting Room Chairs	CS Rec	2,000	-
Clarke Estate Chairs	CS Rec	2,800	-
		<u>\$ 54,800</u>	<u>\$ 63,000</u>

<b>Acct #4400</b>	<b>DEPT</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Warehouse Access Control Installation	FA	\$ 10,000	\$ -
Repair Electrical Conduits & wiring on Orr & Day Rd for X-mas Ltg in Mediums	PW	10,000	-
Repair St Ltg conduits & Wires on Telegraph Rd for Laurel Ave Fountain Area	PW	4,000	-
Clean-up Los Nietos Dumping (expect Reimbursement)	PW	15,300	-
User Fee Study	FA	32,000	-
Sales Tax Revenue Audit Fee - Twin Meeds Case	FA	290,200	-
Transitional Contract Costs	FA	1,000,000	-
		<u>\$ 1,361,500</u>	<u>\$ -</u>

<b>Acct #7300</b>	<b>Dept</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Value Turner	PW	\$ 35,000	\$ -
Water Pump	PW	40,000	-
		<u>\$ 75,000</u>	<u>\$ -</u>

**Non-Recurring (9000) - Department Detail**

**(Account Number Detail sorted by Dept.)**

<b>Community Services</b>	<b>Dept</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Replacement of Shears in Social Hall	CS Rec	\$ 13,000	\$ 13,000
Clarke Estate Courtyard Canopies	CS Rec	2,000	-
Little Lake Park Meeting Room Chairs	CS Rec	2,000	-
Clarke Estate Chairs	CS Rec	2,800	-
		<u>\$ 19,800</u>	<u>\$ 13,000</u>

<b>Finance &amp; Administrative Services</b>	<b>Dept</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Citywide Computer Replacement	FA	\$ 35,000	\$ 50,000
Warehouse Access Control Installment	FA	10,000	-
Sales Tax Revenues Audit Fees - Twin Meds Case	FA	290,200	-
User Fee Study	FA	32,000	-
Transitional Contract Costs	FA	1,000,000	-
		<u>\$ 1,367,200</u>	<u>\$ 50,000</u>

<b>Public Works</b>	<b>Dept</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Repair Electrical Conduits & wiring on Orr & Day Rd for X-mas Ltg in Mediums	PW	\$ 10,000	\$ -
Repair St Ltg conduits & Wires on Telegraph Rd for Laurel Ave Fountain Area	PW	4,000	-
Value Turner	PW	35,000	-
Water Pump	PW	40,000	-
Clean up - Los Nietos Dumping (Expect Reimbursement)	PW	15,300	-
		<u>\$ 104,300</u>	<u>\$ -</u>



# EQUIPMENT ACQUISITION AND FUND TRANSFERS

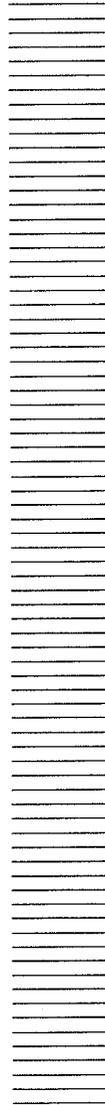


This section contains detailed information for the following:

- ◆ Equipment Acquisition
- ◆ Fund Transfers

# VEHICLE ACQUISITION AND REPLACEMENT

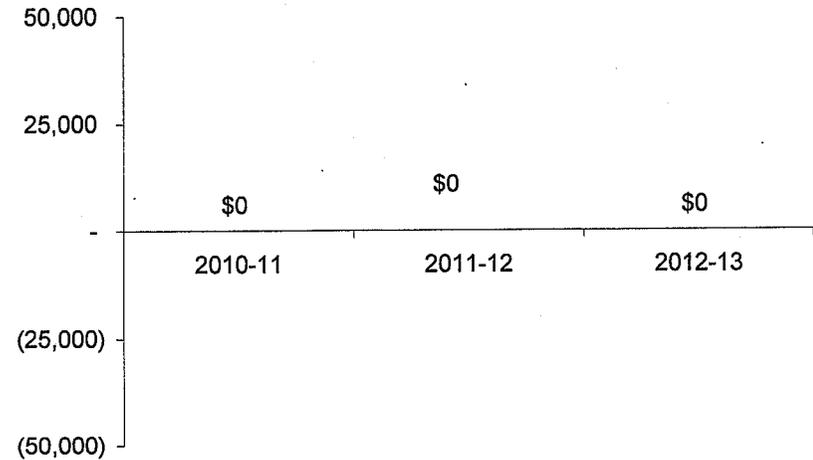
The Vehicle Acquisitions and Replacement activity accounts for the costs and recording of purchasing City vehicles.



## ACTIVITY SUMMARY

		Actual	Final Est.	Manager Recommended
		FY 2010-11	FY 2011-12	FY 2012-13
Salaries and Benefits	\$	-	-	-
Maintenance and Operations		-	115,900	387,500
Applied Revenues		-	(115,900)	(387,500)
Activity Total	\$	-	-	-

## FISCAL YEAR COMPARISONS



## Vehicle Acquisition and Replacement (8000)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
7300	Furniture/Equipment	\$ -	\$ 338,000	\$ 115,900	\$ 387,500	\$ 387,500 *
	Total Maintenance and Operations	-	338,000	115,900	387,500	387,500
BR00	Damage to City Property	-	-	(27,400)	-	-
EE00	County Grant	-	(100,100)	-	-	-
GA00	Sale of Property	-	-	(9,300)	-	-
HW00	Trans from Water Utility	-	(32,000)	-	(32,000)	(32,000)
HX00	Trans from Equipment Replacement Fund	-	(205,900)	(79,200)	(355,500)	(355,500) *
	Total Applied Revenues	-	(338,000)	(115,900)	(387,500)	(387,500)
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

\* Additional detail on following page(s)

**Vehicle Acquisition and Replacment (8000) - Detail by Department**

<b>Public Works - 7300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	
3/4 Ton Pickup Utility Bed Truck Repl. #280	\$ 35,000	\$ 35,000	(1)
3/4 Ton Pickup Utility Bed Truck Repl. #456	32,000	-	
3/4 Ton Pickup Utility Bed Truck Repl. #452	32,000	-	
1/2 Ton Pickup-Ext Cab Repl #491	26,000	26,000	(1)
1/2 Ton Pickup-Ext Cab Repl;#616	26,000	-	
Ford S.D. -250 for Signals #632	-	35,000	
Asphalt Roller/Walk behind #605	14,000	14,000	(1)
Vehicle Upgrades	-	15,000	
	<u>\$ 165,000</u>	<u>\$ 125,000</u>	

(1) - FY 2011-12 budgeted purchase deferred and carried over to FY 2012-13

<b>Fire - 7300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	
2011 Escape, Repl.	\$ 25,000	\$ 25,000	(1)
	<u>\$ 25,000</u>	<u>\$ 25,000</u>	

<b>Community Services - 7300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	
1/2 ton Pickup- Ext Cab (497)	\$ 26,000	\$ 26,000	(1)
All Terrain Utility Vehicle	-	8,000	
	<u>\$ 26,000</u>	<u>\$ 34,000</u>	

<b>Water - 7300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	
3/4 Ton Utility Bed Repl #636	\$ 32,000	\$ 32,000	(1)
	<u>\$ 32,000</u>	<u>\$ 32,000</u>	

<b>Transportation - 7300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	
22 Passenger Cutaway Bus Repl #472	\$ 90,000	\$ -	
	<u>\$ 90,000</u>	<u>\$ -</u>	

<b>Police - 7300</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	
Undercover Car- Replace Ford Taurus	\$ -	\$ 30,000	
Ford Sedan	-	30,000	
3 Ford Explorers	-	84,000	
Contract Patrol Vehicle Upgrades	-	20,000	
Public Safety Officer Patrol Vehicle Upgrades	-	7,500	
	<u>\$ -</u>	<u>\$ 171,500</u>	

<b>Acct #HX00</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>	
FY 2011-12 Funding Allocation	\$ 205,900	\$ -	
FY 2011-12 Funding Allocation Carry Over	-	126,000	
FY 2012-13 Funding Allocation	-	229,500	
	<u>\$ 205,900</u>	<u>\$ 355,500</u>	





