

AGENDA

REGULAR MEETINGS OF THE
SANTA FE SPRINGS
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY
HOUSING SUCCESSOR
SUCCESSOR AGENCY
AND CITY COUNCIL

JUNE 26, 2014 – 6:00 P.M.

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

Juanita A. Trujillo, Mayor
Laurie M. Rios, Mayor Pro Tem
Richard J. Moore, Councilmember
William K. Rounds, Councilmember
Jay Sarno, Councilmember

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Please Note: *Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.*

1. **CALL TO ORDER**

2. **ROLL CALL**

Richard J. Moore, Director/Councilmember
William K. Rounds, Director/Councilmember
Jay Sarno, Director/Councilmember
Laurie M. Rios, Vice Chair/Mayor Pro Tem
Juanita A. Trujillo, Chair/Mayor

PUBLIC FINANCING AUTHORITY

3. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Public Financing Authority.

Approval of Minutes

- A. Minutes of the May 22, 2014 Regular Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Report

- B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

WATER UTILITY AUTHORITY

4. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Water Utility Authority.

Approval of Minutes

- A. Minutes of the May 22, 2014 Regular Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Reports

- B. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority

Recommendation: That the Water Utility Authority receive and file the report.

NEW BUSINESS

5. Destruction of Water Wells No. 4 and No. 309 – Final Payment

Recommendation: That the Water Utility Authority: 1). Appropriate \$125,000 from the Water CIP Fund for the Destruction of Water Wells No. 4 and No. 309 (511-397-W713) and; 2). Approve the Final Payment to General Pump Company, San Dimas California, in the amount of \$107,784.00 for the subject project.

6. Consultant Services for Water Well No. 1 Rehabilitation – Authorization to Advertise

Recommendation: That the Water Utility Authority authorize the Director of Public Works to Advertise for Consultant Services to Prepare Technical Specifications and Provide Project Coordination for Water Well No. 1 Rehabilitation.

HOUSING SUCCESSOR

There are no items on the Housing Successor agenda for this meeting.

SUCCESSOR AGENCY

7. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the Successor Agency.

Approval Minutes

A. Minutes of the May 22, 2014 Regular Successor Agency Meeting

Recommendation: That the City Council approve the minutes as submitted.

CITY COUNCIL

8. **CITY MANAGER REPORT**

9. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval Minutes

A. Minutes of the May 22, 2014 Regular City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

ORDINANCE FOR PASSAGE

10. Ordinance No. 1057 – An Ordinance of the City of Santa Fe Springs Repealing Chapter 101 of the City Code (Local Regulation of Sex Offenders)

Recommendation: That the City Council waive further reading and adopt Ordinance No. 1057 which repeals Chapter 101 of the City Code pertaining to local regulation of sex offenders.

PUBLIC HEARING/ORDINANCE FOR INTRODUCTION

11. ZONING TEXT AMENDMENT – Metal Buildings Requirements
Ordinance No. 1059 – An Ordinance of the City Council of the City of Santa Fe Springs, California, Amending Santa Fe Springs Municipal Code Title 15, Chapter 155: Zoning, and Adding New Subsection (3) to Section 155.461(A) of the City’s Zoning Regulations Regarding Land Use Requirements for Metal Buildings

Recommendations: That the City Council: 1). Open the Public Hearing and receive any comments from the public regarding Zoning Text Amendment – Metal Building Requirements (Ordinance No. 1059), and thereafter close the Public Hearing; 2). Find that the proposed amendments to the text of the City Zoning Regulations are consistent with the City’s General Plan; and, 3). Introduce for first reading the proposed amendments to the City Zoning Ordinance regarding land use requirements for metal buildings.

ORDINANCE FOR INTRODUCTION

12. Ordinance No. 1060 – An Ordinance of the City of Santa Fe Springs Replacing Chapter 97 in its Entirety with a Revised Chapter 97 Regarding Environmental Protection

Recommendation: That the City Council waive further reading and introduce the Environmental Protection Ordinance No. 1060.

NEW BUSINESS

13. Resolution No. 9443 – Adoption of Annual Appropriation (GANN) Limit for Fiscal Year 2014-15

Recommendations: That the City Council adopt Resolution No. 9443 setting the appropriation limit for Fiscal Year 2014-15 (roll call vote required).

14. Resolution Nos. 9444 and 9445 – Approval of Engineer’s Report (FY 2014/15) in Conjunction with Annual Levy of Assessments for Street Lighting District No. 1

Recommendations: That the City Council: 1). Adopt Resolution No. 9444, approving the Engineer’s Report (FY 2014/15) in conjunction with the annual levy of assessments for Street Lighting District No. 1; and 2). Adopt Resolution No. 9445, declaring the City of Santa Fe Springs’ intention to provide for an annual levy and collection of assessments for Lighting District No. 1, and setting the Public Hearing for the Council meeting of July 24, 2014.

15. Resolution Nos. 9446 and 9447 – Approval Engineer’s Report (FY 2014/15) in Conjunction with Annual Levy of Assessment for Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive)

Recommendations: That the City Council: 1). Adopt Resolution No. 9446, approving the Engineer’s Report (FY 2014/15) in conjunction with the annual levy of assessments for the Heritage Springs Assessment District No. 2001-01; and 2). Adopt Resolution No. 9447, declaring the City of Santa Fe Springs’ intention to provide for an annual levy and collection of assessments for Heritage Springs Assessment District No. 2001-01, and setting the Public Hearing for the Council meeting of July 24, 2014.

16. Resolution Nos. 9448 and 9449 – Request for Parking Restrictions on Burke Street East of Sorensen Avenue and Sorensen Avenue South of Burke Street

Recommendations: That the City Council: 1). Adopt Resolution No. 9448, which would prohibit parking of vehicles weighing over 6,000 pounds on the north side of Burke Street from Sorensen Avenue to a point 575 feet east of the centerline of Sorensen Avenue; and 2). Adopt Resolution No. 9449, which would prohibit parking of vehicles weighing over 6,000 pounds on the on the east side of Sorensen Avenue from Burke Street to a point 940 feet south of Burke Street and implement a tow-away zone in the same area for vehicles that violate the restriction.

17. Resolution No. 9450 – Request for Parking Restriction on Arctic Circle East of Shoemaker Avenue

Recommendation: That the City Council adopt Resolution No. 9450, which would prohibit parking of vehicles weighing over 6,000 pounds on the north side of Arctic Circle from Shoemaker Avenue to a point 855 feet east of the centerline of Shoemaker Avenue and implement a tow-away zone in the same area for vehicles that violate the restriction.

18. Resolution No. 9451 – Request for Parking Restriction on Marquardt Avenue South of Excelsior Drive

Recommendations: That the City Council adopt Resolution No. 9451, which would prohibit parking of vehicles weighing over 6,000 pounds on the east side of Marquardt Avenue from Excelsior Drive to a point 330 feet east of the centerline of Excelsior Drive and implement a tow-away zone in the same area for vehicles that violate the restriction.

19. LED Crosswalk Installation at Orr and Day Road and Whiteland Street – Authorization to Advertise

Recommendations: That the City Council: 1). Approve the Plans and Specifications; and 2). Authorize the City Engineer to advertise for construction bids.

20. Fire Station Headquarters Parking Lot Slurry Seal (11300 Greenstone Avenue) – Award of Contract

Recommendations: That the City Council: 1). Accept the bids; and 2). Award a contract to Century Paving, Inc. of La Mirada, California, in the amount of \$29,346.30.

21. Abandonment of the Carmenita Underpass Underground Storage (UST) Tank – Award of Contract

Recommendations: That the City Council: 1). Appropriate \$35,000 from the General Fund to Abandonment of the Carmenita Underpass Underground Storage Tank to complete the funding for this project (110-397-9003-4400-CRMUST); 2). Accept the bids; and, 3). Award a Contract to Petro Builders, Inc., Santa Fe Springs, in the amount of \$24,453.

22. Consultant Services for an American with Disabilities Act (ADA) Self-Evaluation and Transition Plan - Award of Contract

Recommendations: That the City Council: 1). Award a Contract to Disability Access Consultants (DAC), of Oroville, California in the amount not to exceed \$38,465 to provide Consultant Services for an American with Disabilities Act Self-Evaluation and Transition Plan and; 2). Authorize the Director of Public Works to execute the Professional Services Agreement.

23. Gridley Road Pavement Rehabilitation from Clarkman Street to Davenrich Street Final Payment

Recommendation: That the City Council approve the Final Progress Payment (less 5% Retention) to Sequel Contractors, Inc., of Santa Fe Springs, California, in the amount of \$225,059.54 for the subject project.

24. Contract Amendment with AECOM for the Valley View Avenue Grade Separation

Recommendations: That the City Council authorize the Director of Public Works to execute Contract Amendment No. 1 with AECOM to eliminate Resident Engineer Services from the agreement dated November 9, 2011 for the Valley View Avenue Grade Separation Project.

25. Resident Engineer Services for the Valley View Avenue Grade Separation Project

Recommendations: That the City Council: 1). Award a contract in the amount of \$264,855.28 to PreScience Corporation to provide Resident Engineer Services (Project and Construction Management) for the Valley View Avenue Grade Separation Project; and 2). Approve the Professional Services Agreement and authorize the Director of Public Works to execute the agreement with PreScience Corporation.

26. Fire Department Vehicle Repair and Maintenance Services Agreement Between the Cities of Compton and Santa Fe Springs

Recommendation: That the City Council approve the agreement between the cities of Compton and Santa Fe Springs for the continued Vehicle Repair and Maintenance Services for Fire Department Apparatus for Fiscal Year 2014-15.

27. Authorization to Renew Café Libro Concession Agreement with Tierra Mia Coffee Company

Recommendation: That the City Council authorize the Director of Finance and Administrative Services to execute a one-year agreement with Tierra Mia Coffee Company to provide concession services in the Café Libro area of the City Library.

UNFINISHED BUSINESS

28. Adoption of Fiscal Years 2014-15 and 2015-16 Budget and Related Items, Including Actions as Set Forth in the Recommendations Contained Herein

Recommendation: That the City Council adopt the Fiscal Years 2014-15 and 2015-16 Budget and Related Items, including the actions as set forth herein.

CLOSED SESSION

29. CONFERENCES WITH LABOR NEGOTIATORS

(Section 54957.6)

Agency Designated Representatives: City Manager, Assistant City Manager/Director of Finance, Human Resources Manager, City Attorney

Employee Organizations: Santa Fe Springs City Employees' Association and Santa Fe Springs Firefighters' Association

30. CONFERENCES WITH LABOR NEGOTIATORS

(Section 54957.6)

Agency Designated Representatives: City Manager, City Attorney, Labor Negotiator (Chris Birch)

Employee Organization: Santa Fe Springs Executive, Management and Confidential Employees' Association

Please note: Items 31 – 42 will occur in the 7:00 P.M. hour.

City of Santa Fe Springs

Regular Meetings

June 26, 2014

31. **INVOCATION**

32. **PLEDGE OF ALLEGIANCE**

INTRODUCTIONS

33. Representatives from the Chamber of Commerce

34. Representatives from the Youth Leadership Committee

35. **ANNOUNCEMENTS**

PRESENTATIONS

36. Presentation to Milestone Event Celebrants

37. Proclaiming July 2014 as "Parks and Recreation Month" in Santa Fe Springs

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSION

38. Committee Re-Appointments

39. Committee Appointments

40. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

41. **EXECUTIVE TEAM REPORTS**

42. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

Anita Jimenez, CMC

Deputy City Clerk

June 19, 2014

Date

**MINUTES OF THE REGULAR MEETINGS OF THE
SANTA FE SPRINGS PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY, HOUSING SUCCESSOR
SUCCESSOR AGENCY AND CITY COUNCIL**

May 22, 2014

1. CALL TO ORDER

Mayor Trujillo called the meetings to order at 6:06 p.m.

2. ROLL CALL

Present: Councilmembers/Directors Moore, Rounds, Sarno, Mayor Pro Tem/ Vice Chair Rios, Mayor/Chair Trujillo

The Deputy City Clerk announced that members of the Public Financing Authority and Water Utility Authority receive \$150 for their attendance at meetings.

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Wayne Morrell, Director of Planning; Noe Negrete, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Community Services; Jose Gomez, Assistant City Manager/Director of Finance; Mike Crook, Fire Chief; Anita Jimenez, Deputy City Clerk

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the April 23, 2014 Special Public Financing Authority Meeting

Recommendation: That the Public Financing Authority approve the minutes as submitted.

Monthly Report

- B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Public Financing Authority receive and file the report.

Vice Chair Rios moved the approval of Items 3A & B; Director Moore seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo; Opposed – None.

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the April 23, 2014 Special Water Utility Authority Meeting

Recommendation: That the Water Utility Authority approve the minutes as submitted.

Monthly Reports

B. Status Update of Water-Related Capital Improvement Projects

Recommendation: That the Water Utility Authority receive and file the report.

C. Monthly Report on the Status of Debt Instruments Issued through the Water Utility Authority

Recommendation: That the Water Utility Authority receive and file the report.

Director Rounds moved the approval of Items 4A, B & C; Vice Chair Rios seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None.

SUCCESSOR AGENCY

NEW BUSINESS

5. Resolution No. SA-2014-003 – Approving a Long-Range Property Management Plan Pursuant to Health and Safety Code Section 34191.5

Recommendation: That the Successor Agency: 1). Hear a presentation on the statutory requirements of the Long-Range Property Management Plan; and 2). Give direction as to adjourning the Successor Agency meeting to 5:00 pm on June 12, 2014, and agendaizing Resolution No. SA-2014-003 for approval at that time.

The City Manager stated that there would be an overview of the statutory requirements of the State. Consultant John Yang of Tierra West Advisors highlighted the process involved in the wind down of the elimination of redevelopment in California. The recommended plan, which is an asset inventory and planning document, will be placed on the next agenda and, if approved, go to Oversight Board. The Department of Finance (DOF) deadline of June 4 will be missed, but the consultants have confirmed that there will be no penalty as a result. There is a 6-8 month approval process associated with the document.

The City Attorney stated that the legislature gave the DOF a deadline of Dec. 31, 2014, to approve all plans; it is expected that the deadline will be extended. Council may recall that the City made payments to the DOF under protest; it is possible that some money may be refunded to the City.

Director Moore stated that it appeared that all properties from the various RDAs will be for sale at the same time, and asked if that would affect the market. Mr. Yang agreed and suggested that the Agency consider that when determining the disposition of the properties. The City Attorney stated that the most important to factor for the City to consider is the intended use of the property as opposed to the sale price because the proceeds will go to the State.

The City Manager stated that if the Council desired, a study session would be schedule to go over the plan in more detail.

Director Sarno moved the approval of Item 5, including scheduling a Study Session on June 12 at 5:00 p.m.; Director Rounds seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None.

CITY COUNCIL

6. CITY MANAGER REPORT

The City Manager reported that at a previous Council meeting, David Ford of Edison gave an update on recent service outages. At that time, it was recommended that a Council subcommittee be appointed. The Mayor may do so under Committee appointments. He announced the Dedication of the Jack Mahlstede Field at Santa Fe High, May 29 at 3:00 p.m. He also announced the Shoemaker Bridge Ribbon Cutting, May 30 at 10:00 a.m.

7. CONSENT AGENDA

Approval Minutes

A. Minutes of the April 23, 2014 Special City Council Meeting

Recommendation: That the City Council approve the minutes as submitted.

Councilmember Moore moved the approval of Item 7A; Mayor Pro Tem Rios seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None.

ORDINANCE FOR PASSAGE

8. National Pollutant Discharge Elimination Systems (NPDES) – Ordinance No. 1055 - Amending Chapter 52: Storm Water Runoff

Recommendation: That the City Council waive further reading and adopt Ordinance No. 1055 which amends Chapter 52: Storm Water Runoff of the Santa Fe Springs Municipal Code by incorporating Low Impact Development (LID) strategies into the existing Code.

The City Attorney read the Ordinance by title and stated that the motion should be to waive further reading and adopt Ordinance No. 1055.

Councilmember Sarno moved the approval of Item 8; Mayor Pro Tem Rios seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None.

Councilmember Moore asked if the Ordinance will affect the Lakeland property. Noe Negrete stated that it would.

PUBLIC HEARING/ORDINANCE FOR INTRODUCTION

9. Zone Change Case No. 135 / Ordinance No. 1056

A request by the applicant, Mission Linen Supply, to change the zoning designation for the

properties located at 11904 and 11920 Washington Boulevard within the Washington Boulevard Redevelopment Project Area from M-1-BP, Light Manufacturing– Buffer Parking to M-1, Light Manufacturing.

Note: The Zone Change request is being processed in conjunction with Tentative Parcel Map 72616, a request to consolidate four contiguous parcels (APN: 8169-002-003, 8169-002-004, 8169-002-006 and 8169-002-024) into one lot. (Mission Linen Supply).

Recommendations: That the City Council: 1). Open the Public Hearing and receive any comments from the public regarding Zone Change Case No. 135 and, after receiving all public comments, thereafter close the Public Hearing; 2). Find that Zone Change Case No. 135 satisfies the criteria and conditions set forth in Section 155.825 et seq of the City Code for the granting of a Change of Zone; 3). Find that Zone Change Case No. 135 involving the proposed Change of Zone from M-1-BP, Light Manufacturing-Buffer Parking zone to M-1, Light Manufacturing zone is consistent with the City's General Plan; 4). Find that the 3.009± acres property is suitable for the requested Change of Zone from M-1-BP, Light Manufacturing-Buffer Parking to M-1, Light Manufacturing; 5). Introduce Ordinance No. 1056 and pass its first reading on Zone Change Case No. 135.

Mayor Trujillo opened the Public Hearing 6:26 p.m. There being no one wishing to speak, the Public Hearing was closed.

The City Attorney read the Ordinance by title and stated that the motion should be to waive further reading and pass the first reading of Ordinance No. 1056.

Councilmember Rounds moved the approval of Item 9; Mayor Pro Tem Rios seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None.

NEW BUSINESS

10. Resolution No. 9442 - Adopting Safe Harbors under the Patient Protection and Affordable Care Act

Recommendation: That the City Council approve Resolution No. 9442, adopting Safe Harbors under the Patient Protection and Affordable Care Act and authorizing the City Manager to create, modify and amend the Implementation Plan.

Jessica Friar of Liebert Cassidy gave a synopsis on the law.

Councilmember Moore asked for a further explanation of the different options. Ms. Friar explained that one option was done at the end of the year for each employee and that those numbers sometimes fluctuate. The reason that Liebert Cassidy recommends the rate of pay option is because it looks forward using the employee's rate of pay. Councilmember Moore asked which option was fairest for the employees. Ms. Friar stated that these were just options under the law and did not recognize one as be fairer than another. She added that all the plans offered by the City are considered affordable under the law. Councilmember

Moore asked if the item was approved, was the Council authorizing the City Manager to select the option. The City manager stated that a subcommittee could be appointed to handle the decision process.

Councilmember Rounds moved the approval of Item 10; Mayor Pro Tem Rios seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None.

11. Approval of Parcel Map No. 72209 –Bona Vista Avenue Cul-de-sac

Recommendations: That the City Council: 1). Approve Parcel Map No. 72209; 2). Find that Parcel Map No. 72209 together with the provisions for its design and improvement, is consistent with the City's General Plans; and, 3). Authorize the City Engineer and City Clerk to sign Parcel Map No. 72209.

Councilmember Moore moved the approval of Item 11; Councilmember Rounds seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None. Councilmember Moore asked why this was being done. The City Manager stated that Shaw Industries wants to expand and their plan exceeds the size of their current parcel. Shaw considered moving out of Santa Fe Springs, but Planning Consultant Barbara Levine worked with Shaw and came up with this solution which would allow them to remain in the City. Wayne Morrell added that at least one of the parcels is substandard and this plan would remedy that issue.

12. Street Light Construction at 13833 Freeway Drive, Marquardt Avenue and Mica Street (Freeway Springs, LLC) – Award of Contract

Recommendations: That the City Council: 1). Accept the bids; and 2). Award a contract to California Professional Engineering, Inc. of La Puente, California in the amount of \$122,882.04.

Councilmember Moore moved the approval of Item 12; Councilmember Sarno seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None. Councilmember Moore asked in what way Amteck was non-responsive. Noe Negrete stated that they did not sign the addendum. Councilmember Moore asked if the addendum affected the cost. Mr. Negrete stated that it changed the scope of the project.

13. Approving an Independent Audit Services Agreement with Lance, Soll & Lunghard, LLP for Fiscal Years 2013-14 through 2015-16 with Optional Renewals for Fiscal Years 2016-17 and 2017-18

Recommendation: That the City Council authorize the City Manager to execute a professional services agreement with the firm of Lance, Soll & Lunghard, LLP (LSL) to perform the City's annual independent audit for Fiscal Years 2013-14 through 2015-16 with optional renewals for Fiscal Years 2016-17 and 2017-18.

Mayor Pro Tem Rios moved the approval of Item 13; Councilmember Rounds seconded the motion which passed by the following vote: In favor – Moore, Rounds, Sarno, Rios, Trujillo: Opposed – None.

CLOSED SESSION

14. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

Subdivision (d)(1) of Section 54956.9
Gilbert Blank v. City of Santa Fe Springs
Case No.: BC 508953

15. PUBLIC EMPLOYMENT

Section 54957
Title: City Attorney

16. CONFERENCES WITH LABOR NEGOTIATORS

(Section 54957.6)

Agency Designated Representatives: City Manager, Assistant City Manager/Director of Finance, Human Resources Manager, City Attorney

Employee Organizations: Santa Fe Springs City Employees' Association and Santa Fe Springs Firefighters' Association

17. CONFERENCES WITH LABOR NEGOTIATORS

(Section 54957.6)

Agency Designated Representatives: City Manager, City Attorney, Labor Negotiator (Chris Birch)

Employee Organization: Santa Fe Springs Executive, Management and Confidential Employees' Association

Mayor Trujillo recessed the meetings at 6:40 p.m.

Mayor Trujillo invited the audience to join the Council in the Lobby to view the scrapbooks made by the students who attended the Washington, D.C trip.

Mayor Trujillo reconvened the meetings at 7:22 p.m.

There was no report from the Closed Session.

18. **INVOCATION**

Councilmember Moore gave the Invocation.

19. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Andrew Luke Lopez.

INTRODUCTIONS

20. Representatives from the Chamber of Commerce

Patricia Kotze, Diversified Risk Management

21. Representatives from the Youth Leadership Committee
Members of the Youth Leadership Committee introduced themselves.

ANNOUNCEMENTS

22. Kirk Kranzer of Lake Center School expressed his appreciation for the City's support of the Lake Center Washington, D.C. trip. He introduced School Board Members Richard Martinez and Janet Rock, and Lake Center Middle School Principal Dr. William Crean. He recognized the students who went on the trip and invited the Council to attend the School Board Meeting on June 3 at 7pm to hear more about the trip from the students.

Doris Yarwood of the SFS Soroptimist introduced the 2014 Miss Santa Fe Springs and her court: Celeste Ramirez, Miss SFS; Danielle Garcia, Princess; Aliah Garcia, Princess; Brittany Solis, Princess.

David Dill, Director of Local Program Development for Special Olympics, spoke about starting and promoting local programs for youth with special needs. He invited the Council and audience to the Home Town meeting on May 28 at 7:00 p.m. at Neighborhood Center.

Members of the Youth Leadership Committee made the Community Announcements. Felipe Rangel stated that he qualified for CIF finals in Track & Field.

PRESENTATIONS

23. Proclaiming "Law Enforcement Week 2014"
Dino Torres introduced Chief Piper and Captain Aviv Barr of the Whittier Police Department; Officers Greg Berg and Tony Chavarria of the Los Angeles County Sheriff's Department; Officer Michael Soria of the Los Angeles Police Department; and Officer Al Perez of the California Highway Patrol. The Mayor presented them each with a proclamation.
24. Proclaiming "National Public Works Week" (May 18 - 24, 2014)
Noe Negrete showed a slide presentation of recently completed projects and introduced Public Works interns Mary Cendana and Monic Sary who designed the presentation.
25. Valley View Grade Separation Quarterly Update
Noe Negrete gave an update of the project.

APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

26. Committee Appointments
Mayor Trujillo appointed Councilmembers Sarno and Moore to the Edison Subcommittee.

27. ORAL COMMUNICATIONS

Oral Communications were opened at 8:19 p.m. There being no one wishing to speak, Oral Communications were closed.

28. EXECUTIVE TEAM REPORTS

- Wayne Morrell reported that October is Planning Month. A portion of the Price's Market complex has been demolished. Businesses received relocation assistance with a goal of staying in Santa Fe Springs.

- Noe Negrete reported the completion of the Gridley Ave pavement rehabilitation project. The City received notice that Time Warner would be upgrading service in SFS. This will involve construction and outages. The Florence Bridge project should start in June or July, but it has not been determined yet when lane closures will begin.
- Dino Torres wished everyone a Happy Memorial Day. The "Every 15 Minutes" program was held May 21 and 22; a presentation will be given at the next Council meeting.
- Capt Barr reported on a new program on Lock Down procedures that has been introduced at local schools and on the Law Enforcement Special Olympics Torch Run on June 5.
- Chief Crook reported that SFS Firefighters were sent to assist with the Basilone Fire at Camp Pendleton, and that all are back safely. SFS Fire Dept. responded to a Haz Mat incident in Downey on May 8. Fill the Boot for Muscular Dystrophy has raised \$25,000 so far. Sidewalk CPR will be held on June 5 at Town Center and WalMart.
- Jose Gomez reported that the audit by the State Controller's Office had been completed.
- Maricela Balderas reported that the Library will collaborate with Santa Fe High School to facilitate reading during the summer. The Aquatic Center will be open June 16 through Sept 7. The Art Fest will be held May 29, at the Clarke Estate; 190 artists will display work.

29. ADJOURNMENT

At 8:35 p.m., the Successor Agency meeting was adjourned to Thursday, June 12 at 5:00 p.m. The meetings were adjourned in memory of longtime residents James Hogan and Ruth Tollefson.

 Juanita Trujillo, Mayor

ATTEST:

 Anita Jimenez, CMC
 Deputy City Clerk

 Date



NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

RECOMMENDATION

That the Public Financing Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Public Financing Authority (PFA) is a City entity that has periodically issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the PFA.

Consolidated Redevelopment Project 2001 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 5/31/14	None
Outstanding principal at 5/31/14	\$17,050,000

Consolidated Redevelopment Project 2002 Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 5/31/14	None
Outstanding principal at 5/31/14	\$7,190,000

Consolidated Redevelopment Project 2003 Taxable Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 5/31/14	None
Outstanding principal at 5/31/14	\$3,225,000

Water Revenue Bonds, 2005 Series A

Financing proceeds available for appropriation at 5/31/14	None
Outstanding principal at 5/31/14	\$2,475,000

Consolidated Redevelopment Project 2006-A Tax Allocation Bonds

Financing proceeds available for appropriation at 5/31/14	None
Outstanding principal at 5/31/14	\$33,844,429

Consolidated Redevelopment Project 2006-B Taxable Tax Allocation Bonds

Financing proceeds available for appropriation at 5/31/14	None
Outstanding principal at 5/31/14	\$10,480,000

Consolidated Redevelopment Project 2007-A Tax Allocation Refunding Bonds

Financing proceeds available for appropriation at 5/31/14	None
Outstanding principal at 5/31/14	\$40,170,000

Bond Repayment

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2005 Water Revenue Bonds.

The former Community Development Commission issued a number of tax allocation bonds before it was dissolved by State law effective February 1, 2012, and is administered by the City acting as Successor Agency under the oversight of the appointed Oversight Board. The Successor Agency no longer receives tax increment. Instead distributions from the Redevelopment Property Tax Trust Fund (RPTTF) are received based on approved obligations. It is anticipated that sufficient allocations from the RPTTF will continue to be made to the Successor Agency to meet ongoing debt service obligations.

Unspent Bond Proceeds

Unspent bond proceeds in the amount of \$18,197,265, recycled bond proceeds in the amount of \$1,000,000, and accumulated interest earnings are held by the Successor Agency to the former Community Development Commission. Under the redevelopment dissolution legislation, unspent bond proceeds cannot be spent until a Finding of Completion (FOC) is issued by the California Department of Finance (DOF). The Finding of Completion is available to successor agencies upon completion of required reports and payment of required balances to the Los Angeles County Auditor-Controller.

The Successor Agency received its FOC on December 5, 2013. The Successor Agency entered into a Bond Expenditure Agreement (Agreement) with the City to transfer control of the unspent proceeds to the City to be spent in accordance with the original bond requirements. The Oversight Board approved the Agreement on April 2, 2014. The Agreement was then forwarded to DOF for review and was approved on April 21, 2014. Beginning July 1, 2014, the City is authorized to spend the bond proceeds on eligible projects within the former project areas.



Thaddeus McCormack
City Manager/Executive Director

SEE ITEM 3A



NEW BUSINESS

Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Water Utility Authority (WUA)

RECOMMENDATION

That the Water Utility Authority receive and file the report.

BACKGROUND

The Santa Fe Springs Water Utility Authority (WUA) is a City entity that has issued debt for the benefit of the Santa Fe Springs community. The following is a brief status report on the debt instruments currently outstanding that were issued through the WUA.

Water Revenue Bonds, 2013

Financing proceeds available for appropriation at 5/31/14	None
Outstanding principal at 5/31/14	\$6,890,000

In May 2013, the Water Utility Authority issued the 2013 Water Revenue Bonds in the amount of \$6,890,000. The bonds refunded the existing 2003 Water Revenue Bonds (issued through the Public Financing Authority) and provided additional funds for water improvement projects in the amount of \$2,134,339. The funds are restricted for use on water system improvements. In August 2013, the Water Utility Authority Board appropriated the proceeds for the Equipping Water Well No. 12 Project.

The City budget includes sufficient appropriations and adequate revenues are expected to be collected to meet the debt service obligations associated with the 2013 Water Revenue Bonds.

The WUA was formed in June of 2009. Water revenue bonds issued prior to this date were issued through the City of Santa Fe Springs Public Financing Authority.


Thaddeus McCormack
City Manager/Executive Director



NEW BUSINESS

Destruction of Water Wells No. 4 and No. 309 – Final Payment

RECOMMENDATION

That the Water Utility Authority:

1. Appropriate \$125,000 from the Water CIP Fund for the Destruction of Water Wells No. 4 and No. 309 (511-397-W713) and;
2. Approve the Final Payment to General Pump Company, San Dimas California, in the amount of \$107,784.00 for the subject project.

BACKGROUND

The Water Utility Authority (WUA) at their meeting of October 24, 2013, authorized the City Engineer to re-advertise for bids to destroy Water Wells No. 4 and No. 309. A contract was then awarded to General Pump Company in the amount of \$107,784.

Both water wells have been properly destroyed per the State of California Department of Water Resources (DWR) water well destruction requirements.

FISCAL IMPACT

The funding for the Destruction of Water Wells No. 4 and No. 309 were not allocated to the project at the time the project was awarded. Funds are available and will be transferred from the Water CIP Fund to the Destruction of Water Wells No. 4 and No. 309 (511-397-W713) in the amount of \$125,000.

The following payment detail represents the Final Progress Payment due per terms of the contract for the work which has been completed and found to be satisfactory.

INFRASTRUCTURE IMPACT

The destruction of Water Wells No. 4 and No. 309 will bring the City into compliance with State requirements and also protect the health and welfare of the community.


Thaddeus McCormack
City Manager

Attachment:
Final Payment Detail

Payment Detail

Destruction of Well No. 4 and Well No. 309

Consultant: General Pump Company
 159 N. Acacia Street
 San Dimas, CA 91773

\$ 107,784.00

Item No.	Description	Contract				Completed This Period		Completed To Date	
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount
Contract Work									
1.0	Well No.4-Mobilization/Demobilization	1	L.S.	\$ 17,500	\$17,500.00	100%	\$ 17,500.00	100%	\$ 17,500.00
2.0	Well No.4-Remove all Obstructions from Well Casing	1	L.S.	\$ 500	\$500.00	100%	\$ 500.00	100%	\$ 500.00
3.0	Well No.4-Remove any Oil from Water Surface	1	L.S.	\$ 500	\$500.00	100%	\$ 500.00	100%	\$ 500.00
4.0	Well No.4-Perform Downhole Video Survey	1	L.S.	\$ 1,200	\$1,200.00	100%	\$ 1,200.00	100%	\$ 1,200.00
5.0	Well No.4-Measure Total Depth and Casing Diameter	1	L.S.	\$ 200	\$200.00	100%	\$ 200.00	100%	\$ 200.00
6.0	Well No.4-Rip the Entire Length of Casing Liner	1	L.S.	\$ 8,200	\$8,200.00	100%	\$ 8,200.00	100%	\$ 8,200.00
7.0	Well No.4-Destroy Existing Pump Pedestal	1	L.S.	\$ 3,160	\$3,160.00	100%	\$ 3,160.00	100%	\$ 3,160.00
8.0	Well No.4-Excavate Casing a Minimum of 6 Feet Below Existing Grade	1	L.S.	\$ 480	\$480.00	100%	\$ 480.00	100%	\$ 480.00
9.0	Well No.4-Cut and Swage the Casing at Five Feet Depth	1	L.S.	\$ 420	\$420.00	100%	\$ 420.00	100%	\$ 420.00
10.0	Well No.4-Pump a Neat Cement Seal Using Tremie Pipe	1	L.S.	\$ 11,652	\$11,652.00	100%	\$ 11,652.00	100%	\$ 11,652.00
11.0	Well No.4-Pressurize the Well to Force Cement Through the Ripped Liner	1	L.S.	\$ 1,500	\$1,500.00	100%	\$ 1,500.00	100%	\$ 1,500.00
12.0	Well No.4-Fill a Portion of the Excavation with Cement	1	L.S.	\$ 1,000	\$1,000.00	100%	\$ 1,000.00	100%	\$ 1,000.00
13.0	Well No.4-Fill the Excavation to Grade with Compacted Fill	1	L.S.	\$ 800	\$800.00	100%	\$ 800.00	100%	\$ 800.00
14.0	Well No.309-Mobilization/Demobilization	1	L.S.	\$ 19,500	\$19,500.00	100%	\$ 19,500.00	100%	\$ 19,500.00
15.0	Well No. 309-Remove all Obstruction from Well Casing	1	L.S.	\$ 500	\$500.00	100%	\$ 500.00	100%	\$ 500.00
16.0	Well No. 309-Remove Well Pump	1	L.S.	\$ 7,000	\$7,000.00	100%	\$ 7,000.00	100%	\$ 7,000.00

Payment Detail
Destruction of Well No. 4 and Well No. 309

Consultant: General Pump Company
159 N. Acacia Street
San Dimas, CA 91773

\$ 107,784.00

Item No.	Description	Contract				Completed This Period		Completed To Date	
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount
17.0	Well No. 309-Remove any Oil from Water Surface	1	L.S.	\$ 500	\$500.00	100%	\$ 500.00	100%	\$ 500.00
18.0	Well No. 309-Destroy Submersible Vault Structures	1	L.S.	\$ 2,590	\$2,590.00	100%	\$ 2,590.00	100%	\$ 2,590.00
19.0	Well No. 309-Perform Downhole Video Survey	1	L.S.	\$ 1,200	\$1,200.00	100%	\$ 1,200.00	100%	\$ 1,200.00
20.0	Well No. 309-Measure Total Depth of Casing Diameter	1	L.S.	\$ 200	\$200.00	100%	\$ 200.00	100%	\$ 200.00
21.0	Well No. 309-Rip Entire Length of Casing Liner	1	L.S.	\$ 8,200	\$8,200.00	100%	\$ 8,200.00	100%	\$ 8,200.00
22.0	Well No. 309-Destroy Existing Pump Pedestal	1	L.S.	\$ 2,030	\$2,030.00	100%	\$ 2,030.00	100%	\$ 2,030.00
23.0	Well No. 309-Excavate Casing a Minimum of 6 Feet Below Existing Grade	1	L.S.	\$ 500	\$500.00	100%	\$ 500.00	100%	\$ 500.00
24.0	Well No. 309-Cut and Swage the Casing at Five Feet Depth	1	L.S.	\$ 400	\$400.00	100%	\$ 400.00	100%	\$ 400.00
25.0	Well No. 309-Pump a Neat Cement Seal Using Tremie	1	L.S.	\$ 14,602	\$14,602.00	100%	\$ 14,602.00	100%	\$ 14,602.00
26.0	Well No. 309-Pressurize the Well to Force Cement Through Ripped Liner	1	L.S.	\$ 1,500	\$1,500.00	100%	\$ 1,500.00	100%	\$ 1,500.00
27.0	Well No. 309-Fill a Portion of the Excavation with Cement	1	L.S.	\$ 1,000	\$1,000.00	100%	\$ 1,000.00	100%	\$ 1,000.00
28.0	Well No. 309- Fill the Excavation to Grade with Compacted Fill	1	L.S.	\$ 950	\$950.00	100%	\$ 950.00	100%	\$ 950.00

Total \$107,784.00 \$ 107,784.00 \$ 107,784.00

Total \$107,784.00 Total Completed Items to Date: \$ 107,784.00

CONTRACT PAYMENTS		<i>Warrant Pay</i>		
		<u>Date</u>	<u>Invoice</u>	<u>Billing Period</u>
Total Items Completed to Date	\$ 107,784.00			
Progress Payment No. 1	\$ 107,784.00	7/3/2014	23511/23513	4/30/2014

FINANCE PLEASE PAY:	
Amount	\$ 107,784.00
WO#	511-397-W713-4800
Recommended	_____
Approved	_____

Payment Detail
Destruction of Well No. 4 and Well No. 309

Consultant: General Pump Company
159 N. Acacia Street
San Dimas, CA 91773

\$ 107,784.00

Item No.	Description	Contract				Completed This Period		Completed To Date	
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount



NEW BUSINESS

Consultant Services for Water Well No. 1 Rehabilitation – Authorization to Advertise

RECOMMENDATION

That the Water Utility Authority (WUA) authorize the Director of Public Works to Advertise for Consultant Services to Prepare Technical Specifications and Provide Project Coordination for Water Well No. 1 Rehabilitation.

BACKGROUND

Water Well No. 1 is located at 8634 Dice Road, Santa Fe Springs. It is down gradient and in the vicinity of the contaminated groundwater plume of the former Omega Chemical facility in Whittier. This area has been impacted by the release (via spills and leaks) of hazardous substances at the former Omega Chemical facility. The Omega Chemical facility is a U.S. Environmental Protection Agency (EPA) Superfund site. Superfund is the federal government's program to clean up sites contaminated with hazardous substances as well as broadly defined pollutants or contaminants. The primary contaminants of concern at the Omega site are volatile organic compounds (VOCs). The primary VOCs of concern are tetrachloroethylene (PCE) and trichloroethylene (TCE). PCE and TCE are solvents widely used by industry as cleaning and degreasing agents.

Recent drinking water test results for Water Well No. 1 indicate that the maximum contamination levels for PCE and TCE established by EPA and the State Department of Public Health have been exceeded. Staff has ceased pumping operations at Water Well No. 1 pending well rehabilitation.

Pursuant to the recent Water Well No. 1 drinking water test results, Staff is recommending that the WUA retain consultant services to prepare technical specifications for water well rehabilitation. Well rehabilitation consists of, but is not limited to, isolation zone testing and development of potential well zone sealing remedies. A well isolation zone is a specific area from which a well receives its water. Instead of getting water from different depths, a specific depth is targeted and a perforated well casing is placed only at that depth of the well. If the water from a particular well isolation zone is determined to be contaminated, this area of the well can be sealed using one of several available technologies.

The complexity of well design, well isolation zone testing, and well zone sealing requires outside expertise to prepare technical specifications, assist with the bidding process, implement the remedy, and provide contract management and project coordination services. The proposed Request for Proposals is attached.

A handwritten signature in black ink, appearing to be 'JN'.

FISCAL IMPACT

Staff will request the WUA to appropriate funding from the FY 2014-2015 Water CIP for the consulting services when the contract award is approved. Staff will request a separate appropriation from the FY 2014-2015 Water CIP for the contract awarded to isolate the Well No. 1 impacted zones and seal them accordingly.

INFRASTRUCTURE IMPACT

Upon completion of the project, Water Well No. 1 will continue to be a source of safe drinking water for residents and businesses. As a re-opened source of water, Water Well No. 1 will improve system reliability and efficiency throughout the City's distribution network. Further, it will reduce the City's cost of purchasing water from outside sources which continue to increase their water rates and charges.



Thaddeus McCormack
City Manager

Attachment:
Request for Proposal

CITY OF SANTA FE SPRINGS WATER UTILITY AUTHORITY

REQUEST FOR PROPOSALS

CONSULTANT SERVICES FOR WATER WELL NO. 1 REHABILITATION



DEPARTMENT OF PUBLIC WORKS

INQUIRIES REGARDING THIS PROJECT MAY BE DIRECTED TO:

**Frank Beach, Project Manager
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670
Phone: (562) 868-0511, Extension 7568**

REQUEST FOR PROPOSALS

CONSULTANT SERVICES FOR WATER WELL NO. 1 REHABILITATION

The City of Santa Fe Springs Water Utility Authority (AGENCY) is seeking qualified professional firms and individuals experienced with preparing technical specifications, providing bidding assistance and providing project coordination and contractor management services in connection with performing water well isolation zone testing and identifying potential well zone sealing programs.

This work is being performed in response to concerns communicated by the United States Department of Environmental Protection (U.S. EPA) and the California Water Resources Control Board (State Water Board) regarding migration of contaminants from the Omega Plume and the potential impact on the AGENCY'S Water Well No. 1.

The AGENCY invites proposals for the above-stated services and will receive such proposals in the Director of Public Works Office, City of Santa Fe Springs, 11710 Telegraph Road, Santa Fe Springs, California 90670, **until 3:00 p.m. on Tuesday, July 22, 2014.**

Interested proposers must submit six (6) copies of their proposal labeled **“Proposal - Consultant Services for Water Well No. 1 Rehabilitation”** to:

Noe Negrete
Director of Public Works
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670

Proposals received after the time and date specified above will not be accepted and will be returned to the proposer unopened. No pre-submittal meeting has been scheduled for this project.

The AGENCY reserves the right to reject any or all proposals, to waive any irregularity in any proposal received, and to be the sole judge of the merits of the respective proposals received and to take all proposals under advisement for a period of 45 days. The award, if made, will be made to the Consultant whose proposal best meets the technical requirements of the RFP as determined by the AGENCY. The proposal submitted by the selected Consultant shall be incorporated as part of the final contract accordingly.

All questions regarding this project must be directed to Frank Beach, Project Manager at (562) 868-0511, ext. 3611.

INSTRUCTIONS TO PROPOSERS

1. PROPOSED SCHEDULE

DESCRIPTION	DATE/TIME
Request for Proposals Released	June 30, 2014
Deadline to Submit Questions	July 10, 2014
Deadline to Receive Proposals	July 22, 2014
Contract Award (Estimate)	August 28, 2014
Notice to Proceed (Estimate)	September 15, 2014

The AGENCY reserves the right to modify any element of the timeline should that become necessary.

2. PRE-SUBMITTAL MEETING

No Pre-Submittal Meeting has been scheduled for this project.

3. SUBMISSION OF PROPOSALS

To be considered, the Proposals must be received by the Department of Public Works, City of Santa Fe Springs, by 3:00 p.m. on Tuesday, July 22, 2014.

Consultants must submit six (6) copies of their Proposal labeled: **“Proposal for Consultant Services for Water Well No. 1 Rehabilitation”** to:

Noe Negrete, Director of Public Works
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670-3658

Proposals, and amendments to proposals, received after the date and time specified above will not be accepted and will be returned to the Consultant unopened.

4. DISSEMINATION OF RFP INFORMATION

From time to time, the AGENCY may issue responses to requests for clarifications, questions, comments, and addenda to this Request for Proposals (“RFP”), or other material related to this solicitation. **By submitting a proposal, Consultants are deemed to have constructive knowledge and notice of all information pertaining to this RFP.**

5. ADDENDA TO THE RFP

Any change(s) to the requirements of this RFP initiated by the AGENCY will be made by written addenda to this RFP. Any written addenda issued pertaining to this RFP shall be incorporated into and made a part of the terms and conditions of any resulting agreement. The AGENCY will not be bound to any modifications to or deviations from the requirements set forth in this RFP unless they have been documented by addenda to this RFP. Consultants will be required to document that they are aware of all addenda issued, if any, by the AGENCY in their proposal.

6. QUESTIONS AND REQUESTS FOR CLARIFICATIONS

A. Contact Person for the Project

All questions or contacts regarding this RFP must be directed to Mr. Frank Beach who can be reached at (562) 868-0511, ext. 7568 or by email at frankbeach@santafesprings.org.

B. Clarifications of the RFP

Consultants are encouraged to promptly notify Mr. Beach of any apparent errors or inconsistencies in the RFP. If a Consultant requires clarifications to this RFP, the Consultant shall notify the AGENCY in writing in accordance with Subsection "A" above. Should it be found that the point in question is not clearly and fully set forth in the RFP, a written addendum clarifying the matter will be issued.

C. Submitting Requests

All questions must be submitted to the AGENCY by 4:00 p.m. on Thursday, July 10, 2014. The AGENCY is not responsible for failure to respond to a request or question that has not been labeled correctly. Questions can be submitted via U.S. Mail, Personal Courier, Fax or Email as long as they are received no later than the date and time specified above. The AGENCY is not liable for any late arrivals due to courier method or electronic delivery.

Requests for clarifications, questions and comments received after 4:00 p.m. on Thursday, July 10, 2014 will not be responded to.

D. Agency Responses

The AGENCY, in its sole discretion, will respond to requests for clarifications, questions and comments. Responses will be emailed to proposers on or before 5:00 p.m. on July 17, 2014.

7. COST OF PROPOSAL PREPARATION

Any party responding to this RFP shall do so at their own risk and cost. The AGENCY shall

not, under any circumstances, be liable for any pre-contractual expenses incurred by any Consultant who elects to submit a proposal in response to this RFP or by any Consultant that is selected. Pre-contractual expenses are defined as expenses incurred by Consultants and the selected Consultant, if any, in:

- Preparing a Proposal and related information in response to this RFP;
- Submitting a Proposal to the AGENCY;
- Negotiations with the AGENCY on any matter related to this RFP;
- Costs associated with interviews, meetings, travel or presentations; or
- Any and all other expenses incurred by a Consultant prior to the date of award, if any, of an agreement, and formal notice to proceed.

The AGENCY will provide only the staff assistance and documentation specifically referred to herein and will not be responsible for any other cost or obligation of any kind, which may be incurred by the Consultant.

8. CONFLICT OF INTEREST

By responding to this RFP, each Consultant represents to the best of its knowledge that:

- Neither Consultant, nor any of its affiliates, proposed subconsultants, and associated staff, have communicated with any member of the AGENCY since the release of this RFP on any matter related to this RFP except to the extent specified in this RFP;
- Neither Consultant, nor any of its affiliates, proposed subconsultants and associated staff, has obtained or used any information regarding this RFP and the proposed services that has not been generally available to all Consultants, and
- No conflict of interest exists under any applicable statute or regulation or as a result of any past or current contractual relationship with the AGENCY;
- Neither Consultant, nor any of its affiliates, proposed subconsultants, or associated staff, have any financial interest in any property that will be affected by any of the referenced projects.
- Neither Consultant, nor any of its affiliates, proposed subconsultants, or associated staff, have a personal relationship with any member of the governing body, officer or employee of the AGENCY who exercises any functions or responsibilities in connection with the referenced projects.

9. KEY PERSONNEL

It is imperative that key personnel proposed to provide services have the background, experience and qualifications to properly undertake all necessary services for the successful completion of the referenced projects. The Consultant must identify all proposed key

personnel in its Proposal. The Team must be well qualified and have sufficient experience in the areas described in the Scope of Services.

The AGENCY reserves the right to approve all key personnel individually for any and all projects authorized by the AGENCY as a result of this solicitation. After an agreement has been executed, the selected consultant may not replace any key staff without written approval from the AGENCY. The AGENCY must approve replacement staff before a substitute person is assigned to a project. The AGENCY reserves the right to require the Consultant to replace a staff person assigned to the contract should the AGENCY consider replacement to be for the good of the project. Replacement staff will be subject to the AGENCY's approval prior to assignment by Consultant.

10. BASIS FOR AWARD OF CONTRACT

The AGENCY intends to select the Consultant on the basis of demonstrated competence and professional qualifications in accordance with applicable State and Federal regulations. To that end, the contract is to be awarded to the Consultant whose proposal best meets the technical requirements of the RFP as determined by the AGENCY. Should an award be made, the proposal submitted by Consultant shall be incorporated as part of the final contract accordingly.

11. TERM OF AGREEMENT

It is the AGENCY's intent to enter into a "not to exceed" Professional Services Agreement with the selected Consultant.

The AGENCY will compensate the Consultant for actual hours worked by assigned personnel on a monthly basis. Compensation will be based on the fee schedule in the proposal. The consultant will provide an invoice clearly documenting the services performed each day and the number of hours worked.

12. REQUIRED FORMAT FOR PROPOSALS

The AGENCY is requiring all proposals submitted in response to this RFP to follow a specific format. The Proposal, including the Appendices, shall not exceed thirty (30) pages in length, utilizing 8.5" x 11" pages with one-inch margins. As an exception, 11" x 17" pages may be used to display organizational charts. Font size shall not be smaller than 12 point for text or eight (8) point for graphics. Dividers used to separate sections will not be counted. Creative use of dividers to portray team qualifications, etc. is discouraged.

Consultants are required to prepare their written proposals in accordance with the instructions outlined below. Deviations from these instructions may be construed as non-responsive and may be cause for disqualification. Emphasis should be placed on accuracy, completeness, and clarity of content.

The written proposal should be organized as described below. Each section of the written proposal should contain the title of that section, with the response following the title. The following are the required titles with a brief statement as to that section's desired content:

A. Letter of Offer

The Letter of Offer shall be addressed to Noe Negrete, Director of Public Works, City of Santa Fe Springs, and at a minimum, must contain the following:

- Identification of Consulting firm or individual, including name, address and telephone number.
- Name, title, address, and telephone number of Contact Person.
- Federal Tax ID or Social Security No. for firm or individual.
- A statement to the effect that the Proposal shall remain valid for a period of not less than 45 calendar days from the date of submittal.
- Identification of all proposed sub-consultants or subcontractors, including legal name of the company, address and contact person.
- Acknowledgement that Consultant is obligated by all addenda to this RFP.
- Signature of a person authorized to bind Consulting firm to the terms of the Proposal.
- Signed statement attesting that all information submitted with the Proposal is true and correct.

B. Qualifications of the Firm

This section of the Proposal shall explain the ability of the Consultant to satisfactorily perform the required work. More specifically, in this section, the Consultant shall:

- Provide a profile of the Consultant including the types of services offered; the year founded; form of organization (corporate, partnership, sole proprietorship); number, size and location of offices; number of employees.
- Provide a detailed description of Consultant's financial condition, including any conditions (e.g., bankruptcy, pending litigation, outstanding claims in excess of twenty-five thousand dollars (\$25,000) for or against the firm; planned office closures or mergers that may impede Consultant's ability to

complete the Consultant Services to Prepare Technical Specifications and Provide Project Coordination for Water Well No. 1 Rehabilitation.

- Provide a list of previous projects in which the Consultant and subconsultants have worked together. The list should clearly identify the previous projects and include a summary of the roles and responsibilities of each party.
- Provide information on the strength and stability of the Consultant; current staffing capability and availability; current work load; and proven record of meeting schedules on similar types of projects.

C. Proposed Staffing and Project Organization

- This section of the Proposal should establish the method that will be used by the Consultant to Prepare Technical Specifications and Provide Project Coordination for Water Well No. 1 Rehabilitation. In addition, this section should also identify key personnel to be assigned and their qualifications and experience.

