

**CITY OF SANTA FE SPRINGS
MINUTES
FOR THE REGULAR MEETINGS OF THE:
PUBLIC FINANCING AUTHORITY
WATER UTILITY AUTHORITY
COMMUNITY DEVELOPMENT COMMISSION
AND CITY COUNCIL**

March 24, 2011

1. CALL TO ORDER

Mayor Serrano called the Regular Water Financing Authority, Public Utility Authority, Community Development Commission, and City Council meetings to order at 6:15 p.m.

2. ROLL CALL

Present: Directors/Commissioners/Councilmembers Luis M. González, Richard J. Moore, and Juanita A. Trujillo, Vice-Chairperson/Mayor Pro Tem William K. Rounds, and Chairperson/Mayor Joseph D. Serrano, Sr.

Also present: Thaddeus McCormack, City Manager; Anita Jimenez, Deputy City Clerk; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning & Community Development; Don Jensen, Director of Public Works; Dino Torres, Director of Police Services; Hilary Keith, Director of Library & Cultural Services; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief

PUBLIC FINANCING AUTHORITY

3. CONSENT AGENDA

Approval of Minutes

A. Minutes of the Regular Public Financing Authority Meeting of February 24, 2011

Recommendation: That the Authority approve the minutes as submitted.

New Business

B. Monthly Report on the Status of Debt Instruments Issued through the City of Santa Fe Springs Public Financing Authority (PFA)

Recommendation: That the Authority receive and file the report.

Vice-Chairperson Rounds moved the approval of Item #3; Director González seconded the motion which carried unanimously.

WATER UTILITY AUTHORITY

4. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the Regular Water Utility Authority Meeting of February 24, 2011

Recommendation: That the Authority approve the minutes as submitted.

New Business

- B. Update on the Status of Water-Related Capital Improvement Plan Projects

Recommendation: That the Authority receive and file the report.

Director Moore moved the approval of Item #4; Director Trujillo seconded the motion which carried unanimously.

COMMUNITY DEVELOPMENT COMMISSION

5. REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR

No reports.

6. CONSENT AGENDA

Approval of Minutes

- A. Minutes of the Regular Community Development Commission Meeting of February 24, 2011

Recommendation: That the Commission approve the minutes as submitted.

Commissioner González moved the approval of Item #6; Vice-Chairperson Rounds seconded the motion which carried unanimously.

7.&10. JOINT PUBLIC HEARING

Approval of the Proposed Amendment to the Section 8 Administrative Plan

Recommendation: That the Community Development Commission and City Council:
1) Open the Joint Public Hearing, hear a presentation from staff on the matter, and thereafter receive comments from anyone in the audience wishing to comment on the proposed amendment to the Section 8 Administrative Plan; 2) Approve the proposed amendment to the Section 8 Administrative Plan in accordance with Section 5A of the United States Housing Act of 1937 (USHA), as amended by Section 511 of the Quality Housing and Work Responsibility Act of 1998; and, 3) Authorize the Executive Director of the Community Development Commission to submit the approved amendment to the Section 8 Administrative Plan to the Housing Authority for the County of Los Angeles for inclusion with the comprehensive Housing Agency Plan being submitted to the Department of Housing and Urban Development (HUD) in April 2011.

Chairperson/Mayor Serrano opened the Public Hearing at 6:17 p.m. Paul Ashworth gave a presentation on the subject.

There being no one wishing to speak on the matter, Chairperson/Mayor Serrano closed the Public Hearing at 6:19 p.m.

Commissioner/Councilmember González moved the approval of Item #7; Commissioner/Councilmember Trujillo seconded the motion which carried unanimously.

8. **NEW BUSINESS**

Request for Approval to Pay a \$5,000 Assessment by the League of California Cities and the California Redevelopment Association as the CDC's Share for the Creation of a Legal Defense Fund to Defend Against the Elimination of Redevelopment by Legislative Action

Recommendation: That the Community Development Commission approve the expenditure of \$5,000.00 from Activity 4410-4400 (Fund 480) for the purpose of funding the City's share for the creation by the League of California Cities and the California Redevelopment Association of a Legal Defense Fund to defend against the elimination of redevelopment by legislative action.

Commissioner González moved the approval of Item #8; Commissioner Trujillo seconded the motion which carried unanimously. Vice-Chairperson Rounds asked how much money was in this account. Jose Gomez stated that the amount was in the low millions. Paul Ashworth stated that this was not a new appropriation; the Council makes an annual appropriation to this fund. Steve Skolnik added that it is possible that the money will not actually be spent on litigation and, in such case, would be returned.

SUBSEQUENT NEED ITEM

Authorization to Solicit Proposals for Design of the Carmenita/I-5 Freeway and the Alondra/I-5 Waterline Relocation Projects

Recommendation: That the Community Development Commission authorize the Director of Public Works to issue a Request for Proposals for the design of the Carmenita/I-5 and Alondra/I-5 Waterline Relocation Projects.