## Interfund Transfers (8100)

### Activity Detail

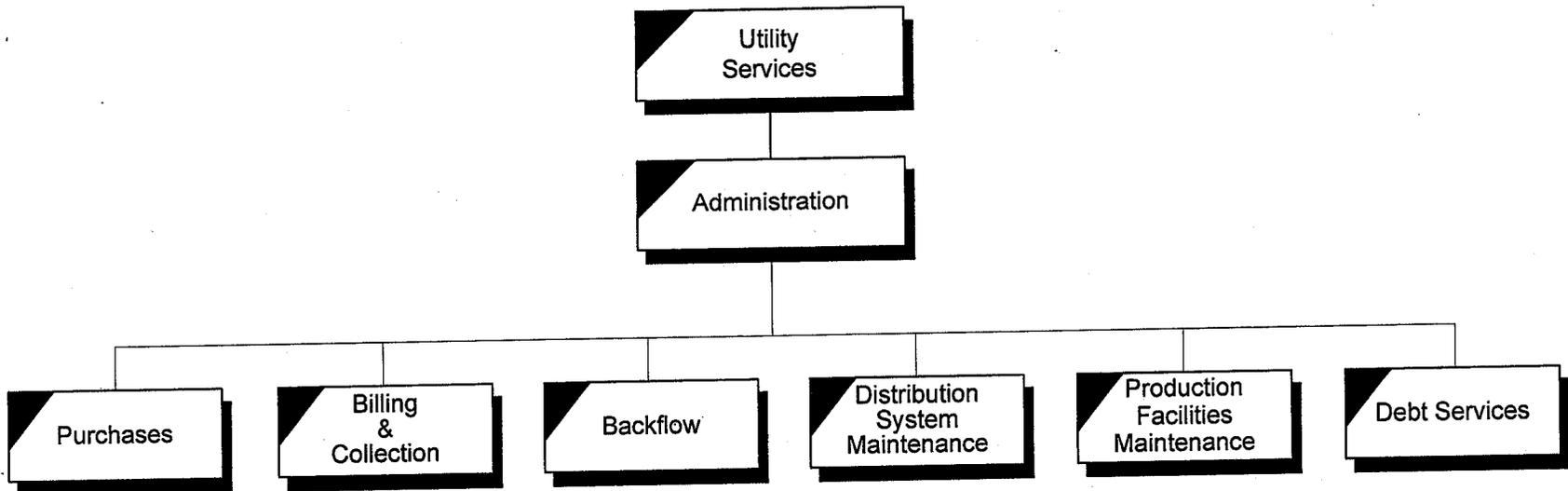
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
8125	Transfer to Fire Equipment Fund	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
8127	Transfer to General Equipment Fund	-	200,000	200,000	250,000	250,000
8150	Transfer to Debt Service Fund	-	235,900	-	-	-
	<b>- Activity Total -</b>	<u>\$ -</u>	<u>\$ 435,900</u>	<u>\$ 200,000</u>	<u>\$ 260,000</u>	<u>\$ 260,000</u>



# UTILITY SERVICES

The Utility Services Division accounts for the operations of the City owned water system. The program maintains, repairs and replaces all facilities dedicated to the safe delivery of potable water to the residents and businesses of the City, including pipelines, valves, fire hydrants, and storage tanks and reservoirs.

Below is a chart showing the department's activities. More detailed information is available on the following pages:



# WATER UTILITY

## SOURCES AND USES OF FUNDS



### Fiscal Year 2012-13 Proposed Budget

Activity Name	Actual FY 2010-11	Mid Year Approved FY 2011-12	Final Estimate FY 2011-12	Department Request FY 2012-13	Manager Recommended FY 2012-13
<b>Sources</b>					
Estimated General Revenues	9,737,329	11,509,400	11,403,000	12,040,000	12,040,000
<b>Uses</b>					
Department Expenditures	8,848,513	10,005,100	9,665,300	8,986,400	8,986,400
Capital Improvement Projects	-	-	-	750,000	750,000
Equipment Replacement	-	-	-	100,000	100,000
Interfund Transfers	1,278,405	1,629,400	1,597,400	1,629,400	1,629,400
<b>Total Uses</b>	<u>10,126,918</u>	<u>11,634,500</u>	<u>11,262,700</u>	<u>11,465,800</u>	<u>11,465,800</u>
<b>Surplus / (Deficit)</b>	<u>\$ (389,589)</u>	<u>\$ (125,100)</u>	<u>\$ 140,300</u>	<u>\$ 574,200</u>	<u>\$ 574,200</u>

# WATER UTILITY REVENUE SUMMARY

## Fiscal Year 2012-13 Proposed Budget

Account Number	Revenue Source	Actual	Midyear	Final Estimate	Proposed	Proposed vs Final Est.	
		FY 2010-11	Budget FY 2011-12	FY 2011-12	Budget FY 2012-13	Variance \$	%
<b>Water Utility Fund</b>							
0410	Interest Earnings	5,892	3,000	3,600	3,600	-	0.0%
0420	Rentals - Temp Water Meter	75	100	100	100	-	0.0%
0610	Metered Water Sales	9,729,292	11,493,000	11,396,000	12,034,000	638,000	5.6%
0630	Reconnection Fees	2,070	2,300	2,300	2,300	-	0.0%
0660	Other	-	1,000	1,000	-	(1,000)	0.0%
0662	Trunk Line Connection	-	10,000	-	-	-	-
<b>Total Water Utility Fund</b>		<u>\$ 9,737,329</u>	<u>\$ 11,509,400</u>	<u>\$ 11,403,000</u>	<u>\$ 12,040,000</u>	<u>\$ 637,000</u>	<u>5.6%</u>

# WATER UTILITY



## FY 2012-13 Proposed Budget

### Department Summary

Activity Name	Actual FY 2010-11	Mid-Year Approved FY 2011-12	Final Estimate FY 2011-12	Dept. Request FY 2012-13	Manager Recommended FY 2012-13
Administration	\$ 1,527,755	\$ 1,416,700	\$ 1,409,600	\$ 996,100	\$ 996,100
Water Purchases	4,143,616	4,730,900	4,622,900	4,674,900	4,674,900
Billing and Collection	669,819	836,700	753,000	762,500	762,500
Backflow	172,430	126,800	105,400	125,400	125,400
Distribution System Maintenance	1,287,314	1,537,400	1,485,400	1,094,200	1,094,200
Production Facilities Maintenance	670,644	806,200	734,400	780,700	780,700
Debt Service	376,934	550,400	554,600	552,600	552,600
Interfund Transfers	1,278,405	1,629,400	1,597,400	1,629,400	1,629,400
<b>Department Totals</b>	<b>\$ 10,126,918</b>	<b>\$ 11,634,500</b>	<b>\$ 11,262,700</b>	<b>\$ 10,615,800</b>	<b>\$ 10,615,800</b>

# UTILITY SERVICES



## FY 2012-13 Position Summary

	Original FY 2011-12	Revised FY 2011-12	Change + or (-)	Proposed FY 2012-13	Change + or (-)
<u>Full-Time Positions</u>					
Utility Services Manager	1	1	-	1	-
Water Utility Lead Worker	1	1	-	1	-
Water Utility Section Supervisor	2	1	(1)	1	-
Water Utility Worker	6	5	(1)	5	-
Water Well Operator	2	2	-	2	-
<b>Total Number of Full-Time Positions</b>	<u>12</u>	<u>10</u>	<u>(2)</u>	<u>10</u>	<u>-</u>
<u>Part-Time Benefitted Positions</u>					
None	-	-	-	-	-
<b>Total Number of Part-Time Benefitted Positions</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Part-Time Non-Benefitted Hours</u>					
<b>Total Number of Hours</b>	5,424	5,424	-	5,424	-

# WATER UTILITY ADMINISTRATION



The Administration activity sets policies and standards for the department and provides guidance and direction to the individual divisions of the department.

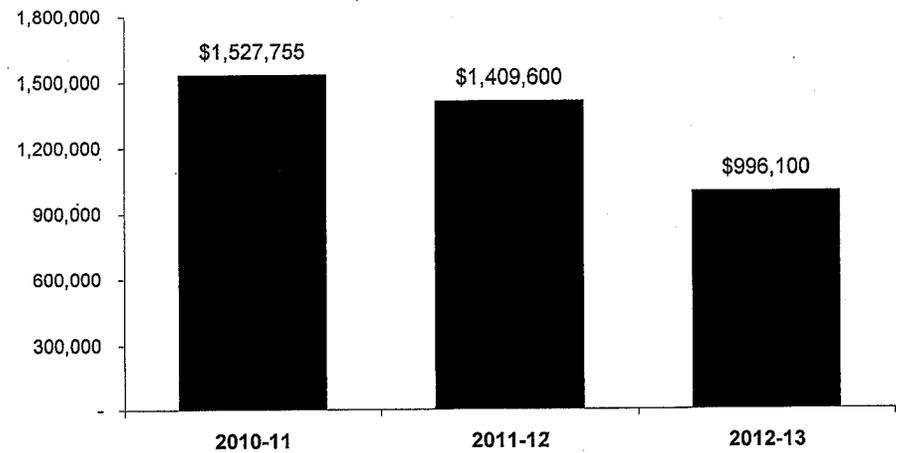


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 906,887	813,400	537,900
Maintenance and Operations	620,869	596,200	458,200
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ 1,527,755</b>	<b>1,409,600</b>	<b>996,100</b>

