



AGENDA

FOR THE SPECIAL MEETINGS OF THE:

COMMUNITY DEVELOPMENT COMMISSION
OF THE CITY OF SANTA FE SPRINGS
AND SANTA FE SPRINGS
CITY COUNCIL

Council Chambers
11710 Telegraph Road
Santa Fe Springs, CA 90670

OCTOBER 13, 2011
5:00 P.M.

Joseph D. Serrano, Sr., Chairperson/Mayor
William K. Rounds, Vice Chairperson/Mayor Pro Tem
Luis M. González, Commissioner/Councilmember
Richard J. Moore, Commissioner/Councilmember
Juanita A. Trujillo, Commissioner/Councilmember

Public Comment: *The public is encouraged to address City Council on any matter listed on the agenda or on any other matter within its jurisdiction. If you wish to address the City Council, please complete the card that is provided at the rear entrance to the Council Chambers and hand the card to the City Clerk or a member of staff. City Council will hear public comment on items listed on the agenda during discussion of the matter and prior to a vote. City Council will hear public comment on matters not listed on the agenda during the Oral Communications period.*

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

Americans with Disabilities Act: *In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's Office. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

Please Note: *Staff reports, and supplemental attachments, are available for inspection at the office of the City Clerk, City Hall, 11710 E. Telegraph Road during regular business hours 7:30 a.m. – 5:30 p.m., Monday – Thursday and every other Friday. Telephone (562) 868-0511.*

1. **CALL TO ORDER**

2. **ROLL CALL**

Luis M. González, Commissioner/Councilmember
Richard J. Moore, Commissioner/Councilmember
Juanita A. Trujillo, Commissioner/Councilmember
William K. Rounds, Vice-Chairperson/Mayor Pro Tem
Joseph D. Serrano, Sr., Chairperson/Mayor

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

INTRODUCTIONS

5. Representatives from the Youth Leadership Committee

6. Representatives from the Chamber of Commerce

COMMUNITY DEVELOPMENT COMMISSION

7. **REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

8. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval of Minutes

A. Minutes of the Regular Community Development Commission Meeting of September 8, 2011

Recommendation: That the Community Development Commission approve the minutes as submitted.

CITY COUNCIL

9. **CONSENT AGENDA**

Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval of Minutes

- A. Approval of Minutes of the Regular City Council Meeting of September 8, 2011

Recommendation: That the City Council approve the minutes as submitted.

Approval of Minutes

- B. Minutes of the Special City Council Meeting of September 19, 2011

Recommendation: That the City Council approve the minutes as submitted.

Conference and Meeting Report

- C. Mayor Serrano's and Councilmembers Moore's and Trujillo's Attendance at the League of California Cities 2011 Conference

Recommendation: That the City Council receive and file the reports.

NEW BUSINESS

10. Appropriation of Funds from the City's Art in Public Places Fund and Authorization to Distribute Monies as Recommended by the Heritage Arts Advisory Committee to Fund the City's Art Education Grant Program

Recommendation: That the City Council: (1) Approve the appropriation of funds from the City's Art in Public Places Fund, Activity 6350-6100: and (2) Authorize the distribution of monies as recommended by the Heritage Arts Advisory Committee to fund the City's Art Education Grant Program.

11. Alcohol Sales Conditional Use Permit Case No. 11-4

A request to allow the continued operation and maintenance of an alcohol beverage sales use for off-site customer consumption at Springlake Liquors, formerly known as Norlake Liquors, located at 10945 Norwalk Boulevard.
(Doungdara So, Springlake Liquors)

Recommendation: That the City Council approve Alcohol Sales Conditional Use Permit Case No. 11-4, subject to the conditions of approval as stated in this staff report. Said Permit shall be subject to a compliance review in five years, prior to November 10, 2016, to ensure the alcohol sales activity is still operating in strict compliance with the original conditions of approval.

12. Approval of Utility Agreements for City Water, City Sanitary Sewer, and City Storm Drain with City of Santa Fe Springs ("Owner") for the Valley View Avenue Grade Separation Project

Recommendation: That the City Council: (1) Approve the Utility Agreements for City Water, City Sanitary Sewer and City Storm Drain with the City of Santa Fe Springs ("Owner") for the Valley View Avenue Grade Separation Project; and (2) Authorize the City Manager to execute the Utility Agreements on behalf of the City of Santa Fe Springs ("Lead

Agency”) for the Valley View Avenue Grade Separation Project; and, (3) Authorize the Director of Public Works to execute the Utility Agreements on behalf of the City of Santa Fe Springs (“Owner”) for the Valley View Avenue Grade Separation Project.

13. Settlement for Disposal of Waste at the Marine Shale Processors Disposal Site

Recommendation: That the City Council: (1) Approve the Settlement Offer and authorize the City Manager to execute the Settlement Agreement; and (2) Appropriate \$8,000 from undesignated General Fund reserves to cover the City share of cleanup costs.

14. Approval of Amendment No. 4 to the Intercity Rail Passenger Facility Contract for the Valley View Avenue Grade Separation Project

Recommendation: That the City Council: (1) Approve Amendment No. 4 to the Intercity Rail Passenger Facility Contract to modify the contract amount; and (2) Authorize the Director of Public Works to execute the Amendment to the Contract.

15. Authorization to Execute a Professional Consulting Services Agreement for a Comprehensive Citywide User Fees and Charges Study

Recommendation: That the City Council: (1) Authorize the Director of Finance and Administrative Services to execute a Professional Services Agreement with Matrix Consulting Group in an amount not to exceed \$31,980 to perform a Comprehensive Citywide User Fees and Charges Study; and (2) Appropriate \$31,980 in undesignated General Fund reserves to fund the study.

16. Authorization to Issue a Limited Notice to Proceed to the Burlington Northern Santa Fe Railway Company for the Installation of a Cross Over in Conjunction with the Valley View Avenue Grade Separation Project

Recommendation: That the City Council authorize the Director of Public Works to issue a Limited Notice to Proceed to the Burlington Northern Santa Fe Railway Company for the Installation of a Cross-Over in Conjunction with the Valley View Avenue Grade Separation Project.

17. FY 2010-11 Year-End Preliminary Review - Operating Budget Expenditures

Recommendation: That the City Council receive and file the report.

18. Resolution 9348 – Industrial Disability Retirement Determination - Jose Tovar

Recommendation: That the City Council approve Resolution No. 9348 making a finding as to the industrial disability of Jose Tovar.

19. Resolution 9349 – Industrial Disability Retirement Determination - Narvil James Lowe

Recommendation: That the City Council approve Resolution No. 9349 making a finding as to the industrial disability of Narvil James Lowe.

20. **ANNOUNCEMENTS**

PRESENTATIONS

21. Proclamation Declaring October 2011 as “National Breast Cancer Awareness Month” in Santa Fe Springs

22. Proclaiming October 24 - 28, 2011 “Red Ribbon Week”

23. Recognition of the City Employees’ Team Championship Title for the SCMAF Southeast 2011 Dan Ablott Memorial Coed Softball Tournament

24. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

25. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

26. **EXECUTIVE TEAM REPORTS**

27. **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted at the following locations; Santa Fe Springs City Hall, 11710 Telegraph Road; Santa Fe Springs City Library, 11700 Telegraph Road; and the Town Center Plaza (Kiosk), 11740 Telegraph Road, not less than 72 hours prior to the meeting.

Anita Jimenez

Anita Jimenez
Deputy City Clerk

October 11, 2011

Date

**CITY OF SANTA FE SPRINGS
MINUTES FOR THE REGULAR MEETINGS OF THE
COMMUNITY DEVELOPMENT COMMISSION
AND CITY COUNCIL**

SEPTEMBER 8, 2011

1. CALL TO ORDER

Mayor Serrano called the Community Development Commission and City Council meetings to order at 6:13 p.m.

2. ROLL CALL

Present: Commissioners/Councilmembers González, Moore, Trujillo, Vice Chairperson/Mayor Pro Tem Rounds, and Chairperson/Mayor Serrano

Also present: Thaddeus McCormack, City Manager; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning & Community Development; Don Jensen, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Family & Human Services; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief; Anita Jimenez, Deputy City Clerk

COMMUNITY DEVELOPMENT COMMISSION

3. REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR

No reports.

4. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the August 11, 2011 Regular Community Development Commission Meeting

Recommendation: That the Community Development Commission approve the minutes as submitted.

Vice Chair Rounds moved the approval of Item 4A. Commissioner Trujillo seconded the motion, which carried unanimously.

NEW BUSINESS

5. Authorization to Issue a Request for Proposals to Provide Project and Construction Management Services for the Interstate 5 Freeway Water Main Relocation for the Carmenita Road Segment

8A

Recommendation: That the Community Development Commission authorize the Director of Public Works to issue a Request for Proposals to provide Project and Construction Management Services for the Interstate 5 Freeway Water Main Relocations at the Carmenita Road segment.

Commissioner González moved the approval of Item 5; Vice Chair Rounds seconded the motion which carried unanimously.

6. CLOSED SESSION

Conference with Legal Counsel – Anticipated Litigation

Initiation of Litigation pursuant to subdivision (b) of Section 54956.9: One potential case

Chairperson Serrano moved Item 6 to the end of the 6:00 p.m. agenda.

CITY COUNCIL

7. CONSENT AGENDA

Consent Agenda items are considered routine matters which may be enacted by one motion and roll call vote. Any item may be removed from the Consent Agenda and considered separately by the City Council.

Approval Minutes

- A. Minutes of the Regular City Council Meeting of August 11, 2011

Recommendation: That the City Council approve the minutes as submitted.

- B. Minutes of the Special City Council Meeting of August 15, 2011

Recommendation: That the City Council approve the minutes as submitted.

- C. Conference and Meeting Report – Councilmember González' Attendance at the Chamber of Commerce Workshop

Recommendation: That the City Council receive and file the report.

Councilmember Trujillo moved the approval of Items 7A, B, and C; Councilmember Moore seconded the motion which carried unanimously.

NEW BUSINESS

- 8. Approval of Agreement for Environmental Legal Services**

Recommendation: That the City Council approve the agreement for Environmental Legal Services with PC LAW Group.

Steve Skolnik introduced Pat Chen of PC LAW Group and asked if the Council had any questions. No questions were asked.

Mayor Pro Tem Rounds moved the approval of Item 8; Councilmember Moore seconded the motion which carried unanimously.

9. Agreement with the Los Angeles County Metropolitan Transportation Authority for the Valley View Avenue Grade Separation Project

Recommendation: That the City Council: (1) Approve Amendment No. 2 to the Letter of Agreement (LOA P0008092) with the Los Angeles County Metropolitan Transportation Authority for the Valley View Avenue Grade Separation Project to extend the expiration of CMAQ grant funds to June 30, 2013; and (2) Authorize the Mayor to execute Amendment No. 2.

Councilmember González moved the approval of Item 9; Mayor Pro Tem Rounds seconded the motion which carried unanimously.

10. Amendment to Agreement for Employment of City Manager

Recommendation: That the City Council approve the Amendment to the Employment Agreement between the City and Thaddeus McCormack.

Councilmember González moved the approval of Item 9; Mayor Pro Tem Rounds seconded the motion which carried unanimously.

COUNCILMEMBER REQUESTED ITEM – Mayor Serrano

11. Agreement between City and Zamora Landscaping

Recommendation: That the City Council take the following actions: (1) Consider a request from Mayor Serrano that the City enter into a three-year contract with Zamora Landscape for certain landscape maintenance services, and (2) Direct the City Attorney and staff to develop a contract agreement for formal approval by the City Council.

Councilmember González moved the approval of Item 11; Mayor Pro Tem Rounds seconded the motion which carried unanimously.

Councilmember Moore commented that he was happy to see some the City landscape work go to other contractors. Mayor Pro Tem Rounds added that Mr. Zamora is a Santa Fe Springs resident who gives back to the community.

COUNCILMEMBER REQUESTED ITEM – Councilmember Trujillo

12. Request for Bus Loading Zone on Clarkman Street between Orr & Day Road and Roseton Avenue

Recommendation: That the City Council consider and take appropriate action with respect to the recommendation from the Traffic Commission that the request for a bus loading zone on Clarkman Street 130 feet west of Roseton Avenue be denied.

Mayor Pro Tem Rounds moved to approve the installation of the bus loading zone. Mayor Serrano seconded the motion. Councilmember Moore stated that he objected due to safety concerns of his Traffic Commissioner. Mayor Serrano stated the safety concerns as the reason the item had been tabled at the previous meeting, after which he spoke with staff at Santa Fe High School regarding the concerns. This subsequent conversation convinced him that the bus loading zone should be approved. The motion carried by a vote of 4 to 1.

Mayor Serrano recessed the meetings for the Closed Session at 6:20 p.m.

13. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Attorney

Mayor Serrano reconvened the meetings at 7:15 p.m.

Steve Skolnik reported that there was no report from the Closed Session, except that the Closed Session would resume after Item 26.

The City Attorney recommended that the Council revisit Item 10, Amendment to Agreement for Employment of City Manager, and replace the references to Section 2924 of the Labor Code with the language 'applicable California law'. Councilmember González moved to amend his motion to approve Item 10 as recommended by the City Attorney. Councilmember Trujillo seconded the motion which carried unanimously.

14. CLOSED SESSION

LABOR NEGOTIATIONS – Direction to City Labor Negotiators

Agency Negotiator: City Manager, City Attorney, Director of Finance and Administrative Services, and Human Resources Manager

Employee Organizations: Management Team Members

The City Council gave the City Manager direction to evaluate certain cost cutting measures and to bring back to the Council a report on the feasibility of implementing specific reductions in employee benefits for unrepresented employees.