The Mayor called on the City Attorney. Steve Skolnik stated that the item met the criteria to qualify as a Subsequent Need Item: Public Works staff only became aware of the issue on the Monday prior to the Council meeting; and delaying the item would result in problems with the schedule that Caltrans has laid out.

Commissioner Moore moved to add the item to the agenda; Vice-Chairperson Rounds seconded the motion which carried unanimously.

Commissioner González asked if the City or Caltrans would be paying for the design portion of the project. Don Jensen stated that the City would pay initially, but Caltrans would reimburse the City. Steve Skolnik stated that this would not be a low-bid situation. The City would have the discretion to select the company that provides the preferred design. Staff would return to Council with a recommendation on the company selection.

Commissioner González moved the approval of the Subsequent Need Item; Commissioner Moore seconded the motion which carried unanimously.

CITY COUNCIL

9. CONSENT AGENDA

Approval Minutes

- A. Minutes of the Regular City Council Meeting of February 24, 2011

Recommendation: That the City Council approve the minutes as submitted.

- B. Resolution No. 9310 – Approval of a Letter of Agreement between the City of Santa Fe Springs and the City of Lawndale Regarding the Exchange of Community Development Block Grant (CDBG) Funds for Fiscal Year 2011-2012

Recommendation: That the Council: 1) Adopt Resolution No. 9310; and 2) Authorize the City Manager to execute any and all documents necessary to complete the exchange of funds on behalf of the City.

Councilmember González asked how the CDBG funds are spent. Thaddeus McCormack answered that the annual allotment is used for low- to moderate-income capital projects, 15% of the money is used on the Teen Program and 10% can be used for administrative costs to provide support to community organizations. Due to restrictive guidelines on allowable expenses, it is recommended that the remainder of the allotment be sold to the City of Lawndale for \$0.70 on the dollar, thereby allowing the City to determine how best to spend the remaining funds.

- C. Final Payment - Norwalk/Santa Fe Springs Transportation Center Parking Lot Improvements

Recommendation: That the City Council approve the Final Progress Payment (less 10% Retention) to All American Asphalt of Corona, CA, in the amount of \$264,617.74 for the subject project.

- D. Award of Bid to Accuvant for Palo Alto Computer Firewall Security Appliance

Recommendation: That the City Council award a bid to Accuvant and authorize the Director of Purchasing Services to issue a purchase order to process the transaction.

Mayor Pro Tem Rounds asked why the City was awarding the bid to Accuvant to buy another company's equipment. Alex Tong explained that Accuvant is a preferred supplier of this equipment and was able to provide it to the City for less than if we purchased it directly.

E. Award Bid to Pacific Coast Tool & Supply for a Generator, Breakers, Saws, and Accessories

Recommendation: That the City Council award a bid to Pacific Coast Tool & Supply and authorize the Director of Purchasing Services to issue a purchase order to process the transaction.

Mayor Pro Tem Rounds moved the approval of Item #9; Councilmember González seconded the motion, which carried unanimously.

11. **PUBLIC HEARING**

2010 Edward Byrne Memorial Justice Assistance Grant Program (JAG)

Recommendation: That the City Council: 1) Open the Public Hearing for those wishing to speak on this matter; and 2) Approve the expenditure of Federal funds (Edward Byrne Memorial Justice Assistance Grant) as outlined in the plan contained herein.

Mayor Serrano opened the Public Hearing at 6:38 p.m. There being no one wishing to speak, Mayor Serrano closed the Public Hearing at 6:39 p.m.

Mayor Pro Tem Rounds moved the approval of Item #11; Councilmember Moore seconded the motion which carried unanimously.

NEW BUSINESS

12. Reconsideration of Alcohol Sales Conditional Use Permit Case No. 49

Request for approval to allow the continued operation and maintenance of Alcohol Sales Conditional Use Permit Case No. 49 involving the storage and wholesale distribution of alcoholic beverages at 13225 Marquardt Avenue within the Consolidated Redevelopment Project Area - (RPM Consolidated Services, Inc.; Applicant, Shawn Duke)

Recommendation: That the City Council take the following actions: 1) Find and determine that the proposed project is a categorically-exempt project pursuant to Section 15301 (Class 1, Existing Facilities) of the California Environmental Quality Act (CEQA); consequently, no other environmental documents are required by law; and 2) Approve the Reconsideration of Alcohol Sales Conditional Use Permit No. 49 for a period of (3) three years until April 14, 2014, subject to the listed conditions of approval as contained in this staff report.

Councilmember González moved the approval of Item #12; Mayor Pro Tem Rounds seconded the motion which carried unanimously.

13. Traffic Engineering Support Services

Recommendation: That the City Council authorize the Director of Public Works to negotiate and execute a professional services agreement with Coory Engineering to provide traffic engineering support services for the City with a not-to-exceed annual budget of \$60,000.