## FISCAL YEAR COMPARISONS



## Water Utility Administration (9110)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ 40,582	\$ 36,500	\$ 36,500	\$ 37,700	\$ 37,700
111D	FA - Regular Salaries	45,848	46,200	46,200	47,200	47,200
111E	PW Adm - Regular Salaries	284,905	271,800	271,800	115,800	115,800
111F	PW Mtc - Regular Salaries	50,549	33,200	33,200	22,000	22,000
114D	FA - OT Pay	315	500	500	-	-
114F	PW Mtc - OT Pay	564	500	500	500	500
115R	FA - PT Salaries	1,913	2,200	2,200	3,400	3,400
115S	PW Adm - PT Salaries	13,639	-	-	8,900	8,900
115T	PW Mtc - PT Salaries	1,710	3,800	3,800	3,900	3,900
119B	CM - Applied Benefits	44,798	40,300	40,300	49,000	49,000
119D	FA - Applied Benefits	48,338	51,000	51,000	54,700	54,700
119E	PW Adm - Applied Benefits	308,730	284,800	284,800	166,300	166,300
119F	PW Mtc - Applied Benefits	64,714	42,300	42,300	28,000	28,000
119R	FA - Applied Benefits	99	100	100	200	200
119S	PW Adm - PT Applied Benefits	92	-	-	100	100
119T	PW Mtc - PT Applied Benefits	92	200	200	200	200
	<b>Total Salaries and Benefits</b>	<b>906,887</b>	<b>813,400</b>	<b>813,400</b>	<b>537,900</b>	<b>537,900</b>
2200	Supplies	2,329	5,500	3,000	5,000	5,000 *
3400	Telephone	1,208	1,300	600	1,000	1,000
4100	Advertising	200	3,900	1,000	2,000	2,000
4210	Travel and Meetings	108	500	200	300	300
4220	Memberships	889	5,000	1,000	2,500	2,500
4250	Training	615	4,500	2,500	4,000	4,000
4400	Contractual Services	30,528	22,000	20,000	22,000	22,000 *
4630	Liability Insurance	69,800	58,800	69,800	58,800	58,800
4900	Intergovernmental Charges	70,198	83,000	80,000	81,500	81,500 *

\* Additional detail on following page(s)

## Water Utility Administration (9110) - continued

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
	continued -					
9100	Overhead	432,943	406,700	406,700	269,000	269,000
9300	Equipment Usage	11,000	11,000	11,000	11,000	11,000
9500	Duplication Charges	1,051	1,100	400	1,100	1,100
	Total Maintenance and Operations	620,869	603,300	596,200	458,200	458,200
	- Activity Total -	<u>\$ 1,527,755</u>	<u>\$ 1,416,700</u>	<u>\$ 1,409,600</u>	<u>\$ 996,100</u>	<u>\$ 996,100</u>

**Water Utility Administration (9110) Account Number Detail**

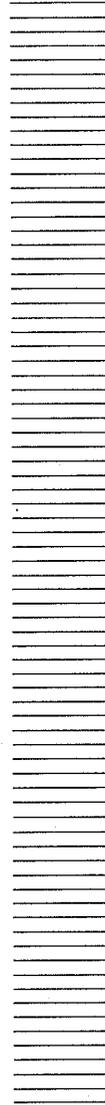
<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Subscriptions	\$ 500	\$ 500
Misc Supplies	2,000	1,500
Computer/Software Upgrades	3,000	3,000
	<u>\$ 5,500</u>	<u>\$ 5,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Underground Alert	\$ 2,000	\$ 2,000
Telex Service	500	500
Material Safety Data Sheets (MSDS)	1,000	1,000
Public Financing Authority	9,000	9,000
Janitorial	9,500	9,500
	<u>\$ 22,000</u>	<u>\$ 22,000</u>

<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Watermaster Charges	\$ 11,000	\$ 7,000
Property Tax	5,000	5,000
Health Dept Charges	7,500	10,000
Utility Committee	1,000	1,000
Computer Usage	20,000	20,000
Operator Certification	2,500	2,500
Southeast Water Coalition Dues	10,000	10,000
IRWMP Joint Powers Authority	15,000	15,000
Wide Area Network	11,000	11,000
	<u>\$ 83,000</u>	<u>\$ 81,500</u>

# WATER PURCHASES

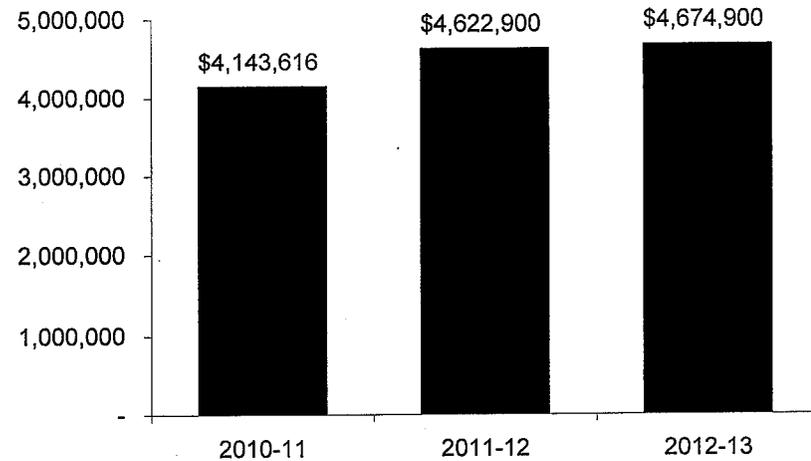
The Water Purchases activity provides for the purchasing and production of the water needed by City water customers. It ensures that potable drinking water is available to over 5,800 homes and businesses within the City of Santa Fe Springs and a small section of Downey.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	28,538	21,700	21,700
Maintenance and Operations		4,115,077	4,709,200	4,653,200
Applied Revenues		-	(108,000)	-
<b>Activity Total</b>	<b>\$</b>	<b>4,143,616</b>	<b>4,622,900</b>	<b>4,674,900</b>

## FISCAL YEAR COMPARISONS



## Water Purchases (9120)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 13,698	\$ 10,600	\$ 10,600	\$ 5,400	\$ 5,400
111F	PW Mtc - Regular Salaries	-	-	-	3,800	3,800
119E	PW Adm - Applied Benefits	14,840	11,100	11,100	7,700	7,700
119F	PW Mtc - Applied Benefits	-	-	-	4,800	4,800
	<b>Total Salaries and Benefits</b>	<b>28,538</b>	<b>21,700</b>	<b>21,700</b>	<b>21,700</b>	<b>21,700</b>
4920	MWD Water Purchases	3,508,256	3,925,000	3,925,000	3,756,000	3,756,000 *
4921	Groundwater Purchases	592,986	773,000	773,000	886,000	886,000 *
9100	Overhead	13,536	10,900	10,900	10,900	10,900
9300	Equipment Usage	300	300	300	300	300
	<b>Total Maintenance and Operations</b>	<b>4,115,077</b>	<b>4,709,200</b>	<b>4,709,200</b>	<b>4,653,200</b>	<b>4,653,200</b>
BH00	Miscellaneous Fees	-	-	(108,000)	-	-
	<b>Total Applied Revenues</b>	<b>-</b>	<b>-</b>	<b>(108,000)</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 4,143,616</b>	<b>\$ 4,730,900</b>	<b>\$ 4,622,900</b>	<b>\$ 4,674,900</b>	<b>\$ 4,674,900</b>

\* Additional detail on following page(s)

**Water Purchases (9120) Account Number Detail**

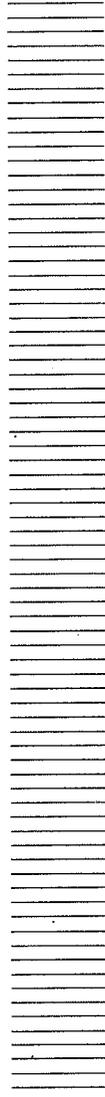
<b>Acct #4900</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Reflects a 10% increase in MWD rate and no change in quantity purchases	\$ 3,925,000	\$ 3,756,000
	\$ 3,925,000	\$ 3,756,000

<b>Acct #4920</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Reflects no change in WRD rates and a 15% increase in quantity pumped from City wells and WQPP facility	\$ 773,000	\$ 886,000
	\$ 773,000	\$ 886,000