NEW BUSINESS

15. Approval of Agreement for Employment of City Attorney

Recommendation: That the City Council approve the Agreement of Employment between the City and Steve Skolnik.

The City Attorney stated that the Agreement for Employment of City Attorney should be revised to replace the references to Section 2924 of the Labor Code with the language 'applicable California law'. The motion should be to approve Item 15 with the revision. Councilmember Moore moved the approval of Item 15 with the revision; Councilmember Trujillo seconded the motion which carried unanimously.

16. INVOCATION

The Invocation was given by Councilmember González.

17. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember González.

INTRODUCTIONS

18. No members from the Youth Leadership Committee were present.

19. Mayor Serrano introduced Chamber Representative Randall Courtney of Digital Data Works.

20. ANNOUNCEMENTS

Mayor Serrano announced that Mayor Pro Tem Rounds would celebrate his birthday on September 16. The audience sang Happy Birthday to Mayor Pro Tem Rounds and cake was served.

Mayor Serrano called on Maricela Balderas for community announcements.

PRESENTATIONS

21. Proclamation Declaring September 16, 2011, as the City of Santa Fe Springs 2011 Fiestas Patrias Cultural Celebration

Mayor Serrano called on Family & Human Services Supervisor Eddie Ramirez who gave a brief history of the town of Guanajuato, Mexico. Mayor Serrano read and presented a proclamation to Chairperson of the Family & Human Services Advisory Committee Laurie Rios. Members of the Committee joined the Council for photos.

22. Proclamation Declaring the Month of September as "National Senior Center Month" in the City of Santa Fe Springs

Mayor Serrano called on Family & Human Services Supervisor Eddie Ramirez who gave a presentation on some of the programs available to Senior Citizens at the Neighborhood Center. Mayor Serrano read and presented a proclamation to Chairperson of the Senior Citizens Advisory Committee Gloria Duran. Members of the Committee joined the Council for photos.

Ms. Duran thanked the Council and the Neighborhood Center staff for the outstanding classes that are offered to seniors. Council Liaison to the Committee Richard Moore thanked Maricela Balderas and Eddie Ramirez for their work and Gloria Duran for leading the Committee.

23. Proclaiming September 11, 2011, as "A National Day of Service and Remembrance in Santa Fe Springs"

Mayor Serrano called on the Deputy City Clerk to read the proclamation which he presented to Fire Chief Alex Rodriguez.

24. APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS

Councilmember González appointed Victoria Molina and Dominique Walker to the Youth Leadership Committee.

25. ORAL COMMUNICATIONS

Mayor Serrano opened Oral Communications at 7:47 p.m.

A. Puellonakis, 11431 Buell Street, SFS, addressed the Council with concerns regarding the proposed freeway pedestrian bridge.

Mayor Serrano closed Oral Communications at 7:49 p.m.

26. EXECUTIVE TEAM REPORTS

Jose Gomez gave a preview of the City's new website.

Maricela Balderas encouraged everyone to come to the Fiestas Patrias.

Thaddeus McCormack reported that former Councilmember Gus Velasco was ill and asked that the community keep him in their thoughts. He also reported that former employee Hope Orozco had suffered a stroke.

Mayor Pro Tem Rounds encouraged the community to support the American Cancer Society's Relay for Life at Lake Center Athletic Park - Sept. 23-24.

Councilmember Moore stated that it seemed like the City's website was down quite frequently and asked if new equipment was needed. Jose Gomez stated that the City was looking into contracting with a new service provider. The City's current provider is Verizon.

Mayor Serrano recessed the meetings for the Closed Session at 7:55 p.m.

27. ADJOURNMENT

At 10:37 p.m., Mayor Serrano adjourned the meeting in memory of:
Irene Paiz, former resident and Sister City Committee member,
Josefina Bracamontes, grandmother of Julie Herrera,
Michael Ontiveros, father of Chamber of Commerce employee Laura Guidera,
Matilda Rodriguez, aunt of Mayor Serrano, and
All those who lost their lives on September 11, 2001.

Joseph D. Serrano, Sr.
Mayor

ATTEST:

Anita Jimenez, Deputy City Clerk

Date _____

SEE ITEM 8A

**CITY OF SANTA FE SPRINGS
MINUTES FOR THE SPECIAL
CITY COUNCIL MEETING**

SEPTEMBER 19, 2011

1. CALL TO ORDER

Mayor Serrano called the City Council meeting to order at 4:10 p.m.

2. ROLL CALL

Present: Commissioners/Councilmembers González, Moore, Trujillo, Vice Chairperson/Mayor Pro Tem Rounds, and Chairperson/Mayor Serrano

Also present: Thaddeus McCormack, City Manager; Paul Ashworth, Director of Planning & Community Development; Don Jensen, Director of Public Works; Wayne Morrell, Principal Planner; Noe Negrete, Assistant Director of Public Works; Rafael Casillas, Principal Civil Engineer; Members of the Planning and Traffic Commissions

NEW BUSINESS

3. Tour of the Interstate 5 (I-5) Expansion Project

A bus tour of the proposed project site commenced.

4. ADJOURNMENT

Mayor Serrano adjourned the meeting at 6:40 p.m.

Joseph D. Serrano, Sr.
Mayor

ATTEST:

Anita Jimenez, Deputy City Clerk

Date



City of Santa Fe Springs

City Council Meeting

October 13, 2011

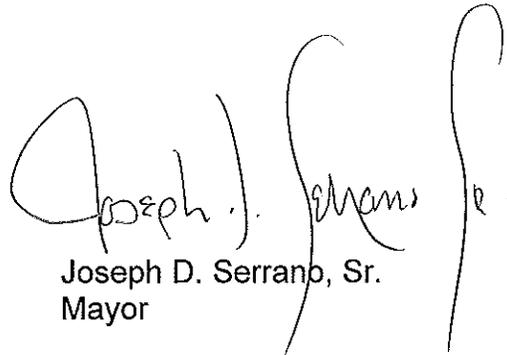
CONFERENCE AND MEETING REPORT

Mayor Serrano's Attendance at the 2011 League of California Cities Conference

RECOMMENDATION

That the City Council receive and file the report.

Mayor Serrano attended the 2011 League of California Cities in San Francisco from September 20-24, 2011. The League of California Cities is an association of California city officials who work together to enhance their knowledge and skills, exchange information, and combine resources so that they may influence policy decisions that affect cities.



Joseph D. Serrano, Sr.
Mayor



City of Santa Fe Springs

City Council Meeting

October 13, 2011

CONFERENCE AND MEETING REPORT

Councilmember Moore's Attendance at the 2011 League of California Cities Conference

RECOMMENDATION

That the City Council receive and file the report.

Councilmember Moore attended the 2011 League of California Cities in San Francisco from September 20-24, 2011. The League of California Cities is an association of California city officials who work together to enhance their knowledge and skills, exchange information, and combine resources so that they may influence policy decisions that affect cities.

Richard J. Moore
Councilmember



City of Santa Fe Springs

City Council Meeting

October 13, 2011

CONFERENCE AND MEETING REPORT

Councilmember Trujillo's Attendance at the 2011 League of California Cities Conference

RECOMMENDATION

That the City Council receive and file the report.

Councilmember Trujillo attended the 2011 League of California Cities in San Francisco from September 21-23, 2011. The League of California Cities is an association of California city officials who work together to enhance their knowledge and skills, exchange information, and combine resources so that they may influence policy decisions that affect cities.

A handwritten signature in black ink, appearing to read "Juanita Trujillo".

Juanita Trujillo
Councilmember



City of Santa Fe Springs

City Council Meeting

October 13, 2011

NEW BUSINESS

Appropriation of Funds from the City's Art in Public Places Fund and Authorization to Distribute Monies as Recommended by the Heritage Arts Advisory Committee to Fund the City's Art Education Grant Program

RECOMMENDATION

That the City Council: (1) Approve the appropriation of funds from the City's Art in Public Places Fund, Activity 6350-6100: and (2) Authorize the distribution of monies as recommended by the Heritage Arts Advisory Committee to fund the City's Art Education Grant Program.

BACKGROUND

Since 1991, the Heritage Arts in Public Places Program has funded art education programs for young people in the City. At their August 30, 2011 meeting, the Heritage Arts in Public Places Committee reviewed applications from schools and community groups. The Committee is recommending the funding of the following grants totaling \$43,668.00.

<u>Cresson Elementary</u>	\$3,800.00
• Art Masters Program	
<u>Jersey Elementary</u>	\$4,381.00
• It's a Small World	
• Journeys to the Past	
• Meet the Masters	
<u>Lakeview Elementary School</u>	\$1,475.00
• A Great Start with Art	
• America's Multicultural Music	
• Kids Create	
<u>Los Nietos Middle School</u>	\$400.00
• Band Music Sheets	
<u>Pioneer High School</u>	\$2,000.00
• Percussion & Color Guard Instructors	
<u>Rancho Santa Gertrudes</u>	\$3,212.00
• Meet the Masters	



City of Santa Fe Springs

City Council Meeting

October 13, 2011

<u>St. Paul High School</u>	\$3,160.00
<ul style="list-style-type: none">• Specialized/advanced art materials• Field Show Music Composition & Arranging• Art of the Western World VHS• Choral Music	
<u>St. Pius X School</u>	\$3,785.00
<ul style="list-style-type: none">• Art Masters Program	
<u>Santa Fe High School</u>	\$4,600.00
<ul style="list-style-type: none">• Band Sheet Music• Monsters• Victorian Dreams• Scary Stencils & Stained Glass	
<u>Santa Fe Springs Christian</u>	\$6,440.00
<ul style="list-style-type: none">• Creative Memories• Art Masters Program• Spring Dessert Theater Melodrama• STAND Quilt• Dino Adventures & Mask Making• Journeys to the Past• Batik Flags/Mosaic Effect Plates• Photo Quilt• Walk Through the American Revolution	
<u>City Sponsored Programs</u>	\$1,000.00
<ul style="list-style-type: none">• SFS Community Playhouse	
<u>Journeys to the Past</u>	\$500.00
<ul style="list-style-type: none">• SFS Pow Wow Children's Cultural Activities	
<u>Rio Hondo Symphony</u>	\$8,915.00
<ul style="list-style-type: none">• RHSA Children's Concert• RHSA Music Enrichment Program	

FISCAL IMPACT

There are sufficient funds available in the Public Art Fund which has been established through developers' fees. No general fund monies are used to provide these grants.

Thaddeus McCormack
City Manager



NEW BUSINESS

Alcohol Sales Conditional Use Permit Case No. 11-4

A request to allow the continued operation and maintenance of an alcohol beverage sales use for off-site customer consumption at Springlake Liquor, formerly known as Norlake Liquors, located at 10945 Norwalk Boulevard.
(Doungdara So, Springlake Liquor)

RECOMMENDATION

That the City Council approve Alcohol Sales Conditional Use Permit Case No. 11-4, subject to the conditions of approval as stated in this staff report. Said Permit shall be subject to a compliance review in five years, prior to November 10, 2016, to ensure the alcohol sales activity is still operating in strict compliance with the original conditions of approval.

BACKGROUND

The most recent compliance review was conducted by the Planning Commission and City Council on February 12, 2008. At the time, the review was conducted on the previous applicant, Norlake Liquors. During the last permit period, the previous owner sold the liquor store to the current owner, Springlake Liquor Inc. The transfer of the alcohol sales license took place on May 11, 2010.

In conformance with Section 155.628 of the City Zoning Regulations, the new applicant is requesting reconsideration of Alcohol Sales Conditional Use Permit (ASCUP) No. 11-4, to allow the continued sale of alcoholic beverages for off-site consumption. The applicant holds a valid Type 21 license with the Department of Alcoholic Beverage Control.

CALLS FOR SERVICE

Over the last year there have been (2) two calls for service; one involving a suspicious person, and one involving a disturbing subject. No complaints relating to the liquor store have been filed with the Department of Police Services or the Department of Alcoholic Beverage Control.

ENVIRONMENTAL DOCUMENTS

Staff finds and determines that the proposed project is a categorically-exempt project pursuant to Section 15301 (Class 1, Existing Facilities) of the California Environmental Quality Act (CEQA); consequently, no other environmental documents are required by law.

STAFF CONSIDERATIONS-STATUS REPORT

As part of the alcohol sales conditional use permit process, staff conducted a review of the applicant's operation and an inspection of the site to ensure compliance with the conditions of approval as set forth in the initial approval of this Permit.

After conducting said investigation, Staff found that the establishment is being maintained and operated in full compliance with the conditions of approval as set forth in this report, and is in compliance with the ABC regulations.

Staff is recommending that ASCUP No. 11-4 be subject to a compliance review in five years, on or before November 10, 2016, to ensure the alcohol sales activity is still operating in strict compliance with the original conditions of approval.

CONDITIONS OF APPROVAL

1. That "Customer Parking Only, Unauthorized Vehicles will be Towed Away" signs be maintained along the on-site parking area.
2. That the Applicant shall continue to comply with the Zoning Regulations in respect to not exceeding 25% coverage of the window area of the premises.
3. That the Applicant shall continue to provide and maintain adequate on-site parking as required by Zoning Regulations.
5. That the sale of alcoholic beverages shall be permitted only during business hours or as indicated by the Alcoholic Beverage Control.
6. That the Type 21 Alcoholic Beverage Control license allowing offsite sale of general sales of beer, wine and liquor shall be restricted to the sale for consumption of alcoholic beverages off the subject site only.
7. That it shall be the responsibility of the ownership and/or its employees to assure that no alcoholic beverages purchased on the subject site shall be consumed on the subject site or any adjacent property within the applicant's control.
8. That the applicant and/or his employees shall be responsible for maintaining control of litter on the subject property.
9. That the applicant and/or his employees shall not allow any person who is obviously intoxicated or under the influence of any drug to enter, be at, or remain upon the licensed premises as set forth in Section 25602(a) of the State Business and Professions Code.
10. That the applicant and/or his employees shall not sell, furnish or give any alcohol to any habitual drunkard or to any obviously-intoxicated person, as set forth in Section 25602 (a) of the State Business and Professions Code.