Councilmember Moore stated that he was opposed to bringing back retired employees to do jobs that could be done in-house. He asked if there was a City policy that required employees to be evaluated annually. Thaddeus McCormack stated that he was not sure if it was a policy or a procedure to complete evaluations annually. He will report back to the Council and committed to work with staff to ensure that annual evaluations occur. Councilmember González agreed with the need for annual staff evaluations. He also agreed that in-house staff should be trained to step in when employees are sick or on leave. He asked if there was someone on staff who could complete the proposed work. Don Jensen stated that even with his 20 plus years of experience, he did not feel he had the qualifications to complete the work. He further stated that the responsibilities and qualifications of Traffic Engineers are highly specialized and that it is common practice for cities to hire retired Traffic Engineers as contract employees. Thaddeus McCormack committed to plan for these types of job transitions in the future.

Mayor Pro Tem Rounds moved the approval of Item #13; Mayor Serrano seconded the motion which carried by the following roll call vote:

Ayes: Councilmembers González and Trujillo, Mayor Pro Tem Rounds, Mayor Serrano
Noes: Councilmember Moore
Abstain: None
Absent: None

14. Extension of Section 190 Agreement for the Valley View Avenue Grade Separation Project

Recommendation: That the City Council take the following actions: 1) Approve the Extension Agreement with the California Department of Transportation for the allocation of Section 190 funds to the Valley View Avenue Grade Separation; and 2) Authorize the Director of Public Works to execute the Agreement.

Councilmember Moore moved the approval of Item #14; Councilmember Trujillo seconded the motion which carried unanimously.

15. Authorize the Lease/Purchase of Four (4) Ford Crown Victoria Police Interceptor Vehicles

Recommendation: That the City Council authorize the Director of Purchasing to lease/purchase four (4) Ford Crown Victoria Police Interceptor vehicles in the total amount of \$95,054.08 and authorize the Director of Purchasing Services to solicit financing options for the vehicles.

Councilmember González moved the approval of Item #15; Councilmember Trujillo seconded the motion which carried unanimously.

16. Renewal of Five-Year Weed Abatement Services Agreement

Recommendation: That the City Council approve the 2011/2016 Services Agreement with the County of Los Angeles Agricultural Commissioner/Weights and Measures Department for weed abatement services.

Councilmember González moved the approval of Item #16; Councilmember Trujillo seconded the motion which carried unanimously.

Mayor Serrano recessed the meeting at 6:56 p.m.

Mayor Serrano reconvened the meeting at 7:15 p.m.

17. **INVOCATION**

The Invocation was led by Councilmember Trujillo.

18. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Youth Leadership Committee.

INTRODUCTIONS

19 Representatives from the Youth Leadership Committee introduced themselves.

20. Representatives from the Chamber of Commerce – Mayor Serrano introduced Chamber Members Lisa Boyajian of Ansa Insurance Services and Curtis Mello of Heraeus Metal Processing.

21. **ANNOUNCEMENTS**

Mayor Pro Tem Serrano called on Hilary Keith for Community Announcements.

PRESENTATIONS

22. Proclaiming April 2011 as Santa Fe Springs Reads Month

Mayor Serrano called on Hilary Keith who prefaced the event. The Deputy City Clerk read the proclamation. The Mayor presented the proclamation to the Friends of the Library. Photos with the Council were taken.

23. Proclaiming April 10-16, 2011, as Safety Seat Checkup Week

Mayor Serrano stated that the City had received a request from SafetyBeltSafe U.S.A. to proclaim the week of April 10-16, 2011, as Safety Seat Checkup Week. The Deputy City Clerk read the proclamation. The Mayor presented the proclamation to Captain Aviv Barr and Dino Torres. Photos with the Council were taken.

24. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

No appointments were made.

25. **ORAL COMMUNICATIONS**

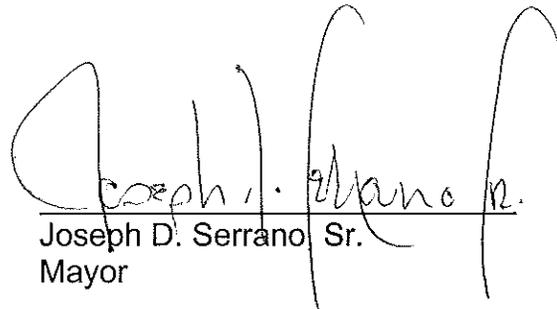
Mayor Serrano opened Oral Communication at 7:25 p.m. There being no one wishing to speak Mayor Serrano closed Oral Communications at 7:26 p.m.

26. **EXECUTIVE TEAM REPORTS**

There were no reports.

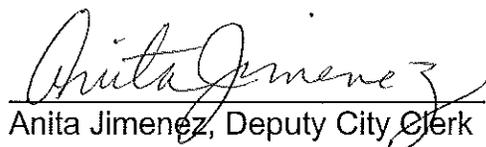
27. **ADJOURNMENT**

At 7:27 p.m., Mayor Serrano adjourned the meetings in the memory of Donald Montes, son of Beautification Committee member Juanita Montes.



Joseph D. Serrano Sr.
Mayor

ATTEST:



Anita Jimenez, Deputy City Clerk