



FAMILY & HUMAN SERVICES ADVISORY COMMITTEE
GUS VELASCO NEIGHBORHOOD CENTER

Wednesday, November 19, 2014

5:30 p.m.

MINUTES

1. CALL TO ORDER – Chairperson Ted Radoumis called the meeting to order at 5:38 p.m.

2. ROLL CALL

Members Present: Debbie Belmontes, Margaret Bustos, Gloria Duran, Lydia Gonzales, Arcelia Miranda, Ted Radoumis, Dolores Romero, Dr. Linda Vallejo, Hilda Zamora, and Manuel Zevallos

Members Absent: David Diaz-Infante (Excused), and Annette Rodriguez (Excused), Martha Villanueva (Excused), Alicia Mora (Member Emeritus)

Council Liaison: Mayor Pro-Tem Laurie Rios

Staff: Maricela Balderas, Director of the Department of Community Services
Ed Ramirez, Executive Secretary
Maritza Sosa-Nieves, Management Assistant (Excused)
Manuel Cantu, Program Coordinator
Teresa Clift, Administrative Clerk

Agency Representatives: Evelyn Castro-Guillen, The Whole Child (Excused)

Guest: Ed Duran

3. APPROVAL OF MINUTES

A motion was made by Dolores Romero and seconded by Manuel Zevallos to approve the Minutes of October 13, 2014. The motion was carried unanimously.

4. COUNCIL LIAISON REPORT

Mayor Pro Tem Laurie Rios reported that the Soaring Dreams Fountain Art Work is undergoing restoration and repair and is anticipated to be completed by first week of December. Also, there is a 4% decrease in part 1 crimes in the City. In addition, Mayor Pro Tem Rios encouraged members to support the food truck vendors at Little Lake Park and in addition to support Gus' Kitchen at the Gus Velasco Neighborhood Center with baby items and other food items.

Mayor Pro Tem also reported on the following events and programs:

- December 1 to 15 - Santa Satellite at the City Library

- December 5 - 1st Friday with Author Deborah Underwood, 7:00 p.m.
- December 4, 11, and 18 - Farmers Market Holiday Crafts, 12:00 p.m. – 7:00 p.m.
- December 6 – Christmas Lighting Ceremony, 5:00 p.m.
- December 11 - Christmas Crafts at the parks at 3:30 p.m.
- December 12 - Las Posadas at Heritage Park, 6:30 p.m. (weather permitting)
- December 12 - Radio Show, The Grinch Stole Xmas at the City Library, 7:00 p.m.
- December 15 – Home Decorating Contest Judging, 5:30 p.m.
- December 17 – Christmas Crafts at Little Lake Park with Santa, 7:00 p.m.
- December 24 through 26 - City Hall Closed
- January 10, 2015 – Santa Fe High School Tire Collection, 9:00 a.m. – 1:00 p.m.

5. EXECUTIVE SECRETARY REPORT

- a. **Financial Report** - Ed Ramirez gave an overview of the financial report for period ending September 30, 2014. Fund Balance \$83,600.82
- b. **FHS Advisory Committee By-Law Review** – A motion was made by Gloria Duran and seconded by Hilda Zamora to accept the minutes as written. The motion carried unanimously.
- c. **Meeting Start Time** – An official vote will be taken at the next meeting in January to determine if the meeting time should be changed.
- d. **Teleconference Participation Brown Act** – Ed gave an overview of the requirements in order for a member(s) to participate in a meeting via teleconference. After its review it was deemed not feasible. Therefore, a member must be present at the set City location and time for member(s) to be represented on the roll and be fully engaged in the committee's business. A copy of the Brown Act was distributed to members.
- e. **FHS Committee Folders** - Members will be provided folders in January to maintain FHS Committee meeting records.
- f. **PIH Health Clinic Closure** – The Clinic has closed and staff is looking at program options to utilize the facility. Some of the options include the Whole Child, offering dental services, child care services, and youth activities. Ed will keep members apprised.

