



**FAMILY AND HUMAN SERVICES ADVISORY COMMITTEE
GUS VELASCO NEIGHBORHOOD CENTER
Meeting of Wednesday, February 19, 2014**

MINUTES

Chairperson Janie Aguirre called the meeting to order at 5:30 p.m.

1. PLEDGE OF ALLEGIANCE – David Diaz-Infante
2. INVOCATION – Gilbert Aguirre
3. ROLL CALL

Members Present: Gilbert Aguirre, Janie Aguirre, David Diaz-Infante, Gloria Duran, Lydia Gonzales, Arcelia Miranda, Ted Radoumis, Annette Rodriguez, Dolores Romero, Martha Villanueva, Hilda Zamora, and Manuel Zevallos

Members Absent: Debbie Belmontes, Margaret Bustos (Excused), Alicia Mora (Excused), and Dr. Linda Vallejo

Council Liaison: Mayor Pro-Tem Laurie Rios

Staff: Maricela Balderas, Director of the Department of Community Services
Ed Ramirez, Executive Secretary
Judy Manalisay, Children's Services Administrator
Yvonne Peraza-Mendoza, Human Services Case Worker I
Maritza Sosa-Nieves, Management Assistant
Manuel Cantu, Community Services Program Coordinator (Excused)
Edwin Vargas, Recreation Leader I, City of Santa Fe Springs
Teresa Clift, Administrative Clerk

Agency Representatives: Evelyn Castro, The Whole Child (Absent)
Nancy Stowe, SASSFA (Absent)

Guests: Tina Delgado
David Dill, Special Olympics Southern California

4. APPROVAL OF MINUTES
A motion was made by Manuel Zevallos and seconded by Gilbert Aguirre to approve the Minutes of January 15, 2013. The motion was carried unanimously.
5. COUNCIL LIAISON REPORT
Mayor Pro-Tem Laurie Rios reported on the following issues:

Replacement of the Pio Pico Room flooring has recently been completed. The Ontiveros Room flooring is also being evaluated for needed repairs.

The Farmer's Market extended evening hours, held on the third Thursday of the month, is temporarily postponed and will resume in the spring when the weather is more suitable.

The Armando Mora, Larry Sandoval, and Albert Sharp Memorial Scholarship Program are now accepting applications from senior high school students through April 1, 2014. Applications are available on the city's website at www.scholarships.santafesprings.org. In addition, the Youth Citizenship Award application is also available on the city's website at www.santafesprings.org. The deadline is March 26, 2014.

Applications to sell fireworks are available at City Hall. All applications must be submitted by 5:00 p.m. on February 24, 2014 to be entered into the lottery.

The city's crime rate has decreased by 7% for the month of January 2014. The Police Services Officers responded to 164 of 1,266 service calls received during this period by the Whittier Police Department. Also, the unemployment rate for Santa Fe Springs is at 7.3%. Furthermore, the Jon Donaire Dessert Company will be relocating to Texas and leaving 200 people unemployed.

The Little Lake Park, Los Nietos Park and Lake Center Park athletic fields are closed for renovations and will reopen on March 1, 2014.

The Activity Center Weight Room will undergo some renovations including, new flooring, fitness equipment, new paint, and will have ADA accessibility.

Mayor Pro-Tem Laurie Rios also reported on the following events and programs:

- Abigail Barraza Foundation in support of Pink Campaign for a Cancer Balloon Memorial at Heritage Sculpture Garden on March 1, 2014.
- First Friday at the Library – March 7, 2014 featuring Gaelic Gathering, Irish music and dance.
- Easter Egg Decorating at all Parks – April 16, 2014 at 3:30 p.m. – 4:30 p.m.
- Annual Easter Hunt – April 19, 2014 at Los Nietos Park with beginning with a pancake breakfast, sponsored by Sister City Young Ambassadors, at 8:00 a.m. Presale tickets are \$4.00 and \$4.50 on the day of the event.

6. EXECUTIVE SECRETARY REPORT

- a. ***Introduction of New Members*** - Ed Ramirez announced the names of the newly appointed members to the committee and welcomed those present.

- b. **Special Olympics** – David Dill of Special Olympics Southern California gave an overview presentation on bringing a Special Olympics program to Santa Fe Springs and determining if there is a need to service this community. The goal is to build a partnership and take advantage of the resources that exist within the community. One of the concepts is to encourage the participation of high school students and to support on campus and community volunteerism. An informational packet was distributed to members. A stake-holders meeting will be held on February 25 at the Gus Velasco Neighborhood Center at 12:00 p.m. and members are welcome to attend. A future town hall meeting will be held for the public. Ed will keep members apprised.
- d. **Pio Pico Room Floor Replacement Update** – As per Mayor Pro Tem previously reported, the flooring has been completed and all programs have resumed. The Department of Public Works has recommended the replacement of the Ontiveros Room flooring. Ed will keep members apprised.
- e. **New Report Format of Family and Human Services Fund (FHSF) Financial Report** – Effective in April 2014, the FHSF Financial Report will include financial statistics in reference to Covered California Affordable Health Care reimbursement for applications processed by the Gus Velasco Neighborhood Center, which will be allocated to the FHSF.
- c. **Family and Human Services Advisory Committee Roster** – A copy of the membership roster was distributed to each member and were asked to review contact information. Any revisions may be given to Teresa Clift who will compile the information and an updated roster will be made available at the next meeting.
- f. **Code of Conduct Policy Update** – Chair Aguirre explained that the Super Committee is in the process of finalizing the policy. Of high importance is the absenteeism, tardiness, and excused absences by members. The Super Committee will meet at the end of this month to present final draft for their review and make their recommendation to the City Council for their approval. Once approved by the City Council, a copy of the policy will be distributed to all city-wide committees. Chair Aguirre will keep members apprised.

