

CITY OF SANTA FE SPRINGS
MINUTES FOR THE REGULAR MEETINGS OF THE
COMMUNITY DEVELOPMENT COMMISSION
CITY COUNCIL

DECEMBER 9, 2010

1. **CALL TO ORDER**

Mayor Putnam called the Community Development Commission and City Council Meetings to order at 6:02 p.m.

2. **ROLL CALL**

Present: Councilmembers González, Rounds, Trujillo, Mayor Pro Tem Serrano, and Mayor Putnam

Also present: Fred Latham, City Manager; Anita Jimenez, Deputy City Clerk; Steve Skolnik, City Attorney; Paul Ashworth, Director of Planning and Community Development; Don Jensen, Director of Public Works; Dino Torres, Director of Police Services; Maricela Balderas, Director of Family & Human Services; Jose Gomez, Director of Finance & Administrative Services; Alex Rodriguez, Fire Chief

COMMUNITY DEVELOPMENT COMMISSION

3. **THERE WERE NO REPORTS FOR THE CDC.**

4. **REPORTS OF THE CITY MANAGER AND EXECUTIVE DIRECTOR**

City Manager Fred Latham had no report.

Director of Planning & Community Development Paul Ashworth had no report.

CITY COUNCIL

13. **PLEDGE OF ALLEGIANCE**

5. **PRESENTATION**

Presentation to Mayor Putnam upon her Retirement

Mayor Putnam announced that she would be retiring at the conclusion of tonight's meeting and expressed her gratitude at having had the opportunity to serve on the City Council. She thanked everyone for their support of her over the years.

Mayor Pro Tem Serrano thanked the audience for joining the Council and the City in paying tribute to Mayor Putnam and read a summary of the Mayor's accomplishments. This was followed by a video presentation of some the City activities in which Betty participated.

12. **INVOCATION**

Pastor Risser of the Four Square Church gave the invocation.

Presentations were made by the following organizations: City of Whittier/Whittier Police Dept.; Office of Assemblywoman Grace Napolitano; City of Norwalk; Santa Fe Springs Christian School; Little Lake City School District; Rio Hondo College; Office of Assembly Member Tony Mendoza; SFS Chamber of Commerce; LA CADA; SFS Kiwanis; City of Cerritos; St. Paul High School; SFS City Employees' Assn.; Former SFS City Manager Bob Williams; SFS Retirees, who donated \$1900 to the City's Neighborly Elf Program; SFS Firefighter's Assn.; Santa Fe High School Sports Club; SFS Management Team; SFS City Council; and Santa Claus. Fred Latham read a letter sent by Supervisor Don Knabe to Mayor Putnam upon her retirement.

Mayor Putnam's family thanked everyone for their extraordinary support and well wishes for their mother.

6. **ELECTION RESULTS**

Resolution No. 9290 -Declaring the Results of the November 2, 2010 Special Municipal Election Consolidated with the General Election and Establish the Utility User's Tax Rate

Recommendations: 1) That the City Council adopt Resolution No. 9290 reciting the fact of the Special Municipal Election Consolidated with the General Election held on November 2, 2010, and declaring the result and such other matters as provided by law; and, 2) That the City Council establish the Utility User's Tax (UUT) Rate to be a 5% Electricity User's Tax, a 5% Gas User's Tax, and a 5% Telecommunications User's Tax.

Councilmember Rounds stated that he and Councilmember González comprised the Council Finance Subcommittee that studied this issue and made the following substitute motion: That the Council: 1) Adopt Resolution No. 9290 reciting the fact of the special Municipal Election Consolidated with the General Election held on November 2, 2010, declaring the result and such matters as provided by law; 2) Establish "phase-in" Utility User's Tax Rates effective through June 30, 2011, of: A) 3.5% Electricity User's Tax; B) 3.5% Gas User's Tax; and, C) 3.5% Telecommunications User's Tax; and, 3) That the City Council direct staff to take immediate appropriate actions to address the identified FY 2010-2011 budget variances in projected revenue shortfalls and any unrealized labor savings. Councilmember Rounds further stated that the phase-in rates are, in part, intended to meet the Council's commitment to assist small businesses with transitioning the cost of the new tax. These rate modifications are in addition to the transitional caps that have been established with regard to each utility UUT assessment and with regard to the per business cap. The effect of this substitute motion is to reduce the initial UUT rate of 5% recommended by staff to 3.5%.

Councilmember González seconded the motion which carried unanimously.

7. **ORDINANCE FOR INTRODUCTION/PASSAGE**
Ordinance No. 1021 – An Ordinance Enacting and Adopting Supplement 14 to the Code of Ordinances for the City of Santa Fe Springs and Declaring an Emergency

Recommendation: That the City Council waive further reading and introduce and adopt Ordinance No. 1021.

Steve Skolnik read the Ordinance by title and stated that the Council should adopt the Ordinance as an Urgency Ordinance. Councilmember González moved the approval of Item 7; Mayor Pro Tem Serrano seconded the motion, which carried unanimously.

Fred Latham stated to the audience that this was an annual action to codify the Ordinances that have been passed throughout the year.

8. **COUNCILMEMBER REQUESTED ITEM**
Reconsideration of Policy Relating to Dedication of Benches and Trees at the Library Reading Garden

Recommendation: That the City Council adopt the Policy as outlined in the body of this report.

Councilmember González moved the approval of Item No. 8, 9, and 10; Mayor Pro Tem Serrano seconded the motion, which carried unanimously.

NEW BUSINESS

9. Authorization to Amend the Professional Services Agreement with MUNI SERVICES, LLC to Provide Utility Users Tax Compliance Review, Revenue Recovery and Reporting Services.