11. That the applicant shall not have upon the subject premises any alcoholic beverage(s) other than the alcoholic beverage(s) which the licensee is authorized to sell under the licensee's license as set forth in Section 25607 (a) of the State Business and Professions Code.
12. That the applicant and/or his employees shall not sell, furnish or give any alcoholic beverage to any person under 21 years of age as set forth in Section 25658 (a) of the State Business and Professions Code.
13. That the applicant and/or his employees shall not permit any person under 18 years of age to sell alcoholic beverages.
14. That there will be a corporate officer or manager on the licensed premises during all public business hours that will be responsible for alcohol sales activities.
15. That the applicant and/or his employees shall not allow any person to loiter on the subject premises, shall report all such instances to the City's Police Services Center and shall post signs, approved by the Department of Police Services, prohibiting loitering.
16. That the applicant shall obtain approval from the Department of Police Services for the installation of pay telephones outside of the premise, and such phones shall not be capable of receiving incoming calls.
17. That this permit is contingent upon the approval by the Department of Police Services of an updated security plan. The updated security plans shall be submitted to the Police Services Center within 60 Days of the approval of this Permit and shall address the following for the purposes of minimizing risks to the public's health, welfare and safety:
 - (A) A description of the storage and accessibility of alcoholic beverages on display as well as surplus alcoholic beverages in storage;
 - (B) A description of crime prevention barriers in place at the subject premises, including, but not limited to, placement of signage, landscaping, ingress and egress controls, security systems and site plan layouts;
 - (C) A description of how the permittee plans to educate employees on their responsibilities and the actions required of them with respect to enforcement of laws dealing with the sale of alcohol to minors and the conditions of approval set forth herein;
 - (D) A business policy requiring employees to notify the Police Services Center of any potential violations of law or this Conditional Use Permit occurring on the subject premises and the procedures for such notifications.

18. The City's Director of Police Services may, at his discretion, require amendments to the Security Plan to assure the protection of the public's health, welfare and safety.
19. That the owner, corporate officers and managers shall cooperate fully with all city officials, law enforcement personnel and code enforcement officers and shall not obstruct or impede their entrance into the licensed premises while in the course of their official duties.
20. That vending machines, water machines, soda machines and other similar equipment shall not be placed outdoors visible from the street, parking lot or adjacent properties.
21. That a copy of these conditions be maintained with a copy of the City Business License and Fire Department Permits in a place conspicuous to all employees of the location.
22. That in the event the owner(s) intend to sell, lease or sublease the subject business operation or transfer the subject Permit to another owner/applicant or licensee, the Director of Police Services shall be notified in writing of said intention not less than (60) days prior to signing of the agreement to sell lease or sublease.
23. That this Permit shall be subject to a compliance review in five years, prior to November 10, 2016, to ensure the alcohol sales activity is still operating in strict compliance with the original conditions of approval. At which time the applicant may request an extension of the privileges granted herein, provided that the use has been continuously maintained in strict compliance with these conditions of approval.
24. That all other applicable requirements of the City Zoning Ordinance, Uniform Building Code, Uniform Fire Code, the determinations of the City and State Fire Marshall, the security plan as submitted under Condition No. 17 and all other applicable regulations shall be strictly complied with.
25. That failure to comply with the foregoing conditions shall be cause for suspension and/or revocation of this Permit.
26. That ASCUP Permit Case No. 11-4 shall not be valid until approved by the City Council and shall be subject to any other conditions the City Council may deem necessary to impose.
27. That this Permit shall not be effective for any purpose until the applicant has filed with the City of Santa Fe Springs an affidavit stating that he is aware of and accepts all the conditions of this Permit.

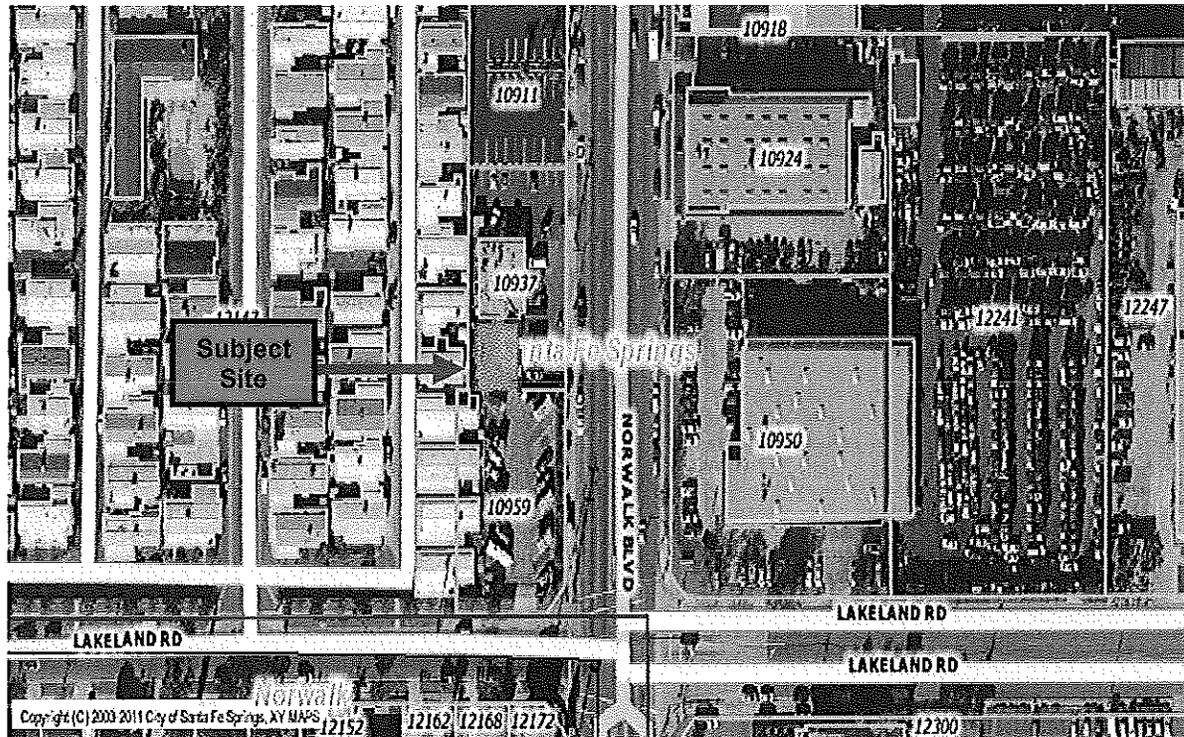
28. It is hereby declared to be the intent that if any provision of this permit is violated or held to be invalid, or if any law, statute or ordinance is violated, the Permit shall be void and the privileges granted hereunder shall lapse.



Thaddeus McCormack
City Manager

Attachment:
Aerial Photograph

Location Map



CITY OF SANTA FE SPRINGS

Alcohol Sales Conditional Use Permit Case No. 11-4

Springlake Liquors
10945 Norwalk Blvd.
Santa Fe Springs



City of Santa Fe Springs

City Council Meeting

October 13, 2011

NEW BUSINESS

Approval of Utility Agreements for City Water, City Sanitary Sewer and City Storm Drain with City of Santa Fe Springs ("Owner") for the Valley View Avenue Grade Separation Project

RECOMMENDATION

That the City Council take the following actions:

1. Approve the Utility Agreements for City Water, City Sanitary Sewer and City Storm Drain with the City of Santa Fe Springs (Owner) for the Valley View Avenue Grade Separation Project; and
2. Authorize the City Manager to execute the Utility Agreements on behalf of the City of Santa Fe Springs (Lead Agency) for the Valley View Avenue Grade Separation Project; and
3. Authorize the Director of Public Works to execute the Utility Agreements on behalf of the City of Santa Fe Springs (Owner) for the Valley View Avenue Grade Separation Project.

BACKGROUND

The Valley View Avenue Grade Separation Project (Project) involves modifying the existing at-grade crossing of the BNSF Railroad on Valley View Avenue south of Stage Road.

As part of the project, City water, sanitary sewer and storm drain facilities need to be relocated in order for the underpass to be constructed. In this instance, the City is both the Owner of the facilities and Lead Agency which is responsible for the supervision of the construction on the project. Caltrans requires that utility agreements be executed with all impacted utility Owners.

Both the cities of Santa Fe Springs and La Mirada are required to execute the Utility Agreements for sanitary sewer and storm drain since those facilities reside within both jurisdictions. However, the City Water Utility Agreement should only be executed by the City of Santa Fe Springs since it is fully within city boundaries.

FISCAL IMPACT

The costs to relocate the existing City water, sanitary sewer and storm drain facilities are to be borne by the Project and no costs will be passed to the City of Santa Fe Springs as Owner. Project related costs are to be reimbursed by Caltrans and local funds will be needed only to make initial payments.

Report Submitted By:

Don Jensen, Director
Department of Public Works

Date of Report: October 5, 2011

INFRASTRUCTURE IMPACT

Execution of the agreement will allow for relocation of the City water, sanitary sewer and storm drain facilities to accommodate the construction of the Valley View Avenue Grade Separation.



Thaddeus McCormack
City Manager

Attachment(s):

1. Water Utility Agreement
2. Sanitary Sewer Utility Agreement
3. Storm Drain Utility Agreement

**UTILITY AGREEMENT BETWEEN THE CITY OF SANTA FE SPRINGS,
AND THE CITY OF SANTA FE SPRINGS WATER**

October 4, 2011

The Cities of Santa Fe Springs and La Mirada, California in partnership with the California Department of Transportation "STATE" and Burlington Northern, Santa Fe Railroad Company ("BNSF") are planning to construct the Valley View Avenue Grade Separation Project, hereinafter called "PROJECT".

The City of Santa Fe Springs ("LEAD PUBLIC AGENCY") has the responsibility for supervising the PROJECT. The City of Santa Fe Springs, hereinafter called "OWNER", also owns and maintains underground water pipeline facilities within the limits of the PROJECT. The LEAD PUBLIC AGENCY and the OWNER are the same entity. Consequently, this Utility Agreement is in place to clarify the responsibilities of the LEAD PUBLIC AGENCY and the OWNER during the PROJECT.

The majority of the project is funded by Federal and State sources and the STATE is the oversight agency for all work performed on the project.

It is hereby mutually agreed that:

Work to be Done:

The LEAD PUBLIC AGENCY shall relocate OWNER's Water Lines as shown on LEAD PUBLIC AGENCY contract plans for the improvement of the Valley View Grade Separation, consists of two sheets (05-09 dated 02/09/11, and 05-10 dated 09/17/10), and labeled "Valley View Avenue Grade Separation Water Line" which by this reference are made a part hereof. OWNER hereby acknowledges review of LEAD PUBLIC AGENCY plans for work and agrees to the construction in the manner proposed.

Deviations from the plan described above initiated by either the LEAD PUBLIC AGENCY or the OWNER, shall be agreed upon by both parties. Such revision approved by the LEAD PUBLIC AGENCY and agreed to/acknowledged by the OWNER, will constitute an approved revision of the plan. No work under said deviation shall commence prior to written execution by the OWNER. Changes in the scope of the work will require an amendment to this Agreement. OWNER shall have the right to inspect the work during construction. Upon completion of the work by LEAD PUBLIC AGENCY, OWNER agrees to accept ownership and maintenance of the constructed facilities and relinquishes to LEAD PUBLIC AGENCY ownership of the replaced facilities.

Liability for Work:

Existing facilities are located in their present position pursuant to an Implied/Secondary Easement and will be relocated at LEAD PUBLIC AGENCY's expense.

Performance of Work:

OWNER shall have access to all phases of the relocation work to be performed by LEAD PUBLIC AGENCY, as described in Section I above, for the purpose of inspection to ensure that the work is in accordance with the specifications contained in the Construction Contract; however, all questions regarding the work being performed will be directed to LEAD PUBLIC AGENCY's Resident Engineer for their evaluation and final disposition.

Payment for Work:

The estimated cost for the work being performed by the LEAD PUBLIC AGENCY's contractor is \$371,020. The LEAD PUBLIC AGENCY will pay project contractor directly. OWNER will not have any liability for relocation.

Conditions:

If LEAD PUBLIC AGENCY's project, which precipitated this Agreement, is canceled or modified the LEAD PUBLIC AGENCY will notify OWNER. The LEAD PUBLIC AGENCY reserves the right to terminate this Agreement by Amendment. The Amendment shall provide mutually acceptable terms and conditions for its termination.

LEAD PUBLIC AGENCY will acquire new rights of way in the name of the OWNER through negotiation or condemnation.

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year written above.

CITY OF SANTA FE SPRINGS ("LEAD PUBLIC AGENCY")

By: _____
Thaddeus McCormack
City Manager

CITY OF SANTA FE SPRINGS – Water ("OWNER")

By: _____
Donald K. Jensen
Director of Public Works

**UTILITY AGREEMENT BETWEEN THE CITY OF SANTA FE SPRINGS, THE CITY OF
LA MIRADA AND THE CITY OF SANTA FE SPRINGS SANITARY SEWER**

October 4, 2011

The Cities of Santa Fe Springs and La Mirada, California in partnership with the California Department of Transportation "STATE" and Burlington Northern, Santa Fe Railroad Company ("BNSF") are planning to construct the Valley View Avenue Grade Separation Project, hereinafter called "PROJECT".