The Proposal should include the following information:

- The education, experience and applicable professional credentials of project staff. Include applicable professional credentials of “key” staff.
- Brief resumes, not more than two (2) pages each, for the individuals proposed as key personnel. Key personnel must have extensive knowledge and experience with water rate studies.
- A statement that key personnel will be available to the extent proposed for the duration of the contract and an acknowledgement that no person designated as key personnel shall be removed or replaced without the prior written concurrence of the AGENCY. Identify any constraints, conflicts or situations that would prevent the Consultant from being able to begin work on this assignment.

D. Consultants and/or Sub-consultants

The AGENCY desires to enter into a contract with one Consultant that will be responsible for all work, products, and services. There is to be no assignment of any aspect of this project without the prior written authorization of the AGENCY. If the Consultant plans on using consultants and/or subcontractors as part of its implementation plan, then company profile, name, address, and telephone for all consultants and/or subcontractors providing support during the term of this project is required. Define the responsibilities and give a description of services to be provided by consultants and/or subcontractors. Describe the Firm’s business and reporting

relationship with any consultants and/or subcontractors. Include references and resumes for all third party Firms in your proposal. The AGENCY has the right to accept or reject any changes made to the proposed project team members, including the use of consultants and/or subcontractors.

E. Work Approach

This section of the Proposal shall include a narrative that addresses the Scope of Services and demonstrates that Consultant understands the scope of this project. More specifically, the Proposal should include the Consultant's general approach for completing the activities specified in the Scope of Services. The work approach shall be of sufficient detail to demonstrate Consultant's ability to accomplish the project tasks.

F. Client References

List your three (3) most recent similar clients (including name, address, contact person, and phone number). The AGENCY is most interested in government and California clients and may randomly select agencies to contact from your list as part of the evaluation process.

G. Appendices

This part shall include brief resumes of proposed staff. Consultant information and general marketing materials will not be considered in the ranking of the Proposals.

H. Rights to Materials

All responses, inquiries, and correspondence relating to this RFP and all reports, charts, displays, schedules, exhibits, and other documentation produced by the Consultant that are submitted as part of the proposal and not withdrawn shall, upon receipt by AGENCY, become property of AGENCY.

I. Schedule of Performance

The Schedule of Performance shall depict individual project tasks, and basic hourly rates for specific personnel to be used on the project. Personnel hourly rates will reflect all costs for office overhead, including direct and indirect costs.

The Proposal shall include a breakdown of the estimated number of hours, by personnel category, needed to complete each task. In addition, the fee shall reflect all anticipated fee increases during the Contract duration. A pre-award audit may be required to confirm and establish a final not-to-exceed fee.

J. Fee Proposal

A Fee Proposal shall be provided in a separately sealed envelope and shall comply with the following guidelines:

Two copies of a Fee Proposal shall be submitted in a separately sealed envelope plainly labeled "Fee Proposal" with the name of the Consultant and project title "Consultant Services to Prepare Technical Specifications and Provide Project Coordination for Water Well No. 1 Rehabilitation". This information shall be presented in a manner that allows the AGENCY to understand the Fee for each task and deliverable.

The terms and conditions for obtaining 'reimbursable costs' shall be identified in the Proposal.

13. PROPOSAL EVALUATION PROCESS AND CRITERIA

A. GENERAL

All proposals will be evaluated based on the technical information and qualifications presented in the proposal, reference checks, and other information, which may be gathered independently. Requests for clarification and/or additional information from any proposer may be requested at any point in the evaluation process. Pricing (Consultant fees) will be an important criterion; however, the AGENCY reserves the right to select a firm that presents the best qualifications, but not necessarily the lowest price.

B. EVALUATION CRITERIA

- Completeness of proposal.
- Consultant and key project team member's experience in performing similar work.
- Consultant and key project team member's record in accomplishing work assignments for projects.
- Consultant's demonstrated understanding of the scope of work.
- Quality of work previously performed by the firm as verified by reference checks.
- Relevant project experience.
- Fee proposal.

C. EVALUATION PROCESS

After evaluating all proposals received, the AGENCY will rank the firms and the most qualified firms, a maximum of three (3), will be invited to an interview with the AGENCY evaluation committee.

D. INTERVIEW

For the interview, the Consultant should have available the project manager and key project personnel to discuss the following:

- Major elements of the proposal
- Proposed project team
- Description of related experience for key project personnel
- Proposed project schedule

E. FINAL SELECTION

The final selection will be the consultant which, as determined by the AGENCY, is the most responsive and responsible, meets the AGENCY's requirements in providing this service, and is in the AGENCY's best interest. The AGENCY maintains the sole and exclusive right to evaluate the merits of the proposals received.

14. EXCEPTIONS OR ADDITIONS

The Proposal shall include a detailed description of all of the exceptions to the provisions and conditions of this RFP upon which the Consultant's submittal is contingent and which shall take precedence over this RFP.

15. INSURANCE REQUIREMENTS

Prior to the start of contract negotiations, the highest qualified Consultant will be required to submit to the City the required insurance certificates for the Consultant and its team. Insurance certificates will also be required, in advance, for any Consultant subsequently identified for negotiations with the AGENCY.

The successful Consultant shall indemnify and hold AGENCY and its officers, agents, employees, and assigns harmless from any liability imposed for injury whether arising before or after completion of work hereunder or in any manner directly or indirectly caused, occasioned, or contributed to, or claims to be caused, occasioned, or contributed to, in whole or in part, by reason of any act or omission, including strict liability or negligence of Consultant, or of anyone acting under Consultant's direction or control or on its behalf, in connection with, or incident to, or arising out of the performance of this contract.

The Consultant selected will be required to maintain the following levels of insurance coverage for the duration of the services provided, as well as any sub-consultants hired by the Consultant:

- Worker's Compensation insurance with statutory limits, and employer's liability insurance with limits not less than \$1,000,000 per accident.
- Commercial general liability insurance or equivalent form, with a combined single limit of not less than \$2,000,000 per occurrence.
- Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.
- Professional liability (errors and omissions) insurance, with a combined single limit of not less than \$1,000,000 per occurrence.

16. RIGHTS OF THE AGENCY

The AGENCY reserves the right, in its sole discretion and without prior notice, to terminate this RFP; to issue subsequent RFPs; to procure any project-related service by other means; to modify the scope of the Project; to modify the AGENCY's obligations or selection criteria; or take other actions needed to meet the AGENCY's goals. In addition, the AGENCY reserves the following rights:

- The right to accept or reject any and all proposals, or any item or part thereof, or to waive any informalities or irregularities in any proposal.
- The right to amend, withdraw or cancel this RFP at any time without prior notice.
- The right to postpone proposal openings for its own convenience.
- The right to request or obtain additional information about any and all proposals.
- The right to conduct a back-ground checks of any Consultant. This may include, but is not limited to, contacting individuals and organizations regarding capabilities and experience of the potential candidate.
- The right to waive minor discrepancies, informalities and/or irregularities in the RFP or in the requirements for submission of a Proposal.
- The right to modify the response requirements for this RFP. This may include a requirement to submit additional information; an extension of the due date for submittals; and modification of any part of this RFP, including timing of RFP decisions and the schedule for presentations.
- The right to disqualify any potential candidate on the basis of real or perceived conflict of interest that is disclosed or revealed by information available to the AGENCY.

- The right at any time, subject only to restrictions imposed by a written contractual agreement, to terminate negotiations with any potential candidate and to negotiate with other potential candidates who are deemed qualified.
- Although cost is an important factor in deciding which proposal will be selected, it is only one of the criteria used to evaluate consultants. The AGENCY reserves the absolute right, in its sole discretion, to award a contract, if any, which under all the circumstances will best serve the public interest.
- The AGENCY reserves the right to reject any or all proposals or to make no award at all, to determine whether any alternate proposals are equal to the specifications and general requirements, and to accept proposals with minor variations from the Request for Proposals and/or conditions. The AGENCY reserves the right to negotiate for a higher level, lower level or additional services.

This RFP is not a contract or commitment of any kind by the AGENCY. This RFP does not commit the AGENCY to enter into negotiations with any consultant and the AGENCY makes no representations that any contract will be awarded to any consultant that responds to this RFP. Proposals received by the AGENCY are public information and will be made available to any person upon request after the AGENCY has completed the proposal evaluation. Submitted proposals are not to be copyrighted.

Should a contract be subsequently entered into between the AGENCY and Consultant, it shall be duly noted that entering into such an agreement shall be interpreted, construed, and given effect in all respects according to the laws of the State of California.

Waiver of Proposals

Proposals may be withdrawn by submitting written notice to the AGENCY's Contact Person at any time prior to the submittal deadline. Upon submission, the Proposal and all collateral material shall become the property of the AGENCY.

17. CALIFORNIA PUBLIC RECORDS ACT DISCLOSURES

The Consultant acknowledges that all information submitted in response to this RFP is subject to public inspection under the California Public Records Act unless exempted by law. If the Consultant believes any information submitted should be protected from such disclosure due to its confidential, proprietary nature or other reasons, it must identify such information and the basis for the belief in its disclosure. **Any proposal submitted with a blanket statement or limitation that would prohibit or limit such public inspection shall be considered non-responsive and shall be rejected.** Notwithstanding that disclaimer, it is the intention of the AGENCY to keep all submittals confidential until such time as negotiations are successfully concluded.

SCOPE OF SERVICES

1. Prepare Technical Specifications.

Prepare detailed plans and specifications for testing Well No. 1, including a detailed bid schedule with specific line items showing units and unit quantities for the work to be performed. Consultant will work with the City to develop the scope of the testing to determine whether there are feasible remedies available to rehabilitate the well (e.g., screening the well deeper). Consultant should also determine what additional information is necessary to develop a protocol for testing Well No. 1 (e.g., a pre-test video survey).

2. Bidding Assistance

Provide support as needed during the bid process to select a contractor for the work. This includes a pre-bid meeting agenda and attendance at a contractors' pre-bid meeting at the well site in the City of Santa Fe Springs. Preparation of bid addenda as required, answering contractor questions and assisting with review of submitted bids to evaluate conformance with the technical specifications.

3. Project Coordination

Provide field inspection and contractor management services throughout the contract period and performance of the scope of work identified in the contract.

4. Prepare and Submit Project Letter Report

Prepare a letter report at the conclusion of the project that summarizes the details of the testing process and proposed rehabilitation, including but not limited to:

- Pre-test well condition;
- Description of methods used during well testing;
- Analysis and interpretation of depth-specific ground water quality and flow profile;
- Recommendations for mitigation of depth-specific water quality issues;
- Confirmation testing recommendations, and
- Other pertinent data, analytical results, recommendations and conclusions.
- Meet with Director of Public Works and Water Division Manager to present and discuss results of the work and recommendations for rehabilitation.

SEE ITEM 3A

SEE ITEM 3A



ORDINANCE FOR PASSAGE

Ordinance No. 1057 – An Ordinance of the City of Santa Fe Springs Repealing Chapter 101 of the City Code (Local Regulation of Sex Offenders)

RECOMMENDATIONS

That the City Council waive further reading and adopt Ordinance No. 1057 which repeals Chapter 101 of the City Code pertaining to local regulation of sex offenders.

BACKGROUND

On April 22, 2010, the City Council adopted Ordinance No. 1013 adding Chapter 101 of the Santa Fe Springs Municipal Code, entitled "Establishing Residency Restrictions for Registered Sex Offenders." This ordinance created certain restrictions on registered sex offenders from being within 300 feet of a "Child Safety Zone," which under the ordinance includes schools, day care centers, libraries, and parks.

In January 2014, the Fourth District of the California Court of Appeal decided the case of *People v. Nguyen*, (Cal. App. 4th Dist. Jan. 10, 2014). In *Nguyen*, the Court of Appeal held that an ordinance in the City of Irvine that prohibited registered sex offenders from entering city parks without written permission from the Chief of Police was invalid because it was preempted by State law. The Court of Appeal, in an almost identical but unpublished case, *People v. Godinez*, 2014 Cal. App. Unpub. LEXIS 159 (January 10, 2014), Appellate Court Case No. G047657, also held a similar ordinance enacted by the County of Orange to be preempted by State law. In both cases, the Court of Appeal held that the Legislature's enactment of a comprehensive statutory scheme regulating the daily lives of sex offenders, including places they are allowed to go, indicates the Legislature's intent to occupy the entire field of sex offender regulation to the exclusion of additional local restrictions. As a result, the court held the local laws were preempted and invalid.

After the Court of Appeal's rulings, the Orange County District Attorney filed petitions in the California Supreme Court seeking review of both cases. On April 23, 2014, the Supreme Court declined to review the cases. Accordingly, the Supreme Court's action leaves intact the rulings that the California Legislature had established a "complete system" for regulating a sex offender's daily life.

Since the Court of Appeals decisions in *Nguyen* and *Godinez*, the City has received correspondence from an organization called California Reform Sex Offender Laws threatening that a lawsuit will be filed if the City does not repeal Chapter 101. An informal survey indicates that at least 18 California cities have been sued regarding their local regulations and at least 28 cities have repealed their sex offender regulations or stopped all enforcement in anticipation of doing so.

While the Santa Fe Springs ordinance can be differentiated from the City of Irvine and County of Orange ordinances, the recent court decisions make the legal defensibility of the ordinance problematic. Furthermore, the recent court decisions and the action by the Supreme Court make it very likely that the City will be sued in an effort to invalidate the ordinance.

Based on the above facts, and because Chapter 101 has not been enforced for several months since being put on notice by a civil liberties organization of their intent to challenge the constitutionality of Chapter 101 pending the outcome of the abovementioned court cases, it is recommended that Chapter 101 of the City Municipal Code be repealed. In so doing, it should be pointed out that section 3003.5 of the California Penal Code, commonly referred to as Jessica's Law, would still be enforceable at the local level. Section 3003.5 states:

Section 3003.5.

(a) Notwithstanding any other provision of law, when a person is released on parole after having served a term of imprisonment in state prison for any offense for which registration is required pursuant to Section 290, that person may not, during the period of parole, reside in any single family dwelling with any other person also required to register pursuant to Section 290, unless those persons are legally related by blood, marriage, or adoption. For purposes of this section, "single family dwelling" shall not include a residential facility which serves six or fewer persons.

(b) Notwithstanding any other provision of law, it is unlawful for any person for whom registration is required pursuant to Section 290 to reside within 2000 feet of any public or private school, or park where children regularly gather.

(c) Nothing in this section shall prohibit municipal jurisdictions from enacting local ordinances that further restrict the residency of any person for whom registration is required pursuant to Section 290.

The City Council passed the first reading of Ordinance No. 1057 on June 12, 2014.



Thaddeus McCormack
City Manager

Attachment:
Ordinance No. 1057

ORDINANCE NO. 1057

**AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS
REPEALING CHAPTER 101 OF THE CITY CODE
(LOCAL REGULATION OF SEX OFFENDERS)**

WHEREAS, recent court decisions have clarified that the State's regulation of sex offenders largely preempts local regulation of sex offenders,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 101 of the City Code is hereby repealed.

SECTION 2. The Deputy City Clerk shall certify to the adoption of this Ordinance, and shall cause the same to be posted in at least three (3) public places in the City, such posting to be completed not later than fifteen (15) days after passage hereof.

PASSED, APPROVED, and ADOPTED THIS 26th day of June 2014.

AYES:
NOES:
ABSENT:

Juanita Trujillo, MAYOR

ATTEST:

Anita Jimenez, DEPUTY CITY CLERK



PUBLIC HEARING/ORDINANCE FOR INTRODUCTION

ZONING TEXT AMENDMENT – Metal Buildings Requirements

Ordinance No. 1059 – An Ordinance of the City Council of the City of Santa Fe Springs, California, Amending Santa Fe Springs Municipal Code Title 15, Chapter 155: Zoning, and Adding New Subsection (3) to Section 155.461(A) of the City’s Zoning Regulations Regarding Land Use Requirements for Metal Buildings

RECOMMENDATIONS

Staff recommends that the City Council:

1. Open the Public Hearing and receive any comments from the public regarding Zoning Text Amendment – Metal Building Requirements (Ordinance No. 1059), and thereafter close the Public Hearing;
2. Find that the proposed amendments to the text of the City Zoning Regulations are consistent with the City’s General Plan; and
3. Introduce for first reading the proposed amendments to the City Zoning Ordinance regarding land use requirements for metal buildings.

BACKGROUND

In response to the prevalence of metal tilt-up and Quonset hut-type buildings common during the 1950s, and to enhance the quality of industrial buildings in Santa Fe Springs, the City adopted development standards and requirements in the early 1990s that significantly limited the potential for future metal buildings. While these regulations have served to achieve their original purpose, evolution in building approaches and materials for modern buildings has resulted in use of metal as an architectural feature and building component that distinguishes new structures.

The City has received proposals for such modern building approaches, but has been constrained in approving such approaches given the strict language in the City’s Zoning Regulations regarding metal buildings. Thus, staff believes that modification of the current restrictions on metal buildings is appropriate to distinguish between the original intent of the City’s Zoning Regulations and to accommodate contemporary architectural designs for modern buildings that include metal materials/features.

Currently, the City’s Zoning Regulations do not permit metal buildings in any zone unless, and subject to Development Plan approval, the physical characteristics of the project site renders any other construction method unfeasible; or if the proposed metal building is a portable metal shed not subject to a building permit and not visible from the street.

The proposed amendment to the City's Zoning Regulations consists of clarifying text to allow development of new buildings which include metal accents and finishes as architectural features, subject to prior review and approval of a Development Plan Approval (DPA) by the City's Planning Commission. The intent of the proposed text amendment is to facilitate architectural creativity through flexibility in building design.

All other requirements relating to metal buildings will remain the same. Metal and sheet-metal buildings, Quonset huts, and storage sheds will continue to be restricted in accordance with the provisions of Section 155.461 of the Santa Fe Springs Zoning Regulations pertaining to metal buildings.

Section 155.461 would be amended to add a new subsection (3) to Section 155.461(A) of the City's Zoning Regulations. The Code section shown below would be the amended section with the proposed change shown as underlined.

SANTA FE SPRINGS MUNICIPAL CODE
Chapter 155 - Zoning

§ 155.461 (A) METAL BUILDINGS.

(A) Metal building shall not be permitted in any zone except in accordance with the following:

- (1) Metal buildings may be permitted subject to development plan approval on property composed of filled land where, due to geotechnical reason, no other construction method is reasonably feasible.
- (2) Portable metal sheds not visible from the street shall be permitted in all zoned if they do not require a building permit.
- (3) New construction of contemporary building designs that include exterior metal finish components, including architectural trim, accents or other design features that are integral to building design. Such design approaches may be permitted, subject to Development Plan Approval pursuant to Sections 155.735 through 155.747 of this Chapter. Any and all future additions to buildings approved under these provisions shall also require Development Plan Approval.

PLANNING COMMISSION CONSIDERATION

At its meeting of June 9, 2014, the City Planning Commission conducted a Public Hearing on Zoning Text Amendment for Metal Buildings Requirements. No person appeared at the Public Hearing to offer an opinion on the proposed amendment. After considering the facts contained in the staff report, the Planning Commission approved a motion to recommend that the City Council approved Zoning Text Amendment – Metal Buildings Requirements (Ordinance No. 1059).

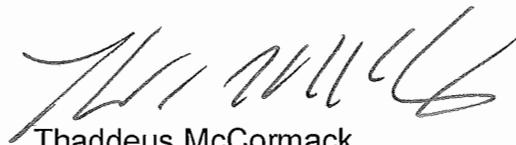
Attached for the City Council review are the following:

1. Resolution No. 47-2014, memorializing the action taken by the City Planning Commission to recommend that the City Council approve proposed Zoning Text Amendment relating to the requirements for metal buildings;
2. Proposed Ordinance No. 1059.

LEGAL NOTICE OF PUBLIC HEARING

This matter was set for Public Hearing in accordance with the requirements of Sections 65090 and 65091 of the State Planning, Zoning and Development Laws and the requirements of Sections 155.860 through 155.864 of the City's Municipal Code.

The Legal Notice was posted in Santa Fe Springs City Hall, the City Library, and the City's Town Center on May 28, 2014, and published in a newspaper of general circulation (Whittier Daily News) May 30, 2014, as required by the State Zoning and Development Laws and by the City's Zoning Regulations.



Thaddeus McCormack
City Manager

Attachments:

Resolution No. 47-2014
Proposed Ordinance No. 1059

CITY OF SANTA FE SPRINGS

RESOLUTION NO. 47-2014

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SANTA FE SPRINGS REGARDING ADOPTION OF AMENDMENTS TO THE TEXT OF THE ZONING REGULATIONS REGARDING LAND USE REQUIREMENTS FOR METAL BUILDINGS.

WHEREAS, the City of Santa Fe Springs has reviewed and considered proposed amendments to the text of the City Zoning Regulations to amend the requirements for metal buildings to accommodate contemporary architectural designs for modern buildings that include metal materials, and

WHEREAS, after study and deliberations by the Department of Planning and Development, the City has prepared for adoption an amendment to the text of the City's Zoning Regulations, and

WHEREAS, notice of the Public Hearing was given as required by law, and

WHEREAS, the Planning Commission held a Public Hearing on June 9, 2014 in regard to the proposed amendments to the text of the City's Zoning Regulations, and

NOW, THEREFORE, IT BE RESOLVED THAT THE PLANNING COMMISSION OF THE CITY OF SANTA FE SPRINGS DOES HEREBY RESOLVE, DETERMINE, AND ORDERS AS FOLLOWS:

SECTION I. The Planning Commission finds that the facts in this matter are as follows:

1. That the facts in this matter are as stated in the staff report regarding the proposed amendments to the text of the City's Zoning Regulations.
2. That the Planning Commission finds that pursuant to Section 21080 (b)(1) of the California Environmental Quality Act (CEQA), the proposed amendments to the text of the City Zoning Ordinance is exempt as a ministerial project.
3. That the Planning Commission finds that the proposed amendments to the text of the City's Zoning Regulations are consistent with the City's General Plan.

4. That the Planning Commission recommend that the City Council approve and adopt Ordinance No. 1059, to effectuate the proposed amendments to the text of the City's Zoning Regulations.

PASSED and ADOPTED this 9th day of June, 2014.



Frank Ybarra, Chairperson

ATTEST:



ORDINANCE NO. 1059

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA, AMENDING SANTA FE SPRINGS MUNICIPAL CODE TITLE 15, CHAPTER 155, AND ADDING NEW SUBSECTION (3) TO SECTION 155.461 (A) OF THE CITY ZONING REGULATIONS REGARDING LAND USE REQUIREMENTS FOR METAL BUILDINGS.

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Subsection (A) of section 155.461 of the City Code is hereby amended to add thereto new subsection (A)(3), so that said subsection (A) reads as follows:

§155.461 METAL BUILDINGS

- (A) Metal buildings shall not be permitted in any zone except in accordance with the following:
- (1) Metal buildings may be permitted subject to development plan approval on property composed of filled land where, due to geotechnical reasons, no other construction method is reasonably feasible.
 - (2) Portable metal sheds not visible from the street shall be permitted in all zones if they do not require a building permit.
 - (3) New construction of contemporary building designs that include exterior metal finish components, including architectural trim, accents or other design features that are integral to building design. Such design approaches may be permitted, subject to Development Plan Approval pursuant to Sections 155.735 through 155.747 of this Chapter. Any and all future additions to buildings approved under these provisions shall also require Development Plan Approval.

SECTION 2. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance, or any part thereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Ordinance or of Chapter 155, or any part thereof. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

SECTION 3. The Deputy City Clerk shall certify to the adoption of this Ordinance, and shall cause the same to be posted in at least three (3) public places in the City, such posting to be completed no later than fifteen (15) days after passage thereof.

Except as amended above, all other provisions of the Zoning Regulations in the City Code shall remain in full force and effect.

PASSED and ADOPTED this ____ day of _____, 2014,
by the following roll call vote:

AYES:

NOES:

ABSENT:

Juanita Trujillo, Mayor

ATTEST:

Anita Jimenez, Deputy City Clerk



ORDINANCE FOR INTRODUCTION

Ordinance No. 1060 – An Ordinance of the City of Santa Fe Springs Replacing Chapter 97 in its Entirety with a Revised Chapter 97 Regarding Environmental Protection

RECOMMENDATION

That the City Council waive further reading and introduce the Environmental Protection Ordinance No. 1060.

BACKGROUND

The Environmental Protection Division (EPD) of the Santa Fe Springs Department of Fire Rescue conducted a comprehensive review of City Code - Chapter 97, known as the Environmental Protection Ordinance. The motivation for this review was the creation of the State's new electronic reporting system called the California Environmental Reporting System (CERS). Businesses subject to any Certified Unified Program Agency (CUPA) program must now submit documents associated with those programs electronically to the CUPA via CERS rather than the traditional paper submittals. The CUPA must review and accept these electronic submittal in CERS if the business is to remain in compliance. Previously, our CUPA required businesses to submit locally collected information on the paper submittals. The CERS system is capable of collecting this same local information; however, the State agency controlling CERS will only add a local requirement notification if the CUPA can site the specific requirement in their local ordinance. Currently, we do not have a specific code section requiring the submittal of any locally collected information.

This review was also used as an opportunity to look at other necessary changes which are the result of both regulatory and procedural changes. Numerous revisions and restructuring are proposed based on this review.

FISCAL IMPACT

There is no negative fiscal impact to the City. The proposed changes in Chapter 97 will clarify the administrative procedures which will assist in the collection of permit fees.


Thaddeus McCormack
City Manager

Attachments:

- Summary of Changes, Chapter 97
- Chapter 97 (redline copy), Environmental Protection
- Chapter 97 (revised copy), Environmental Protection
- Ordinance No. 1060

June 18, 2014

Mayor & City Council,

Below is a summary regarding the proposed changes to the attached Chapter 97 of the City Code of Ordinances. Please contact me if I can assist in answering any questions or concerns.

Respectfully submitted,

Fire Chief Mike Crook

SUMMARY OF CHANGES TO THE CITY CODE ORDINANCE
CHAPTER 97: ENVIRONMENTAL PROTECTION

With the passage of AB 2286, businesses in the State of California, beginning January 1, 2013, are required to electronically submit data for various environmental programs. These programs are administrated by the local Certified Unified Program Agency (CUPA). The Santa Fe Springs Department of Fire-Rescue is the CUPA for businesses in the City of Santa Fe Springs. The Environmental Protection Division (EPD) of the Fire Department administrates the CUPA program.

Cal/EPA has developed the California Environmental Reporting System (CERS), a statewide web-based system that regulated businesses use to enter required environmental program data. An email notification is sent to the local CUPA once a submittal has been entered into CERS. The CUPA must then review the business submittal(s) and either accept it or reject it for specified reasons.

If a CUPA collects local data in addition to the State required data, CERS will instruct the business to include the CUPA-specific data as part of the CERS submittal upon request. Cal/EPA (the administrator of CERS) requires the CUPA to provide specific City Code language if CUPA-specific data is required as part of a CERS submittal.

Our CUPA requires regulated businesses to provide their number of employees if the business generates hazardous waste. This has been a requirement ever since we became a CUPA; however, this was never written into the Environmental Protection Ordinance (Chapter 97). Therefore, we must include the submittal of employee data into Chapter 97 if we wish CERS to require this locally collected data into the submittal requirements.

The EPD used this amendment requirement as an opportunity to thoroughly review Chapter 97 and make other revisions and corrections. The following is an outline of these changes/revisions:

1. **Correct name changes to referenced codes and provisions:**

There have been some changes in code names and references since the last revision to Chapter 97. For example the "Uniform Fire Code" is now the "California Fire Code". These have been corrected.

June 18, 2014

2. Remove outdated standards and guidelines:

Current version of Chapter 97 refers to secondary containment and soil remediation guidelines that are outdated and no longer in use.

3. Rearrange sections to improve flow:

For example, we moved the Enforcement provision from the General Provisions section to its own section and moved the penalties provisions from the Fee section to the new Enforcement section.

4. Remove redundancies:

Definitions and provisions already included in the California Health and Safety Code (HSC) have been removed from the Chapter to prevent inconsistencies when changes are made to the HSC.

5. Better define the types of permits issued by EPD:

The EPD issues both annual recurring permits and one-time permits. The distinction between these different permit types is not clear in the current version of Chapter 97.

6. Amend current California Health & Safety Code hazardous materials exemptions:

The following revisions have been made to the local hazardous material disclosure amendments in the current version of Chapter 97

REVISIONS TO LOCAL HAZARDOUS MATERIAL INVENTORY REPORTING REQUIREMENTS		
New additions	Removal of previous additions and creation of new exemptions	Reason
	Remove current additional requirement to disclose electrical transformers containing PCB, oil wells, crude oil in use, and pipelines [§97.220(D)]	No known transformers contain PCBs. We do not inspect oil production process units, just storage units per HSC. Pipelines are regulated by State Fire Marshal. Oil wells are permitted by FPB.
	Exempt liquid CO2 less than 1,000 cu. Ft. at standard temperature & pressure	This exemption is in line with current HSC exemptions for irritants & sensitizers.
	Exempt waste oil storage if less than 55 gallons.	Already regulated as a hazardous waste generator by EPD.
	Exempt one spare bottle of propane for forklift	Reflects current practice.
	Exempt batteries and propane containers on forklifts	Reflects current practice.
	Exempt 10% or less solution of "irritant-only" haz material.	Insignificant risk though not clearly exempt per HSC

June 18, 2014

Include irritants and sensitizers with flash point < 500°F if more than 55 gallons (500 lbs)		Exemption in HSC not clear on irritants & sensitizer exemption for combustibles.
Include wholesale distributors that also have retail point-of-sale if wholesale operation more than 50% of business		Pending retail exemption in HSC may exempt large wholesalers with ANY retail component.

EXHIBIT A

CHAPTER 97: ENVIRONMENTAL PROTECTION

GENERAL PROVISIONS

§ 97.100 TITLES FOR CITATION.

(A) The ordinance codified in Chapter 97 (hereafter the "Chapter") of Title 9 of the Code, shall be known as the "Environmental Protection Ordinance" and may be referred to as such. References to the Chapter shall include all state and other laws and regulations that are adopted herein.

(B) For convenience of reference in the Environmental Protection Ordinance, any provisions and standards administered under the authority of this Chapter may be referred to as "Environmental Protection Programs."

(C) For convenience of reference in this Chapter, the provisions of Title 20, Division 2, of the Los Angeles County Code, entitled "Sanitary Sewers and Industrial Waste," and all future amendments thereto, will hereinafter be referred to as the "County Code Provisions."

§ 97.105 FINDINGS AND PURPOSE.

The City Council finds and declares:

(A) That the purpose of this Chapter is to implement provisions of the Unified Hazardous Waste and Hazardous Material Management Regulatory Program (Unified Program), Chapter 6.11, Division 20, California Health and Safety Code, commencing with Section 25404 (the Act) and applicable sections within Title 27 of the California Code of Regulations.

(B) That the purpose of this Chapter is also to consolidate all hazardous waste and hazardous material regulatory authority and compliance requirements within one chapter of the Santa Fe Springs Municipal Code.

(C) That the consolidation of environmental protection programs within the Unified Program will reduce excessive and duplicative regulatory requirements that businesses experience at different levels of government, thereby easing the regulatory burdens of doing business in the City.

(D) That effective March 1, 1997 and thereafter, the City of Santa Fe Springs Fire Department (renamed Santa Fe Springs Department of Fire-Rescue) was designated as a Certified Unified Program Agency (CUPA) by the California Environmental Protection Agency

(E) That it is the intent of the City Council that the Environmental Protection Division of the Santa Fe Springs Department of Fire-Rescue (hereafter referred to as the Fire Department) administers and enforces all programs within the Unified Program. These consist of:

(1) *Hazardous Waste Control*. Chapter 6.5 of Division 20 of the California Health & Safety Code (H&SC) §25100 et seq., and California Code of Regulations (“CCR”), Title 22, Division. 4.5, relating to hazardous waste generators and hazardous waste generators conducting on-site waste treatment conditionally exempted, conditionally authorized, and under permit by rule;

(2) *Underground Storage of Hazardous Substances*. Chapter 6.7 §25280 et seq. and 6.75 of Division 20 of the H&SC, CCR, Title 23 Division 3, Chapters 16 and 18;

(3) *Hazardous Materials Release Response Plans and Inventory*. Article 1 of Chapter 6.95 of Division 20 of the H&SC § 25500 et seq., and CCR, Title 19, Division 2, Chapter 4;

(4) *California Accidental Release Prevention Program*. Article 2 of Chapter 6.95 of Division 20 of the H&SC § 25531 et seq., and CCR, Title 19, Division 2, Chapter 4.5;

(5) *Hazardous Materials Management Plan and Inventory Statement*. H&SC §13143.9 and the 2013 California Fire Code (CFC), Sections 5001.5.1 and 5001.5.2;

(6) *Aboveground Storage of Petroleum*. Chapter 6.67 of Division 20 of the H&SC §25270.5 et seq.;

(F) That all other provisions of law enforceable by the CUPA, including any amendments to the statutes and regulations listed in (1) through (6) of subsection 97.105(E) above shall be administered by the Fire Department.

(G) That in addition to the Unified Program elements, the following environmental & life safety protection programs shall be administered and enforced by the Fire Department:

(1) *Industrial Waste*. The County Code Provisions and all future amendments thereto are adopted herein by reference.

(2) *Site Mitigation*. The Standards in §97.330 of this chapter entitled Site Assessment/Remedial Investigation and Remedial Action.

(3) *Storm Water*. Provisions in the current Los Angeles County Municipal Separate Storm Sewer System (Los Angeles County MS4) permit issued by the California Regional Water Quality Control Board, Los Angeles Region, pertaining to industrial/commercial facilities defined as critical sources.

(4) *California Fire Code*. Provisions within the California Fire Code that are not administered by the Fire Prevention Bureau and at the discretion of the Fire Chief.

(H) That this Chapter applies to all businesses subject to the Unified Program elements listed in section (1) through (6) of 97.105(E) and/or the environmental & life safety protection programs listed in (1) through (4) of subsection 97.105(G)

DEFINITIONS

§ 97.200 DEFINITIONS.

For purposes of this Chapter, the following definitions shall apply:

ASSESSMENT/REMEDIAL INVESTIGATION. “Assessment/Remedial Investigation” means and includes, without limitation, those actions that: are reasonably necessary, as determined by the Fire Department, to (i) determine the nature and full extent of a hazardous material release at a site, including hazardous substance contamination or potential contamination of air, soil, soil gas, surface water and ground water at the site; (ii) identify the public health and environmental threat posed by the release; (iii) collect data on possible remedies; or, (iv) otherwise evaluate the site for purposes of developing a remedial action plan.

BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES. “Board of Supervisors of the County of Los Angeles” means the City Council of the City of Santa Fe Springs whenever this board is referred to in County Code Provisions that are applicable to the City.

BUSINESS. “Business” means an employer, self-employed individual, trust, firm, joint stock company, corporation, partnership, or association. “Business” includes a business organized for profit and a non-profit business. “Business” also includes every government agency.

CERTIFIED UNIFIED PROGRAM AGENCY OR CUPA. “Certified Unified Program Agency” or “CUPA” means the Fire Department.

CITY. “City” means the City of Santa Fe Springs.

COUNTY ENGINEER. “County Engineer” means the Director of Public Works of the City of Santa Fe Springs, or his or her duly authorized representative, whenever this term is referred to in County Code Provisions that are applicable to the City.

COUNTY OF LOS ANGELES. “County of Los Angeles” shall mean the “City of Santa Fe Springs” whenever the term is referred to in the relevant sections of the County Code Provisions.

CUPA PERMIT. “CUPA Permit” means an annual permit issued by the Fire Department to a facility that engages in one or more of the programs and activities listed in Section 97.400(A)

DULY AUTHORIZED REPRESENTATIVE. “Duly Authorized Representative” means the Deputy Director of the Environmental Protection Division or their designee whenever the term is referred to in this Chapter or relevant sections of the County Code Provisions.

EMPLOYEE. An “employee” is defined as a person who works for an employer primarily at the permitted location for a minimum of twenty calendar weeks a year. Independent contractors, owners, and other workers not directly employed by the employer are not considered employees.

FACILITY. “Facility” means all contiguous land and structures, other appurtenances, and improvements on the land where one or more of the programs and activities listed in Section 97.400(A) occur.

FINE or FINES. “Fine” or “Fines” mean a monetary sum, penalty, or sanction imposed as a punishment for a violation of this chapter or applicable federal, state, or local laws, regulations, or codes.

FIRE CHIEF. “Fire Chief” means the chief officer of the Fire Department, or his or her duly authorized representative.

HANDLE. “Handle” means to use, generate process, produce, package, treat, store, emit, discharge, or dispose of a hazardous material in any fashion.

HANDLER. “Handler” means a person who handles hazardous material.

HAZARDOUS MATERIAL. “Hazardous Material” means and includes any material that, because of its quantity, concentration, or physical or chemical characteristics, poses a present or potential hazard to human health and safety or to the environment, if released into the workplace or to the environment. Hazardous material includes, but is not limited to, hazardous substances, hazardous waste as defined in H&SC §25117, and California Code of Regulations (CCR), Title 22, Div. 4.5, Ch. 10, and any material which the Fire Department determines would be injurious to the health and safety of persons or harmful to the environment if released into the workplace or environment.

IMMEDIATE NOTIFICATION. “Immediate Notification” means and refers to the duty of a handler, or any employee, authorized representative, agent, or designee of a handler, to upon discovery, immediately report any release or threatened release of a hazardous material to the Fire Department, to the California Emergency Management Agency, and to all other local, state and federal agencies as required by law. Each handler and any employee, authorized representative, agent, or designee of a handler, shall provide all state, city, or county fire or public health or safety personnel and emergency rescue personnel with complete access to the handler's facilities that involve or concern a release or threatened release of a hazardous material.

INVOICE. “Invoice” means any bill issued by the Fire Department for the fees assessed under this Chapter.

LIQUID INDUSTRIAL GRADE MATERIALS AND WASTEWATER. “Liquid Industrial Grade Materials and Wastewater” means and includes any non-hazardous liquid, from nonhuman origins, which, if released, may be deleterious to the environment or to public health, safety and welfare.

OWNER. “Owner” means and includes any person as defined in this Chapter, who:

(i) Has legal title to, or who leases, rents, occupies or has charge, control or possession of, any real property in the City, including all persons shown as owners on the last equalized assessment roll of the Los Angeles County Assessor’s Office.

(ii) Has legal title to, or who otherwise possesses, controls or has responsibility for, a business in the City.

(iii) Has legal title to, or who otherwise possesses, controls or has responsibility for, personal property in the City.

PERSON. “Person” means includes an individual, trust, firm, joint stock company, business, partnership, limited liability company, association, or corporation, including, but not limited to, a government corporation. Person also includes any city, county, city and county, district, commission, the state or any department, agency, or political subdivision thereof, any interstate body, and the federal government or any department or agency thereof to the extent permitted by law. Person also includes those with powers of attorney, executors of estates, trustees, or who are court-appointed administrators, conservators, guardians or receivers.

PROGRAM ELEMENTS. “Program Elements” means and includes those Unified Program elements which have been consolidated under the Act along with other environmental & life safety protection programs and activities administered and enforced under this Chapter.

REMEDIAL ACTION. “Remedial Action” means and includes those actions that the Fire Department deems reasonably necessary to prevent, minimize or mitigate damage that might otherwise result from a release of hazardous material or that are consistent with a permanent remedy of that damage or potential damage.

RELEASE. “Release” means and includes any spilling, leaking, pumping, pouring, emitting, emptying, discharging, injecting, escaping, leaching, dumping or disposing of a hazardous material into the environment, unless permitted in writing by a regulatory agency.

RESPONSIBLE PERSON OR PERSONS. “Responsible Person or Persons” means and includes all owners, handlers and other persons, as well as their agents, employees and representatives, who violate any provision of this Chapter, whether by an affirmative action or due to a failure to undertake an action or to perform a duty that is required by law or regulation. Employers and principals shall be responsible for the acts or omissions of their employees, agents, contractors and representatives in connection with a violation of this Chapter and such liability shall be joint and several. Responsible person or persons shall also include all owners,

handlers and persons who maintain, or who allow or permit, any condition, use or activity in violation of this Chapter to occur or continue in the City.

SITE. “Site” means and includes any area where a hazardous material has been spilled, released, stored, disposed, placed or otherwise comes to be located.

SITE MITIGATION WORK. “Site Mitigation Work” means and includes any assessment/remedial investigation or remedial action conducted at any site of hazardous material contamination.

THREATENED RELEASE. “Threatened Release” means and includes a condition or activity creating a substantial probability of harm, or as determined by the Fire Department, when the probability and potential extent of harm makes it reasonably necessary to take immediate action to prevent, reduce or mitigate damages to person, property or the environment.

VIOLATION. “Violation” shall mean and include the failure to comply with any requirement or prohibition in this Chapter, or in any law or regulation that is adopted herein. Violation shall also include the failure to comply with any permit, or any condition thereof.

STANDARDS

§ 97.300 GENERAL.

(A) *Conflicting provisions.* The program elements contained in this Chapter shall, except as hereafter stated, follow the standards identified in this section in addition to those standards that are contained in the laws, codes, regulations and policies adopted. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall apply. This Chapter is not intended to replace or be less restrictive than any federal, state, county or local laws, regulations, or codes that pertain to the program elements.

(B) *Independent third party.* The Fire Chief may require an independent third party professional consultant to prepare or review required reports and related information which require additional technical expertise as deemed necessary by the Fire Chief. When required, the responsible party shall pay for all costs incurred by the Fire Department that are directly related to the specific review.

(C) *Notification requirements.* Immediate notification, as defined in this Chapter, is required, but not limited to, releases or threatened releases of hazardous materials from pipelines, railcars, tanks, tank vehicles, drums, containers, cylinders, tote bins, process vessels and lines, scrubbers, emergency relief valves, electrical transformers, and oil wells. Immediate notification is also required for releases of crude oil, and liquid industrial grade materials and wastewater.

(D) *Inspections.* The Fire Department may make periodic inspections of premises where hazardous materials, industrial liquid waste, and/or hazardous waste is generated, stored,

handled, disposed, treated or recycled, and to inspect aboveground and underground storage tank systems, commercial and industrial critical sources of pollutants, hazardous waste haulers, and all persons or businesses where the Fire Department has reasonable cause to believe that hazardous materials or hazardous waste is generated, stored, handled, disposed, treated, or recycled.

(E) *Hazardous Material Release Clean Up.* Any handler, owner, or other person who releases, causes or allows a release of a hazardous material (collectively the “responsible party”) shall be liable for all costs associated with the clean up of the release(s) including, but not limited to, the containment, collection, and disposal of the hazardous material release(s); the costs associated with remediating the soil, ground or surface waters impacted by the release(s); the costs incurred by the City and/or City’s contractor during the response to the release(s); the cost incurred by the City during the investigation of the release(s); all regulatory oversight fees and all penalties associated with the release(s). For purposes of this section, costs incurred by the City shall include, but not be limited to, actual labor costs of city personnel, including benefits, and administrative overhead; cost of equipment operation; cost of materials used to remedy the release; cost of any contract labor and materials; and the cost to legally dispose the released material and other items impacted by the release.. The liability established in this section shall be joint and several as to all responsible persons and the City may collect such costs in any manner allowed by law. A City action to recover such costs shall be in addition to any other remedies provided by law that may be exercised by the City to address a violation of this Chapter.

§ 97.305 GAS DETECTION SYSTEM STANDARDS.

Facilities that store or handle hazardous materials with a National Fire Protection Association (NFPA) rating of 3 or 4 in any category, or regulated substances as defined by of the H&SC §25532(i), which may emit gas or vapors, shall have an approved gas detection system as required by the Fire Chief. Additionally, the gas detection system shall be certified and calibrated at least annually and in accordance with manufacturer's specifications. This must be performed by a Fire Department approved third party when deemed necessary by the Fire Chief. Calibration certification records shall be maintained by the business and available for review by the Fire Department for a period of 5 years. Compliance with International Code Council (ICC) requirements and Fire Department conditions shall also apply. Failure to maintain and operate the gas detection system in accordance with this section shall result in the gas detection system being monitored by an approved continually manned offsite central station when required by the Fire Chief. Failure of any responsible person to comply with such a monitoring requirement, or with any Fire Department conditions that are imposed pursuant to this section or the California Fire Code, shall constitute a violation of this Chapter.

§ 97.310 ABOVEGROUND STORAGE TANK STANDARDS.

(A) Aboveground storage tanks shall be maintained in accordance with guidelines set forth by the Fire Department, the requirements contained in the California Fire Code, the standards identified in this section, in addition to those standards that are contained in laws, codes, regulations, and as deemed necessary by the Fire Chief.

(B) The installation of below grade vaulted tanks containing a Class I, II or IIIA liquid is prohibited unless approved in writing by the Fire Chief.

(C) A permit for closure as defined in §97.405 shall be obtained by a responsible person to demolish, remove or close an aboveground storage tank which had been used to store hazardous material, as deemed necessary by the Fire Chief. Aboveground storage tank closures shall comply with established Fire Department guidelines. Soil sampling and analysis may be required as part of an aboveground storage tank closure permit. The Fire Department may impose conditions and other requirements in connection with such a permit and a permittee and all other responsible persons shall comply therewith.

§ 97.315 INDUSTRIAL WASTE STANDARDS

(A) The Fire Department shall enforce the provisions of the County Code Provisions adopted by reference pertaining to industrial waste disposal with the following amendments:

(1) The industrial waste disposal permit fees in §20.36.230 of the County Code Provisions are amended as set by City Council resolution. In all other respects, §20.36.230 is unchanged.

(2) The industrial waste plan review fees in §20.36.245 of the County Code Provisions are amended as set by City Council resolution. In all other respects, §20.36.245 is unchanged.

(3) The annual inspection fees in paragraph A of §20.36.250 of the County Code Provisions are amended as set by City Council resolution. §20.36.250 is amended with the addition of Inspection Fee Class S (silver-only wastewater) and T (generator/non-sewer disposal). The annual rainwater diversion inspection fee in paragraph C is amended as set by City Council resolution for each approved rainwater diversion system. In all other respects, §20.36.250 is unchanged.

(4) §20.36.265 of the County Code Provisions is repealed.

(5) §20.36.270 of the County Code Provisions is repealed.

(6) §20.36.280 of the County Code Provisions is repealed.

(7) §20.36.290 of the County Code Provisions is repealed.

(8) §20.36.310(D) of the County Code Provisions is repealed.

(B) A permit for closure as defined in §97.405 shall be obtained by a responsible person before permanently closing an industrial waste treatment unit. Industrial waste treatment unit closures shall comply with established Fire Department guidelines. The Fire Department may impose conditions and other requirements in connection with such a permit and a permittee and all other responsible persons shall comply therewith.

**§ 97.320 HAZARDOUS MATERIALS RELEASE RESPONSE PLANS,
INVENTORY STANDARDS AND CALIFORNIA ACCIDENTAL
RELEASE PREVENTION STANDARDS.**

Every business shall comply with reporting requirements as set forth by the Fire Department relating to hazardous materials, regulated substances and stationary sources under H&SC Division 20, Chapter 6.95. For all purposes of this Chapter, the City's requirements contained in this Chapter shall supersede any conflicting state amendments, as allowed. In accordance with H&SC Division 20, Article 1, the Fire Department sets forth the following additional reporting requirements:

(A) The Hazardous Materials Business Plan and annual inventory reporting shall be submitted via the California Electronic Reporting System (CERS) or the local electronic reporting system developed by the Fire Department.

(B) Initial submission of the Hazardous Materials Business Plan and inventory is required within 30 days of handling hazardous materials at the facility.

(C) A tank vehicle, tank car, or container used to transfer hazardous materials to or from an approved on-site storage vessel shall be exempted from disclosure requirements if the transfer is completed within 24 hours of arrival at the facility. Tank vehicles, tank cars, or containers containing hazardous materials which are or may be connected directly to a system or process, or for transfer to or from an unapproved storage vessel, must be included with the inventory reported to the Fire Department.

(D) Except as specified in H&SC §25536(a), at the request of the Fire Chief, the Fire Department requires the handler to implement all activities and programs specified in the Risk Management Plan (RMP) within one year following the submission of the RMP pursuant to H&SC §25535.1. Implementation of the RMP shall include carrying out all operating, maintenance, monitoring, inventory control, equipment, inspection, auditing, record keeping and training programs as required by the RMP. The Fire Department may grant an extension of this deadline in writing upon showing of good cause, as determined by the Fire Department in its sole discretion.

(E) Any risk management plan or supporting technical information requested by the Fire Department pursuant to §25536(b) of the H&SC shall be submitted in accordance with the schedule established by the Fire Department.

(F) The Fire Department finds pursuant to §25507(f) of the H&SC, that the following hazardous materials, under stated circumstances, would not pose a present or potential danger to the environment or to human health and safety if released into the environment. Therefore, the following hazardous materials warrant exemption from provisions of H&SC Division 20, Chapter 6.95, §25506.

(1) Carbon dioxide compressed gas used for carbonation of beverages and stored in quantities of not more than six thousand (6,000) cubic feet at standard temperature and

pressure. Liquefied carbon dioxide used for carbonation of beverages and stored in quantities of not more than one thousand (1,000) cubic feet at standard temperature and pressure.

(2) Fluorocarbons, chlorocarbons and chlorofluorocarbons in a closed cooling system used for the purpose of air conditioning. Refrigeration systems may be exempted on a case-by-case basis.

(3) Closed fire suppression systems.

(4) Compressed air and oxygen in cylinders, bottles, and tanks used by Fire Departments and other governmental emergency response agencies for the purposes of emergency response and safety.

(5) Waste oil stored in quantities that do not exceed 55 gallons and the facility generating the waste oil has an active EPA identification number with the State.

(6) One spare forklift propane cylinder which does not exceed an 8-gallon water capacity provided the cylinder is secured in accordance with the California Fire Code.

(7) Lead-acid batteries, propane, and other fuels when stored on material handling equipment such as forklifts.

(8) A 10% or less concentration of a material classified as an irritant only when diluted with water.

(G) The Fire Department finds pursuant to §25507(a)(4)(A&B) of the H&SC, that the following hazardous materials requires the submittal of a business plan in response to public health, safety, or environmental concerns.

(1) Liquids or solids with a flash point less than 500°F are excluded from the irritant and sensitizer exemption in §25507(a)(4)(A).

(2) Hazardous material contained solely in consumer products that are stored at establishments primarily engaged in wholesale distribution are excluded from any business plan exemption in H&SC Division 20, Chapter 6.95, Article 1.

§ 97.325 HAZARDOUS WASTE GENERATOR AND ON SITE TREATMENT STANDARDS.

(A) Hazardous waste generating facilities within the City's jurisdiction are required to report the total number of employees.

(B) *Special permit for very small quantity generators of hazardous waste.* Businesses that generate less than or equal to one gallon or ten pounds of hazardous waste per month (less than 12 gallons or 120 pounds per year) as defined in the H&SC and in the CCR are eligible for a Very Small Quantity Hazardous Waste Generator Special Permit (VSQG Special)

from the City. Waste material cannot be an acutely hazardous waste as listed in 40 CFR. All requests for a Very Small Quantity Hazardous Waste Generator Special Permit shall be made in writing by the business and is subject to approval by the Fire Department.

(C) *Self-audit program.* The City hereby enacts a self-audit program for businesses with ten employees or less, that will allow them a reduction in their hazardous waste generator fees. The fee reduction will be set by resolution of the City Council and will become part of the annual hazardous waste generator fees. The implementation of this program is subject to the approval of the Fire Chief and may be discontinued at the Fire Chief's discretion. Additional businesses can qualify to participate in the program if approved in writing by the Fire Chief. The self-audit program is a voluntary program and all of the following eligibility and operational requirements must be met in order for the business to participate:

(1) Generators of hazardous waste must have one employee complete the Self Audit Compliance training offered by the Fire Department. If a company has multiple facilities or addresses, only one employee is required to attend the training.

(2) All past and present Fire Department fees must have been fully paid.