# BILLING AND COLLECTION

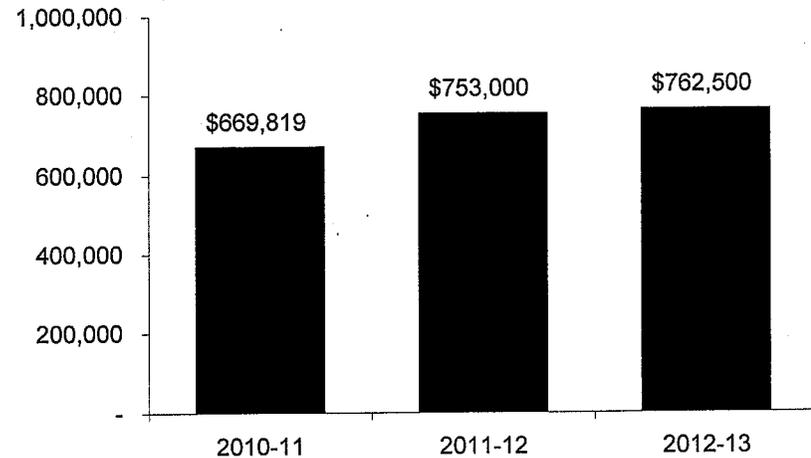
The Billing and Collection activity oversees the water meter reading and invoicing function. The activity includes management of the water meter reading activities. Staff generates bills to the water customers based on the reads. The activity is responsible for processing bills, receiving payments, taking customer service calls, processing delinquent accounts and assigning water service turn offs.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	362,105	408,200	414,100
Maintenance and Operations		361,759	393,800	397,400
Applied Revenues		(54,045)	(49,000)	(49,000)
<b>Activity Total</b>	<b>\$</b>	<b>669,819</b>	<b>753,000</b>	<b>762,500</b>

## FISCAL YEAR COMPARISONS



## Billing and Collection (9130)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111D	FA - Regular Salaries	\$ 121,494	\$ 128,800	\$ 128,800	\$ 106,200	\$ 106,200
111F	PW Mtc - Regular Salaries	33,549	59,800	40,000	54,200	54,200
114D	FA - OT Pay	4,484	1,500	5,500	3,500	3,500
114F	PW Mtc - OT Pay	284	400	400	400	400
114R	PW Mtc - PT OT Pay	52	-	-	-	-
115R	FA - PT Salaries	12,219	14,600	14,600	16,200	16,200
115T	PW Mtc - PT Salaries	17,173	37,900	23,000	39,100	39,100
119D	FA - Applied Benefits	128,145	141,900	141,900	122,800	122,800
119F	PW Mtc - Applied Benefits	43,037	76,300	51,200	68,900	68,900
119R	FA - PT Applied Benefits	772	800	800	800	800
119T	PW Mtc - PT Applied Benefits	896	2,000	2,000	2,000	2,000
	<b>Total Salaries and Benefits</b>	<b>362,105</b>	<b>464,000</b>	<b>408,200</b>	<b>414,100</b>	<b>414,100</b>
2200	Supplies	8,072	8,000	8,000	8,000	8,000
4400	Contractual Services	42,645	49,700	49,700	50,300	50,300 *
4900	Intergovernmental Charges	125,000	125,000	125,000	125,000	125,000
9100	Overhead	179,042	232,000	204,100	207,100	207,100
9300	Equipment Usage	7,000	7,000	7,000	7,000	7,000
	<b>Total Maintenance and Operations</b>	<b>361,759</b>	<b>421,700</b>	<b>393,800</b>	<b>397,400</b>	<b>397,400</b>
BH00	Miscellaneous Fees	(54,045)	(49,000)	(49,000)	(49,000)	(49,000)
	<b>Total Applied Revenues</b>	<b>(54,045)</b>	<b>(49,000)</b>	<b>(49,000)</b>	<b>(49,000)</b>	<b>(49,000)</b>
	<b>- Activity Total -</b>	<b>\$ 669,819</b>	<b>\$ 836,700</b>	<b>\$ 753,000</b>	<b>\$ 762,500</b>	<b>\$ 762,500</b>

\* Additional detail on following page(s)

**Water Billing and Collection (9130) Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Postage	\$ 16,000	\$ 16,500
Bad Debt Expense	11,000	11,000
Meter Reading Equip/Software Maintenance	1,500	1,500
Inserting Machine Maintenance	1,800	1,900
Credit Card Merchant Fee	19,400	19,400
	<u>\$ 49,700</u>	<u>\$ 50,300</u>

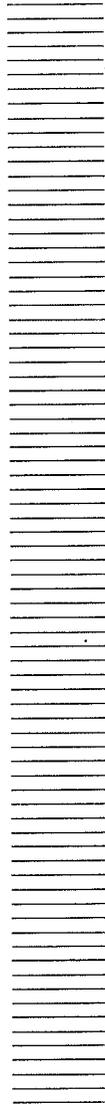


# BACKFLOW



The Backflow activity is responsible for the maintenance of City-owned backflow devices and regulating the integrity of privately-owned devices. The most important tasks include:

- \* Testing of customer, County, and City backflow devices on an annual basis unless devices show a routine habit of failing and than are tested on a six month cycle.
- \* Cross connection inspections inside buildings and on construction sites that have a combination of potable, industrial, and reclaimed water. This is usually performed in conjunction with the L.A. Co. Department of Health Services.
- \* Monthly notifications to customers of the need for their device to be tested.

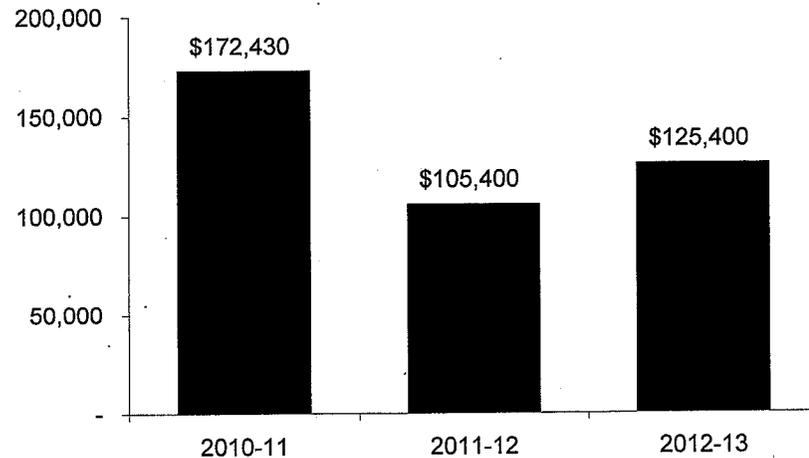


## ACTIVITY SUMMARY



	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 110,028	76,600	89,100
Maintenance and Operations	62,791	48,800	56,300
Applied Revenues	(389)	(20,000)	(20,000)
Activity Total	\$ 172,430	105,400	125,400

## FISCAL YEAR COMPARISONS



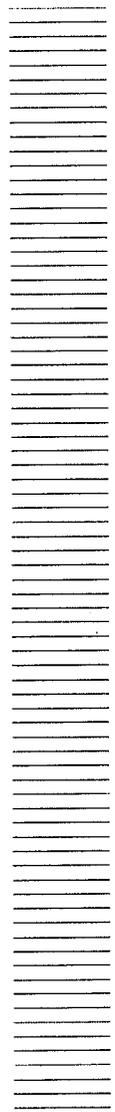
## Backflow (9135)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111E	PW Adm - Regular Salaries	\$ 37,421	\$ 23,500	\$ 23,500	\$ 22,500	\$ 22,500
111F	PW Mtc - Regular Salaries	13,807	17,700	17,700	14,400	14,400
114E	PW Eng - OT Pay	423	500	700	1,000	1,000
114F	PW Mtc - OT Pay	145	500	500	500	500
119E	PW Adm - Applied Benefits	40,658	24,600	21,200	32,400	32,400
119F	PW Mtc - Applied Benefits	17,574	22,600	13,000	18,300	18,300
	<b>Total Salaries and Benefits</b>	<b>110,028</b>	<b>89,400</b>	<b>76,600</b>	<b>89,100</b>	<b>89,100</b>
2200	Supplies	4,552	5,500	4,500	5,000	5,000
4250	Training	1,005	1,500	500	1,200	1,200
4400	Contractual Services	23	500	500	500	500
9100	Overhead	52,211	44,700	38,300	44,600	44,600
9300	Equipment Usage	5,000	5,000	5,000	5,000	5,000
9500	Duplication Charges	-	200	-	-	-
	<b>Total Maintenance and Operations</b>	<b>62,791</b>	<b>57,400</b>	<b>48,800</b>	<b>56,300</b>	<b>56,300</b>
BH00	Testing Fees	(389)	(20,000)	(20,000)	(20,000)	(20,000)
	<b>Total Applied Revenues</b>	<b>(389)</b>	<b>(20,000)</b>	<b>(20,000)</b>	<b>(20,000)</b>	<b>(20,000)</b>
	<b>- Activity Total -</b>	<b>\$ 172,430</b>	<b>\$ 126,800</b>	<b>\$ 105,400</b>	<b>\$ 125,400</b>	<b>\$ 125,400</b>