The City of Santa Fe Springs ("LEAD PUBLIC AGENCY") has the responsibility for supervising the PROJECT. The City of Santa Fe Springs, hereinafter called "OWNER", also owns and maintains the underground sanitary sewer distribution systems within the limits of the PROJECT. The LEAD PUBLIC AGENCY and the OWNER are the same entity. Consequently, this Utility Agreement is in place to clarify the responsibilities of the LEAD PUBLIC AGENCY and the OWNER during the PROJECT.

The majority of the project is funded by Federal and State sources and the STATE is the oversight agency for all work performed on the project.

It is hereby mutually agreed that:

Work to be Done:

The LEAD PUBLIC AGENCY shall relocate the OWNER's Sanitary Sewer Lines, as shown on the LEAD PUBLIC AGENCY's contract plans for the improvement of the Valley View Grade Separation, consisting of two sheets (5-06 and 5-07), and labeled "Valley View Avenue Grade Separation Sanitary Sewer" which by this reference are made a part hereof. The OWNER hereby acknowledges review of the LEAD PUBLIC AGENCY plans for work and agrees to the construction in the manner proposed.

Deviations from the plan described above initiated by either the LEAD PUBLIC AGENCY or the OWNER, shall be agreed upon by both parties. Such revision approved by the LEAD PUBLIC AGENCY and agreed to/acknowledged by the OWNER, will constitute an approved revision of the plan. No work under said deviation shall commence prior to written execution by the OWNER. Changes in the scope of the work will require an amendment to this Agreement. The OWNER shall have the right to inspect the work during construction. Upon completion of the work by the LEAD PUBLIC AGENCY, the OWNER agrees to accept ownership and maintenance of the constructed facilities and relinquishes to the LEAD PUBLIC AGENCY ownership of the replaced facilities.

Liability for Work:

Existing facilities are located in their present position pursuant to an Implied/Secondary Easement and will be relocated at the LEAD PUBLIC AGENCY's expense.

Performance of Work:

The OWNER shall have access to all phases of the relocation work to be performed by the LEAD PUBLIC AGENCY, as described in Section I above, for the purpose of inspection to ensure that the work is in accordance with the specifications contained in the Construction Contract; however, all questions regarding the work being performed will be directed to the LEAD PUBLIC AGENCY's Resident Engineer for their evaluation and final disposition.

Payment for Work:

The estimated cost for the work being performed by the LEAD PUBLIC AGENCY's contractor is \$421,740. The LEAD PUBLIC AGENCY will pay project contractor directly. The OWNER will not have any liability for relocation.

Conditions:

If the LEAD PUBLIC AGENCY's project, which precipitated this Agreement, is canceled or modified the LEAD PUBLIC AGENCY will notify OWNER. The LEAD PUBLIC AGENCY reserves the right to terminate this Agreement by Amendment. The Amendment shall provide mutually acceptable terms and conditions for its termination.

The LEAD PUBLIC AGENCY will acquire new rights of way in the name of the OWNER through negotiation or condemnation.

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year written above.

CITY OF SANTA FE SPRINGS ("LEAD PUBLIC AGENCY")

By: _____
Thaddeus McCormack
City Manager

CITY OF SANTA FE SPRINGS – Sanitary Sewer ("OWNER")

By: _____
Donald K. Jensen
Director of Public Works

CITY OF LA MIRADA ("OWNER")

By: _____
Steve Forster
Director of Public Works

**UTILITY AGREEMENT BETWEEN THE CITY OF SANTA FE SPRINGS, THE CITY
OF LA MIRADA AND THE CITY OF SANTA FE SPRINGS STORM DRAIN**

October 4, 2011

The Cities of Santa Fe Springs and La Mirada, California in partnership with the California Department of Transportation "STATE" and Burlington Northern, Santa Fe Railroad Company ("BNSF") are planning to construct the Valley View Avenue Grade Separation Project, hereinafter called "PROJECT".

The City of Santa Fe Springs ("LEAD PUBLIC AGENCY") has the responsibility for supervising the PROJECT. The City of Santa Fe Springs, hereinafter called "OWNER", also owns and maintains underground drainage pipeline facilities within the limits of the PROJECT. The LEAD PUBLIC AGENCY and the OWNER are the same entity. Consequently, this Utility Agreement is in place to clarify the responsibilities of the LEAD PUBLIC AGENCY and the OWNER during the PROJECT.

The majority of the project is funded by Federal and State sources and the STATE is the oversight agency for all work performed on the project.

It is hereby mutually agreed that:

Work to be Done:

The LEAD PUBLIC AGENCY shall relocate the OWNER's Storm Drain Lines as shown on the LEAD PUBLIC AGENCY contract plans for the improvement of the Valley View Grade Separation, consisting of seven sheets (4-01, 4-02, 4-03, 4-04, 4-05, 4-06, and 4-07), and labeled "Plans for Storm Drain Improvement City of Santa Fe Springs" which by this reference are made a part hereof. The OWNER hereby acknowledges review of the LEAD PUBLIC AGENCY plans for work and agrees to the construction in the manner proposed.

Deviations from the plan described above initiated by either the LEAD PUBLIC AGENCY or the OWNER, shall be agreed upon by both parties. Such revision approved by the LEAD PUBLIC AGENCY and agreed to/acknowledged by the OWNER, will constitute an approved revision of the plan. No work under said deviation shall commence prior to written execution by the OWNER. Changes in the scope of the work will require an amendment to this Agreement. The OWNER shall have the right to inspect the work during construction. Upon completion of the work by the LEAD PUBLIC AGENCY, the OWNER agrees to accept ownership and maintenance of the constructed facilities and relinquishes to the LEAD PUBLIC AGENCY ownership of the replaced facilities.

Liability for Work:

Existing facilities are located in their present position pursuant to an Implied/Secondary Easement and will be relocated at the LEAD PUBLIC AGENCY's expense.

Performance of Work:

The OWNER shall have access to all phases of the relocation work to be performed by the LEAD PUBLIC AGENCY, as described in Section I above, for the purpose of inspection to ensure that the work is in accordance with the specifications contained in the Construction Contract; however, all questions regarding the work being performed will be directed to the LEAD PUBLIC AGENCY's Resident Engineer for their evaluation and final disposition.

Payment for Work:

The estimated cost for the work being performed by the LEAD PUBLIC AGENCY's contractor is \$1,536,632. The LEAD PUBLIC AGENCY will pay project contractor directly. The OWNER will not have any liability for relocation.

Conditions:

If the LEAD PUBLIC AGENCY's project, which precipitated this Agreement, is canceled or modified the LEAD PUBLIC AGENCY will notify the OWNER. The LEAD PUBLIC AGENCY reserves the right to terminate this Agreement by Amendment. The Amendment shall provide mutually acceptable terms and conditions for its termination.

The LEAD PUBLIC AGENCY will acquire new rights of way in the name of the OWNER through negotiation or condemnation.

IN WITNESS WHEREOF, the above parties have executed this Agreement the day and year written above.

CITY OF SANTA FE SPRINGS ("LEAD PUBLIC AGENCY")

By: _____
Thaddeus McCormack
City Manager

CITY OF SANTA FE SPRINGS – Storm Drain ("OWNER")

By: _____
Donald K. Jensen
Director of Public Works

CITY OF LA MIRADA ("OWNER")

By: _____
Steve Forster
Director of Public Works



City of Santa Fe Springs

City Council Meeting

October 13, 2011

NEW BUSINESS

Settlement for Disposal of Waste at the Marine Shale Processors Disposal Site

RECOMMENDATION

That the City Council take the following actions:

1. Approve the Settlement Offer and authorize the City Manager to execute the Settlement Agreement; and
2. Appropriate \$8,000 from undesignated General Fund reserves to cover the City share of cleanup costs.

BACKGROUND

The United States Environmental Protection Agency (EPA) is in the process of implementing a clean up plan for the Marine Shale Processors Site (MSP) that is located in Amelia, Louisiana. EPA is taking action under the Comprehensive Environmental Response, Compensation and Liability Act, commonly known as the "Superfund" law.

EPA has determined City of Santa Fe Springs to be one of approximately 46 Potentially Responsible Parties (PRP) because it sent waste to the Marine Shale facility and is therefore partially liable for cleanup costs.

EPA has provided documentation that shows the City of Santa Fe Springs disposed of 1.751 tons of material at Marine Shale in 1989. This included flammable aerosols, pesticide aerosols, and paint waste. All of the waste generated by the City was related to City and Home Repair maintenance activities, including residential alley cleaning.

Based on the quantity of material generated by the City, EPA has classified the City of Santa Fe Springs as a "de minimis" contributor. This classification means the amount of waste generated by the City is minimal in comparison to other waste at the site. As a "de minimis" contributor, the City has been offered the following considerations for addressing its liability:

Execute the Settlement Agreement

Under this option the City would pay \$8,000 and would be fully released from all current and future liability to participate in cleanup costs.

Join the MSP SITE PRP Group

Under this option the City would join the (MSP) Site PRP Group for \$17,500 plus a percentage of costs incurred to date and in the future, and

Report Submitted By:  Don Jensen, Director
Public Works Department

Date of Report: October 5, 2011

would be able to participate in all committees and future allocation discussions and decisions, but would not be released from liability.

Given the large participation fee, unknown percentage costs, and potential for additional liability of joining the MSP Group; staff is recommending the City execute the de minimis settlement agreement.

FISCAL IMPACT

Funds will need to be appropriated from General Fund reserves to cover the cost of the option selected by the City Council.



Thaddeus McCormack
City Manager

Attachment(s):

1. USEPA/LDEQ letter dated September 14, 2011
2. Settlement Agreement

Marine Shale Processors Site PRP Group

9828 Louisiana Hwy 182 East, Amelia, Louisiana

Louisiana Department of Environmental Quality AI No. 5414

FOR SETTLEMENT PURPOSES ONLY - TIME SENSITIVE MATERIAL OFFER OF SETTLEMENT AND GENERAL RELEASE

TO: Marine Shale Processors Site Potentially Responsible Parties ("PRPs")
FROM: Marine Shale Processors Site PRP Group ("MSP Site PRP Group")
RE: Offer of Early "De Minimis" Settlement
DATE: September 14, 2011

Greetings and Please Take Notice:

This memo is to provide NOTICE to you of a demand by the United States Environmental Protection Agency ("USEPA") and the Louisiana Department of Environmental Quality ("LDEQ") for remediation of the Marine Shale Processors Site located in Amelia, Louisiana ("Site") and the on-going efforts of the MSP Site PRP Group to resolve the matter with the State of Louisiana and to inform you of the opportunity to enter into a "de minimis cash-out settlement" described below. This matter arises under the strict, retroactive, joint and several liability provisions of the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA"), 42 U.S.C. §9601, et seq. and Louisiana Revised Statutes 30:2271, et seq. **This letter shall be considered a demand letter sent pursuant to Louisiana Revised Statutes 30:2276(G).**

Attached to this cover memorandum is a Settlement Agreement (Attachment A) that reviews some of the relevant history and status of this matter. As a potentially responsible party ("PRP") at the Site, you are encouraged to review the enclosed materials.

The current goals of the MSP Site PRP Group include:

- Conducting a Remedial Investigation ("RI") and Corrective Action Study ("CAS") at the request of LDEQ;
- Developing a cost-effective remedial action program acceptable to the LDEQ;
- Taking necessary measures to raise funds from all the PRPs, based upon documentary evidence in the form of hazardous waste manifests, sufficient to fund the implementation of a cost-effective and final remedial action program at the Site;

- Entering into an agreement with the LDEQ that provides an appropriate Covenant Not to Sue and Contribution Protection to the participating PRPs; and
- Reaching a settlement with “de minimis” PRPs that allows them to exit the case and thereby avoid the costs associated with investigation, negotiation, and litigation, and all other expenses relating to the resolution of liability associated with the Site, in exchange for a cash payment to the MSP Site PRP Group.

THIS MEMORANDUM REQUESTS ACTION ON YOUR PART

The USEPA and the LDEQ have issued demand letters to forty-six (46) entities who allegedly arranged for the treatment, storage, or disposal of waste at the Site, advising them that they should enter into an agreement to undertake a remedial investigation and corrective action study and remedial action. The basis of the demand letters is the strict, retroactive, joint and several liability provisions of CERCLA and Louisiana Revised Statutes 30:2271, et seq. In response to the demand letters, seventeen (17) entities formed the MSP Site PRP Group to address the demands of the USEPA and the LDEQ so as to avoid unnecessary and costly litigation to bring closure to this Site. The members of the MSP Site PRP Group are listed in Attachment B.

As a result of the on-going effort by the MSP Site PRP Group, a Cooperative Agreement for Site Investigation and Remediation, dated March 18, 2009, was entered into with LDEQ. The agreement requires the MSP Site PRP Group to conduct a remedial investigation and corrective action study. The MSP Site PRP Group has retained consultants to carry out necessary actions to proceed with the remedial investigation and corrective action study. The agreement also allows for the possibility of interim remedial measures. As such, the MSP Site PRP Group has incurred significant costs in the investigation of the Site, as well as in negotiations with state and federal officials. A copy of the Cooperative Agreement for Site Investigation and Remediation entered into with LDEQ may be accessed at the MSP web site maintained by its Administrative Coordinator, TLI Solutions, Inc., at www.tlisolutions.com/MSP

The MSP Site PRP Group has determined that you are eligible for an early “de minimis cash-out settlement” that provides you with the opportunity to contribute a small amount to the investigation and remediation of the Site in exchange for a general release and avoidance of any further involvement in the Site. The determination to provide you with an early “de minimis cash-out” settlement opportunity is based upon waste manifest documents that reflect that you were a generator of a relatively small amount of waste that was disposed at the Site. This is the first round of de minimis cash-out settlement opportunities that have been offered by the MSP Site PRP Group to those generators who contributed a total of five (5) tons or less of waste to the Site. **The de minimis cash-out settlement amount is \$8,000.00.** Enclosed with this memorandum you will find:

- (i) A Settlement Agreement (Attachment A);
- (ii) A list of the members of the MSP Site PRP Group (Attachment B);

- (iii) A document setting forth waste manifest information that establishes your "nexus" to the Site (Attachment C);
- (iv) An invoice with regard to the de minimis monetary payment that must be made by you to receive the liability protection (Attachment D); and
- (v) A General Release (Attachment E).