(3) A Fire Department self-audit checklist form must be completed and received by the Fire Department within the required period and signed by the employee who completed the compliance training.

(4) The business cannot be a large quantity generator as defined by federal and state laws and regulations.

(5) The business must maintain compliance with all applicable federal, state, county and City laws and regulations at all times.

(D) *Conditionally exempt small quantity generator silver waste only permit.* Businesses that generate less than 27 gallons per month of hazardous waste and the waste is hazardous solely due to the content of silver are eligible for a Conditionally Exempt Small Quantity Generator Silver Waste Only Permit (CESQG Silver).

(E) *Excluded Recyclable Waste Only Permit.* Businesses that generate more than 100 kg (27 gallons) of hazardous waste that is recycled onsite using an approved exclusion or exemption found in §25143.2 of the H&SC, and do not generate any other hazardous waste that is not recycled per the exclusion in §25143.2, are eligible for an Excluded Recyclable Waste Only Permit. To qualify for this permit, the generator must submit a Recyclable Materials Report to the Fire Department every even numbered year and upon request by the Fire Department.

(F) *Hazardous Waste Haulers Permit.* Businesses lawfully registered with the state as a hazardous waste hauler and having a location within the City of Santa Fe Springs where trucks, trailers, or vehicles containing hazardous material or waste are to be parked or stored, shall first obtain a Hazardous Waste Haulers Permit from the Fire Department before engaging in this use. Such businesses shall undergo periodic inspections by the Fire Department to ensure

that hazardous material or waste is being handled in compliance with all local, county and state laws and regulations. No person regulated by this section shall park trucks, trailers or vehicles containing hazardous material or waste in the City without first obtaining this permit, nor shall any such person violate any permit conditions or requirements..

§ 97.330 SITE ASSESSMENT/REMEDIAL INVESTIGATION AND REMEDIAL ACTION STANDARDS.

(A) A site assessment/remedial investigation is required whenever there is an actual or suspected release of hazardous materials, industrial waste or crude oil or residue of an unauthorized release of a hazardous material, industrial waste, or crude oil into the environment. Remedial action is required when the release into the environment may pose a threat to public health and safety of the environment. No person shall engage in the process of site assessment/remedial investigation or remedial action on a site, where an actual or suspected hazardous material release has occurred and where the responsible party is seeking regulatory oversight from the Fire Department, until an Environmental Oversight Agreement form has been submitted and accepted by the Fire Chief.

(B) No person shall engage in site assessment/remedial investigation or non-emergency remedial action work pursuant to this Chapter without first submitting and obtaining Fire Department written approval for appropriate work plans and documents, as determined by the Fire Chief.

(C) The Fire Chief may order assessment, analysis or examination of any apparent, threatened, or suspected releases or release residues to determine the nature, concentration, lateral and vertical extent, potential for migration, and risk to public health or the environment from the release or release residual. Responsible persons for the threatened or suspected release shall oversee the services of qualified and state licensed service providers to perform such actions and their analysis, findings, conclusions, determinations and recommendations shall be tendered to the Fire Chief in a period required by the Fire Chief.

(D) The results and reporting for any site assessment/remedial investigation or remedial action conducted under the Fire Department's oversight shall be submitted and approved by the Fire Chief in writing.

(E) No person shall engage in site assessment/remedial investigation or remedial action work without the appropriate education, experience, training, equipment, and professional certifications as determined by the Fire Chief.

(F) The Fire Chief may order the submittal and approval of a Soils Management Plan prior to the commencement of post-soil remediation earthwork activities at sites with known or suspected residual contamination.

§ 97.335 SPILL CONTAINMENT AND SECONDARY CONTAINMENT STANDARDS.

(A) Spill containment, as required by this Chapter, or pursuant to the laws and regulations incorporated herein, is required for any operation, process, or equipment, use, or storage of liquid industrial grade materials and wastewater; as well as crude oil, and hazardous materials which includes hazardous waste as deemed necessary by the Fire Chief .

(B) Legible plans with construction specifications must be submitted, along with a plan review fee, to the Fire Department and a permit to construct as defined in §97.405 must be approved prior to installing fixed spill containment or secondary containment systems, devices, structures or improvements. Monitoring plans may be required for underground storage tanks exempted by 23 CCR §2621(a)(10) and (12) and are subject to approval by the Fire Chief. Procurement of a permit to construct pursuant to this section shall not excuse a business, handler, owner or other person from complying with all permit and other requirements of Title XV [Land Usage] of the Code.

(C) The use of valves for draining secondary containment systems is prohibited unless specifically required under the California Fire Code.

(D) Rainwater collected in secondary containment areas must be managed such that no deleterious material enters the storm drain system.

§ 97.340 UNDERGROUND STORAGE TANK STANDARDS.

(A) Underground storage tanks, their installation, modification, repair, upgrade, removal, closure, and modification, shall, at all times, comply with the guidelines, standards, and forms that have been established in the Fire Department's Underground Storage Tank Installation Application Package and Underground Storage Tank Closure Application Package, and pursuant to this Chapter, adopted laws and regulations. Applications for a change of underground storage tank ownership or permit transfer shall be done using the "Underground Storage Tank Change of Ownership/Permit Transfer Package".

(B) It shall be unlawful for any business, handler, owner or other person, to construct, install, modify, repair, upgrade, maintain, temporarily close, remove or abandon in place any underground storage tank system, any associated piping or any monitoring equipment without first obtaining a permit as defined in §97.405 and written approval from the Fire Department. The Fire Chief may waive this requirement for the replacement of sensors and line leak detectors with identical make and model numbers as the existing equipment. Procurement of a permit pursuant to this section shall not excuse a business, handler, owner or other person from complying with all permit and other requirements of Title XV [Land Usage] of the Code.

(C) Fill risers and any remote fill lines to underground storage tanks storing a waste that meets the definition of a hazardous substance as defined in H&SC, Chapter 6.7, §25281 (h) shall, at all times, have watertight secondary containment and overflow protection consisting of an audible and visual high level alarm and a ball float vent valve to help prevent hazardous material releases and overfills unless an equal or superior alternative is first approved by the Fire Chief in writing. An underground tank lawfully installed before December 22, 1998 for the purpose of

storing a waste that meets the definition of a hazardous substance as defined in H&SC Chapter 6.7, §25281 (g), may be exempt from this requirement.

(D) Secondary Containment Testing shall, at all times, be performed in accordance with the City's "Standard for Secondary Containment Testing of Underground Storage Tank Systems." Variations to this standard may be requested in writing and are subject to the Fire Chief's written approval.

(E) Spill Container Testing shall, at all times, be performed in accordance with the City's "Standard for Annual Spill Container Testing". Variations to this standard may be requested in writing and are subject to the Fire Chief's written approval

(F) Sensors used to detect liquid for purposes of detecting a leak from an underground storage tank system shall, at all times, be retestable.

(G) In accordance with H&SC § 25299.2(a), the Fire Department hereby adopts the following local regulations in addition to the California Underground Storage Tank Regulations Title 23, Division 3, Chapter 16, CCR and Chapter 6.7 of the H&SC:

(1) Interior tank lining referenced in 23 CCR §2662(c) and 2663 is not allowed unless approved by the Fire Chief in writing.

(2) The use of bladder systems referenced in 23 CCR §2662(c) and §2664 is not allowed unless approved by the Fire Chief in writing.

(3) Cathodic protection for underground storage tank systems referenced in 23 CCR §2662(c) and §2666(b) is not allowed as a means of meeting corrosion protection requirements unless approved by the Fire Chief in writing.

(4) Underground tanks used for emergency spill containment tank must comply with §97.335(B) of the Spill Containment and Secondary Containment Standards.

(5) Installation of discriminating sensors for purposes of meeting the requirements for underground storage tanks system monitoring as described in 23 CCR §2632(c)(2)(A) and 2643(f) is prohibited unless the sensors are programmed to alarm immediately upon the detection of any liquid.

(I) Underground storage tank systems installed after July 1, 2004 shall be constructed using rigid penetration fittings for sumps.

(J) The installation of below grade vaulted tanks containing a California Fire Code Class I, II, or IIIA liquid is prohibited without prior approval by the Fire Chief.

§ 97.345 INDUSTRIAL/COMMERCIAL FACILITIES STORM WATER PROGRAM STANDARDS.

(A) Industrial/Commercial storm water facilities that are defined as critical sources of pollutants of storm water shall be inspected by the City to ensure compliance with applicable elements of Chapter 52 of the City's Code.

(B) Critical source facilities are defined in the Los Angeles County MS4 permit issued by the California Regional Water Quality Control Board, Los Angeles Region.

(C) Facilities that acquire or apply for a Conditional Exclusion – No Exposure Certification as allowed under the NPDES General Permit for Storm Water Discharges Associated with Industrial Activities are subject to inspection to verify their eligibility.

PERMITS

§ 97.400 ANNUAL CUPA PERMIT REQUIREMENTS

(A) *Programs & activities requiring a CUPA Permit.* No handler, owner or other person, shall commence, conduct, carry on, continue, engage in, or undertake any of the following programs or activities regulated by this Chapter without first obtaining a valid CUPA Permit from the Fire Department pursuant to this section. The Fire Department may impose conditions with the CUPA Permit to ensure that the purposes of this Chapter are achieved.

(1) Store, handle or use hazardous materials in quantities requiring a business plan unless specifically exempted by this Chapter.

(2) California Accidental Release Prevention Program.

(3) Aboveground Petroleum Storage Tank Program.

(4) Generate or handle hazardous waste.

(5) Treat hazardous waste on-site under conditionally exempt, conditionally authorized or permit-by-rule authorization.

(6) Generate, dispose and/or discharge liquid industrial wastewater.

(7) Operate underground tanks for the storage of hazardous substances.

(8) Operate an industrial or commercial facility defined as critical source of pollutants of storm water in the Los Angeles County MS4 permit.

(9) Operational permits issued under the authority of the California Fire Code.

(10) Operate a Hazardous Waste Hauler facility.

(B) *Multiple locations CUPA Permits.* A business conducting operations at more than one address or within multiple building structures on a single parcel may be required to

obtain more than one CUPA Permit. The Fire Department shall determine the number of CUPA Permits required if there are multiple structures at a single address based on what is deemed necessary and appropriate to effectively administer the provisions of this Chapter.

(C) *CUPA Permit Issuance.* The following requirements for a new CUPA Permit shall be completed prior to the commencement of activities, or the creation of conditions, that are regulated by this Chapter:

(1) All necessary documents, plans, and supporting information received and accepted by the Fire Department.

(2) All CUPA Permit fees, as established by resolution of the City Council, as well as all required state fees and charges, shall be tendered in full by the applicant and received by the Fire Department.

(3) Any additional actions that are required by the Fire Department or the City (including but not limited to, a site inspection and procurement of all other license, Permits and approvals as required) shall be completed.

(D) *CUPA Permit Renewal.* The CUPA Permit must be renewed annually. The following requirements for renewal of a CUPA Permit shall be completed BEFORE the CUPA Permit will be reissued:

(1) The facility shall be in substantial compliance with the requirements of all Unified Program Elements.

(2) All applications and renewal forms, reports, and plans that are required by this Chapter, shall be received by the Fire Department.

(3) All CUPA Permit fees and applicable late payment penalties, as established by resolution of the City Council, as well as all required state fees and charges, shall be received by the Fire Department.

(E) *CUPA Permit not Transferrable.* Any CUPA Permit that is issued pursuant to this Chapter is not transferable to another person, entity, business or location except as authorized by H&SC §25284.

(F) *CUPA Permit Posting.* A valid CUPA Permit issued pursuant to this Chapter shall be posted and conspicuously displayed at the permitted facility at all times.

§ 97.405 PERMITS FOR CONSTRUCTION, INSTALLATION, DEMOLITION, CLOSURE OR SITE MITIGATION (NON-RECURRING)

Prior to initiating any new construction, equipment installation, tank closure and/or removal, site assessment and contaminant mitigation, or other activity regulated by this Chapter, a Permit must

be obtained by the Fire Department. Where applicable, this permit will comply with the requirements identified in Section 105 of the California Fire Code. These Permits are non-recurring.

§ 97.410 INDUSTRIAL WASTE DISPOSAL PERMIT

No facility shall generate, treat and/or dispose industrial waste, either through off-site disposal or on-site discharge to the Sanitary Sewer, without obtaining and maintaining a Permit from the Fire Department. The Fire Department may waive this requirement if the quantity and characteristics of the industrial waste generated at the facility is considered by the Fire Department to be insignificant. The initial application, 5 year renewals, amendments, and plan reviews are subject to a non-recurring fee. The industrial waste disposal permit is renewed annually as part of the CUPA Permit. One of the following Industrial Waste permits shall be required:

(A) *Joint Industrial Wastewater Discharge Permit.* A Joint Industrial Wastewater Discharge Permit is required for any facility that discharges industrial wastewater to the Sanitary Sewer unless specifically exempted. This permit requires approval from both the Fire Department and the Los Angeles County Sanitation Districts. The term of the Joint Industrial Wastewater Discharge Permit is typically 5 years.

(B) *City Industrial Waste Disposal Permit.* A City Industrial Waste Disposal Permit is required if the facility generating, treating, and/or disposing industrial wastewater is not required to obtain a Joint Industrial Wastewater Discharge Permit. The City Industrial Waste Disposal Permit is renewed annually with the CUPA Permit.

§ 97.415 PERMIT CONDITIONS

Permits issued pursuant to the Chapter shall be subject to conditions imposed by statute and regulation and such additional conditions as the Fire Department determines are necessary to promote the purposes and objects of this Chapter.

§ 97.420 REVOCATION OR SUSPENSION OF PERMIT

Any Permit issued pursuant to this Chapter may be revoked or suspended during its term, upon one or more of the following grounds:

- (1) Violation of any of the terms or conditions of the Permit, including nonpayment of fees.
- (2) Obtaining the Permit by misrepresentation or intentional failure to fully disclose all relevant facts.

(3) Failure to comply with any of the terms or conditions of an administrative enforcement order, including non-payment of any penalties.

(4) A change in conditions at the facility that lead the Fire Department to require the termination of the permitted activity to protect the public health, safety and welfare and to comply with the purposes of this Chapter.

(5) Violation of any provision of this Chapter, including the laws, ordinances and regulations incorporated by reference in this Chapter.

FEES

§ 97.500 FEE PROVISIONS

(A) *Fees Required.* Fees are hereby imposed on all handlers, owners and other persons who are subject to this Chapter for required Permits and to recover the costs associated with administering the regulations of the Environmental Protection Ordinance. The City Council shall establish such fees and may subsequently amend them in a schedule of fees that is adopted by resolution. In no event, however, shall unified program element fees exceed those prescribed under state law as set forth in *California Health & Safety Code §25404.1.1*.

(B) *Fees for non-recurring Permits* Fees for non-recurring permits issued pursuant to §97.405 and 97.410 are due at the time of application.

(C) *Fee Refunds.* The fees imposed by this section are nonrefundable and a permittee who terminates operations or regulated activities that are regulated by the CUPA Permit shall not be entitled a refund of fees for any remaining portion of that CUPA Permit period.

(D) *Fee exemption.* Any person or business which conducts, exclusively for charitable purposes, an activity for which a permit is required under this chapter, and from which no person benefits through the distribution of profits, payment of excessive charges or compensation, or the more advantageous pursuit of their business or profession shall obtain all required permits, and not be charged any fee for such permit. A written affidavit with the facts showing entitlement to such exemption from a fee requirement may be required by the Fire Chief. A person or business which conducts an activity for which a permit is required by this chapter shall be deemed to qualify for a no-fee permit if it complies with §214 of the California Revenue and Taxation Code as now or hereafter amended.

(E) *CUPA Invoice.* All annual CUPA Permit fees shall be consolidated by the Fire Department into a single annual invoice. The annual invoice shall also include Fire Department fees for the environmental & life safety protection programs listed in 97.105(G) of this Chapter, operation permits issued by Fire Prevention and any state-mandated service fees.

(F) *Delinquent CUPA Permit Renewal Fees.* Fees for renewal of a CUPA Permit are due as stated on the CUPA Invoice. Fees not received by the CUPA Invoice due date are delinquent and a late payment penalty may be added to the delinquent fees. The amount of the

late payment penalty is established by a resolution of the City Council. Late payment penalties may not be waived unless the Fire Chief determines that the Fire Department imposed them in error. Failure to pay CUPA Permit fees in a timely manner is a violation of this Chapter and imposition of a late payment penalty shall not bar the City from concurrently exercising any of its remedies in connection with said violation. Delinquent fees and late payment penalties are recoverable by the City in any manner allowed by law.

(G) *State Service Fees.* Any State imposed service fee applied to a unified program element by Cal EPA as determined by the Secretary shall be listed as a separate item on each CUPA Invoice issued by the Fire Department. Any such State imposed service fee shall be collected by the Fire Department and transmitted to the State in accordance with the Act and related regulations.

(H) *Hazardous Materials Business Plan Fees.* The annual fees listed on the CUPA Invoice for Hazardous Materials Business Plans are based upon the information contained in the most recent required submission of the inventory of hazardous materials or Regulated Substance Reporting Form. The quantity reported is considered to be current inventory or potential inventory unless amended as required pursuant to §25508.1 of the Health and Safety Code.

(I) *Re-inspection Fee.* The Fire Department may impose a re-inspection fee on any handler, owner or other person who violates this Chapter for each successive inspection of a facility or premises on which the violation is detected. The amount of the re-inspection fee is established by a resolution of the City Council. In the event such fees are not paid, the Fire Department may decline to renew or revoke the permit until such fees are paid. In this event, the permittee shall not continue, maintain or resume the activity, use or condition that the expired permit had previously authorized. The City may recover such fees in any other manner provided by law.

(J) *Fee Proration.* Facilities that first become subject to annual CUPA permit requirements after January 1 will be charged one-half of the annual fee amount established by the City Council resolution for that fiscal year.

(K) *Fee Modification.* The Fire Chief, with the concurrence of the City Council, may prospectively modify the fees charged for permits at particular types of facilities if the Fire Chief, in his discretion, believes that the standard fee(s) for such facilities do not accurately defray the costs to the Fire Department for administration of the Environmental Protection Ordinance.

ENFORCEMENT

§ 97.600 ENFORCEMENT PROVISIONS.

(A) *Violations.* Unless otherwise specified in this Chapter or in controlling state law, any violation of any provision or requirement of this Chapter, or of any permit, approval, condition or corrective order made pursuant to this Chapter, is unlawful and a misdemeanor punishable in accordance with §10.97 of the Santa Fe Springs Municipal Code, as well as

pursuant to applicable county and state laws (including, but not limited to, the administrative remedies set forth in California Health & Safety Code §25404.1.1). The Fire Department may exercise any or all of the remedies that are authorized by this Code, concurrently or otherwise, to address violations of this Chapter, as well as those remedies that are authorized by the laws and regulations that are adopted herein by reference. The Fire Department's imposition of civil fines or penalties, as authorized by law, for a violation of this Chapter, shall not preclude the imposition of additional sanctions, or the exercise of additional remedies against responsible persons as allowed by law. Each and every day a violation continues shall constitute a new and separate offense. Any person committing, continuing or permitting such an offense may be charged with a new and separate offense for each day such violation is continued.

(B) *Penalties.* Criminal, civil, and administrative penalties apply to violations defined in relevant portions of California Health & Safety Code §25404, the California Fire Code, and this Chapter.

(C) *Judicial Review.* Unless otherwise specified under state or federal law, the timeframes for judicial review of any final administrative order under this Chapter are as set forth in California Code of Civil Procedure Section 1094.6.

(D) *Power of arrest.* Subject to complying with the requirements of Penal Code §832 and/or §31.01 of the Santa Fe Springs Municipal Code, Fire Department Personnel, may make arrests of responsible persons who violate this Chapter.

(E) *Injunctions.* When any person has engaged in, is engaged in, or threatens to engage in, any acts or practices which violate this Chapter, or any resolution, rule, or regulation adopted pursuant to this Chapter, the City Prosecutor may, in addition to any other available remedy, apply to any court of competent jurisdiction for an order enjoining those acts or practices, or for an order directing compliance.

(F) *Notices to cease and desist.* Nothing in this Chapter shall prohibit the Fire Chief from electing to issue notices to cease and desist, notices of violations, or other types of warning notices as a precursor to more formal enforcement actions. The Fire Chief may issue such notices requiring the owner or operator of any facility, or any other responsible person for any violation of this Chapter, to make any required corrective actions, including, but not limited to, the following:

(1) Immediately discontinue any prohibited discharge of a hazardous material, liquid industrial grade materials and/or waste,

(2) Immediately discontinue any other violation of this Chapter.

(3) Remediate the area affected by the violation to the satisfaction of the Fire Department.

(G) *Operating with an expired CUPA Permit.* Any business that conducts, carries on, continues, engages in, or undertakes any activity or use, or that creates or maintains any

condition that is regulated by this Chapter with an expired CUPA Permit, is in violation of this Chapter.

(H) *Falsified Information.* No handler, owner or person shall make any false statement, omission or representation in any application, record, permit or other document filed or used for purposes of compliance with this Chapter. Providing false information is a violation of this Chapter.

ORDINANCE NO. 1060

**AN ORDINANCE OF THE CITY OF SANTA FE SPRINGS
ADOPTING AN AMENDED CHAPTER 97
(ENVIRONMENTAL PROTECTION) OF THE CITY CODE**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
ORDAIN AS FOLLOWS:

Section 1. The existing Chapter 97 in Title 9 of the City Code is hereby amended in its entirety to read as set forth in Exhibit "A", attached hereto, the contents of which Exhibit are incorporated by reference as though fully set forth herein.

Section 2. If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance, or any part hereof, is held invalid or unconstitutional, such decision shall not affect the validity of the remaining sections or portions of this Ordinance, or any part thereof. The City Council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase in this Ordinance irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be declared invalid or unconstitutional.

Section 3. The City Clerk shall certify to the adoption of this Ordinance, and shall cause the same to be posted in at least three (3) public places in the City, such posting to be completed not later than fifteen (15) days after passage hereof.



NEW BUSINESS

Resolution No. 9443 – Adoption of Annual Appropriation (GANN) Limit for Fiscal Year 2014-15

RECOMMENDATION

That the City Council adopt Resolution No. 9443 setting the appropriation limit for Fiscal Year 2014-15 (roll call vote required).

BACKGROUND

As required by Article XIII B of the State Constitution, the City Council annually revises the appropriation limit for each upcoming fiscal year. The limit establishes the maximum amount of taxes the City is allowed to collect and appropriate. We recently received information regarding the various factors that we may use to adjust the appropriations limit for Fiscal Year 2014-15.

The limit is adjusted each year based on two categories of adjustments, changes in (1) cost of living and (2) population. Within each adjustment category there are two factors from which the City can choose in calculating the new limit.

For the cost of living adjustment, the law allows a choice between the following:

- The increase in California per capita income (-0.23%)
- The percentage change in the local assessment roll due to the addition of non-residential new construction (5.75%)

For the population growth adjustment, the law allows a choice between the following:

- Los Angeles County population increase (0.78%)
- The City of Santa Fe Springs' own population growth (3.12%).

Using the most advantageous factors above (percentage change in the local assessment roll due to the addition of non-residential new construction and the change in population of Santa Fe Springs), the City's appropriation limit for Fiscal Year 2014-15 is calculated to be \$1,166,798,401. The City's Fiscal Year 2014-15 budget subject to this limit is calculated at \$37,850,500.

The majority of California cities report appropriation limits well in excess of actual appropriations subject to the limit. For the City of Santa Fe Springs, the large excess of the limit over subject appropriations is primarily a result of the fact that the change in local assessment roll due to the addition of non-residential new construction ranged from 10.76% to 33.15% between fiscal years 2006-07 and 2009-10.



City of Santa Fe Springs

City Council Meeting

June 26, 2014

The appropriations limit, which seeks to cap increases in government spending, was established by the passage of Proposition 4 in 1979. The limit was put in place one year following the passage of Proposition 13 in 1978, which limited cities' ability to increase property tax revenue. Proposition 218, passed in November 1996, also limited cities' ability to implement or raise general-purpose taxes, assessments, and certain property-related fees without voter approval. Although the City has the capacity to increase spending under the appropriations limit restriction, the City's budget is constrained by limits on increasing revenues.

The appropriation limit calculation and appropriations subject to the limit are detailed in Exhibit A of Resolution No. 9443.


Thaddeus McCormack
City Manager

Attachments:

Resolution No. 9443 (including Exhibit A)

Adjustment factors information from the State of California and the County of Los Angeles

RESOLUTION NO. 9443

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS ADOPTING THE ANNUAL APPROPRIATION LIMIT FOR THE FISCAL YEAR 2014-15

WHEREAS, the City Council must annually adjust the appropriation limit based on either the change in the California per capita personal income or the percentage change in local assessment roll from the preceding year due to the addition of local non-residential construction in the City and either the City's own population growth or the population growth of the entire county; and

WHEREAS, the decision as to which of the options to select must be done by a recorded vote of the City Council;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES RESOLVE AS FOLLOWS:

Section 1: In calculating the appropriation limit, the City has utilized the percentage change in the local assessment roll from the preceding year due to the addition of non-residential new construction in the City for fiscal year 2013-14 of 5.75%.

Section 2: In calculating the appropriation limit, the City has utilized the population growth factor for the City of Santa Fe Springs from January 1, 2013 to January 1, 2014 of 3.12%.

Section 3: The appropriation limit for Fiscal Year 2014-15 is \$1,166,798,401 as calculated on Exhibit "A" attached hereto.

Section 4: The City reserves the right to change or revise any growth factors associated with the calculation of the appropriation limit in the present or future.

Section 5: The Deputy City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 26th day of June, 2014.

Juanita Trujillo, Mayor

ATTEST:

Anita Jimenez, Deputy City Clerk

EXHIBIT A

**CALCULATION OF APPROPRIATION LIMIT
FISCAL YEAR 2014-15**

	Amount
Fiscal Year 2013-14 Appropriation Limit	\$ 1,069,966,438
Adjustment Factor (Rounded to 4 Decimal Places)	1.0905 (A)
Adjustment	96,831,963
Fiscal Year 2014-15 Appropriation Limit	\$ 1,166,798,401 (B)

				Change
Adjustment Factor Calculation:	%			As a Ratio
Adjustment for increase in non-residential new construction:	5.75%			1.0575
Adjustment for growth in City of Santa Fe Springs population:	3.12%			1.0312
Combined Adjustment Factor	1.0575	X	1.0312	1.0905 (A)

Appropriations Subject to the Limit (2014-15 Proposed Budget Figures):

Property Tax	\$	2,989,000
Utility User's Tax		6,400,000
Sales & Use Tax		25,200,000
Transient Occupancy Tax		114,000
Business Operations Tax		782,000
Property Transfer Tax		120,000
Barrel Tax		350,000
Vehicle in Lieu Tax		1,636,000
Interest (50% allocated to proceeds from taxes)		17,500
Public Safety Augmentation Fund		142,000
Supplemental Law Enforcement Services Fund		100,000
Total Appropriations Subject to the Limit		37,850,500
Appropriations Limit		1,166,798,401 (B)
Amount Under the Limit	\$	1,128,947,901



DEPARTMENT OF
FINANCE
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. • GOVERNOR
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.OFF.DA.GOV

May 2014

Dear Fiscal Officer:

Subject: Price and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2014, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2014-15. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2014-15 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2014.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

KEELY M. BOSLER
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2014-15 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2014-15	-0.23

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2014-15 appropriation limit.

2014-15:

Per Capita Cost of Living Change = -0.23 percent
 Population Change = 0.95 percent

Per Capita Cost of Living converted to a ratio: $\frac{-0.23 + 100}{100} = 0.9977$

Population converted to a ratio: $\frac{0.95 + 100}{100} = 1.0095$

Calculation of factor for FY 2014-15: $0.9977 \times 1.0095 = 1.0072$

Attachment B
Annual Percent Change In Population Minus Exclusions*
January 1, 2013 to January 1, 2014 and Total Population, January 1, 2014

County City	<u>Percent Change</u>	<u>Population Minus Exclusions</u>		<u>Total Population</u>
	2013-2014	1-1-13	1-1-14	1-1-2014
Los Angeles (Continued)				
La Habra Heights	0.69	5,383	5,420	5,420
Lakewood	0.49	80,830	81,224	81,224
La Mirada	0.45	48,958	49,178	49,178
Lancaster	0.78	153,809	155,012	159,878
La Puente	0.58	40,245	40,478	40,478
La Verne	0.53	32,059	32,228	32,228
Lawndale	0.46	33,077	33,228	33,228
Lomita	0.50	20,528	20,630	20,630
Long Beach	0.51	467,817	470,184	470,292
Los Angeles	1.00	3,863,013	3,901,605	3,904,657
Lynwood	0.42	70,685	70,980	70,980
Malibu	0.71	12,774	12,865	12,865
Manhattan Beach	0.49	35,445	35,619	35,619
Maywood	0.47	27,627	27,758	27,758
Monrovia	0.53	36,966	37,162	37,162
Montebello	0.48	63,222	63,527	63,527
Monterey Park	0.48	61,482	61,777	61,777
Norwalk	0.42	105,501	105,948	106,630
Palmdale	0.66	154,629	155,657	155,657
Palos Verdes Estates	0.50	13,597	13,665	13,665
Paramount	0.72	54,657	55,051	55,051
Pasadena	0.55	140,102	140,879	140,879
Pico Rivera	0.47	63,572	63,873	63,873
Pomona	0.53	150,814	151,611	151,713
Rancho Palos Verdes	0.52	42,121	42,341	42,358
Redondo Beach	0.42	67,437	67,717	67,717
Rolling Hills	0.48	1,886	1,895	1,895
Rolling Hills Estates	0.48	8,145	8,184	8,184
Rosemead	0.49	54,497	54,762	54,762
San Dimas	1.09	33,706	34,072	34,072
San Fernando	0.54	24,093	24,222	24,222
San Gabriel	0.34	40,178	40,313	40,313
San Marino	0.66	13,254	13,341	13,341
Santa Clarita	1.98	205,075	209,130	209,130
Santa Fe Springs	3.12	16,781	17,304	17,349
Santa Monica	1.20	91,094	92,185	92,185
Sierra Madre	0.58	11,030	11,094	11,094
Signal Hill	1.65	11,226	11,411	11,411
South El Monte	0.50	20,325	20,426	20,426
South Gate	0.93	95,173	96,057	96,057
South Pasadena	0.53	25,874	26,011	26,011

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2014-15

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2013 to January 1, 2014 and Total Population, January 1, 2014

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2013-2014	1-1-13	1-1-14	1-1-2014
Los Angeles (Continued)				
Temple City	0.44	35,974	36,134	36,134
Torrance	0.52	146,949	147,706	147,706
Vernon	0.83	121	122	122
Walnut	0.49	29,966	30,112	30,112
West Covina	0.48	107,313	107,828	107,828
West Hollywood	0.56	34,875	35,072	35,072
Westlake Village	0.47	8,347	8,386	8,386
Whittier	0.46	86,144	86,538	86,538
Unincorporated	0.54	1,039,757	1,045,382	1,046,557
County Total	0.78	9,953,626	10,031,664	10,041,797

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



LOS ANGELES COUNTY ASSESSOR
500 WEST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012-2770
assessor.lacounty.gov
1.888.807.2111



SANTOS H. KREIMANN
CHIEF DEPUTY ASSESSOR
GEORGE RENKEI
ASSISTANT ASSESSOR
SHARON MOLLER
ASSISTANT ASSESSOR

June 9, 2014

Mr. Travis Hickey
Assistant Director of Finance and Admin Services
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670-3679

Dear Mr. Hickey:

Your agency, the City of Santa Fe Springs, in order to effect an adjustment of its Gann Limit, has requested that the Assessor's Office supply the percentage change in total assessed valuation for the city over that of the preceding year, due to nonresidential new construction.

For the City of Santa Fe Springs, the 2013-2014 net change in nonresidential new construction, applicable to the 2014-2015 budget, is 5.75%.

If we can be of further service, please call Kevin Quon at (213) 974-5154.

Sincerely,

Kevin Quon
Appraiser
Business Solutions

Enclosures

COUNTY OF LOS ANGELES - OFFICE OF THE ASSESSOR

Proposition 111 Analysis

Non-Residential New Construction (SE City Report) Current - 6/30/13		New Construction	Lesser Maintenance	Other Construction	Total New Construction
Commercial - Industrial	Authorizations	\$0	(\$37,965)	\$0	(\$37,965)
	Current	\$18,000,000	\$1,654,748	\$0	\$19,654,748
Other	Authorizations	\$0	\$0	\$1,359,834	\$1,359,834
	Current	(\$6,672,500)	\$0	\$0	(\$6,672,500)
Total New Construction		\$11,327,500	\$1,616,783	\$1,359,834	\$14,304,117
Add Fixtures (SV16 Report) Current - 7/15/13				\$481,686,498	
Less Fixtures (SV16 Report) Prior - 7/2/12				\$484,770,567	
Net Fixtures Adjustment					(\$3,084,069)
Net Increase in New Non-Res Construction from Prior Year					\$11,220,048
City Total (SV 16 Report)		Secured RE & PP Exemptions	Unsecured PP Exemption	Net Assessed Values	Total Assessed Values
Current Year - 7/15/13		\$67,213,774	\$274,468	\$6,386,924,099	\$6,454,412,341
Prior Year - 7/2/12		\$56,157,262	\$355,468	\$6,202,803,462	\$6,259,316,192
Net Increase in Local Assessment Roll From Prior Year					\$195,096,149
Percentage Increase Allowable = New Non-Res Growth / Total Roll Growth X 100 =					5.75%
Percentage Increase Allowable (without Fixtures)					7.33%

YEAR 2013-2014

AGENCY City of Santa Fe Springs

AGENCY NO 250.00



NEW BUSINESS

Resolution Nos. 9444 and 9445 – Approval of Engineer’s Report (FY 2014/15) in Conjunction with Annual Levy of Assessments for Street Lighting District No. 1

RECOMMENDATIONS

That the City Council:

1. Adopt Resolution No. 9444, approving the Engineer’s Report (FY 2014/15) in conjunction with the annual levy of assessments for Street Lighting District No. 1; and
2. Adopt Resolution No. 9445, declaring the City of Santa Fe Springs’ intention to provide for an annual levy and collection of assessments for Lighting District No. 1, and setting the Public Hearing for the Council meeting of July 24, 2014.

BACKGROUND

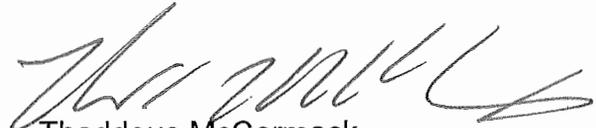
Santa Fe Springs Lighting District No. 1 (District) was formed May 26, 1982, pursuant to the provisions of the Landscaping and Lighting Act of 1972. A map of the District is shown on Page 16 of the Engineer’s Report. The District does not include any residential properties and no residential properties, or any properties with a residential land code, are being assessed. The annual assessment rate for the District has not been increased since fiscal year 1992/1993, although the costs of providing the improvements that benefit the properties within the District continue to rise. In 2004, the City conducted an election to try to increase the annual assessment rate. However a majority protest existed and the proposed assessment increase was not imposed.

After the initial formation of the District, it is necessary for the City to annually update the Lighting District. This allows the City to continue levying annual assessments against the properties located within the Lighting District. The required documents to satisfy the legal requirements are outlined in Chapter 3 of the Landscaping and Lighting Act of 1972 as contained in the Streets and Highways Code.

The Council, at their meeting of March 27, 2014, approved Resolution No. 9435 ordering the preparation of plans, specifications, cost estimate, diagram, assessment, and report pursuant to the provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California.

A copy of the Annual Engineer’s Report for the City of Santa Fe Springs Lighting District No. 1 is attached for your review and approval. The Engineer’s Report satisfies the legal requirements described previously. In summary, the Engineer’s

Report addresses compliance with the State Law, describes method of apportionment, and presents a proposed budget for FY 2014/15. As noted on Page 15 of the Engineer's Report, the estimated total direct and administrative costs for providing street lights is \$674,900. The balance to levy is \$181,417, which takes into consideration a general fund contribution of \$291,013 to subsidize the District. Based on the balance to levy, the assessment rate per benefit unit is calculated at \$17.05.



Thaddeus McCormack
City Manager

Attachments:

Engineer's Report
Resolution Nos. 9444 and 9445
Lighting District No. 1 Boundary Map



City of Santa Fe Springs

Lighting District No. 1

2014/2015 ENGINEER'S ANNUAL LEVY REPORT

Intent Meeting: June 26, 2014

Public Hearing: July 24, 2014

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ENGINEER'S REPORT AFFIDAVIT
Establishment of Annual Assessments for the:

Santa Fe Springs Lighting District No. 1

City of Santa Fe Springs
Los Angeles County, State of California

This Report identifies the parcels within the District, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this _____ day of _____, 2014.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Santa Fe Springs

By: _____

Susana Medina, Project Manager
District Administration Services

By: _____

Richard Kopecky
R. C. E. #16742

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I. Overview

A. INTRODUCTION

The City of Santa Fe Springs (hereafter referred to as "City") annually levies and collects special assessments in order to provide and maintain the improvements within the Santa Fe Springs Lighting District No. 1 (hereafter referred to as "District"). The District was formed on May 26, 1982 and is annually levied pursuant to the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code* (hereafter referred to as the "1972 Act"). The annual assessments levied on parcels within the District are based on the special benefits received, and partially fund the costs associated with the installation, maintenance, operation and administration of the public streetlight system within the District.

This Engineer's Report (hereafter referred to as the "Report") has been prepared pursuant to the order of the City Council as required by the provisions *Chapter 3, of the 1972 Act (commencing with Section 22620)*, which outlines the procedures for the annual levy of assessments. This Report provides an update of the District including the proposed expenses and revenues, any substantial change in the improvements or the District, and the proposed assessments to be levied on the County tax roll for Fiscal Year 2014/2015 and has been prepared pursuant to the requirements of *Article 4, Chapter 1, of the 1972 Act (inclusive of Sections 22565 through 22574)*. In addition to the provisions of the 1972 Act, it has been determined that the existing annual assessments for this District have been previously levied in accordance with the provisions of the *California Constitution Article XIII D* which was enacted as a result of the passage of Proposition 218, approved by the California voters in November 1996.

The annual assessment rate for the District has not been increased since Fiscal Year 1992/1993, although the costs of providing the improvements that benefit the properties within the District have continued to rise. Initially, the rising costs to provide streetlights within the District were offset by the District fund balance and an assessment increase was not necessary. Eventually the District fund balance was exhausted and the City began making increasingly greater contributions each year to the District expenses, not only to cover the general benefit portion of the costs, but also to subsidize the special benefit costs not recovered by the annual assessments.

In 2004, the City performed an extensive review of the District including the boundaries of the District, the properties therein, the special benefit properties received from the improvements, the general benefit the improvements may provide to properties outside the District or to the public at large, as well as the current and long-term costs and expenses associated with providing the improvements. Based on this review and evaluation, the City Council determined that it was necessary and in the best interest of the property owners within the District to conduct a property owner protest ballot proceeding for an increase to

the annual assessments for Fiscal Year 2004/2005 in accordance with the provisions of the *California Constitution Article XIID*. Based on the ballot tabulation conducted on July 8, 2004, a majority protest existed, and the proposed assessment increase was not imposed.

The word "parcel", for the purposes of this Report, refers to an individual property assigned its own Assessment Parcel Number by the Los Angeles County Assessor's Office. The Los Angeles County Auditor/Controller uses Assessment Parcel Numbers and specific Fund Numbers to identify, on the tax roll, properties assessed for special district benefit assessments.

At a noticed annual Public Hearing the City Council will consider public testimony regarding the District. The City Council will review the Engineer's Annual Report and may order amendments to the Report or confirm the Report as submitted. Following final approval of the Report and confirmation of the assessments, the Council will order the levy and collection of assessments for Fiscal Year 2014/2015 pursuant to the Act. In such case, the assessment information will be submitted to the County Auditor/Controller for inclusion on the property tax roll for each parcel in Fiscal Year 2014/2015. If any parcel submitted for collection is identified by the County Auditor/Controller to be an invalid parcel number for the current Fiscal Year, a corrected parcel number and/or new parcel numbers will be identified and resubmitted to the County. The assessment amount to be levied and collected for the resubmitted parcel or parcels shall be based on the method of apportionment and assessment rate approved by the City Council.

B. COMPLIANCE WITH THE CURRENT LEGISLATION

As a result of the passage of Proposition 218 in November 1996, *Articles XIII C and XIID* were added to the California Constitution. *Article XIID* specifically addressed both the substantive and procedural requirements to be followed for assessments. The procedural and approval process for assessments outlined in this article apply to assessment districts, with the exception of those existing assessments that met one or more of the exemptions set forth in *Section 5* of the Article. Specifically as it relates to Lighting District No. 1, the exemption provision set forth in *Section 5(a) of Article XIID* states:

"...assessments existing on the effective date of this Article shall be exempt from the procedures and approval process set forth in Section 4 [if they were] imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control."

The District's streetlight assessments were established in Fiscal Year 1982/1983 and have not been increased since Fiscal Year 1992/1993. These assessments have funded improvements that are classified as street improvements as defined herein based on the definitions provided by the Office of the Controller for the

State of California in the "Guidelines Relating to Gas Tax Expenditures" published by the Division of Local Government Fiscal Affairs. The state's gas tax program is administered in city agencies, but audited by the Office of the State Controller. The proceeds of the gas tax are statutorily limited to expenditures for streets and roads. Because the funds are restricted to street and road expenditures, the State Controller has developed the "Street Purpose Definitions and Guidelines" based on the "Manual of Uniform Highway Accounting and Financial Management Procedures" developed by the American Association of State Highway Officials. Street improvement, as it relates to this District, is defined as the construction, operation, or maintenance of facilities within the right of way used for street or road purposes including but not limited to the following:

- ◇ Installation or expansion of the streetlight system including replacement of old equipment with superior equipment, installation of traffic signals at intersections and railroad crossings, replacement of equipment as required for relocations for street purposes, and purchase and installation of traffic signal control equipment.
- ◇ Servicing lighting systems and street or road traffic control devices including, repainting and repairing traffic signals and lighting standards; and furnishing of power for street and road lighting and traffic control devices.

Therefore, the existing District assessments (assessment rates and method of apportionment) approved and levied prior to the passage of Proposition 218, are exempt from both the substantive and procedural approval process defined by *Article XIID, Section 4*, until such time the assessments are increased.

II. Description of the District and Services

A. BOUNDARIES OF THE DISTRICT

The boundary of the District is completely within the city limits of the City of Santa Fe Springs and is shown on the Assessment Diagram, which is on file in the office of the City Clerk at the City Hall of Santa Fe Springs, a depiction of which is shown in Exhibit A of this Report. The parcels of real property included within the District are identified by land use categories ("Use Codes"). A listing of the Use Codes that may be applicable to parcels within this District and typically utilized by the Los Angeles County Assessor's Office for identification of property land uses is provided in the Method of Apportionment section of this Report. Excluded from assessments are utility easements, rights-of-way, common areas, public schools, public streets, residential properties, and other public properties. The parcels within the District are described in detail on the assessor parcel maps on file in the Los Angeles County Assessor's Office, which by reference are made a part of this Report.

B. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;
- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

C. IMPROVEMENTS, PLANS AND SPECIFICATIONS

The annual special benefit assessments levied on parcels within the District provide funding for a portion of the annual expenses related to the installation, maintenance, operation and administration of the streetlight system within the District boundaries. The costs associated with the improvements are equitably spread among benefiting parcels in proportion to their special benefits. Streetlight improvements within the City of Santa Fe Springs but not within the District boundaries and that portion of the District improvements determined to be general benefit are funded by other revenue sources. Only improvements,

services and incidental expenses permitted under provisions of the 1972 Act that are necessary for the ongoing maintenance, operation and administration of the District streetlight system that provides special benefits to the parcels within the District are included in the annual assessment.

Maintenance of the streetlight system within the District may include, but is not limited to removal, repair, replacement, modification, or relocation of the light standards, poles, bulbs, fixtures, and appurtenances. Servicing of the Southern California Edison Company-owned streetlights is furnished by the Southern California Edison Company or by its successors or assignees. The rates charged by the Edison Company include both the power and maintenance costs and are regulated and authorized by the Public Utilities Commission of the State of California. The City of Santa Fe Springs Public Works Department provides for the servicing of the City-owned streetlights. The energy rates charged for City-owned streetlights is also regulated and authorized by the Public Utilities Commission.

Approximately eleven (11%) of the streetlights within the District are owned and maintained by Southern California Edison Company. The remaining eighty nine percent (89%) of the streetlights are owned by the City of Santa Fe Springs and are maintained by the City. The following table provides a summary of the streetlight inventory within the District for Fiscal Year 2014/2015:

Table 1 - Street Light Inventory for Fiscal Year 2014/2015

Account No/ Description	Number of Lights Per Type										TOTAL	
	70 Watt	100 Watt	Series 100 Watt	150 Watt	Series 150 Watt	200 Watt	Series 200 Watt	250 Watt	310 Watt	400 Watt	Lights	Watts
3-008-8387-95	LS-1 (Edison-owned)	-	2	-	-	-	-	-	-	-	2	200
3-008-8182-13	LS-1 (Edison-owned)	-	-	-	-	-	3	-	1	-	4	850
3-008-8182-03	LS-1 (Edison-owned)	-	12	-	22	-	16	-	-	-	50	7,700
3-008-8182-02	LS-1 (Edison-owned)	-	6	-	-	-	-	-	-	-	6	600
3-008-8181-99	LS-1 (Edison-owned)	1	163	-	1	-	1	-	-	5	171	18,720
3-008-8181-96	LS-1 (Edison-owned)	5	127	-	-	-	6	-	1	-	139	14,500
	LS - 1 TOTAL	6	310	-	23	-	26	-	2	-	372	42,570
3-008-9238-08	LS-2 (City-owned)	-	87	158	13	-	69	1	-	-	328	40,450
3-008-8181-98	LS-2 (City-owned)	-	-	-	126	2	85	-	37	3	253	46,380
3-008-8182-00	LS-2 (City-owned)	-	15	90	25	-	96	1	6	-	233	35,150
3-008-8182-01	LS-2 (City-owned)	-	14	-	160	-	119	-	22	9	324	57,490
3-008-8182-11	LS-2 (City-owned)	-	29	-	334	-	136	46	128	-	690	128,200
3-008-8182-14	LS-2 (City-owned)	-	12	-	279	-	356	-	88	4	754	143,490
3-008-8182-16	LS-2 (City-owned)	-	-	-	148	21	118	80	11	-	378	67,700
	LS - 2 TOTAL	-	157	248	1,085	23	979	128	292	16	2,960	518,860
	GRAND TOTAL	6	467	248	1,108	23	1,005	128	294	16	3,332	561,430

The proposed improvements for Fiscal Year 2014/2015 are substantially unchanged from the previous Fiscal Year. Streetlight Inventory Maps showing the location of the various streetlights within the District are on file in the office of the City Clerk at the City Hall of the City of Santa Fe Springs and by reference are made part of this Report.

III. Method of Apportionment

A. GENERAL

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements which include the construction, maintenance and servicing of streetlights and appurtenant facilities. The 1972 Act further requires that the cost of these improvements be levied according to benefit:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”

The formula used for calculating assessments in this District reflects the composition of the parcels, and the improvements and services provided, to fairly apportion the costs based on estimated benefit to each parcel.

In addition, pursuant to *Article XIID, Section 4*, a parcel’s assessment may not exceed the reasonable cost of the proportional special benefit conferred on that parcel, only special benefits may be assessed and the costs associated with general benefit must separate from the special benefits. Therefore, in compliance with these requirements only the District costs that have been identified as “Special Benefit” are assessed, the costs of any improvements considered to be “General Benefit” have been eliminated from the net amount to be assessed.

B. BENEFIT ANALYSIS

The District’s improvements, the associated costs and proposed assessments described in this Report, have been carefully reviewed and have been identified and allocated based on a benefit calculation that proportionally allocates the net cost to the benefiting properties pursuant to the provisions of *Article XIID* and the 1972 Act. The location and extent of the various streetlight improvements within the District and the associated costs have been identified as either “General Benefits” (not assessed) or “Special Benefits”.

Special Benefits

The method of apportionment (method of assessment) established for this District utilizes commonly accepted engineering practices and is based on the premise that each of the assessed parcels within the District receives special benefit from the improvements maintained and financed by District assessments. The desirability and security of properties within the District is enhanced by the presence of streetlights in close proximity to those properties.

The primary benefits of streetlights are for the convenience, safety and protection of people as well as the security and protection of property, property improvements and goods. Specifically the benefits of adequate and well-

maintained streetlights that benefit both the properties and property owners within the District include:

- ◇ Improves ingress and egress to property, provides customers, suppliers and employees an enhanced environment in which to access the properties.
- ◇ Enhanced deterrence of crime and the aid to police protection and security activities.
- ◇ Reduced vulnerability to criminal assault of employees, patrons and owners at night.
- ◇ The promotion of increased business activities during nighttime hours.
- ◇ Increased nighttime safety on roads and highways.
- ◇ Reduced vandalism and other criminal acts and damage to improvements or personal property.
- ◇ Improved traffic circulation and reduced nighttime accidents and personal property loss.
- ◇ Reduction of dumping, graffiti and loitering typically associated with poorly lighted areas.
- ◇ Enhances desirability of properties and the ability to conduct or expand business opportunities through association with an area that has sufficient streetlights.

The intensity or degree of illumination provided within the District can enhance these benefits and is a significant factor in determining the benefits properties receive from streetlights improvements. The number and intensity of the streetlights provided in this District are significantly greater than the residential areas of the City and are generally more extensive than the streetlights provided in similar commercial and industrial areas of other cities. For these reasons, it has been determined that the streetlight improvements provided by the District are a special benefit to the properties within the District.

General Benefit

Although the improvements clearly provide special benefits to properties within the District, it is recognized that some of these facilities by the nature of their location may also benefit properties outside the District that are not assessed and to a lesser extent may provide some benefit to the public at large. Therefore, a portion of the cost to operate, maintain, and service the streetlight improvements within the District are identified as general benefit and not included in the annual assessments as special benefit. In a detailed evaluation of the entire streetlight system within the City of Santa Fe Springs it was determined that, over eighty percent (80%) of the cost to maintain and service the City's streetlights is attributable to the streetlights within this District. The remaining twenty percent (20%) of the City's annual costs for streetlights is associated primarily with the residential areas of the City and these streetlights are currently

funded by other revenues sources. Approximately seven percent (7%) of the streetlight improvement costs within the District itself are attributable to streetlight facilities that benefit properties outside the District as well as properties within the District. Based on this evaluation, it has been determined that twenty-seven percent (27%) of the District's annual costs budgeted for Fiscal Year 2014/2015 is considered general benefit. This is a quantifiable percentage based on the current City streetlight system and expenditures. Although not as quantifiable, it is also reasonable to assume that the District improvements also provide some general benefit to the public at large and a reasonable percentage of this benefit should not exceed three percent (3%) for a total general benefit of thirty percent (30%) of the District's costs. The cost of providing the District improvements that are considered general benefit, benefits conferred on real property or to the public at large, shall not be included in the annual assessments and shall be funded by other revenue sources available to the City. These funds are shown in the annual budget of this Report as a General Fund contribution and the amount to be levied as assessments for the District represent only the special benefit portion of the District expenses.

C. ASSESSMENT METHODOLOGY

Pursuant to the Act, the costs of the District may be apportioned by any formula or method that fairly distributes the net amount to be assessed among assessable parcels in proportion to the estimated benefits to be received by each such parcel from the improvements. The apportionment of costs used should reflect the composition of the parcels and the improvements and services provided based on each parcel's estimated special benefit.