Recommendation: That the City Council authorize the Director of Finance and Administrative Services to amend the Professional Services Agreement with MuniServices, LLC by adding certain professional services in furtherance of a comprehensive Utility User's Tax (UUT) compliance and revenue protection program. The fee for these services shall be the greater of (a) six-tenths of a percent (.06%) of the total UUT revenues received by the City based on the prior fiscal year, or; (b) a minimum fee of \$15,000; the fixed fee for FY 2010-2011 will be \$7,500.

10. Resolution Nos. 9291 and 9292 – Request for Parking Restrictions on Norwalk Boulevard South of Florence Avenue

Recommendation: That the City Council take the following actions: 1) Rescind Resolution No. 9276 that was adopted July 22, 2010, and implemented a parking restriction between the hours of 12:00 p.m. and 6:00 p.m., Monday through Friday on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly; 2) Adopt Resolution No. 9291 to implement a parking restriction that would prohibit the parking or stopping of motor vehicles between the hours of 4:00 p.m. and 2:00 a.m. on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet

southerly; and 3) Adopt Resolution No. 9292 to implement a parking restriction that would prohibit the parking or stopping of motor vehicles over 6-foot in height on the west side of Norwalk Boulevard from a point 635 feet south of Florence Avenue to a point 990 feet southerly.

Fred Latham stated that Item No. 11 would be moved to the end of the Agenda.

15. **INTRODUCTIONS**

Members of the Chamber of Commerce were introduced.

16. **ANNOUNCEMENTS**

The City Manager called on Maricela Balderas for announcements.

17. **PRESENTATIONS**

Invitation to Mayor and Councilmembers to Attend Las Posadas at Heritage Park

Mayor Putnam called on Hilary Keith, Director of Library & Cultural Services who in turn called on Supervisor JoAnn Madrid to make the presentation. Ms. Madrid gave a brief history of the tradition of Los Posadas and invited everyone to attend the event at Heritage Park on December 10 beginning at 6:30 p.m.

The Mayor called on Management Assistant Wayne Bergeron to assist with the Presentation.

The Mayor presented winners of the Red Ribbon Contest with certificates. Photos were taken with the Council.

18. **COUNCIL RE-ORGANIZATION**

Selection of Mayor, Mayor Pro Tem, Liaisons to Various City Committees, and Representatives to Governmental Organizations

Fred Latham called on the Deputy City Clerk to declare the Office of Mayor vacant and to call for nominations. Deputy City Clerk, Anita Jimenez, did declare the Office of the Mayor vacant and called for nominations for Mayor from the Council. Councilmember Rounds nominated Mayor Pro Tem Serrano; Councilmember Trujillo seconded. Mayor Pro Tem Serrano accepted the nomination. There being no other nominations for Mayor, the Deputy City Clerk closed nominations and declared Joseph D. Serrano, Sr. as Mayor.

The Deputy City Clerk declared the office of Mayor Pro Tem vacant and called for nominations. Councilmember González nominated Councilmember Rounds; Mayor Serrano seconded. Councilmember Rounds accepted the nomination. There being no other nominations for Mayor Pro Tem, the Deputy City Clerk closed nominations and declared William K. Rounds as Mayor Pro Tem.

Fred Latham stated the re-appointments of Council Liaisons to most organizations would occur at the January 13 Council meeting, followed by a reception for the new Mayor and Mayor Pro Tem.

19. **APPOINTMENTS TO BOARDS, COMMITTEES, COMMISSIONS**

No appointments were made.

20. **ORAL COMMUNICATIONS**

This is the time when comments may be made by interested persons on matters not on the agenda having to do with City business.

Mayor Serrano opened Oral Communications at 8:10 p.m.

Elvira Rodriguez , 11515 Joslin Street, SFS, identified herself as a parent who utilized the Family & Youth Intervention Program. She expressed her concern for the program due to the untimely loss of Dr. Anthony Lopez. She asked the Council to consider bringing Paul Braschia back to the program to continue the important service that Dr. Lopez provided. Fred Latham stated that he, the Assistant City Manager, and the Council planned to make a recommendation to the Council soon regarding this program. Mayor Serrano stated that this issue was also very important to the Council.

Art Escobedo announced the 150th Anniversary of the Los Nietos School District and presented the Council with commemorative shirts.

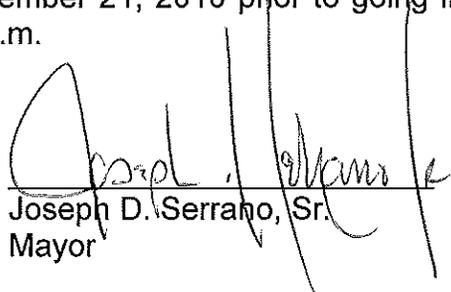
Mayor Serrano closed Oral Communications at 8:13 p.m.

21. **EXECUTIVE TEAM REPORTS**

Paul Ashworth, on behalf of the Planning Dept., told Mayor Putnam that she would be greatly missed. Don Jensen wished Mayor Putnam the best and congratulated the new Mayor. Dino Torres told the Mayor that it was a pleasure working with her. Fred Latham announced that tonight is Dino's first meeting as Director of Police Services. Maricela Balderas, on behalf of the Community Services Dept. thanked Betty for all she had done. Jose Gomez told Betty that the Dept. of Finance & Administrative Services would certainly miss her. Alex Rodriguez thanked Mayor Putnam for all she had done for the Fire Dept. Fred Latham echoed the sentiments of all and stated that Mayor Putnam's family was a blessing that the City family appreciates.

22. **ADJOURNMENT**

Mayor Serrano adjourned the meeting to December 21, 2010 prior to going into Closed Session. The Closed Session ended at 9:17 p.m.


Joseph D. Serrano, Sr.
Mayor

ATTEST:


Anita Jimenez, Deputy City Clerk

1-24-11
Date