WHAT YOU ARE REQUESTED TO DO

You are advised to review the enclosed documents. You may also wish to go to the LDEQ website (www.deq.louisiana.gov) and access the Electronic Document Management System (EDMS) to search for information on the Site (AI No. 5414). If you have any questions regarding this notification, please contact Sabine Fischer Warren at TLI Solutions, Inc., phone number 703-818-3250, or email at swarren@tlisolutions.com.

Because this early "de minimis cash-out" settlement opportunity is for such a small payment, the MSP Site PRP Group will not negotiate the amount of the required payment. The decision to accept this "de minimis cash-out" settlement opportunity or to remain a nonparticipating PRP is solely up to you. This will be your only opportunity to take advantage of an early "cash-out" and avoid further involvement in this matter and associated costs. The MSP Site PRP Group requests that you inform us of your decision by no later than November 30, 2011. If you have not properly accepted this offer at that time, this de minimis cash-out settlement offer shall be automatically withdrawn, void, and of no further effect.

PLEASE NOTE: Even if you do not accept this opportunity for an early de minimis cash-out settlement, you are still invited to join the MSP Site PRP Group by making a participation contribution of \$17,500 plus your percentage share (to be determined by the MSP Site PRP Group) of costs incurred to date and costs that will be incurred in the future. By joining the MSP Site PRP Group, you may participate in any of the committees and participate in future allocation discussions and decisions.

To take advantage of this "de minimis cash-out" settlement opportunity, you must do the following:

1. You must enter your name and Taxpayer Identification Number (TIN), sign, date, and have your signature notarized at the end of the Settlement Agreement (Attachment A). Upon your proper execution and delivery to the MSP Site PRP Group of the completed Settlement Agreement, coupled with your payment of the de minimis cash-out settlement amount, the General Release (Attachment E), signed by the Chairman of the MSP Site PRP Group, will be delivered to you. The Settlement Agreement becomes binding upon the MSP Site PRP Group's receipt from you of the properly executed Settlement Agreement and de minimis cash-out settlement payment.

2. Please make the de minimis cash-out settlement payment per the enclosed invoice (Attachment D). Please fill in the proper return address for the General Release.

PLEASE MAIL THE PROPERLY EXECUTED SETTLEMENT AGREEMENT (original and 1 copy), THE COMPLETED INVOICE, AND THE DE MINIMIS CASH-OUT SETTLEMENT PAYMENT (check made payable to KEAN MILLER TRUST ACCOUNT) TO:

Marine Shale Processors Site PRP Group
Attn: Sabine Fischer Warren
TLI Solutions Inc.
14500 Avion Parkway, Suite 301
Chantilly, VA 20151

The MSP Site PRP Group intends to retain the original Settlement Agreements. Once your check has cleared, the General Release will be signed and mailed to you together with a copy of the countersigned Agreement. If you do not receive the General Release and countersigned Agreement within 10 business days of sending in your properly executed Settlement Agreement and payment, please call the above contact, Sabine Fischer Warren, at 703-818-3250, or via e-mail at swarren@tlisolutions.com, and advise that documents have not yet been received, and they will be mailed to you.

We have advised the LDEQ of this de minimis settlement process. If you decide to participate in this de minimis cash-out settlement opportunity, you will not hear from the MSP Site PRP Group again, other than receiving the General Release.

To avoid any confusion, you are being asked to do 4 things:

1. **Read this memo and the enclosures;**
2. **Execute the Settlement Agreement (if you choose to participate);**
3. **Issue a check in the amount of \$8,000.00 and fill in your company address on the invoice; and**
4. **Mail the properly executed Settlement Agreement (original and one copy), the completed invoice, and the payment to the address set forth above.**

Thank you for your prompt attention to this matter.

Enclosures: Attachment A - Settlement Agreement
Attachment B - PRP Group Member List
Attachment C - Waste Manifest Information
Attachment D - Invoice with amount of payment due
Attachment E - General Release

SETTLEMENT AGREEMENT

WHEREAS, the Marine Shale Processors Site (AI No. 5414) (the "Site") consists of approximately 48 acres and is located at 9828 Louisiana Highway 182 East approximately 1.5 miles west of Amelia, St. Mary Parish, Louisiana, and is bordered by Louisiana Highway 90 to the north, industrial properties to the northwest and to the southeast, and Bayou Boeuf to the southwest; and

WHEREAS, Marine Shale Processors, Inc. ("MSP") purchased the Site in 1984 and converted it into a waste processing and treatment facility for non-hazardous oil field wastes, but in 1985, MSP began to incinerate hazardous wastes, including a wide variety of organic and inorganic hazardous substances; and

WHEREAS, as many as six thousand three hundred and seventy (6,370) entities, including the signatories hereto, are alleged to have arranged for the treatment, storage, or disposal of hazardous substances and wastes at the Site, and the "nexus" of such entities with the Site is documented in hazardous waste manifest records in the possession of the Louisiana Department of Environmental Quality ("LDEQ") and/or the United States Environmental Protection Agency ("USEPA"); and

WHEREAS, MSP ceased operating the facility in 1996 but left behind storage tanks and bins containing incinerated waste residues and untreated waste, on-site stockpiles of incinerated waste and untreated waste, and fill material composed of incinerated waste material; and

WHEREAS, the USEPA and the LDEQ have issued demand letters to forty-six (46) entities who allegedly arranged for the treatment, storage, or disposal of waste at the Site, advising them that they should enter into an agreement to undertake a remedial investigation and corrective action study and remedial action at the Site, and providing such parties with information as to the other potentially responsible parties ("PRPs") with a "nexus" to the Site, including the signatories hereto; and

WHEREAS, seventeen (17) of the PRPs have entered into an agreement to (1) devote their resources to efficiently address any claims that may be asserted by the United States, the State of Louisiana, or other parties in connection with the Site, (2) allocate among themselves common legal, technical, administrative, and other costs incurred in connection with this matter, and (3) cooperate among themselves in this effort (the "Marine Shale Processors Site Joint Defense and PRP Agreement") and, pursuant thereto, have organized and constitute themselves when acting collectively under the terms of Marine Shale Processors Site Joint Defense and PRP Agreement as the "MSP Site PRP Group"; and

WHEREAS, the MSP Site PRP Group has established committees in an effort to, *inter alia*, coordinate, negotiate, and manage the investigation and remedial actions at the Site and seeks to try to avoid the costs of litigation with the LDEQ and USEPA, as well as litigation by and amongst the PRPs in related contribution actions; and

WHEREAS, the MSP Site PRP Group has retained consultants to carry out necessary actions to proceed with the remedial investigation and corrective action study, as well as other activities that may be approved by the MSP Site PRP Group; and

WHEREAS, in accordance with the Cooperative Agreement for Site Investigation and Remediation executed by the MSP Site PRP Group and the LDEQ, a remedial investigation and corrective action study are being conducted at the Site in accordance with applicable statutory and regulatory requirements; and

WHEREAS, the MSP Site PRP Group has reviewed the "waste-in" volumetric quantity information provided by the United States Department of Justice which was prepared from hazardous waste manifest documents and has determined that approximately one thousand five hundred (1,500) PRPs should be afforded the early opportunity, based upon the relatively small volume of wastes they shipped to the Site, to "cash-out" in this matter at a "de minimis" payment amount, and thereby avoid transaction or litigation expenses; and

WHEREAS, the MSP Site PRP Group has considered the matter, has determined that the cash-out amounts represent a reasonable contribution by the de minimis cash-out parties for their fair share of costs incurred and to be incurred by the MSP Site PRP Group, and has voted to approve a "cash-out" settlement to be offered to the PRPs, and to so advise the State of Louisiana of such settlement effort; and

WHEREAS, the MSP Site PRP Group has and will continue to incur significant costs in the investigation of the Site, as well as in negotiations with state and federal officials, etc.; and

WHEREAS, the PRPs to whom an early "cash-out" opportunity is being extended are not members of the MSP Site PRP Group, and have, to date, been able to avoid costs and expenses associated with the Site, and are not being asked to pay a "participation fee" to the MSP Site PRP Group or to accept any future liability risk associated with costs of the implementation of investigation and remediation activities at the Site; and

WHEREAS, the MSP Site PRP Group members have agreed to compromise, release, and waive any claims under state or federal laws that the MSP Site PRP Group and its members have, or may have, arising from the release or threat of release of hazardous substances at, on, or from the Site, against such of the PRPs that accept this early "de minimis" cash-out settlement opportunity.

NOW, THEREFORE, in consideration of the mutual promises, representations, and warranties contained herein, and for other good and valuable consideration, the MSP Site PRP Group and the undersigned "de minimis" party signatories (hereinafter, individually, "cash-out party" and collectively, "cash-out parties") agree as follows:

AGREEMENT

1. Each cash-out party shall pay the MSP Site PRP Group the sum of \$8,000.00. The payment shall be made no later than 5 business days after the cash-out party's execution of this Settlement Agreement. The payment shall be made payable to the KEAN MILLER TRUST ACCOUNT (Federal Tax ID Number 72-0376776).
2. Each cash-out party represents and warrants that it has no information in its possession or in the possession of any of its representatives or agents that reflects total shipments of waste by that cash-out party to the Site in excess of 5 tons. The MSP Site PRP Group relies upon such warranty and representation and reserves all of its rights to re-open this matter and pursue any and all claims against the cash-out party that it and its members may have in the event that such warranty and representation is not accurate. Each cash-out party also represents and warrants that it will not alter, destroy, or otherwise dispose of any records, documents, or other information that reflects shipments of waste by the cash-out party to the Site or the cash-out party's potential liability regarding the Site, and that it has not done so after receiving the settlement packet provided to cash-out parties.
3. The cash-out parties shall have no obligation to the MSP Site PRP Group to undertake or pay for any investigation or remediation of any kind, or for any other cost of response, past or present, at the Site.
4. The MSP Site PRP Group, upon the receipt of a cash-out party's properly executed Settlement Agreement and payment, shall execute and issue a general release to that cash-out party in the form set forth in Attachment E to the settlement packet provided to cash-out parties.
5. The MSP Site PRP Group shall advise the LDEQ of the payment by the cash-out party, will confirm that the payment is fair and reasonable, and, without warranty, will attempt to have the cash-out party named as a participating PRP in any agreement or consent order with the LDEQ, so that the cash-out party shall be entitled to receive any and all liability protections afforded by such agreement or consent order.
6. Upon its execution by the MSP Site PRP Group and a cash-out party, this Settlement Agreement shall be a contract and may be enforced as such. Except to the extent necessary to seek a remedy for any breach of this Settlement Agreement, this Settlement Agreement is not and shall not be offered or deemed as an admission of-fact, law, or liability of any party. This Settlement Agreement shall be governed by and interpreted in accordance with the laws of Louisiana and constitutes the entire agreement among the parties. This Settlement Agreement shall be binding on all signatories and their successors and assigns.

7. This Settlement Agreement may be executed in multiple counterparts, each of which may be deemed an original, but all of which shall be deemed one and the same Settlement Agreement.

Marine Shale Processors Site PRP Group.

Jon Jewett
Chairman, Steering Committee

Date: _____

Cash-Out Party:

Name: _____

By: _____
[Signature]

[Print Name]

Title: _____

Date: _____

TIN: _____

Thus sworn and signed before me on this the
____ day of _____, 2011.

NOTARY PUBLIC

My commission expires: _____



City of Santa Fe Springs

City Council Meeting

October 13, 2011

NEW BUSINESS

Approval of Amendment No. 4 to the Intercity Rail Passenger Facility Contract for the Valley View Avenue Grade Separation Project

RECOMMENDATION

That the City Council take the following actions:

1. Approve Amendment No. 4 of the Intercity Rail Passenger Facility Contract to Modify the Contract Amount; and
2. Authorize the Director of Public Works to execute the Amendment to the Contract.

BACKGROUND

The Valley View Avenue Grade Separation Project will involve the modification of the existing at-grade crossing of the Burlington Northern Santa Fe Railway on Valley View Avenue south of Stage Road. The estimated project cost of \$75,177,000 will be covered through a combination of Federal, State and Railroad funds as follows:

- Federal Funds \$ 18,009,000
- State Grade Separation Funds \$ 5,000,000
- State TCIF Funds \$ 25,570,000
- State TCRP Funds \$ 23,698,000
- Railroad Funds \$ 2,900,000

Total Project Cost/Funding \$ 75,177,000

In November 2006, the City Council approved an agreement entitled "Intercity Rail Passenger Facility Contract" to facilitate the transfer of State TCRP funds to the City. The original contract was for \$37,363,000 and included additional funding to cover other State funds that had not yet been secured at that time. Subsequently, the City was able to secure all other State funds needed to complete the Project. This includes the State Grade Separation and State TCIF funds listed above. In 2009 the contract amount was reduced from \$37,363,000 to \$31,689,000.