Benefit Assessment Unit

To assess benefits equitably, it is necessary to relate the different types of parcel improvements to each other. A value of one unit has been assigned as the basic benefit assessment unit. The benefit assessment unit consists of three classifications of benefit: people, security and intensity. The Benefit Factor for each property type is equal to the aggregate amount of benefit assessment units that a parcel receives.

The following table summarizes the various property types within the District by use code and the applicable benefit assessment units that are applied to those properties.

Table 2 - Use Codes and Benefit Assessment Units

Use Code	Description	People	Security	Intensity	Benefit Factor
00-09*	Residential	-	-	-	0.00
10	Vacant Commercial Land	0.00	0.50	0.50	1.00
11	Stores	2.00	1.00	1.00	4.00
12	Store Combinations	2.00	1.00	1.00	4.00
13	Department Stores	4.00	2.00	2.00	8.00
15**	Neighborhood Shopping Center	**	**	**	8.00
16**	Regional Shopping Center	**	**	**	8.00
17	Office Building	1.00	1.00	1.00	3.00
18	Hotels and Motels	4.00	2.00	2.00	8.00
19	Professional Buildings	1.00	1.00	1.00	3.00
21	Restaurants	3.00	1.00	1.00	5.00
23	Banks, Savings and Loans	1.00	1.00	1.00	3.00
24	Service Shops	1.00	1.00	1.00	3.00
25	Service Stations	2.00	1.00	1.00	4.00
26	Auto/Recreation Equip Sales	2.00	2.00	2.00	6.00
27	Parking Lots (Commercial)	1.00	1.00	0.50	2.50
28	Animal Kennel	1.00	0.50	0.50	2.00
29	Nurseries or Greenhouses	1.00	0.50	0.50	2.00
30	Vacant Industrial Land	0.00	0.50	0.50	1.00
31	Light Manufacturing	3.00	1.00	2.00	6.00
32**	Heavy Manufacturing	**	**	**	8.00
33	Warehousing	2.00	1.00	2.00	5.00
34	Food Processing Plants	3.00	1.00	2.00	6.00
36	Lumber Yards	1.00	1.00	1.00	3.00
37**	Mineral Processing	**	**	**	5.00
38	Parking Lots (Industrial)	1.00	0.50	0.50	2.00
39**	Open Storage	**	**	**	8.00
44	Truck Crops	0.50	0.25	0.25	1.00
47	Dairies	0.50	0.25	0.25	1.00
61	Theaters	3.00	1.00	1.00	5.00
63	Bowling Alleys	4.00	2.00	2.00	8.00
64	Club, Lodge Hall, Fraternal Organization	2.00	1.00	1.00	4.00
71	Churches	1.00	0.50	0.50	2.00
72	Schools (Private)	1.00	0.50	0.50	2.00
77	Cemeteries, Mausoleums, Mortuaries	0.50	0.25	0.25	1.00
83	Petroleum and Gas	1.00	0.50	0.50	2.00
89	Dump Sites	0.50	0.25	0.25	1.00
99**	Distribution Centers	**	**	**	8.00

* Residential Properties are not assessed

** Minimum Assigned Benefit Factor. See Special Use Codes Section for details.

Special Use Codes

The following Use Codes have been listed separately because of their unique operations inherent to their classifications, the size of real property, and the high use as a result of their specific operation. The total benefit assessment unit assigned to each parcel is calculated based on the parcel's acreage and a specified weighting factor applied to that use code designation (formula). However, the minimum benefit units assigned to a parcel shall not be less than the Benefit Factor shown on the "Use Code and Benefit Assessment Units" table shown on the previous page unless the parcel fronts on a street without lights. In this case, the Benefit Factor may be reduced below this minimum. (Refer to the table for "Streets Without Lights").

Use Code 99 is a special use code not found in the Los Angeles County Assessor's listing and is assigned to distribution centers for this District only. Parcels of land in Use Code 99 typically run continual 24-hour operations and receive substantial benefit from the District's streetlight improvements.

Table 3 – Special Use Code

Use Code	Description	Formula
15	Neighborhood Shopping Center	6.32 benefit units / acre
16	Regional Shopping Center	8.71 benefit units / acre
32	Heavy Manufacturing	5.45 benefit units / acre
37	Mineral Processing	3.27 benefit units / acre
39	Open Storage	6.53 benefit units / acre
99	Distribution Center	9.80 benefit units / acre

Streets Without Lights

The total Benefit Assessment Units of any parcel identified on the "Use Code and Benefit Assessment Units" table shown on the previous page that front on a street without District streetlights shall be assessed for people-related benefits only. It has been determined that these parcels do not receive the same special benefits from security or intensity that other parcels in the District receive.

The Special Use Code parcels on streets with no District streetlight facilities are reduced by 1/3 to account for their reduced special benefits from security or intensity. The calculation of this reduced benefit is outlined in the following table for Special Use Codes:

Table 4 – Special Use Code (Streets Without Lights)

Use Code	Description	Formula
15	Neighborhood Shopping Center	2.11 benefit units / acre
16	Regional Shopping Center	2.90 benefit units / acre
32	Heavy Manufacturing	1.82 benefit units / acre
37	Mineral Processing	1.09 benefit units / acre
39	Open Storage	2.18 benefit units / acre
99	Distribution Center	3.27 benefit units / acre

D. BENEFIT FORMULA

The benefit formula applied to each parcel is based on the preceding Benefit Assessment Unit tables. Each parcel's Benefit Factor is equal to the aggregate amount of benefit assessment units that a parcel receives and correlates to the parcel's special benefit received as compared to other parcels in the District.

The following formulas are used to calculate each property's assessment:

$$\text{People Benefit Assessment Unit} + \text{Security Benefit Assessment Unit} + \text{Intensity Benefit Assessment Unit} = \text{Parcel's Benefit Factor}$$

$$\text{Total Balance to Levy} / \text{Aggregate of Benefit Factors} = \text{Levy per Benefit Factor (Assessment Rate)}$$

$$\text{Assessment Rate} \times \text{Parcel's Benefit Factor} = \text{Parcel Levy Amount}$$

The following table provides a summary, by Use Code, of the benefit units, proposed charge, and total count of assessable parcels in the District.

Table 5 – Summary of Assessable Parcels (by Use Code)

Use Code	Description	Benefit Units	Applied Rate	Proposed Charge	Parcel Assessed
10	Vacant Commercial Land	23.00	\$17.05	\$392.15	23
11	Stores	72.00	\$17.05	1,227.60	18
12	Store Combinations	28.00	\$17.05	477.40	7
13	Department Stores	0.00	\$17.05	0.00	0
15**	Neighborhood Shopping Center	540.00	\$17.05	9,206.84	38
16**	Regional Shopping Center	75.18	\$17.05	1,281.89	1
17	Office Building	123.00	\$17.05	2,097.15	41
18	Hotels and Motels	24.00	\$17.05	409.20	3
19	Professional Buildings	15.00	\$17.05	255.75	5
21	Restaurants	140.00	\$17.05	2,387.00	28
23	Banks, Savings and loans	15.00	\$17.05	255.75	5
24	Service Shops	3.00	\$17.05	51.15	1
25	Service Stations	40.00	\$17.05	682.00	10
26	Auto/Recreation Equip Sales	186.00	\$17.05	3,171.30	31
27	Parking Lots (Commercial)	77.50	\$17.05	1,321.22	31
30	Vacant Industrial Land	183.00	\$17.05	3,120.17	183
31	Light Manufacturing	3,822.00	\$17.05	65,113.95	637
32**	Heavy Manufacturing	890.26	\$17.05	14,921.15	42
33	Warehousing	3,545.00	\$17.05	60,339.95	709
34	Food Processing Plants	66.00	\$17.05	1,125.30	11
36	Lumber Yards	15.00	\$17.05	255.75	5
37**	Mineral Processing	392.25	\$17.05	6,602.64	20
38	Parking Lots (Industrial)	58.00	\$17.05	988.90	29
39**	Open Storage	311.22	\$17.05	5,306.28	15
44	Truck Crops	0.00	\$17.05	0.00	0
47	Dairies	2.00	\$17.05	34.10	2
61	Theaters	5.00	\$17.05	85.25	1
63	Bowling Alleys	0.00	\$17.05	0.00	0
71	Churches	2.00	\$17.05	34.10	1
72	Schools (Private)	8.00	\$17.05	136.40	4
83	Petroleum and Gas	2.00	\$17.05	34.10	1
89	Dump Sites	6.00	\$17.05	102.30	6
99**	Distribution Centers	0.00	\$17.05	0.00	0
	*Total	10,669.42		\$181,416.74	1,908

** See Special Use Codes Section

*Total parcel count will vary as thirteen parcels are submitted under five SBE numbers.

IV. District Budget

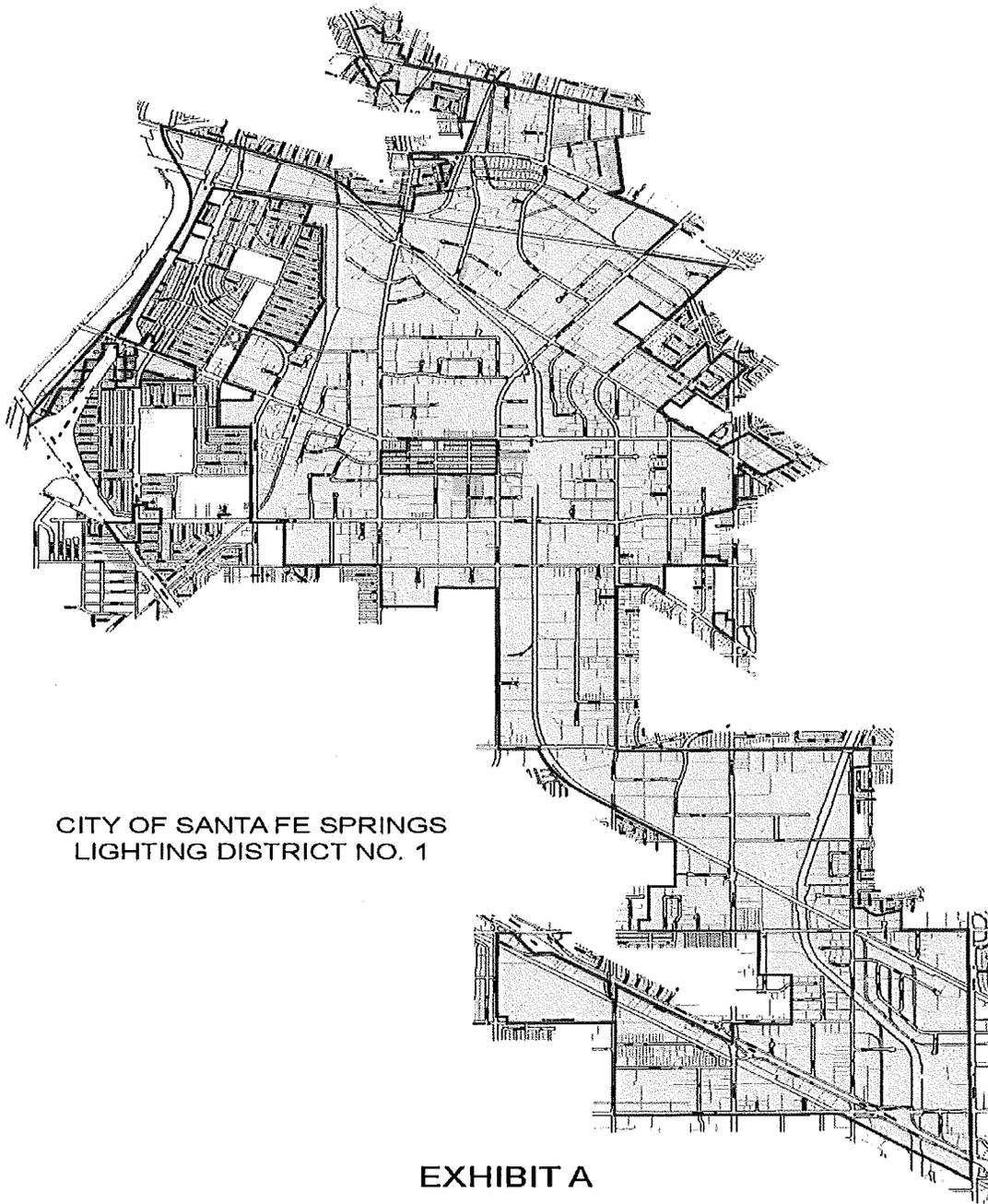
Table 6 – District Budget FY 2014/2015

LIGHTING BUDGET (FY 2014/2015)	District Budget
Energy Costs	\$370,000
Maintenance and Labor Costs	175,900
Supplies, Materials and Equipment	25,500
Contractual Services	7,000
Overhead	88,000
Construction and Rehabilitation	0
Direct Costs (Subtotal)	\$666,400
Miscellaneous/Special Administration Expenses	8,500
Administration Costs (Subtotal)	\$8,500
Total Direct and Admin. Costs	\$674,900
Reserve Fund: Collection/(Transfer)	0
General Benefit Contribution	(202,470)
General Fund Contribution * (Not General Benefit)	(291,013)
Balance to Levy	\$181,417
Total Parcels Levied	1,908
Total Benefit Units	10,669.42
Proposed Levy per Benefit Unit	\$17.05
Current Maximum Assessment Rate	\$17.05

*The City will continue to attempt to identify ways to decrease costs in order to reduce the General Fund Contribution required.

EXHIBIT A – DISTRICT ASSESSMENT DIAGRAM

An Assessment District Diagram has been prepared for the District in the format required by the 1972 Act and is on file in the Office of the City Clerk at the City Hall of Santa Fe Springs and by reference is made part of this Report. The Assessment Diagram is available for inspection at the Office of the City Clerk during normal business hours.



**CITY OF SANTA FE SPRINGS
LIGHTING DISTRICT NO. 1**

EXHIBIT A

EXHIBIT B – 2014/2015 ASSESSMENT COLLECTION ROLL

Parcel identification for each lot or parcel within the District shall be the parcel as shown on the Los Angeles County Assessor's map for the year in which this Report is prepared.

The land use classification for each parcel has been based on the Los Angeles County Assessor's Roll. A listing of parcels assessed within this District, along with the proposed assessment amounts, has been submitted to the City Clerk and by reference is made part of this Report.

Approval of the Annual Engineer's Report (as submitted or as modified) confirms the method of apportionment and the assessment rate to be levied against each eligible parcel and thereby constitutes the approved levy and collection of assessments for Fiscal Year 2014/2015. The listing of parcels and the amount of assessment to be levied shall be submitted to the County Auditor/Controller and included on the property tax roll for each parcel in Fiscal Year 2014/2015.

If any parcel submitted for collection is identified by the County Auditor/Controller to be an invalid parcel number for the current Fiscal Year, a corrected parcel number and/or new parcel numbers will be identified and resubmitted to the County Auditor/Controller. The assessment amount to be levied and collected for the resubmitted parcel or parcels shall be based on the method of apportionment and assessment rate approved in this Report. Therefore, if a single parcel has changed to multiple parcels, the assessment amount applied to each of the new parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment.

RESOLUTION NO. 9444

**RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SANTA FE SPRINGS
APPROVING THE ENGINEER'S "REPORT" FOR ANNUAL LEVY
OF ASSESSMENT FOR FISCAL YEAR IN A DISTRICT
WITHIN SAID CITY**

WHEREAS, the CITY COUNCIL of the CITY OF SANTA FE SPRINGS, CALIFORNIA, pursuant to the provisions of Division 15, Part 2 of the Streets and Highways Code of the State of California, did, by previous Resolution, order the preparation of an Engineer's "Report" for the annual levy of assessments, consisting of plans and specifications, an estimate of the cost, a diagram of the district, and an assessment relating to what is now known and designated as

**CITY OF SANTA FE SPRINGS
LIGHTING DISTRICT NO. 1**

(hereinafter referred to as the "District") and,

WHEREAS, there has now been presented to this City Council the "Report" as required by said Division 15 of the Streets and Highways Code and as previously directed by Resolution; and,

WHEREAS, this City Council has now carefully examined and reviewed the "Report" as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed, as set forth in said "Report."

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. That the above recitals are true and correct.

SECTION 2. That the "Report" as presented, consisting of the following:

- A. Estimate of costs;
- B. Diagram of the District;
- C. Assessment of the estimated Cost

Is hereby approved; and is ordered to be filed in the Office of the Deputy City Clerk as a permanent record and to remain open to public inspection.

SECTION 3. That the Deputy City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Engineer's "Report."

APPROVED and ADOPTED this 26th day of June, 2014.

AYES:

NOES:

ABSENT:

ABSTAIN:

Juanita Trujillo, MAYOR

ATTEST:

Anita Jimenez, DEPUTY CITY CLERK

RESOLUTION NO. 9445

**RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SANTA FE SPRINGS
DECLARING ITS INTENTION TO PROVIDE FOR AN ANNUAL LEVY AND
COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE
IN AN EXISTING DISTRICT, PURSUANT TO
THE PROVISIONS OF DIVISION 15, PART 2 OF THE
STREETS AND HIGHWAYS CODE OF THE STATE OF
CALIFORNIA, AND SETTING A TIME AND PLACE FOR
PUBLIC HEARING THEREON**

WHEREAS, the CITY COUNCIL of the CITY OF SANTA FE SPRINGS, CALIFORNIA has previously formed a lighting district pursuant to terms and provisions of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, in what is known and designated as

**CITY OF SANTA FE SPRINGS
LIGHTING DISTRICT NO. 1**

(hereinafter referred to as the "District")' and,

WHEREAS, at this time, this City Council is desirous to take proceedings to provide for the annual levy of assessments for the next ensuing fiscal year, to provide for the costs and expenses necessary for continual maintenance of improvements within said District; and,

WHEREAS, at this time there has been presented and approved by this City Council, the Engineer's "Report" as required by law, and this City Council is desirous of proceeding with the proceedings for said annual levy.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. That the above recitals are true and correct.

PUBLIC INTEREST

SECTION 2. That the public interest and convenience requires, and it is the intention of this City Council, to undertake proceedings for the annual levy and collection of special assessments for the continual maintenance of certain improvements, all to serve and benefit said District as said area is shown and delineated on a map as previously approved by this City

Council and on file in the Office of the Deputy City Clerk, open to public inspection, and herein so referenced and made a part hereof, and proposed changes thereto are set forth in the "Report" of the Engineer, incorporated herein as a part hereof.

REPORT

- SECTION 3. That the "Report" of the Engineer regarding the annual levy for said District, which "Report" is for maintenance for the Fiscal Year 2014/2015 is hereby approved and is directed to be filed in the Office of the Deputy City Clerk.
- SECTION 4. That the public interest and convenience requires, and it is the intention of this City Council to order the annual assessment levy for the District as set forth and described in said Engineer's "Report," and further it is determined to be in the best public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvement as estimated in said "Report."

DESCRIPTION OF MAINTENANCE

- SECTION 5. The assessments levied and collected shall be for the maintenance of certain improvements, as set forth in the Engineer's "Report," referenced and so incorporated herein.

COUNTY AUDITOR

- SECTION 6. The County Auditor shall enter on the County Assessment Roll the amount of the assessments, and shall collect said assessments at the time and in the same manner as County taxes are collected. After collection by the County, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the Treasurer for purposes of paying for the costs and expenses of said District.

SPECIAL FUND

- SECTION 7. That all monies collected shall be deposited in a special fund known as

"SPECIAL FUND
CITY OF SANTA FE SPRINGS
LIGHTING DISTRICT NO. 1"

Payment shall be made out of said fund only for the purpose provided for in this Resolution, and in order to expedite the making of this maintenance and improvement, the City Council may transfer into said

special fund, from any available source, such funds as it may deem necessary to expedite the proceedings. Any funds shall be repaid out of the proceeds of the assessments provided for in this Resolution.

BOUNDARIES OF THE DISTRICT

SECTION 8. Said contemplated maintenance work is, in the opinion of this City Council, of direct benefit to the properties within the boundaries of the District, and this City Council makes the costs and expenses of said maintenance chargeable upon a district, which district said City Council declares to be the district benefited by said improvement and maintenance, and to be further assessed to pay the costs and expenses thereof. Said District, shall include each and every parcel of land within the boundaries of said District, as said District is shown on a map as approved by this City Council and on file in the Office of the Deputy City Clerk, and designated by the name of the District.

PUBLIC PROPERTY

SECTION 9. Any lots or parcels of land known as public property, as the same are defined in Section 22663 of Division 15, Part 2 of the Streets and Highways Code of the State of California, which are included within the boundaries of the District, shall be omitted and exempt from any assessment to be made under these proceedings to cover any of the costs and expenses of said improvement and maintenance work.

PUBLIC HEARING

SECTION 10. NOTICE IS HEREBY GIVEN THAT THURSDAY, THE 24th DAY OF JULY, 2014 AT THE HOUR OF 6:00 O'CLOCK P.M., IN THE REGULAR MEETING OF THE CITY COUNCIL, BEING THE COUNCIL CHAMBERS, IS THE TIME AND PLACE FIXED BY THIS CITY COUNCIL FOR THE HEARING OF PROTESTS OR OBJECTIONS IN REFERENCE TO THE ANNUAL LEVY OF ASSESSMENTS, TO THE EXTENT OF THE MAINTENANCE, AND ANY OTHER MATTERS CONTAINED IN THIS RESOLUTION, ANY PERSONS WHO WISH TO OBJECT TO THE PROCEEDINGS FOR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE DEPUTY CITY CLERK PRIOR TO THE TIME SET AND SCHEDULED FOR SAID PUBLIC HEARING.

NOTICE

SECTION 11. That the Deputy City Clerk is hereby authorized and directed to publish a copy of this Resolution. Said publication shall be not less than ten (10) days before the date for said Public Hearing.

EFFECTIVE DATE

SECTION 12. That this Resolution shall take effect immediately upon its adoption.

PROCEEDINGS INQUIRIES

SECTION 13. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed to the below listed person at the local agency or department so designated:

Noe Negrete
City Engineer
CITY OF SANTA FE SPRINGS
11710 Telegraph Road
Santa Fe Springs, CA 90670
(562) 868-0511

APPROVED and ADOPTED this 26th day of June, 2014.

AYES:

NOES:

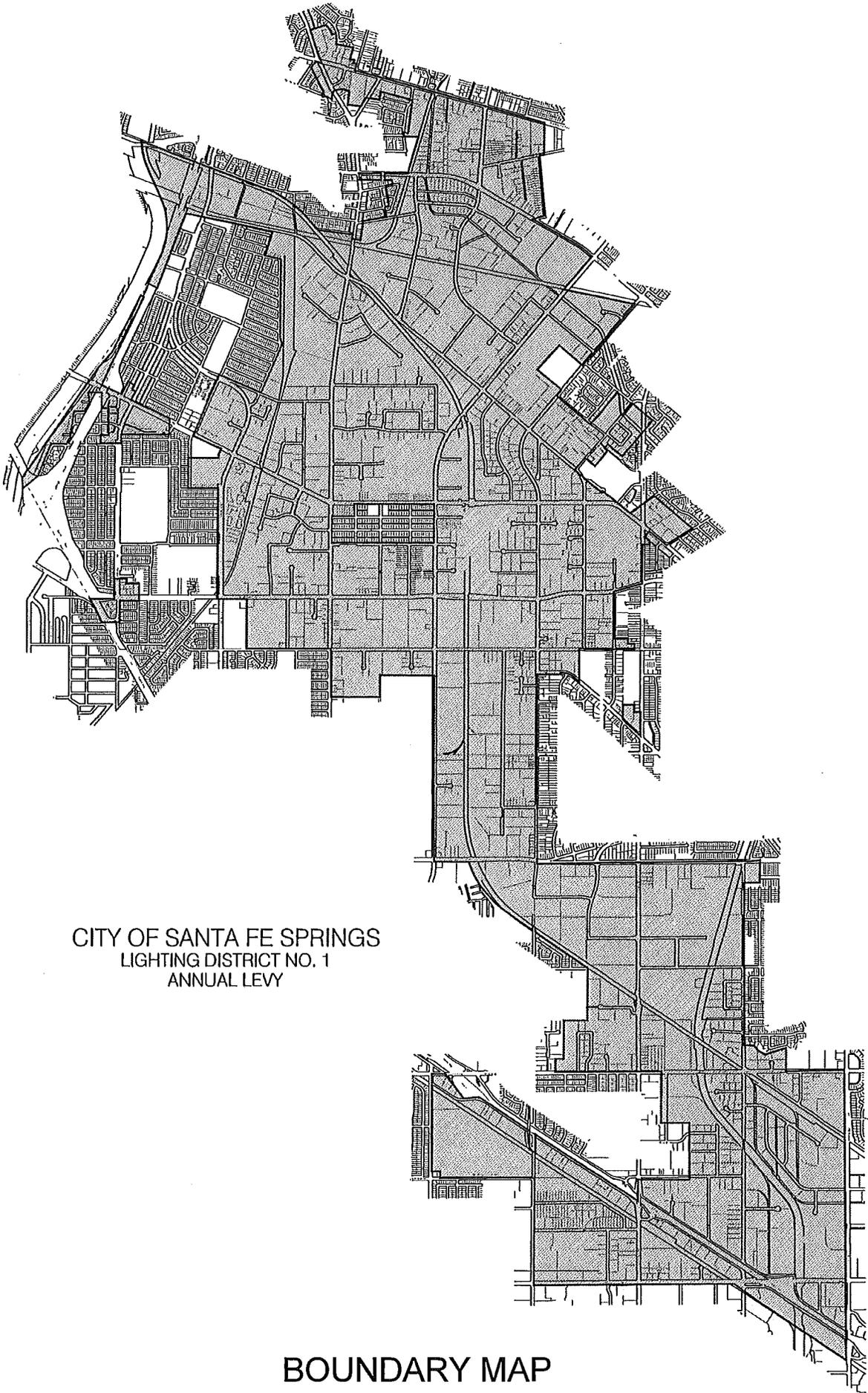
ABSENT:

ABSTAIN:

Juanita Trujillo, MAYOR

ATTEST:

Anita Jimenez, DEPUTY CITY CLERK



CITY OF SANTA FE SPRINGS
LIGHTING DISTRICT NO. 1
ANNUAL LEVY

BOUNDARY MAP



NEW BUSINESS

Resolution Nos. 9446 and 9447 – Approval of Engineer’s Report (FY 2014/15) in Conjunction with Annual Levy of Assessment for Heritage Springs Assessment District No. 2001-1 (Hawkins Street and Palm Drive)

RECOMMENDATIONS

That the City Council:

1. Adopt Resolution No. 9446, approving the Engineer’s Report (FY 2014/15) in conjunction with the annual levy of assessments for the Heritage Springs Assessment District No. 2001-01; and
2. Adopt Resolution No. 9447, declaring the City of Santa Fe Springs’ intention to provide for an annual levy and collection of assessments for Heritage Springs Assessment District No. 2001-01, and setting the Public Hearing for the Council meeting of July 24, 2014.

BACKGROUND

The Heritage Springs Assessment District (Assessment District) No. 2001-1 was formed on June 28, 2001, pursuant to the provisions of the Municipal Improvement Act of 1913, Division 12. A map of the Assessment District is enclosed.

The District included a mechanism to provide funding on an annual basis for ongoing street maintenance which includes slurry sealing, street resurfacing and street reconstruction as needed. The requirement for a street maintenance district component was a condition of approval for the initial development. Staff annually inspects the condition of the streets to determine when improvements are needed. Currently the existing status of the street is in fair-to-good condition.

At their meeting of March 27, 2014 the City Council approved Resolution No. 9436 ordering the preparation of the Engineer’s Report for FY 2014/15. A copy of the Engineer’s Report for the Assessment District No. 2001-1 is attached for your review and approval. Resolution 9446 approves the Annual Engineer’s Report.

Resolution No. 9447, Intention to Levy Annual Assessments in the Heritage Springs Assessment District sets the public hearing date for July 24, 2014 and is attached for your review and approval.

FISCAL IMPACT

The District has a positive financial impact on the City because a benefit assessment district is used to fund the street maintenance costs attributable to such developments.

INFRASTRUCTURE IMPACT

The infrastructure has been constructed for this development and has been maintained on a regular schedule.



Thaddeus McCormack
City Manager

Attachments:

Engineer's Report
Resolution Nos. 9446 and 9447
Location Map



Harris & AssociatesSM

SHAPING THE FUTURE ONE PROJECT AT A TIMESM

Engineer's Report

for

Heritage Springs Assessment District No. 2001-1

Fiscal Year 2014-15

Prepared for:

City of Santa Fe Springs
Los Angeles County, California

June 11, 2014

CERTIFICATIONS

On the ____ day of _____, 2014, this Engineer's Report was filed with in my office.

City Clerk, City of Santa Fe Springs
Los Angeles County, California

By _____

On the ____ day of _____, 2014, this Engineer's Report, including the assessments therein, was preliminarily approved by the City Council of the City of Santa Fe Springs, California, by Resolution No. _____.

City Clerk, City of Santa Fe Springs
Los Angeles County, California

By _____

On the ____ day of _____, 2014, this Engineer's Report was finally approved and the assessments therein confirmed and adopted by the City Council of the City of Santa Fe Springs, California, by Resolution No. _____.

City Clerk, City of Santa Fe Springs
Los Angeles County, California

By _____



**ENGINEER'S REPORT
FY 2014-15
City of Santa Fe Springs
Heritage Springs Assessment District No. 2001-1**

WHEREAS, the City of Santa Fe Springs, County of Los Angeles, State of California, pursuant to the provisions of the Section 10100.8 Municipal Improvement Act of 1913, being Division 12 of the California Streets and Highways Code (the "Act") intends to undertake proceedings for the annual levy of special assessments in and for the City's Heritage Springs Assessment District No. 2001-1 (the "District");

NOW THEREFORE, the undersigned Engineer of Work hereby submit herewith the "Report" consisting of five (5) parts as follows:

PART A – DESCRIPTION

A description of the maintenance activities to be performed.

PART B – COST ESTIMATE

An estimate of the maintenance costs to be paid from the District.

PART C – ASSESSMENT ROLL

The assessment by parcel.

PART D – METHOD OF ASSESSMENT

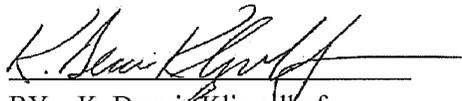
The way the assessment is apportioned.

PART E – ASSESSMENT DIAGRAM

A diagram showing the boundaries of the District.

The undersigned respectfully submits the enclosed report.

DATED: June 11, 2014



BY: K. Dennis Klingelhofer
R.C.E. No. 50255



This report, as signed and presented to the Council for approval, has been prepared according to the methodology and rates approved by the City Council when the District was formed.

PART A – DESCRIPTION

The assessments in the District shall be levied for the maintenance of improvements as follows, and shall include all incidental expenses, including administration, legal, establishment of reserves, collection and contracting:

The improvements proposed to be maintained may be generally described as Hawkins Street, east of Norwalk Boulevard, and Palm Drive, south of Hawkins Street. The maintenance of such improvements is proposed to consist of the continued maintenance and operation of such improvements, including the maintenance of pavement and appurtenant facilities that are located in and along such streets, including but not limited to, personnel, electrical energy, utilities, materials, contracting services, and other items necessary for the satisfactory maintenance of these improvements described as follows.

Pavement and Appurtenant Facilities

Pavement and appurtenant facilities, in public street and rights-of-way, within the boundary of said District.

Maintenance means the furnishing of services and materials for the ordinary and usual operation, maintenance, repair and servicing of the above described roadways and appurtenant improvements, including repair, slurry sealing, chip sealing, removal or replacement of all or part of any of the streets or appurtenant improvements, and the administration of all aspects of the maintenance and the District.

PART B – COST ESTIMATE

The estimated amount to be paid annually into the maintenance program fund for the streets as described in Part A of this Report is as follows:

In 2001 \$'s:

Slurry Seal @ 5 and 15 years:

5 years	\$0.16 / SF x 100,000 SF =	\$16,000
15 years	4% estimated inflation per yr =	\$24,000

Street Rehab @ 10 years:

10 years	\$1.50 / SF x 100,000 SF =	\$150,000
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Street Reconstruct @ 20 years:

20 years	\$5.00 / SF x 100,000 SF =	\$500,000
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Total est. 20 year Maintenance Strategy: \$690,000
round up to: \$700,000

Estimated annual cost for 2001 = \$35,000
estimated cost per SF: \$0.3500

Conversion to 2014 \$'s:

ENR Construction Cost Index Increase

June 2001 - June 2014	55.11%
2014 cost per SF:	\$0.5429

Hawkins Street & Palm Drive Improvements SF =	66,680
Annual Cost for FY 2014-15 =	\$36,201

Maintenance Fund Capital Reserve Balance = \$340,565
(fund balance estimated as of July 1, 2014)

PART C – ASSESSMENT ROLL

The total proposed assessment for Fiscal Year 2014-15 and the amount of the total proposed assessment apportioned to each lot or parcel within the District, as shown on the latest assessment roll at the Los Angeles County Assessor's Office, are shown below.

The description of each lot or parcel is part of the County assessment roll and this roll is, by reference, made part of this Report.

Asmt No.	Assessor's Parcel Number	FY 14-15 Maint. Asmt
1	8005-015-037	\$7,750.63
2	8005-015-038	\$7,092.14
3	8005-015-039	\$2,908.03
4	8005-015-040	\$2,359.58
5	8005-015-041	\$2,236.14
6	8005-015-042	\$1,989.24
7	8005-015-043	\$1,550.13
8	8005-015-044	\$4,019.40
9	8005-015-045	\$6,296.44
10	8005-015-910	\$0.00
		<u>\$36,201.73</u>

PART D – METHOD OF ASSESSMENT

The assessments are apportioned according to the special benefits received by the parcels of land within the Assessment District in accordance with the apportionment of costs at the time of formation. The assessment is necessary to maintain the level of special benefit from the construction of the improvements funded by the District. The proportionate special benefit derived by each parcel is determined in relationship to the entirety of the maintenance cost of the improvements. No assessment has been apportioned on any parcel that exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

Only special benefits may be assessed and any general benefits shall be separated from the special benefits for purposes of this report. Based on the nature of the improvements to be funded herein, there are no general benefits.

Under this report, the assessment for the District are apportioned in accordance with the foregoing and using the following criteria:

The net acreage of each parcel of land is determined by excluding acreage which will not have direct access to the improvements from Hawkins Street or Palm Drive, and by excluding acreage to be dedicated as roadway, road rights-of-way, or sidewalk easement. Special benefit is determined based on the net acreage of each parcel relative to the total net acreage (the "Benefit Percentage").

The total annual cost for FY 2014-15, as shown in Part B of this Report, is apportioned on a percentage basis using the Benefit Percentages, as shown below:

Asmt No.	Assessor's Parcel Number	Net Acreage	Benefit Percentage	FY 14-15 Maint. Asmt
1	8005-015-037	5.65	21.410%	\$7,750.63
2	8005-015-038	5.17	19.591%	\$7,092.14
3	8005-015-039	2.12	8.033%	\$2,908.03
4	8005-015-040	1.72	6.518%	\$2,359.58
5	8005-015-041	1.63	6.177%	\$2,236.14
6	8005-015-042	1.45	5.495%	\$1,989.24
7	8005-015-043	1.13	4.282%	\$1,550.13
8	8005-015-044	2.93	11.103%	\$4,019.40
9	8005-015-045	4.59	17.393%	\$6,296.44
10	8005-015-910	0.00	0.000%	\$0.00
		26.39	100.00%	\$36,201.73

PART E – ASSESSMENT DIAGRAM

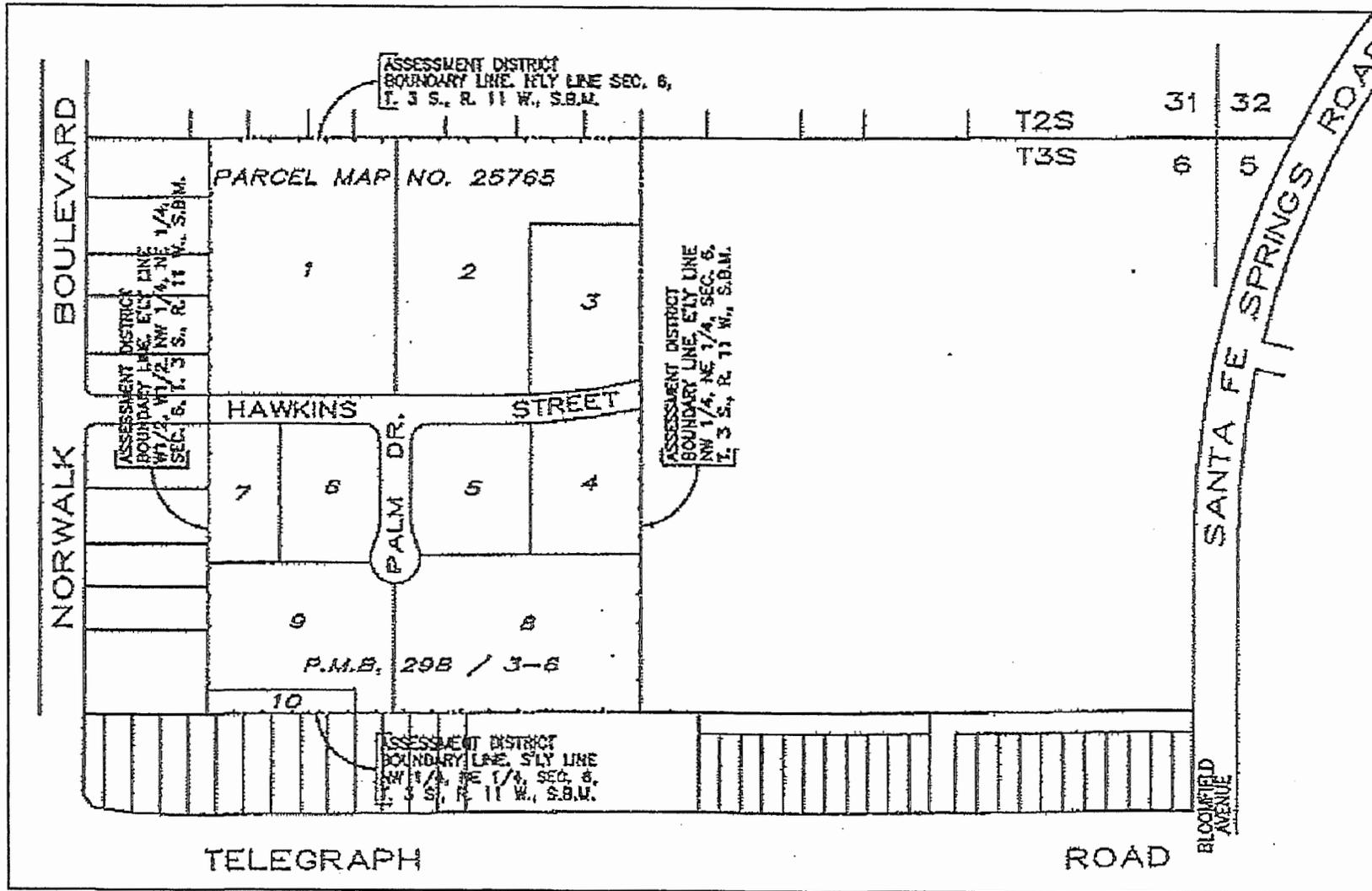
A diagram showing the exterior boundaries of the District and the lines and dimensions of each lot or parcel of land within the District, entitled “Assessment Diagram, Heritage Springs Assessment District No. 2001-1”, is on file in the office of the City Clerk of the City of Santa Fe Springs, and is incorporated herein by reference.

The lines and dimensions of each lot or parcel within the District are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for Fiscal Year 2014-15. The Assessor's maps and records are incorporated by reference herein and made part of this report.



BOUNDARY MAP

HERITAGE SPRINGS ASSESSMENT DISTRICT 2001-1



RESOLUTION NO. 9446

**A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SANTA FE SPRINGS, CALIFORNIA
APPROVING THE ENGINEER'S REPORT FOR ANNUAL LEVY
OF ASSESSMENTS FOR THE HERITAGE SPRINGS ASSESSMENT
DISTRICT 2001-1 FOR FISCAL YEAR 2014/2015**

WHEREAS, this Council has conducted proceedings under and pursuant to the Municipal Improvement Act of 1913, Division 12, California Streets and Highways Code (the "Act") and Resolution Ordering the Assessment District Formation No. 6642, adopted June 28, 2001 (the "Resolution of Formation"), to form the Heritage Springs Assessment District 2001-1 ("Assessment District"), to authorize the levy of special assessment upon the lands within the Assessment District, to acquire and construct public streets and other improvements, all as described therein; and

WHEREAS, the CITY COUNCIL of the CITY OF SANTA FE SPRINGS, CALIFORNIA, pursuant to the provisions of Division 12 of the Streets and Highways Code of the State of California, did, by previous Resolution, order the preparation of an Engineer's "Report" for the annual levy of assessments, consisting of plans and specifications, an estimate of the cost, a diagram of the district, and an assessment relating to what is now known and designated as

**CITY OF SANTA FE SPRINGS
Heritage Springs Assessment District 2001-1**

WHEREAS, there has now been presented to this City Council the "Report" as required by said Division 12 of the Streets and Highways Code and as previously directed by Resolution; and,

WHEREAS, this City Council has now carefully examined and reviewed the "Report" as presented, and is satisfied with each and all of the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed, as set forth in said "Report."

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. That the above recitals are true and correct.

SECTION 2. That the "Report" as presented, consisting of the following:

- A. Estimate of costs;
- B. Diagram of the District;
- C. Assessment of the estimated cost

Is hereby approved; and is ordered to be filed in the Office of the Deputy City Clerk as a permanent record and to remain open to public inspection.

SECTION 3. That the Deputy City Clerk shall certify to the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Engineer's "Report."

APPROVED and ADOPTED this 26th day of June, 2014.

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
Juanita Trujillo, MAYOR

ATTEST:

Anita Jimenez, DEPUTY CITY CLERK

RESOLUTION NO. 9447

**RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF SANTA FE SPRINGS
DECLARING ITS INTENTION TO PROVIDE FOR AN ANNUAL LEVY AND
COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE
IN AN EXISTING DISTRICT, PURSUANT TO
THE PROVISIONS OF DIVISION 12 OF THE
STREETS AND HIGHWAYS CODE OF THE STATE OF
CALIFORNIA, AND SETTING A TIME AND PLACE FOR
PUBLIC HEARING THEREON**

WHEREAS, this Council has conducted proceedings under and pursuant to the Municipal Improvement Act of 1913, Division 12, California Streets and Highways Code to form the Heritage Springs Assessment District 2001-1 ("Assessment District"), in what is known and designated as:

CITY OF SANTA FE SPRINGS
Heritage Springs Assessment District 2001-1

WHEREAS, at this time, this City Council is desirous to take proceedings to provide for the annual levy of assessments for the next ensuing fiscal year, to provide for the costs and expenses necessary for continual maintenance of improvements within said Assessment District; and,

WHEREAS, at this time there has been presented and approved by this City Council, the Engineer's "Report" as required by law, and this City Council is desirous of proceeding with the proceedings for said annual levy.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

SECTION 1. That the above recitals are true and correct.

PUBLIC INTEREST

SECTION 2. That the public interest and convenience requires, and it is the intention of this City Council, to undertake proceedings for the annual levy and collection of special assessments for the continual maintenance of certain improvements, all to serve and benefit said Assessment District as said area is shown and delineated on a map as previously approved by this City Council and on file in the Office of the Deputy City Clerk, open to public inspection, and herein so referenced and made a part

hereof, and proposed changes thereto are set forth in the "Report" of the Engineer, incorporated herein as a part hereof.

REPORT

SECTION 3. That the "Report" of the Engineer regarding the annual levy for said District, which "Report" is for maintenance for the Fiscal Year 2014/2015 is hereby approved and is directed to be filed in the Office of the Deputy City Clerk.

SECTION 4. That the public interest and convenience requires, and it is the intention of this City Council to order the annual assessment levy for the Assessment District as set forth and described in said Engineer's "Report," and further it is determined to be in the best public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvement as estimated in said "Report."

DESCRIPTION OF MAINTENANCE

SECTION 5. The assessments levied and collected shall be for the maintenance of certain improvements, as set forth in the Engineer's "Report," referenced and so incorporated herein.

COUNTY AUDITOR

SECTION 6. The County Auditor shall enter on the County Assessment Roll the amount of the assessments, and shall collect said assessments at the time and in the same manner as County taxes are collected. After collection by the County, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the Treasurer for purposes of paying for the costs and expenses of said Assessment District.

SPECIAL FUND

SECTION 7. That all monies collected shall be deposited in a special fund known as

SPECIAL FUND
CITY OF SANTA FE SPRINGS
Heritage Springs Assessment District 2001-1

Payment shall be made out of said fund only for the purpose provided for in this Resolution, and in order to expedite the making of this maintenance and improvement, the City Council may transfer into said special fund, from any available source, such funds as it may deem

necessary to expedite the proceedings. Any funds shall be repaid out of the proceeds of the assessments provided for in this Resolution.

BOUNDARIES OF THE DISTRICT

SECTION 8. Said contemplated maintenance work is, in the opinion of this City Council, of direct benefit to the properties within the boundaries of the Assessment District, and this City Council makes the costs and expenses of said maintenance chargeable upon a district, which district said City Council declares to be the district benefited by said improvement and maintenance, and to be further assessed to pay the costs and expenses thereof. Said Assessment District, shall include each and every parcel of land within the boundaries of said Assessment District, as said Assessment District is shown on a map as approved by this City Council and on file in the Office of the Deputy City Clerk, and designated by the name of the Assessment District.

PUBLIC HEARING

SECTION 9. NOTICE IS HEREBY GIVEN THAT THURSDAY, THE 24th DAY OF JULY, 2014 AT THE HOUR OF 6:00 O'CLOCK P.M., IN THE REGULAR MEETING OF THE CITY COUNCIL, BEING THE COUNCIL CHAMBERS, IS THE TIME AND PLACE FIXED BY THIS CITY COUNCIL FOR THE HEARING OF PROTESTS OR OBJECTIONS IN REFERENCE TO THE ANNUAL LEVY OF ASSESSMENTS, TO THE EXTENT OF THE MAINTENANCE, AND ANY OTHER MATTERS CONTAINED IN THIS RESOLUTION, ANY PERSONS WHO WISH TO OBJECT TO THE PROCEEDINGS FOR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE DEPUTY CITY CLERK PRIOR TO THE TIME SET AND SCHEDULED FOR SAID PUBLIC HEARING.

NOTICE

SECTION 10. That the Deputy City Clerk is hereby authorized and directed to publish a copy of this Resolution. Said publication shall be not less than ten (10) days before the date for said Public Hearing.

EFFECTIVE DATE

SECTION 11. That this Resolution shall take effect immediately upon its adoption.

PROCEEDINGS INQUIRIES

SECTION 12. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed to the below listed person at the local agency or department so designated:

Noe Negrete
City Engineer
CITY OF SANTA FE SPRINGS
11710 Telegraph Road
Santa Fe Springs, CA 90670
(562) 868-0511

APPROVED and ADOPTED this 26th day of June, 2014.

AYES:

NOES:

ABSENT:

ABSTAIN:

Juanita Trujillo, MAYOR

ATTEST:

Anita Jimenez, DEPUTY CITY CLERK



NEW BUSINESS

Resolution Nos. 9448 and 9449 – Request for Parking Restrictions on Burke Street East of Sorensen Avenue and Sorensen Avenue South of Burke Street

RECOMMENDATIONS

That the City Council:

1. Adopt Resolution No. 9448, which would prohibit parking of vehicles weighing over 6,000 pounds on the north side of Burke Street from Sorensen Avenue to a point 575 feet east of the centerline of Sorensen Avenue; and
2. Adopt Resolution No. 9449, which would prohibit parking of vehicles weighing over 6,000 pounds on the on the east side of Sorensen Avenue from Burke Street to a point 940 feet south of Burke Street and implement a tow-away zone in the same area for vehicles that violate the restriction.

BACKGROUND

The Traffic Commission at their meeting of June 17, 2014, reviewed the attached report for the proposed parking restriction. The Commission voted 4 to 0 to recommend to the City Council for consideration and approval the proposed parking restriction on Burke Street east of Sorensen Avenue and Sorensen Avenue south of Burke Street and the provision for a tow-away zone as stated herein.

Staff recommends implementation of the parking restriction as requested by Phillips Industries plus the addition of a tow-away zone provision as such will facilitate enforcement and deter the disregard for the parking restriction.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachments:

- Resolution No. 9448
- Resolution No. 9449
- Traffic Commission Report

A handwritten signature in black ink, appearing to read "Noe Negrete".

RESOLUTION NO. 9448

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
RESTRICTING PARKING AND STOPPING OF VEHICLES AND ESTABLISHMENT
OF A TOW-AWAY ZONE ON PORTIONS OF GREENSTONE AVENUE**

**THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
RESOLVE AND ORDER AS FOLLOWS:**

Section 1: Pursuant to the provisions of Chapter 75, Schedule II of the City Code, the following locations are designated as places where no person shall stop, stand or park a vehicle weighing in excess of 6,000 pounds at any time and is hereby established as a tow-away zone:

East side of Sorensen Avenue beginning at Burke Street and extending to a point
940 feet south of the centerline of Burke Street

When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 26th day of June 2014.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 9449

A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
RESTRICTING PARKING AND STOPPING OF VEHICLES AND ESTABLISHMENT
OF A TOW-AWAY ZONE ON PORTIONS OF GREENSTONE AVENUE

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
RESOLVE AND ORDER AS FOLLOWS:

Section 1: Pursuant to the provisions of Chapter 75, Schedule II of the City Code, the following locations are designated as places where no person shall stop, stand or park a vehicle weighing in excess of 6,000 pounds at any time and is hereby established as a tow-away zone:

North side of Burke Street beginning at Sorensen Avenue and extending to a point
575 feet east of the centerline of Sorensen Avenue

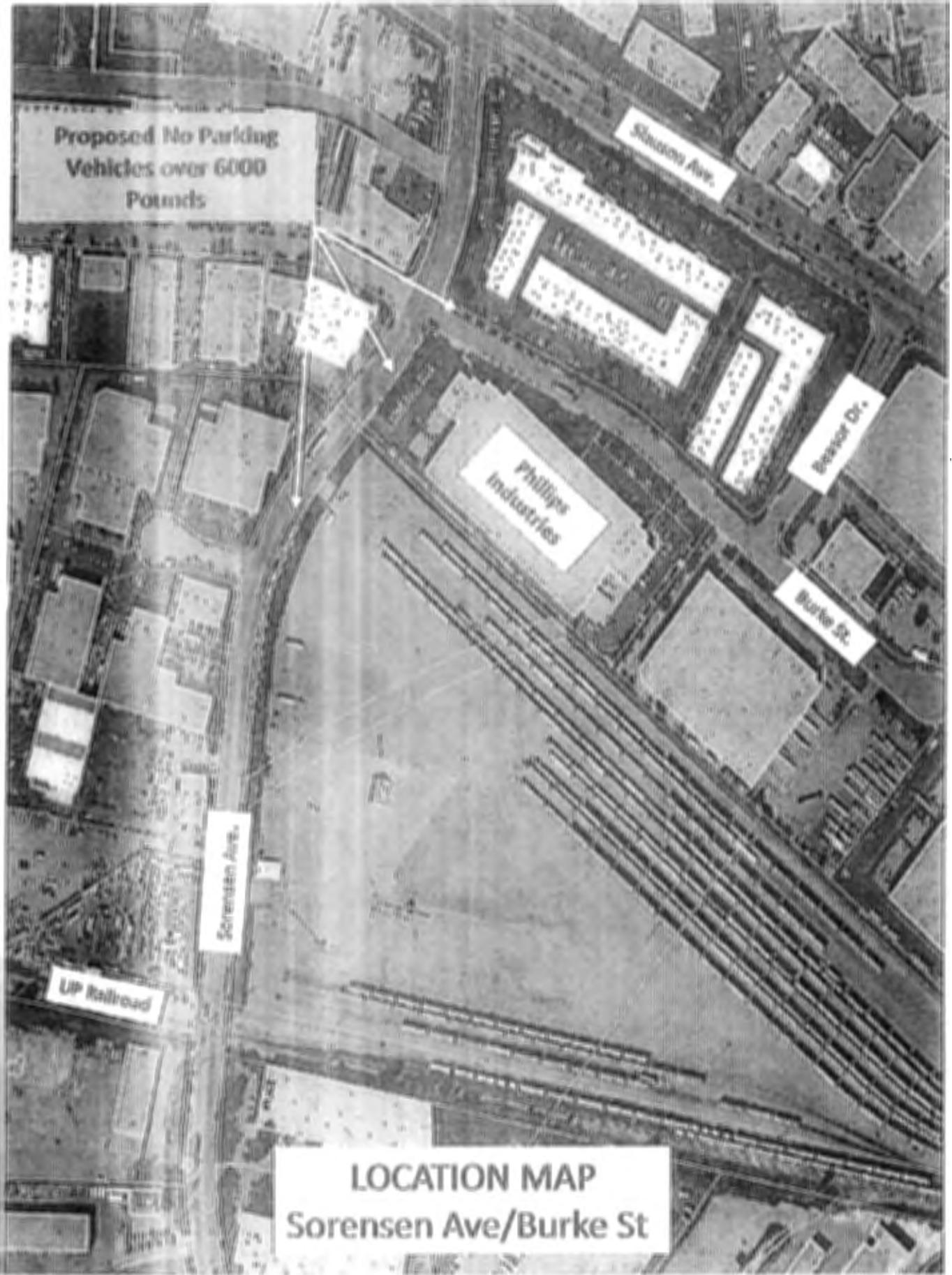
When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 26th day of June 2014.