7. OLD BUSINESS

- a. **Volunteer Income Tax Assistance (VITA) Program** – Ed informed members that tax preparation is currently underway and appointments have been booked through the end of March. Ed commended Nick Jackson who is overseeing the program and working with six volunteers who are assisting with the tax preparation.
- b. **Installation of Defibrillators at City Facilities Update** - Staff has completed their training in administering the defibrillators. Bob Yellen and Todd Heggstrom will be conducting an inspection to determine the exact location where to install the defibrillators at the Gus Velasco Neighborhood Center, Activity Center, Town Center Hall, and Library.

- c. **Affordable Health Care Act, Application for GVNC as Certified Site Update** – Yvonne gave an overview of the program. Case workers are currently assisting clients. Reimbursement for each application processed is \$58 and each annual renewal is \$20. These funds will be allocated to the Family and Human Services Fund for families in crisis. Deadline to apply for health coverage is March 31, 2014 to avoid a tax penalty.

Ed Ramirez noted that staff is in the process of marketing the Center as a registration site to City of Santa Fe Springs residents.

- d. **Social Media Policy Update** – Joint Powers Insurance Agency (JPIA) attorney is reviewing the policy and the City is waiting for the attorney's feedback in order to move forward. Ed will keep members apprised.

8. NEW BUSINESS

a. Family and Human Services:

- i. **T.E.E.N.S. Program / Youth Leadership Program** – Edwin Vargas gave an overview report on the T.E.E.N.S. program. Meetings are held on the 2nd and 4th Wednesday of the month from 6:00 p.m. – 8 pm. Upcoming workshops include, Achieving Athletic Success on March 26 from 6:00 p.m. – 8:00 p.m. and Conquering Credit on April 23, 2014 from 6:00 p.m. – 8:00 p.m.

Ed Ramirez added that the Youth Leadership program is now integrating with the T.E.E.N.S. program and providing educational components to its structure. The Program will be participating in the upcoming Volunteer Fair at Santa Fe High School on March 14, 2014.

- ii. **Health & Wellness Resource Fair / Healthy Los Nietos Project** – Ed announced that as part of the Health and Wellness Initiative fiscal year 2013/2014 budget, staff is planning a Health and Wellness Resource Fair on May 10, 2014. In collaboration with the Los Nietos School District and Joint Oversight Committee, the Healthy Los Nietos Project was developed by PIH. The Center will be joining their efforts to host a health fair at Rancho Santa Gertrudes Elementary School in Santa Fe Springs. In addition, staff is also working with PIH to offer healthy cooking classes at the Gus Velasco Neighborhood Center for the community. Ed will keep members apprised.

b. *Child Care and Development Section:*

- i. **Child Care Update** - Judi Manalisay informed members that four assistants and one teacher have been hired. Staff continues their monthly training. Staff will also be undergoing CPR recertification training. Also, enrollment is full and will be accepting applications in June. Judi distributed a copy of activity/program calendar to members. Lastly, the Child Care Center is now a "Let's Move" child care site. *Let's Move!* is a comprehensive initiative, launched by the First Lady, dedicated to solving the problem of obesity within a generation, so that children born today will grow up healthier by encouraging families and communities to make healthy choices and get moving.

9. ANNOUNCEMENTS

- Orange County Food Distribution February 19, 2014
- Healthy Tip Handout – Healthy Diet Goals
- Senate Anti-Fraud Hotline

10. ORAL COMMUNICATIONS

- Special speakers at City Committees – Speakers may be allotted the time necessary to make presentations to committee members. Any items not addressed on the agenda may be adjourned to the next meeting.
- Volunteers bringing young children to older adult programs and events. Ed will follow-up with this issue.
- Soroptomist Club - Women's Opportunity Award recipient will be recognized at the Miss Santa Fe Springs at Town Center Hall on May 9. Winner is awarded \$1000 to better her way of life.
- Sister City Committee fundraiser trip to Viejas Casino - Sunday March 16. Also, presale tickets are available to attend the Easter pancake breakfast being held at Los Nietos Park on Saturday, April 19 from 8 – 11 a.m.
- Navajoa, Sonora, Mexico named Fiestas 2014 theme in commemoration of 50th anniversary of Sister City alliance. Dignitaries will be invited to this event.

11. FUTURE AGENDA ITEMS

None.

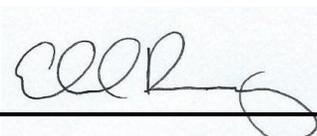
12. NEXT MEETING

The next meeting of the Family and Human Services Advisory Committee will be held on Tuesday, March 19, 2014 at the Gus Velasco Neighborhood Center at 5:30 p.m.

13. ADJOURNMENT

There being no further business to discuss, Chairperson Janie Aguirre adjourned the meeting at 7:11 p.m.

Prepared By: Teresa Clift,
Administrative Clerk, II



Ed Ramirez,
Executive Secretary