Amendment No. 4 will reduce the contract amount from \$31,689,000 to \$23,698,000 which is the amount of TCRP funds that were intended to be provided by the State to support the Project. Approval of Amendment No. 4 will allow TCRP funds no longer needed for this project to be allocated to other projects. All other terms of the original contract remain the same. The Contract Amendment has been reviewed by staff and is now ready to be executed.

Report Submitted By: Don Jensen, Director 
Department of Public Works

Date of Report: October 5, 2011

FISCAL IMPACT

The Valley View Grade Separation Project remains fully funded. Modification of the Intercity Rail Passenger Facility Contract is needed to ensure that an appropriate amount of State TCRP funds remain committed to the Project.

INFRASTRUCTURE IMPACT

The project will result in the elimination of an at-grade railroad crossing. Benefits to be gained from the project include improved safety for motorists, better traffic circulation and enhanced rail operations.



Thaddeus McCormack
City Manager

Attachment(s):

Amendment No. 4 (On File with the City Clerk)



NEW BUSINESS

Authorization to Execute a Professional Consulting Services Agreement for a Comprehensive Citywide User Fees and Charges Study

RECOMMENDATION

That the City Council: (1) Authorize the Director of Finance and Administrative Services to execute a Professional Services Agreement with Matrix Consulting Group in an amount not to exceed \$31,980 to perform a Comprehensive Citywide User Fees and Charges Study; and (2) Appropriate \$31,980 in undesignated General Fund reserves to fund the study.

BACKGROUND

Over the past several months, the City Council has reviewed alternative revenue enhancing mechanisms in connection with budget discussions. The discussion of user fees for providing services established the need for updated service cost information, as well as maximizing cost recovery.

Staff took this discussion as direction to conduct a citywide study to:

1. Develop and document a cost of services plan.
2. Develop a user fees plan that will maximize recovery of direct and indirect costs.
3. Develop a user fees plan that can be updated and maintained by staff for future user fees analysis.

CONSULTANT SELECTION PROCESS

A request for proposals (RFP) was provided to fourteen (14) professional consulting firms. A total of six (6) proposals were received on September 21, 2011. A six (6) member evaluation team consisting of in-house staff reviewed each proposal for purposes of determining the firms that would be invited to interview. The evaluation team consisted of the Director of Finance and Administrative Services, Assistant Director of Finance and Administrative Services, Assistant Director of Public Works, Principal Planner, Department of Police Services Management Assistant, and Project Manager/Consultant (Al Fuentes).

The team reviewed each written proposal utilizing project specific criteria and assigned a point value to each criterion. The criteria included: overall organization and completeness of the proposal, understanding of the project, firm's experience performing similar projects, project team's quality and related experience, cost, available resources, scope of work detail and proposed project work schedule.

Below is the summary of the team's scoring for the written proposals:

Written Proposals Evaluation

<u>Consulting Firm</u>	<u>Aggregate Total Score</u>
Matrix Consulting Group	522.70
MGT of America	509.75
Capital Accounting Partners	509.00
NBS Government Finance Group	501.50
Willdan Financial Services	477.00
Maximus Consulting Group	476.50

Based on the scoring above, the team selected the top four firms for a subsequent oral interview on Monday, October 3, 2011. The panel utilized an interview evaluation form that also assigned number values to various criteria. All members of the interview panel assigned the highest number of points on their evaluation forms to Matrix Consulting Group. Following is a summary of aggregate total scores for the oral interview:

Oral Interview Evaluation

<u>Consulting Firm</u>	<u>Aggregate Total Score</u>
Matrix Consulting Group	454
MGT of America	441
NBS Government Finance Group	406
Capital Accounting Partners	397

MATRIX CONSULTING GROUP

As a result of the evaluation process, the panel recommends entering into a professional services agreement with Matrix Consulting Group. Matrix is a California-based company with a national presence in the financial and management consulting sectors. The firm was founded in 2002 with the formation of a team from a variety of experienced staff from other consulting organizations. Throughout the evaluation process they consistently showed that they have the ability and resources to successfully prepare and present the requested fee study.

FEEES AND TIMELINE

The proposed consultant fees range from \$30,110 to \$44,945, with Matrix having the second lowest fee of \$31,980. The study is expected to take approximately four (4) months to complete, with the results available for the City Council's review and consideration prior to preparation of the FY 2012-13 proposed budget.

FISCAL IMPACT

The consulting services will be funded by the General Fund.



Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

October 13, 2011

NEW BUSINESS

Authorization to Issue a Limited Notice to Proceed for the Burlington Northern Santa Fe Railway Company for the Installation of a Cross-Over in Conjunction with the Valley View Avenue Grade Separation Project

RECOMMENDATION

That the City Council authorize the Director of Public Works to issue a Limited Notice to Proceed to the Burlington Northern Santa Fe Railway Company for the Installation of a Cross Over in Conjunction with the Valley View Grade Separation Project.

BACKGROUND

The Valley View Avenue Grade Separation Project will eliminate the existing at-grade Burlington Northern Santa Fe Railway Company (BNSF) crossing on Valley View Avenue south of Stage Road. This will include the construction of a new bridge structure to support the railroad tracks. In addition, BNSF will also need to modify the track alignment to be compatible with the new railroad bridge that is to be built as part of the City's project.

The City of Santa Fe Springs and the BNSF Railway Company have previously entered into an Underpass Agreement which sets forth the terms and conditions for work to be done by the BNSF in conjunction with the Valley View Grade Avenue Separation Project.

As indicated in the attached letter, BNSF is requesting that the City issue a Limited Notice to Proceed for the installation of a track element known as a "Cross Over". This work needs to be done in advance of the main construction work in order to facilitate the movement of trains while the new railroad bridge is being constructed.

FISCAL IMPACT

This phase of the railroad work is estimated to cost \$400,000 and is part of the \$6.851M worth of work to be done by BNSF in support of the project. Funding to reimburse the City for this cost will be provided by the Caltrans Division of Rail (DOR) in accordance with the agreement between the City and DOR.

INFRASTRUCTURE IMPACT

The project will result in the elimination of an at-grade railroad crossing. Benefits to be gained from the project include improved safety for motorists, better traffic circulation and enhanced rail operations.

Thaddeus Mc Cormack
City Manager

Attachment(s):

BNSF Letter dated September 7, 2011

Report Submitted By: Don Jensen, Director
Department of Public Works

Date of Report: October 5, 2011



Melvin Thomas
Manager Public Projects

BNSF Railway Company

740 East Carnegie Drive
San Bernardino, CA 92408
(909) 386-4472 (office)
(909) 831-8190 (cell)
(909) 386-4479 (fax)
melvin.thomas@bnsf.com

September 7, 2011

Mr. Donald Jensen
City of Santa Fe Springs
11710 E. Telegraph Road
Santa Fe Springs, CA 90670

RE: Notice to Proceed for Installation of BNSF Railway Company's (BNSF) x-over work

Dear Mr. Jensen:

Per the meeting held on Thursday, August 25, 2011, wherein John Fleming from BNSF discussed the installation of the x-over east of Valley View which will help expedite the schedule of work for the City of Santa Fe Springs and City of La Mirada grade separation project.

It is BNSF's intent to install the x-over in accordance with the executed Underpass Agreement between the Cities and BNSF with a limited involvement by BNSF not to exceed \$400,000. BNSF seeks that the City will issue a notice to proceed for partial funding under the Underpass Agreement for this work. Partial funding shall be a portion of, and not in addition to, the \$6,851,000 in railroad work outlined in Exhibit "B" of the Underpass Agreement.

Tasks to be covered by these funds shall include, but not be limited to:

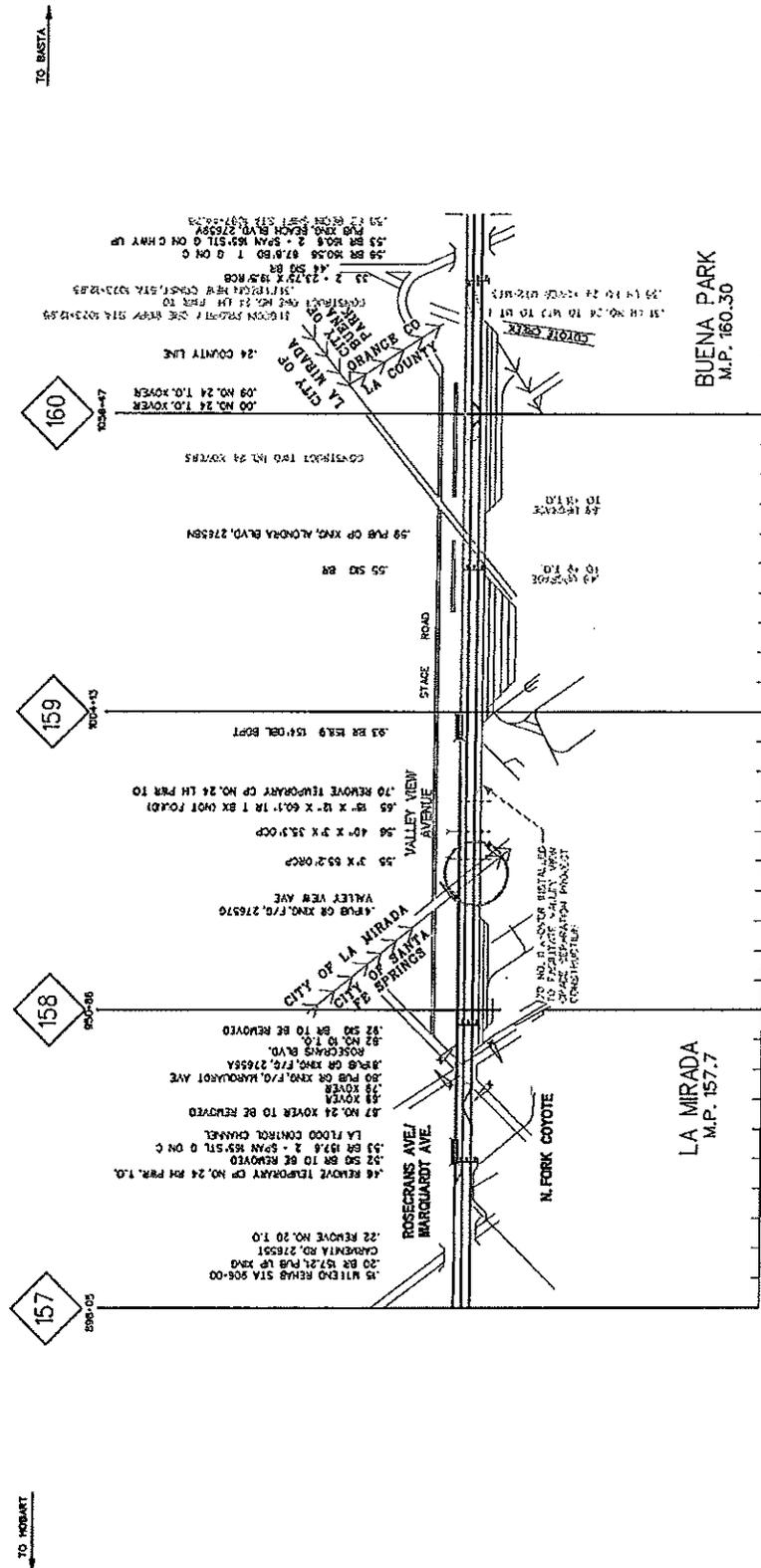
- Coordinating the expedited installation of the x-over switches and activate signal
- Install crossover
- Cutover and place crossover in service

BNSF will not proceed with any work until a Notice to Proceed is received from the Cities. If you have any additional questions, please feel free to contact me directly.

Sincerely,

Melvin Thomas
Manager Public Projects

Cc: Walt Smith, BNSF
John Fleming, BNSF
John Shurson, BNSF
Leah Simpson, Caltrans



	SAN BERNARDINO SUBDIVISION		N. SCALE	NTS
			DATE	06-28-11
VALLEY VIEW GRADE SEPARATION NO. 11 CROSSOVER LOCATION		DRAWING NO. Valley View subDgn	REV.	SHEET NO. 1 OF 1



NEW BUSINESS

FY 2010-11 Year-End Preliminary Review - Operating Budget

RECOMMENDATION

That the City Council receive and file this report.

BACKGROUND

The City Council has inquired regarding two budget-related items: 1) Ongoing departmental budget review processes; and 2) Final "actual vs. budget" information for Fiscal Year 2010-11.

DEPARTMENTAL BUDGET REVIEW PROCESSES

The Finance and Administrative Services Department works closely with all other departments in developing, monitoring, and reviewing budget information year-round. This process entails sharing departmental expenditure and applied revenue information on a monthly basis throughout the organization. Year-to-date amounts are shown in detail and summary reports with a comparison to budgeted amounts. Instances where significant variances appear generate further review with the Finance Department. This process remains relatively unchanged throughout the course of the fiscal year, with additional depth in the review when preparing the midyear budget review, proposed budget estimates, and final amounts to be audited.

During the last three years this process has only intensified as the City's revenue base eroded, primarily led by the steep decline in sales tax revenue. The monthly expenditure reports have come to be used not only for budget oversight purposes, but have also become a tool for departments to identify further areas where expenditures could be reduced. Information gathered from this process is then relayed to appropriate decision-makers for consideration and possible reductions in expenditures. The sizeable budget reductions in recent years would not have been possible without this ongoing departmental assessment.

FINAL "ACTUAL VS. BUDGET" INFORMATION

Although the fiscal year comes to a close on June 30, all corresponding revenue and expenditure information is typically not fully available until early September. There is an inherent delay in receiving various revenues and invoices for payment for the recently-concluded fiscal year.