MAYOR

ATTEST:

CITY CLERK



Proposed No Parking
Vehicles over 6000
Pounds

Shannon Ave.

Beaver Dr.

Burke St.

Phillips
Industries

Sorensen Ave.

UP Railroad

LOCATION MAP
Sorensen Ave/Burke St



City of Santa Fe Springs

City Council Meeting

June 17, 2014

TRAFFIC ENGINEER'S REPORT

Request for Modification of Parking Restrictions on Burke Street east of Sorensen Avenue and Sorensen Avenue southeast Burke Street

RECOMMENDATION

That the Traffic Commission recommend to the City Council that Phillips Industries request to replace the "No Stopping Any Time" parking restriction with a "No Parking Vehicles Over 6000 Pounds" parking restriction on the north side of Burke Street between Sorensen Avenue and Beasor Drive and on the east side of Sorensen Avenue from Burke Street to a point 510 feet north of the UPRR right of way be approved. Parking restrictions will be maintained adjacent to existing driveways in order to maintain sight distance.

BACKGROUND

Phillips Industries located at 12012 Burke Street originally submitted a request to the City to modify the existing "No Stopping Any Time" parking restriction on the north side of Burke Street between Sorensen Avenue and Beasor Drive. Staff initially denied the request and offered to modify the "No Stopping Any Time" on the east side of Sorensen Avenue south of Burke Street in order to increase the availability of on-street parking in the area. After a meeting was held with representatives of Phillips Industries and the City, it was decided that the "No Stopping Any Time" restriction on the north of Burke Street east of Sorensen Avenue could also be modified to provide additional on-street parking.

Burke Street east of Sorensen Avenue is an industrial collector street that is striped for one lane in each direction and has a width of forty-four (44) feet from curb to curb. Burke Street was built in 1991 as part of the Catellus Development which included the building of two new streets (Burke Street and Beasor Drive) and six industrial buildings. The street runs in a northwesterly/southeasterly direction and terminates about 550 feet east of Beasor Drive. The 2009 Average Daily Traffic (ADT) for this section of Burke Street is 1,180 vehicles per day. The current speed limit is a posted 30 miles per hour and the 85th percentile speed was found to be 32 miles per hour. Currently, parking is prohibited on all sections of Burke Street with the exception of the south side along the frontage of Phillips Industries. This section was changed in July 2000 at the request of City Council from "No Stopping Any Time" to "No Parking Vehicles Over 6000 Pounds".

Sorensen Avenue is a two lane minor arterial highway that has a curb to curb width of sixty-four (64) feet. It is striped with a two-way-left-turn lane that separates the northbound lane from the southbound lane. Sorensen Avenue begins at Santa Fe Springs Road, crosses Slauson Avenue and continues northerly into the unincorporated area of Los Angeles County north of Washington Boulevard. The 2009 ADT for this section of Sorensen Avenue is

Report Submitted By:

Noe Negrete, Director
Department of Public Works

Date of Report: June 5, 2014

7,800 vehicles per day. The posted speed limit is 40 miles per hour based on an 85th percentile speed of 40 miles per hour. Currently, parking is generally prohibited on the east side of Sorensen Avenue between Slauson Avenue and the UPRR grade crossing.

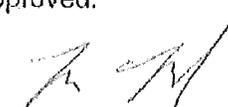
Phillips Industries has been located on Burke Street in Santa Fe Springs since 1999. They are a leading supplier of original equipment manufacturer and aftermarket parts for the truck industry including electrical connectors and assemblies, air connectors and assemblies and many other products. Based on information supplied by Phillips Industries, they have increased their employees from 168 in June 2005 to 350 in March 2014 and the 150 parking spaces on their site is not sufficient. The net result is that they have had to lease 35 parking spaces from S & M Moving and Storage for \$8,400 per year and 35 spaces from ALS West Coast Logistics for \$9,600 per year in order to provide parking for their employees.

Staff has reviewed the existing conditions on both Burke Street and Sorensen Avenue and determined that parking can be safely accommodated on the specified sections of these two streets under the following conditions:

1. Parking restrictions are maintained immediately adjacent to the driveways located on Burke Street and Sorensen Avenue and to the intersection of Sorensen Avenue/Burke Street. The restrictions are needed to maintain adequate sight distance for vehicles exiting the driveways and or turning from Burke Street onto Sorensen Avenue; and
2. Restricting trucks weighing over 6000 pounds to park in the areas where the restrictions are modified.

For these two reasons, if Phillips Industries' request is approved, red curb and/or "No Stopping Any Time" signs will be installed adjacent to the driveways and intersection based on sight distance calculations; and a "No Parking Vehicles Over 6000 Pounds" restriction will replace the existing parking restrictions on Burke Street and Sorensen Avenue.

Staff is recommending that the Traffic Commission recommend to the City Council Phillips Industries request to modify the parking restrictions on the north side of Burke Street east of Sorensen Avenue and the east side of Sorensen Avenue southeast of Burke Street be approved.


Noe Negrete
Director of Public Works

Attachment:

1. Location Map
2. Letter from Phillips Industries



CORPORATE OFFICES

April 16, 2013

Mr. Thaddeus McCormack
City Manager
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670

Dear Mr. McCormack:

Phillips Industries has been doing business in Santa Fe Springs since 1999 and generated sales of \$80M+ last year employing 250 people. We have stayed in business through many economic challenges and continue to be managed by strong leadership and innovation that has earned us the position of a primary supplier for both Truck and Trailer OEM and Aftermarket. I am writing to you today because we have a terrible parking problem that is threatening our ability to stay in Santa Fe Springs. Previously, we have sent letters to Don Jensen (attached) and have spoken to Robert Garcia and Crystal Martinez back in December 2011, who were unable to help us.

Our facility is located at 12012 and 12070 Burke Street and, for quite some time, we have not been able to support the parking situation for our employees. We currently have 176 parking spots (including south side street parking on Burke between Sorensen & Beasor). We currently have 270 office and warehouse personnel and are expecting that number to grow.

We have done our due diligence in trying to resolve our parking problem. We have staggered our warehouse shifts and implemented a carpool program. Unfortunately, this alone isn't enough to support our current staff. As suggested to us by the City's transportation department, we have consulted Danny Williams of Pro Logis to "lease" parking spots from their business park on Sorensen & Burke. We also contacted Mary Sloan at S & M Moring; however both of these facilities have denied our request. We have also looked into off-site parking and providing bus transportation to/from the office. However, this option is very expensive and carries a huge liability as well.

We were finally able to lease 36 parking spots behind one of the Spicer's buildings once it became vacant. So, with our 176 spaces on the property and the additional 36 on Beasor this still does not meet our needs. And, once the Spicer's building is leased to another occupant we will lose those spots.

We are in desperate need of additional parking and are requesting the City of Santa Fe Springs to change the no parking areas around our property to daily parking Monday through Friday 5:00am to 5:00pm for passenger vehicles only. This will be the third time that we are making this request which proves that the City of Santa Fe Springs has not been supportive of our needs.

Mr. Thaddeus McCormack
Page 2
April 16, 2013

If we can't get this issue resolved, then our only option will be to move our business to another city. If you would allow our employees to park on the north and south sides of Burke Street, this would show us "good faith" that you are supportive to our business needs and really care about our success in your city.

We look forward to hearing back from you and thank you in advance for your assistance in helping Phillips Industries continue to be successful in Santa Fe Springs.

Cordially,



Denise Wright
Executive Assistant/Facility Manager
Phillips Industries



NEW BUSINESS

Resolution No. 9450 – Request for Parking Restriction on Arctic Circle East of Shoemaker Avenue

RECOMMENDATION

That the City Council adopt Resolution No. 9450, which would prohibit parking of vehicles weighing over 6,000 pounds on the north side of Arctic Circle from Shoemaker Avenue to a point 855 feet east of the centerline of Shoemaker Avenue and implement a tow-away zone in the same area for vehicles that violate the restriction.

BACKGROUND

The Traffic Commission at their meeting of June 17, 2014, reviewed the attached report for the proposed parking restriction. The Commission voted 4 to 0 to recommend to the City Council for consideration and approval the proposed parking restriction on the north side of Arctic Circle east of Shoemaker Avenue and the provision for a tow-away zone as stated herein.

Staff recommends implementation of the parking restriction as requested by Bumble Bee Foods, Inc., plus the addition of a tow-away zone provision as such will facilitate enforcement and deter the disregard of the parking restriction.


Thaddeus McCormack
City Manager

Attachments:

Resolution No. 9450
Traffic Commission Report

RESOLUTION NO. 9450

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
RESTRICTING PARKING AND STOPPING OF VEHICLES AND ESTABLISHMENT
OF A TOW-AWAY ZONE ON PORTIONS OF GREENSTONE AVENUE**

THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
RESOLVE AND ORDER AS FOLLOWS:

Section 1: Pursuant to the provisions of Chapter 75, Schedule II of the City Code, the following locations are designated as places where no person shall stop, stand or park a vehicle weighing in excess of 6,000 pounds at any time and is hereby established as a tow-away zone:

North side of Arctic Circle beginning at Shoemaker Avenue and extending to a point
855 feet east of the centerline of Shoemaker Avenue

When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 26th day of June 2014.

Juanita Trujillo, MAYOR

ATTEST:

Anita Jimenez, DEPUTY CITY CLERK



City of Santa Fe Springs

Traffic Commission Meeting

June 17, 2014

TRAFFIC ENGINEER'S REPORT

Request for Modification of Parking Restrictions on Arctic Circle east of Shoemaker Avenue

RECOMMENDATION

That the Traffic Commission recommend to the City Council the request from Bumble Bee Foods, Inc. to replace the "No Stopping Any Time" parking restriction sign with a "No Parking Vehicles Over 6000 Pounds" parking restriction sign on the north side of Arctic Circle east of Shoemaker Avenue be approved. Parking restrictions will be maintained adjacent to existing driveways in order to maintain sight distance.

BACKGROUND

Bumble Bee Foods, Inc. located at 13100 Arctic Circle submitted a request to the City to have the existing "No Stopping Any Time" zone sign that currently exists on the north side of Arctic Circle from Shoemaker Avenue to a point about 830 feet east of Shoemaker Avenue replaced with a "No Parking Vehicles Over 6000 Pounds"

Arctic Circle is an industrial collector street that runs in an east-west direction. Arctic Circle is not striped and has a curb to curb width of 44 feet which is wide enough for one lane of traffic in each direction. The street begins at Shoemaker Avenue and continues easterly until it curves and ends at Mollette Street. The 2009 Average Daily Traffic (ADT) for this section of Arctic Circle is 930 vehicles per day. The current speed limit is a posted 35 miles per hour and the 85th percentile speed was found to be 38 miles per hour. Currently, parking is generally restricted to the sections of Arctic Circle near Shoemaker Avenue and unrestricted at the east/south end.

Bumble Bee Foods, LLC is a long-time business resident of Santa Fe Springs. They have been at their current location since 1989. They not only produce tuna, but a wide variety of seafood products including canned chicken products. They currently have 108 parking spaces available for employees on their site. Based on information supplied by Bumble Bee Foods, their first shift which begins at 4:00 AM has about 165 employees which leaves a significant deficiency of parking spaces. They are requesting that the parking restrictions on Arctic Circle in front of their plant as well as the parking restriction on the north side of Arctic Circle across the street from their plant be re-evaluated.

Staff has reviewed the existing restrictions on the south side of Arctic Circle in front of the Bumble Bee Foods plant and has determined that except for a minor decrease in the length of one of the restrictions, the other restrictions must

Report Submitted By:

Noe Negrete, Director
Public Works

Date of Report: June 10, 2014

remain in place since they were originally installed to improve sight distance at the various driveways. On the north side of Arctic Circle, staff has determined that parking can be safely accommodated in this area provided that:

1. Parking restrictions are maintained immediately adjacent to the existing driveways to ensure adequate sight distance for vehicles exiting the driveways onto Arctic Circle.
2. Trucks not allowed to park in the areas on the north side of Arctic Circle where the restrictions are modified.

For these two reasons, if Bumble Bee Foods' request is approved, red curb and/or "No Stopping Any Time" signs will be installed adjacent to the driveways based on sight distance calculations, and a "No Parking Vehicles Over 6000 Pounds" restriction will replace the existing parking restrictions on the north side of Arctic Circle east of Shoemaker Avenue.

Staff is recommending that the Traffic Commission recommend to the City Council that the request by Bumble Bee Foods to modify the existing parking restrictions on the north side of Arctic Circle east of Shoemaker Avenue from "No Stopping Any Time" to "No Parking Vehicles over 6000 Pounds" be approved.



Noe Negrete
Director of Public Works

Attachments:

1. Location Map
2. Letter from Bumble Bee Foods

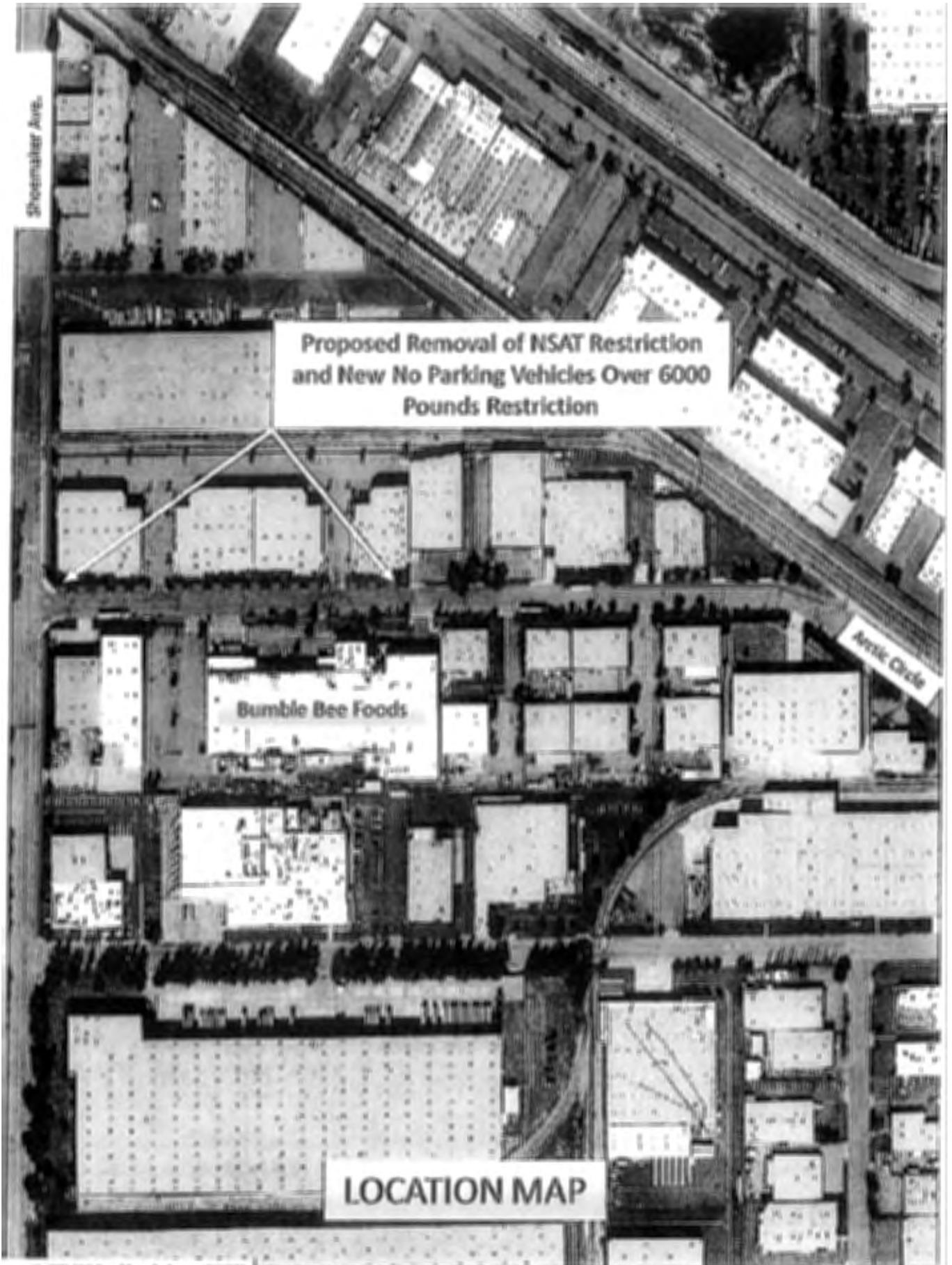
Shoemaker Ave.

**Proposed Removal of NSAT Restriction
and New No Parking Vehicles Over 6000
Pounds Restriction**

Bumble Bee Foods

Arctic Circle

LOCATION MAP





March 17, 2014

Mr. Noe Negrete, P.E.
Director, Public Works Department
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670

RECEIVED
CITY OF SANTA FE SPRING
PUBLIC WORKS
2014 MAR 18 AM 10:22

Dear Mr. Negrete:

Bumble Bee Foods, LLC is a long-time business in the City of Santa Fe Springs. We have been at our location since December 1989. Since that time, we have been fortunate. Our business has thrived and grown, along with the number of employees. Presently we employ approximately 250 employees on two shifts.

We are currently faced with a parking space crisis for our first shift. We only have 108 spots available on our premises for plant workers. 97 spots are available in the main employee parking lot, and another 11 spots are available in a small lot next to our shipping dock. (One of our parking lots adjacent to our front office has sufficient spaces for office workers and visitors, and is not part of the problem).

On first shift, approximately 165 plant employees are present each day. That leaves a shortage of 57 spaces, if every employee drove their own car. Many employees already carpool or take public transportation. However, some employees need to park in the street.

Most of the curbside parking near our plant is very limited, and/or designated as "no parking" zones. That means employees need to park further East on Arctic Circle and walk a fair distance. Our first shift starts at 4:00am. The street is dark at that time. There are no pedestrian sidewalks. Parking further away from our plant causes employees anxiety, as they must walk in the street in low light conditions. They understandably want to be as close to our entrance as possible.

We would like to formally request that curbside parking in front of our building and directly across the street to the corner of Arctic Circle and Shoemaker be re-evaluated. We propose that car-only parking (no vehicles over 6 feet high) be allowed in both areas. We estimate this will create an additional 20 more parking spots.

Having additional parking spots along the street, and a renewed effort on our part to encourage car pools and use of public transportation should solve this crisis.

We thank you in advance for your consideration of our request. Best regards,

A handwritten signature in cursive script that reads "Cindy Devers". The signature is written in black ink and includes a long, sweeping horizontal stroke at the end.

Cindy Devers, SPHR
Human Resources Manager
Bumble Bee Foods, LLC
Santa Fe Springs Operations



NEW BUSINESS

Resolution No. 9451 – Request for Parking Restriction on Marquardt Avenue South of Excelsior Drive

RECOMMENDATION

That the City Council adopt Resolution No. 9451, which would prohibit parking of vehicles weighing over 6,000 pounds on the east side of Marquardt Avenue from Excelsior Drive to a point 330 feet east of the centerline of Excelsior Drive and implement a tow-away zone in the same area for vehicles that violate the restriction.

BACKGROUND

The Traffic Commission at their meeting of June 17, 2014, reviewed the attached report for the proposed parking restriction. The Commission voted 4 to 0 to recommend to the City Council for consideration and approval the proposed parking restriction on the east side of Marquardt Avenue south of Excelsior Drive and the provision for a tow-away zone as stated herein.

Staff recommends implementation of the parking restriction as requested by QSPAC Industries, Inc., plus the addition of a tow-away zone provision as such will facilitate enforcement and deter the disregard of the parking restriction.


Thaddeus McCormack
City Manager

Attachments:

Resolution No. 9451
Traffic Commission Report

RESOLUTION NO. 9451

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF SANTA FE SPRINGS, CALIFORNIA
RESTRICTING PARKING AND STOPPING OF VEHICLES AND ESTABLISHMENT
OF A TOW-AWAY ZONE ON PORTIONS OF GREENSTONE AVENUE**

**THE CITY COUNCIL OF THE CITY OF SANTA FE SPRINGS DOES HEREBY
RESOLVE AND ORDER AS FOLLOWS:**

Section 1: Pursuant to the provisions of Chapter 75, Schedule II of the City Code, the following locations are designated as places where no person shall stop, stand or park a vehicle weighing in excess of 6,000 pounds at any time and is hereby established as a tow-away zone:

East side of Marquardt Avenue beginning at a point 35 feet south of the centerline of Excelsior Drive to a point 330 feet south of the centerline of Excelsior Drive

When signs are posted giving notice thereof, any vehicle which is parked or left standing in violation of the provisions of this Resolution, shall be removed pursuant to the provisions of Vehicle Code Section 22651 (n).

APPROVED and ADOPTED this 26th day of June 2014.

Juanita Trujillo, MAYOR

ATTEST:

Anita Jimenez, DEPUTY CITY CLERK



City of Santa Fe Springs

City Council Meeting

June 17, 2014

TRAFFIC ENGINEER'S REPORT

Request for Parking Restrictions on Marquardt Avenue South of Excelsior Drive

RECOMMENDATION

That the Commission recommend to the City Council that a parking restriction for vehicles weighing over 6,000 pounds be implemented along with a provision for the towing of vehicles that violate the restriction on the east side of Marquardt Avenue beginning at a point 35 feet south of the centerline of Excelsior Drive to a point 330 feet south of the centerline of Excelsior Drive.

BACKGROUND

The Public Works Department received a request for a parking restriction along the frontage of 15020 Marquardt Avenue, from the owner of the property on behalf of his tenant QSPAC Industries, Inc. The tenant is experiencing problems with large trucks parking adjacent to their driveways making it difficult for their employees, visitors and delivery trucks to enter or exit the businesses. The request is for the implementation of a restriction on the east side of Marquardt Avenue that would prohibit vehicles over 6,000 pounds from parking along the street frontage of QSPAC Industries, Inc.

Marquardt Avenue is classified as a minor arterial street with a curb to curb width of sixty-four feet (64). The Average Daily Traffic (ADT) of this section of Marquardt Avenue is 2350 vehicles per day. It is striped for one lane of traffic in each direction separated by a two-way-left turn-lane. Parking is restricted in certain areas on both sides of the street. Marquardt Avenue is posted with a speed limit of thirty-five miles per hour based on an 85th percentile speed of 37 mph. The area is zoned for Heavy Manufacturing (M2). This section of Marquardt Avenue runs from Coyote Creek on the north to Freeway Drive on the south, a distance of .53 miles.

Staff reviewed the existing conditions at the location and recommends that a parking restriction prohibiting the parking of vehicles over 6,000 pounds be implemented on the east side of Marquardt Avenue beginning at a point 35 feet south of the centerline of Excelsior Drive to a point 330 feet south of the centerline of Excelsior Drive.

In addition, staff is requesting that a provision for the towing of vehicles that violate the restriction be included along with the parking restriction, in order to facilitate enforcement of the restriction.

Noe Negrete
Director of Public Works

Attachments:

1. Email from the Property Owner
2. Location Map

Report Submitted By:

Noe Negrete, Director
Department of Public Works

Date of Report: June 5, 2014

Thomas R. Lopez

From: Jason Liu <jasonl@qspac.com>
Sent: Monday, May 12, 2014 2:49 PM
To: Thomas R. Lopez
Cc: Clifton K. Chang
Subject: Re: Request for Restricted Parking sign at 150020 Marquardt Ave, Santa Fe Springs, CA

Hi, Tom,

Could you please kindly confirm the email below from the property owner is sufficient to move forward on this request? Also, please advise the time line as well as the actual cost when it becomes available.

Thank you!

Jason Liu



QSPAC Industries, Inc.
15020 Marquardt Ave,
Santa Fe Springs, CA 90670
T: 562.407.3868 ext. 120
F: 562.407.3871

On May 9, 2014, at 4:31 PM, Clifton K. Chang wrote:

May 8, 2014

Mr. Thomas Lopez
City of Santa Fe Springs
11710 E. Telegraph Road,
Santa Fe Springs, CA

Re: Parking Sign in front of 15020 Marquardt Ave, Santa Fe Springs, CA

Dear Mr Lopez:

Marquardt Properties, LLC is the owner of the building at 15020 Marquardt Ave, Santa Fe Springs. Out tenant, QSPAC Industries, Inc. has requested a sign in front of the building keeping large trucks from parking in front of the building.

REQUEST: Please install a sign "No Parking for Vehicles over 6000 pounds" in front of 15020 Marquardt Ave, Santa Fe Springs, CA.

Thank you for your assistance.

Clifton K. Chang
Manager

Marquardt Properties, LLC tel 310.458.1111 x121
501 Santa Monica Blvd, Ste 701A fax 310.458.9666
Santa Monica, CA 90401 em ckchang@allairinvest.com



LOCATION MAP

15020 MARQUARDT AVE.



Scale: 1 in = 200 ft
Printed 5/22/2014



NEW BUSINESS

LED Crosswalk Installation at Orr and Day Road and Whiteland Street – Authorization to Advertise

RECOMMENDATIONS

That the City Council:

1. Approve the Plans and Specifications; and
2. Authorize the City Engineer to advertise for construction bids.

BACKGROUND

The City of Santa Fe Springs owns and operates Light Emitting Diode (LED) crosswalk units, also known as in roadway warning lights, at three (3) locations within the City. These lights, placed in the roadway pavement parallel to the respective crosswalk, provide an additional level of advance notification to motorists using approach roadways, and aid in the efficient crossing of pedestrians and bicyclists. These LED light installations are highly-visible, pedestrian-activated, and are paired with overhead flashing units, using dedicated solar power components.

The existing LED crosswalk units at Orr and Day Road and Whiteland Street are near the end of their service life and subject to increased maintenance and repair, and in need of replacement. The newer units reflect improvements in technology and are better suited to withstand environmental conditions and the loads imposed by vehicular traffic.

At this time, staff is requesting authorization to advertise for bids to replace the existing LED crosswalk installation at Orr and Day Road and Whiteland Street. The proposed project will include removal of the existing LED crosswalk components, minor repair of the pavement at the crosswalk location, and the installation of a new LED crosswalk system and its appurtenant items to join with the existing solar powered support components. New curb access ramps will also be installed at the crosswalk, meeting current ADA requirements.

The project plans and specifications are complete and the Public Works Department is ready to advertise for construction bids for this project, upon City Council approval of the plans and specifications. A copy of the plans and specifications are on file with the City Clerk and are available for public review.

FISCAL IMPACT

The total estimated project cost to remove and replace the existing LED crosswalk system and to construct associated pavement and curb access ramp work, including construction, engineering, and inspection, is \$78,750.

The total estimated \$78,750 cost for the project has been budgeted through the UUT Capital Improvement Project fund.

INFRASTRUCTURE IMPACT

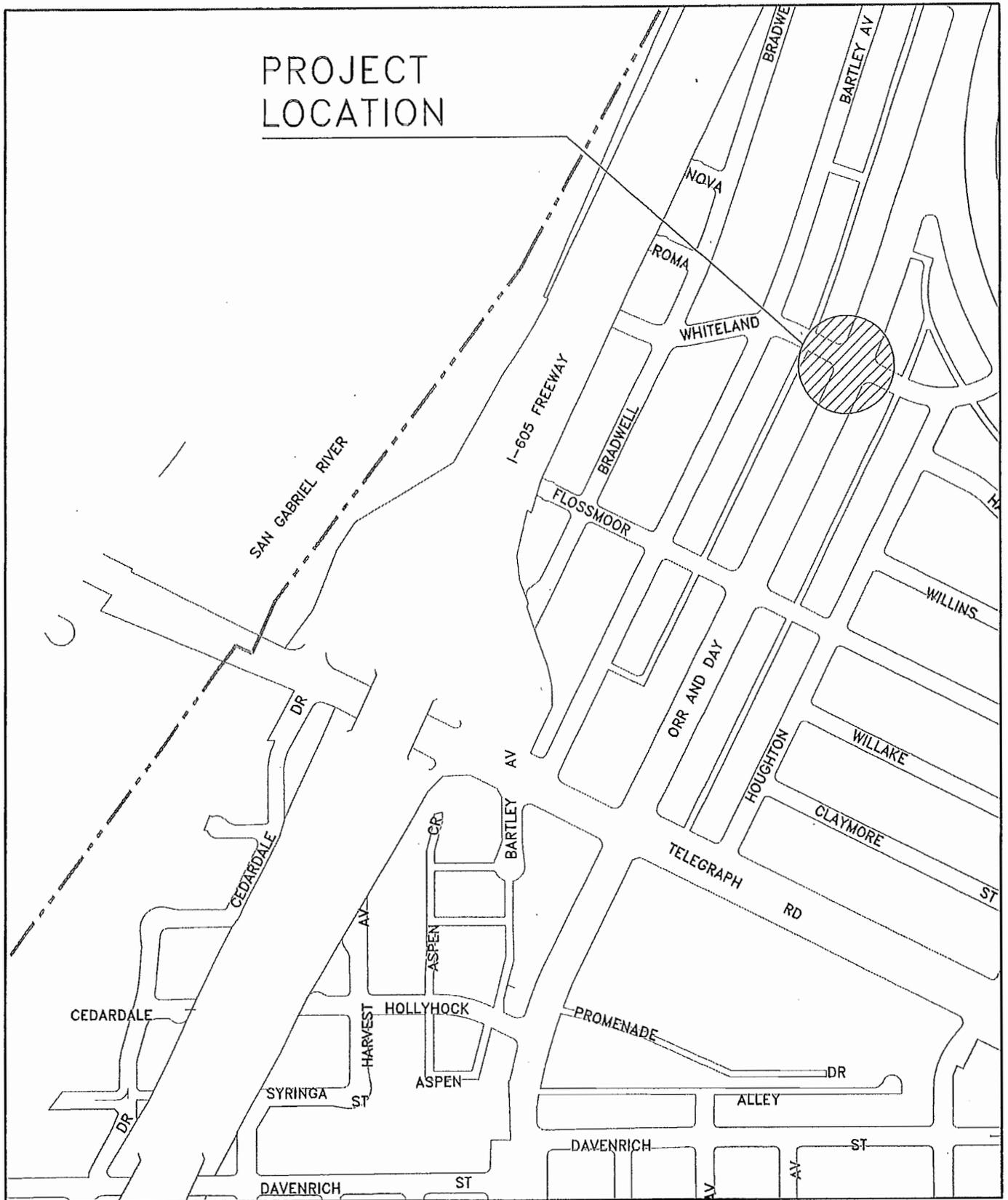
The replacement of the existing LED crosswalk warning lights on Orr and Day Road and Whiteland Street will reduce maintenance costs and improve in the efficiency of pedestrians crossing the roadway at this location.



Thaddeus McCormack
City Manager

Attachment:
Location Map

PROJECT LOCATION



LOCATION MAP



NEW BUSINESS

Fire Station Headquarters Parking Lot Slurry Seal (11300 Greenstone Avenue) – Award of Contract

RECOMMENDATIONS

That the City Council:

1. Accept the bids; and
2. Award a contract to Century Paving, Inc. of La Mirada, California, in the amount of \$29,346.30.

BACKGROUND

The City Council, at their meeting of April 23, 2014, authorized the City Engineer to advertise for construction bids. The project includes isolated pavement rehabilitation and the installation of slurry seal which is a mixture of asphalt emulsion and fine aggregate spread on the surface of the parking lot. This project will extend the life of existing pavement by protecting the undersurface from wear though traffic and weather.

Bids were opened on May 27, 2014, and a total of three bids were received. The low bidder for the project was Century Paving, Inc. of La Mirada, California, in the amount of \$29,346.30. The following represents the bids received and the amount of each bid:

<u>Company Name</u>	<u>Bid Amount</u>
Century Paving, Inc.	\$ 29,346.30
All American Asphalt	\$ 34,978.00
Martinez Landscape Co., Inc.	\$ 51,491.00

The bid submitted by Century Paving Inc., is approximately 22% above the Engineer's Estimate of \$24,000, due to an increase in the projects scope of work. The original scope of work did not include isolated full pavement rehabilitation.

The Department of Public Works has reviewed the bids and has determined the low bid submitted by Century Paving, Inc., to be satisfactory and responsive.

FISCAL IMPACT

The total estimated cost for this project, including construction, engineering, inspection, overhead, and contingency is \$45,000. The total estimated cost of the project has been budgeted through the UUT Capital Improvement Fund.


 Thaddeus McCormack
 City Manager

Attachment:
Contract Agreement

CITY OF SANTA FE SPRINGS

CONTRACT AGREEMENT

FOR

**FIRE STATION HEADQUARTERS – PARKING LOT SLURRY SEAL
(11300 GREENSTONE AVENUE)**

IN THE CITY OF SANTA FE SPRINGS

This Contract Agreement is made and entered into the above-stated project this _____ day of _____ 2014, BY AND BETWEEN the City of Santa Fe Springs, as AGENCY, and _____, as CONTRACTOR in the amount of _____.

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I

The contract documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, CDBG contract provisions and forms, and appendices; together with this Contract Agreement and all required bonds, insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said contract documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

CONTRACTOR agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ, and does hereby employ, CONTRACTOR to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in the contract documents. No work or portion of the work shall be paid for until it is approved for payment by the City Engineer. Payment made for completed portions of the work shall not constitute final acceptance of those portions or of the completed project.

ARTICLE V

CONTRACTOR acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California. The Contractor is required to pay the higher of either the State or Federal Wages.

ARTICLE VI

CONTRACTOR agrees to indemnify, defend and hold harmless AGENCY and all of its officers and agents from any claims, demand or causes of action, including related expenses, attorney's fees, and costs, based on, arising out of, or in any way related to the work undertaken by CONTRACTOR hereunder.

ARTICLE VII

CONTRACTOR affirms that the signatures, titles and seals set forth hereinafter in execution of this Contract Agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having principal interest herein.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Contract Agreement to be executed in triplicate by setting hereunto their name, titles, hands, and seals as of the date noted above.

By: _____
CONTRACTOR

ADDRESS

THE CITY OF SANTA FE SPRINGS

By: _____
MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

(Contractor signature must be notarized with proper acknowledgement attached.)



NEW BUSINESS

Abandonment of the Carmenita Underpass Underground Storage (UST) Tank –
Award of Contract

RECOMMENDATION

That the City Council:

1. Appropriate \$35,000 from the General Fund to Abandonment of the Carmenita Underpass Underground Storage Tank to complete the funding for this project (110-397-9003-4400-CRMUST);
2. Accept the bids; and
3. Award a Contract to Petro Builders, Inc., Santa Fe Springs, in the amount of \$24,453.

BACKGROUND

At the March 8, 2014 meeting, the City Council authorized a Request for Bids (RFB) to abandon in-place the Carmenita Underpass Underground Storage Tank (Carmenita UST). This action was in response to a directive, dated January 31, 2014, from the State Water Board and United States Environmental Protection Agency (US EPA) to properly abandon the Carmenita UST within 60 days. The City requested a time extension to September 30, 2014, to complete abandonment of the Carmenita UST. The State Water Board and US EPA approved the time extension.

Bids were opened on June 3, 2014, and a total of four (4) bids were received. The low bidder for the project was Petro Builders of Santa Fe Springs, California, in the amount of \$24,453. The following represents the bids received and the amount of each bid:

<u>Company Name</u>	<u>Bid Amount</u>
Petro Builders, Santa Fe Springs	\$24,453
ECON Technologies, Santa Fe Springs	\$28,694
Environmental Recovery Services, Inc.	\$50,914
Fleming Environmental, Inc., Fullerton	\$53,527

The bid submitted by Petro Builders is approximately 2% below the Engineer's Estimate of \$25,000. The Department of Public Works has reviewed the bids and has determined the low bid submitted by Petro Builders to be satisfactory and responsive.

The Carmenita UST was part of a system to transport, treat, and dispose of groundwater and hydrocarbons. Staff is unaware of the exact contents of the tank, and therefore the extent of the content analysis and disposal requirements of the State Water Board and US EPA.

FISCAL IMPACT

Staff requests that \$35,000 be appropriated from the General Fund to cover the cost of the abandonment of the Carmenita UST (110-397-9003-4400-CRMUST).

INFRASTRUCTURE IMPACT

The proper abandonment of the Carmenita UST will comply with the directive from the State Water Board and US EPA.



Thaddeus McCormack
City Manager

Attachment:
Contract Agreement

CITY OF SANTA FE SPRINGS
CONTRACT AGREEMENT
FOR
ABANDONMENT OF THE CARMENITA UNDERPASS
UNDERGROUND STORAGE TANK

This Contract Agreement is made and entered into the above-stated project this 26th day of JUNE 2014, BY AND BETWEEN the City of Santa Fe Springs (AGENCY), and PETRO BUILDERS, INC., as CONTRACTOR in the amount of \$24, 453.00.

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I

The contract documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, Special Provisions, General Provisions, together with this Contract Agreement and all required bonds, insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said contract documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

CONTRACTOR agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ, and does hereby employ, CONTRACTOR to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in the contract documents. No work or portion of the work shall be paid for until it is approved for payment by the City Engineer. Payment made for completed portions of the work shall not constitute final acceptance of those portions or of the completed project.

ARTICLE V

CONTRACTOR acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California. The Contractor is required to pay the higher of either the State or Federal Wages.

ARTICLE VI

CONTRACTOR agrees to indemnify, defend and hold harmless AGENCY and all of its officers and agents from any claims, demand or causes of action, including related expenses, attorney's fees, and costs, based on, arising out of, or in any way related to the work undertaken by CONTRACTOR hereunder.

ARTICLE VII

CONTRACTOR affirms that the signatures, titles and seals set forth hereinafter in execution of this Contract Agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having principal interest herein.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this Contract Agreement to be executed in triplicate by setting hereunto their name, titles, hands, and seals as of the date noted above.

By: _____
CONTRACTOR

ADDRESS

THE CITY OF SANTA FE SPRINGS

By: _____
MAYOR

ATTEST:

DEPUTY CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

(Contractor signature must be notarized with proper acknowledgement attached.)



NEW BUSINESS

Consultant Services for an American with Disabilities Act (ADA) Self-Evaluation and Transition Plan - Award of Contract

RECOMMENDATIONS

That the City Council:

1. Award a Contract to Disability Access Consultants (DAC), of Oroville, California in the amount not to exceed \$38,465 to provide Consultant Services for an American with Disabilities Act Self-Evaluation and Transition Plan and;
2. Authorize the Director of Public Works to execute the Professional Services Agreement.

BACKGROUND

The American Disabilities Act of 1990 (ADA) is a wide-ranging civil rights law that prohibits discrimination based on disability. It affords similar protections to the Civil Rights Act of 1964, which made discrimination based on race, religion, sex, national origin, and other characteristics illegal. There are 5 titles of the ADA: Title I: Employment; Title II: State and Local Government; Title III: Public Accommodations; Title IV: Telecommunications; Title V: Miscellaneous.

The City is primarily concerned with Title II of the ADA, which prohibits discrimination and requires access to programs, services and activities of the City. The City is not required to take actions that would result in undue financial and administrative burdens. However, the concept of undue burden is difficult to use primarily due to the amount of money allocated in the City's budgets, as well as the cost for accessibility improvements compared to the City's overall budget.

Title II covers all of the City's activities and requires that the City provide individuals with disabilities an equal opportunity to benefit from all of the programs, services and activities. The City is required to follow specific architectural standards in new construction and modification of facilities. Programs and services must be located in accessible buildings and communicated effectively to people who have hearing, vision, or speech disabilities. The City is required to make modifications to policies, practices, and procedures where necessary to avoid discrimination.

Self-Evaluation and Transition Plan

A comprehensive plan includes two components that involve review of policies, procedures, practices, and programs and a review and identification of physical barriers that may deny access to individuals with disabilities.

Report Submitted By:

Noe Negrete, Director
Public Works

A handwritten signature in black ink, appearing to be "N. Negrete".

Date of Report: June 18, 2014

Self-Evaluation: Reviews policies, procedures, programs, services, and activities to determine if any are discriminatory. The self-evaluation findings are incorporated into the Transition Plan.

Transition Plan: Identifies any physical barriers that may deny access to a person with a disability. The term transition plan comes from the terminology of "transitioning to compliance." The transition plan outlines in detail the steps necessary to remove structural barriers found in facilities to achieve program accessibility. The four required components of the transition plan are:

1. Identification of the non-compliant finding
2. The proposed method or methods to remove the barrier
3. The projected schedule for barrier removal
4. The designation of an ADA Coordinator to oversee and implement the transition plan.

The City's Self-Evaluation and Transition Plan will include all City facilities: City Hall, Fire Stations, City Library, Town Center Hall, all City Parks, Childcare Center, Family Health Center, Aquatic Center, Clarke Estate, Gus Velasco Neighborhood Center, Betty Wilson Center, and Police Services.

The transition plan requires public input. The methodology for public input is determined by the needs of the City. An example is posting a request for input on the City's website. A City Council Public Hearing is not required.

Request for Proposals

Staff advertised a Request for Proposals (RFP) from qualified consulting firms and individuals to assist the City with performing an ADA Self-Evaluation and Preparing a Transition Plan. The RFP was mailed directly to list of ADA consultants provided by the California Joint Powers Insurance Authority (CJPIA). The RFP was also posted on the City's Website.

The City received six (6) proposals from ADA consultants in response to the RFP. A three-member panel evaluated the proposals and three (3) firms were interviewed. The three-member panel consisted of Robert A. Garcia, Associate Civil Engineer; Travis Hickey, Assistant Director of Finance and Administrative Services; and Al Fuentes, Project Manager (Onward Engineering).

A summary of the panel's proposal and interview evaluation ratings for each firm is attached. A final ranking of the firms interviewed is also included. The ranking is based on a total score. The total score equals the average proposal evaluation panel score, plus the average interview panel score.

Staff is recommending that the City Council award a contract to Disability Access Consultants (DAC), of Oroville, California, in the amount not to exceed \$38,465

to provide Consultant Services for an American Disabilities Act Self-Evaluation and Transition Plan.

DAC has extensive ADA consulting experience and has completed similar studies for other California cities. DAC also submitted the lowest bid proposal.

FISCAL IMPACT

Funding for the ADA consulting services contract is included in the approved UUT Capital Improvement Project (CIP) Fund.

INFRASTRUCTURE IMPACT

Completion of the ADA Self-Evaluation and Transition Plan will identify facility improvements and cost estimates that will impact the recently approved UUT and Bond-funded CIP project list.



Thaddeus McCormack
City Manager

Attachments:

Summary of Interview Panel Ratings, Proposal Evaluation Ratings and Final Rankings based on Total Score
Professional Services Agreement

**City of Santa Fe Springs
ADA Consultant Services
Proposal Ratings**

Written Proposals

Criteria	Creative Design Assoc.				Disability Access Consult.				EMG		
	Reviewer #1	Reviewer #2	Reviewer #3		Reviewer #1	Reviewer #2	Reviewer #3		Reviewer #1	Reviewer #2	Reviewer #3
Qualifications of Firm	14	13	14		14	15	14		13	10	12
Project Team	19	16	18		19	18	19		18	10	18
Key Personnel	19	16	18		19	18	19		18	10	18
Project Understanding/ Approach	19	17	18		19	17	19		15	15	16
Past Experience/ References	10	8	10		10	10	10		8	6	8
Pricing	14	10	14		15	12	14		12	6	12
Subtotal scores	95	80	92		96	90	95		84	57	84
Average Score, Written Prop.:	89				94				75		

Criteria	NAC Architecture				OWEN				Tindale-Oliver & Assoc.		
	Reviewer #1	Reviewer #2	Reviewer #3		Reviewer #1	Reviewer #2	Reviewer #3		Reviewer #1	Reviewer #2	Reviewer #3
Qualifications of Firm	14	13	14		14	12	14		13	10	13
Project Team	18	16	17		18	15	17		18	15	17
Key Personnel	18	17	17		18	16	17		18	15	17
Project Understanding/ Approach	18	17	17		20	15	17		16	16	17
Past Experience/ References	8	8	8		10	7	10		8	8	8
Pricing	8	5	8		10	13	12		12	10	11
Subtotal scores	84	76	81		90	78	87		85	74	83
Average Score, Written Prop.:	80				85				81		

**City of Santa Fe Springs
 ADA Consulting Services
 Interview Ratings
 June 12, 2014**

Interview Summary

Criteria	Creative Design Assoc.			Disability Access Consultants			OWEN		
	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3	Reviewer #1	Reviewer #2	Reviewer #3
Firm's Experience and Capability	17	16	16	18	18	18	16	15	15
Project Manger Qualifications and Experience	13	13	14	14	14	14	13	12	13
Project Team's Qualifications and Experience	13	12	13	14	14	14	13	11	12
Project Understanding and Approach	16	15	15	18	18	18	15	15	15
Understanding of Title II ADA Requirements	14	14	14	15	15	15	13	14	14
Firm's Tool for Assisting City with Transition Plan	12	13	12	15	15	15	13	13	13
Subtotal scores	85	83	84	94	94	94	83	80	82
Average Score, Interview:	84			94			82		

Final Rankings	Total Score
Firm	
Disability Access Consultants	94
Creative Design Associates	87
OWEN	83

"Total Score" equals the average scores of the written Proposals (100 points available) and the Interviews (100 points available)

**CITY OF SANTA FE SPRINGS
PROFESSIONAL SERVICES AGREEMENT**

THIS AGREEMENT, made and entered into this 26TH day of JUNE 2014, by and between the City of Santa Fe Springs (AGENCY), and DISABILITY ACCES CONSULTANTS, (CONSULTANT), AGENCY and CONSULTANT (PARTIES) hereby enter into in consideration of the mutual covenants and promises contained herein. The PARTIES do mutually agree as follows:

1. CONSULTANT will provide services (SERVICES) as outlined in the proposal submitted on May 6, 2014 which is hereby incorporated by reference and CONSULTANT shall organize, supervise, prepare and complete said SERVICES as set forth therein. Said services shall be referred to as "ADA Self-Evaluation and Transition Plan".

2. It is the AGENCY intent to enter into a "not to exceed" AGREEMENT with CONSULTANT and payment for SERVICES shall not to exceed \$38,465.00.

3. AGENCY shall compensate CONSULTANT for the SERVICES as detailed in the schedule of hourly rates attached and made part of this Agreement. The hourly rate includes full compensation for direct labor and overhead costs. Any such compensation shall become payable on a periodic time schedule as approved and agreed to by AGENCY and the CONSULTANT.

4. The parties hereto acknowledge and agree that the relationship between AGENCY and CONSULTANT is one of principal and independent CONSULTANT and no other. CONSULTANT is solely responsible for all labor and expenses associated with the performance of the SERVICES. Nothing contained in the Agreement shall create or be construed as creating a partnership, joint venture, employment relationship, or any other relationship except as set forth between the PARTIES. This includes, but is not limited to the application of the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provision of the Internal Revenue Code, the State Revenue and Taxation Code relating to income tax withholding at the source of income, the Workers' Compensation Insurance Code, 401(k) and other benefit payments and third party liability claims. CONSULTANT specifically acknowledges that AGENCY is not required to, nor shall, provide Worker's Compensation Benefits Insurance for CONSULTANT. Notwithstanding the above, CONSULTANT hereby specifically waives any claims and/or demands for such benefits.

5. CONSULTANT shall, indemnify, hold free and harmless the AGENCY and its appointed and elected officials, officers, and employees from and against any and all damages to property or injuries to or death of any person or persons, including reasonable attorney fees and shall indemnify, save and hold harmless AGENCY and its appointed and elected officials, officers, and employees from damages and expenses, including but not by way of limitation, all civil claims, worker's' compensation claims, and all other claims resulting from or arising from acts, errors or omission of CONSULTANT, whether intentional or negligent, in the performance of this Agreement.

6. CONSULTANT will not be required to follow or establish a regular or daily work schedule. Any advice given to the CONSULTANT regarding the accomplishment of SERVICES shall be considered a suggestion only, not an instruction. The AGENCY retains the right to inspect, stop, or alter the work of the CONSULTANT to assure its conformity with this Agreement.

7. CONSULTANT shall comply with City of Santa Fe Springs' Harassment Policy. The City of Santa Fe Springs prohibits any and all harassment in any form.

9. CONSULTANT shall submit to the AGENCY the required insurance certificates for the CONSULTANT and its team. The CONSULTANT shall indemnify and hold AGENCY and its officers, employees, and assigns harmless from any liability imposed for injury whether arising before or after completion of work hereunder or in any manner directly or indirectly caused, occasioned, or contributed to, or claims to be caused, occasioned, or contributed to, in whole or in part, by reason of any negligent act or

omission of CONSULTANT, or of anyone acting under CONSULTANT'S direction or control or on its behalf, in connection with, or incident to, or arising out of the performance of this contract. Notwithstanding the foregoing, any duty to indemnify shall not include a duty to defend until a finding, by a court of competent jurisdiction, that CONSULTANT's willful misconduct, negligent performance, or failure to perform was a legal cause of claimant's damages, but only to the extent thereof.

The CONSULTANT shall maintain the following levels of insurance coverage for the duration of the services provided, as well as any sub-consultants hired by the Consultant:

- (a) Worker's Compensation insurance with statutory limits, and employer's liability insurance with limits not less than \$1,000,000 per accident
- (b) Commercial general liability insurance or equivalent form, with a combined single limit of not less than \$2,000,000 per occurrence
- (c) Business automobile liability insurance, or equivalent form, with a combined single limit of not less than \$1,000,000 per occurrence. Such insurance shall include coverage for owned, hired and non-owned automobiles.
- (d) Professional liability (errors and omissions) insurance, with a combined single limit of not less than \$1,000,000 per claim.

CONSULTANT shall maintain the required insurances throughout the term of the contract, and shall have insurance agent send Certificate of Insurance to AGENCY, with the City of Santa Fe Springs named as additional insured (not applicable on professional liability). A 30 day notice of cancellation is required.

10. This AGREEMENT may be terminated by either party for any reason at any time by providing written notice of such termination to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed by and through their respective authorized officers, as of the date first above written.

CON SULTANT Signature

Date

Name (Print)

Title

Company Name

Corporation Sole Proprietor Partnership LLC

SSN or Tax ID#

Address

City, State, Zip

Telephone

City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670

Date



NEW BUSINESS

Gridley Road Pavement Rehabilitation from Clarkman Street to Davenrich Street Final Payment

RECOMMENDATION

That the City Council approve the Final Progress Payment (less 5% Retention) to Sequel Contractors, Inc., of Santa Fe Springs, California, in the amount of \$225,059.54 for the subject project.