6. UNFINISHED BUSINESS

- a. **Special Olympics** – Ed has met with the local school districts and is in the planning stages to host a track and field activity in February 2015. Non-profit organizations, Lions Club and Kiwanis Club are also collaborating with the GVNC. There will be an announcement in the quarterly brochure. Ed will keep members apprised.

7. NEW BUSINESS

a. FAMILY AND HUMAN SERVICES SECTION

- 1) **TEENS Program/ Youth Leadership Program** – Manuel Cantu gave an overview of the TEENS programs, including the Performing Arts Night and Pumpkin Carving.

Next week a dinner to thank teen volunteers will be held and will take the opportunity to get their feedback and to share ideas for future programs.

Ed Ramirez met with Boys and Girls Club to discuss their collaboration with the College Bound Program. Ed looks forward to incorporating more resources for the TEENS program.

Ed Ramirez reported that he is working on redeveloping and enhancing the Youth Leadership Program. The members will be attending a retreat in January, which will be planned by the youth leadership members. One of their goals is to incorporate a 5K run with the health and wellness program in the spring of 2015. Interested youth may apply at the City Clerk's Office. A flyer will be sent to the schools.

- 2) **Covered California Program Open Enrollment** – The case managers are now assisting clients to renew and to enroll new applicants. The GVNC received a reimbursement for new enrollments in the amount of \$870 for the period of February – May.
- 3) **Holiday Basket Programs** – The Thankful Basket Program will be held on Tuesday, November 25, 3:00 p.m. – 5:00 p.m. The Center anticipates serving 150 - 165 families. Volunteer opportunities are available starting on Friday, November 21 – Tuesday. The Neighborly Elf Program will be held on Saturday, December 13 from 9:00 a.m. – 1:00 p.m. VANS Distribution Center as well as others will be collaborating with donations and volunteering. Volunteer opportunities are available starting Tuesday, Dec 9 – Saturday December 13. Individuals wishing to volunteer at either one or both events may contact Erika Valle. Individuals and companies wishing to donate may contact Crystal Monte.
- 4) **Family Fun Night Program Summary** – Maritza Sosa-Nieves reported that on Friday, November 14, through the collaboration efforts with PIH, Whole Child, and the local schools, over 200 community participants with their families enjoyed various activities, prizes, cooking demonstration with food sampling, as part of the health and wellness initiative.

b. CHILD CARE AND DEVELOPMENT SECTION

- 1) Child Care Update – Ed informed members of some of the upcoming events and programs:
 - Meet the Teacher, November 20
 - Children participation at the Tree Lighting Ceremony, December 6,
 - Visiting with Santa Clause, December 18,
 - Parent Teacher Conference, December 1 – 5
 - Mid-Year Parent Survey, Dec 8 – 12

8. ANNOUNCEMENTS

- Orange County Food Distribution, December 17, 2014
- Gus' Kitchen Donation List Handout - A presentation will be made at the December 4 City Council meeting.

- Healthy Tip Handout – Eating During the Holidays

9. ORAL COMMUNICATIONS

- Little Lake School League Foundation awarded a total of \$39,000 in grant funds
- Laurie Rios named Scout of the Year.
- Awareness and sensitivity towards children with mental health needs.
- Award of Excellence application submitted to the California Parks and Recreation Society for the City's Fiestas Patrias and Haunted House programs. Ed will keep members apprised.

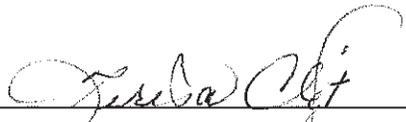
10. FUTURE AGENDA ITEMS

- FHS Committee Meeting Start Time

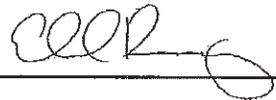
11. ADJOURNMENT

Chair Radoumis adjourned the meeting at 6:58 p.m.

The next meeting will be held on Wednesday, January 21, 2014 at the Gus Velasco Neighborhood Center, Meeting Room No. 1 at 5:30 p.m.



Prepared By: Teresa Clift,
Administrative Clerk, II



Ed Ramirez,
Executive Secretary