

**CITY OF SANTA FE SPRINGS
MINUTES FOR THE REGULAR MEETINGS OF THE
COMMUNITY DEVELOPMENT COMMISSION
CITY COUNCIL**

JANUARY 13, 2011

1. CALL TO ORDER

Mayor Serrano called the Community Development Commission and City Council meetings to order at 6:08 p.m.

2. ROLL CALL

Present: Commissioners/Councilmembers González, Moore, Trujillo, Vice Chairperson/Mayor Pro Tem Rounds, and Chairperson/Mayor Serrano

Also present: Fred Latham, City Manager; Anita Jimenez, Deputy City Clerk; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning & Community Development; Don Jensen, Director of Public Works; Dino Torres, Director of Police Services; Carole Joseph, Director of Parks & Recreation; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief

COMMUNITY DEVELOPMENT COMMISSION

3. REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR

City Manager Fred Latham had no report.

Director of Planning & Community Development Paul Ashworth had no report.

4. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the Regular Community Development Commission Meeting of December 9, 2010

Recommendation: That the City Council approve the minutes as submitted.

Commissioner González moved the approval of Item 4A. Commissioner Trujillo seconded the motion. Commissioner Moore abstained. The motion carried 4-0.

5. **APPROPRIATION OF FUNDS**

Resolution No. 253-2011 – Approving the Use of Community Development Commission Funds for the Clarke Estate Improvements

Recommendation: That the Community Development Commission take the following actions: 1) Amend the Adopted Capital Improvement Program for FY 2006-07 through FY 2011-12 to include the Clarke Estate Improvements; 2) Adopt Resolution No. 253-2011 finding that the Clarke Estate Improvements benefit the Consolidated Redevelopment Project Area and that no other reasonable means to complete the financing of this project is available within the Community; and, 3) De-appropriate \$100,000 from the Town Center Landscaping Project (488-1047) and appropriate \$100,000 to the Clarke Estate Improvements (488-R557) to complete the funding for this project.

Vice Chairperson Rounds moved Items 5 and 12; Commissioner González seconded the motion, which carried unanimously.

CITY COUNCIL

6. **CONSENT AGENDA**

Approval of Minutes

B. Minutes of the Regular City Council Meeting of December 9, 2010

Recommendation: That the City Council approve the minutes as submitted.

Councilmember González moved the approval of Item 6A. Councilmember Trujillo seconded the motion. Councilmember Moore abstained. The motion carried 4-0.

7. **OLD BUSINESS**

Update on the Review of Building Services

Recommendation: That the City Council receive and file this report on the review of Building Services and provide whatever feedback it deems appropriate.

Mayor Serrano ordered the report to be received and filed.

8. **AWARD OF CONTRACT**

Little Lake Park Playground Equipment

Recommendation: That the City Council accept the bids for the subject project and award the contract to the lowest responsible bidder, if acceptable.

The Mayor stated that there was a supplemental report. The City Manager stated that bids were opened after the agenda was posted.

New Recommendation: That the City Council take the following actions: 1) Accept the bids for the Little Lake Park Playground Equipment Replacement Project; and 2) Award a contract to Micon Construction, Inc., of Placentia, California, in the amount of \$124,962.51.

Mayor Pro Tem Rounds moved the approval of Item 8; Councilmember Moore seconded the motion, which carried unanimously.

NEW BUSINESS

9. Resolution No. 9293 – Reappointment of City’s Treasurer and Interim Assistant City Treasurer

Recommendation: That the City Council adopt Resolution No. 9293 reappointing the City Treasurer and Interim Assistant City Treasurer to their respective offices for the City, Community Development Commission, Public Finance Authority, Water Utility Authority, and any other related City entity.

Councilmember González moved the approval of Item 9; Councilmember Trujillo seconded the motion, which carried unanimously.

10. Presentation and Consideration of the Community Development Commission’s Annual Financial Report, State Controller’s Financial Transactions Report, Housing and Community Development (HCD) Financial Report and the City’s Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ending June 30, 2010

Recommendation: That the legislative body, City Council, receive and file the attached annual reports of the City and Community Development Commission.

Jose Gomez highlighted the Year-End Fund Balance Status. Councilmember Moore asked why some loans had been made at 0% interest. Jose Gomez explained that these are internal loans from the Redevelopment Agency to the General Fund. Councilmember González moved the approval of Item 10; Councilmember Moore seconded the motion, which carried unanimously. Councilmember Moore thanked Jose Gomez for the hours he spent reviewing the document with him.