While still unaudited, we have gathered the General Funds' revenue and operating expenditure information through June 30, 2011. The "audited" figures will be presented as part of a more complete and formal year-end financial report to the Council in December 2011. Between now and then, the Council Audit Subcommittee will be participating in the review of the City's financial statements and meeting with Staff and the City's independent auditors.



City of Santa Fe Springs

City Council Meeting

October 13, 2011

Please find attached a revenue and expenditure summary illustrating a comparison between budgeted and actual amounts. The information is quite positive with year-end revenues and expenditures comparing very favorably with the budget. Following is a brief narrative describing some of the key components:

Revenues

General Fund revenues were stronger than anticipated. At \$31.1 million, they exceeded the budget estimate by almost \$1.3 million (4.3%). Sales Tax revenues generated about \$1.1 million (6%) more than budgeted, while the Utility User's Tax (UUT) revenues produced \$1,024,000 or \$224,000 more than the \$800,000 anticipated in the budget.

Expenditures

Overall, operating department expenditures were \$29.7 million, or about \$739,000 (2.4%) less than budgeted. There are three primary reasons for this: personnel and contractual services savings, applied revenues exceeding estimates, and the overhead recovery being greater than estimated. Overlaying all the City's activities, again, is an approach that constantly is seeking savings and maximizing the City's resources.

SUMMARY

The expenditure review process is closely interconnected with the budget preparation and oversight process. It is a year-round task that departments have come to understand and appreciate. In November, the Council will be receiving a Quarterly Budget summary for the just completed FY2011/2012 1st quarter. As a reminder, the City Council approved the following Budget Milestone Calendar this past August:

BUDGET CALENDAR

January

City Council Goal/Priority Setting Session
Distribution of Budget Guidelines

February

Mid-Year Budget Review
Depts. Work on Revenue Projections/Service Needs

March

City Manager solicits input from Advisory Committees
City Councils Sets/Reconfirms Budget Priorities

April

Depts. Refine Rev/Expenditure Projections
Council Sub-Committees Meet

May

Community meeting on Budget Issues
Depts. Meet with City Manager
Preliminary Budget Presented to Council

June

Council Sub-Committees Reconvene
Council Budget Study Session
Adoption of Budgets

A handwritten signature in black ink, appearing to read 'Thaddeus McCormack'.

Thaddeus McCormack
City Manager

Attachment:

FY 2010-11 Budget to Actual Summary

Report Submitted By: Jose Gomez

Finance and Administrative Services

Date of Report: October 6, 2011

FY 2010-11 Budget to Actual Summary (General Fund)

Revenues

Type	Budget	Actual	Variance	
			Favorable / (Unfavorable) \$	%
Sales Tax	18,650,000	19,770,281	1,120,281	6.0%
Franchise Tax	2,572,000	2,553,493	(18,507)	-0.7%
Property Tax	1,900,000	1,826,280	(73,720)	-3.9%
Motor Vehicle In Lieu Tax	1,529,000	1,574,226	45,226	3.0%
Utility Users Tax	800,000	1,023,863	223,863	28.0%
Other Taxes	1,427,000	1,438,520	11,520	0.8%
Other Revenue	2,933,000	2,915,419	(17,581)	-0.6%
Total Revenues	29,811,000	31,102,082	1,291,082	4.3%

Expenditures (Operating Departments)

Department/Activity	Budget	Actual	Variance	
			Favorable / (Unfavorable) \$	%
General Government	\$ 1,361,200	\$ 1,287,211	\$ 73,989	5.4%
Finance and Admin Svcs.	2,295,100	2,128,477	166,623	7.3%
Police	8,572,800	8,453,637	119,163	1.4%
Fire-Rescue	13,532,600	13,560,928	(28,328)	-0.2%
Planning and Development	(395,300)	(437,692)	42,392	10.7%
Public Works				
Engineering	298,100	221,788	76,312	25.6%
Maintenance	4,673,400	4,750,785	(77,385)	-1.7%
Subtotal	4,971,500	4,972,573	(1,073)	0.0%
Community Services				
Parks and Recreation	1,682,300	1,599,260	83,040	4.9%
Library & Cultural Services	1,411,400	1,427,742	(16,342)	-1.2%
Family & Human Services	784,800	780,798	4,002	0.5%
Subtotal	3,878,500	3,807,800	70,700	1.8%
Overhead Recovery *	(3,810,000)	(4,105,887)	295,887	7.8%
Total Operating Expenditures	\$ 30,406,400	\$ 29,667,047	\$ 739,353	2.4%

* In the budget document, overhead recovery is included within the Finance & Admin. Services Dept.



NEW BUSINESS

Resolution No. 9348 – Making a Finding as to the Industrial Disability of Jose Tovar

RECOMMENDATION

That the City Council approve Resolution No. 9348 making a finding as to the industrial disability of Jose Tovar.

BACKGROUND

Jose Tovar retired from his position as Firefighter on October 31, 2009, after over 33 years of City service. At that time, Mr. Tovar applied for a service retirement pending industrial disability determination with CalPERS.

York Insurance Services Group, the City's third party workers compensation administrator through the California Joint Powers Authority (CJPIA), has been working to obtain competent medical opinion and evidence that would be the basis for the City to make a determination regarding Mr. Tovar's disability.

CalPERS has requested for updates on Mr. Tovar's disability retirement status. On both occasions, the City was unable to make a determination based on competent medical opinion.

Since then, York Insurance Services Group has not been able to obtain additional competent medical opinion regarding Mr. Tovar's disability. The last attempt was a Mandatory Settlement Conference in June 2010, at which Mr. Tovar did not appear.

To close Mr. Tovar's application, CalPERS requires that the City make a final determination and adopt a Resolution on the matter. The attached Resolution is sufficient for CalPERS to inform Mr. Tovar that his application for Industrial Disability Retirement will be denied based on insufficient information.

Staff therefore recommends that the City Council approve the attached Resolution.

A handwritten signature in black ink, appearing to read 'Thaddeus J. McCormack'.

Thaddeus J. McCormack
City Manager

Attachment:
Resolution 9348

RESOLUTION NO. 9348

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA
FE SPRINGS MAKING A FINDING AS TO THE INDUSTRIAL
DISABILITY OF JOSE TOVAR

WHEREAS, the City of Santa Fe Springs (hereinafter referred to as Agency) is a contracting agency of the Public Employees' Retirement System;

WHEREAS, the Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purposes of the Public Employee's Retirement Law and whether such disability is "industrial" within the meaning of such Law;

WHEREAS, an application for industrial disability retirement of Jose Tovar, who was employed by the Agency in the position of Firefighter, has been filed with the Public Employees' Retirement System; and

WHEREAS, the City of Santa Fe Springs has reviewed the available medical reports and other evidence relevant to such alleged disability;

NOW, THEREFORE, BE IT RESOLVED that the City of Santa Fe Springs find and determine and it does hereby find and determine that Jose Tovar is not incapacitated within the meaning of the Public Employees' Retirement Law for performance of his duties in the position of Firefighter due to a lack of medical and other information to support his claim.

PASSED AND ADOPTED this 13th day of October 2011.

MAYOR

ATTEST:

DEPUTY CITY CLERK



NEW BUSINESS

Resolution No. 9349 – Making a Finding as to the Industrial Disability of Narvil James Lowe

RECOMMENDATION

That the City Council approve Resolution No. 9349 making a finding as to the industrial disability of Narvil James Lowe.

BACKGROUND

Narvil James Lowe is retiring from his position as Fire Captain on November 10, 2011, after 30 years of City service.

On August 23, 2011, at an interactive accommodations meeting with Mr. Lowe, it was determined that there is sufficient medical evidence that Mr. Lowe would not be able to return to his usual and customary employment as a Fire Captain.

According to York Insurance Services Group, the City's third party workers compensation administrator through the California Joint Powers Authority (CJPIA), the available competent medical opinion and evidence finds Mr. Lowe to be permanent and stationary, and incapacitated within the meaning of the Public Employees Retirement Law for performance of his duties as a Fire Captain. Furthermore, Mr. Lowe's disability is a result of injury or diseases that has arisen out of and in the course of his employment.

Staff therefore recommends that the City Council approve the attached Resolution.

Thaddeus McCormack
City Manager

Attachment:
Resolution 9349

RESOLUTION NO. 9349

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA
FE SPRINGS MAKING A FINDING AS TO THE INDUSTRIAL
DISABILITY OF NARVIL JAMES LOWE

WHEREAS, the City of Santa Fe Springs (hereinafter referred to as Agency) is a contracting agency of the Public Employees' Retirement System;

WHEREAS, the Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he is classified as a local safety member is disabled for purposes of the Public Employee's Retirement Law and whether such disability is "industrial" within the meaning of such Law;

WHEREAS, an application for industrial disability retirement of Narvil James Lowe, employed by the Agency in the position of Fire Captain, has been filed with the Public Employees' Retirement System; and

WHEREAS, the City of Santa Fe Springs has reviewed the available medical reports and other evidence relevant to such alleged disability;

NOW, THEREFORE, BE IT RESOLVED that the City of Santa Fe Springs find and determine and it does hereby find and determine that Narvil James Lowe is incapacitated within the meaning of the Public Employees' Retirement Law for performance of his duties in the position of Fire Captain; and

BE IT FURTHER RESOLVED that the City of Santa Fe Springs find and determine and it does hereby find and determine that such disability is a result of injury or disease arising out of and in the course of employment. Neither said Narvil James Lowe nor the agency, City of Santa Fe Springs, has applied to the Workers' Compensation Appeals Board for a determination pursuant to Section 21166 whether such disability is industrial.

BE IT FURTHER RESOLVED that the member will retire from his employment in the position of Fire Captain, effective November 11, 2011, and that no dispute as to the expiration of such leave rights is pending. His last day on pay status is November 10, 2011. Advanced Disability Pension payments will not be made. There is not a possibility of third party liability. The primary disabling conditions are orthopedic.

PASSED AND ADOPTED this 13th day of October, 2011.

MAYOR

ATTEST:

DEPUTY CITY CLERK



City of Santa Fe Springs

City Council Meeting

October 13, 2011

PRESENTATION

Proclamation Declaring October 2011 as "National Breast Cancer Awareness Month" in Santa Fe Springs

RECOMMENDATION

The Mayor may wish to call upon Monique Barraza, Director of the Abigail Barraza Foundation, to accept the proclamation.

BACKGROUND

October is National Breast Cancer Awareness Month; a national campaign dedicated to educating the public about the importance of early detection. The Abigail Barraza Foundation annually joins this campaign, by playing a role in educating women in our community, as well as by focusing on raising awareness within the Hispanic community. Foundation Director Abigail Barraza has been invited to tonight's Council meeting to accept the proclamation.

A handwritten signature in black ink, appearing to read "Thaddeus McCormack".

Thaddeus McCormack
City Manager

Attachment:
Proclamation

WHEREAS, the month of October is National Breast Cancer Awareness Month, a health campaign designed to raise and increase awareness about the importance of early detection of breast cancer and to raise funds for research for this disease; and

WHEREAS, breast cancer continues to be the most common cancer among women and the leading cause of cancer death in women in the United States; and

WHEREAS, the City of Santa Fe Springs joins campaign efforts to promote education and awareness, as the City recognizes the importance of early detection in saving lives; and

WHEREAS, in our community, the Abigail Barraza Foundation has made great strides for the past 6 years, in educating the community about the importance of early detection, particularly by raising awareness among young women and under represented minorities; and

WHEREAS, the City of Santa Fe Springs celebrates the breast cancer survivors this month of October and the progress and advancements that have been made due to this national campaign; and

NOW THEREFORE, I, Joseph D. Serrano Sr., Mayor of the City of Santa Fe Springs, on behalf of the City Council, do hereby proclaim the month of October 2011 as

National Breast Cancer Awareness Month

in the City of Santa Fe Springs and encourage all citizens to educate themselves about this disease and help increase breast cancer awareness by wearing pink this month or displaying a pink ribbon.

Dated this 13th day of October, 2011.

Mayor

ATTEST:

Deputy City Clerk



City of Santa Fe Springs

City Council Meeting

October 13, 2011

PROCLAMATION

Proclaiming October 24 - 28, 2011 "Red Ribbon Week"

RECOMMENDATION

The Mayor may wish to call upon Rick Brown, Family & Youth Intervention Program Coordinator to discuss this year's Red Ribbon activities.

BACKGROUND

The Red Ribbon Campaign is held annually to educate families on healthy living and drug-free lifestyles. The residential and business communities along with the City and local school districts work together to promote their commitment to a drug-free community. This year's events will be celebrated October 24 through 28 including a "Look At Me, I'm Drug Free" community parade.

City School District representatives have been invited to tonight's meeting to accept the proclamation.

Thaddeus McCormack
City Manager

Attachment
Proclamation

WHEREAS, substance abuse is particularly damaging to one of our most valuable resources, our children, and a contributing factor in the three leading causes of death for teenagers – accidents, homicides, and suicides; and

WHEREAS, it is imperative that community members launch unified and visible tobacco, alcohol, and other drug prevention education programs and activities to eliminate the demand for drugs; and

WHEREAS, the Red Ribbon Campaign theme promotes family and individual responsibility for living healthy, drug-free lifestyles, without illegal drugs or the illegal use of legal drugs; and

WHEREAS, the Red Ribbon Campaign will be celebrated in every community in America during Red Ribbon Week, October 24 thru October 28; and

WHEREAS, the residential and business communities will demonstrate their commitment to drug-free communities and neighborhoods by celebrating in a “Look At Me, I’m Drug Free” Community Parade commencing on October 26, 2011 at 9:30 a.m.; and

NOW, THEREFORE, I, JOSEPH D. SERRANO, SR., MAYOR OF THE CITY OF SANTA FE SPRINGS, do hereby proclaim the week of October 24 thru October 28, 2011 as

RED RIBBON WEEK

in the City of Santa Fe Springs and encourage all citizens to participate in drug prevention education programs and activities to support this campaign.

