



**FAMILY AND HUMAN SERVICES ADVISORY COMMITTEE  
Meeting of Wednesday, March 19, 2014**

**MINUTES**

1. CALL TO ORDER

The meeting was called to order by Vice-Chairperson Lydia Gonzales at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE – Ted Radoumis

3. INVOCATION – Manuel Zevallos

4. ROLL CALL

*Present:* Debbie Belmontes, Margaret Bustos, David Diaz-Infante, Gloria Duran, Lydia Gonzales, Arcelia Miranda, Ted Radoumis, Annette Rodriguez, Dolores Romero, Martha Villanueva, Hilda Zamora, and Manuel Zevallos,

*Absent:* Gilbert Aguirre (Excused), Janie Aguirre (Excused), Dr. Linda Vallejo, Alicia Mora (Excused)

*Council Liaison:* Mayor Pro-Tem, Laurie Rios

*Staff:* Ed Ramirez, Community Services Supervisor  
Judy Manalisay, Child Care Administrator  
Manuel Cantu, Community Program Coordinator  
Maritza Sosa-Nieves, Management Assistant  
Teresa Clift, Administrative Clerk II

*Agency Representative:*  
Kristina Tran, The Whole Child

*Guest:* Ed Duran

5. APPROVAL OF MINUTES

A motion was made by Dolores Romero and seconded by Martha Villanueva to approve the Minutes of February 19, 2014. The motion was carried unanimously.

6. CITY COUNCIL LIAISON REPORT

Mayor Pro Tem Laurie Rios reported on the following issues:

The Armando Mora, Larry Sandoval, and Albert Sharp Memorial Scholarships are available on line and the deadline is Tuesday, April 1, 2014. Also, the deadline to

submit the Chamber of Commerce Destiny Scholarship and Powell Grant applications is Tuesday, March 25, 2014.

Mayor Juanita Trujillo will be available the second Wednesday of each month at the Library Study Room, between the hours of 6:30 p.m. – 7:30 p.m., for a *Meet the Mayor* opportunity where the community may have a one-on-one conversation to discuss any concerns and share their ideas.

The fireworks lottery was held and the following organizations were selected: The Community Playhouse, Boy Scouts, Chamber of Commerce, Lee Foundation, Sister City Committee, Four Square Church, St. Paul High School, St. Pius Church, Soroptimist Club, and Santa Fe High School.

Ms. Rios also announced the relocation of the small businesses located at Orr and Day Road and Florence Avenue, as well as, others moving within the Santa Fe Springs Promenade.

Mayor Pro Tem Rios also reported on the following events and programs:

- Today, over 100 students from nine schools participated in Cesar Chavez Day of Service.
- A Budget Town Hall Meeting will be held on April 16 at the Gus Velasco Neighborhood Center from 6:00 p.m. – 8:00 p.m.
- Annual Easter Egg Hunt will be held on Saturday, April 19 at Los Nietos Park with pancake breakfast fundraiser beginning at 8:00 a.m., sponsored by the Sister City Young Ambassadors.
- The second annual SFS Art Fest will be held on Thursday, May 29 at the Clarke Estate from 5:00 p.m. – 9:00 p.m. Artist Interest forms are available online.
- First Friday featuring the *Taiko Project* will be held on May 2 at the Library at 7:00 p.m.

## 7. EXECUTIVE SECRETARY REPORT

a. ***Introduction of New Family and Human Services Advisory Committee Members*** - Ed Ramirez announced the latest appointments to the Family Human Services Advisory Committee, Debbie Belmontes and Dr. Linda Vallejo.

b. ***Disaster Preparedness Presentation by Christy King*** – This presentation will be rescheduled for a future date.

c. ***CPR/Defibrillator Video Presentation*** - A video on new procedures on administering *Continuous Compression CPR* for individuals who suffer cardiac arrest was viewed by members.

d. ***AED Installation*** – The equipment has been installed at each of the following facilities, Activity Center, Gus Velasco Neighborhood Center, Library, and Town Center Hall, and staff have been trained on the use of the defibrillators.

- e. **Ontiveros Room Floor Replacement Update** - The Ontiveros Room flooring will be undergoing repair. Estimated work will commence end of March or beginning of April.
- f. **Farmers Market Update** - Maritza Sosa-Nieves reported that the City will be introducing health and wellness component to the existing Farmers Market on the third Thursday of each month, beginning in the month of May through the summer months. Some activities include, juicing, cooking demonstration, and exercise. An informational flyer will be made available to members at the next meeting. Maritza will keep members apprised.
- g. **City Volunteer Opportunities** - City Volunteer Opportunities- Maritza gave an overview report on the T.E.E.N.S and A.C.T.I.V.E programs available to the community. An informational brochure as well as a copy of slide presentation given at the volunteer orientation was distributed to members. The City will recognize its volunteers at National Volunteer Week in April.
- h. Art Fest 2014 – Ed Ramirez demonstrated the City’s Art Fest Facebook Page promoting Art Fest 2014 on May 29 and showcasing last year’s program. This year the event will be held at the Clarke Estate from 5:00 p.m. – 9:00 p.m. and is a free event to the public.

