



**FAMILY AND HUMAN SERVICES ADVISORY COMMITTEE**

Gus Velasco Neighborhood Center  
Meeting Room No. 1  
Meeting of Wednesday, June 18, 2014

**MINUTES**

1. CALL TO ORDER

Executive Secretary Ed Ramirez called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

4. ROLL CALL

*Members Present:* Debbie Belmontes, David Diaz-Infante, Arcelia Miranda, Ted Radoumis, Dr. Linda Vallejo, Martha Villanueva, Hilda Zamora, and Manuel Zevallos

*Members Absent:* Gilbert Aguirre, Janie Aguirre, Margaret Bustos, Gloria Duran (Excused), Lydia Gonzales (Excused), Annette Rodriguez, Dolores Romero, Alicia Mora (Excused)

*Council Liaison:* Mayor Pro-Tem Laurie Rios (Excused)

*Staff:* Maricela Balderas, Director of the Department of Community Services (Excused)  
Ed Ramirez, Executive Secretary  
Judy Manalisay, Children's Services Administrator  
Maritza Sosa-Nieves, Management Assistant  
Manuel Cantu, Community Services Program Coordinator  
Teresa Clift, Administrative Clerk

*Agency Representatives:* Ryan Craig, The Whole Child

*Guest:* Rocio Parra

5. APPROVAL OF MINUTES

A motion was made by Dr. Linda Vallejo and seconded by Manuel Zevallos to approve the Minutes of May 21, 2014. The motion was carried unanimously.

6. COUNCIL LIAISON REPORT

None.

7. EXECUTIVE SECRETARY REPORT

Ed Ramirez Reported on the following:

- a. **City Manager Budget Presentation** – Due to other commitments, the City Manager was unable to attend the meeting.
- b. **Election of Officers** – In a majority vote the following members were elected to serve as Chairperson and Vice-Chairperson for FY 2014-2015: Chairperson – Ted Radoumis and Vice-Chairperson – Lydia Gonzalez
- c. **Family and Human Services (FHS) By-Laws Review** – A copy of the FHS By-Laws was distributed to members for their review and discussion.

Dr. Vallejo made a recommendation to request that individuals receive acknowledgement from the City Clerk's office for their interest in being appointed to a Committee. Ed will follow up with this issue and keep members apprised.

Hilda Zamora inquired regarding the definition of an individual being named "member emeritus." Whether he or she is elected by a City Council member, is considered a voting member, or just an honorary member. Staff will follow up on this request and keep members apprised.

Mr. Ramirez also advised members that the Code of Conduct Policy was approved by the City Council and that Management Assistant Wayne Bergeron will be scheduled to give an overview presentation on the policy in October.

8. UNFINISHED BUSINESS

Ed Ramirez reported on the following:

- a. **SASSFA Youth Employment Program** – The City is collaborating with SASSFA in hiring youths during the summer. They will be placed at several facilities.
- b. **Special Olympics Town Hall Meeting Summary** – On May 28, a town hall meeting was held for the community to attend to discuss the interest in supporting bringing the Special Olympics to Santa Fe Springs. Individuals in attendance voiced interest in volunteering. Mr. Ramirez will be meeting with Program Director David Dill to determine how to move forward with this program. Ed will keep members apprised.

9. NEW BUSINESS

Ed Ramirez reported on the following:

a. **Family and Human Services Section**

- 1) **TEENS Program / Youth Leadership** – Manuel Cantu gave an overview on the summer *Kickoff Program* held at Santa Fe Springs Park on Friday, June 13 from 11:00 a.m. – 4:00 p.m. Members viewed a slide presentation. He also reported on the *Career Path* workshop held on May 28 given by Cerritos College and provided supplemental information to students. Upcoming events

include two hiking opportunities. Mr. Cantu also explained the intent of the T.E.E.N.S. program and how it empowers youth.

Ed Ramirez reported that the Youth Leadership Committee held its election of officers for its board membership and the following individuals were elected: President - Maritza Gonzalez, Vice-Chair - Gabriel Perez, Treasurer Lawrence Ordaz, and Secretary - Paul Legarreta. The committee is planning to incorporate a 5K run into the health and wellness fair next year. Members will also be establishing a new program called *Trash Bash* that will assist to pick up trash in our parks and throughout the community. Also, the Committee is in the planning stages of developing a program to provide back pack for students.

- 2) Fiestas Patrias – This year, the City will feature Navajoa, Sonora in commemoration of the 50<sup>th</sup> anniversary sister city relationship on Friday, September 12, 2014 from 6:00 p.m. – 11:30 p.m. Staff is working with the Sister City subcommittee to assist on putting on this event. The following members
- 3) Legal Services Program – Volunteer pro-bono consultation services are available to the community at the Gus Velasco Neighborhood Center once a month. The staff is currently working on rebuilding the program by recruiting additional attorneys in various specialties, implementing workshops, and developing a marketing component. Ed will keep members apprised.
- 4) The Chavez Ravine Foundation Donation to FHS Fund – Mr. Gene Cabral of the Chavez Ravine Foundation is committed in donating a portion of funds raised to the FHS fund. Ed will keep members apprised on future fundraising efforts.

**b) *Child Care and Development Section***

Judi Manalisay reported on the following:

- 1) Judi announced that the preschool graduation was held last week at the GVNC and tomorrow, the children from preschool half-day program will take place at the Activity Center. Openings are available. Members are encouraged to refer families to the Child Care Department for enrollment information.

**10. ANNOUNCEMENTS**

- Orange County Food Distribution - July 16, 2014. The program is phasing out distribution to families and focusing on older adults. Ed reported that last month over 800 food boxes were distributed.
- Healthy Tip Handout – Fit Facts, Exercise and Hypertension
- FHS Advisory Committee Dark in the months of July, August, and September

**11. ORAL COMMUNICATIONS**

School/Committee Firework's booth fundraising opportunities:

- Sister's City Committee at Washington Boulevard - fundraiser to cover cost for student exchange program with Germany. Members interested in volunteering to assist in fireworks booth are welcome.
- Little Lake City School District at Pioneer Boulevard and Clarkman Avenue - fundraiser towards the LEAF Foundation to support teachers and their programs.
- Santa Fe High School at Washington Boulevard - Supporting various sports program.

12. FUTURE AGENDA ITEMS

- By-Laws
- Code of Conduct

13. ADJOURNMENT

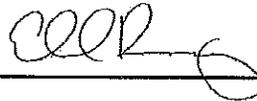
Executive Chair Ramirez adjourned the meeting at 6:45 p.m.

The next meeting of the Family and Human Services Advisory Committee will be held on Wednesday, October 15, 2014 at the Gus Velasco Neighborhood Center, Meeting Room No. 1, at 5:30 p.m.



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Prepared By: Teresa Clift,  
Administrative Clerk, II



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Ed Ramirez,  
Executive Secretary