Dated this 13th day of October, 2011.

MAYOR

ATTEST:

DEPUTY CITY CLERK



PRESENTATIONS

Recognition of the City Employees' Team Championship Title for the SCMAF Southeast 2011 Dan Ablott Memorial Coed Softball Tournament

RECOMMENDATIONS

The Mayor may wish to call upon Carole Joseph, Director of Parks and Recreation, to assist with the presentation.

BACKGROUND

The City Employees' Coed Softball Team earned "bragging rights" by taking the Championship Title for the SCMAF Southeast 2011 Dan Ablott Memorial Coed Softball Tournament for the 2nd year. The tournament was held on Saturday, August 27, 2011. The tournament was hosted by the City of Santa Fe Springs and SCMAF Southeast.

The round robin tournament included 6 teams from surrounding cities. Our City team played a total of 5 undefeated softball games. The true test was the 4th game against the City of Cerritos. Both teams were undefeated at the time of the game, but our team pulled out a win. Once again as winners of the tournament the team received the 1st Place trophy, Champion T-shirts and an option of hosting next year's softball tournament.

The following players contributed to the team's success:

- Danny Alanis, Parks and Recreation
- Rita Argott, Parks and Recreation
- Roberta Argott, Parks and Recreation
- Eddie Barrios, Parks and Recreation
- Joseph Dinh, Parks and Recreation
- Nick Espinoza, Parks and Recreation
- Robert Garcia, Public Works
- Andrea Salas, Parks and Recreation
- John Sanchez, Parks and Recreation
- Brianna Tavera, Parks and Recreation
- Mario Vasquez, Parks and Recreation
- Lauren Weitmann, Parks and Recreation


Thaddeus McCormack
City Manager



City of Santa Fe Springs

City Council Meeting

October 13, 2011

APPOINTMENT TO BOARDS, COMMITTEES, COMMISSIONS

Below is a list of current vacancies:

Committee	Vacancy	Councilmember
Beautification	2	González
Beautification	2	Rounds
Beautification	3	Serrano
Community Program	3	González
Community Program	1	Moore
Community Program	3	Rounds
Community Program	2	Serrano
Community Program	5	Trujillo
Historical	1	Moore
Historical	2	Rounds
Historical	1	Serrano
Historical	2	Trujillo
Parks & Recreation	2	González
Parks & Recreation	1	Trujillo
Senior Citizens Advisory	1	González
Senior Citizens Advisory	1	Moore
Senior Citizens Advisory	2	Rounds
Senior Citizens Advisory	1	Trujillo
Sister City	3	González
Sister City	1	Moore
Sister City	1	Rounds
Sister City	2	Serrano
Sister City	1	Trujillo
Youth Leadership	1	González
Youth Leadership	2	Serrano

Please direct any questions regarding this report to the Deputy City Clerk.



Thaddeus McCormack
City Manager

Attachments
Committee Lists
Prospective Member List

BEAUTIFICATION COMMITTEE

Meets the fourth Wednesday of each month, except July, Aug, Dec.

9:30 a.m., Town Center Tall

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Juanita Montes	(12)
	Irene Pasillas	(12)
	Vacant	(12)
	May Sharp	(13)
	Vacant	(13)
Moore	Juliet Ray	(12)
	Paula Minnehan	(12)
	Annie Petris	(13)
	Guadalupe Placensia	(13)
	Ruth Gray	(13)
Rounds	Vacant	(12)
	Rita Argott	(12)
	Annette Ledesma	(13)
	Marlene Vernava	(13)
	Vacant	(13)
Serrano	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vada Conrad	(13)
	Sally Gaitan*	(13)
Trujillo	Sylvia Takata	(12)
	Eleanor Connelly	(12)
	Margaret Bustos*	(12)
	Rosalie Miller	(13)
	A.J. Hayes	(13)

*Asterisk indicates person currently serves on three committees

COMMUNITY PROGRAM COMMITTEE

Meets the third Wednesday in Jan., May, and Sept., at 7:00 p.m., in City Hall.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jeanne Teran	(12)
	Miguel Estevez	(12)
	Vacant	(12)
	Vacant	(13)
	Vacant	(13)
Moore	Rosalie Miller	(12)
	Margaret Palomino	(12)
	Mary Jo Haller	(13)
	Lynda Short	(13)
	Vacant	(13)
Rounds	Mark Scoggins*	(12)
	Marlene Vernava	(12)
	Vacant	(12)
	Vacant	(13)
	Vacant	(13)
Serrano	Ruth Gray	(12)
	Mary Anderson	(13)
	Dolores H. Romero*	(13)
	Vacant	(12)
	Vacant	(13)
Trujillo	Vacant	(12)
	Vacant	(12)
	Vacant	(12)
	Vacant	(13)
	Vacant	(13)

*Asterisk indicates person currently serves on three committees

FAMILY & HUMAN SERVICES ADVISORY COMMITTEE

Meets the third Wednesday of the month, except Jul., Aug., Sept., and Dec., at 5:30 p.m., Neighborhood Center

Membership: 15 Residents Appointed by City Council
5 Social Service Agency Representatives Appointed by the Committee

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Mercedes Diaz	(12)
	Josephine Santa-Anna	(12)
	Angelica Miranda	(13)
Moore	Arcelia Miranda	(12)
	Laurie Rios*	(13)
	Margaret Bustos*	(13)
Rounds	Annette Rodriguez	(12)
	Janie Aguirre*	(13)
	Ted Radoumis	(13)
Serrano	Lydia Gonzales	(12)
	Manny Zevallos	(13)
	Gilbert Aguirre*	(13)
Trujillo	Dolores H. Romero*	(12)
	Gloria Duran*	(12)
	Alicia Mora	(13)

Organizational Representatives: Nancy Stowe
Evelyn Castro-Guillen
Irene Redondo Churchward
(SPIRRIT Family Services)

**Asterisk indicates person currently serves on three committees*

HERITAGE ARTS ADVISORY COMMITTEE

Meets the Last Tuesday of the month, except Dec., at 9:00 a.m., at the Library Community Room

Membership: 9 Voting Members
 6 Non-Voting Members

APPOINTED BY	NAME
Gonzalez	Laurie Rios*
Moore	May Sharp
Rounds	Gustavo Velasco
Serrano	Paula Minnehan
Trujillo	Amparo Oblea

Committee Representatives

Beautification Committee	Marlene Vernava
Historical Committee	Larry Oblea
Planning Commission	Frank Ybarra
Chamber of Commerce	Tom Summerfield

Council/Staff Representatives

Council	Richard Moore
City Manager	Thaddeus McCormack
Director of Library & Cultural Services	Hilary Keith
Director of Planning & Development	Paul Ashworth

**Asterisk indicates person currently serves on three committees*

HISTORICAL COMMITTEE

Meets Quarterly - The second Tuesday of Jan. and the first Tuesday of April, July, and Oct., at 5:30 p.m., Carriage Barn

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Ed Duran	(12)
	Gilbert Aguirre*	(13)
	Janie Aguirre*	(13)
	Sally Gaitan	(13)
Moore	Astrid Gonzalez	(12)
	James Berkshire	(12)
	Amparo Oblea	(13)
	Vacant	(13)
Rounds	Vacant	(12)
	Vacant	(12)
	Mark Scoggins*	(13)
	Janice Smith	(13)
Serrano	Gloria Duran*	(12)
	Hilda Zamora	(12)
	Vacant	(13)
	Larry Oblea	(13)
Trujillo	Vacant	(12)
	Alma Martinez	(12)
	Merrie Hathaway	(13)
	Vacant	(13)

*Asterisk indicates person currently serves on three committees

PARKS & RECREATION ADVISORY COMMITTEE

Meets the First Wednesday of the month, except Jul., Aug., and Dec., 7:00 p.m., Council Chambers.

Subcommittee Meets at 6:00 p.m., Council Chambers

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Jennie Carlos	(12)
	Frank Leader	(12)
	Vacant	(13)
	Raul Miranda, Jr.	(12)
	Vacant	(13)
Moore	Jimmy Mendoza	(12)
	Michele Carbajal	(12)
	Janet Rock	(13)
	David Gonzalez	(13)
	Daniel Baca	(13)
Rounds	Kenneth Arnold	(12)
	Richard Legarreta, Sr.	(12)
	Luigi Trujillo	(12)
	Angelica Miranda	(13)
	Mark Scoggins*	(13)
Serrano	Lynda Short	(12)
	Bernie Landin	(12)
	Joe Avila	(12)
	Sally Gaitan	(13)
	Fred Earl	(13)
Trujillo	Miguel Estevez	(12)
	Andrea Lopez	(12)
	Christina Maldonado	(13)
	Vacant	(13)
	Arcelia Miranda	(13)

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PERSONNEL ADVISORY BOARD

Meets Quarterly on an As-Needed Basis

Membership: 5 (2 Appointed by City Council, 1 by Personnel Board, 1 by Firemen's Association, 1 by Employees' Association)

Terms: Four Years

APPOINTED BY	NAME	TERM EXPIRES
Council	Angel Munoz	6/30/2015
	Ron Biggs	6/30/2013
Personnel Advisory Board	Jim Contreras	6/30/2011
Firemen's Association	Wayne Tomlinson	6/30/2013
Employees' Association	Anita Ayala	6/30/2015

PLANNING COMMISSION

Meets the second and fourth Mondays of every Month at 4:30 p.m.,
Council Chambers

Membership: 5

APPOINTED BY	NAME
Gonzalez	Laurie Rios
Moore	Larry Oblea
Rounds	Susan Johnston
Serrano	Michael Madrigal
Trujillo	Frank Ybarra

SENIOR CITIZENS ADVISORY COMMITTEE

Meets the Second Tuesday of the month, except Jul., Aug., Sep., and Dec., at 10:00 a.m., Neighborhood Center

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Gloria Duran*	(12)
	Josephine Santa-Anna	(12)
	Vacant	(13)
	Janie Aguirre*	(13)
	Ed Duran	(13)
Moore	Yoshi Komaki	(12)
	Yoko Nakamura	(12)
	Paul Nakamura	(12)
	Vacant	(13)
	Pete Vallejo	(13)
Rounds	Vacant	(12)
	Vacant	(12)
	Gloria Vasquez	(13)
	Lorena Huitron	(13)
	Berta Sera	(13)
Serrano	Gusta Vicuna	(12)
	Louis Serrano	(12)
	Mary Bravo	(12)
	Amelia Acosta	(13)
	Jessie Serrano	(13)
Trujillo	Julia Butler	(12)
	James Hogan	(12)
	Gilbert Aguirre*	(13)
	Margaret Bustos*	(13)
	Vacant	(13)

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SISTER CITY COMMITTEE

Meets the First Monday of every month, except Dec., at 6:30 p.m., Town Center Hall, Mtg. Room #1. If the regular meeting date falls on a holiday, the meeting is held on the second Monday of the month.

Membership: 25

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Vacant	(12)
	Kimberly Mette	(12)
	Jimmy Mendoza	(13)
	Vacant	(12)
	Vacant	(13)
Moore	Martha Villanueva	(12)
	Vacant	(12)
	Mary K. Reed	(13)
	Peggy Radoumis	(13)
	Jeannette Wolfe	(13)
Rounds	Manny Zevallos	(12)
	Susan Johnston	(12)
	Francis Carbajal	(12)
	Ted Radoumis	(13)
	Vacant	(13)
Serrano	Charlotte Zevallos	(12)
	Vacant	(12)
	Laurie Rios*	(13)
	Doris Yarwood	(13)
	Vacant	(13)
Trujillo	Alicia Mora	(12)
	Andrea Lopez	(12)
	Dolores H. Romero*	(13)
	Marcella Obregon	(13)
	Vacant	(13)

*Asterisk indicates person currently serves on three committees.

TRAFFIC COMMISSION

Meets the Third Thursday of every month, at 7:00 p.m., Council Chambers

Membership: 5

APPOINTED BY	NAME
Gonzalez	Arcelia Valenzuela
Moore	Manny Zevallos
Rounds	Ted Radoumis
Serrano	Sally Gaitan
Trujillo	Greg Berg

YOUTH LEADERSHIP COMMITTEE

Meets the First Monday of every month, at 6:30 p.m., Council Chambers

Membership: 20

APPOINTED BY	NAME	TERM EXPIRATION YR.
Gonzalez	Dominique Walker	()
	Victoria Molina	()
	Vacant	()
	Marilyn Llanos	(12)
Moore	Destiny Cardona	(14)
	Gabriela Rodriguez	(13)
	Wendy Pasillas	(13)
	Daniel Wood	(13)
Rounds	Drew Bobadilla	(13)
	Siboney Ordaz	(12)
	Alexandra Vergara	(12)
	Lisa Baeza	(13)
Serrano	Vacant	()
	Vacant	()
	Marisa Gonzalez	(15)
	Ariana Gonzalez	(13)
Trujillo	Maxine Berg	()
	Martin Guerrero	(13)
	Omar Rodriguez	(12)
	Kevin Ramirez	(13)

Prospective Members for Various Committees/Commissions

Beautification

Sadie Calderon

Community Program

Family & Human Services

Miguel Estevez

Raul Miranda, Jr.

A.J. Hayes

Heritage Arts

A.J. Hayes

Historical

Personnel Advisory Board

Parks & Recreation

Raymond Reyes

Planning Commission

Senior Citizens Advisory

Sister City

Traffic Commission

Youth Leadership

Yardley Castellanos

Alyssa Portillo

Victoria Ramirez

Felipe Rangel