8. OLD BUSINESS

- a. **Volunteer Income Tax Assistance Program (VITA) Update** – Ed Ramirez reported that the program appointments are completely filled through April 15. An additional date was added to accommodate the community, Wednesday mornings, and it too is booked. A total of 188 income tax returns have been processed and over \$200,000 refunded to the community.
- b. **Code of Conduct Policy Update** – The Super Committee has finalized the policy and made its recommendation to the City Council for their approval. Also, Wayne Bergeron, Management Assistant, asked the executive secretaries of all the City-wide advisory committees for their feedback for consideration in finalizing the policy.
- c. **Health and Wellness Fair, May 10, 2014** – In collaboration with PIH and Los Nietos School District, the Family and Human Services Division will host a health and wellness fair at Rancho Santa Gertrudes School field. The City’s goal is to enlist a total of 35 agencies to provide various services such as, health screenings, demonstrations on physical exercise, mobile units, youth activities, and the Fire Department’s participation on fire preparedness and paramedic prescription program. A promotional flyer was shared with members. It is anticipated to be distributed to the community by the end of next week.

9. NEW BUSINESS

a. **Family Services Section**

- 1) T.E.E.N.S. / Youth Leadership Programs Update – Manual Cantu reported that staff and members of the Teens Program participated in the Santa Fe Springs

High School Volunteer Fair. A total of 141 students signed up for the TEENS program. Also, a wellness program geared towards student athletes and any teen interested will be held on Wednesday, March 26 at the Gus Velasco Neighborhood Center from 6:00 p.m. – 8:00 p.m.

Youth Leadership Program update – Ed Ramirez announced that members of the City of Cudahy visited the City of Santa Fe Springs Youth Leadership Committee meeting last month and expressed their interest in modeling their program to ours. In addition, the Youth Leadership Committee has been invited to the City of Cudahy to make a presentation at their next City Council meeting. Members of the Youth Leadership Committee have established five goals of which health and wellness is their primary objective.

- 2) Covered California Update – since last reported, a total of 63 individuals were registered by our certified counselors. After the March 31 deadline, the case workers will continue to assist clients in enrolling.
  - 3) Health Cooking Demonstration – Plans to hold a healthy cooking demonstration at the Gus Velasco Neighborhood Center next month. Also, staff will be working with other agencies to participate by providing information to the public. Ed will keep members apprised.
  - 4) Rio Hondo Foster Kinship Workshop – This program is currently postponed. Ed will keep members apprised.
  - 5) National Volunteer Week, April 6 – 12. The City Council at their meeting of March 27 will proclaim National Volunteer Week. Volunteers from each division have been invited to partake and share their experiences with the City Council.
  - 6) Meet the Mayor, second Wednesday of the Month at the Library, 6:30 p.m. – 7:00 p.m. – An informational flyer was distributed to members and are available at all City facilities.
- b. ***Child Care and Development Program*** – Judy reported that the Child Care is presenting “Get Ready for Kindergarten” program meeting on Wednesday, May 20. This program helps facilitate preschool enrollment into kindergarten.

Also, a parent advisory committee was formed and will be meeting on April 3. Parents will have an opportunity to provide input and discuss related issues to child care program.

The Child Care programs will remain open on Cesar Chavez Holiday, Monday, March 31; however the half-day preschool will be closed. School-age programs are open full day beginning next week.

Children will also be visiting the Library Cesar Chavez Garden next week to meet with Artist Karen Koblitz to discuss her art mural, *Si Se Puede*. This was made possible through the Heritage Arts Education Grant program, which was awarded

to the school age children program to get acquainted with the Arts in Public Places art pieces located throughout the city. At the end of this program, the children will partake in making their own art piece.

A *Managing Bed Time Routine* workshop for parents and families will be held at the Los Nietos State Preschool on March 20 at 8:30 a.m. Focus is on limiting screen viewing time.

Week of the Young Child will be celebrated the week of April 21 - 25, 2014. Week of the Young Child brings awareness to early child education programs. This year's theme will be *Encouraging Healthy Living and Fitness*. Some activities include bike parade and a reading day. An informational flyer will be mailed to members. Also a book fair will be held April 14 – 19, 2014 at all child care sites.

In a majority vote, the Committee agreed to move the meeting of April 16 to May 21 to accommodate the Public Town Hall meeting of April 16.

12. FUTURE AGENDA ITEMS

- Family and Human Services Advisory Committee Member Orientation
- Family and Human Services Advisory Committee By-Laws

10. ANNOUNCEMENTS

- Orange County Food Distribution April 16, 2014
- Cesar Chavez Holiday – City facilities closed on Monday, March 31, 2014
- Healthy Tip Handouts
- Youth Intervention Program Presentation at the Betty Wilson on April 2 at 4:00 p.m.
- Food Pantry Contribution List

11. ORAL COMMUNICATION

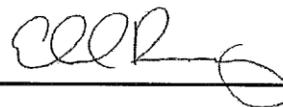
- Soroptomist Club Back to School Shopping Spree on Saturday, July 19 at 8:00 a.m. This program provides school uniforms and school supplies to 50 children from Santa Fe Springs' community.
- Safe Neighborhood Meeting, April 1 at Town Center Hall Meeting Room 1, at 6:30 p.m.

12. ADJOURNMENT

There being no further business to discuss, Vice-Chair Gonzales adjourned the meeting at 6:49 p.m. The next meeting will be held on May 21, 2014 at the Gus Velasco Neighborhood Center, Meeting Room No. 1, at 5:30 p.m.



Prepared By: Teresa Clift,  
Administrative Clerk, II



Ed Ramirez,  
Executive Secretary