# DISTRIBUTION SYSTEM MAINTENANCE

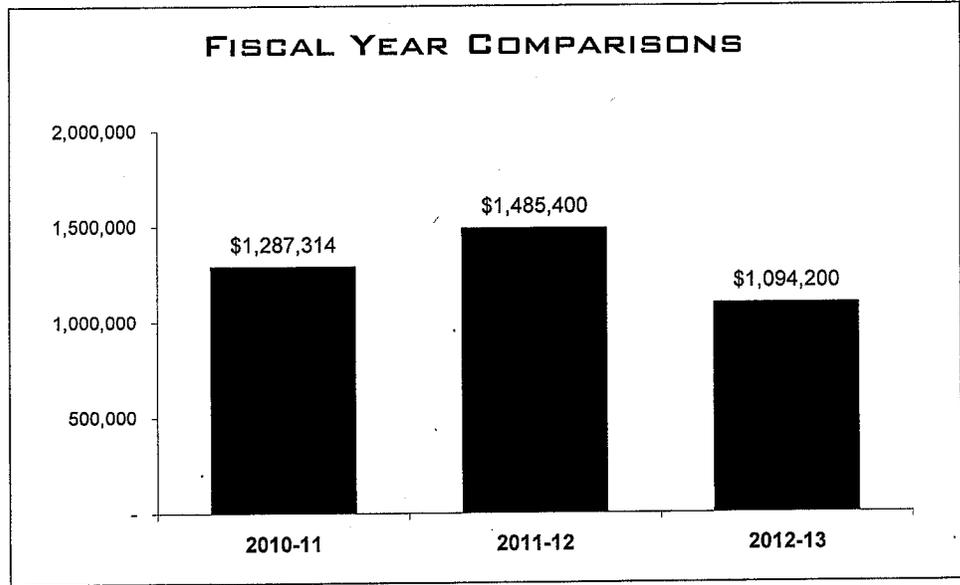
The Distribution System Maintenance activity is responsible for maintaining 108 miles of City owned water mains, 1,120 fire hydrants, 5,850 water service connections and is also responsible for the City's five storm water pumping systems, ten storm pumps and pumps at City Underpasses. It annually performs approximately five new installations of distribution main, installs 20 fire hydrant runs, 20 fire services connections and 30 new service connections for residential and commercial buildings.



## ACTIVITY SUMMARY

	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 745,031	866,800	583,000
Maintenance and Operations	551,725	618,600	511,200
Applied Revenues	(9,442)	-	-
<b>Activity Total</b>	<b>\$ 1,287,314</b>	<b>1,485,400</b>	<b>1,094,200</b>

## FISCAL YEAR COMPARISONS



## Distribution System Maintenance (9140)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 303,689	\$ 355,400	\$ 355,400	\$ 232,800	\$ 232,800
114E	PW Eng - OT Pay	1,182	-	-	-	-
114F	PW Mtc - OT Pay	14,689	20,000	19,000	20,000	20,000
115T	PW Mtc - PT Salaries	22,372	19,500	19,500	20,100	20,100
116F	PW Mtc - Standby Pay	12,897	12,600	12,600	13,000	13,000
119F	PW Mtc - Applied Benefits	388,902	453,500	458,800	296,100	296,100
119T	PW Mtc - PT Applied Benefits	1,301	1,000	1,500	1,000	1,000
	<b>Total Salaries and Benefits</b>	<b>745,031</b>	<b>862,000</b>	<b>866,800</b>	<b>583,000</b>	<b>583,000</b>
2200	Supplies	120,153	150,000	122,000	125,000	125,000 *
3400	Telephone	1,267	1,000	1,000	1,200	1,200
4250	Training	455	1,200	1,200	1,500	1,500
4400	Contractual Services	29,963	45,200	15,000	45,000	45,000 *
4900	Intergovernmental Charges	-	2,000	1,000	2,000	2,000
9100	Overhead	354,888	431,000	433,400	291,500	291,500
9300	Equipment Usage	45,000	45,000	45,000	45,000	45,000
	<b>Total Maintenance and Operations</b>	<b>551,725</b>	<b>675,400</b>	<b>618,600</b>	<b>511,200</b>	<b>511,200</b>
BH00	Miscellaneous Fees	(61)	-	-	-	-
BR00	Damage to City Property	(4,345)	-	-	-	-
CB00	Property Owner Contribution	(5,035)	-	-	-	-
	<b>Total Applied Revenues</b>	<b>(9,442)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>- Activity Total -</b>	<b>\$ 1,287,314</b>	<b>\$ 1,537,400</b>	<b>\$ 1,485,400</b>	<b>\$ 1,094,200</b>	<b>\$ 1,094,200</b>

\* Additional detail on following page(s)

**Distribution System Maintenance (9140) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Safety Equipment	\$ 5,000	\$ 5,000
Uniforms	2,000	2,000
Small Tools	5,000	5,000
Pipe/Valves/Fittings/Meters	65,000	40,000
Meter Repair Parts	30,000	30,000
Slurry/Conc	7,000	7,000
Miscellaneous Supplies	<u>36,000</u>	<u>36,000</u>
	\$ 150,000	\$ 125,000

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Water Analysis	\$ 3,000	\$ 3,500
Mandated Lab Analysis	2,500	2,500
Dump Charges	5,000	5,000
A. C. Pipe Disposal	2,500	2,000
Welding & Repairs	20,000	20,000
Telemet/Inst. Service	12,000	12,000
Pager Rental	<u>200</u>	<u>-</u>
	\$ 45,200	\$ 45,000

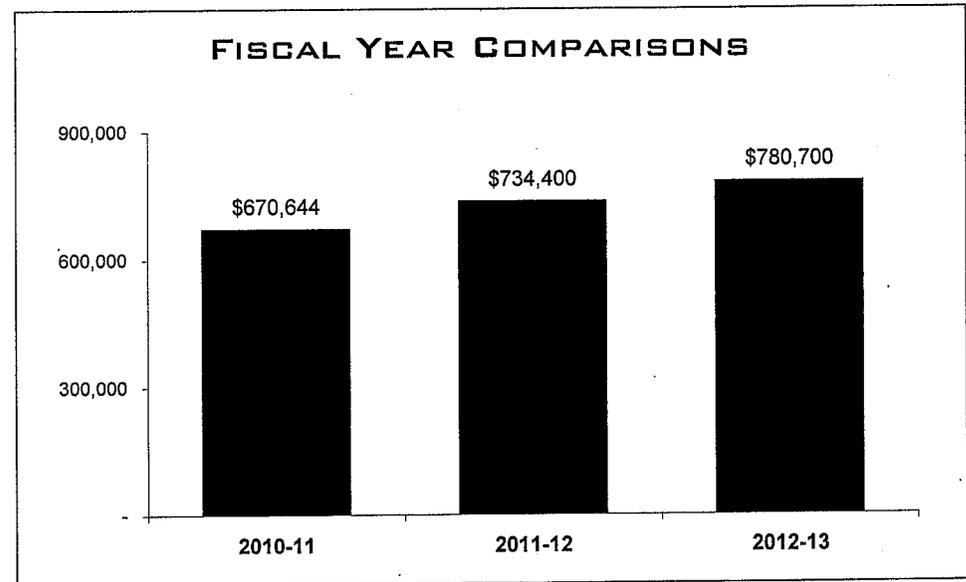


# PRODUCTION FACILITIES MAINTENANCE

The Production activity is responsible for operating City wells, reservoirs and interconnections, taking weekly State Title 22 water samples, ensuring water quality, investigating customer concerns, replacements and testing, as well as treating and maintaining the City's six recreational pools to ensure they meet State Department of Health Safety standards.



<b>ACTIVITY SUMMARY</b>			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ 335,224	387,000	376,600
Maintenance and Operations	335,421	347,400	404,100
Applied Revenues	-	-	-
<b>Activity Total</b>	<b>\$ 670,644</b>	<b>734,400</b>	<b>780,700</b>



## Production Facilities Maintenance (9145)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111F	PW Mtc - Regular Salaries	\$ 138,376	\$ 161,100	\$ 161,000	\$ 156,000	\$ 156,000
114F	PW Mtc - OT Pay	19,143	20,000	16,000	20,000	20,000
115T	PW Mtc - PT Salaries	773	2,000	2,000	2,100	2,100
119F	PW Mtc - Applied Benefits	176,891	205,600	208,000	198,400	198,400
119T	PW Mtc - PT Applied Benefits	40	100	-	100	100
	<b>Total Salaries and Benefits</b>	<b>335,224</b>	<b>388,800</b>	<b>387,000</b>	<b>376,600</b>	<b>376,600</b>
2200	Supplies	26,905	45,000	42,000	45,000	45,000 *
3100	Electricity	61,202	80,000	54,000	75,000	75,000 *
3200	Natural gas	15,172	20,000	12,800	16,000	16,000
3300	Water	1,748	1,500	1,600	3,800	3,800
3400	Telephone	6,390	7,000	5,000	6,500	6,500
4250	Training	583	1,500	1,000	1,500	1,500
4400	Contractual Services	38,961	40,000	12,000	42,000	42,000 *
4900	Intergovernmental Charges	-	3,000	500	1,000	1,000
9100	Overhead	159,459	194,400	193,500	188,300	188,300
9300	Equipment Usage	25,000	25,000	25,000	25,000	25,000
	<b>Total Maintenance and Operations</b>	<b>335,421</b>	<b>417,400</b>	<b>347,400</b>	<b>404,100</b>	<b>404,100</b>
	<b>- Activity Total -</b>	<b>\$ 670,644</b>	<b>\$ 806,200</b>	<b>\$ 734,400</b>	<b>\$ 780,700</b>	<b>\$ 780,700</b>