11. Amendment No. 5 to the I-5 Consortium Cities Joint Powers Authority Agreement

Recommendation: That the City Council take the following actions: 1) Approve Amendment No. 5 to the I-5 Consortium Cities Joint Powers Authority Agreement; and, 2) Authorize the Mayor to execute the Amendment.

Fred Latham stated that the previous agreement has expired that an extension of the agreement is necessary. Councilmember González recommended that the Council consider any possible impacts as a result of Buena Park opting out of the group.

Councilmember González moved the approval of Item 11; Councilmember Moore seconded the motion, which carried unanimously.

12. Resolution No. 9294 – Approving the Use of Community Development Commission Funds for Clarke Estate Improvements

Recommendation: That the City Council take the following actions: 1) Amend the Adopted Capital Improvement Program for FY 2006-07 through FY 2011-12 to include the Clarke Estate Improvements; and, 2) Adopt Resolution No. 9294 finding that the Clarke Estate Improvements benefit the Consolidated Redevelopment Project Area and that no other reasonable means to complete the financing of this project is available within the Community.

(See action under Item 5.)

13. Reconsideration of City Councilmember Scheduled Pay Increase and Ordinance No. 1022 – Revising Salaries of City Councilmembers

Recommendation: That the City Council: 1) Reconsider the implementation of a scheduled pay increase and take whatever action it deems appropriate; and, 2) Consider Ordinance No. 1022 – If desired, pass the first reading of Ordinance No. 1022 revising salaries of City Councilmembers.

The City Attorney read Ordinance 1022 by title.

Mayor Pro Tem Rounds moved to: 1) continue the deferment of the pay increase that would have gone into effect after the November 2009 election, until January 2012; and, 2) waive further reading and introduce the Ordinance No. 1022, approving a pay increase after the November 2011 election. Due to the confusion that resulted from the how these two somewhat contradictory actions (pay increase/pay deferral) would be operationalized simultaneously, it was clarified that the pay increase ordinance was meant to augment the Council Pay rate established by the previously adopted ordinance, which effectuated an increase in their pay rate after the Nov 2009 election, notwithstanding the action they took to defer receiving that pay increase (i.e., the new ordinance for introduction would result in an increase to the Council pay rate, inclusive of that portion that they have chosen to defer, as opposed to an increase to the actual dollar amount that they are currently receiving). Councilmember González seconded the motion which carried unanimously.

Mayor Serrano recessed the meeting at 6:35 p.m.

At 7:05 p.m., Mayor Serrano reconvened the meetings.

14. **INVOCATION**

Father Pedro from St. Pius X Church gave the invocation.

15. **PLEDGE OF ALLEGIANCE**

Councilmember Trujillo led the Pledge of Allegiance.

INTRODUCTIONS

16. No members of the Youth Leadership Committee were present.
17. Members of the Chamber of Commerce, present and former School Board Members, City Commissioners, and candidates for Norwalk City Council were introduced.
20. **ANNOUNCEMENTS**
Mayor Serrano called on Director of Parks & Recreation Carole Joseph for announcements.

PRESENTATIONS

21. Presentation of Fiscal Year 2008-09 Certificate of Achievement for Excellence in Financial Reporting (CAFR Award) to the City Council

Recommendation: The Mayor may wish to call upon Jose Gomez, Director of Finance and Administrative Services, to assist with this presentation.

Jose Gomez introduced Linda Hurley as the auditor for Santa Fe Springs. Ms. Hurley presented the CAFR Award to the City Council.

22. 2010 Neighborly Elf Christmas Basket Program – Recognition of Donors and Volunteers

Recommendation: The Mayor may wish to call upon Family & Human Services Supervisor Eddie Ramirez to assist with the presentation.

Eddie Ramirez introduced and thanked the many residents, businesses, and community organizations that donated to the Neighborly Elf Christmas Program. Council presented each with a certificate of appreciation.

23. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**
Councilmember Trujillo appointed Christina Avila Maldonado to the Sister City Committee. Mayor Pro Tem Rounds appointed Doug Rodgers to the Planning Commission.

24. **ORAL COMMUNICATIONS**
This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

Mayor Serrano opened Oral Communications at 7:49 p.m.

Santa Fe High School Sports Club President Anthony Manamaikai introduced the Dance Team Instructor, Adrienne Karnufel, who announced that the Dance Team has qualified for a National competition that will be held in Florida and stated that the team still needs to raise \$15,000. Mr. Manamaikai asked for any support the City could provide to help spread the word to residents and businesses of this need.

Mr. Manamaikai also announced that a Dinner/Comedy Show was being held on February 5 that would raise funds for all SFHS sports teams. Anyone interested in more information should contact the high school.