BACKGROUND

At the City Council meeting of April 10, 2014, the Council awarded a contract to Sequel Contractors, Inc., of Santa Fe Springs, California, in the amount of \$250,632.80 for the construction of the subject project.

The project consisted of two distinct types of work: 1) concrete flatwork; and 2) pavement rehabilitation. More specifically, the concrete flatwork consisted of the removal and replacement of existing curb ramps, localized curb and gutter, and sidewalk. The pavement rehabilitation work consisted of removing the existing asphalt concrete and macadam pavement, pulverizing the existing base and soil, mixing cement and compacting, curing, micro cracking, and then re-paving the cement treated sub-base with asphalt concrete.

The following payment detail represents the Final Progress Payment (less 5% Retention) due per terms of the contract for the work which has been completed and found to be satisfactory.

The final construction cost is \$236,904.78 which is lower than the contract award amount primarily due to a reduction in the quantity of driveways and asphalt concrete.

FISCAL IMPACT

The project is funded in part with Proposition 1B Local Streets and Roads Funds, City Gas Tax allotment, and CIP (UUT) General Funds. Due to the reduction in quantities and overall savings, staff is recommending that the project does not utilize the allocated CIP (UUT) General Funds.


Thaddeus McCormack
City Manager

Attachment:
Progress Payment Detail

Payment Detail
 Gridley Road Pavement Rehabilitation from Clarkman Street to
 Davenrich Street

Contractor: Sequel Contractors
 13546 Imperial Hwy
 Santa Fe Springs, CA 90670

Final Progress Payment \$ 225,059.54

Item No.	Description	Contract				Completed This Period		Completed To Date	
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount
Contract Work									
1.	Mobilization	1	L.S.	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	1	\$ 10,000.00
2.	Clearing and Grubbing	1	L.S.	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00	1	\$ 10,000.00
3.	Construct PCC Curb & Gutter (560-C-3250)	169	L.F.	\$ 40.00	\$ 6,760.00	222	\$ 8,880.00	222	\$ 8,880.00
4.	Construct PCC Curb Ramps (560-C-3250)	6	EA.	\$ 4,000.00	\$ 24,000.00	6	\$ 24,000.00	6	\$ 24,000.00
5(D).	Construct Residential Driveway Approach (560-C-3250)	5	EA.	\$ 1,000.00	\$ 5,000.00	0	\$ -	0	\$ -
6(D).	Construct PCC sidewalk (560-C-3250)	200	S.F.	\$ 8.00	\$ 1,600.00	148	\$ 1,184.00	148	\$ 1,184.00
7(S).	Mill and Remove Minimum 3.5" Existing Asphalt Concrete/ Macadam Pavement, Aggregate Base Material and Native Soil	70,283	S.F.	\$ 0.40	\$ 28,113.20	70,372	\$ 28,148.80	70,372	\$ 28,148.80
8.	Construct Temporary Driveway Approach Access Ramps	1	L.S.	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00	1	\$ 2,000.00
9(S).	Construct Cement Treated Base	7,809	S.Y.	\$ 4.40	\$ 34,359.60	7,819.11	\$ 34,404.08	7,819.11	\$ 34,404.08
10.	Construct Asphalt Concrete Pavement, 3.5" Thickness (C2 PG-64-10)	1,550	TONS	\$ 62.00	\$ 96,100.00	1,480.45	\$ 91,787.90	1,480.45	\$ 91,787.90
11(D).	Place Untreated Base (Patching & Flatwork)/Overexcavation	30	TONS	\$ 60.00	\$ 1,800.00	0	\$ -	0	\$ -
12.	Adjust Manhole Cover to Grade	8	EA.	\$ 600.00	\$ 4,800.00	8	\$ 4,800.00	8	\$ 4,800.00
13.	Adjust Existing Water Valve Cover to Grade	11	EA.	\$ 300.00	\$ 3,300.00	10	\$ 3,000.00	10	\$ 3,000.00

Payment Detail
 Gridley Road Pavement Rehabilitation from Clarkman Street to
 Davenrich Street

Contractor: Sequel Contractors
 13546 Imperial Hwy
 Santa Fe Springs, CA 90670

Final Progress Payment \$ 225,059.54

Item No.	Description	Contract				Completed This Period		Completed To Date	
		Quantity	Units	Unit Price	Total	Quantity	Amount	Quantity	Amount
14(S).	Construction Surveying	1	L.S.	\$ 4,000.00	\$ 4,000.00	1	\$ 4,000.00	1	\$ 4,000.00
15(S).	Traffic Control	1	L.S.	\$ 12,300.00	\$ 12,300.00	1	\$ 12,300.00	1	\$ 12,300.00
16(S).	Furnish and Install Signing and Striping (Thermoplastic)	1	L.S.	\$ 4,000.00	\$ 4,000.00	1	\$ 4,000.00	1	\$ 4,000.00
17(S).	Preparation, Implementation and Modification of SWPPP	1	L.S.	\$ 2,500.00	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00
Total					\$ 250,632.80		\$ 241,004.78		\$ 241,004.78

Contract Change Orders (Credit)

1	Deduct for Pavement Damage Mitigation	1	L.S.	\$ -	\$ -	1.00	\$ (4,100.00)	1.00	\$ (4,100.00)	
							\$ (4,100.00)		\$ (4,100.00)	
Total Completed This Period:							236,904.78			
Total Completed to Date:							\$ 236,904.78			

CONTRACT PAYMENTS

Total Items Completed to Date \$ 236,904.78
 Less 5% Retention \$ 11,845.24
Final Progress Payment \$ 225,059.54

Invoice Date	Invoice No.	Warrant Billing Period		Amount
		Invoice Due Date	Invoice Pay Date	
05/28/14	1	6/26/2014	6/26/2014	\$ 225,059.54

Finance Please Pay: **\$ 225,059.54**
 Project Account: **454-397-C351-4800**
 Recommended by: **Robert Garcia**
 Approved by:



City of Santa Fe Springs

City Council Meeting

June 26, 2014

NEW BUSINESS

Contract Amendment with AECOM for the Valley View Avenue Grade Separation

RECOMMENDATION

That the City Council authorize the Director of Public Works to execute Contract Amendment No. 1 with AECOM to eliminate Resident Engineer Services from the agreement dated November 9, 2011 for the Valley View Avenue Grade Separation Project.

BACKGROUND

On October 27, 2011, the City Council awarded a contract to AECOM to provide Project and Construction Management Services for the Valley View Avenue Grade Separation Project (Project). This was done after an extensive interview and evaluation process. The primary reason for selecting AECOM, was due to the experience of their Resident Engineer, Peter Ho. The Resident Engineer is the City representative on the project and is responsible for the daily project management and construction oversight of the contractor (Griffith Company).

Mr. Ho has submitted his resignation from AECOM effective June 20, 2014. He has expressed interest to continue in his capacity as Resident Engineer on the Project. AECOM has also been contacted and is amenable to modifying their agreement to exclude the Resident Engineer Services. Staff recommends eliminating the Resident Engineer services scope of work from the AECOM contract and entering into a contract with Prescience Corporation to perform those services. Prescience Corporation proposes to provide the Resident Engineer Services for the same costs as previously agreed to with AECOM. This recommendation is based on limiting risk and liability to the City on this Project. AECOM will perform the remaining services of the contract scope of work as previously agreed and will support the Resident Engineer. Contract Amendment No. 1 is attached reflecting the removal of the Resident Engineer Services from the AECOM contract.

FISCAL IMPACT

The cost of services for the Resident Engineer will be removed from the contract and AECOM will not be compensated for this work. The costs for the Project and Construction Management services will remain the same. Project costs, including the cost of Project and Construction Management Services, are eligible for reimbursement. Local funds are needed to make initial payments.


Thaddeus McCormack
City Manager

Attachments:

Contract Amendment No. 1

Report Submitted By:

Noe Negrete, Director
Department of Public Works

Date of Report: June 19, 2014

CONTRACT AMENDMENT NO. 1
Valley View Avenue Grade Separation Project

In accordance with the Contract Agreement dated November 9, 2011 as executed by AECOM Technical Services, Inc. (AECOM), a California corporation, and the City of Santa Fe Springs (CITY), a municipal corporation, Contract Amendment No. 1 modifies the Scope of Services for the completion of Construction Services relating to the Valley View Avenue Grade Separation Project.

CITY OF SANTA FE SPRINGS:

Authorized Representative: Noe Negrete, Director of Public Works/City Engineer
Address: 11710 Telegraph Road
City of Santa Fe Springs, California 90670
Telephone No.: (562) 868-0511

AECOM TECHNICAL SERVICES:

Authorized Representative: Chris Mockus, Vice-President
AECOM
Address: 999 W. Town & Country Road
Orange, CA 92868
Telephone No.: (714) 567-2501

SERVICES: CITY hereby eliminates the Resident Engineer Services from the AECOM scope of work effective June 27, 2014. AECOM does hereby agree to provide, those services as defined in Exhibit A (Modified Scope of Work for Project & Construction Management Services) under Task Order No. 2: Construction Services. Exhibit A is attached to this Contract Amendment No. 1 and is hereby incorporated in its entirety by reference. There shall be no change in Schedule and Compensation under the terms of Contract Amendment No. 1.

ACCEPTANCE of the terms of Contract Amendment No. 1 is acknowledged by the following signatures of the Authorized Representatives.

CITY OF SANTA FE SPRINGS

AECOM TECHNICAL SERVICES

Signature

Signature

Noe Negrete, Dir. of Public Works
Typed Name/Title

Chris Mockus, Vice-President
Typed Name/Title

Date of Signature

Date of Signature

Attachments:

1. Exhibit A: Modified Scope of Services

July 1, 2014

EXHIBIT A

SCOPE OF WORK

PROJECT & CONSTRUCTION MANAGEMENT SERVICES

VALLEY VIEW AVENUE GRADE SEPARATION PROJECT

CONSULTANT is being retained to provide Project & Construction Management (PM/CM) Services for the Valley View Avenue Grade Separation Project. Work will be ordered and controlled through the issuance of Task Orders for CONSULTANT Services and work may occur in parallel, may overlap, or may occur in sequence. The specific scope for each Task Order is defined below.

Task Order No. 1: Pre-Construction Services

Under this task order, CONSULTANT shall provide or perform the following services:

- 1.1 **Project Management and Administration:** Provide and perform all regular and customary Project management services needed to facilitate the successful completion of the Project; coordinate and administer the construction contract on behalf of CITY. This sub-task shall include, but is not limited to, the following:
 - a. **Meetings & Conferences:** Coordinate with CITY, conduct and participate in meetings and conferences as needed to facilitate the overall management of the Project and resolution of Project-related issues. This includes, but is not limited to, the following meetings:
 - Monthly Project Team meetings
 - Third-party coordination meetings
 - Meetings with CITY
 - b. **Master Project Schedule:** Develop and maintain a Master Project Schedule to track all aspects of the Project and update the schedule on a monthly frequency, or as needed to reflect significant changes.
 - c. **Monthly Project Status Report:** Prepare a Monthly Project Status Report that documents the overall status of the Project.
- 2.1 **Constructability Review:** Review all design and construction documents for any discrepancies, deficiencies or omissions that need to be addressed before the Project is advertised for bids. This includes plans, specifications, reports, right-of-way documents, calculations, construction phasing concepts and value engineering. CONSULTANT shall also develop a preliminary construction schedule for completing work within the time required in the contract documents considering interim milestones, phasing and constraints.
- 1.2 **Utility Coordination:** CITY is in the process of executing Utility Agreements for all utilities that need to be relocated to complete the Project. CONSULTANT shall assist CITY in resolving technical issues related to affected utilities and with getting agreements executed so utilities in conflict with the Project can be relocated in a timely manner.

- 1.3 **Project Management Transition:** Participate in meetings as needed and assist CITY with actions needed to facilitate the transition of Project Management responsibility from URS to CONSULTANT.
- 1.4 **Develop Project Management and Construction Management Procedures:** Develop and implement a comprehensive plan for the overall management of the Project and construction.
- 1.5 **Bid Support & Analysis:** Assist CITY with bidding of the Project. This shall include, but not be limited to, the following:
 - a. **Bid Documents:** Assist CITY with packaging of the plans and specifications for bidding.
 - b. **Bid Support:** Track, manage and respond to inquiries from potential bidders.
 - c. **Bid Analysis:** Assist CITY in reviewing and evaluating bids received and the formulation of a recommendation for contract award.
 - d. **Pre-Bid Meeting:** Conduct a mandatory Pre-Bid meeting with prime contractors, subcontractors, and other interested parties in accordance with the most current edition of the Construction Mandatory Pre-Bid Meeting Guide as issued by Caltrans. This meeting is to be held at least fourteen (14) calendar days prior to the date bids are to be submitted.
- 1.6 **Contract Award:** Assist CITY with formulating a recommendation for contract award and presentation of that recommendation to the City Council for CITY.
- 1.7 **Agreements Review:** Review Project-related agreements entered into by CITY to establish a basis of knowledge about project funding, deadlines and other associated requirements.
- 1.8 **Funding and Reimbursement:** Assist CITY in preparing documents needed to request reimbursements from the various sources of funding used to cover the Project cost. During the construction phase reimbursement requests shall need to be submitted on a monthly frequency.
- 1.9 **Website Development and Management:** A website has been established for the Project and can be found at www.vvgs.org CONSULTANT shall maintain the website through the completion of construction.
- 1.10 **Coordination with Other Consultants and Agencies:** Coordinate with the design and right-of-way consultants, BNSF, Caltrans, LA County, utility companies and other agencies as needed to resolve Project-related issues.

- 1.11 **Document Control:** Maintain hardcopy files and a Primavera Contract Management System (CMS) based correspondence control register for all documents including correspondence, contract drawings, RFIs, submittals, standard forms and reports.
- 1.12 **Public Affairs:** Assist CITY with community outreach activities related to construction activity.
- 1.13 **Pre-Condition Survey:** Document the existing condition of the Project work site. Documentation shall be done before any construction activities begin and shall include a detailed photographic and videographic survey of the work site.

Task Order No. 2: Construction Services

Under this task order, CONSULTANT shall provide or perform the following services:

- 2.1 **Project Management and Administration:** Provide and perform all regular and customary Project management services needed to facilitate the successful completion of the Project; coordinate and administer the construction contract on behalf of CITY. This sub-task shall include, but is not limited to, the following:
 - a. **Master Project Schedule:** Maintain a Master Project Schedule to track all aspects of the Project and shall update the schedule on a monthly frequency, or as needed to reflect significant changes.
 - b. **Monthly Project Status Report:** Prepare a Monthly Project Status Report that documents the overall status of the Project.
- 2.2 **Construction Start-Up:** Upon award of the construction contract and execution of the contract, perform services necessary for the start of construction, including, but not limited to the following:
 - a. **Pre-Construction Meeting:** Prior to the beginning of construction, CONSULTANT shall arrange for and conduct a Pre-Construction meeting with the Contractor, CITY, BNSF and other interested parties to go over the expectations, responsibilities matrix, change order procedures, document management system, schedules and updates, third party coordination, community outreach, and the emergency response process, etc.
 - b. **Notice to Contractor:** Prepare notices to the Contractor to begin work. This shall include the Administrative Notice to Proceed (ATP) and Construction Notice to Proceed (NTP).
 - c. **Contractor Insurance:** CITY shall receive and evaluate the Contractor's initial certificates of insurance. Prior to issuing the construction Notice to Proceed, the Insurance files will be turned over to CONSULTANT who shall track the policies and make sure the Contractor renews policies as needed to comply with CITY requirements.

Effective July 1,
2014 support the
Resident Engineer
in taking

AGMT. 2011-VVGS/PMCM
JULY 28, 2011

2.3 **Progress Management:** Take appropriate action to see that the Contractor follows the Project Schedule and accomplishes the work on time. Some elements of work included in this task are as follows:

to support the
Resident Engineer

- a. Monitor the status of permits, review and approval of submittals, shop drawings, material procurement and delivery.
- b. Identify potential schedule slippages, notify the Contractor, review and discuss their recovery plans, and make recommendations to CITY regarding corrective action plans.
- c. Assist the Contractor in coordination and issue resolution with agencies, the designer and utilities.
- d. Monitor corrective action taken by the Contractor to fix work that is not in compliance with the Contract Documents.

2.4 **Contractor's Construction Schedule:** Review, comment on, and ~~approve~~ the Contractor's baseline construction schedule and subsequent updates. Perform Time Impact Analyses, review and approve Recovery Schedules, and review and approve the As-Built Schedules. These schedules shall be reviewed for accuracy including work accomplished, reasonableness of forecasted completion durations based on production rates achieved to date, and compliance with the Contract Documents including milestones. Develop a Cost Loaded Schedule analysis on a monthly basis for use and support the Resident Engineer effective 7/1/2014 in conducting claims support services required by CITY.

and support the
Resident Engineer
effective 7/1/2014
in conducting

2.5 **Project Meetings:** Arrange for, coordinate and ~~conduct~~ all meeting conferences necessary to facilitate the progress the work. This shall include, but shall not be limited to, the following:

- o Monthly Project Team meetings/presentations.
- o Weekly progress/issue-resolution meetings
- o Readiness Review meetings (as needed)
- o Weekly and monthly safety meetings
- o Third-party coordination meetings
- o Weekly Statement of Working Days report

Support the
Resident Engineer
effective 7/1/14 to

2.6 **Change Order and Claims Management and Administration:** Recommend and implement change order and claim avoidance practices. This includes preparing a cost estimate, negotiating with the Contractor, and processing changes and claims in accordance with procedures approved by CITY.

2.7 **Submittals and RFI Management:**

- a. **Shop Drawings, Materials and Samples:** Establish and implement procedures for the review of shop drawings, materials, samples and other submittals by the Contractor and shall monitor the construction schedule

to verify that submittals are made in accordance with the construction schedule. The review and processing of submittals is a priority activity. CONSULTANT shall make every effort to return submittals within two (2) weeks of receipt from the Contractor.

b. ~~Requests for Information (RFI): Arrange for and process such drawings and written memoranda as are necessary to clarify the intent of the Contract Documents, and/or complete the same, between the Contractor, Design Consultant and CITY. CONSULTANT shall log and track all RFI submitted by the Contractor. The review and processing of RFI is a priority activity. CONSULTANT shall make every effort to respond to RFI within three (3) business days of receipt from the Contractor.~~

Support the Resident Engineer in processing

c. ~~Management of Submittals and RFI: Process and track all Contractor submittals and RFI using the current version of Primavera Expedition™, suitable for this purpose.~~

Support the Resident Engineer in processing and tracking

d. ~~Non-Conformance Reports: Generate and process Non-Conformance Reports for quality completion of the work.~~

2.8 **Reports, Records and Document Control:** Organize and track project information as required in Primavera Expedition™, and as needed to accomplish the following:

- a. Prepare a Monthly Summary Status Report that documents the progress of construction and the status of the construction cost and budget.
- b. Maintain daily job diaries, field change notices, drawing registers/drawing control logs, and other records to document the progress of work. At a minimum, the daily job diaries shall include work accomplished; materials accepted and basis for acceptance; personnel, equipment and subcontractors present on site; and deficiencies noted.
- c. Maintain progress and record photographs.
- d. Document changed conditions, requests for information, requests for deviations, non-compliant and non-conforming materials, and potential claims. All such requests shall be communicated to CITY and resolved by CONSULTANT expeditiously.
- e. Prepare reports, including Submittal Logs, Weekly Progress Meeting Reports, Monthly Manpower Reports, Delay Reports, Deficiency Logs, Contract Status Reports, Evaluation of Claims, Evaluation of Requests for Change Orders, and reports covering other project-relevant matters.
- f. Prepare meeting minutes to document issues discussed, assignment of action items, due dates and solutions to issues.
- g. Maintain all Stop Notices and Preliminary 20-day Notices submitted by contractors. CONSULTANT shall provide copies of all the notices to CITY within five (5) calendar days after receipt of such notices.

2.9 Coordination with Other Consultants and Agencies: It is the intent of coordination to proactively cause the work to be progressed in an efficient and effective manner in accordance with the contract provisions, anticipate, avoid or mitigate conflicts and adverse impacts, and minimize the cost of the work to each entity including CITY. ~~CONSULTANT shall perform Project coordination with respect to the following entities:~~

Consultant shall support the Resident Engineer effective 7/1/2014 in performing

a. Design and right-of-way consultants, BNSF, Caltrans, LA County, utility companies, property owners, tenants, residents and other agencies as needed to resolve Project-related issues.

b. Railroad Force Account: Coordinate railroad force account activity required for the Project and be responsible for recording force account work, including crew size, equipment and materials, and use that data to review BNSF bills to ensure that charges are appropriate.

c. Coordinate Flagpersons and Watchpersons: Coordinate and effectively schedule BNSF flagpersons and watchpersons to provide protection to work crews and equipment on the worksite.

d. Coordinate with the Construction contractor, all sub-contractors retained by the Construction contractor, and all other contractors or sub-contractors that are involved in completing the Project.

Effective 7/1/2014 support the Resident Engineer in the review of

~~Progress Payments: Review and approve/reject~~ the Contractor's monthly progress payment requests in accordance with the General Provisions of the Contract Documents and California statutes. Within seven (7) calendar days of receiving a progress payment request from the Contractor, CONSULTANT shall review and either approve or reject the progress payment request. ~~Should the request be rejected, CONSULTANT shall return the request to the Contractor for revision. Upon approval of the request, CONSULTANT shall forward the progress payment request to CITY for payment. The CM shall also recommend withholdings or back-charges. CONSULTANT shall also maintain a schedule of earnings for the record file.~~

2.11 Project Accounting and Cost Control: Monitor Project costs including, but not limited to the following sub-tasks:

a. Track Contractor's monthly progress payments.

b. Track proposed and final changes to the construction contract.

c. Review Contractor's monthly quantity and cost breakdowns with the Contractor's cost loaded schedule and provide comments and recommendations to CITY.

d. Track Contractor's monthly quantities with respect to the approximate quantities in the Bid Proposals.

- e. Monitor and segregate costs for state or federally funded elements of the Project.
- f. Track Contractor's daily time and material sheets to ensure costs of changes do not exceed authorized amounts
- g. Provide CITY with estimating and cost engineering support in the areas of budget control, construction cost forecasting, progress payment processing, change and claim analysis, and trend/variance analysis.

2.12 Photographic and Video Documentation of Progress: Compile a digital file of Project progress and record photos and videos at appropriate times including those supplied by the Contractor and/or other parties. Digital files shall be stored in formats and file sizes using file-naming conventions deemed appropriate by CITY. Electronic files shall be provided to CITY at the completion of the Project.

2.13 Site Representations & Inspections: This sub-task shall include, but is not limited to, the following:

- a. **Inspection of Work;** Provide all general and specialized inspection needed for the duration of construction. Some elements of the work include:
 - Review and inspect the Contractor's daily work for compliance with the Contract Documents.
 - Monitor corrective action taken by the Contractor to address work that is not in compliance with the Contract Documents.
 - Maintain field inspection diaries and daily reports.
 - Compile digital photos of work in progress.
 - Review the Contractor's compliance with all regulatory permits and mitigation measures
 - Review the Contractor's compliance with workplace safety and health standards and notification to CITY of non-compliance.
 - Inspect each stage of construction with CITY and the Contractor prior to acceptance by CITY or beneficial occupancy for the completed stage of work. Prepare a report to document the results of the inspection, and prepare a Notice of Substantial Completion or Beneficial Occupancy for each completed phase. Attend the final inspection and shall report the results and make appropriate recommendations to CITY concerning beneficial occupancy of the Project or any part thereof, In cooperation with CITY and Contractor, Observe and report with regard to the checking of utilities, operating systems, and equipment for readiness.

- b. Material Testing and Support Services:** Make all arrangements and secure all materials testing services needed for quality assurance of the work. CONSULTANT shall follow the CITY Quality Assurance Program (QAP) in providing these services. The testing laboratory selected by CONSULTANT shall provide certification to CITY affirming that it is capable of performing testing in conformance with the CITY QAP. Additionally, the testing laboratory's Quality Assurance Program shall be subject to review and approval by CITY. CONSULTANT shall provide assistance to witness such testing, when required and shall take appropriate action to make sure the Contractor complies with the materials testing requirements and reviews the results to confirm acceptability.
- 2.14 Safety Compliance Monitoring:** Develop and implement a programmatic Safety and Health Plan for the Project and shall provide the services of a Safety Officer. The Construction Contractor shall be required to prepare a contract-specific Safety Plan in accordance with the programmatic Safety Plan. CONSULTANT shall review the Contractor's Safety Plan, recommend changes, and when complete, recommend approval by CITY. CONSULTANT shall monitor the Contractor's compliance with the Contractor's safety program, and shall stop the work whenever safety conditions warrant. CONSULTANT shall document safety concerns and corrective actions taken. In the event of an accident, the Safety Officer designated by CONSULTANT shall prepare accident reports as required in the Project Safety and Health Plan. This is in addition to any accident reports required of the Contractor. CONSULTANT shall be responsible for ensuring compliance with all BNSF safety regulations, and shall ensure that all workers are current on Roadway Worker Safety training.
- 2.15 Environmental Compliance Monitoring:** Take appropriate action to make sure the Contractor complies with environmental permits, regulatory requirements, construction environmental controls, and mitigation measures. CONSULTANT shall enforce sound environmental management practices (including, but not limited to, dust, noise, vibration, and erosion control).
- 2.16 Record Drawings:** Take appropriate action to make sure the Contractor maintains as-built drawings in accordance with the contract requirements and that they are complete. CONSULTANT shall review all design changes reflected in the Contractor's as-built drawings.
- 2.17 Hazardous Materials Management:** If the Contractor encounters hazardous substances or contaminated soils, CONSULTANT shall take appropriate action to see that the Contractor complies with applicable Health and Safety Plans and follows Federal, State and Local laws and regulations regarding the removal, transportation and disposal of the hazardous material. If the City of Santa Fe Springs or City of La Mirada is determined to be the "generator" of these materials, CONSULTANT shall prepare and/or monitor any required manifests and provide support to the affected agency with compliance with applicable laws and regulations.

2.18 Surveying Quality Assurance: The Project Specifications require the Contractor to provide all surveying needed to complete the Project. CONSULTANT shall provide the following services with regard to surveying:

- a. ~~Resident engineering and~~ quality assurance inspection services to verify that the work is being performed, constructed and coordinated in accordance with the Contract Documents and applicable permits.
- b. Verify that materials incorporated into the work comply with the specifications. For example, steel material must be accompanied by certificates of origin to demonstrate compliance with Buy America Act.
- c. Monitor the Contractor's compliance with surveying requirements in the Project specifications (especially pre-placement surveys) and ~~take appropriate action to~~ verify the Contractor's layouts and controls, spot check reference points and finished work, and monitor settlement or movement of existing facilities.

2.19 Labor Compliance and DBE Monitoring: Monitor all labor compliance and DBE monitoring and ~~take all actions needed to make sure the~~ Contractor provides all of the documents required for both labor compliance and DBE compliance reports. This includes obtaining certified payrolls from the Contractor and reviewing them for compliance with applicable prevailing wage requirements. CONSULTANT shall be knowledgeable about the Contractor's DBE program and the scope of work for each DBE subcontractor. CONSULTANT shall monitor the job progress to ensure that the DBEs are actually performing the work in their scope.

and notify the Resident Engineer if the

2.20 Construction Management:

- a. **Right of Way Management:** Monitor the Construction Contractor's work ~~and take appropriate action~~ to see that work is done within the limits of permanent and temporary construction easements that have been acquired by CITY.
- b. **Compliance with Applicable Specifications:** Monitor work and ~~take appropriate action~~ to see that work is done in accordance with the Project specifications. With respect to some utility work, the Project specifications may require work to be done in accordance with BNSF specifications, the "Green Book", the "Gray Book" and Caltrans Standard Specifications.
- c. **Traffic Control and Traffic Handling Plans:** Review traffic control and traffic handling plans prepared by the Contractor prior to forwarding them to CITY or the City of La Mirada for approval. Coordinate with CITY and/or La Mirada to resolve technical issues with respect to the review process.

Assist the Resident Engineer to

Task Order No. 3: Post-Construction Services

Under this task order, CONSULTANT shall provide or perform the following services:

3.1 Project Closeout Administration: Expediently complete the Contract Closeout process, which controls the physical and contractual completion of the contract. This shall include:

- Orderly and timely transfer of key records and documents.
- Final inspection, testing, and release of the facility or system for operation.
- Resolution of outstanding contractual issues, changes, claims, and deficiency reports.
- Assessment of liquidated damages.
- Final payment processing.
- Preparation and transfer of as-built contract specifications and drawings as well as field records to appropriate agency for centralized storage and protection.
- Preparation and transfer of Project Closeout Exhibits from Chapter 17 of the Caltrans Local Assistance Procedures Manual.

assist the Resident Engineer in providing or performing

3.2 ~~Project Funding and Reimbursement:~~ Assist CITY in preparing documents needed to request reimbursements from the various sources of funding used to cover the Project cost.

3.3 ~~Report of Expenditures and Final Closeout Report:~~ Provide CITY with a comprehensive report that includes sufficient detail on actual and final Project-related expenditures in order to support efforts by CITY to obtain reimbursement from state and federal funding sources.

3.4 Contract and Permit Closeout: Provide contract closeout services which shall include, but are not limited to, the following:

- a. ~~Coordinate, schedule and participate in a final inspection of the Project;~~
- b. ~~Review preliminary and final punch lists prepared by the Design Consultant and coordinate with the Contractor to complete all items.~~
- c. ~~Obtain and verify the completeness of the Contractor's record drawings;~~
- d. ~~Obtain, coordinate and transmit to CITY, Contractor-provided information such as guarantees, warranties, certifications, final permits, releases, affidavits, operation and maintenance manuals and other items required by the Contract Documents.~~



AWARD OF CONTRACT

Resident Engineer Services for the Valley View Avenue Grade Separation Project

RECOMMENDATION

That the City Council:

1. Award a contract in the amount of \$264,855.28 to PreScience Corporation to provide Resident Engineer Services (Project and Construction Management) for the Valley View Avenue Grade Separation Project; and
2. Approve the Professional Services Agreement and authorize the Director of Public Works to execute the agreement with PreScience Corporation.

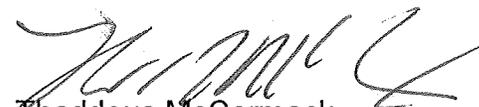
BACKGROUND

On October 27, 2011, the City Council awarded a contract to AECOM to provide Project and Construction Management Services for the Valley View Avenue Grade Separation Project (Project). This was done after an extensive interview and evaluation process. The primary reason for selecting AECOM, was due to the experience of their Resident Engineer, Peter Ho. The Resident Engineer is the City representative on the project and is responsible for the daily project management and construction oversight of the contractor (Griffith Company).

Mr. Ho has submitted his resignation from AECOM effective June 20, 2014. He has expressed interest to continue in his capacity as Resident Engineer on the Project. AECOM has also been contacted and is amenable to modifying their agreement to exclude the Resident Engineer Services. Staff recommends keeping Peter Ho on the Project as Resident Engineer to maintain continuity and limit the City's liability on the Project. Mr. Ho has been on the project since the start of construction and his knowledge of the Project is invaluable. Furthermore, Mr. Ho will assist the City with completing the construction portion of this project within the next three to four months. Upon construction completion, Mr. Ho will aid in the closeout of the project. Since the funds are reimbursable from federal and state funds, it is vital that Mr. Ho remain on the Project.

FISCAL IMPACT

The change in Resident Engineer Services from AECOM to PreScience Corporation is cost neutral. PreScience Corporation has agreed to the same compensatory terms as previously agreed to by AECOM. Project costs, including the cost of Project and Construction Management Services, are eligible for reimbursement. Local funds are needed to make initial payments.


Thaddeus McCormack
City Manager

Attachments:

Professional Services Agreement
Letter Cost Proposal

CITY OF SANTA FE SPRINGS PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this 26th day of June, 2014 by and between the City of Santa Fe Springs (CITY), and PreScience Corporation (CONSULTANT), CITY and CONSULTANT (PARTIES) hereby enter into in consideration of the mutual covenants and promises contained herein. The Parties do mutually agree as follows:

1. CONSULTANT will provide the services of Resident Engineer for the Valley View Avenue Grade Separation Project (SERVICES) as proposed in a letter from CONSULTANT, dated June 12, 2014, and which letter is hereby incorporated by reference, and CONSULTANT shall organize, supervise, prepare and complete said SERVICES as set forth therein. Said services shall be referred to as "Resident Engineer at the Valley View Avenue Grade Separation Project". In addition, SERVICES shall include those attached in Exhibit "A", Scope of Work.

2. It is the intent of the CITY to enter into this Agreement with the CONSULTANT for an amount not to exceed \$264,855.28, and will be effective the date this Agreement is fully executed by PARTIES.

3. CITY shall compensate CONSULTANT for the SERVICES as detailed in the schedule of direct labor costs, labor overhead costs and fees, attached and made part of this Agreement. Compensation shall become payable on a periodic time schedule as approved and agreed to by CITY and the CONSULTANT.

4. The parties hereto acknowledge and agree that the relationship between CITY and CONSULTANT is one of principal and independent CONSULTANT and no other. CONSULTANT is solely responsible for all labor and expenses associated with the performance of the SERVICES. Nothing contained in the Agreement shall create or be construed as creating a partnership, joint venture, employment relationship, or any other relationship except as set forth between PARTIES. This includes, but is not limited to the application of the Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provision of the Internal Revenue Code, the State Revenue and Taxation Code relating to income tax withholding at the source of income, the Workers' Compensation Insurance Code, 401(k) and other benefit payments and third party liability claims. CONSULTANT specifically acknowledges that CITY is not required to, nor shall, provide Worker's Compensation Benefits Insurance for CONSULTANT. Notwithstanding the above, CONSULTANT hereby specifically waives any claims and/or demands for such benefits.

5. CONSULTANT shall defend, indemnify, hold free and harmless the CITY and its appointed and elected officials, officers, employees and agents from and against any and all damages to property or injuries to or death of any person or persons, including attorney fees and shall defend, indemnify, save and hold harmless CITY and its

appointed and elected officials, officers, employees and agents from any and all claims, demands, suits, actions or proceedings of any kind or nature, including but not by way of limitation, all civil claims, worker's' compensation claims, and all other claims resulting from or arising out of the acts, errors or omission of CONSULTANT, whether intentional or negligent, in the performance of this Agreement.

6. CONSULTANT will not be required to follow or establish a regular or daily work schedule. Any advice given to the CONSULTANT regarding the accomplishment of SERVICES shall be considered a suggestion only, not an instruction. The CITY retains the right to inspect, stop, or alter the work of the CONSULTANT to assure its conformity with this Agreement.

7. CONSULTANT shall comply with CITY'S Harassment Policy. CITY prohibits any and all harassment in any form.

8. CONSULTANT shall obtain the following forms of insurance and provide City with copies therewith:

- a. Commercial General Liability Insurance with minimum limits of one million dollars (\$1,000,000) per occurrence and,
- b. Automobile Insurance covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of \$500,000 combined single limit per accident. Such automobile insurance shall include all vehicles used, whether or not owned by CONSULTANT.
- c. CONSULTANT shall comply with Workers' Compensation insurance laws of California.

CONSULTANT shall maintain the required insurances throughout the term of the contract, and shall have insurance agent send Certificate of Insurance to CITY, with CITY named as additional insured. A 30 day notice of cancellation is required.

9. This Agreement may be terminated by either party for any reason at any time by providing written notice of such termination to the other party.



PreScience Corporation
1521 E. McFadden Avenue, Unit A
Santa Ana, CA 92705
T 949.842.6739
F 949.335.4610

June 12, 2014

Mr. Noe Negrete, PE
Director of Public Works
City of Santa Fe Springs
11710 Telegraph Road
Santa Fe Springs, CA 90670-3658

**Subject: Valley View Avenue Grade Separation
Cost Proposal to Provide Resident Engineering Services**

Dear Mr. Noe:

Per our discussions, I have decided to accept your offer to remain as Resident Engineer at the Valley View Ave Grade Separation Project after my departure from AECOM on June 23, 2014. This decision was prompted by my sense of obligation to the City and the project to see it to completion at this critical juncture.

Please find attached cost proposal from my new employer, PreScience Corporation. In order to be budget neutral to the City, PreScience Corporation had agreed to maintain the current charge rate from my previous employer.

If you have any question, please contact me at 323.855.1670.

Very truly yours,
PreScience Corporation

Peter Ho, PE
Senior Vice President

**City of Santa Fe Springs
Valley View Avenue Grade Separation Project
CONTRACT PRICING PROPOSAL**

Contract No.: NA Consultant: PreScience Corporation		Consultant Initials PreScience		
Home Office Address: 1621 E. McFadden Ave., Unit A, Santa Ana, CA 92705		Location where work is to be performed: Job site and consultant's home office		
Services to be furnished: Project & Construction Management (PM/CM)		Total Amount of Proposal: \$264,855		
DETAILED DESCRIPTION OF COST ELEMENTS				
1 LABOR (specify function / title)	Estimated Hours	Rate per Hour	Estimated Cost	Total Estimated Cost
Resident Engineer (Peter Ho)	1132	\$ 97.18	\$ 110,007.76	
TOTAL DIRECT LABOR	1132			\$ 110,007.76
2 LABOR OVERHEAD	Overhead Rate	x Base	Estimated Cost	
Resident Engineer (Peter Ho)	122.63%	\$ 110,007.76	\$ 134,902.52	
TOTAL LABOR OVERHEAD				\$ 134,902.52
3 TRAVEL			Estimated Cost	
a. None				
b. None				
TOTAL TRAVEL COST:				\$ -
4 SUBCONSULTANTS				
TOTAL SUBCONSULTANTS:				\$ -
5 OTHER DIRECT COSTS (itemize on Page 2 of Form)				\$ 5,250.00
6 TOTAL DIRECT LABOR AND OVERHEAD				\$ 244,910.28
7 FEE (6%)				\$ 14,695.00
TOTAL ESTIMATED COST AND FEE:				\$ 264,855.28



NEW BUSINESS

Fire Department Vehicle Repair and Maintenance Services Agreement Between the Cities of Compton and Santa Fe Springs

RECOMMENDATION

That the City Council approve the agreement between the cities of Compton and Santa Fe Springs for the continued Vehicle Repair and Maintenance Services for Fire Department Apparatus for Fiscal Year 2014-15.

BACKGROUND

In February of 2010, the cities of Compton and Santa Fe Springs signed an agreement for the City of Santa Fe Springs Department of Fire-Rescue to provide maintenance and repair services for the City of Compton's fire apparatus.

We have been successful in maintaining Compton's fleet of twelve (12) apparatus while having no negative impact to the services to our own fleet. We also continue to provide apparatus maintenance for the Rio Hondo Fire Academy.

The basic services we provide to the City of Compton include; quarterly routine maintenance and extraordinary maintenance and repairs, performed on an as needed basis.

There have been no changes proposed to the attached agreement for FY 2014-15. The agreement continues to contain a termination clause where the agreement can be terminated by either party following a ninety day notice in writing.

FISCAL IMPACT

It is estimated that \$27,000 in revenue may be realized in FY 2014-15. This revenue is reflected in the regular salaries for Fire-Rescue's mechanics in the Activity for Contract Fire Apparatus Maintenance.


Thaddeus McCormack
City Manager

Attachment:

FY 2014-15 City of Compton Maintenance Agreement

**INTERLOCAL AGREEMENT
BETWEEN
CITY OF SANTA FE SPRINGS AND THE CITY OF COMPTON
FOR
FIRE DEPARTMENT VEHICLE REPAIR AND MAINTENANCE SERVICES**

Fiscal Year 2014/2015

NOW, THEREFORE, in consideration of the mutual promises contained herein, the City of Santa Fe Springs and City of Compton agree as follows:

I. Purpose/Objective

The purpose of this Agreement is to allow the City of Santa Fe Springs Department of Fire-Rescue to provide maintenance and repair services to the City of Compton Fire Department for Apparatus owned and operated by the Compton Fire Department (CFD). CFD does not have sufficient resources to provide such services and desires to have such services performed as set forth below. Santa Fe Springs Fire-Rescue (SFSFR) currently maintains appropriate facilities and sufficient personnel to perform necessary maintenance and repair services, and agrees to extend this service to CFD under the terms and conditions specific to this Agreement.

II. Definitions

In this Agreement, the following shall have the meanings set forth below:

Annual Inspection: A yearly inspection conducted at the SFSFR maintenance facility that includes items listed on the "Apparatus/Fire Engines Annual Inspection" form as set forth on the attached Exhibit "A" as set forth herein or updated in accordance with is Agreement.

Apparatus: Fire Department owned vehicle used for the purpose of responding to fire or medical emergencies.

Fire Ground Equipment: Mechanical and electrical tools assigned to Apparatus.

Fluids: Motor oil, antifreeze, transmission fluid, brake fluid, gear oils, grease and washer fluids.

Front Line Apparatus: The primary designated staffed vehicle first in line to respond.

Quarterly Inspection: A quarterly inspection conducted at the SFSFR maintenance facility that includes items listed on the form as set forth on the attached Exhibit "B" as set forth herein or updated in accordance with this Agreement.

III. Scope of Agreement/Work

A. Responsibilities of Santa Fe Springs Fire Rescue (SFSFR) shall be as follows:

- 1. SFSFR Maintenance Responsibilities.** SFSFR shall be responsible for routine maintenance of the Apparatus and Fire Ground Equipment covered under the terms of this Agreement.
- 2. SFSFR Repair Responsibilities.** Modifications and repairs shall be scheduled and performed on a priority basis by SFSFR or its chosen service provider. Repairs and modifications will be charged at the hourly shop rate established herein, in addition to any other applicable charges authorized in this Agreement.

3. **Work performed by Outside Service Providers:** SFSFR will provide notice to CFD prior to work being performed by other service providers.
4. **Maintenance and Repair Limitations.** SFSFR agrees to attempt to complete all maintenance and repair requests within the time CFD requests or has scheduled with SFSFR. CFD is aware that there may be times when SFSFR cannot meet the desire timeline. SFSFR will make every attempt to maintain or repair all Front Line Apparatus as scheduled.
5. **Equipment covered.** The equipment SFSFR agrees to maintain for CFD is set forth in the chart outlined in Exhibit "C: attached hereto. The Fire Chief of SFSFR and Fire Chief of CFD are authorized to amend the covered equipment as necessary, so long as both parties agree to the changes and attach to this Agreement an updated copy of the equipment covered. Any Apparatus covered assumes that it also includes Fire Ground Equipment supporting such Apparatus.
6. **Hours of Work.** SFSFR's Fleet Service's normal working hours are from 7:30 a.m. to 5:30 p.m., Monday through Friday except holidays.
7. **Documentation and Safety Concerns.** SFSFR shall supply to CFD all records of work performed at the time of billing. If CFD does not authorize additional repairs that SFSFR recommends, SFSFR shall state so on the repair documentation. Items discovered that are safety concerns shall be documented (as above) and notification provided to CFD. If the level of safety concern meets National Fire Protection Association's (NFPA) criteria as determined by SFSFR, SFSFR may make a recommendation directly to CFD's Fire Chief and SFSFR will seek direction to proceed with the recommended repair(s) or maintenance. SFSFR makes no representation that it will discover any safety issues or defect, actual or potential.
8. **Pick-up and Delivery of Apparatus.** This may be a joint effort between CFD and SFSFR with CFD as the party ultimately responsible for pick-up and delivery. CFD remains responsible for any costs associated with pick-up and delivery.

B. Responsibilities of Compton Fire Department (CFD) shall be as follows:

1. **Notification of Repair and/or Maintenance:** CFD agrees to notify SFSFR via the SFSFR designated email address when Apparatus is in need of repair/and or maintenance. CFD agrees that it is their intent to maintain the Apparatus to NFPA 1911 Standard for the inspection and maintenance of in-service automotive fire apparatus and, as such, hereby agrees to participate in the SFSFR preventative maintenance program as outlined in attached Exhibits "A" and "B: If SFSFR determines that the Apparatus is not being maintained to this standard, SFSFR may notify the Fire Chief of CFD.
2. **Authorized Representative:** CFD agrees to provide the name and telephone number of a CFD authorizing representative who can, in a timely manner, provide any necessary direction to SFSFR to approve additional repairs, if SFSFR determines such repairs are recommended or required.
3. **Response to Safety Concerns:** If SFSFR has occasion to notify CFD the level of safety concern meets NFPA's criteria as determined by SFSFR, the Fire Chief of CFD is responsible for a timely response to SFSFR's recommendation.
4. **Pick-up and Delivery of Apparatus:** SFSFR and CFD shall coordinate all pick-up and delivery of apparatus with CFD as the party ultimately responsible for pick-up and delivery. CFD is responsible for any costs associated with pick-up and delivery.

IV. Payment (or Funding/Costs/etc.)

- A.** Service and repair charges will be on an hourly basis rounded to the nearest 15 minutes. The FY 2014-2015 shop rate for service is \$92.00 per hour which is inclusive of documentation and reporting of all maintenance work and service work. The shop rate will be reviewed by SFSFR staff in January of each year and the Fire Chief for SFSFR may authorize an increase under this Agreement of up to ten percent (10%) so long as CFD received notification of the increase at least 120 days prior to implementation of the new labor rate. Fees do not include California State sales tax. In addition, CFD agrees to pay SFSFR for all service and parts provided by SFSFR and any costs associated with fluids and pick-up and delivery.
- B.** Expenses outlined herein shall be paid by CFD in the manner set forth below:
1. Cost of any parts that SFSFR does not have in-stock will be directly billed by the vendor to SFSFR.
 2. Service that SFSFR does not provide but that SFSFR authorizes another entity provide will be directly billed by the vendor to SFSFR
 3. All labor services provided by SFSFR and the cost of parts SFSFR has in-stock will be directly billed by SFSFR to CFD.
 4. Fluids used and replaced will be billed at the normal rates paid by SFSFR as well as fluids accountability requirements and any required disposal charges incurred by SFSFR.
 5. Pick-up and delivery charges will be directly paid by CFD to the entity providing such services. For example, if towing is required, CFD will pay the towing company directly.

V. Method of Payment

- A.** SFSFR will submit a monthly itemized invoice to CFD for all SFSFR in-stock parts, fluid replacement, labor for maintenance and repair services provided by SFSFR and any other services provided under this Agreement.
- B.** Upon completion of the work set forth in the invoice, CFD will make payment within thirty (30 days) of receipt of an invoice.

VI. Amendments/Term Extensions

Either party of this Agreement may request an amendment or term extension. Any amendment shall be negotiated and agreed to by both parties prior to implementation, except labor costs which can be increased by SFSFR as provided in this Agreement. Certain updates are expressly authorized to be made by the SFSFR or CFD Fire Chiefs under this Agreement and, when so authorized, must be made in writing and attached hereto.

Any other amendments to this Agreement shall be made in writing and shall be presented to each party's governing authority for approval prior to implementation.

VII. Indemnification

The City of Compton and City of Santa Fe Springs each agree to defend, indemnify and hold the other, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits, including reasonable attorney fees, to the extent caused by each entity's respective negligence in performance of its responsibilities under this Agreement. During the term of this agreement the City of Santa Fe Springs shall maintain and show evidence of vehicle physical damage coverage to the City of Compton's vehicles while they are in the care, custody, and control of Santa Fe Springs.

VII. Warranty

The City of Santa Fe Springs gives a ninety (90) day warranty on parts and labor.

IX. Duration of Agreement

This Agreement shall be effective until June 30, 2015 unless otherwise terminated or extended in the manner described under the pertinent sections of this Agreement.

X. Termination of Agreement

Should either party choose to terminate this Agreement, the party desiring to terminate this agreement must provide ninety (90) days advance written notice to the other party, unless otherwise set forth in this Agreement.

XI. Joint Board/No Separate Legal Entity Created/Property

No joint board and no separate legal entity is created under this Agreement. Each party shall maintain ownership of its own property.

XII. Entire Agreement

This Agreement along with the Exhibits incorporated by reference set forth all terms and conditions agreed upon by SFSFR and CFD, and supersedes any and all agreements oral or otherwise with respect to the subject matter addressed herein.

XIV. Notice

Any notice required under this Agreement shall be to the party at the address listed below and shall become effective three days following the date of deposit in the United States Postal Service.

City of Santa Fe Springs
Attention: Fire Chief
Re: Interlocal Agreement with CFD
11300 Greenstone Avenue
Santa Fe Springs, CA 96070

City of Compton
Attention: Fire Chief
Re: Interlocal Agreement with SFSFR
201 South Acacia
Compton, CA 90220

XV. Interpretation and Venue

This Agreement shall be governed by the laws of the State of California as to interpretation and performance. The parties hereby agree that venue for enforcement of this Agreement shall be the Superior Court of Los Angeles County.

XVI. Dispute Resolution

In the event of a dispute between the parties arising by reason of this Agreement, or any obligation hereunder, the dispute shall first be referred to a representative designed by parties to have oversight over the administration of this Agreement. Said representatives shall meet within fourteen (14) calendar days of either party's request for a meeting, and the parties shall make a good faith effort to attempt to achieve a resolution of the dispute. In the event that the parties are unable to resolve the dispute under the procedure set forth, then the parties hereby agree that the matter shall be referred to mediation. The parties shall mutually agree upon a mediator to assist them in resolving their differences. Any expenses incidental to mediation shall be borne equally by the parties.

XVII. Effective Date

This Agreement shall take effect on the date of the last authorizing signature affixed hereto.

City of Santa Fe Springs

City of Compton

Mayor, Juanita Trujillo

Fire Chief, John Thompson

Date: _____

Date: _____

Approved as to Form:

City Attorney, Steven Skolnik



NEW BUSINESS

Authorization to Renew Café Libro Concession Agreement with Tierra Mia Coffee Company

RECOMMENDATION

That the City Council authorize the Director of Finance and Administrative Services to execute a one-year agreement with Tierra Mia Coffee Company to provide concession services in the Café Libro area of the City Library.

BACKGROUND

The Tierra Mia Coffee Company is currently providing concession services in the Café Libro area of the City Library under a one-year Concession Agreement. The current one-year concession agreement that was approved by City Council on August 8, 2013, contained a \$300 per month rental fee. It is recommended that the rental obligation remain at \$300 per month. See Section Six of the Café Libro Concession Agreement.

FISCAL IMPACT

The fiscal impact will be the continued revenue generated from the collection of rental fees.

INFRASTRUCTURE IMPACT

Tierra Mia Coffee Company provides a valuable amenity to the overall Library experience for patrons and the community at large.


Thaddeus McCormack
City Manager

Attachment:

Café Libro Concession Agreement

**City of Santa Fe Springs Library
Café Libro**

CONCESSION AGREEMENT

This Concession Agreement is made and entered into this 1st day of August, 2014, by and between the CITY OF SANTA FE SPRINGS, a body corporate and politic, hereinafter referred to as the "City," and TIERRA MIA COFFEE COMPANY, A CALIFORNIA CORPORATION, hereinafter referred to as the "Concessionaire."

WITNESSETH THAT:

WHEREAS, the City owns a café concession at its Library, 11700 Telegraph Road, Santa Fe Springs, California and,

WHEREAS, the City has determined that the best interest and welfare of the City would be served by the granting of a café concession to the Concessionaire for the purpose of operating a café service located in said Library, and

WHEREAS, the Concessionaire is desirous of receiving a grant of concession from the City upon the terms and conditions hereinafter contained.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and conditions hereinafter contained, the parties do hereby agree as follows:

1. The City hereby grants to the Concessionaire the right to the use and operation of a cafe service concession in the Café Libro service area at Library located at 11700 Telegraph Road, Santa Fe Springs, California, including the use and operation of the City's facilities and equipment listed and described on Exhibit "A" attached hereto and by reference incorporated herein as a part hereof.
2. The Concessionaire shall have the privilege of operating a cafe and refreshment concession at said café, conditional to compliance by Concessionaire with all rules and regulations of the City concerning the operation thereof and the provisions of this Agreement.
3. For the purpose of this Agreement, the "cafe and refreshment concession" shall be deemed to include coffee, pastries, candy, and beverages, and other items expressly approved by the City.
4. The Concessionaire agrees that the sale, use of, or possession of beer or other alcoholic beverages during service hours or otherwise on the premises is expressly prohibited.
5. The term of this Agreement shall be for a One (1)-year period, **August 1, 2014 through July 31, 2015**. This Agreement may be renewed if both parties agree to mutually acceptable changes to the terms and conditions of this agreement.