\* Additional detail on following page(s)

**Production Facilities Maintenance (9145) Account Number Detail**

<b>Acct #2200</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Oil Lubricants	\$ 6,000	\$ 6,000
Uniforms	2,500	2,500
Chlorine Parts	3,000	3,000
Telem Parts & Small Tools	10,000	10,000
Filters, Chemicals	8,000	8,000
Eng Parts, Pump Fittings	10,500	10,500
Safety Equip	5,000	5,000
	<u>\$ 45,000</u>	<u>\$ 45,000</u>

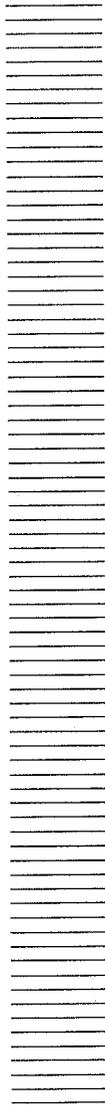
<b>Acct #3100</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
City Yard	\$ 45,000	\$ 35,000
Wells 1 & 2	25,000	30,000
Telem & Site Electrical	10,000	10,000
	<u>\$ 80,000</u>	<u>\$ 75,000</u>

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Engine/Pump Repairs	\$ 20,000	\$ 20,000
SCAQMD Regulatory Fees	13,000	13,000
Telem Service	1,500	3,500
Valve Service	2,000	2,000
Chlorine Service	2,500	2,500
Landscape Maintenance	1,000	1,000
	<u>\$ 40,000</u>	<u>\$ 42,000</u>



# DEBT SERVICE

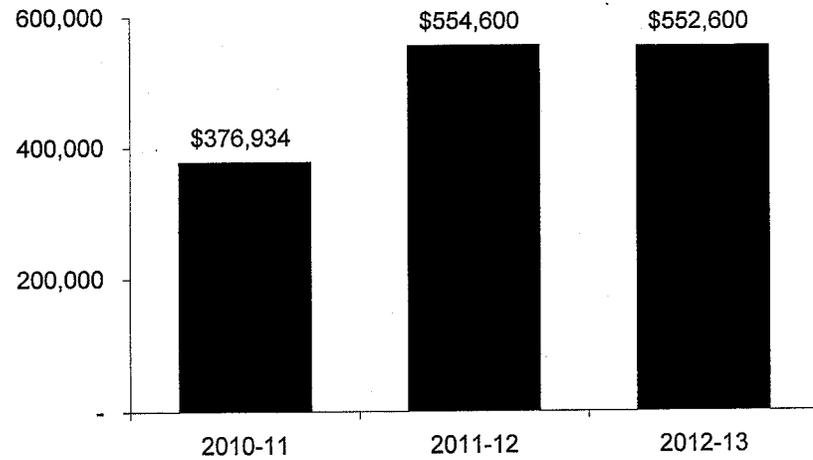
The Debt Service activity accounts for the current payments due on debt issued by the Water Utility.



## ACTIVITY SUMMARY

		Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$	-	-	-
Maintenance and Operations		376,934	554,600	552,600
Applied Revenues		-	-	-
Activity Total	\$	<u>376,934</u>	<u>554,600</u>	<u>552,600</u>

## FISCAL YEAR COMPARISONS



## Debt Service (9180)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
4400	Contractual Services	\$ 14,027	\$ 10,100	\$ 14,300	\$ 14,300	\$ 14,300 *
8810	Principal	-	195,000	195,000	200,000	200,000 *
8820	Interest	<u>362,907</u>	<u>345,300</u>	<u>345,300</u>	<u>338,300</u>	<u>338,300</u> *
	Total Maintenance and Operations	376,934	550,400	554,600	552,600	552,600
	- Activity Total -	<u>\$ 376,934</u>	<u>\$ 550,400</u>	<u>\$ 554,600</u>	<u>\$ 552,600</u>	<u>\$ 552,600</u>

\* Additional detail on following page(s)

**Debt Service (9180) Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2003 Revenue Bonds	\$ 5,100	\$ 6,500
2005 Revenue Bonds	5,000	7,800
	<u>\$ 10,100</u>	<u>\$ 14,300</u>

<b>Acct #8810</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2003 Revenue Bonds	\$ 55,000	\$ 50,000
2005 Revenue Bonds	140,000	150,000
	<u>\$ 195,000</u>	<u>\$ 200,000</u>

<b>Acct #8820</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2003 Revenue Bonds	\$ 212,200	\$ 210,100
2005 Revenue Bonds	133,100	128,200
	<u>\$ 345,300</u>	<u>\$ 338,300</u>





## Interfund Transfers (8100)

### Activity Detail

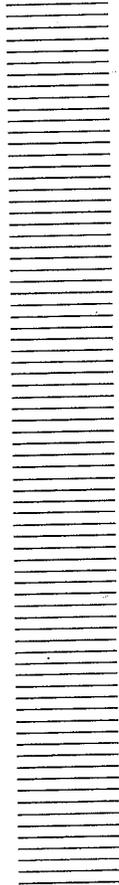
Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
8110	Transfer to General Fund	\$ 1,278,405	\$ 1,629,400	\$ 1,597,400	\$ 1,629,400	\$ 1,629,400
	Total Maintenance and Operations	1,278,405	1,629,400	1,597,400	1,629,400	1,629,400
	<b>- Activity Total -</b>	<u>\$ 1,278,405</u>	<u>\$ 1,629,400</u>	<u>\$ 1,597,400</u>	<u>\$ 1,629,400</u>	<u>\$ 1,629,400</u>

\* Additional detail on following page(s)

**Interfund Transfer (8100) Account Number Detail**

<b>Acct #8110</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Annual Transfer	\$ 1,500,000	\$ 1,500,000
NPDES	49,800	79,800
Undepass Vault & Pass Clean/Repair	12,500	12,500
3/4 Ton Utility Bed Vehicle	32,000	32,000
Water Pump	16,000	-
Valve Turner	14,000	-
Computer Replacement Program	5,100	5,100
	<u>\$ 1,629,400</u>	<u>\$ 1,629,400</u>

# SUCCESSOR AGENCY



This section contains detailed information for the following:

- ◆ Administration - Consolidated
- ◆ Administration – Washington Blvd.
- ◆ Redevelopment Obligation Retirement Fund - Consolidated
- ◆ Redevelopment Obligation Retirement Fund – Washington Blvd.
- ◆ Successor Agency Transfers

# SUCCESSOR AGENCY

## SOURCES AND USES OF FUNDS



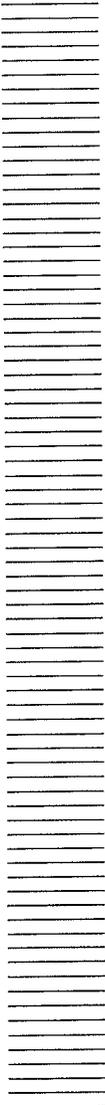
### Fiscal Year 2012-13 Proposed Budget

Activity Name	Actual FY 2010-11	Mid Year Approved FY 2011-12	Final Estimate FY 2011-12	Department Request FY 2012-13	Manager Recommended FY 2012-13
<b>Sources</b>					
Redevelopment Property Tax Trust Funds	-	-	4,773,550	15,269,620	15,269,620
<b>Uses</b>					
Department Expenditures					
Administration - Consolidated	-	-	222,500	351,600	351,600
Administration - Washington Blvd.	-	-	27,500	41,400	41,400
Redevelopment Obligation Retirement Fund - Consolidated	-	-	4,287,300	13,886,800	13,886,800
Redevelopment Obligation Retirement Fund - Washington Blvd.	-	-	3,550	7,020	7,020
Transfers to Housing Successor	-	-	232,700	982,800	982,800
<b>Total Uses</b>	-	-	<b>4,773,550</b>	<b>15,269,620</b>	<b>15,269,620</b>
<b>Surplus / (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