Mayor Serrano closed Oral Communications at 7:53 p.m.

25. **EXECUTIVE TEAM REPORTS**

Fire Chief Alex Rodriguez announced that the Fire-Rescue Department has been certified by the County of Los Angeles to operate a Continuous Positive Airway Machine. This is a prestigious certification to obtain and Fred Latham applauded the Fire Chief for this accomplishment. The Fire Chief thanked the Council for their approval to purchase the machine and pursue the certification.

19. **OATH OF OFFICE**

Administration of Oath of Office to Newly-Elected Councilmember

Recommendation: The Mayor may wish to call upon the Deputy City Clerk to formally administer the Oath of Office to the newly-appointed Councilmember.

Mayor Serrano called on the Deputy City Clerk. The Deputy City Clerk administered the Oath of Office to Councilmember Richard Moore.

Councilmember Moore thanked Betty Putnam for asking him to succeed her as Councilmember and his wife, Pauline, for always being supportive of him.

18. **COUNCIL RE-ORGANIZATION**

Selection of Mayor, Mayor Pro Tem, Liaisons to Various City Committees, and Representatives to Governmental Organizations

Fred Latham called on the Deputy City Clerk to declare the Office of Mayor vacant and to call for nominations. Deputy City Clerk, Anita Jimenez, did declare the Office of the Mayor vacant and called for nominations for Mayor from the Council. Councilmember González nominated Councilmember Serrano; Mayor Pro Tem Rounds seconded. Mayor Pro Tem Serrano accepted the nomination. The Deputy City Clerk closed nominations and took a roll call vote with the following results:

Ayes: Councilmembers González, Moore, Trujillo, and Mayor Pro Tem Rounds

Noes: None

Abstain: None

Absent: None

The Deputy City Clerk declared Joseph D. Serrano, Sr. as Mayor and pinned him accordingly.

Mayor Serrano thanked his wife, Virginia, for her support of him and his mother for always encouraging him to strive for excellence.

Mayor Serrano declared 2011 as the Year of Schools in Santa Fe Springs and gave a report highlighting some of the achievements of the local schools.

The Mayor declared the office of Mayor Pro Tem vacant and called for nominations. Councilmember Trujillo nominated Councilmember Rounds; Mayor Serrano seconded.

Councilmember Rounds accepted the nomination. The Deputy City Clerk closed nominations and took a roll call vote with the following results:

Ayes: Councilmembers González, Moore, Trujillo, and Mayor Serrano
Noes: None
Abstain: None
Absent: None

The Deputy City Clerk declared William K. Rounds as Mayor Pro Tem. Mayor Pro Tem Rounds thanked his wife, Jennifer, for her support.

The Mayor made the following appointments to City Committees and local agencies:

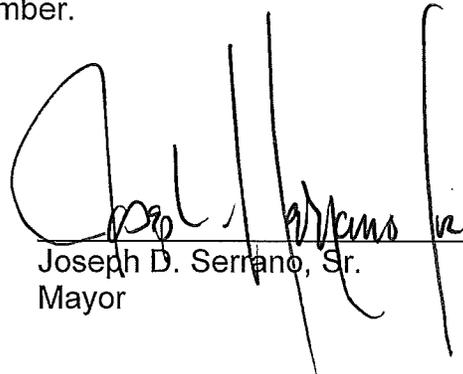
Council Liaison to the Beautification, Heritage Arts, Historical, Senior Citizens, and Sister City Committees, Ability First Governing Board, and I-5 Consortium Policy Board, and Alternate to the Chamber of Commerce Economic Development Committee and SASSFA – Councilmember Moore; Family Foundations Board and Alternate to the Youth Leadership Committee – Councilmember Trujillo; Liaison to the Parks & Recreation Committee and Friends of the Library Board of Directors – Mayor Pro Tem Rounds; and Liaison to the Sanitation District and the SFS/South Whittier Education Center Advisory Committee – Mayor Serrano.

May Sharp requested that the Community Playhouse be added to the list of Committees that has an appointed Council Liaison and requested that Mayor Pro Tem Rounds be appointed to the position. Mayor Serrano agreed to consider this request.

26. **ADJOURNMENT**

Mayor Serrano adjourned the meeting at 8:37 p.m. in the memory of longtime resident Isella Gonzalez.

Mayor Serrano invited the audience to a celebratory reception at the Library honoring the new Mayor, Mayor Pro Tem, and Councilmember.



Joseph D. Serrano, Sr.
Mayor

ATTEST:



Anita Jimenez, Deputy City Clerk

Date 2-10-11