6. During the twelve months of this Agreement, effective August 1, 2014, the City will charge the Concessionaire a rental amount of \$300.00 per month.
7. The Concessionaire hereby agrees that all items offered for sale by the Concessionaire shall first be approved by the City or its Director of Library and Cultural Services or other duly authorized representatives, and that thereafter the Concessionaire shall not alter the price of any item sold without the prior approval of the City or its Division Director of Library Services.
8. The Concessionaire agrees to keep said concession open during the dates and hours of opening and closing specified by the City and its Division Director of Library Services.
9. The Concessionaire agrees to pay the cost of a phone line necessary to the operation of the concession.
10. The Concessionaire will market and promote the business at its own expense.
11. The Concessionaire agrees it will maintain the premises in a neat, clean, and sanitary condition, in accordance with guidelines specified in Exhibit "B" attached hereto and by reference incorporated herein as a party hereof. The Concessionaire further agrees that said premises shall at all times be open to inspection by the proper public authorities and the Division Director of Library Services or other duly authorized representatives of the City. The City retains the right to close the concession if the Concessionaire receives less than an "A" rating from the Los Angeles Health Department in its annual inspection or if the City or its Director of Library and Cultural Services determines that the Concessionaire has not maintained the premises as stipulated in Exhibit "B."
12. The use of profane or indecent language is strictly prohibited, and boisterous, loud, or unsuitable conduct on the part of the Concessionaire, his agents or employees, is likewise strictly prohibited. Any violation of the rules and regulations of the City or its Division Director of Library Services shall be sufficient cause for termination of this Agreement without compensation or payment of damages to the Concessionaire.
13. The Concessionaire agrees to comply with all City and County laws, rules and regulations, laws of the State of California, and laws of the United States of America, insofar as the same or any of them are applicable hereto.
14. The Concessionaire agrees that competent persons will be in attendance on the premises at all times, and that one person will at all times be in charge of the concession, and the Division Director of Library Services shall be notified of the person in charge of the concession.
15. The Concessionaire agrees that it will not, in the operation of said concession, interfere in any way with the general use of the Library or other facilities provided by the City, and the Concessionaire agrees that neither it nor its employees or agents will interfere with the public use and enjoyment of the Library.
16. The Concessionaire agrees that it will not permit disorderly persons to loiter about the premises used by him in the operation of this concession.

17. The City shall maintain the premises as set forth and described in Exhibit "A."
18. The Concessionaire agrees to provide all necessary equipment needed in the operation of said concession not otherwise furnished by the City as set forth and described in Exhibit "A."
19. The Concessionaire shall have the right to install a security camera system within the concession area. Prior to installation, the Concessionaire agrees to provide to the City's Police Services Department product specifications, installation requirements, and proposed equipment locations. The City's Police Services Department will review and approve the proposed security camera system, and also any future proposed modifications to the system. The City's Public Works Department will coordinate, schedule and monitor installation of the proposed security camera system, and also the installation of any future modifications to the system.
20. The Concessionaire shall be solely responsible for the installation, operation, and maintenance of the security camera system. In case of a power failure, the City will not be held responsible for the operation of the system. The Concessionaire agrees to save, keep and hold harmless the City and all of its officers, agents, and employees, from all damage, costs, or expense in law or in equity (including costs of suit and expenses for legal services), that may at any time arise or be set up because of the installation and operation of the security camera system.
21. The Concessionaire acknowledges that it has thoroughly examined the premises to be operated by him under this Agreement, and that he knows the conditions thereof. The Concessionaire further agrees to accept said premises in the condition in which they are upon the commencement of the term hereof, hereby waiving any claim or right on account thereof, and agrees that the City shall not be required at any time to make any improvements, alterations, changes, repairs, or replacements of any of the structures or facilities to be used by the Concessionaire, except as provided in Exhibit "A." The Concessionaire further agrees that it will not make any changes, additions, or alterations of any kind in the premises used or occupied by him without the written consent of the City or its Division Director of Library Services. The Concessionaire further waives any right to require the City to make repairs at the cost of the City, which the Concessionaire might otherwise have under the laws of the State of California, or otherwise, except as provided in Exhibit "A."
22. If the premises operated by the Concessionaire shall be so damaged by fire, earthquake, casualty, war, insurrection, riot, or public disorder, or any other cause or happening, as to be substantially destroyed to such an extent that the same cannot be used or operated by the Concessionaire, then this Agreement, at the option of either party, shall immediately cease and terminate. However, at the option of the City, if the premises shall be only partially destroyed, the City may restore the premises to their prior condition, and the Concessionaire shall be obligated to continue operation of the concession upon completion of necessary repairs.
23. The Concessionaire shall, at its sole cost and expense, purchase and maintain throughout the term of this Agreement, the following insurance policies:

A. Automobile insurance covering all bodily injury and property damage incurred during the performance of this Agreement, with a minimum coverage of \$1,000,000 combined single limit per accident. Such automobile insurance shall include all vehicles used during the performance of this agreement whether or not owned by Concessionaire. The Concessionaire also agrees to name the City as a Certificate Holder on his auto insurance policy during the term of this Agreement.

B. Comprehensive general liability insurance, naming the City as "Additional Insured" with a certificate naming such forwarded to the City; the policy shall maintain minimum limits of \$2,000,000 general aggregate, and \$1,000,000 combined single limit per occurrence, covering all bodily injury and property damage arising out of its operation under this Agreement. Maintain a liquor liability policy of \$1,000,000 aggregate and \$500,000 per occurrence. Such insurance shall also protect against claims arising out of allegations of food poisoning and similar claims.

C. Workers' compensation insurance covering the Concessionaire and all his employees as required by the State of California.

The aforesaid policies shall constitute primary insurance as to the City, its officers, employees, and volunteers, so that any other policies held by the City shall not contribute to any loss under said insurance. Said policies shall provide for thirty (30) days prior written notice to the City of cancellation or material change.

Any aggregate insurance limits must apply solely to this Agreement.

Insurance shall be written with only California admitted companies which hold a current policy holder's alphabetic and financial size category rating of not less than A VIII according to the current Best's Key Rating Guide, or a company with equal financial stability that is approved by the City's Risk Manager.

This Agreement shall not take effect until certificate(s) or other sufficient proof that these insurance provisions have been complied with, are filed with and approved by the City's Risk Manager. If the Concessionaire does not keep all of such insurance policies in full force and effect at all times during the terms of this Agreement, the City may elect to treat the failure to maintain the requisite insurance as a breach of this Agreement and terminate the Agreement as provided herein.

24. The Concessionaire agrees to save, keep and hold harmless the City and all of its officers, agents, and employees, from all damage, costs, or expense in law or in equity (including costs of suit and expenses for legal services), that may at any time arise or be set up because of damage to property or death or injury to persons received or suffered by reason of the operations of the Concessionaire hereunder, or which may be occasioned by any negligent act or omission to act which amounts to negligence on the part of the Concessionaire, or any of his agents or employees, or any act of omission to act on the part of said Concessionaire, his agents, or employees, including breach of implied warranties of fitness or merchantability or food and beverages sold by the Concessionaire, and including the maintenance by the Concessionaire of any defective or dangerous condition of the premises.

25. The Concessionaire agrees to pay all taxes, including sales taxes, excise taxes, personal property taxes, business operations tax certificate, and taxes on the Concessionaire's property or facilities use upon and located upon the premises of the City, and the Concessionaire shall pay any and all taxes which may be levied on the Concessionaire in said real property upon which the concession facilities are located.
26. The Concessionaire agrees that no sign or advertising matter of any kind shall be displayed on or near the outside of the building used and occupied by the Concessionaire, unless first approved by the Division Director of Library Services.
27. The Concessionaire agrees that upon the expiration of the term hereof, it will peaceably vacate the premises occupied by his operations, and deliver up the same to the City in good condition, ordinary wear and tear, damage by disaster and the element excepted.
28. The Concessionaire agrees that it will not, without the prior written consent of the City, sublet the premises, or any part thereof, nor assign, hypothecate or mortgage this Agreement.
29. This Agreement shall terminate immediately upon the occurrence of any of the following conditions:
 - (a) Upon the death of the Concessionaire's principal owner;
 - (b) Upon the filing of a voluntary petition in bankruptcy by the Concessionaire;
 - (c) Upon any court taking jurisdiction of the Concessionaire and its assets pursuant to proceedings brought under any Federal reorganization act or any receiver of the Concessionaire's assets who may be appointed for said purpose;
 - (d) Upon the Concessionaire's making any general assignment of its assets for the benefit of creditors;
 - (e) Upon the nonperformance by the Concessionaire of any of the covenants, conditions, or agreements herein above contained, and after written notice of the grounds for said termination has been delivered by the City to the Concessionaire.
30. In the event the City wishes to terminate this Agreement because of breach of any of the obligations, covenants, conditions, or agreement herein contained, the City will give the Concessionaire 30 days notice to correct the deficiency. If such corrections are not satisfactorily made within 30 days then the City may take possession of the premises at the end of 30 days.
31. The parties hereby agree that in the event the Concessionaire shall be prevented from occupying or using the said premises, or shall be prevented from conduction or operating his business or said premises by any final action, order of ruling of Federal or State authorities, then the Concessionaire may, at its option, cancel this agreement by written notice to the City, and said agreement shall become canceled and terminated 30 days after the mailing or delivery thereof.
32. Notice desired or required to be given hereunder or under any law now or hereafter in effect may, at the option of the party giving the same, be given by enclosing the same in a

sealed envelope addressed to the party for whom intended, and by depositing such envelope, with postage prepaid, in the United States Post Office, or any substation thereof, or any public letter box and any such notice and the envelope containing the same shall be addressed to the Concessionaire at 11700 Telegraph Road, Santa Fe Springs, CA 90670 or such other place as may here after be designated in writing by the Concessionaire, and notices and the envelope containing the same to the City shall be addressed or delivered to the Division Director of Library Services, City of Santa Fe Springs, 11710 East Telegraph Road, Santa Fe Springs, CA 90670. All such notices so given shall have the same force and effect as if delivered personally, and shall be deemed to have been given on the date when the same are delivered or are so deposited in a post office, substation, or public letter box, as aforesaid.

33. The contents of Exhibits "A" and "B" are incorporated by reference as though fully set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement, below, as of the date first set forth above.

CITY OF SANTA FE SPRINGS

By _____
Director of Finance and Administrative Services

CONCESSIONAIRE

By _____

ATTEST:

Deputy City Clerk

EXHIBIT "A"

LIBRARY CAFÉ LIBRO CONCESSION TERMS
SUMMARY OF CITY RESPONSIBILITIES

The City will:

1. Maintain the plumbing, electrical system, roof, exterior wall, interior walls, exterior doors, exterior door hardware, and kitchen appliances owned by the City. Said appliances include:
 - (a) Espresso Machine
 - (b) Microwave
 - (c) Ice Machine
 - (d) Reach-in Refrigerator/Freezer
 - (e) Under-Counter Refrigerator
 - (f) Front Service Counter with Display Case
 - (g) Cup Dispenser, Scullery Sink, Faucets, Overhead Cabinets, Wall Shelf, Service counter with Sink, Trash Receptacle.
2. Provide access to the café and its equipment, as well as overnight and weekend storage.
3. Provide utilities except for phone.

EXHIBIT "B"

SUMMARY OF CONCESSIONAIRE'S RESPONSIBILITIES

1. Use of high quality coffee and pastries. Maintain cafe facility and its appliances at the highest level of cleanliness, and in accordance with County of Los Angeles Health Dept. Codes. Strive for fast and friendly service.
2. Submit to the City a menu plan and prices for approval.
3. Provide a telephone line, separate from the Library phone service, for use in the concession by Concessionaire's representatives.
4. Operate a café service concession during Library open hours.
5. Submit to the City for approval all plans for graphics, advertisements, or signs that relate to the café food concession.
6. Provide and supervise employees in the concession who are acceptable to the Division Director of Library Services or her designated representatives.
7. Keep the kitchen area and eating area (tables and chairs) clean and in compliance with City and County sanitation and safety regulations. Remove trash from the area when maintenance staff is on duty.
8. Provide the City with County inspection notices and rating information.
9. The Concessionaire will be responsible for routine supervision, cleaning, and trash removal with the Café Libro seating area within the Library.
10. The Concessionaire is required to maintain a City business license, Los Angeles County Department of Health Permit, and all required compliance documentation for this type of service.



UNFINISHED BUSINESS

Adoption of Two-Year (FY 2014-15 and FY 2015-16) City Budget Including Actions as Set Forth in the Recommendations Contained Herein

RECOMMENDATION

That the City Council adopt a Two-Year (FY 2014-15 and FY 2015-16) City Budget as proposed, including the actions as set forth herein.

BACKGROUND

On June 12, 2014, the Proposed Two-Year Budget for Fiscal Years 2014-15 and 2015-16 was formally introduced to the City Council. Subsequently, on June 19, 2014, the City Council held a Budget Study Session to review and discuss the proposed budgets for the City and Water Utility Authority. The meetings above came after a series of meetings that were initiated on February 13, 2014, with a Council priority-setting discussion and more recently included a Town Hall meeting (April 16, 2014) and multiple Council Sub-Committee and City Advisory Committee meetings.

The Proposed Budget moves the City closer to a position to continue the work of the last two years in rebuilding the revenue base in a way that enhances the City's ability to sustain the level of service provided to the public on into the future. As well, the proposed budget provides an unwavering commitment to making Santa Fe Springs a safe and great place to live, work, and play. It furthers the City's mission to deliver exemplary municipal services responsive to our entire community and consistent with our history, culture, and unique character. And, it maintains the long-term fiscal sustainability that was so painstakingly achieved over the last two years through the difficult, but necessary, budget modifications engendered by redevelopment's elimination.

Proposed Staffing Modifications/Adjustments

There are some recommended staffing modifications and adjustments for inclusion in the Proposed Budget that have emerged subsequent to the introduction of the Budget on June 12, 2014, as follows:

It is recommended that the following reclassification of positions be made in recognition of the need to restore organizational fullness to key functions in the City that have operated with diminished organizational structure as a result of previously downgraded or eliminated positions necessitated by the City's adaptation to the "Great Recession" or the elimination of Redevelopment. It should go without saying that every nook and cranny of the organization has operated in some diminished



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capacity or another. However, the following positions reflect areas of the organization where:

- 1) Continued progress requires a broader organizational structure; and
- 2) Certain individuals have assumed *defacto* leadership roles in their respective operations.

Accordingly, it is recommended that:

- 1) The existing Deputy City Clerk be reclassified as City Clerk;
- 2) The existing Associate Planner be reclassified as Senior Associated Planner;
- 3) An existing Program Coordinator in the Youth Intervention Program be reclassified as Youth Intervention Supervisor; and
- 4) The Assistant Human Resource Manager be reclassified as Management Assistant II, working out of the City Manager/Clerk office.

In addition to the above, it is also recommended that a new full-time position of Human Resource Assistant be created and the current part-time Administrative Clerk position be eliminated upon the filling of the Human Resource Assistant position.

Lastly, for part-time positions, it is recommended that the salary range for the position of Community Services Program Leader I (formerly Recreation Leader I) be increased by \$0.50 and that seven Community Services Program Leader I positions (formerly Recreation Leader I) be converted to Community Services Program Leader II (formerly Recreation Leader II).

Salary adjustments for the above can be noted in the attached Salary Schedule. The total annual budget impact of the above is \$84,000.

Two-Year Proposed Budget: FY 2014-15 and FY 2015-16

The Proposed Budget is balanced and includes a modest General Fund surplus of \$105,800 and \$117,400 for 2014/15 and 2015/16, respectively.



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	Final Est. Fiscal Year <u>2013-14</u>	Proposed Fiscal Year <u>2014-15</u>	Proposed Fiscal Year <u>2015-16</u>
Sources:			
General Revenues	\$ 43,397,000	\$ 43,144,000	\$ 44,009,000
<u>Applied Revenues</u>	<u>14,162,100</u>	<u>14,494,000</u>	<u>14,637,000</u>
Total Sources	57,559,100	57,638,000	58,646,000
Uses:			
Departmental Expenditures	\$ 51,561,300	\$ 54,240,500	\$ 56,128,600
Capital Improvement Projects	3,200,000	2,800,000	2,400,000
Non-Recurring *	145,200	341,700	---
PERS Stabilization - Labor	670,000	---	---
PERS Stabilization - Future Rates	100,000	100,000	---
Insurance Stabilization	150,000	50,000	---
Equipment Replacement	435,200	---	---
<u>Equipment Replacement - Prefunding</u>	<u>1,194,500</u>	<u>---</u>	<u>---</u>
Total Uses	57,456,200	57,532,200	58,528,600
Projected Surplus	\$ <u>102,900</u>	\$ <u>105,800</u>	\$ <u>117,400</u>

* FY 2013-14 Final Estimate amount reflects the current year budgetary impact. In December 2013, the City Council set aside \$9.3 million in FY 2012-13 General Fund Reserves toward a payment made under protest to the State Department of Finance (DOF) as part of the statewide dissolution of redevelopment.

Revenues

During FY 2014-15, we are expecting City revenues (not including the Water Utility Fund) to total \$57.6 million. This includes approximately \$43.1 million in "general" General Fund revenues and \$14.5 million in "applied" General Fund revenues that are derived from the operations of specific departments and allocated to offset those same departmental expenditures. While in FY 2014-15 General Fund revenues are projected to be about the same as the current year estimate, FY 2015-16 is projected to generate about \$1 million more in revenues. This is largely due to sales tax revenues increasing about \$600,000 from the prior year.

The graph on the following page illustrates an overall view of the City's revenues for each of the next two fiscal years.

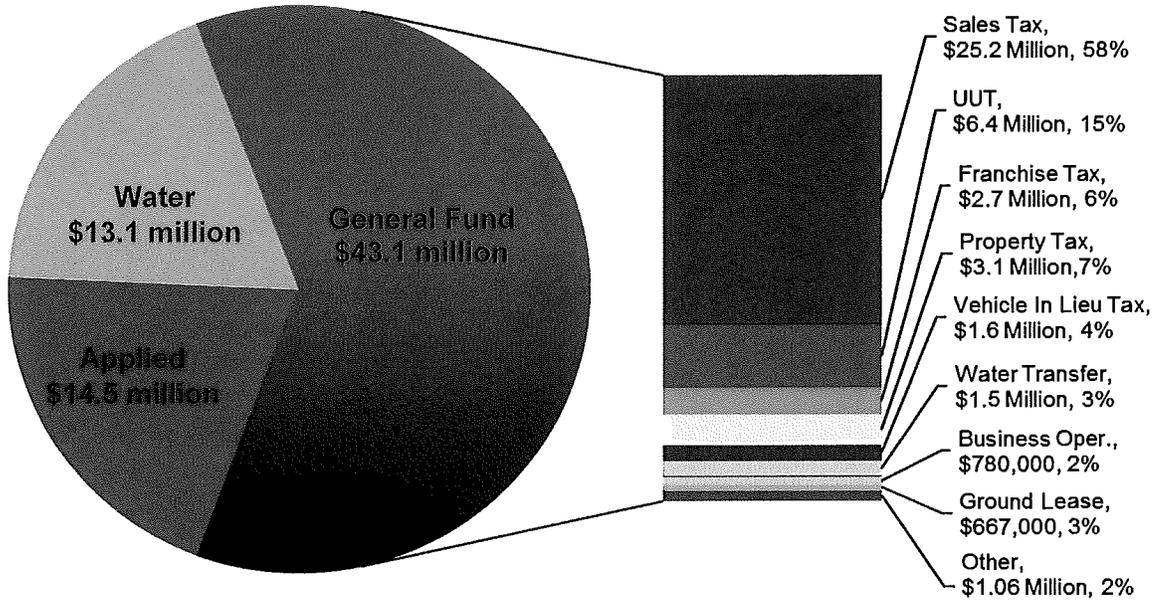


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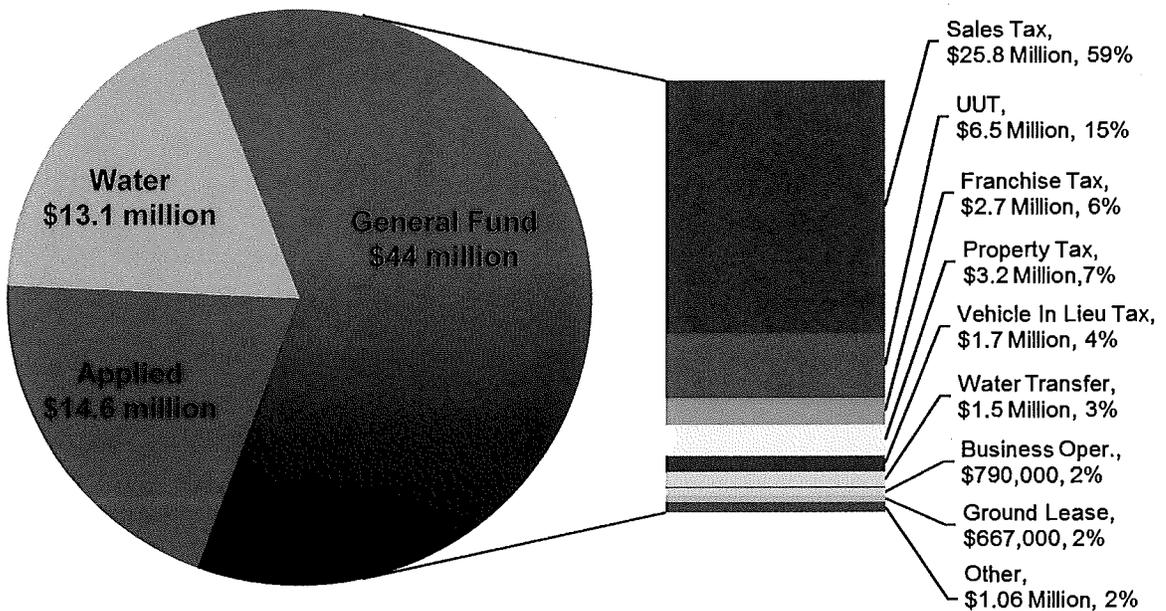
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FY 2014-15 City Revenues - \$70.7 Million



FY 2015-16 City Revenues - \$71.7 Million



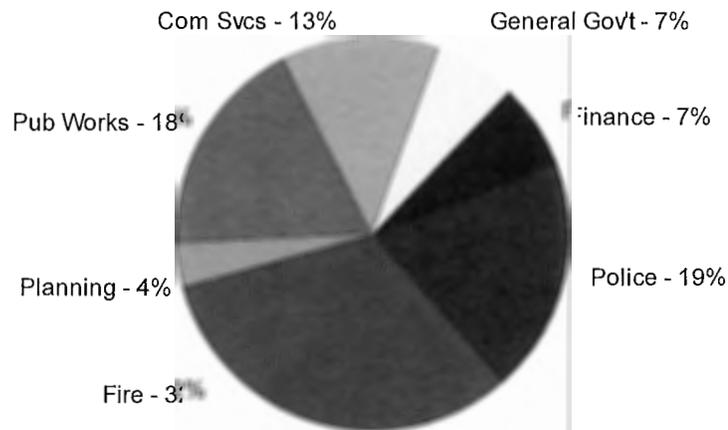


Expenditures

During Fiscal Year 2014-15, General Fund expenditures and fund transfers are expected to total approximately \$43 million. This is about \$300,000 million less than in the prior year. This is largely due to one-time expenditures and fund transfers during FY 2013-14 that are in alignment with one-time revenues received. Fiscal Year 2015-16 General Fund expenditures and fund transfers are expected to be about \$43.8 million or about \$800,000 more than the prior year. PERS pension costs are the primary reason for this increase.

Department expenditures are estimated at \$54.2 million in FY 2014-15 and \$56.1 in FY 2015-16. As historically shown, applied revenues offset departmental expenditures. In FY 2014-15, applied revenues of \$14.5 million will offset the \$54.2 million in gross expenditures for a net department "cost" of approximately \$39.7 million. The three largest department expenditure components (based on gross expenditures) are Fire (32%), Police (19%), and Public Works (18%). Combined, the funds spent on public safety (Police and Fire-Rescue Departments) account for slightly more than half of the City's operating expenditures.

FY 2014-15
Departmental Expenditures - \$54.2 Million



The proposed budget also includes earmarked funds for Capital Improvement Projects as well as Citywide equipment replacement.

Fees

City fees have not been adjusted over the past three years. A comprehensive fee study is currently underway, the result of which will become available in late summer/early fall. At that time, we will be in a position to recommend more detailed



fee adjustments. In the meantime, we are recommending the following fee adjustments pertaining to fees that need to be adjusted as a result of:

- 1) Mandates from outside agencies (e.g. County Grant funding for the Clarke Estate will not allow us to charge a differential fee for non-residents relative to residents. Therefore it is recommended that the all users be charged the equivalent of the existing resident rate);
- 2) Fees for similar services that vary between differing facilities (e.g. we are recommending a uniform security fee for Community Service facilities and parks, respectively); and
- 3) New regulatory activities that, heretofore, have not been included in the fee schedule.

Accordingly, we are asking the Council to authorize the modification or implementation of City fees as follows:

Community Services –

- Clarke Estate Rental \$2,160
- Heritage Park: Security Deposit (refundable) \$ 500
- Park Permits: Security Deposit (refundable) \$ 300
- Preschool Non-Residents Only (weekly fee) \$ 165

Fire Department -

- Protection Systems: Hose Racks \$ 235
- Hazards: Oil Well (new installation) \$ 235
- Hazardous Waste Generator Fees - \$ 235
- Hazardous Waste Hauler Permit \$ 235
- Industrial Waste Fees –
 - Annual Inspection fee (Class T) \$ 235
- Advanced Life Support (ALS) Fee \$ 369.25

General Fund Reserve Policy

As part of the budget adoption process, Staff recommends adoption of a General Fund Reserve Policy (attached). Considering the City's current legal action stemming from the City's \$9.3 million payment to the State Department of Finance (DOF) (in December 2013) as part of the dissolution of redevelopment, it is recommended that the replenishment actions included in the policy not be implemented at this time. It is recommended that the City Council address the replenishment component when greater clarity is reached on the legal outcome of the City's payment to the DOF.



Conclusion

In closing, over the last four years, the City has confronted the most challenging fiscal crisis in the City's history. We have confronted this challenge head-on and have not shied away from making difficult but necessary decisions. We have both addressed our annual budget shortfalls and reversed the structural deficit that so threatened the City's long-term sustainability as recently as last year.

Although we are experiencing some signs of optimism in the economy, we must not lose sight of the difficulties we have overcome. We have succeeded because of the strong partnerships we have with residents, businesses, and employees, as well as our collective commitment to shared responsibility and shared sacrifice. That commitment and strategy has gotten us through the eye of the storm. It is incumbent on us to remain vigilant and continue our prudent and constrained course.

We should not mistake stability with a return to "the good old days." If anything, the past has taught us that the economy has cycles. The hard-learned lesson that we ought to take from the last four years is that we need to live within our means in a way that allows us to sock away revenue surges in the good times, so that we can better ride through the shortfalls in the inevitable downturns. I am confident that the prudent and fiscally responsible pathway that the Council has laid out over the last few years has paved the way for a Fiscal Year 2013-14 Budget that takes the City back to a place where it can, once again, live within its means. Our continued partnership with community stakeholders and the City Council's continued strong sense of resolve positions the City for success on into the future.

Recommended Actions

There are several actions recommended as part of the broader the budget adoption:

1. Adopt the FY 2014-15 and FY 2015-16 Budgets for the City, Water Utility Authority, and Successor Agency. (This includes all the forecasted revenue estimates, expenditure allocations, and related transfers.);
2. Adopt the FY 2013-14 Final Estimate Revenues and Expenditures as the revised budget amounts for FY 2013-14;
3. Adopt the Salary Schedule as presented, inclusive of the following changes:
 - a. Creation of a new Full-Time Human Resources Assistant position in the Human Resources Department, and elimination of the Part-Time Administrative Clerk I position in City Manager's Office
 - b. Reclassify Full-time Deputy City Clerk position to Full-time City Clerk
 - c. Reclassify Full-time Assistant Human Resources Manager position to Full-time Management Assistant II position
 - d. Reclassify Full-time Associate Planner position to Full-Time Senior Associate Planner



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- e. Reclassify Full-time Program Coordinator (Police Services – Family & Youth Intervention) position to Intervention Program Supervisor
- f. Conversion of seven Part-Time Recreation Leader I positions (approximately 25 hours per week) in the Community Services Department to seven Part-Time Recreation Leader II positions (approximately 25 hours per week)
- g. Increase hourly wages for Part-Time Recreation Leader I positions (as noted in the attached Salary Schedule)
- h. Elimination of former positions which are no longer budgeted
- i. Elimination of former pay range steps which are no longer utilized;
4. Approve the creation of a PERS Stabilization Fund (Internal Service Fund);
5. Adopt the attached General Fund Reserve Policy. Replenishment actions included in the policy, however, will not be implemented until future City Council action. This provides for greater clarity considering the City's current legal action stemming from the City's \$9.3 million payment to the State Department of Finance (in December 2013) as part of the dissolution of redevelopment; and
6. Adopt the revised City Salary Schedule (Attached).

Thaddeus McCormack
City Manager

Attachments:

Employee Salary Schedule
General Fund Reserve Policy

City of Santa Fe Springs
General Fund Reserve Policy

(Effective: July 1, 2014)

The City of Santa Fe Springs shall maintain a minimum unassigned fund balance of at least 40% of the annual General Fund operating expenditures. This amount shall include an Emergency Reserve (as described below), but does not include fund balance amounts that are set aside (i.e., restricted, committed, or assigned) for specific purposes. The 40% is considered the minimum level necessary to maintain the City's credit worthiness and to adequately provide for:

1. Economic uncertainties, financial hardships or downturns in the local or national economy.
2. Contingencies for unforeseen operating or capital needs.
3. Cash flow requirements.

General Fund Reserves may be expended only upon approval by a majority of the City Council.

Replenishment of Unreserved Fund Balances

When the desired General Reserve Fund balance is not met, or when funds have been withdrawn, the City Council will develop, no later than the subsequent budget year, a one (1) to five (5) year reserve replenishment plan to meet the 40% reserve fund balance.

Emergency Reserve

An Emergency Reserve is to be maintained for the purpose of sustaining General Fund operations in the case of a natural disaster or unforeseen catastrophic event caused by human activity, such as a terrorist attack. The Emergency Reserve will not be accessed to meet operating shortfalls or to fund new programs or personnel. This reserve may be expended only in the event of a public emergency, as determined by two-thirds vote of the City Council, when such expenditures are necessary to ensure the safety, lives, and property of the City and its inhabitants.

The Emergency Reserve target level will be 10% of the General Fund Reserve. At no time will the balance in the Emergency Reserve fall below 5% of the General Fund Reserve, unless such requirement is specifically waived through an action of the City Council due to an unforeseen emergency requiring the use of the Emergency Reserve.

Use of Excess Fund Balance

Should actual General Fund revenues exceed expenditures and encumbrances, a year-end operating surplus shall be reported. Any year-end surplus that results in the General Fund's balance exceeding the level required by the reserve policy shall be available for any governmental purpose, upon approval by a majority of the City Council.

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS		STEP	MONTHLY	PHYSICAL		ANNUAL HOURS
				BI-WEEKLY	HOURLY			BI-WEEKLY	HOURLY	
01000	COUNCIL MEMBER	A- 1	970.840	448.080	5.601					2080.00
01300	CITY ATTORNEY	A- 1	15990.000	7380.000	92.250					2080.00
01400	CITY MANAGER	A- 1	13837.500	6386.538	79.832	A- 1	14599.075	6738.035	84.225	2080.00
01600	ASST CMGR/DIR OF FIN	A- 1	11380.575	5252.573	65.657	A- 1	12005.825	5541.150	69.264	2080.00
		B- 2	12005.825	5541.150	69.264	B- 2	12665.925	5845.812	73.072	
		C- 3	12665.925	5845.812	73.073	C- 3	13362.925	6167.504	77.093	
		D- 4	13362.925	6167.504	77.094	D- 4	14097.850	6506.700	81.333	
		E- 5	14097.850	6506.700	81.334	E- 5	14873.775	6864.819	85.810	
01700	FIRE CHIEF	A- 1	10080.875	4652.712	58.159	A- 1	10636.425	4909.119	61.363	2080.00
		B- 2	10636.425	4909.119	61.364	B- 2	11221.700	5179.246	64.740	
		C- 3	11221.700	5179.246	64.741	C- 3	11839.775	5464.512	68.306	
		D- 4	11839.775	5464.512	68.306	D- 4	12491.675	5765.388	72.067	
		E- 5	12491.675	5765.388	72.067	E- 5	13178.425	6082.350	76.029	
02400	DIR COMM SVCS	A- 1	9330.575	4306.419	53.830	A- 1	9844.100	4543.431	56.792	2080.00
		B- 2	9844.100	4543.431	56.793	B- 2	10385.300	4793.215	59.915	
		C- 3	10385.300	4793.215	59.915	C- 3	10956.225	5056.719	63.208	
		D- 4	10956.225	5056.719	63.209	D- 4	11558.925	5334.888	66.686	
		E- 5	11558.925	5334.888	66.686	E- 5	12193.400	5627.723	70.346	
02700	DIR POLICE SERVICES	A- 1	7711.075	3558.958	44.487	A- 1	8135.425	3754.812	46.935	2080.00
02710	DIR OF PLANNING	B- 2	8135.425	3754.812	46.935	B- 2	8583.350	3961.546	49.519	
		C- 3	8583.350	3961.546	49.519	C- 3	9055.875	4179.635	52.245	
		D- 4	9053.825	4178.688	52.234	D- 4	9554.025	4409.550	55.119	
		E- 5	9551.975	4408.604	55.108	E- 5	10079.850	4652.238	58.152	
02800	DIR PUBLIC WORKS	A- 1	10391.450	4796.054	59.951	A- 1	10963.400	5060.031	63.250	2080.00
		B- 2	10963.400	5060.031	63.250	B- 2	11566.100	5338.200	66.727	
		C- 3	11566.100	5338.200	66.728	C- 3	12202.625	5631.981	70.399	
		D- 4	12202.625	5631.981	70.400	D- 4	12874.000	5941.846	74.273	
		E- 5	12874.000	5941.846	74.273	E- 5	13582.275	6268.742	78.359	
03000	DIVISION CHIEF	A- 1	9176.825	4235.458	37.817					2912.00
		B- 2	9640.125	4449.288	39.726					
		C- 3	10127.000	4674.000	41.732					
		D- 4	10619.000	4901.077	43.760					
		E- 5	11153.025	5147.550	45.960					
		F- 6	10462.175	4828.696	43.113					

CLASS	JOB TITLE	STEP	NON-PHYS			PHYSICAL			ANNUAL HOURS	
			MONTHLY	BI-WEEKLY	HOURLY	MONTHLY	BI-WEEKLY	HOURLY		
03900	DIR TECHNOLOGY SVC M	A- 1	8134.400	3754.338	46.929	A- 1	8581.300	3960.600	49.507	2080.00
		B- 2	8581.300	3960.600	49.508	B- 2	9052.800	4178.215	52.227	
		C- 3	9053.825	4178.688	52.234	C- 3	9551.975	4408.604	55.107	
		D- 4	9551.975	4408.604	55.108	D- 4	10075.750	4650.346	58.129	
		E- 5	10075.750	4650.346	58.129	E- 5	10630.275	4906.281	61.328	
04800 04820	DIR TECHNOLOGY SVCS DIR RECREATION SVCS	A- 1	7711.075	3558.958	44.487	A- 1	8135.425	3754.812	46.935	2080.00
		B- 2	8135.425	3754.812	46.935	B- 2	8583.350	3961.546	49.519	
		C- 3	8583.350	3961.546	49.519	C- 3	9055.875	4179.635	52.245	
		D- 4	9053.825	4178.688	52.234	D- 4	9554.025	4409.550	55.119	
		E- 5	9551.975	4408.604	55.108	E- 5	10079.850	4652.238	58.152	
05000	HUMAN RESOURCE MGR	A- 1	7711.075	3558.958	44.487	A- 1	8134.400	3754.338	46.929	2080.00
		B- 2	8134.400	3754.338	46.929	B- 2	8581.300	3960.600	49.507	
		C- 3	8581.300	3960.600	49.508	C- 3	9053.825	4178.688	52.233	
		D- 4	9053.825	4178.688	52.234	D- 4	9551.975	4408.604	55.107	
		E- 5	9551.975	4408.604	55.108	E- 5	10075.750	4650.346	58.129	
05400	DIR/PURCHASING SVCS	A- 1	6662.500	3075.000	38.438	A- 1	7028.425	3243.888	40.548	2080.00
		B- 2	7028.425	3243.888	40.549	B- 2	7415.875	3422.712	42.783	
		C- 3	7415.875	3422.712	42.784	C- 3	7823.825	3610.996	45.137	
		D- 4	7823.825	3610.996	45.137	D- 4	8254.325	3809.688	47.621	
		E- 5	8254.325	3809.688	47.621	E- 5	8708.400	4019.262	50.240	
05600	ASST DIR FIN&ADM SVC	A- 1	7016.125	3238.212	40.478	A- 1	7401.525	3416.088	42.701	2080.00
		B- 2	7401.525	3416.088	42.701	B- 2	7808.450	3603.900	45.048	
		C- 3	7808.450	3603.900	45.049	C- 3	8237.925	3802.119	47.526	
		D- 4	8237.925	3802.119	47.526	D- 4	8690.975	4011.219	50.140	
		E- 5	8690.975	4011.219	50.140	E- 5	9168.625	4231.673	52.895	
08540	LIBRARY SVCS DIV DIR	A- 1	6662.500	3075.000	38.438					2080.00
		B- 2	7028.425	3243.888	40.549					
		C- 3	7415.875	3422.712	42.784					
		D- 4	7823.825	3610.996	45.137					
		E- 5	8254.325	3809.688	47.621					

CLASS	JOB TITLE	STEP	NON-PHYS			PHYSICAL			ANNUAL HOURS	
			MONTHLY	BI-WEEKLY	HOURLY	MONTHLY	BI-WEEKLY	HOURLY		
12600	DEPUTY FIRE MARSHALL	A- 1	7466.100	3445.892	43.074	A- 1	7877.125	3635.596	45.444	2080.00
		B- 2	7877.125	3635.596	45.445	B- 2	8310.700	3835.708	47.946	
		C- 3	8310.700	3835.708	47.946	C- 3	8768.875	4047.173	50.589	
		D- 4	8768.875	4047.173	50.590	D- 4	9252.675	4270.465	53.380	
		E- 5	9252.675	4270.465	53.381	E- 5	9762.100	4505.585	56.319	
12700	DEP DIR ENVIRON SVCS	A- 1	8788.350	4056.162	50.702	A- 1	9271.125	4278.981	53.487	2080.00
		B- 2	9271.125	4278.981	53.487	B- 2	9779.525	4513.627	56.420	
		C- 3	9779.525	4513.627	56.420	C- 3	10317.650	4761.992	59.524	
		D- 4	10317.650	4761.992	59.525	D- 4	10885.500	5024.077	62.800	
		E- 5	10885.500	5024.077	62.801	E- 5	11484.100	5300.354	66.254	
12800	FIRE CAPTAIN	A- 1	7457.900	3442.108	29.903					2992.86
		B- 2	7850.475	3623.296	31.477					
		C- 3	8284.050	3823.408	33.215					
		D- 4	8713.525	4021.627	34.937					
		E- 5	9189.125	4241.135	36.844					
12900	MUNICIPAL SVCS MGR	A- 1	6956.675	3210.773	40.135	A- 1	7339.000	3387.231	42.340	2080.00
		B- 2	7339.000	3387.231	42.340	B- 2	7742.850	3573.623	44.670	
		C- 3	7742.850	3573.623	44.670	C- 3	8168.225	3769.950	47.124	
		D- 4	8168.225	3769.950	47.124	D- 4	8617.175	3977.158	49.714	
		E- 5	8617.175	3977.158	49.714	E- 5	9090.725	4195.719	52.446	
13000	ENVR PROTEC SPEC/CPE	A- 1	7877.125	3635.596	45.445					2080.00
		B- 2	8295.325	3828.612	47.858					
		C- 3	8734.025	4031.088	50.389					
		D- 4	9196.300	4244.446	53.056					
		E- 5	9686.250	4470.577	55.882					
13100	ENVR PROTECT SPEC	A- 1	7096.075	3275.112	40.939					2080.00
		B- 2	7473.275	3449.204	43.115					
		C- 3	7866.875	3630.865	45.386					
		D- 4	8284.050	3823.408	47.793					
		E- 5	8724.800	4026.831	50.335					
13200	ASSOC CIVIL ENGINEER	A- 1	6285.300	2900.908	36.261	A- 1	6626.625	3058.442	38.230	2080.00
		B- 2	6632.775	3061.281	38.266	B- 2	6994.600	3228.277	40.353	
		C- 3	7004.850	3233.008	40.413	C- 3	7388.200	3409.938	42.624	
		D- 4	7401.525	3416.088	42.701	D- 4	7799.225	3599.642	44.995	
		E- 5	7824.850	3611.469	45.143	E- 5	8250.225	3807.796	47.597	

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS BI-WEEKLY	HOURLY	STEP	MONTHLY	PHYSICAL BI-WEEKLY	HOURLY	ANNUAL HOURS
13300	UTILITY SVCS MANAGER	A- 1	6604.075	3048.035	38.100	A- 1	6966.925	3215.504	40.193	2080.00
		B- 2	6966.925	3215.504	40.194	B- 2	7350.275	3392.435	42.405	
		C- 3	7350.275	3392.435	42.405	C- 3	7754.125	3578.827	44.735	
		D- 4	7754.125	3578.827	44.735	D- 4	8180.525	3775.627	47.195	
		E- 5	8180.525	3775.627	47.195	E- 5	8630.500	3983.308	49.791	
13400	MANAGEMENT ASST III	A- 1	5782.025	2668.627	33.358	A- 1	6091.575	2811.496	35.143	2080.00
		B- 2	6091.575	2811.496	35.144	B- 2	6417.525	2961.935	37.024	
		C- 3	6417.525	2961.935	37.024	C- 3	6758.850	3119.469	38.993	
		D- 4	6758.850	3119.469	38.993	D- 4	7122.725	3287.412	41.092	
		E- 5	7122.725	3287.412	41.093	E- 5	7506.075	3464.342	43.304	
13500	FIRE PROTECT INSP II	A- 1	6754.750	3117.577	38.970					2080.00
		B- 2	7101.200	3277.477	40.968					
		C- 3	7470.200	3447.785	43.097					
		D- 4	7853.550	3624.715	45.309					
		E- 5	8261.500	3813.000	47.663					
13630 13650 13665 13673 13675	CIVIL ENGR TECH III P/W INSPECTOR II CIVIL ENGR ASST II ST & GRNDS MTC SUPT TRAF & ST LITE SUPT	A- 1	5641.600	2603.815	32.548	A- 1	5952.175	2747.158	34.339	2080.00
		B- 2	5952.175	2747.158	34.339	B- 2	6285.300	2900.908	36.261	
		C- 3	6285.300	2900.908	36.261	C- 3	6626.625	3058.442	38.230	
		D- 4	6626.625	3058.442	38.231	D- 4	7004.850	3233.008	40.412	
		E- 5	7004.850	3233.008	40.413	E- 5	7388.200	3409.938	42.624	
		F- 6	7388.200	3409.938	42.624	F- 6	7824.850	3611.469	45.143	
		G- 7	7824.850	3611.469	45.143	G- 7	8259.450	3812.054	47.650	
		H- 8	8259.450	3812.054	47.651	H- 8	8705.325	4017.842	50.223	
13700	ENVR PROTECT INSP II	A- 1	6403.175	2955.312	36.941					2080.00
		B- 2	6738.350	3110.008	38.875					
		C- 3	7101.200	3277.477	40.968					
		D- 4	7457.900	3442.108	43.026					
		E- 5	7853.550	3624.715	45.309					
13810	FIRE ENGINEER	A- 1	6403.175	2955.312	25.674					2992.86
		B- 2	6738.350	3110.008	27.018					
		C- 3	7101.200	3277.477	28.473					
		D- 4	7457.900	3442.108	29.903					
		E- 5	7853.550	3624.715	31.489					
13910	SENIOR PLANNER	A- 1	5950.125	2746.212	34.328	A- 1	6274.025	2895.704	36.196	2080.00
		B- 2	6274.025	2895.704	36.196	B- 2	6614.325	3052.765	38.159	
		C- 3	6614.325	3052.765	38.160	C- 3	6976.150	3219.762	40.247	
		D- 4	6976.150	3219.762	40.247	D- 4	7355.425	3395.273	42.440	
		E- 5	7355.425	3395.273	42.441	E- 5	7757.200	3580.246	44.753	

CLASS	JOB TITLE	STEP	NON-PHYS			PHYSICAL			ANNUAL HOURS	
			MONTHLY	BI-WEEKLY	HOURLY	MONTHLY	BI-WEEKLY	HOURLY		
14010	CHLDREN'S SVCS ADMIN	A- 1	5677.475	2620.373	32.755	A- 1	5989.075	2764.188	34.552	2080.00
		B- 2	5989.075	2764.188	34.552	B- 2	6318.100	2916.046	36.450	
		C- 3	6318.100	2916.046	36.451	C- 3	6666.500	3076.892	38.461	
		D- 4	6666.600	3076.892	38.461	D- 4	7032.525	3245.781	40.572	
		E- 5	7032.525	3245.781	40.572	E- 5	7418.950	3424.131	42.801	
14100	CITY CLERK	A- 1	5782.025	2668.627	33.358	A- 1	6091.575	2811.496	35.143	2080.00
		B- 2	6091.575	2811.496	35.144	B- 2	6417.525	2961.935	37.024	
		C- 3	6417.525	2961.935	37.024	C- 3	6758.850	3119.469	38.993	
		D- 4	6758.850	3119.469	38.993	D- 4	7122.725	3287.412	41.092	
		E- 5	7122.725	3287.412	41.093	E- 5	7506.075	3464.342	43.304	
14300	ACCOUNTANT	A- 1	4988.675	2302.465	28.781	A- 1	5261.325	2428.304	30.353	2080.00
		B- 2	5257.225	2426.412	30.330	B- 2	5541.150	2557.454	31.968	
		C- 3	5551.400	2562.185	32.027	C- 3	5854.800	2702.215	33.777	
		D- 4	5864.025	2706.473	33.831	D- 4	6179.725	2852.181	35.652	
		E- 5	6184.850	2854.546	35.682	E- 5	6523.100	3010.662	37.633	
14400	CIVIL ENGR ASST I	A- 1	5140.375	2372.481	29.656	A- 1	5423.275	2503.050	31.288	2080.00
		B- 2	5423.275	2503.050	31.288	B- 2	5720.525	2640.242	33.003	
		C- 3	5720.525	2640.242	33.003	C- 3	6035.200	2785.477	34.818	
		D- 4	6035.200	2785.477	34.818	D- 4	6367.300	2938.754	36.734	
		E- 5	6367.300	2938.754	36.734	E- 5	6717.850	3100.546	38.756	
14520	MANAGEMENT ASST II	A- 1	5177.275	2389.512	29.869	A- 1	5460.175	2520.081	31.501	2080.00
		B- 2	5460.175	2520.081	31.501	B- 2	5761.525	2659.165	33.239	
		C- 3	5761.525	2659.165	33.240	C- 3	6079.275	2805.819	35.072	
		D- 4	6079.275	2805.819	35.073	D- 4	6413.425	2960.042	37.000	
		E- 5	6413.425	2960.042	37.001	E- 5	6766.025	3122.781	39.034	
14620	CIVIL ENGR TECH II	A- 1	5064.525	2337.473	29.218	A- 1	5343.325	2466.150	30.826	2080.00
		B- 2	5343.325	2466.150	30.827	B- 2	5637.500	2601.923	32.524	
		C- 3	5637.500	2601.923	32.524	C- 3	5947.050	2744.792	34.309	
		D- 4	5947.050	2744.792	34.310	D- 4	6274.025	2895.704	36.196	
		E- 5	6274.025	2895.704	36.196	E- 5	6618.425	3054.658	38.183	
14705	FLEET SEC SUPERVISOR	A- 1	4988.675	2302.465	28.781	A- 1	5257.225	2426.412	30.330	2080.00
14710	TRF SIG LGT TECH III	B- 2	5257.225	2426.412	30.330	B- 2	5551.400	2562.185	32.027	
14720	WATER UTILITY SEC SUPV	C- 3	5551.400	2562.185	32.027	C- 3	5864.025	2706.473	33.830	
14721	ST & GRNDS MTC SUPV	D- 4	5864.025	2706.473	33.831	D- 4	6179.725	2852.181	35.652	

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS BI-WEEKLY	HOURLY	STEP	MONTHLY	PHYSICAL BI-WEEKLY	HOURLY	ANNUAL HOURS
14723	FACILITY SEC SUPV	A- 1	4988.675	2302.465	28.781	A- 1	5257.225	2426.412	30.330	2080.00
14740	COMPUTER SPECLST III	B- 2	5257.225	2426.412	30.330	B- 2	5551.400	2562.185	32.027	
14754	LIBRARIAN II	C- 3	5551.400	2562.185	32.027	C- 3	5864.025	2706.473	33.830	
		D- 4	5864.025	2706.473	33.831	D- 4	6179.725	2852.181	35.652	
		E- 5	6179.725	2852.181	35.652	E- 5	6523.100	3010.662	37.633	
		F- 6	6523.100	3010.662	37.633	F- 6	6894.150	3181.915	39.773	
		G- 7	6894.150	3181.915	39.774	G- 7	7281.600	3360.738	42.009	
		H- 8	7281.600	3360.738	42.008	H- 8	7682.375	3545.712	44.321	
14800	FIRE PROTECT INSP I	A- 1	5505.275	2540.896	31.761					2080.00
14810	FIRE/HOUSING INSP I	B- 2	5794.325	2674.304	33.429					
		C- 3	6097.725	2814.335	35.179					
		D- 4	6417.525	2961.935	37.024					
		E- 5	6754.750	3117.577	38.970					
14910	CODE ENFORCMT INSP I	A- 1	4798.025	2214.473	27.681	A- 1	5054.275	2332.742	29.159	2080.00
14920	ELECTRICIAN	B- 2	5054.275	2332.742	29.159	B- 2	5325.900	2458.108	30.726	
14975	P/W INSPECTOR I	C- 3	5341.275	2465.204	30.815	C- 3	5641.600	2603.815	32.547	
14980	MECHANIC II	D- 4	5641.600	2603.815	32.548	D- 4	5952.175	2747.158	34.339	
		E- 5	5952.175	2747.158	34.339	E- 5	6274.025	2895.704	36.196	
15000	LIBRARIAN III	A- 1	5360.750	2474.192	30.927	A- 1	5650.825	2608.073	32.600	2080.00
15040	COMMUNITY SVCS SUPVR	B- 2	5650.825	2608.073	32.601	B- 2	5957.300	2749.523	34.369	
		C- 3	5957.300	2749.523	34.369	C- 3	6283.250	2899.962	36.249	
		D- 4	6283.250	2899.962	36.250	D- 4	6626.625	3058.442	38.230	
		E- 5	6626.625	3058.442	38.231	E- 5	6987.425	3224.965	40.312	
15110	ENVIR PROTECT INSP I	A- 1	5505.275	2540.896	31.761					2080.00
		B- 2	5794.325	2674.304	33.429					
		C- 3	6097.725	2814.335	35.179					
		D- 4	6417.525	2961.935	37.024					
		E- 5	6754.750	3117.577	38.970					
15200	FF/PARA II	A- 1	6034.175	2785.004	24.194					2992.86
		B- 2	6244.300	2881.985	25.037					
		C- 3	6451.350	2977.546	25.867					
		D- 4	6660.450	3074.054	26.705					
		E- 5	6866.475	3169.142	27.531					
		F- 6	7073.525	3264.704	28.362					
		G- 7	7286.725	3363.104	29.216					
		H- 8	7494.800	3459.138	30.051					
		I- 9	7700.825	3554.227	30.877					
		J-10	7911.975	3651.681	31.723					