**SUCCESSOR AGENCY ADMINISTRATION  
- CONSOLIDATED**

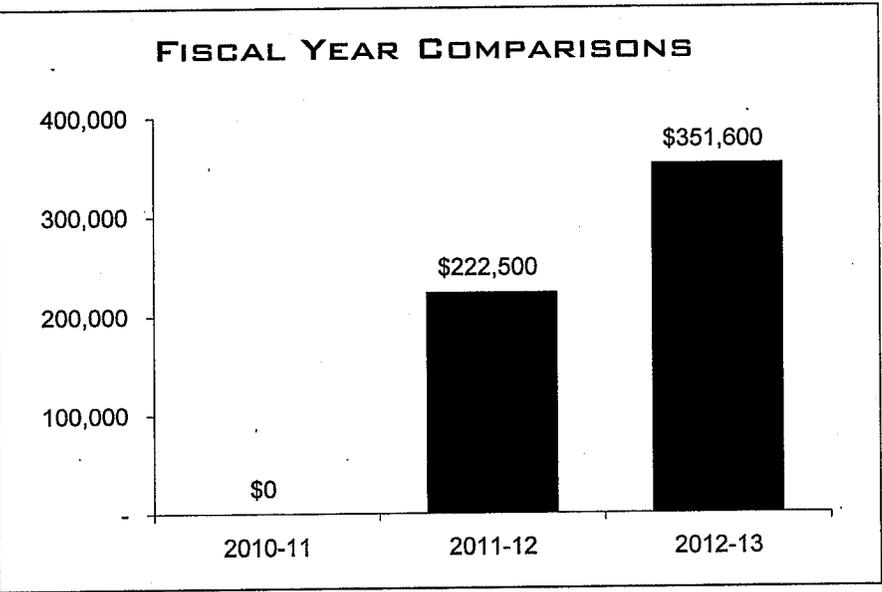
The Successor Agency Administration - Consolidated activity reflects the labor associated with the administration of the Successor Agency to Consolidated project area of the former Community Development Commission of the City of Santa Fe Springs (CDC). After dissolution of the CDC by the State of California on February 1, 2012, the City assumed the role of Successor Agency and is responsible for winding down the affairs of the former redevelopment agency, including liquidating assets, retiring obligations, and returning any available resources to the County of Los Angeles for distribution to various taxing agencies.



**ACTIVITY SUMMARY**

		Actual FY 2010-11	Final Est. FY 2011-12	Recommended FY 2012-13
Salaries and Benefits	\$	-	222,500	351,600
Maintenance and Operations		-	-	-
Applied Revenues		-	-	-
Activity Total	\$	-	222,500	351,600

**FISCAL YEAR COMPARISONS**



## Successor Agency Administration - Consolidated (8410)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ -	\$ -	\$ 23,400	\$ 37,000	\$ 37,000
111D	FA - Regular Salaries	-	-	45,800	72,400	72,400
111L	CA - Regular Salaries	-	-	26,100	41,200	41,200
111M	PLN Adm - Regular Salaries	-	-	10,400	16,400	16,400
119B	CM - Applied Benefits	-	-	30,500	48,100	48,100
119D	FA - Applied Benefits	-	-	53,000	83,800	83,800
119L	CA - Applied Benefits	-	-	12,100	19,200	19,200
119M	PLN Adm - Applied Benefits	-	-	21,200	33,500	33,500
	<b>Total Salaries and Benefits</b>	-	-	222,500	351,600	351,600
	<b>- Activity Total -</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 222,500</u>	<u>\$ 351,600</u>	<u>\$ 351,600</u>



## Successor Agency Administration - Washington Blvd. (8411)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
111B	CM - Regular Salaries	\$ -	\$ -	\$ 2,000	\$ 3,000	\$ 3,000
111D	FA - Regular Salaries	-	-	6,300	9,600	9,600
111L	CA - Regular Salaries	-	-	3,700	5,600	5,600
111M	PLN Adm - Regular Salaries	-	-	1,200	1,800	1,800
119B	CM - Applied Benefits	-	-	2,600	3,900	3,900
119D	FA - Applied Benefits	-	-	7,500	11,200	11,200
119L	CA - Applied Benefits	-	-	1,700	2,600	2,600
119M	PLN Adm - Applied Benefits	-	-	2,500	3,700	3,700
	<b>Total Salaries and Benefits</b>	-	-	27,500	41,400	41,400
	<b>- Activity Total -</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 27,500</u>	<u>\$ 41,400</u>	<u>\$ 41,400</u>



## Redevelopment Obligation Retirement Fund - Consolidated (8800)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Department Request FY 2012-13	Manager Recommended FY 2012-13
4400	Contractual Services	\$ -	\$ -	\$ 1,964,000	\$ 2,872,900	\$ 2,872,900
8810	Principal	-	-	194,800	6,929,300	6,929,300
8820	Interest	-	-	<u>2,128,500</u>	<u>4,084,600</u>	<u>4,084,600</u>
	Total Maintenance and Operations	-	-	4,287,300	13,886,800	13,886,800
	<b>- Activity Total -</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,287,300</u>	<u>\$ 13,886,800</u>	<u>\$ 13,886,800</u>

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\* Additional detail on following page(s)

**Redevelopment Obligation Retirement Fund - Consolidated (8800) Account Number Detail**

<b>Acct #4400</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
Neighborhood Center Renovation	\$ -	\$ 2,838,400
Fiscal Agent Fees	-	30,000
Arbitrage Consulting Fees	-	4,500
	\$ -	\$ 2,872,900

<b>Acct #8810</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2001 Bonds	\$ -	\$ 1,055,000
2002 Bonds	-	3,445,000
2006-A Bonds	-	30,000
2006-B Bonds	-	1,485,000
2005 ERAF Loan	-	207,100
2006 ERAF Loan	-	202,200
2007 Bonds	-	505,000
	\$ -	\$ 6,929,300

<b>Acct #8820</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2001 Bonds	\$ -	\$ 621,000
2002 Bonds	-	608,600
2006-A Bonds	-	140,600
2006-B Bonds	-	684,200
2005 ERAF Loan	-	33,600
2006 ERAF Loan	-	50,900
2007 Bonds	-	1,945,700
	\$ -	\$ 4,084,600





## Redevelopment Obligation Retirement Fund - Washington Blvd. (8800)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Department Request FY 2012-13	Manager Recommended FY 2012-13
8810	Principal	\$ -	\$ -	\$ 2,800	\$ 5,810	\$ 5,810
8820	Interest	-	-	750	1,210	1,210
	Total Maintenance and Operations	-	-	3,550	7,020	7,020
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,550</b>	<b>\$ 7,020</b>	<b>\$ 7,020</b>

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\* Additional detail on following page(s)

**Redevelopment Obligation Retirement Fund - Washington Blvd. (8800) Account Number Detail**

<b>Acct #8810</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2005 ERAF Loan	\$ -	\$ 2,940
2006 ERAF Loan	-	2,870
	\$ -	\$ 5,810

<b>Acct #8820</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2005 ERAF Loan	\$ -	\$ 480
2006 ERAF Loan	-	730
	\$ -	\$ 1,210

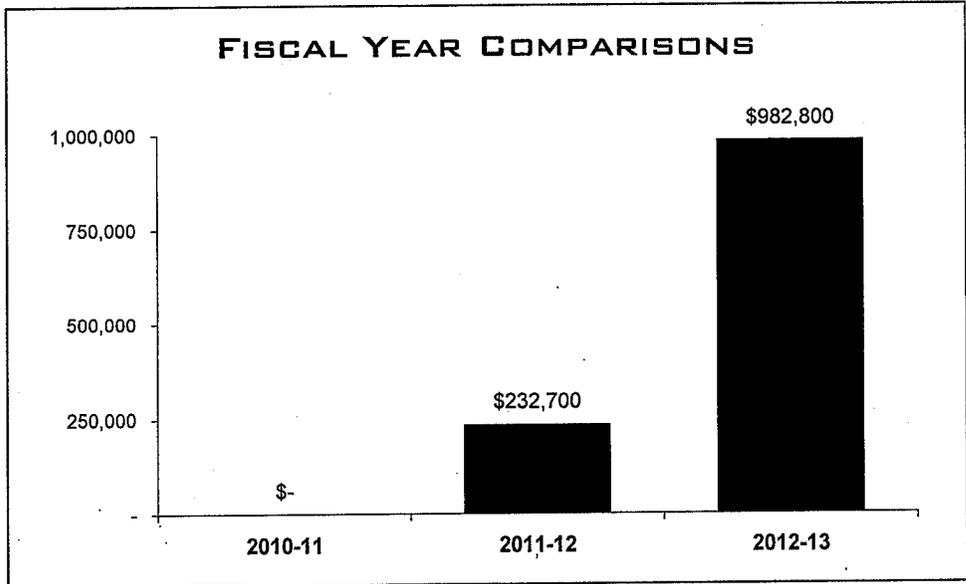


# SUCCESSOR AGENCY TRANSFERS

The Successor Agency Transfers activity records the transfer of property tax money allocated to the Successor Agency for payment of housing related bonded debt. The Santa Fe Springs City Council assumed the role of Housing Successor upon the dissolution of redevelopment agencies by the State of California effective February 1, 2012. The Housing Successor administers bonds formerly the responsibility of the Santa Fe Springs Community Development Commission (CDC) Housing Set-Aside Fund.



ACTIVITY SUMMARY			
	Actual FY 2010-11	Final Est. FY 2011-12	Manager Recommended FY 2012-13
Salaries and Benefits	\$ -	-	-
Maintenance and Operations	-	232,700	982,800
Applied Revenues	-	-	-
Activity Total	\$ -	232,700	982,800



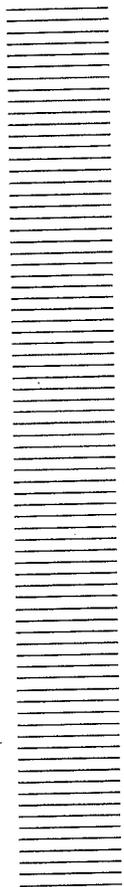
## Successor Agency Transfers (8100)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Dept Request FY 2012-13	Manager Recommended FY 2012-13
8135	Transfer to Housing Successor Fund	\$ -	\$ -	\$ 232,700	\$ 982,800	\$ 982,800
	- Activity Total -	\$ -	\$ -	\$ 232,700	\$ 982,800	\$ 982,800



# HOUSING SUCCESSOR



This section contains detailed information for the Housing Successor activity.

# HOUSING SUCCESSOR

## SOURCES AND USES OF FUNDS



### Fiscal Year 2012-13 Proposed Budget

Activity Name	Actual FY 2010-11	Mid Year Approved FY 2011-12	Final Estimate FY 2011-12	Department Request FY 2012-13	Manager Recommended FY 2012-13
<b>Sources</b>					
Transfer from Successor Agency	-	-	232,700	982,800	982,800
<b>Uses</b>					
Department Expenditures					
Redevelopment Obligation Retirement Fund - Housing	-	-	232,700	982,800	982,800
<b>Surplus / (Deficit)</b>	\$ -	\$ -	\$ -	\$ -	\$ -





## Redevelopment Obligation Retirement Fund - Housing (8800)

### Activity Detail

Acct No.	Description	Actual FY 2010-11	Mid-Year Budget FY 2011-12	Final Estimate FY 2011-12	Department Request FY 2012-13	Manager Recommended FY 2012-13
8810	Principal	\$ -	\$ -	\$ -	\$ 530,000	\$ 530,000
8820	Interest	-	-	232,700	452,800	452,800
	Total Maintenance and Operations	-	-	232,700	982,800	982,800
HK00	Transfer from Successor Agency Fund	-	-	(232,700)	(982,800)	(982,800)
	Total Applied Revenues	-	-	(232,700)	(982,800)	(982,800)
	<b>- Activity Total -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

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\* Additional detail on following page(s)

**Redevelopment Obligation Retirement Fund - Housing (8800) Account Number Detail**

<b>Acct #8810</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2001 Bonds	\$ -	\$ 85,000
2003 Bonds	-	445,000
	\$ -	\$ 530,000

<b>Acct #8820</b>	<b>FY 2011-12</b>	<b>FY 2012-13</b>
2001 Bonds	\$ -	\$ 235,000
2003 Bonds	-	217,800
	\$ -	\$ 452,800

**FY 2012 '13 Proposed Budget**

<u>Activity #</u>	<u>Department/Activity</u>
	<b>General Government</b>
1100	City Council
1200	City Clerk
1300	Attorney Services
2100	City Manager
2120	Community Organization Support
2210	Human Resources
4360	Waste Management
4600	Community Promotion
	<b>Finance and Administrative Services</b>
2300	Finance
2610	Administrative Services
2620	Technology Services
2640	Purchasing/Stores
2650	Risk Management
2800	Overhead Recovery
	<b>Police Services</b>
3110	Administration
3120	Family & Youth Intervention Program
3130	Contract Patrol
3135	Public Safety Officer Patrol
3150	Animal Control
3180	Emergency Preparedness
3185	Code Enforcement
3190	Facility Operations
	<b>Fire-Rescue</b>
3210	Administration
3220	Suppression
3230	Paramedics
3240	Prevention
3260	Environmental Protection
3270	Fire Apparatus Maintenance
3290	Building and Grounds Maintenance
4330	Residential Rental Inspection Program

FY 2012 '13 Proposed Budget

Activity #	Department/Activity
<b>Planning and Development</b>	
4110	Planning Administration and Current Planning
4180	Planning Commission
4510	Building Regulation
<b>Public Works</b>	
<b>Engineering</b>	
2415	Administration
2416	NPDES
4530	Building Regulation/Public Improvements
5212	Traffic Commission
5210	Traffic Engineering
<b>Maintenance</b>	
2410	Administration
2420	Equipment Maintenance
2440	Municipal Services Yard
2690	Bldg and Grounds Maintenance-City Hall Area
4340	Graffiti Removal - City Area
4345	Graffiti Removal - Contract Areas
4355	Designated Maintenance
5100	Transit Services
5200	Norwalk/SFS Transportation Center
5310	Street Maintenance/General
5330	Street Maintenance/Tree Maintenance
5340	Street Maintenance/Landscape Mtc
5360	Street Maintenance/Signs & Striping
5410	Traffic Signal Mtc - Santa Fe Springs
5420	Traffic Signal Mtc - Contract Cities
5500	Street Lighting Maintenance
6121	Park Maintenance - Santa Fe Springs Park
6122	Park Maintenance - Los Nietos Park
6123	Park Maintenance - Little Lake Park
6124	Park Maintenance - Lakeview Center
6125	Park Maintenance - SFS Athletic Fields
6126	Park Maintenance - Lake Ctr & BW Ctr
6127	Park Maintenance - Heritage Park

**FY 2012 Proposed Budget**

<u>Activity #</u>	<u>Department/Activity</u>
6128	Park Maintenance - Heritage Springs Proj
6129	Food/Flag Court
6131	Park Maintenance - Activity Center
6135	Park Maintenance - Town Center Hall
6136	Park Maintenance - Clarke Estate
6150	Park Maintenance - Center Court
6180	Park Maintenance - Parkettes
6185	Park Maintenance - Community Gardens
6190	Park Maintenance - Santa Gertrudes
6195	Park Maintenance - Aquatic Center
6590	Building and Grounds Maintenance - Library
7190	Building and Grounds Maintenance - Family and Human Services
7390	Building and Grounds Maintenance - Los Nietos and Lakeview Child Care Ctrs.
7391	Building and Grounds Maintenance - Family Center

**FY 2012 '13 Proposed Budget**

<u>Activity #</u>	<u>Department/Activity</u>
	<b>Community Services</b>
	<b><i>Parks and Recreation</i></b>
6210	Administration
2160	Youth Leadership Committee
4370	Community Beautification
6320	Community Programs Committee
6215	Playgrounds
6220	Outdoor Seasonal Camps
6230	Teen Programs
6245	Facilities
6250	Recreation & Leisure Classes
6255	Adult Sports
6257	Athletic Fields Maintenance
6260	Youth Sports
6265	Aquatics Center
6270	Community Gardens
6275	Activity Center
6285	The Clarke Estate
6290	The Diamond Batting Cages
6330	Sister City Program
	<b><i>Library &amp; Cultural Services</i></b>
6510	Administration
6310	Heritage Park & Sculpture Garden
6350	Public Art & Art Education Program
6525	Circulation
6530	Outreach Program
6535	Adult Literacy
6536	Children's Literacy
6540	Children's & Youths Services
6550	Adult and Reference Services
6560	Audio-Visual Services
6565	Willie Gordon Learning Center
	<b><i>Family &amp; Human Services</i></b>
7100	Administration & Case Management
7110	Family Services
7120	Fiestas Patrias Cultural Event

**FY 2012 Proposed Budget**

<u>Activity #</u>	<u>Department/Activity</u>
7310	School Age Child Care Program
7320	Preschool Program
7500	Senior Services
	<b>Equipment Acquisitions and Fund Transfers</b>
8000	Vehicle Acquisitions/Replacements
8100	Interfund Transfers
9000	<b>Non-Recurring</b>
	<b>Water Utility</b>
9110	Administration
9120	Purchases
9130	Billing and Collection
9135	Backflow
9140	Distribution System Maintenance
9145	Production Facilities Maintenance
9180	Debt Service
	<b>Successor Agency</b>
8410	Successor Agency Admin. - Consolidated
8411	Successor Agency Admin. - Washington Blvd.
8800	Redevelopment Obligation Retirement Fund - Consolidated
8800	Redevelopment Obligation Retirement Fund - Washington Blvd.
8100	Transfers
	<b>Housing Successor</b>
8800	Redevelopment Obligation Retirement Fund - Housing