EFFECTIVE DATE: JUNE 30, 2014
 REVISED:

CITY OF SANTA FE SPRINGS
 SALARY TABLES BY CLASS

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS BI-WEEKLY	HOURLY	STEP	MONTHLY	PHYSICAL BI-WEEKLY	HOURLY	ANNUAL HOURS
15300	FF/PARA I	A- 1	5719.500	2639.769	22.933					2992.86
		B- 2	5918.350	2731.546	23.730					
		C- 3	6114.125	2821.904	24.515					
		D- 4	6312.975	2913.681	25.312					
		E- 5	6509.775	3004.512	26.101					
		F- 6	6705.550	3094.869	26.886					
		G- 7	6907.475	3188.065	27.696					
		H- 8	7104.275	3278.696	28.485					
		I- 9	7300.050	3369.254	29.270					
		J-10	7498.900	3461.031	30.067					
15400	FF/PARA TRAINEE	A- 1	5421.225	2502.104	21.737					2992.86
		B- 2	5609.825	2589.150	22.493					
		C- 3	5796.375	2675.250	23.241					
		D- 4	6037.250	2766.423	24.207					
		E- 5	6169.475	2847.450	24.737					
		F- 6	6357.050	2934.023	25.489					
		G- 7	6546.675	3021.542	26.249					
		H- 8	6734.250	3108.115	27.001					
		I- 9	6918.750	3193.269	27.741					
		J-10	7108.375	3280.788	28.501					
15500	HUMAN RESRCE ANALYST	A- 1	4916.925	2269.350	28.367	A- 1	5187.525	2394.242	29.928	2080.00
		B- 2	5187.525	2394.242	29.928	B- 2	5473.500	2526.231	31.577	
		C- 3	5473.500	2526.231	31.578	C- 3	5773.825	2664.842	33.310	
		D- 4	5773.825	2664.842	33.311	D- 4	6091.575	2811.496	35.143	
		E- 5	6091.575	2811.496	35.144	E- 5	6425.725	2965.719	37.071	
15610	CIVIL ENGR TECH I	A- 1	4549.975	2099.988	26.250	A- 1	4800.075	2215.419	27.692	2080.00
		B- 2	4800.075	2215.419	27.693	B- 2	5064.525	2337.473	29.218	
		C- 3	5064.525	2337.473	29.218	C- 3	5343.325	2466.150	30.826	
		D- 4	5343.325	2466.150	30.827	D- 4	5637.500	2601.923	32.524	
		E- 5	5637.500	2601.923	32.524	E- 5	5947.050	2744.792	34.309	
15630	LEAD PSO	A- 1	4800.075	2215.419	27.693	B- 2	5064.525	2337.473	29.218	2080.00
		B- 2	5064.525	2337.473	29.218	C- 3	5343.325	2466.150	30.826	
		C- 3	5343.325	2466.150	30.827	D- 4	5637.500	2601.923	32.524	
		D- 4	5637.500	2601.923	32.524	E- 5	5947.050	2744.792	34.309	
		E- 5	5947.050	2744.792	34.309					
15650	YTH INTRVNTN PRG SUP	A- 1	4800.075	2215.419	27.693	B- 2	5064.525	2337.473	29.218	2080.00
		B- 2	5064.525	2337.473	29.218	C- 3	5343.325	2466.150	30.826	
		C- 3	5343.325	2466.150	30.827	D- 4	5637.500	2601.923	32.524	
		D- 4	5637.500	2601.923	32.524	E- 5	5947.050	2744.792	34.309	
		E- 5	5947.050	2744.792	34.309					
15690	HMN SVCS CS WKR III	A- 1	4549.975	2099.988	26.250	A- 1	4800.075	2215.419	27.692	2080.00
		B- 2	4800.075	2215.419	27.693	B- 2	5064.525	2337.473	29.218	
		C- 3	5064.525	2337.473	29.218	C- 3	5343.325	2466.150	30.826	
		D- 4	5343.325	2466.150	30.827	D- 4	5637.500	2601.923	32.524	
		E- 5	5637.500	2601.923	32.524	E- 5	5947.050	2744.792	34.309	
15700	LIBRARIAN I	A- 1	4645.300	2143.985	26.800	A- 1	4900.525	2261.781	28.272	2080.00
		B- 2	4900.525	2261.781	28.272	B- 2	5170.100	2386.200	29.827	
		C- 3	5170.100	2386.200	29.828	C- 3	5454.025	2517.242	31.465	
		D- 4	5454.025	2517.242	31.466	D- 4	5754.350	2655.854	33.198	
		E- 5	5754.350	2655.854	33.198	E- 5	6070.050	2801.562	35.019	
16010	WATER WELL OPERATOR	A- 1	4482.325	2068.765	25.860	A- 1	4728.325	2182.304	27.278	2080.00

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS BI-WEEKLY	HOURLY	STEP	MONTHLY	PHYSICAL BI-WEEKLY	HOURLY	ANNUAL HOURS
16030	COMPUTER SPECLIST II	A- 1	4482.325	2068.765	25.860	A- 1	4728.325	2182.304	27.278	2080.00
16040	TRF SIG LGT TECH II	B- 2	4728.325	2182.304	27.279	B- 2	4987.650	2301.992	28.774	
16090	HMN SVCS CS WKR II	C- 3	4987.650	2301.992	28.775	C- 3	5257.225	2426.412	30.330	
		D- 4	5257.225	2426.412	30.330	D- 4	5552.425	2562.658	32.033	
		E- 5	5552.425	2562.658	32.033	E- 5	5854.800	2702.215	33.777	
16100	MANAGEMENT ASST I C	A- 1	4379.825	2021.458	25.268	A- 1	4619.675	2132.158	26.651	2080.00
		B- 2	4619.675	2132.158	26.652	B- 2	4873.875	2249.481	28.118	
		C- 3	4873.875	2249.481	28.119	C- 3	5141.400	2372.954	29.661	
		D- 4	5141.400	2372.954	29.662	D- 4	5425.325	2503.996	31.299	
		E- 5	5425.325	2503.996	31.300	E- 5	5722.575	2641.188	33.014	
16200	FIREFIGHTER TIER1	A- 1	5139.350	2372.008	20.606					2992.86
16210	FIREFIGHTER TIER2	B- 2	5316.675	2453.850	21.317					
		C- 3	5494.000	2535.692	22.028					
		D- 4	5672.350	2618.008	22.744					
		E- 5	5847.625	2698.904	23.446					
		F- 6	6025.975	2781.219	24.161					
		G- 7	6205.350	2864.008	24.881					
		H- 8	6382.675	2945.850	25.592					
		I- 9	6558.975	3027.219	26.298					
		J-10	6738.350	3110.008	27.018					
16300	MANAGEMENT ASST I	A- 1	4379.825	2021.458	25.268	A- 1	4619.675	2132.158	26.651	2080.00
		B- 2	4619.675	2132.158	26.652	B- 2	4873.875	2249.481	28.118	
		C- 3	4873.875	2249.481	28.119	C- 3	5141.400	2372.954	29.661	
		D- 4	5141.400	2372.954	29.662	D- 4	5425.325	2503.996	31.299	
		E- 5	5425.325	2503.996	31.300	E- 5	5722.575	2641.188	33.014	
16440	WTR UTILITY LEAD WKR	A- 1	4311.150	1989.762	24.872	A- 1	4547.925	2099.042	26.238	2080.00
		B- 2	4534.600	2092.892	26.161	B- 2	4798.025	2214.473	27.680	
		C- 3	4798.025	2214.473	27.681	C- 3	5062.475	2336.527	29.206	
		D- 4	5062.475	2336.527	29.207	D- 4	5340.250	2464.731	30.809	
		E- 5	5340.250	2464.731	30.809	E- 5	5634.425	2600.504	32.506	
16500	TRANSPORT SVCS SUPV	A- 1	4228.125	1951.442	24.393	A- 1	4459.775	2058.358	25.729	2080.00
		B- 2	4459.775	2058.358	25.729	B- 2	4705.775	2171.896	27.148	
		C- 3	4705.775	2171.896	27.149	C- 3	4964.075	2291.112	28.638	
		D- 4	4964.075	2291.112	28.639	D- 4	5236.725	2416.950	30.211	
		E- 5	5236.725	2416.950	30.212	E- 5	5526.800	2550.831	31.885	

CLASS	JOB TITLE	STEP	NON-PHYS			PHYSICAL			ANNUAL HOURS	
			MONTHLY	BI-WEEKLY	HOURLY	MONTHLY	BI-WEEKLY	HOURLY		
16620	PUB WKS DEPT SECTY	A- 1	4053.875	1871.019	23.388	A- 1	4276.300	1973.677	24.670	2080.00
		B- 2	4276.300	1973.677	24.671	B- 2	4511.025	2082.012	26.025	
		C- 3	4511.025	2082.012	26.025	C- 3	4759.075	2196.496	27.456	
		D- 4	4759.075	2196.496	27.456	D- 4	5021.475	2317.604	28.970	
		E- 5	5021.475	2317.604	28.970	E- 5	5297.200	2444.862	30.560	
16990	PUB RELATIONS SPEC	A- 1	4196.350	1936.777	24.210	A- 1	4428.000	2043.692	25.546	2080.00
		B- 2	4428.000	2043.692	25.546	B- 2	4670.925	2155.812	26.947	
		C- 3	4670.925	2155.812	26.948	C- 3	4927.175	2274.081	28.426	
		D- 4	4927.175	2274.081	28.426	D- 4	5198.800	2399.446	29.993	
		E- 5	5198.800	2399.446	29.993	E- 5	5484.775	2531.435	31.642	
17010	PROGRAM COORDINATOR	A- 1	4077.450	1881.900	23.524	A- 1	4301.925	1985.504	24.818	2080.00
17050	PUB SAF OFFCR/ADMIN	B- 2	4301.925	1985.504	24.819	B- 2	4536.650	2093.838	26.172	
17070	PUB SAF OFFCR/FIELD	C- 3	4536.650	2093.838	26.173	C- 3	4781.625	2206.904	27.586	
17075	PUBLIC RELATION TECH	D- 4	4781.625	2206.904	27.586	D- 4	5054.275	2332.742	29.159	
17080 17090	YTH INTRVNTN CSE WKR HUMAN SVCS CS WKR I	E- 5	5054.275	2332.742	29.159	E- 5	5325.900	2458.108	30.726	
17210	ACCOUNT CLERK III	A- 1	3947.275	1821.819	22.773	A- 1	4164.575	1922.112	24.026	2080.00
17220	MECHANIC I	B- 2	4164.575	1922.112	24.026	B- 2	4394.175	2028.081	25.351	
17230	BLDG PERMIT CLERKIII	C- 3	4394.175	2028.081	25.351	C- 3	4635.050	2139.254	26.740	
17240	BUS DRIVER III	D- 4	4635.050	2139.254	26.741	D- 4	4893.350	2258.469	28.230	
		E- 5	4893.350	2258.469	28.231	E- 5	5156.775	2380.050	29.750	
17400	ACCOUNT CLERK III C	A- 1	3947.275	1821.819	22.773	A- 1	4164.575	1922.112	24.026	2080.00
		B- 2	4164.575	1922.112	24.026	B- 2	4394.175	2028.081	25.351	
		C- 3	4394.175	2028.081	25.351	C- 3	4635.050	2139.254	26.740	
		D- 4	4635.050	2139.254	26.741	D- 4	4893.350	2258.469	28.230	
		E- 5	4893.350	2258.469	28.231	E- 5	5156.775	2380.050	29.750	
17500	TRAF & LITE TECH I	A- 1	3888.850	1794.854	22.436	A- 1	4102.050	1893.254	23.665	2080.00
17510	FACILITY SPECIALIST	B- 2	4102.050	1893.254	23.666	B- 2	4330.625	1998.750	24.984	
17520	COMPUTER SPECIALST I	C- 3	4330.625	1998.750	24.984	C- 3	4567.400	2108.031	26.350	
17540	TREE WORKER SPCIALST	D- 4	4567.400	2108.031	26.350	D- 4	4818.525	2223.935	27.799	
		E- 5	4818.525	2223.935	27.799	E- 5	5069.650	2339.838	29.247	
		F- 6	5069.650	2339.838	29.248	F- 6	5363.825	2475.612	30.945	
		G- 7	5363.825	2475.612	30.945	G- 7	5660.050	2612.331	32.654	
		H- 8	5660.050	2612.331	32.654	H- 8	5969.600	2755.200	34.440	
17800	WATER UTILITY WORKER	A- 1	3732.025	1722.473	21.531	A- 1	3936.000	1816.615	22.707	2080.00

CLASS	JOB TITLE	STEP	NON-PHYS			PHYSICAL			ANNUAL HOURS	
			MONTHLY	BI-WEEKLY	HOURLY	MONTHLY	BI-WEEKLY	HOURLY		
17810	WATER UTILITY TECH	A- 1	3732.025	1722.473	21.531	A- 1	3936.000	1816.615	22.707	2080.00
17830	BUS DRIVER II	B- 2	3936.000	1816.615	22.708	B- 2	4153.300	1916.908	23.961	
17840	COMM INTERVENT SPEC	C- 3	4153.300	1916.908	23.961	C- 3	4381.875	2022.404	25.280	
17850	COMM SVCS SPECIALIST	D- 4	4381.875	2022.404	25.280	D- 4	4622.750	2133.577	26.669	
17860	HEAD TEACHER	E- 5	4622.750	2133.577	26.670	E- 5	4872.850	2249.008	28.112	
17870	ENVR CLERK III									
18010	ACCOUNT CLERK II	A- 1	3541.375	1634.481	20.431	A- 1	3736.125	1724.365	21.554	2080.00
18020	MAINTENANCE WORKER	B- 2	3736.125	1724.365	21.555	B- 2	3934.975	1816.142	22.701	
18075	BUSINESS LICENSE CK	C- 3	3934.975	1816.142	22.702	C- 3	4159.450	1919.746	23.996	
18080	BUS DRIVER I	D- 4	4159.450	1919.746	23.997	D- 4	4384.950	2023.823	25.297	
18085	BLDG PERMIT CLERK II	E- 5	4384.950	2023.823	25.298	E- 5	4620.700	2132.631	26.657	
18095	ENVR PROTECT CLERKII									
18097	PROG ASST/CMO									
18098	PROGRAM ASSIST PLAN									
18500	CLARK EST EVENT ASST	A- 1	3335.350	1539.392	19.242	A- 1	3515.750	1622.654	20.283	2080.00
18510	RECREATION SPECIALIS	B- 2	3515.750	1622.654	20.283	B- 2	3705.375	1710.173	21.377	
		C- 3	3705.375	1710.173	21.377	C- 3	3906.275	1802.896	22.536	
		D- 4	3906.275	1802.896	22.536	D- 4	4118.450	1900.823	23.760	
		E- 5	4118.450	1900.823	23.760	E- 5	4340.875	2003.481	25.043	
		F- 6	4340.875	2003.481	25.044	F- 6	4576.625	2112.288	26.403	
18810	ACCOUNT CLERK I	A- 1	3186.725	1470.796	18.385	A- 1	3360.975	1551.219	19.390	2080.00
18815	ADMIN CLERK II	B- 2	3360.975	1551.219	19.390	B- 2	3547.525	1637.319	20.466	
18820	HUMAN RSRC ASSISTANT	C- 3	3547.525	1637.319	20.466	C- 3	3736.125	1724.365	21.554	
18830	LIBRARY CLERK II	D- 4	3736.125	1724.365	21.555	D- 4	3934.975	1816.142	22.701	
18850	BLDG PERMIT CLERK I	E- 5	3947.275	1821.819	22.773	E- 5	4159.450	1919.746	23.996	
18860	ENVR PROTECT CLERK I									
19615	ADMIN CLERK I	A- 1	2863.850	1321.777	16.522	A- 1	3020.675	1394.158	17.426	2080.00
19620	LIBRARY CLERK I	B- 2	3020.675	1394.158	17.427	B- 2	3188.775	1471.742	18.396	
		C- 3	3188.775	1471.742	18.397	C- 3	3364.050	1552.638	19.407	
		D- 4	3364.050	1552.638	19.408	D- 4	3541.375	1634.481	20.431	
		E- 5	3541.375	1634.481	20.431	E- 5	3736.125	1724.365	21.554	

CLASS	JOB TITLE	STEP	NON-PHYS			STEP	PHYSICAL		ANNUAL HOURS
			MONTHLY	BI-WEEKLY	HOURLY		MONTHLY	BI-WEEKLY	
20410	BUS DRIVER II B	A- 1			19.797			2080.00	
		B- 2			20.881				
		C- 3			22.084				
		D- 4			23.320				
		E- 5			24.565				
20610	TEACHER III	A- 1			18.752			2080.00	
		B- 2			19.797				
		C- 3			20.936				
		D- 4			22.108				
		E- 5			23.287				
22010	RECREATION LEADR III	A- 1			16.719			2080.00	
		B- 2			17.647				
		C- 3			18.651				
		D- 4			19.704				
		E- 5			20.773				
		F- 6			21.915				
23810	FIRE ENGINEER TIER 2	A- 1	6403.175	2955.312	25.674			2992.86	
23820	FIRE ENGINEER TIER 2	B- 2	6738.350	3110.008	27.018				
		C- 3	7101.200	3277.477	28.473				
		D- 4	7457.900	3442.108	29.903				
		E- 5	7853.550	3624.715	31.489				
24080	CHILD CARE TEACH IIB	A- 1			14.436			2080.00	
		B- 2			15.162				
		C- 3			15.918				
		D- 4			16.709				
		E- 5			17.550				
25000	ADMIN CLERK II	A- 1			16.850			2080.00	
		B- 2			17.799				
		C- 3			18.752				
		D- 4			19.797				
		E- 5			20.936				
25110	ENVIR PROTECT INSP I	A- 1	5505.275	2540.896	31.761			2080.00	
		B- 2	5794.325	2674.304	33.429				
		C- 3	6097.725	2814.335	35.179				
		D- 4	6417.525	2961.935	37.024				
		E- 5	6754.750	3117.577	38.970				

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS		STEP	MONTHLY	PHYSICAL		ANNUAL HOURS
				BI-WEEKLY	HOURLY			BI-WEEKLY	HOURLY	
25400	FF/PARA TRAINEE	A- 1	5421.225	2502.104	21.737					2992.86
		B- 2	5609.825	2589.150	22.493					
		C- 3	5796.375	2675.250	23.241					
		D- 4	6037.250	2786.423	24.207					
		E- 5	6169.475	2847.450	24.737					
		F- 6	6357.050	2934.023	25.489					
		G- 7	6546.675	3021.542	26.249					
		H- 8	6734.250	3108.115	27.001					
		I- 9	6918.750	3193.269	27.741					
		J-10	7108.375	3280.788	28.501					
26210	FIREFIGHTER TIER 2	A- 1	5139.350	2372.008	20.606					2992.86
		B- 2	5316.675	2453.850	21.317					
		C- 3	5494.000	2535.692	22.028					
		D- 4	5672.350	2618.008	22.744					
		E- 5	5847.625	2698.904	23.446					
		F- 6	6025.975	2781.219	24.161					
		G- 7	6205.350	2864.008	24.881					
		H- 8	6382.675	2945.850	25.592					
		I- 9	6558.975	3027.219	26.298					
		J-10	6738.350	3110.008	27.018					
26300	MANAGEMENT ASST I	A- 1	4379.825	2021.458	25.268					2080.00
		B- 2	4619.675	2132.158	26.652					
		C- 3	4873.875	2249.481	28.119					
		D- 4	5141.400	2372.954	29.662					
		E- 5	5425.325	2503.996	31.300					
27000	ADMIN CLERK I	A- 1			15.079				2080.00	
27010	LIBRARY CLERK	B- 2			15.941					
		C- 3			16.850					
		D- 4			17.799					
		E- 5			18.752					
28540	LIBRARY SVCS DIV DIR	A- 1	6662.500	3075.000	38.438					2080.00
		B- 2	7028.425	3243.888	40.549					
		C- 3	7415.875	3422.712	42.784					
		D- 4	7823.825	3610.996	45.137					
		E- 5	8254.325	3809.688	47.621					
29615	ADMIN CLERK I	A- 1	2863.850	1321.777	16.522	A- 1	3020.675	1394.158	17.426	2080.00
		B- 2	3020.675	1394.158	17.427	B- 2	3188.775	1471.742	18.396	
		C- 3	3188.775	1471.742	18.397	C- 3	3364.050	1552.638	19.407	
		D- 4	3364.050	1552.638	19.408	D- 4	3541.375	1634.481	20.431	
		E- 5	3541.375	1634.481	20.431	E- 5	3736.125	1724.365	21.554	

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS BI-WEEKLY	HOURLY	STEP	MONTHLY	PHYSICAL BI-WEEKLY	HOURLY	ANNUAL HOURS
31000	COUNCIL MEMBER	A- 1	970.840	448.080	5.601					2080.00
33830	FIRE ENGINEER TIER 3	A- 1	6403.175	2955.312	25.674					2992.86
		B- 2	6738.350	3110.008	27.018					
		C- 3	7101.200	3277.477	28.473					
		D- 4	7457.900	3442.108	29.903					
		E- 5	7853.550	3624.715	31.489					
35130	ENV PROT INSP TIER 3	A- 1	5505.275	2540.896	31.761					2080.00
		B- 2	5794.325	2674.304	33.429					
		C- 3	6097.725	2814.335	35.179					
		D- 4	6417.525	2961.935	37.024					
		E- 5	6754.750	3117.577	38.970					
35220	FF/PARA II TIER 3	A- 1	6034.175	2785.004	24.194					2992.86
		B- 2	6244.300	2881.985	25.037					
		C- 3	6451.350	2977.546	25.867					
		D- 4	6660.450	3074.054	26.705					
		E- 5	6866.475	3169.142	27.531					
		F- 6	7073.525	3264.704	28.362					
		G- 7	7286.725	3363.104	29.216					
		H- 8	7494.800	3459.138	30.051					
		I- 9	7700.825	3554.227	30.877					
		J-10	7911.975	3651.681	31.723					
35320	FF/PARA I TIER 3	A- 1	5719.500	2639.769	22.933					2992.86
		B- 2	5918.350	2731.546	23.730					
		C- 3	6114.125	2821.904	24.515					
		D- 4	6312.975	2913.681	25.312					
		E- 5	6509.775	3004.512	26.101					
		F- 6	6705.550	3094.869	26.886					
		G- 7	6907.475	3188.065	27.696					
		H- 8	7104.275	3278.896	28.485					
		I- 9	7300.050	3369.254	29.270					
		J-10	7498.900	3461.031	30.067					
35420	FF/PARA TRAINEE T3	A- 1	5421.225	2502.104	21.737					2992.86
		B- 2	5609.825	2589.150	22.493					
		C- 3	5796.375	2675.250	23.241					
		D- 4	6037.250	2786.423	24.207					
		E- 5	6169.475	2847.450	24.737					
		F- 6	6357.050	2934.023	25.489					
		G- 7	6546.675	3021.542	26.249					
		H- 8	6734.250	3108.115	27.001					
		I- 9	6918.750	3193.269	27.741					
		J-10	7108.375	3280.788	28.501					

CLASS	JOB TITLE	STEP	NON-PHYS			STEP	PHYSICAL			ANNUAL HOURS
			MONTHLY	BI-WEEKLY	HOURLY		MONTHLY	BI-WEEKLY	HOURLY	
36210	FIREFIGHTER TIER 3	A- 1	5139.350	2372.008	20.606					2992.86
36220	FIREFIGHTER TIER 3	B- 2	5316.675	2453.850	21.317					
		C- 3	5494.000	2535.692	22.028					
		D- 4	5672.350	2618.008	22.744					
		E- 5	5847.625	2698.904	23.446					
		F- 6	6025.975	2781.219	24.161					
		G- 7	6205.350	2864.008	24.881					
		H- 8	6382.675	2945.850	25.592					
		I- 9	6558.975	3027.219	26.298					
		J-10	6738.350	3110.008	27.018					
36300	MANAGEMENT ASST I	A- 1	4379.825	2021.458	25.268	A- 1	4619.675	2132.158	26.651	2080.00
36320	MGMT ASST I TIER 3	B- 2	4619.675	2132.158	26.652	B- 2	4873.875	2249.481	28.118	
		C- 3	4873.875	2249.481	28.119	C- 3	5141.400	2372.954	29.661	
		D- 4	5141.400	2372.954	29.662	D- 4	5425.325	2503.996	31.299	
		E- 5	5425.325	2503.996	31.300	E- 5	5722.575	2641.188	33.014	
38540	LIBRARY SVCS DIV DIR	A- 1	6662.500	3075.000	38.438					2080.00
		B- 2	7028.425	3243.888	40.549					
		C- 3	7415.875	3422.712	42.784					
		D- 4	7823.825	3610.996	45.137					
		E- 5	8254.325	3809.688	47.621					
39630	ADMIN CLERK I TIER 3	A- 1	2863.850	1321.777	16.522	A- 1	3020.675	1394.158	17.426	2080.00
		B- 2	3020.675	1394.158	17.427	B- 2	3188.775	1471.742	18.396	
		C- 3	3188.775	1471.742	18.397	C- 3	3364.050	1552.638	19.407	
		D- 4	3364.050	1552.638	19.408	D- 4	3541.375	1634.481	20.431	
		E- 5	3541.375	1634.481	20.431	E- 5	3736.125	1724.365	21.554	

CLASS	JOB TITLE	STEP	NON-PHYS			PHYSICAL			ANNUAL HOURS
			MONTHLY	BI-WEEKLY	HOURLY	STEP	MONTHLY	BI-WEEKLY	
50410	BUS DRIVER II B	A- 1			19.797				
		B- 2			20.881				
		C- 3			22.084				
		D- 4			23.320				
		E- 5			24.565				
50610	TEACHER III	A- 1			18.752				
		B- 2			19.797				
		C- 3			20.936				
		D- 4			22.108				
		E- 5			23.287				
51010	RECREATION LEADR III	A- 1			16.719				
		B- 2			17.647				
		C- 3			18.651				
		D- 4			19.704				
		E- 5			20.773				
		F- 6			21.915				
52010	REC LEADER II B	A- 1			14.436				
52080	CHILD CARE TEACH IIB	B- 2			15.162				
		C- 3			15.918				
		D- 4			16.709				
		E- 5			17.550				
52500	CHILD CARE TEACH I B	A- 1			13.094				
		B- 2			13.751				
		C- 3			14.436				
		D- 4			15.162				
		E- 5			15.918				
53530	CLD CARE AST TEACH B	A- 1			11.889				
		B- 2			12.480				
		C- 3			13.094				
		D- 4			13.751				
		E- 5			14.436				
54500	CHLD CARE ASST TEACH	A- 1			9.544				
		B- 2			10.025				
		C- 3			10.528				
		D- 4			11.054				
		E- 5			11.597				

EFFECTIVE DATE: JUNE 30, 2014
REVISED:

CITY OF SANTA FE SPRINGS
SALARY TABLES BY CLASS

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CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS BI-WEEKLY	HOURLY	STEP	MONTHLY	PHYSICAL BI-WEEKLY	HOURLY	ANNUAL HOURS
57000	ADMIN CLERK I	A- 1			15.079					
		B- 2			15.941					
		C- 3			16.850					
		D- 4			17.799					
		E- 5			18.752					

EFFECTIVE DATE: JUNE 30, 2014
REVISED:

CITY OF SANTA FE SPRINGS
SALARY TABLES BY CLASS

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS BI-WEEKLY	HOURLY	STEP	MONTHLY	PHYSICAL BI-WEEKLY	HOURLY	ANNUAL HOURS
70545	LITERACY INTERN N	A- 1			14.006					
70580	ADMIN INTERN N	B- 2			14.777					
		C- 3			15.589					
		D- 4			16.446					
		E- 5			17.353					
71010	TRAF SIGNAL APRENT N	A- 1			13.339					
71040	WATER UTILTY APPRENT	B- 2			14.006					
		C- 3			14.703					
		D- 4			15.441					
		E- 5			16.211					
71520	CLD CARE TEACH IISUB	A- 1			12.905					
		B- 2			13.615					
		C- 3			14.406					
		D- 4			15.227					
		E- 5			16.041					
72000	FIRE HSNG INSPEC PTN	A- 1			27.000					
		B- 2			28.485					
		C- 3			30.052					
		D- 4			31.705					
		E- 5			33.500					
72100	INSTR LIFEGUARD III N	A- 1			19.797					
		B- 2			20.881					
		C- 3			22.084					
		D- 4			23.320					
		E- 5			24.565					
72220	POLICE SVCS CLERK	A- 1			14.000					
		B- 2			14.770					
		C- 3			15.582					
		D- 4			16.439					
		E- 5			17.344					
72300	INSTR LIFEGUARD II N	A- 1			16.741					
72310	INSTR GUARD II SUB N	B- 2			17.662					
		C- 3			18.634					
		D- 4			19.658					
		E- 5			20.738					

CLASS	JOB TITLE	STEP	NON-PHYS		STEP	PHYSICAL		ANNUAL HOURS
			MONTHLY	BI-WEEKLY		MONTHLY	BI-WEEKLY	
72400	INSTR LIFEGUARD I N	A- 1						
72410	INSTR GUARD I SUB N	B- 2			15.871			
		C- 3			16.741			
		D- 4			17.662			
		E- 5			18.634			
					19.658			
72530	CHILD CARE TEACH I N	A- 1			11.520			
72540	HERITAGE PK RANGER N	B- 2			12.098			
72545	HERT PK RANGER SUB N	C- 3			12.701			
72550	CLD CARE TEACH I SUB	D- 4			13.339			
72560	PSO APPRENTICE N	E- 5			14.006			
72600	LIB INFO DESK ASST	A- 1			16.596			
72610	IT SPECIALIST N	B- 2			17.509			
		C- 3			18.471			
		D- 4			19.488			
		E- 5			20.560			
72700	INSTR LIFEGUARD I N	A- 1			13.000			
73000	COMM SVCS LEAD II N	A- 1			10.980			
		B- 2			11.529			
		C- 3			12.098			
		D- 4			12.713			
		E- 5			13.339			
73100	FINANCE OFFICE AIDE	A- 1			11.366			
		B- 2			11.930			
		C- 3			12.517			
		D- 4			13.148			
		E- 5			13.801			
74300	PUB WORKS AIDE II N	A- 1			10.454			
74310	WAREHOUSE ASSISTANT	B- 2			11.028			
		C- 3			11.635			
		D- 4			12.273			
		E- 5			12.948			
74560	LIBRARY SVCS AIDE N	A- 1			9.570			

CLASS	JOB TITLE	STEP	MONTHLY	NON-PHYS BI-WEEKLY	HOURLY	STEP	MONTHLY	PHYSICAL BI-WEEKLY	HOURLY	ANNUAL HOURS
74570	LIB SVCS AIDE SUB N	A- 1			9.570					
		B- 2			10.049					
		C- 3			10.553					
		D- 4			11.088					
		E- 5			11.638					
75000	CLD CARE AST TEACH N	A- 1			9.479					
		B- 2			9.958					
		C- 3			10.457					
		D- 4			10.981					
		E- 5			11.520					
75010	C/C ASST TEACH SUB N	A- 1			9.958					
		B- 2			10.457					
		C- 3			10.981					
		D- 4			11.520					
		E- 5								
75400	COMM SVCS LEAD I N	A- 1			9.531					
		B- 2			9.951					
		C- 3			10.505					
		D- 4			11.033					
		E- 5			11.588					
75500	PUBLIC WORKS AIDE N	A- 1			9.031					
		B- 2			9.429					
		C- 3			9.954					
		D- 4			10.454					
		E- 5			10.980					
75530	OFFICE AIDE N	A- 1			9.031					
		B- 2			9.429					
		C- 3			9.954					
		D- 4			10.454					
		E- 5			10.980					
75550	AQUATICS AIDE N	A- 1			9.031					
		B- 2			9.429					
		C- 3			9.954					
		D- 4			10.454					
		E- 5			10.980					
75580	COMM SVC FACILITY WK	A- 1			9.031					
		B- 2			9.429					
		C- 3			9.954					
		D- 4			10.454					
		E- 5			10.980					
75590	FOOD SERVICE AIDE N	A- 1			9.031					
		B- 2			9.429					
		C- 3			9.954					
		D- 4			10.454					
		E- 5			10.980					
78000	LITERACY ASSISTANT N	A- 1			15.087					
		B- 2			15.917					
		C- 3			16.791					
		D- 4			17.717					
		E- 5			18.689					
79800	REC INSTRUCTOR	A- 1			29.682					
		B- 2			41.626					
		C- 3			37.704					
		D- 4			34.688					
		E- 5			23.174					
		F- 6			31.902					
		G- 7			22.193					
		H- 8			46.233					
		I- 9			47.901					
		J-10			30.822					
		K-11			24.976					
		L-12			49.524					
		M-13			8.630					
		N-14			20.813					
		O-15			32.748					
		P-16			18.039					
		Q-17			17.346					
		R-18			16.652					
		S-19			16.189					
		T-20			15.262					
		U-21			13.877					
		V-22			12.489					
		W-23			11.098					
		X-24			9.711					

Y-25
Z-26

B-326
B-000

EFFECTIVE DATE: JUNE 30, 2014
REVISED:

CITY OF SANTA FE SPRINGS
SALARY TABLES BY CLASS

PAGE 20

CLASS	JOB TITLE	STEP	NON-PHYS		STEP	PHYSICAL		ANNUAL HOURS
			MONTHLY	BI-WEEKLY		MONTHLY	BI-WEEKLY	
79900	TEMP-ACCT CLERK III	A- 1						
79901	TEMP-ACCT CLERK III	B- 2						
79960	TEMP-NEW BUS INSP SP	C- 3						
		D- 4						
		E- 5						
		F- 6						
		G- 7						
		H- 8						
		I- 9						
		J-10						
		K-11						
		L-12						
		M-13						
		N-14						
		O-15						
		P-16						



PRESENTATION

Presentation to Milestone Event Celebrants

RECOMMENDATION

The Mayor may wish to call upon Julie Herrera, Public Relations Specialist, to assist with this presentation.

BACKGROUND

Quarterly, the City Council holds a Milestone Celebration to recognize residents for significant "milestone" achievements (e.g. significant birthdays or wedding anniversaries). Tonight, the following residents have been invited to be recognized:

Caleb Jeremiah & Julianna Grace Mostad – Newborn
Monica Berg – 50th Birthday
Domingo & Norka Vallejo – 60th Wedding Anniversary
Richard & Josephine Legarreta – 60th Wedding Anniversary
Paul Legarreta – Bronze Medal Outstanding Achievement

Thaddeus McCormack
City Manager



PRESENTATION

Proclaiming the July 2014 as "Parks and Recreation Month" in Santa Fe Springs

RECOMMENDATION

The Mayor may wish to call upon Carole Joseph, Division Director of Parks and Recreation Services, to assist with the presentation of the proclamation.

BACKGROUND

Since 1985, America has celebrated July as the nation's official Park and Recreation Month. This year the focus is on setting trends instead of following them, and making 2014 the year people go outside, change their outlook, and get involved in their community through parks and recreation. Cities across the country annually commemorate the month of July to kickoff summer programming, and to unite communities together through many activities and special events focusing on cultural enrichment and through programs of youth and adult sports, recreational classes, day camp programs, aquatic classes, parks, and youth programming. Parks and Recreation professionals promote outdoor physical activities and advocate for public parks and recreation programs.

As we observe Parks and Recreation Month, we acknowledge the contributions of employees and volunteers throughout the country who assist public parks and recreation facilities. These dedicated supporters keep public parks clean and safe for visitors, organize and coach youth sports teams, provide recreation and leisure activities to stimulate and create physical and emotional growth for all segments of the community, and advocate for open space preservation. They ensure that public parks and recreation facilities are safe and accessible places for all citizens to "play."

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachment:
Proclamation

WHEREAS, residents value their parks for access to outdoor spaces for children and adults to play and be active; and

WHEREAS, residents value recreation as it provides positive alternatives for children and reduces crime and mischief especially during non-school hours; and

WHEREAS, parks provide access to the serenity and the inspiration of nature as well as preserve and protect the historic, natural, and cultural resources in our community; and

WHEREAS, the residents of the City of Santa Fe Springs, including children, youth, adults, seniors, businesses, community organizations, and visitors benefit from the wide range of parks, open space, sports fields, facilities, and programs including youth and adult sports, recreational classes, swim lessons, camp programs, and facility rentals provided by the City of Santa Fe Springs; and

WHEREAS, the City of Santa Fe Springs urges all its residents to recognize that parks and recreation enriches the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods; and

WHEREAS, July is celebrated across the nation as Parks and Recreation Month,

NOW, THEREFORE, be it resolved that I, Juanita Trujillo, Mayor of the City of Santa Fe Springs, on behalf of the City Council, do hereby proclaim the month of July 2014 as

“PARKS AND RECREATION MONTH”

in the City of Santa Fe Springs and urge all residents to use and enjoy its parks, open space, facilities, and recreation opportunities.

DATED this 26th day of June 2014.

Juanita Trujillo, MAYOR

ATTEST:

Anita Jimenez, DEPUTY CITY CLERK



APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Committee Reappointments

According to the standard committee bylaws, one-half of the membership of each City Council Advisory Committee will have terms expiring June 30 of odd-numbered years and one-half of the membership will have terms expiring June 30 of even-numbered years. The terms were originally picked by random drawing.

Attached are reappointment lists showing the names of those committee members whose terms expire June 30, 2014. There are two columns under each committee heading. The left column lists the names of those members who are requesting reappointment. The column on the right lists those members whose terms are up, but are not interested in reappointment.

Any questions regarding this report can be directed to the Deputy City Clerk.


Thaddeus McCormack
City Manager

Attachments:
Committee Reappointment Lists

RICHARD J. MOORE
RE-APPOINTMENT LIST

Interested

Not Interested

Beautification

Juliet Ray
Paula Minnehan

Community Program Committee

George Felix Jr.

Family and Human Services Advisory Committee

Arcelia Miranda

Heritage Arts Advisory Committee

May Sharp

Historical Committee

Astrid Shesterkin
Tony Reyes

Parks and Recreation Advisory Committee

Mary Tavera
John Salgado

Senior Citizens Advisory Committee

Yoshi Komaki
Paul Nakamura
Yoko Nakamura

Sister City Committee

Martha Villanueva

LAURIE RIOS
RE-APPOINTMENT LIST

Interested

Not Interested

Beautification Committee

Doris Yarwood
Mary Reed
Charlotte Zevallos

Family and Human Services Advisory Committee

Lydia Gonzalez

Heritage Arts Advisory Committee

Paula Minnehan

Historical Committee

Gilbert Aguirre
Hilda Zamora

Parks and Recreation Advisory Committee

Lynda Short
Carlos Tovar
Bernie Landin

Senior Citizens Advisory Committee

Louis Serrano
Janie Aguirre

Sister City Committee

Charlotte Zevallos
Francis Carbajal

WILLIAM K. ROUNDS
REAPPOINTMENT LIST

Interested

Not Interested

Beautification

Sadie Calderon
Rita Argott

Community Program Committee

Mark Scoggins
Marlene Vernava

Family and Human Services Advisory Committee

Annette Rodriguez

Heritage Arts Advisory Committee

A.J. Hayes

Parks and Recreation Advisory Committee

Richard Legarreta Sr.
Ken Arnold
Johana Coca

Sister City Committee

Manny Zevallos
Susie Johnston

JAY SARNO
RE-APPOINTMENT LIST

Interested

Not Interested

Beautification

Irene Pasillas

Community Program Committee

Miguel Estevez
Jeanne Teran
Kim Mette

Family and Human Services Advisory Committee

Linda Vallejo
Debbie Belmontes

Heritage Arts Advisory Committee

Gloria Duran

Historical Committee

Ed Duran

Parks and Recreation Advisory Committee

Ed Madrid
Debbie Belmontes
Joseph Hernandez

Senior Citizens Advisory Committee

Gloria Duran
Betty Elizalde

JUANITA TRUJILLO
RE-APPOINTMENT LIST

Interested

Not Interested

Beautification

Margaret Bustos
May Jo Haller

Eleanor Connelly

Family & Human Services Advisory Committee

Gloria Duran
Dolores Romero

Heritage Arts Advisory Committee

Amparo Oblea

Parks and Recreation Advisory Committee

Andrea Lopez
Miguel Estevez

Sister City Committee

Andrea Lopez

JUANITA TRUJILLO
RE-APPOINTMENT LIST

Interested

Not Interested

Beautification

Margaret Bustos
May Jo Haller
Eleanor Connelly

Family & Human Services Advisory Committee

Gloria Duran
Dolores Romero

Heritage Arts Advisory Committee

Amparo Oblea

Parks and Recreation Advisory Committee

Andrea Lopez
Miguel Estevez

Sister City Committee

Andrea Lopez

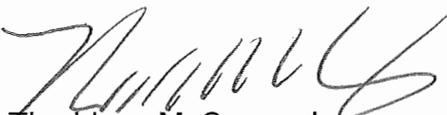


APPOINTMENTS TO COMMITTEES AND COMMISSIONS

Committee	Vacancy	Councilmember
Beautification	3	Sarno
Community Program	1	Moore
Community Program	2	Rios
Community Program	1	Rounds
Community Program	4	Trujillo
Historical	1	Moore
Historical	2	Rounds
Historical	2	Sarno
Historical	3	Trujillo
Parks & Recreation	1	Moore
Senior Citizens	1	Rios
Senior Citizens	2	Rounds
Senior Citizens	3	Trujillo
Sister City	1	Moore
Sister City	1	Rounds
Sister City	5	Sarno
Sister City	2	Trujillo
Youth Leadership	1	Moore
Youth Leadership	1	Trujillo

Recent Activity: None

Applications Received: None


Thaddeus McCormack
City Manager

Attachments:
Committee Lists
Prospective Member List

Prospective Members for Various Committees/Commissions

Beautification

Community Program

Family & Human Services

Gabriela Garcia

Heritage Arts

Historical

Personnel Advisory Board

Parks & Recreation

Gabriela Garcia
David Kurt Hamra
Brenda Kaholokula

Planning Commission

Carlos Tovar
Manuel Zevallos

Senior Citizens Advisory

Sister City

Linda Vallejo

Traffic Commission

Nicolette Bravo
Manuel Zevallos

Youth Leadership

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Hall

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Juliet Ray	(14)
	Paula Minnehan	(14)
	Annie Petris	(15)
	Guadalupe Placencia	(15)
	Paula Minnehan	(15)
Rios	Mary Reed	(14)
	Charlotte Zevallos	(14)
	Doris Yarwood	(14)
	Vada Conrad	(15)
	Joseph Saiza	(15)
Rounds	Sadie Calderon	(14)
	Rita Argott	(14)
	Mary Arias	(15)
	Marlene Vernava*	(15)
	Debra Cabrera	(15)
Sarno	Vacant	(14)
	Irene Pasillas	(14)
	Vacant	(14)
	May Sharp	(15)
	Vacant	(15)
Trujillo	Mary Jo Haller	(14)
	Eleanor Connelly	(14)
	Margaret Bustos*	(14)
	Rosalie Miller	(15)
	A.J. Hayes	(15)

**Indicates person currently serves on three committees*

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., in City Hall.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	George Felix, Jr.	(14)
	Vacant	(14)
	Mary Jo Haller	(15)
	Gabriela Garcia	(15)
	Bryan Collins	(15)
Rios	Vacant	(14)
	Mary Anderson	(15)
	Dolores H. Romero*	(15)
	Vacant	(14)
	David Diaz-Infante*	(15)
Rounds	Mark Scoggins*	(14)
	Marlene Vernava*	(14)
	Vacant	(14)
	Anthony Ambris	(15)
	Johana Coca	(15)
Sarno	Jeanne Teran	(14)
	Miguel Estevez	(14)
	Kim Mette	(14)
	Cecilia Leader	(15)
	Frank Leader	(15)
Trujillo	Vacant	(14)
	Vacant	(14)
	Vacant	(14)
	Judy Aslakson	(15)
	Vacant	(15)

**Indicates person currently serves on three committees*

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:30 p.m., Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 15 Residents Appointed by City Council

5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Arcelia Miranda	(14)
	Martha Villanueva	(15)
	Margaret Bustos*	(15)
Rios	Lydia Gonzales	(14)
	Manny Zevallos*	(15)
	Gilbert Aguirre*	(15)
Rounds	Annette Rodriguez	(14)
	Janie Aguirre*	(15)
	Ted Radoumis	(15)
Sarno	Debbie Belmontes	(14)
	Linda Vallejo	(14)
	Hilda Zamora	(15)
Trujillo	Dolores H. Romero*	(14)
	Gloria Duran*	(14)
	David Diaz-Infante *	(15)

Organizational Representatives: Nancy Stowe
 Evelyn Castro-Guillen
 Elvia Torres
 (SPIRITT Family Services)

**Indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Gus Velasco Neighborhood Center Room 1

Qualifications: 18 Years of age, reside or active in the City

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	May Sharp	6/30/2014
Rios	Paula Minnehan	6/30/2014
Rounds	A.J. Hayes	6/30/2014
Sarno	Gloria Duran*	6/30/2014
Trujillo	Amparo Oblea	6/30/2014

Committee Representatives

Beautification Committee	Marlene Vernava*	6/30/2015
Historical Committee	Larry Oblea	6/30/2015
Planning Commission	Frank Ybarra	6/30/2015
Chamber of Commerce	Tom Summerfield	6/30/2015

Council/Staff Representatives

Council	Richard Moore
Council Alternate	Laurie Rios
City Manager	Thaddeus McCormack
Director of Community Services	Maricela Balderas
Director of Planning	Wayne Morrell

**Indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The 2nd Tuesday of Jan. and the 1st Tuesday of April, July, and Oct., at 5:30 p.m., Carraige Barn

Qualifications: 18 Years of age, reside or active in the City

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Astrid Gonzalez	(14)
	Tony Reyes	(14)
	Amparo Oblea	(15)
	Vacant	(15)
Rios	Gilbert Aguirre	(14)
	Hilda Zamora	(14)
	Janie Aguirre	(15)
	Larry Oblea	(15)
Rounds	Vacant	(14)
	Vacant	(14)
	Mark Scoggins*	(15)
	Janice Smith	(15)
Sarno	Ed Duran	(14)
	Vacant	(14)
	Vacant	(15)
	Sally Gaitan	(15)
Trujillo	Vacant	(14)
	Vacant	(14)
	Merrie Hathaway	(15)
	Vacant	(15)

**Indicates person currently serves on three committees*

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Mary Tavera	(14)
	John Salgado	(14)
	Janet Rock	(15)
	Ralph Aranda	(15)
	Vacant	(15)
Rios	Lynda Short	(14)
	Bernie Landin	(14)
	Carlos Tovar	(14)
	Sally Gaitan	(15)
	Fred Earl	(15)
Rounds	Kenneth Arnold	(14)
	Richard Legarreta, Sr.	(14)
	Johana Coca	(14)
	Angelica Miranda	(15)
	Mark Scoggins*	(15)
Sarno	Joey Hernandez	(14)
	Debbie Belmontes	(14)
	Lisa Garcia	(15)
	Ed Madrid	(14)
	David Diaz-Infante*	(15)
Trujillo	Miguel Estevez	(14)
	Andrea Lopez	(14)
	A.J. Hayes	(15)
	Judy Aslakson	(15)
	Arcelia Miranda	(15)

**Indicates person currently serves on three committees*

PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Council	Angel Munoz	6/30/2017
	Ron Biggs	6/30/2017
Personnel Advisory Board	Jim Contreras	6/30/2017
Firemen's Association	Jim De Silva	6/30/2017
Employees' Association	Anita Ayala	6/30/2017

PLANNING COMMISSION

Meets the second Monday of every Month at 4:30 p.m.,
Council Chambers

Qualifications: 18 Years of age, reside or active in the City

Membership: 5

APPOINTED BY

NAME

Moore

Louie Gonzalez

Rios

Michael Madrigal

Rounds

Susan Johnston

Sarno

Joe Angel Zamora

Trujillo

Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 10:00 a.m.,
Gus Velasco Neighborhood Center

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Yoshi Komaki	(14)
	Yoko Nakamura	(14)
	Paul Nakamura	(14)
	Astrid Shesterkin	(15)
	Pete Vallejo	(15)
Rios	Janie Aguirre	(14)
	Louis Serrano	(14)
	Vacant	(14)
	Amelia Acosta	(15)
	Jessie Serrano	(15)
Rounds	Vacant	(14)
	Vacant	(14)
	Gloria Vasquez	(15)
	Lorena Huitron	(15)
	Berta Sera	(15)
Sarno	Gloria Duran	(14)
	Betty Elizaldez	(14)
	Hilda Zamora	(15)
	Linda Vallejo	(15)
	Ed Duran	(15)
Trujillo	Vacant	(14)
	Vacant	(14)
	Gilbert Aguirre*	(15)
	Margaret Bustos*	(15)
	Vacant	(15)

**Indicates person currently serves on three committees*

SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:30 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Qualifications: 18 Years of age, reside or active in the City

Membership: 25

APPOINTED BY	NAME	TERM EXPIRES JUNE 30 OF
Moore	Martha Villanueva	(14)
	Vacant	(14)
	Mary K. Reed	(15)
	Peggy Radoumis	(15)
	Jeannette Wolfe	(15)
Rios	Charlotte Zevallos	(14)
	Francis Carbajal	(14)
	Marlene Vernava*	(15)
	Doris Yarwood	(15)
	Lucy Gomez	(15)
Rounds	Manny Zevallos	(14)
	Susan Johnston	(14)
	Vacant	(14)
	Ted Radoumis	(15)
	Johana Coca	(15)
Sarno	Vacant	(14)
	Vacant	(14)
	Vacant	(15)
	Vacant	(14)
	Vacant	(15)
Trujillo	Vacant	(14)
	Andrea Lopez	(14)
	Dolores H. Romero*	(15)
	Marcella Obregon	(15)
	Vacant	(15)

**Indicates person currently serves on three committees*

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 6:00 p.m., Council Chambers

Membership: 5

Qualifications: 18 Years of age, reside or active in the City

APPOINTED BY

NAME

Moore

Albert J. Hayes

Rios

Pauline Moore

Rounds

Ted Radoumis

Sarno

Alma Martinez

Trujillo

Greg Berg

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Council Chambers

Qualifications: Ages 13-18, reside in Santa Fe Springs

Membership: 20

APPOINTED BY	NAME	TERM EXPIRES UPON GRADUATION IN
Moore	Destiny Cardona	(14)
	Evony Reyes	(17)
	Katrina Uribe	(17)
	Vacant	()
Rios	Precious Ramirez	(14)
	Danielle Garcia	(14)
	Marisa Gonzalez	(15)
	Joshua Rojo	(14)
Rounds	Gabriel Perez	(16)
	Jesus Ramirez	(14)
	Laurence Ordaz	(16)
	Ciani Hernandez	(15)
Sarno	Dominique Walker	()
	Victoria Molina	()
	Felipe Rangel	(14)
	Alyssa Madrid	()
Trujillo	Paul Legarreta	(17)
	Victoria Nunez	()
	Cameron Velasco	(16)
	Vacant	()